Johnson County Affiliates  
Meeting Agenda

5/14/20 1:00  
Zoom Meeting Minutes  
Join Zoom Meeting  
https://zoom.us/j/96238642264?pwd=K2t4QjJGTIQTZ1VoOVc2Y0pXQT09

Meeting ID: 962 3864 2264  
Password: 051420  
One tap mobile  
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+(Germantown)

Dial by your location  
+1 646 876 9923 US (New York)  
+1 301 715 8592 US (Germantown)  
+1 312 626 6799 US (Chicago)  
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Meeting ID: 962 3864 2264  
Find your local number: https://zoom.us/u/aeFFrNcFE

KDADS/CDDO Operations Workgroup Meeting Update May 12th
Mandy is co-chair for this committee with CDDO’s and KDADS staff. They discussed new guidance and urged all to work with local health departments. The new revised operation is supported by KDADS and will be sent with the minutes. Mandy discussed the entire document.

Local, State and Federal Updates Related to COVID-19
Melissa shared information on the Heroes Act that is being voted on tomorrow (5-15-20) and shared the Ancor link on Forgotten Faces. She did state she had heard the Heroes Act was pretty much “dead in the water” but encouraged all to contact legislators with opinions.

Forgotten Faces: https://www ancor org /forgotten-faces  
Advocacy for Heroes Act: https://www.votervoice.net/iframe s/ANCOR/Campaigns/74371/Respond <-- link includes legislative details relevant to our work and a form letter to use to contact congressmembers

Community Connections/Final Rule Update
Please sign up for remediation training if you have not done so yet.  
https://communityconnectionsks.org/ There is a nice CHAT feature if you have questions. Do not panic if you get a letter about heightened scrutiny. There is a toolbox on the Community Connection website to assist you. When the COVID situation calms down a little more, the CDDO plans on having a ZOOM with affiliates in Johnson County to discuss any issues that you are having.
TCM Checklist Document
Remember this is only a guideline and if you have your own checklist feel free to use it. This will also be attached with the minutes. If you have any questions or concerns, please contact Mandy or Sheri. Mandy.flower@jocogov.org or sheri.kendall@jocogov.org.

Mask Distribution from Centene Sunflower and gloves to be coming from Johnson County
Disposable mask from Sunflower/Centene have begun distribution and there is another pickup time on Tuesday, May 19th from 8am to 5pm.
1. You must contact Debbi Slifer at 913-826-2534 or debra.slifer@jocogov.org to schedule a pick-up time.
2. Come to the Elmore Center (10501 Lackman Rd, Lenexa 66219) to the circle drive and park and then call Debby at 913-826-2534 and someone will bring out your masks.

Case managers can contact gail.lauri@jocogov.org for cloth masks for those on the waiting list. Let her know the name of the consumer and how many masks are needed. There are children’s masks available as well.

Open forum
Due to the amount of emails Mandy receives, she asked that affiliates save questions and send an email on Fridays. She will have the weekend to get to get answers.

Mandy suggested calling MCO’s if there is a need for a laptop, tablet or internet access to be able to conduct BASIS meetings. The care coordinator should be able to assist. If they will not help, contact the CDDO.

Mandy also encourages affiliates to work together to find new solutions in this time and know the CDDO supports you. Keep vigilant and we will keep you posted on Phase 2 for re-opening schedules.

This message from the Governor came out after our meeting.

Governor Kelly scales back Phase 2 reopening for Monday, May 18
On Thursday, May 14, Governor Laura Kelly signed a new executive order, which establishes a new phase to the Ad Astra: Plan to Reopen Kansas. The new 1.5 Phase, effective Monday, May 18, continues reopening efforts while preserving some data-driven restrictions necessary to prevent community transmission of COVID-19.

