

JOHNSON COUNTY AIRPORT COMMISSION

MONTHLY MEETING

AGENDA

One New Century Parkway
New Century, KS 66031

Wednesday, January 26, 2011 – 9:00 a.m.

- I. **APPROVAL OF MINUTES** for the December 8, 2010 meetings.
- II. **REPORT OF THE CHAIRMAN**
- IV. **EXECUTIVE SUMMARY**
 - A. Review staff reports.
 - B. Summary of Financials.
 - C. Consider ratifying the December 2010 expenditures as presented.
- V. **DISCUSSION ITEMS**
 - A. Consider approving an amendment to Advanced Aviation's Fixed-Base Operator agreement to add "Avionics sales and servicing."
 - B. Consider approving an Option to Lease Land for Penny's Concrete, Inc. for a site for a concrete ready-mix plant at New Century AirCenter.
 - C. Consider approving an Assignment of Lease from Aeroflex, Inc. (formerly JC Air) to ACDC Holdings, LLC, for the "Aeroflex Complex" at 400 New Century Parkway.
 - D. Consider approving T-Hangar Registration Policy.
 - E. Consider approving the 2011 Contract for the Southwest Johnson County EDC.
 - F. Report of the President, Southwest Johnson County EDC.
- VI. **BUSINESS FROM THE FLOOR**
- VII. **ADJOURNMENT**

JOHNSON COUNTY AIRPORT COMMISSION

MINUTES – January 26, 2011, 9:00 a.m. – New Century, KS

Airport Commission

Present: Messrs. Dixon, Webb, Weisenburger, and Wittenborn

Absent: Ms. Aron, Messrs. Moore and Raynor

Staff: Metcalfe, Dunham, Perry, and Bellinger

Others: Robert Abrahms, Advanced Aviation
Mike Dolin, hangar tenant
Ray Olsen, Ray Olsen, LLC
William J. Penny, Penny Concrete, Inc.

Acting Chairman Wittenborn called the meeting to order at 9:00 a.m. and appointed John Dixon to preside as Acting Secretary for today's meeting.

(NOTE: Heading, paragraph numbers and letters correspond to agenda numbers and letters. Items are listed in order of discussion.)

I. APPROVAL OF MINUTES

MOVED BY MR. WEISENBURGER AND SECONDED BY MR. WEBB TO APPROVE THE MINUTES OF THE DECEMBER 8, 2010 MEETING AS PRESENTED. APPROVED (4-0).

II. REPORT OF THE CHAIRMAN

IV. EXECUTIVE SUMMARY

A. Review staff reports:

Mr. Metcalfe reported that Wausau Supply Company, who is one of our more recent additions to the Business Park, is interested in putting in a rail spur. That would become the 8th rail customer in the Business Park.

Mr. Perry stated that he would present a proposed budget for the board to review at the March meeting. Based upon the board's review, he will request that Mr. Metcalfe be given authority to approve the final budget.

B. Summary of Financials:

Mr. Perry commented that revenue over expenditures is up for end-of-year, 2010, and land purchased in 2001 at Executive Airport is included in the reimbursement numbers. The other part of reimbursement is program money from AIP grant/match funds.

C. Consider ratifying the December 2010 expenditures as presented:

MOVED BY MR. DIXON AND SECONDED BY MR. WEISENBURGER TO RATIFY THE DECEMBER 2010 EXPENDITURES AS PRESENTED. APPROVED (4-0).

V. DISCUSSION ITEMS

- A. Consider approving an amendment to Advanced Aviation’s Fixed-Base Operator agreement to add “Avionics sales and servicing.”

MOVED BY MR. DIXON AND SECONDED BY MR. WEBB TO APPROVE THE AMENDMENT TO ADVANCED AVIATION’S FIXED-BASE OPERATOR AGREEMENT OF ADDING “AVIONICS SALES AND SERVICING” AS PRESENTED. APPROVED (4-0).

- B. Consider approving an Option to Lease Land for Penny’s Concrete, Inc. for a site for a concrete ready-mix plant at New Century AirCenter.

Mr. Metcalfe briefed the board on Penny’s Concrete, Inc.’s interest in building a plant here a few years ago. The Option to Lease Land property location they are interested in is next to Steel & Pipe Supply Company, Inc., Roberts & Dybdahl, Inc., and Metal West.

Mr. Dixon asked if there is potential for aggregate dust or the like to become airborne and affect air traffic. Mr. Penny replied that it would not be a problem as they use washed rock and would build a containment to hold them on the inside of the facility. Mr. Dolin asked if smoke emissions would come from the facility. Mr. Penny responded that they use dust collectors on all their cement bins and are governed by state and federal government guidelines on plant emissions. In addition, water runoff is tested quarterly as well as the entire area to be completely paved.

MOVED BY MR. DIXON AND SECONDED BY MR. WEBB TO APPROVE AN OPTION TO LEASE LAND FOR PENNY’S CONCRETE, INC. FOR A SITE FOR A CONCRETE READY-MIX PLANT AT NEW CENTURY AIRCENTER AS PRESENTED. APPROVED (4-0).

- C. Consider approving an Assignment of Lease from Aeroflex, Inc. (formerly JcAir) to ACDC Holdings, LLC, for the “Aeroflex Complex” at 400 New Century Parkway.

Mr. Metcalfe updated the board on the history of Aeroflex. Mr. Webb disclosed that he has previously done appraisal work for Dave Collis of ACDC Holdings, LLC.

MOVED BY MR. WEISENBURGER AND SECONDED BY MR. DIXON TO APPROVE AN ASSIGNMENT OF LEASE FROM AEROFLEX, INC. (FORMERLY JCAIR) TO ACDC HOLDINGS, LLC, FOR THE “AEROFLEX COMPLEX” AT 400 NEW CENTURY PARKWAY, SUBJECT TO LEGAL AND STAFF’S FINAL APPROVAL OF ALL DOCUMENTATION AS PRESENTED. APPROVED (4-0).

- D. Consider approving T-Hangar Registration Policy.

