

## Equipment Reserve and Fleet Fund - FY 2023 Budget

As directed by the Board, staff has worked with various departments to prepare equipment replacement schedules. The Budget and Financial Planning Department has used a phased approach of implementing equipment replacement schedules each year, beginning in FY 2002, to avoid a large “spike”, or increase, in equipment expenditures and property tax levies. The equipment replacement schedules generally include computer hardware and various types of business equipment.

For FY 2005, the equipment replacement process was formalized with the creation of the County's Equipment Reserve Fund (as described in K.S.A. 19-119). The statute states that the Board of County Commissioners of any county may provide, by adoption of a resolution, for a county equipment reserve fund to finance the acquisition of equipment. Equipment is defined as machinery, vehicles and any other equipment or personal property including, but not limited to, computer hardware and software.

Staff continues to work with departments on updating existing schedules, and implementing new schedules when appropriate. In 2023, the Equipment Reserve transfers increased compared with 2022 primarily for Department of Emergency Services and Corrections equipment purchases. The Equipment Reserve Fund is carrying a fund balance of \$6,373,654 as of May 3, 2022.

In FY 2017, at the direction of the County Manager, action was taken to separate general fund fleet/vehicles from the Equipment Replacement Fund and have them managed by the County Fleet Manager. As a result of this action, excluding the Sheriff and Med Act, there are Fleet Fund transfers made for all general fund departments that have vehicles. The fleet fund transfers in 2023 remained relatively flat compared with 2022. The Fleet Fund is carrying a fund balance of \$10,224,834 as of May 3, 2022.

In FY 2019, at the direction of the County Manager, action was taken to consolidate computer replacement between Justice Information Management System (JIMS) for the Public Safety departments and Department of Technology and Innovation (DTI) for departments receiving County Ad Valorem dollars. In FY 2020, departments transferred dollars to DTI for purchases and beginning with FY 2021 equipment replacement funds involving computers and monitors were budgeted in DTI and moved out of departments.

The table on the following page shows the proposed amount of funding for each existing department's schedule for both Equipment Replacement and Fleet Funds.

**Funding for Equipment Replacement and Fleet Schedules in the FY 2023 Budget**

Department	Equipment Replacement Funds			Fleet Funds		
	FY 2022 Budget	FY 2023 Budget	% Change 2022-2023	FY 2022 Budget	FY 2023 Budget	% Change 2022-2023
Appraiser	\$4,623	\$4,623	0%	\$9,000	\$9,000	0%
Board of County Commissioners	\$2,908	\$2,908	0%	\$0	\$0	0%
Budget & Financial Planning	\$3,928	\$3,928	0%	\$0	\$0	0%
Corrections	\$0	\$400,000	0%	\$160,552	\$160,552	0%
County Manager's Office	\$11,630	\$11,630	0%	\$0	\$0	0%
Department of Health & Environment	\$107,274	\$107,274	0%	\$88,267	\$64,267	(27)%
Department of Technology & Innovation	\$496,925	\$511,800	3%	\$3,000	\$3,000	0%
Developmental Supports	\$0	\$0	0%	\$148,654	\$148,654	0%
District Attorney	\$6,900	\$6,900	0%	\$8,500	\$8,500	0%
District Courts	\$3,000	\$3,000	0%	\$0	\$0	0%
Elections	\$1,000	\$1,000	0%	\$4,000	\$1,000	(75)%
Department of Emergency Services	\$2,086,949	\$3,504,115	68%	\$9,029	\$9,029	0%
Facilities	\$2,000	\$2,000	0%	\$50,000	\$60,000	20%
Human Resources	\$1,580	\$1,580	0%	\$0	\$0	0%
Aging and Human Services	\$13,000	\$13,000	0%	\$8,000	\$8,000	0%
Justice Information Management Systems	\$503,718	\$527,718	5%	\$0	\$0	0%
Legal	\$1,954	\$1,954	0%	\$0	\$0	0%
Mental Health	\$0	\$0	0%	\$100,000	\$117,973	18%
Motor Vehicle	\$25,000	\$25,000	0%	\$0	\$0	0%
Planning, Housing & Community Development	\$1,435	\$1,435	0%	\$24,000	\$24,000	0%
Public Works	\$0	\$0	0%	\$1,998,716	\$1,998,716	0%
Treasury, Taxation, and Vehicles	\$0	\$0	0%	\$0	\$0	0%
Financial Management and Administration	\$0	\$0	0%	\$3,200	\$3,200	0%
Sheriff	\$190,000	\$0	0%	\$0	\$0	0%
<b>Total:</b>	<b>\$3,463,824</b>	<b>\$5,129,865</b>	<b>48.1%</b>	<b>\$2,614,918</b>	<b>\$2,615,891</b>	<b>0%</b>