

JOHNSON COUNTY AIRPORT COMMISSION

MONTHLY MEETING AGENDA

Wednesday, Dec 1, 2021

9:00 am

Johnson County Airport Commission Board Room
& Zoom Teleconference
1 New Century Parkway, New Century, KS

IMPORTANT CORONAVIRUS NOTICE:

NOTICE: Due to the COVID-19 situation, we are taking action to minimize attendance at the Airport Commission meetings. Please join the meeting using Zoom Web Conferencing if able to do so.

HOW TO ACCESS ZOOM AND/OR UTILIZE THE CALL-IN OPTION

There are two options for joining the Zoom Webinar:

1. Through the internet on a computer, tablet or smart phone with video and audio.
2. By telephone with audio.

To join the live Zoom Webinar utilizing a PC, Mac, iPad, or smartphone:

- Click on the following link or enter the URL address in your browser window:

<https://zoom.us/j/96373454627?pwd=QjNLNEIRYTFyQjFua1ZvTm1uZHlOZz09>

Enter Passcode: **195548**

- Or access Zoom.com and click "Join A Meeting".

Enter the Meeting ID#: **963 7345 4627**

Please allow time to set up the Zoom application on your computer or phone if you have not previously used Zoom.

If your computer does not have a microphone and you are requesting to speak, you will need to call in on a phone number below to use as a microphone.

To join the live Zoom Webinar using a telephone:

- Dial the call-in phone number: 346-248-7799
- When prompted, provide the following Webinar ID#: 963 7345 4627

For *technical assistance* with the Zoom meeting access, you may call the Johnson County staff at 913-715-9666.

PUBLIC PARTICIPATION AT THE DECEMBER 1, 2021 JCAC MEETING

The agenda for the December 1, 2021 Johnson County Airport Commissioners' meeting includes agenda items that the public may participate in and offer comments on either in person or by joining the Zoom Webinar. ALL PUBLIC COMMENTS WILL NEED TO PRE-REGISTER EITHER VIA EMAIL OR BY PHONE NO LATER THAN NOON TUESDAY NOVEMBER 30, 2021, OR PRIOR TO THE START OF THE MEETING FOR IN PERSON COMMENTS.

HOW TO PROVIDE PUBLIC COMMENTS

For comments regarding a *Public Hearing* Item:

- Written comments regarding an application may be submitted to the Planning Department using email to Planner@jocogov.org; which must be received no later than 5 pm CDT, Nov 29, 2021. Please include your name, mailing address, and the application you desire to comment upon. If received by the above deadline, all comments will be made part of the record and shared with the Airport Commission.
- To participate live in the meeting via Zoom Webinar, email the Planning Department at Planner@jocogov.org with your name, mailing address, and the application you desire to comment upon, no later than 5 pm CDT, Nov 29, 2021. The details and instructions for joining the meeting and a link for the Webinar will be emailed to those who have signed up to speak. If you do not have email, details and instructions will be provided via telephone.
- If you are unable to notify the Planning Department by email prior to the meeting, then during the meeting, but immediately prior to the start of the application you desire to comment upon, you will need to use the "Raise Hand" function in the Zoom app to notify the Moderator of your desire to speak. To activate this function, click "Raise Hand" in the Webinar Controls at the bottom of the screen. By phone, you may raise your hand by dialing *9. Please do not utilize the raise your hand function until the start of the application you desire to comment upon.
- For those who do not have access to the internet, and therefore cannot participate by via the web, please see the call-in option set forth in this agenda or attend the meeting in person. Those who desire to speak in person will need to raise their hand during the application's public comment section.
- Following the staff and applicant presentations on the application, the Moderator will call on individuals who have signed up to speak or raised their hand in the order received for the respective application. When it is your time to speak, the Moderator will recognize you by the name or address. When you start to speak, please identify yourself by your name and address. You will have 3 minutes in which to speak, unless the Chair of the Airport Commission designates a different time period in order to accommodate all the speakers desiring to speak during the meeting.

For all other public comments:

- Public comments made in person will need to provide their name and address on the sign-up sheet prior to the start of the meeting.

- Public online “live” comments for the Dec 1, 2021 meeting will be accepted only for those who have pre-registered. Individuals wishing to speak online may register by sending their full name, business name (if applicable), physical address, and agenda item/topic being addressed to chrissy.hails@jocogov.org. Registration closes at 12:00 pm CDT on Tuesday Nov 30, 2021. You will receive an email confirmation by 5:00 pm on Tuesday Nov 30, 2021 that includes instructions on speaking during the meeting.
- If you would like to make a written public comment for the meeting, please send your comments along with your full name, business name (if applicable), and physical address to Chrissy.hails@jocogov.org no later than 5:00 pm CDT on Monday Nov 29, 2021. If email is not an option, you may call 913-715-6004 and we will record your information and comments for distribution as a written comment. Written comments will be shared with the commissioners prior to the meeting but will not be read into public record during the meeting.

I. APPROVAL OF MINUTES

- A. Oct 27, 2021 Meeting

II. REPORT OF THE CHAIRMAN

III. EXECUTIVE SUMMARY

- A. Executive Director Report
B. Deputy Director Report

IV. FINANCIALS

- A. Summary of Financials
B. Consider ratifying the Oct 2021 expenditures as presented
a. 600 New Century Parkway Expense Summary

V. DISCUSSION ITEMS

- a. Consideration of 2022 Airport Commission Meeting Calendar of Dates
b. Consider FBO Agreement and Lease Amendment for Signature Flight Support
c. Consideration of OPEX and CAPEX budget for 600 New Century Pkwy and 561 Sumner Way
d. Consider agreement with Rural Water District 7 for service on east side of New Century Commerce Center
e. Consider final development plan for infrastructure of east side development in New Century Commerce Center
f. Discussion of replacement of Kilo and Lima Hangars at Executive Airport
g. Presentation of Southwest Johnson County EDC Annual Report
h. Consideration of contract with Southwest Johnson County EDC for 2022
i. Consider a lease assignment for 100 Mission Woods Drive (pending finalization of document by tenant)

VI. BUSINESS FROM THE FLOOR

VII. EXECUTIVE SESSION

VIII. ADJOURNMENT