Mr. Metcalfe updated the board on recent T-Hangar issues, specifically, black market subleasing. The county auditor recently did a routine audit of rates, charges and fees, to determine if the county was recovering costs from fees. It was recommended, by the auditor, to adopt a T-Hangar Registration Policy based upon FAA registration requirements. Mr. Perry stated that the FAA has never required an end-date for registrations in the past, but has started a re-registration process beginning on March 1, 2011. The aircraft owner will be required to pay a fee and register/re-register every three years with the FAA. The T-Hangar policy states for tenants to provide copies of current registrations, and if not, they are required to provide the name of the person who leased the T-Hangar and legal proof of interest in the aircraft. If that cannot be done, the lease will be terminated. Mr. Dixon asked what defines

an interest in the aircraft. Ms. Dunham responded that an interest in the aircraft is defined as a fractional interest, ownership in a LLC or general partnership. After a lengthy discussion, it was determined that staff and legal would draft a response, to the auditor, and present for board approval at the next Airport Commission meeting in February.

- E. Consider approving the 2011 Contract for the Southwest Johnson County EDC.

MOVED BY MR. DIXON AND SECONDED BY MR. WEISENBURGER TO APPROVE THE 2011 CONTRACT FOR THE SOUTHWEST JOHNSON COUNTY EDC AS PRESENTED. APPROVED (4-0).

- F. Report of the President, Southwest Johnson County EDC.

Mr. Metcalfe updated the board on current projects, and proposals for the Southwest Johnson County EDC in Tom Riederer's absence.

VI. BUSINESS FROM THE FLOOR

VII. ADJOURNMENT

There, being no further business, the meeting was adjourned at 10:17 a.m.

MOVED BY MR. DIXON AND SECONDED BY MR. WEISENBURGER TO ADJOURN. APPROVED (4-0).

William J. "Bill" Raynor, Secretary

R. Lee Metcalfe, Executive Director

JOHNSON COUNTY AIRPORT COMMISSION

MONTHLY MEETING

AGENDA

One New Century Parkway

New Century, KS 66031

Wednesday, February 23, 2011 – 9:00 a.m.

- I. **APPROVAL OF MINUTES** for the January 26, 2011 meetings.
- II. **REPORT OF THE CHAIRMAN**
- IV. **EXECUTIVE SUMMARY**
 - A. Review staff reports.
 - B. Summary of Financials.
 - C. Consider ratifying the January 2011 expenditures as presented.
- V. **DISCUSSION ITEMS**
 - A. Discuss sale of Water Utility.
 - B. Consider approving the 2011 Marketing Agreement for the Southwest Johnson County EDC.
 - C. Report of the President, Southwest Johnson County EDC.
- VI. **BUSINESS FROM THE FLOOR**
- VII. **ADJOURNMENT**

JOHNSON COUNTY AIRPORT COMMISSION

MINUTES – February 23, 2011, 9:00 a.m. – New Century, KS

Airport Commission

Present: Messrs. Dixon, Moore, Weisenburger, and Wittenborn

Absent: Ms. Aron, Messrs. Raynor and Webb

Staff: Metcalfe, Dunham, Perry, and Bellinger

Others: Robert Abrahms, Advanced Aviation
Mike Dolin, hangar tenant
Commissioner Jason Osterhaus, BoCC

Acting Chairman Moore called the meeting to order at 9:00 a.m.

(NOTE: Heading, paragraph numbers and letters correspond to agenda numbers and letters. Items are listed in order of discussion.)

I. APPROVAL OF MINUTES

MOVED BY MR. DIXON AND SECONDED BY MR. WITTENBORN TO APPROVE THE MINUTES OF THE JANUARY 26, 2011 MEETING AS PRESENTED. APPROVED (4-0).

II. REPORT OF THE CHAIRMAN

IV. EXECUTIVE SUMMARY

A. Review staff reports:

Mr. Dixon asked when Penny's Concrete will begin construction. Mr. Metcalfe replied that Rose Companies has been hired and will soon begin the design process. They are probably looking at 90 days before construction will begin.

B. Summary of Financials:

Mr. Perry commented that \$500,000 of carryover would be used for the detention pond. Mr. Metcalfe added that the FAA has approved the sale of the soccer facility, \$780,000. The Airport Commission's cash flow consists of \$3,300,000, in carryover, 2010, plus an expected \$900,000 in carryover for 2011 and payment from the soccer facility, minus \$500,000, that will be utilized for the detention pond.

C. Consider ratifying the January 2011 expenditures as presented:

MOVED BY MR. WITTENBORN AND SECONDED BY MR. WEISENBURGER TO RATIFY THE JANUARY 2011 EXPENDITURES AS PRESENTED. APPROVED (4-0).

V. DISCUSSION ITEMS

A. Discuss sale of water utility.

Mr. Metcalfe briefed the board on the history of the water utility. Currently, Rural Water District #7 (RWD#7) had been in discussions over the past two years and at the point of closing the sale of the water utility. Prior to being approached by RW#7, there were discussions with the City's of Gardner and Olathe regarding their interest in purchasing the water utility system. The City of Gardner did a financial analysis and determined, at that time, it was not in their best interest. And, discussions with the City of Olathe fell through. Recently, the City of Olathe made interest in the water utility sale discussions with RWD#7 and stated they are interested in making a proposal for the water utility. Mr. Metcalfe and acting Chairman Mike Moore met with Chairman Eilert, Commissioner Osterhaus and County Manager, Hannes Zacharias and the water utility came up in the discussions. It was recommended that formal RFP's should go out for the sale of the water utility. Mr. Metcalfe notified RWD#7 of the recommendation by the commissioners and he also spoke with the City's of Gardner and Olathe. The RFP will list all assets and conditions, including the limit of rate increases and how they would run the system. It would not be necessary to take the lowest bid as it would for the best package. Because our customers do not have a vote in the sale of the water utility system, the Airport Commission needs to advocate for their best interest, which would include limiting rate increases. Mr. Metcalfe stated the two biggest issues of being in the water business is quality of water and system breakdowns. The Airport Commission currently has an employee in the water department who is consistently taking samples, a protocol that is state mandated, in certain places within the water system testing for chlorine levels and contaminants. If there is a problem with the samples, there is a significant process that needs to be followed. RWD#7 is the most knowledgeable of our water system and they have offered their services as our official operator on record with the State of Kansas. Mr. Metcalfe stated there are three options for the sale of the water utility system. The first option would be keeping the utility, making necessary improvements to the system and hire a certified operator. The next option would be to sell the system to RWD#7 and present a case for approval to the BoCC. The last option would be to put out RFP's for the sale of the water utility system. In addition, RWD#7 service area surrounds us and any expansions would include accessing their water utility service. Mr. Dixon requested a performa, based upon keeping or bidding the water utility system that would include financial projections and contracting for services, concurrently with sending out RFP's.

