

CDBG-CV3 APPLICATION CHECKLIST

INITIAL OR MARK N/A ON EACH ITEM BELOW TO VERIFY IT HAS BEEN COMPLETED (this can be initialed by the person completing application, does not need to be an authorized signature)

_____The Unique Entity ID Number is provided (Part 1, Question 1e)

_____Total project revenue is equal to total expenses

_____Attachments: All attachments listed in Part 1 and Part 7 are included

_____The authorized official signed the original application and any attachments that require signature.

_____All eight parts of the application are completed, nothing is left blank

_____There are 3 copies and 1 original of the application (original printed one-sided)

_____The copies are three-hole punched, NOT THE ORIGINAL

_____The original and the copies are not stapled or bound, a clip is used

_____One electronic copy of application has been submitted

It is your obligation to make certain that your application is complete!

Person completing checklist: _____
Printed Name Title

Signature: _____ Date: _____

