

Hazard Mitigation Grant Program – Letter of Intent (LOI)

Submitted to: Jeanne Bunting, State Hazard Mitigation Officer (SHMO)
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This letter is to notify you that the below intends to participate in the 404 Hazard Mitigation Grant Program, subsequent to the Federal Disaster Declaration FEMA-4449-DR--KS

The following information is furnished in support of this notification:

Name of Applicant/Organization: _____
Title: _____
Address: _____
Phone: _____ Fax: _____

Please thoroughly describe the project and benefits on a separate attachment and itemize as follows for each project:

1. Summary title of project and cover letter with contact information.
2. Detailed description of the proposed mitigation measure or project and its benefits to the community. If available and where appropriate, include photographs.
3. Approximate total cost of the project.
4. Location of proposed mitigation measure or project. Include community map identifying project location.
5. Additional supporting information – including references to your All Hazards Mitigation Plan.

- **See page 2 for additional information to be included (If this additional information is not included your project will not be reviewed for further funding opportunity)**

I understand that the local share of project funding will be 25% of the total project cost and that we will contribute all, or seek funding elsewhere for the matching share of the mitigation project.

Signed: _____

Date: _____

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1. How does the project provide mitigation?
 - a. What hazard does the project address?
 - b. Is it preparedness or maintenance?
2. Has the proposal been developed using FEMA program eligibility guidance?
 - a. The Hazard Mitigation Assistance Unified Guidance is available in the FEMA Library.
3. Is the proposal consistent with the mitigation objectives of the approved local plan?
4. Does the project contain specific information such as: If the project is:
 - a. An excavation or drainage ditch – how deep is it?
 - b. An elevation – how high is it?
 - c. Protection of homes – how many will it benefit?
 - d. Property acquisition – how many in total will be acquired?
 - e. An education program – who is the audience and what is the message?
 - f. A publication – how many will be printed and how will they be distributed?
5. Does the project involve environmental issues such as site remediation, hazardous materials, etc.? Have you contacted the appropriate agencies?
6. Are there any historic site issues connected with the project?
7. If the project involves “private property” how is the public served and what are the public benefits?
8. Regarding funding:
 - a. Have you considered how will your share of the project be paid for?
 - b. Have other sources of funding been identified?
 - c. Was application made for funding from another source?
 - d. What is the status of any pending request?
 - e. Have you developed a benefit to cost analysis?
9. Regarding NFIP:
 - a. Is applicant a participant in National Flood Insurance Program (NFIP)?
 - b. Is the applicant participating in Community Rating System (CRS)?
 - c. Does the project involve Severe Repetitive Loss (SRL) properties? How many?
 - d. Does the project involve Repetitive Loss properties? If So, How many?
10. Regarding maintenance:
 - a. Could the problem have been resolved through maintenance?
 - b. Was the “project” maintained and is now in ‘working order’ and if so, then how will risks be reduced?
11. How is the project unique? Describe what makes it stand out from others.