B. Consider approving the 2011 Marketing Agreement for the Southwest Johnson County EDC.

MOVED BY MR. DIXON AND SECONDED BY MR. WITTENBORN TO APPROVE THE 2011 MARKETING AGREEMENT FOR THE SOUTHWEST JOHNSON COUNTY EDC AS PRESENTED. APPROVED (4-0).

C. Report of the President, Southwest Johnson County EDC.

Mr. Riederer updated the board on current projects, and proposals for the Southwest Johnson County EDC in Tom Riederer's absence.

VI. BUSINESS FROM THE FLOOR

A citizen expressed concerns with New Century Air Services having aircraft parts strung around their operations. Mr. Metcalfe stated that staff would look into the complaint to

determine if there was a violation.

VII. ADJOURNMENT

There, being no further business, the meeting was adjourned at 10:42 a.m.

**MOVED BY MR. DIXON AND SECONDED BY MR. WEISENBURGER TO ADJOURN.
APPROVED (4-0).**

William J. "Bill" Raynor, Secretary

R. Lee Metcalfe, Executive Director

JOHNSON COUNTY AIRPORT COMMISSION

MONTHLY MEETING

AGENDA

One New Century Parkway

New Century, KS 66031

Wednesday, March 23, 2011 – 9:00 a.m.

- I. **JOINT BOCC/AIRPORT COMMISSION MEETING.**
- II. **APPROVAL OF MINUTES** for the February 23, 2011 meetings.
- III. **REPORT OF THE CHAIRMAN**
- IV. **EXECUTIVE SUMMARY**
 - A. Review staff reports.
 - B. Summary of Financials.
 - C. Consider ratifying the February 2011 expenditures as presented.
- V. **DISCUSSION ITEMS**
 - A. Consider approving ADS-B Tower Lease.
 - B. Consider approving an Amendment to the Lease Agreement for Executive Beechcraft, Inc.
 - C. Discuss Water Utility Financial Projection.
 - D. Discuss proposed 2012 Budget.
 - E. Report of the President, Southwest Johnson County EDC.
- VI. **BUSINESS FROM THE FLOOR**
- VII. **ADJOURNMENT**

JOHNSON COUNTY AIRPORT COMMISSION

MINUTES – March 23, 2011, 9:00 a.m. – Olathe, KS

Airport Commission

Present: Messrs. Dixon, Moore, Raynor, Webb, and Wittenborn

Absent: Messrs. Aron and Weisenburger

Staff: Metcalfe, Dunham, Perry and Bellinger

Others: Robert Abrams, Advanced Aviation, LLC
Commissioner Michael Ashcraft, Johnson County BoCC
J.R. Dodson, New Century Air Service
Chairman Ed Eilert, Johnson County BoCC
Bill Gay, Rural Water District #7 Chairman
Commissioner Calvin Hayden, Johnson County BoCC
Don Jarrett, Johnson County Chief Legal Counsel
Commissioner David Lindstrom, Johnson County BoCC
Melissa McChesney, Johnson County Assistant to the BoCC
Ray Olsen, Ray Olsen, LLC
Commissioner Jason Osterhaus, Johnson County BoCC
Commissioner Ed Peterson, Johnson County BoCC
Tom Riederer, Southwest Johnson County EDC
Allan Soetaert, Rural Water District #7
Hannas Zacharias, Johnson County Manager

Vice Chairman Moore called the meeting to order at 9:00 a.m. and turned the meeting over to Johnson County Chairman, Ed Eilert.

(NOTE: Heading, paragraph numbers and letters correspond to agenda numbers and letters. Items are listed in order of discussion.)

I. JOINT BOARD OF COUNTY COMMISSIONERS/AIRPORT COMMISSION MEETING

Chairman Eilert welcomed everyone to the annual joint Board of County Commissioners and Airport Commission meeting. After self-introductions, Chairman Eilert discussed the county's Charter Commission and the five boards, of which there are two that were formed under Kansas Statutes. Chairman Eilert then asked Chief Legal Counsel, Don Jarrett, to give a legal overview of the Airport Commission.

A presentation was given by Mr. Metcalfe on the history of the Airport Commission in 1967 under K.S.A. 3-301 *et seq.*, chartered by BoCC Resolution 67-165, and how the first Airport Commission board was formed through today's current financials and operations.

At 10:38 a.m., after a question and answer session, the joint Board of County Commissioners and Airport Commission meeting adjourned.

After a brief break, Vice Chairman Mike Moore called the regularly scheduled Airport Commission meeting to order at 10:40 a.m.

II. APPROVAL OF MINUTES

MOVED BY MR. WEBB AND SECONDED BY MR. WITTENBORN TO APPROVE THE MINUTES OF THE FEBRUARY 23, 2011 MEETING AS PRESENTED. APPROVED (5-0).

III. REPORT OF THE CHAIRMAN

No Report of the Chairman

IV. EXECUTIVE SUMMARY

A. Review staff reports:

No additions to the Staff Reports.

B. Summary of Financials:

C. Consider ratifying the February 2011 expenditures as presented:

MOVED BY MR. WITTENBORN AND SECONDED BY MR. WEBB TO RATIFY THE FEBRUARY 2011 EXPENDITURES AS PRESENTED. APPROVED (5-0).