Key Phase 1.5 highlights:
- Mass gatherings of more than 10 individuals continue to be prohibited;
- Nail salons, barber shops, hair salons, tanning salons, tattoo parlors and other personal service businesses where close contact cannot be avoided may open, but only for pre-scheduled appointments or online check-in;
- Fitness centers and health clubs may open, but in-person group classes may not occur, and locker rooms must be closed except as necessary to use restroom facilities.
- In-person commencement or graduation ceremonies may occur with no more than 10 individuals in a room, gymnasium, or facility at one time as long as 6-foot physical
distancing is maintained. Outdoor drive-through graduation ceremonies during which no more than 10 individuals are in the same area outside of their vehicles at a time (i.e. school administration, graduate, family members, etc.) are allowed.

Under Phase 1.5, the following, unless they are repurposed for use in an essential function under the Kansas Essential Function Framework, shall remain closed to the public:

- Bars and night clubs, excluding already operating curbside and carryout services;
- Non-tribal casinos;
- Theaters, museums and indoor leisure spaces (trampoline parks, arcades, etc.);
- Community centers;
- Outdoor and indoor large entertainment venues with capacity of 2,000 or more;
- Fairs, festivals, carnivals, parades;
- Swimming pools (other than backyard pools);
- Organized sports facilities, sports tournaments, sports games and sports practices;
- Summer camps.

Get more on this announcement.

The next Governor’s news conference with information about COVID-19 is expected at 2 p.m., Friday, May 15. Watch live.

Get the latest state data.

KDHE and CDC on COVID-19

Kansas Department of Health and Environment
Centers for Disease Control and Prevention

Here are some of the questions from the chat box.
Are Day Services opening in May?
This is up to each individual agency. They will need to follow guidance set by the county and state.
Will there be inspections before agencies are opened again?
The Department of Health can do random inspections.
Will the CDDO send out updated plans for providers?
Mandy recommended communicating with agencies and using the CDDO provider Facebook page.
Will there be a second round of COVID testing?
Johnson County is working on more tests and Mandy will let you know if more are available.
Is the CDDO working on a resource if individuals become infected and need to be in quarantine?
The CDDO is working on this with possible hotels and will get out information when available.
What about COVID testing for ports?
We are working with the Health Department and talking to other CDDOs to see what they are doing. Agency nurse may certain request testing for any new individual. Currently ports are still suspended.
When will individuals be able to transfer and move?
   Work with the Circle of Support and case manager and use the checklist sent with the minutes. Currently there is no date of when this will begin. The CDDO will assist with any moves.

How will we know who goes back to RS and DS?
   The providers should let the case manager know.

Are proposed Appendix K payments just for now or the future as well?
   There is not an answer currently.

What are the expectations for TCM visits?
   This is an individual issue and perhaps outside visits on driveways or parks could be held using masks and a 6 feet distance. Try to limit the amount of people present.

What about calls from companies want to come out and test for COVID?
   Be wary of any type of scams. Send any requests to your nursing staff or Mandy.

Mandy thanked all affiliates for their hard work and dedication to those we serve.

Take care of yourselves and each other. – Lester Holt, NBC Nightly News

Next Johnson County Affiliate Meeting – To Be Determined
CDDO Operations

In accordance with the Governor’s plan for phased reopening of the state as well as additional KDADS guidance, the Johnson County CDDO will align its functions with these orders by adhering to the following:

1. **Eligibility Determinations**- Effective Monday, May 11, eligibility determination meetings can be held remotely utilizing Zoom or in-person by appointment only.

2. **BASIS Assessments**- BASIS staff will continue to complete BASIS assessments as they have been completed during April. Through May and June, annual BASIS assessments will be completed via Zoom and/or telephonically. Assessments will continue to be completed in this manner to adhere to congregate settings guidelines set forth by KDADS and the Governor’s phased reopening in effect per Executive Order.

3. **Crisis Determinations**- Crisis determinations will continue to be completed via Zoom through May and June to adhere to congregate settings guidelines set forth by KDADS and the Governor’s phased reopening Executive Order.

4. **Exceptions**- Will continue to be completed via Zoom through May and June.

