

POLICY 402

PRIVACY EXPECTATIONS

Effective 05-01-2021, Resolution No. 014-21

It is the policy of Johnson County Government to provide employees with access to and the use of County property for the sole purpose of conducting the business of Johnson County Government. ***No employee or official has a personal right of privacy related to their use of County property.***

Search of County Property

The County may search and inspect County property and monitor the use of County property as it deems necessary or advisable with or without advance notice and with or without reasonable suspicion that the employee's conduct is in violation of the law or any County policy, procedure, or rule.

County property means all property owned, leased, licensed or otherwise provided for use by the County. County property includes, but is not limited to, buildings, offices, work stations, furnishings including desks, file cabinets, and lockers, vehicles, equipment, tools, supplies, information technology resources and the data created or stored on such resources, electronic systems and equipment, passwords, hard and soft files, and intellectual property.

Photographs, Audio/Video Recordings

The County may use photographs and audio/video recordings as part of its normal documentation of operations. The County may use photographs and recordings of employees taken in the normal course of business in its written and electronic publications and materials without advance authorization of the employee and without compensating the employee.

Procedures

All searches, inspections, and monitoring of County or personal property must be conducted in a manner consistent with Human Resources Procedures established by the County Manager.