V. DISCUSSION ITEMS

A. Consider approving ADS-B Tower Lease.

Mr. Perry briefed the board on the FAA contract with ITT to install ADS-B (Automatic Dependence Surveillance Broadcast) that will help more accurately define where aircraft are in the air. The advantage to having this installed on airport property will be to enhance ground movement ability, especially in bad weather, as long as everyone has the same equipment. FAA will not require this equipment to be mandatory until 2020 or 2022. The airlines will be the first to be required, then corporate, followed by general aviation.

MOVED BY MR. DIXON AND SECONDED BY MR. WITTENBORN TO APPROVE THE ADS-B TOWER LEASE AS PRESENTED. APPROVED (5-0).

B. Consider approving an Amendment to the Lease Agreement for Executive Beechcraft, Inc.

MOVED BY MR. DIXON AND SECONDED BY MR. RAYNOR TO APPROVE AN AMENDMENT TO THE LEASE AGREEMENT FOR EXECUTIVE BEECHCRAFT, INC. AS PRESENTED APPROVED (5-0).

C. Discuss Water Utility Financial Projection.

Mr. Metcalfe updated the board on a meeting he and Vice Chairman Moore had recently with BoCC Chairman Eilert and Commissioner Osterhaus. During that meeting, the Airport Commission's probable sale of the water utility system was discussed. It was recommended for the Airport Commission to move forward with RFPs for competitive bids. Mr. Metcalfe stated

the options, going forward, would be to keep the water system, send out for competitive process RFP bids with the right to review and reject, or sell to Rural Water District #7. After a lengthy discussion, the board directed Mr. Metcalfe to move forward with a competitive process RFP with the right to review, reject and final board review.

MOVED BY MR. DIXON AND SECONDED BY MR. WITTENBORN TO DIRECT MR. METCALFE AND LEGAL TO PROCEED WITH A COMPETITIVE PROCESS RFP, OR, AS THE COUNTY DICTATES WITH THE RIGHT FOR THE AIRPORT COMMISSION BOARD TO REVIEW AND/OR REJECT PROPOSALS. APPROVED (3-2). OPPOSED BY MESSRS. RAYNOR AND WEBB.

Let the minutes reflect that at 11:25 a.m. Mr. Webb departed the meeting.

D. Discuss proposed 2012 Budget.

MOVED BY MR. WITTENBORN AND SECONDED BY MR. RAYNOR TO APPROVE THE PROPOSED 2012 BUDGET AS PRESENTED. APPROVED (5-0).

E. Report of the President, Southwest Johnson County EDC

Mr. Riederer updated the board on current projects and proposals for the Southwest Johnson County EDC.

VI. BUSINESS FROM THE FLOOR

J.R. Dodson, President of New Century Air Service, introduced himself, gave background information on his business, and invited all board members to stop by to take a tour.

VII. ADJOURNMENT

There, being no further business, the meeting was adjourned at 11:42 a.m.

MOVED BY MR. WITTENBORN AND SECONDED BY MR. RAYNOR TO ADJOURN. APPROVED (5-0).

William J. Raynor, Secretary

R. Lee Metcalfe, Executive Director



One New Century Parkway
New Century, Kansas 66031
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JOHNSON COUNTY AIRPORT COMMISSION MEETING

The monthly meeting of the Johnson County Airport Commission for **Wednesday, April 27, 2011** has been cancelled. The next regularly scheduled monthly meeting will be held on **Wednesday, May 25, 2011** at 9:00 a.m. in the board room of the Johnson County Airport Commission, One New Century Parkway, New Century, Kansas.

JOHNSON COUNTY AIRPORT COMMISSION

MONTHLY MEETING

AGENDA

One New Century Parkway

New Century, KS 66031

Wednesday, May 25, 2011 – 9:00 a.m.

- I. **JOINT BOCC/AIRPORT COMMISSION MEETING.**
- II. **APPROVAL OF MINUTES** for the March 23, 2011 meetings.
- III. **REPORT OF THE CHAIRMAN**
 - A. Greg Brown – 10 year anniversary.
 - B. Chad Fisher – 5 year anniversary.
- IV. **EXECUTIVE SUMMARY**
 - A. Review staff reports.
 - B. Summary of Financials.
 - C. Consider ratifying the March and April 2011 expenditures as presented.
- V. **DISCUSSION ITEMS**
 - A. Amendment to the Berg Lease to correct the legal description.
 - B. Discuss donation of JcAir property.
 - C. Report of the President, Southwest Johnson County EDC.
- VI. **BUSINESS FROM THE FLOOR**
- VII. **EXECUTIVE SESSION – ADVICE OF COUNCIL**
- VIII. **ADJOURNMENT**

Tour of the New Century Fieldhouse Sports Facility

JOHNSON COUNTY AIRPORT COMMISSION

MINUTES – May 25, 2011, 9:00 a.m. – Olathe, KS

Airport Commission

Present: Messrs. Dixon, Moore, Raynor, Webb, Weisenburger, Wittenborn and Ms. Aron

Absent:

Staff: Metcalfe, Dunham, Perry and Bellinger

Others: Robert Abrams, Advanced Aviation, LLC
Dave Hadel, Burns & McDonnell
Ray Olsen, Ray Olsen, LLC
Tom Riederer, Southwest Johnson County EDC

Vice Chairman Moore called the meeting to order at 9:00 a.m.

(NOTE: Heading, paragraph numbers and letters correspond to agenda numbers and letters. Items are listed in order of discussion.)

I. APPROVAL OF MINUTES

MOVED BY MR. DIXON AND SECONDED BY MR. RAYNOR TO APPROVE THE MINUTES OF THE MARCH 23, 2011 MEETING AS PRESENTED. APPROVED (6-0).

II. REPORT OF THE CHAIRMAN

A. Greg Brown – 10 Year Anniversary

Acting Chairman Moore congratulated Greg Brown and expressed the board's appreciation for his ten years of dedicated service to the Airport Commission.