5. **Ports** into Johnson County:
   a. Johnson County CDDO will work with Home county. Johnson County CDDO will inquire as to what resources in catchment area have been exhausted.
   b. Johnson County CDDO will have a CDDO team designated to vet these requests to determine if a person would pose a health/safety concern.
      i. Does person live with anyone who has COVID-19?
      ii. Has person been exposed to anyone who has been exposed to COVID-19?
      iv. Is anyone in the receiving agency deemed “high risk,” by the Governor’s executive order.
      v. Consult with Johnson County Public Health and KDADS on port.
      vi. Agency will demonstrate adherence to guidelines set forth by KDHE and the CDC to prevent transmission.
      vii. Determination if resources are available for 14-day quarantine of person in service before person served moves into new group home.

**Choice and Referral Process**- TCMs will complete a choice and referral form and submit to David Gibbs. For residential/day provider changes during the phased reopening of the state, the CDDO will request TCMs communicate with all providers to ensure a safe transition. TCMs will submit documentation to the CDDO stating safeguards in place by both providers to ensure person transitioning to new placement does not create exposure risk to the new home/day program. Documentation will also demonstrate that referral does not pose any potential increased risk to people in service who are defined as high risk per the Governor’s Executive order. “High risk individuals include those of all ages with underlying medical conditions, including chronic lung disease, asthma, heart conditions, severe obesity, chronic kidney disease, liver disease or otherwise immunocompromised.” CDDO will review documentation submitted and assist with determining transition date.
Johnson County CDDO will adhere to a phased-in approach and re-evaluate systems in order to meet the needs of the community and revise procedures based on revised guidance from KDADS as the situation evolves.
Covid-19 Checklist

INSTRUCTIONS:
A circle of support meeting should occur prior to an individual returning to their day or residential services considering the guidelines from the Governor, State, CDC, and affiliate provider nurse to ensure individuals remain safe. There should be approval from the individual and/or guardian, agency nurses and affiliate providers. TCM coordination is an integral service to facilitate safely returning to day programs and fostering communication within the circle of support. *This checklist is intended to be a tool to assist circles of support but should not be considered a replacement for authorization or other documents. Teams are encouraged to prioritize workloads based on individual need, safety, and urgency.

Name of Individual Served: 

Day Service Provider: 

Residential Service Provider: 

Date: 

<table>
<thead>
<tr>
<th>Does the individual have health conditions that are considered high risk?</th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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<tbody>
<tr>
<td>(Per KS guidelines- underlying medical conditions including chronic lung disease, asthma, heart conditions, severe obesity, chronic kidney disease, liver disease, elderly (over 65 years), cerebral palsy, paraplegia, quadriplegia or otherwise immunocompromised)</td>
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<tr>
<th>Does the individual live with others who are considered medically fragile?</th>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
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5/13/20
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<tr>
<th>Question</th>
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<tr>
<td>Does the residential agency nurse agree the individual should return to day program?</td>
<td>☐  ☐  ☐  ☐</td>
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<tr>
<td>Does the individual want to return to their day program?</td>
<td>☐  ☐  ☐  ☐</td>
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<tr>
<td>Is the guardian and/or family supportive of the transition back to day program?</td>
<td>☐  ☐  ☐  ☐</td>
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<tr>
<td>Do residential providers support the decision for the individual to return to their day program?</td>
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<tr>
<td>Does the TCM support the decision for the individual to return to their day program?</td>
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<tr>
<td>Has all the appropriate documentation been completed for the individual to return to their day program?</td>
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**Things to consider before returning to day programs:**

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<th>Question</th>
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<tr>
<td>Has the individual had contact with anyone with a confirmed case of COVID-19?</td>
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<tr>
<td>Has the individual experienced a fever (100.4), cough, unusual fatigue, chills, muscle pain, headaches sore throat, loss of taste and/or smell or difficulty breathing at any time within the last 14 days?</td>
<td>☐  ☐  ☐  ☐</td>
</tr>
<tr>
<td>Has the individual traveled outside of Johnson County within the last 14 days? (please refer to KDHE for travel restriction guidelines)</td>
<td>☐  ☐  ☐  ☐</td>
</tr>
<tr>
<td>Is the individual willing and able to adhere to infection control procedures such as: wearing a mask, social distancing and performing frequent and adequate hand hygiene.</td>
<td>☐  ☐  ☐  ☐</td>
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