

## Job Description

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Job Title: Epidemiologist I                      Job Code: 903221                      Job Family: Direct Care  
Pay Grade: JC.16.17                      FLSA: Exempt                      EEO: Professional  
Department/Agency: Countywide              Position Number(s): Multiple  
Recommended Position Title(s): Epidemiologist I

The following Core Competencies apply to everyone and are essential to all County jobs:

- Accountability – Follows-up on and meets commitments, takes ownership for work, and possesses a strong ability to stay focused on individual, department, and County results.
- Communication – Clearly and effectively expresses ideas and thoughts (verbally and in writing); listens actively.
- Customer Focus & Public Relations – Builds positive internal and external customer relationships; is committed to customer satisfaction; assumes responsibility for solving customer problems and ensures commitments to customers are met.
- Initiative – Independently acts to resolve problems and provide solutions; seeks out new responsibilities; generates new ideas; practices self-development.
- Safety – Understands and supports safety standards as required by the job; keeps the workplace clean and safe.
- Teamwork – Encourages and facilitates cooperation, pride, and trust among the team; fosters commitment and team spirit; works cooperatively with others to achieve overall goals.

### Essential Duties:

- Participates in Epidemiologic assessments and analysis by recognizing public health and environmental problems pertinent to the population; participates in surveillance activities to identify acute and chronic conditions or other adverse outcomes in the population; organizes data from surveillance, investigations, or other sources; analyzes data from an epidemiologic investigation or study; summarizes results of the analysis and draw conclusions; assists in developing recommended evidence-based interventions and control measures in response to epidemiologic findings; and assists in the evaluation of programs.
- Prepares written and oral reports and presentations that recognizes the basic principles of risk to communicate necessary information to agency staff.
- Provides epidemiologic input into epidemiologic studies, public health and environmental programs, and community public health and environmental health planning processes at the state, local, or tribal level; and participates in development of community partnerships to support epidemiologic investigations.
- Establishes relationships with groups of special concern (e.g., disadvantaged or minority groups, groups subject to health disparities, historically underrepresented groups); describes surveillance systems to include groups subject to health disparities or other potentially underrepresented groups; conducts investigations using languages and approaches tailored to the population; and supports public health actions that are relevant to the affected community.
- Supports the organization's vision in all programs and activities; uses performance measures to evaluate and improve epidemiology program effectiveness to assist with promoting ethical conduct in epidemiologic practice; prepares for emergency response and foster collaborations, strong partnerships, and team-building to accomplish epidemiology program objectives.

### Supervisory Responsibilities:

- Yes  No This position is also responsible for the supervision and leadership of employees, which includes making employment-related decisions and/or recommendations, and formally evaluating performance.

*Duties and responsibilities, as required by business necessity may be added, deleted or changed at any time at the discretion of management, formally or informally, either verbally or in writing. Scheduling and shift assignments and work location may be changed at any time, as required by business necessity.*

## Job Description

### Minimum Job Requirements:

**Bachelor's degree in Biology, Epidemiology, Public Health, Nursing or related science and two (2) years' experience in epidemiology and communicable diseases in a public health or related setting are required. May require KS/MO driver's license, depending on department or agency.**

*Johnson County Government requires reference/background screening for all positions. Specified criteria may vary by Department/Agency.*

### Preferred Job Requirements:

**Master's degree in A Master's degree in public health (MPH) or a master's of science degree in public health (MSPH) with a focus in epidemiology or analysis and assessment or other non-epidemiology graduate degree or certification (e.g., RN, RS) with specific epidemiology training (e.g., MPH degree, CDC Epidemic Intelligence Service or CSTE Applied Epidemiology Fellowship) and one (1) year of experience in communicable disease and/or environmental health focus in a public health or related setting are preferred.**

### Education/Experience Substitutions:

Yes  No Experience may be substituted for degree.

Yes  No Education may be substituted for experience.

### Physical, Environmental, and Special Working Conditions:

All County employees may be called upon to assist other departments/agencies in a declared emergency situation.