B. Chad Fisher – 5 Year Anniversary

Acting Chairman Moore congratulated Chad Fisher and expressed the board's appreciation for his five years of dedicated service to the Airport Commission.

Ms. Aron joined the meeting, already in progress, at 9:06 a.m.

IV. EXECUTIVE SUMMARY

A. Review staff reports:

Mr. Dixon asked if it is becoming more difficult to place people into t-hangars. Mr. Perry replied that typically they go through five or six phone calls until they are able to find someone on the waiting list who will take an available hangar. Mr. Metcalfe stated that the waiting list is shrinking rapidly. People have quit flying and are getting rid of their airplanes.

B. Summary of Financials:

No additions to the Summary of Financials.

- C. Consider ratifying the March and April 2011 expenditures as presented:

MOVED BY MR. WITTENBORN AND SECONDED BY MR. WEISENBURGER TO RATIFY THE MARCH AND APRIL 2011 EXPENDITURES AS PRESENTED. APPROVED (7-0).

V. DISCUSSION ITEMS

- A. Consider approving an Amendment to the Berg Lease to correct the legal description and consider approving an Access Agreement.

Mr. Metcalfe briefed the board on a clerical error of a transposed number, by the surveyor, in the legal description of the neighboring property.

MOVED BY MR. DIXON AND SECONDED BY MR. WEBB TO APPROVE AN AMENDMENT TO THE BERG LEASE TO CORRECT THE LEGAL DESCRIPTION AS PRESENTED. APPROVED (7-0).

Mr. Metcalfe stated the Aeroflex and Berg properties have a shared parking lot. The Access Agreement will allow an easement for the owners to get to their property.

MOVED BY MR. WEISENBURGER AND SECONDED BY MS. ARON TO APPROVE AN ACCESS AGREEMENT FOR THE BERG'S AS PRESENTED. APPROVED (7-0).

- B. Discuss donation of JcAir property.

Mr. Metcalfe gave background information on the property and owners of JcAir. The owners of JcAir have offered to donate the two of the three buildings to Johnson County in lieu of no longer having to pay property tax, lease payments and they are requesting a tax credit. The third building is property already owned by the County as it was part of a bond lease agreement. Ms. Aron asked how long is the land lease agreement and at the end of the lease who would own the property. Mr. Weisenburger asked if there is a benefit to the County owning the property. Mr. Metcalfe responded that the County would own the property at the end of the lease agreement and there would be a continued liability for maintenance and upkeep of the buildings. After a lengthy discussion, the board directed legal, staff and Airport board member Mr. Webb to work together on researching pros and cons for a buyout of JcAir's lease agreement and properties and will present at the next meeting.

- C. Consider granting to the Johnson County Park & Recreation District an easement for a streamway trail along Coffey Creek near Executive Airport.

MOVED BY MR. WEISENBURGER AND SECONDED BY MR. DIXON TO MAKE RECOMMENDATION TO THE BOCC GRANTING JOHNSON COUNTY PARK & RECREATION DISTRICT AN EASEMENT FOR A STREAMWAY TRAIL ALONG COFFEY CREEK NEAR EXECUTIVE AIRPORT AS PRESENTED APPROVED (7-0).

Mr. Webb commented that this property has the worst soil erosion in Johnson County. He

continued that there are several conservation groups and programs that could be explored to enroll and assist in correcting the erosion problems. Mr. Metcalfe responded that ultimately it is the tenant farmers responsibility to take care of those properties. Mr. Wittenborn asked how it would affect the tenant and their operations if a conservation program were pursued. Mr. Webb stated that it would terminate the lease agreement by enrolling in a conservation program.

D. Report of the President, Southwest Johnson County EDC

Mr. Riederer updated the board on current projects and proposals for the Southwest Johnson County EDC.

VI. BUSINESS FROM THE FLOOR

Mr. Webb brought up for discussion the Sunflower property and if there was any interest in purchasing for future commercial airport operations. Mr. Metcalfe replied that he didn't believe there would be a possibility of having two airport operations so close in proximity and that several years earlier a consultant reported that the probability of commercial operations would not occur at New Century AirCenter with Kansas City International being so close.

VII. EXECUTIVE SESSION – ADVICE OF COUNSEL

MOVED BY MR. WEBB AND SECONDED BY MS. ARON TO RECESS THE OPEN MEETING AND TO CONVENE IN EXECUTIVE SESSION AT 10:14 A.M. FOR A PERIOD OF 20 MINUTES FOR THE PURPOSE OF ADVICE OF COUNSEL, AND TO RECONVENE IN OPEN MEETING AT APPROXIMATELY 10:34 A.M. AFTER THE EXECUTIVE SESSION HAS ENDED. APPROVED (7-0).

THE COMMISSION RECONVENED AT 10:34 A.M. IN OPEN MEETING.

VIII. ADJOURNMENT

There, being no further business, the meeting was adjourned at 10:34 a.m.

MOVED BY MR. WITTENBORN AND SECONDED BY MR. RAYNOR TO ADJOURN. APPROVED (7-0).

William J. Raynor, Secretary

R. Lee Metcalfe, Executive Director



*Johnson
County
Airport
Commission*

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New Century, Kansas 66031
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JOHNSON COUNTY AIRPORT COMMISSION MEETING

The monthly meeting of the Johnson County Airport Commission for **Wednesday, June 22, 2011** has been cancelled. The June and July meetings have been combined and will be held on **Wednesday, July 6, 2011** at 9:00 a.m. in the board room of the Johnson County Airport Commission, One New Century Parkway, New Century, Kansas.

*New Century
AirCenter*

Johnson County
Executive Airport

JOHNSON COUNTY AIRPORT COMMISSION

MONTHLY MEETING

AGENDA

One New Century Parkway
New Century, KS 66031

Wednesday, July 6, 2011 – 9:00 a.m.

