

## JCDS GOVERNING BOARD MEETING MINUTES August 23, 2022

### **1.0 Call to Order**

Mr. Rick Marien, Chairperson, called the meeting to order at 5:32 p.m. Board members present were: Dale Chaffin, Kyle Russell, Rick Marien, Debbie Scott Williams, Kiki Oyetunji, and Mike Hughes. Excused Absence: Gayle Richardson. Others in attendance were Chad VonAhnen, Executive Director and staff members Shelly May, Melissa Reeves, Shelly Toft, Chris Linnane, and Monica Pfannes. Also, in attendance was Michael Ashcraft, County Commissioner; Joe Connor, Assistant County Manager; Larry McAuley and Natalie Yoza, County Legal Department.

Brenda Christy, JCDS employee was present just prior to the start of the meeting acting as notary for the signing of the Oath of Office document by all board members present. In addition, the board members also signed that they had received the printed Code of Ethics document. Board members absent on joining via Zoom will need to complete this process in the near future.

### **2.0 Minutes**

**Mr. Hughes moved and Mr. Russell seconded to approve the June 28, 2022 board minutes as written. Motion carried.**

### **3.0 Financial Reports**

Mr. Linnane commented on items in the board report narrative noting the Workforce Incentive Check from the state has been received. The budget is doing very well at the current point.

**Mr. Chaffin moved and Mr. Hughes seconded to accept the July 2022 Financial Report as presented. Motion passed.**

### **4.0 Presentations**

Mr. VonAhnen introduced Mr. Larry McAuley, Assistant County Counselor. Mr. McAuley discussed the necessity of various county representatives, such as employees, board members, volunteers, county elected officials, etc. in reviewing the county's Code of Ethics and signing an Oath of Office. Mr. McAuley discussed the history of the Code of Ethics and noted several standards in the document. The appropriate documents were signed and notarized where required.

Mrs. Pfannes presented a proposed organizational chart for the structure of the Community Developmental Disabilities (CDDO) organization. The chart detailed the request for two new positions within the CDDO and a reorganization of supervising responsibilities.

**Mr. Russell moved and Mr. Chaffin seconded to support the request of the CDDO to the Board of County Commissioners for the new positions of a Quality Analyst and Resource Specialist to be paid through the CDDO Administration funding allocated by the State of Kansas. Motion approved.**

### **5.0 Board Committees/Liaisons**

Mr. Hughes reported for the Friends of JCDS that their financial status is very good. The Friends of JCDS is planning to partner with K-State's Net Positive homes program to build a house on a vacant lot. In addition, a partnership has been formed with JE Dunn and E&K to build a house on the Widmer lot. The Friends Rock fundraising event will be back on October 1, 2022 at Hurricane Allie's and Friends of JCDS is updating their bylaws to enable additional autonomy and creating a Chief Executive Officer position.

Commissioner Ashcraft stated he appreciated the conversation on open and requested positions.

## **6.0 Director's Reports**

Ms. May reported the agency has experienced several individuals in service and employees with Covid. This has resulted in providing Day Services again in the homes. The good news is these individuals have all experienced mild symptoms and there has not been any hospitalizations. A small number of individuals have chosen to continue to remain home since the start of Covid.

JCDS continues to have difficulty in hiring and is working with the Human Resources Department to reduce barriers to processes. The agency currently has about 40 positions open between Day and Residential Services. Remote monitoring systems in service delivery is also being looked at to help with efficiencies due to the reduction in the applicant pool.

Direct Support Professional Appreciation Week is next week. The Board of County Commissioners will be providing a proclamation to the agency in support.

Ms. Pfannes is continuing to work on expanding the provider options for services in Johnson County. Hiring is a problem everywhere.

Mrs. Reeves advised that 2022 is the 50<sup>th</sup> anniversary of the agency and she is conducting interviews for an anniversary video. The county commissioners will issue a proclamation for the 50<sup>th</sup> year on September 1 if any of the board would like to be at the 9:30 meeting.

Mr. VonAhnen advised the board that the entire Management Team participated in a two-day retreat to evaluate performance measures, facilitated by the agency's accrediting body, CQL.

Mr. VonAhnen will be meeting with legislators or their staff in Washington D.C. during the ANCOR Policy Summit and Hill Day in October.

## **7.0 Adjournment**

**Mr. Chaffin moved and Mr. Hughes seconded to adjourn the meeting at 6:35 p.m. Motion passed.**



Mrs. Gayle Richardson, Secretary

Recorded by:  
Shelly Toft