- I. **APPROVAL OF MINUTES** for the May 25, 2011 meetings.
- II. **REPORT OF THE CHAIRMAN**
- IV. **EXECUTIVE SUMMARY**
 - A. Review staff reports.
 - B. Summary of Financials.
 - C. Consider ratifying the May 2011 expenditures as presented.
- V. **DISCUSSION ITEMS**
 - A. Consider ratifying a temporary Transload Agreement for AGP for the former Heartland Cement site, for the transloading of soy bean oil, soy bean meal and soy methyl ester.
 - B. Consider approving a Ground Lease for Penny's Concrete, Inc. for a site to build a concrete ready-mix plant at New Century AirCenter.
 - C. Update on the JcAir/Aeroflex facility.
 - D. Continuation of discussion on sale of water utility.
 - E. Report of the President, Southwest Johnson County EDC.
- VI. **BUSINESS FROM THE FLOOR**
- VII. **ADJOURNMENT**

JOHNSON COUNTY AIRPORT COMMISSION

MINUTES – July 6, 2011, 9:00 a.m. – Olathe, KS

Airport Commission

Present: Messrs. Dixon, Moore, Raynor, Webb, Weisenburger, Wittenborn and Ms. Aron

Absent:

Staff: Metcalfe, Dunham, and Bellinger

Others: Mike Dolin, hangar tenant
Greg Gibson, Signature Flight Support
Tim Maier, New Century Air Service
Ray Olsen, Ray Olsen, LLC
Bryan Orr, Signature Flight Support
Tom Riederer, Southwest Johnson County EDC

Vice Chairman Moore called the meeting to order at 9:00 a.m.

(NOTE: Heading, paragraph numbers and letters correspond to agenda numbers and letters. Items are listed in order of discussion.)

I. APPROVAL OF MINUTES

MOVED BY MR. WEISENBURGER AND SECONDED BY MR. WITTENBORN TO APPROVE THE MINUTES OF THE MAY 25, 2011 MEETING WITH AMENDING THE MINUTES TO INCLUDE A FORMAL ADJOURNMENT OF THE EXECUTIVE SESSION AND RECONVENING OF THE OPEN MEETING AT 10:34 A.M. AS AMENDED. APPROVED (7-0).

II. REPORT OF THE CHAIRMAN

No Report of the Chairman.

IV. EXECUTIVE SUMMARY

A. Review staff reports:

Mr. Metcalfe stated that the Airport Commission, as well as the other four board-governed agencies, has been invited to do a 30 minute PowerPoint presentation on statistical information and discussion of our relationship with the County Commission, administration and staff before the Charter Commission on July 18th at 4:00 p.m., at the Johnson County Administration building, 111 S. Cherry, Lower Level Room 201.

Mr. Wittenborn asked about the status of the runway project. Mr. Metcalfe replied that it would go for bid once FAA funds are available.

B. Summary of Financials:

No additions to the Summary of Financials.

- C. Consider ratifying the May 2011 expenditures as presented:

MOVED BY MR. DIXON AND SECONDED BY MR. WITTENBORN TO RATIFY THE MAY 2011 EXPENDITURES AS PRESENTED. APPROVED (7-0).

V. DISCUSSION ITEMS

- A. Consider ratifying a temporary Transload Agreement for AGP for the former Heartland Cement site, for the transloading of soy bean oil, soy bean meal and soy methyl ester.

Mr. Metcalfe stated that AG Processing approached him a few weeks earlier regarding a temporary transload site. Their St. Joseph, Missouri plant was under threat of flooding and they needed a temporary site for truck to rail transload operation. Besides \$100 rent a month for use of the track over the next couple of months, they have also spent about \$12,000 to repair and recertify our truck scale. We will receive \$1,500 to 2,000 a day on rail car revenue from this operation.

MOVED BY MR. DIXON AND SECONDED BY MR. WEBB TO RATIFY A TEMPORARY TRANSLOAD AGREEMENT FOR AGP FOR THE FORMER HEARTLAND CEMENT SIRE, FOR THE TRANSLOADING OF SOY BEAN OIL, SOY BEAN MEAL AND SOY METHYL ESTER AS PRESENTED. APPROVED (7-0).

- B. Consider approving a Ground Lease for Penny’s Concrete, Inc. for a site to build a concrete ready-mix plant at New Century AirCenter.

MOVED BY MR. WEBB AND SECONDED BY MR. WEISENBURGER TO APPROVE A GROUND LEASE FOR PENNY’S CONCRETE, INC. FOR A SITE TO BUILD A CONCRETE READY-MIX PLANT AT NEW CENTURY AIRCENTER AS PRESENTED APPROVED (7-0).

- C. Update on the JcAir/Aeroflex facility.

Mr. Metcalfe briefed the board on a recent visit to the JcAir/Aeroflex buildings. His recommendation to the board was to not accept the buildings.

- D. Continuation of discussion on sale of water utility.

- E. Report of the President, Southwest Johnson County EDC

Mr. Riederer updated the board on current projects and proposals for the Southwest Johnson County EDC.

VI. BUSINESS FROM THE FLOOR

Mr. Webb brought up for discussion the Sunflower property and if there was any interest in purchasing for future commercial airport operations. Mr. Metcalfe replied that he didn’t believe there would be a possibility of having two airport operations so close in proximity and that several years earlier a consultant reported that the probability of commercial operations would not occur at New Century AirCenter with Kansas City International being so close.

VII. EXECUTIVE SESSION – ADVICE OF COUNSEL

MOVED BY MR. WEBB AND SECONDED BY MS. ARON TO RECESS THE OPEN MEETING AND TO CONVENE IN EXECUTIVE SESSION AT 10:01 A.M. FOR A PERIOD OF 15 MINUTES FOR THE PURPOSE OF ADVICE OF COUNSEL, AND TO RECONVENE IN OPEN MEETING AT APPROXIMATELY 10:16 A.M. AFTER THE EXECUTIVE SESSION HAS ENDED. APPROVED (7-0).

THE COMMISSION RECONVENED AT 10:15 A.M. IN OPEN MEETING.

VIII. RECONVENE – OPEN MEETING

Vice Chairman Moore asked to continue discussions of the water utility. Mr. Wittenborn asked Mr. Metcalfe if he and staff would prepare a performa of contracting and/or operating the water system by the Airport Commission. Mr. Metcalfe will prepare and present for discussion at the next regularly scheduled meeting in August.

IX. ADJOURNMENT

There, being no further business, the meeting was adjourned at 10:34 a.m.

**MOVED BY MR. WEBB AND SECONDED BY MR. WITTENBORN TO ADJOURN.
APPROVED (7-0).**

William J. Raynor, Secretary

R. Lee Metcalfe, Executive Director

JOHNSON COUNTY AIRPORT COMMISSION

MONTHLY MEETING

AGENDA

One New Century Parkway
New Century, KS 66031

Wednesday, August 24, 2011 – 9:00 a.m.

- I. **APPROVAL OF MINUTES** for the July 6, 2011 meetings.
- II. **REPORT OF THE CHAIRMAN**
- IV. **EXECUTIVE SUMMARY**
 - A. Review staff reports.
 - B. Summary of Financials.
 - C. Consider ratifying the June and July 2011 expenditures as presented.
- V. **DISCUSSION ITEMS**
 - A. Consider approving an Easement Trail Agreement for Johnson County Parks & Recreation.
 - B. Consider approving a Second Amendment to the Water Agreement for the City of Gardner.
 - C. Consider accepting an FAA Grant for Runway 4/22 engineering design.
 - D. Discussion of FAA Grants.
 - E. Discuss selection of Retainer Engineer.
 - F. Continuation of discussion on sale of water utility.
 - G. Report of the President, Southwest Johnson County EDC.
- VI. **BUSINESS FROM THE FLOOR**
- VII. **ADJOURNMENT**

JOHNSON COUNTY AIRPORT COMMISSION

MINUTES – August 24, 2011, 9:00 a.m. – Olathe, KS

Airport Commission

Present: Ms. Aron, Messrs. Dixon, Raynor, Webb, Weisenburger, and Wittenborn

Absent: Mr. Moore

Staff: Metcalfe, Dunham, Perry and Bellinger

Others: Mike Dolin, hangar tenant
Cliff Middleton, Johnson County Parks & Recreation
Commissioner Jason Osterhaus, Johnson County BoCC
Tom Stellwag, New Century Air Service
Tom Riederer, Southwest Johnson County EDC

Acting Chairman Raynor called the meeting to order at 9:00 a.m.

(NOTE: Heading, paragraph numbers and letters correspond to agenda numbers and letters. Items are listed in order of discussion.)

I. APPROVAL OF MINUTES

MOVED BY MR. WITTENBORN AND SECONDED BY MR. DIXON TO APPROVE THE MINUTES OF THE JULY 6, 2011 MEETING AS PRESENTED. APPROVED (4-0).

II. REPORT OF THE CHAIRMAN

Mr. Metcalfe briefed the board on recently meeting with Airport Commission Vice Chairman Mike Moore, Johnson County Chairman Ed Eilert, Commissioner Jason Osterhaus, County Manager Hannes Zacharias and Deputy County Manager Bernice Duletski. The meeting consisted of discussions regarding the water utility system, t-hangar wait list and subleasing issues and updating the tax abatement policy.

IV. EXECUTIVE SUMMARY

A. Review staff reports:

Mr. Perry commented there was a bid opening and contractor selected for the runway project at Executive Airport. The runway will be closed from 9:00 p.m. through 7:00 a.m. for about twenty consecutive nights and all tenants will be notified

Mr. Perry stated there was a lightning strike at the tower and knocked out all positions except one. That includes all switches and radios and could wind up becoming a \$200,000 expenditure if all equipment needs replaced.

B. Summary of Financials:

No additions to the Summary of Financials.

Mr. Weisenburger joined the meeting, already in progress, at 9:04 a.m.

C. Consider ratifying the June and July 2011 expenditures as presented:

Ms. Aron joined the meeting, already in progress, at 9:13 a.m.

MOVED BY MR. WEBB AND SECONDED BY MR. WITTENBORN TO RATIFY THE JUNE AND JULY 2011 EXPENDITURES AS PRESENTED. APPROVED (6-0).

V. DISCUSSION ITEMS

A. Consider approving an Easement Trail Agreement for Johnson County Parks & Recreation.

Mr. Metcalfe recommended the board to approve the Easement Trail Agreement for Johnson County Parks & Recreation.

MOVED BY MR. WITTENBORN AND SECONDED BY MR. WEISENBURGERTO APPROVE AN EASEMENT TRAIL AGREEMENT FOR JOHNSON COUNTY PARKS & RECREATION AS PRESENTED. APPROVED (6-0).

B. Consider approving a Second Amendment to the Water Agreement for the City of Gardner.

Mr. Metcalfe updated the board on the City of Gardner's Second Amendment to the Water Agreement. Mr. Dixon asked why the Airport Commission was approving an agreement that was originally approved by the BoCC. Ms. Dunham responded that it was how the original agreement was prepared.

MOVED BY MR. DIXON AND SECONDED BY MR. WITTENBORN TO APPROVE A SECOND AMENDMENT TO THE WATER AGREEMENT FOR THE CITY OF GARDNER AS PRESENTED. APPROVED (6-0).

C. Consider accepting an FAA Grant for Runway 4/22 engineering design.

Mr. Perry briefed the board on FAA grants and alternatives for not accepting the grants. Mr. Weisenburger made comment that the commission has not received the grant for reviewing, prior to this meeting, and would they have an opportunity to do so before accepting the grant. Mr. Perry responded that the Airport Commission's turnaround time for accepting the grants typically are ten days from receiving them and he didn't receive them in-house until this

Monday, August 22, 2011. Mr. Metcalfe gave a detailed explanation of the FAA grant process.

MOVED BY MR. WITTENBORN AND SECONDED BY MR. DIXON TO APPROVE ACCEPTING A \$378,000 GRANT FOR RUNWAY 18/36 REHABILITATION AS PRESENTED. APPROVED (6-0).

MOVED BY MR. DIXON AND SECONDED BY MR. WITTENBORN TO APPROVE ACCEPTING A \$190,000 GRANT FOR ENGINEERING DESIGN FOR RUNWAY 4/22 AS PRESENTED. APPROVED (5-1). MR. WEISENBURGER OPPOSED.

D. Discussion of FAA Grants.

Mr. Perry reiterated Mr. Metcalfe's comments on the FAA grant process, turnaround time for the Airport Commission to respond to the FAA grants and the BoCC policy authorizes County Department Manager's to sign grants and service contracts up to \$100,000. Ms. Dunham stated the alternative to authorizing the Executive Director to sign all FAA grants would be calling a special meeting. Mr. Metcalfe stated that a briefing sheet would be included in all future agenda discussion items.

MOVED BY MR. WEBB AND SECONDED BY MR. WITTENBORN TO APPROVE GIVING THE EXECUTIVE DIRECT AUTHORIZATION TO SIGN ALL FAA GRANTS WITH REMOVAL OF THE SERVICE CONTRACT AS PRESENTED. APPROVED (6-0).

E. Discuss selection of Retainer Engineer.

Mr. Perry commented that Burns & McDonnell currently are the Airport Commission's retainer engineer. They had been issued a one-year contract with four renewable term extensions and that ends on December of 2011. Mr. Perry added that an RFP needs to be issued for an engineering firm to represent the Airport Commission and a selection panel would be formed that would include Airport staff, representatives from Public Works and the Airport Commission board. Mr. Dixon volunteered for the selection panel.

F. Continuation of discussion on sale of water utility.

Mr. Metcalfe updated the board on the financial status of the water utility business. In addition, he stated the water utility would be cash-flow positive by 2014, after capital expenses. After a lengthy discussion, the board determined it was in their best interest to keep the water utility business.

MOVED BY MR. WEBB AND SECONDED BY MS. ARON TO KEEP THE WATER UTILITY BUSINESS. APPROVED (6-0).

G. Report of the President, Southwest Johnson County EDC

Mr. Riederer updated the board on current projects and proposals for the Southwest Johnson County EDC.

VI. BUSINESS FROM THE FLOOR

No Business from the Floor.

VII. ADJOURNMENT

There, being no further business, the meeting was adjourned at 10:19 a.m.

**MOVED BY MR. WEBB AND SECONDED BY MR. WEISENBURGER TO ADJOURN.
APPROVED (6-0).**

William J. Raynor, Secretary

R. Lee Metcalfe, Executive Director



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JOHNSON COUNTY AIRPORT COMMISSION MEETING

The monthly meeting of the Johnson County Airport Commission on **Wednesday, September 28, 2011** has been cancelled. The next regularly scheduled monthly meeting will be held on **Wednesday, October 26, 2011** at 9:00 a.m. in the board room of the Johnson County Airport Commission, One New Century Parkway, New Century, Kansas.



Johnson County
Executive Airport

JOHNSON COUNTY AIRPORT COMMISSION

MONTHLY MEETING
AGENDA
One New Century Parkway
New Century, KS 66031

Wednesday, October 26, 2011 – 9:00 a.m.

- I. **APPROVAL OF MINUTES** for the August 24, 2011 meetings.
- II. **REPORT OF THE CHAIRMAN**
 - A. Kaylan Collins – 5 year anniversary.
 - B. Blanka Bellinger – 10 year anniversary.
 - C. Discuss combining the Airport Commission November and December meetings to Wednesday, December 7th.
- IV. **EXECUTIVE SUMMARY**
 - A. Review staff reports.
 - B. Summary of Financials.
 - C. Consider ratifying the August and September 2011 expenditures as presented.
- V. **DISCUSSION ITEMS**
 - A. Consider approving a Lease Assignment from CONOPCO, INC. to Unilever Manufacturing (US), Inc., for 27080 West 159th Street, New Century, Kansas.
 - B. Consider recommending to the Board of County Commissioners the adoption of an Economic Development Incentives Policy for New Century AirCenter.
 - C. Report of the President, Southwest Johnson County EDC.
- VI. **BUSINESS FROM THE FLOOR**
- VII. **ADJOURNMENT**

JOHNSON COUNTY AIRPORT COMMISSION

MINUTES – October 26, 2011, 9:00 a.m. – Olathe, KS

Airport Commission

Present: Messrs. Dixon, Moore, Raynor, and Webb

Absent: Messrs. Weisenburger, Wittenborn and Ms. Aron

Staff: Metcalfe, Dunham, Perry and Bellinger

Others: Mike Dolin, hangar tenant
Sherburne Dunn, Harmony View West Association
Commissioner Jason Osterhaus, Johnson County BoCC

Vice Chairman Moore called the meeting to order at 9:02 a.m.

(NOTE: Heading, paragraph numbers and letters correspond to agenda numbers and letters. Items are listed in order of discussion.)

I. APPROVAL OF MINUTES

MOVED BY MR. WEBB AND SECONDED BY MR. DIXON TO APPROVE THE MINUTES OF THE AUGUST 24, 2011 MEETING AS PRESENTED. APPROVED (4-0).

II. REPORT OF THE CHAIRMAN

A. Kaylan Collins – 5 Year Anniversary

Vice Chairman Moore congratulated Kaylan Collins and expressed the board's appreciation for her five years of dedicated service to the Airport Commission.

B. Blanka Bellinger – 10 Year Anniversary

Vice Chairman Moore congratulated Blanka Bellinger and expressed the board's appreciation for her ten years of dedicated service to the Airport Commission.

C. Discuss combining the Airport Commission November and December meetings to Wednesday, December 7th.

MOVED BY MR. DIXON AND SECONDED BY MR. RAYNOR TO APPROVE COMBINING THE NOVEMBER AND DECEMBER MEETINGS TO WEDNESDAY, DECEMBER 7TH AS PRESENTED. APPROVED (4-0).

IV. EXECUTIVE SUMMARY

A. Review staff reports:

Mr. Dixon asked Mr. Metcalfe why Airport Commission employees were exempt from participating in the Johnson County Voluntary Retirement Incentive Program. Mr. Metcalfe responded the program is only designed to reduce costs in the General Fund and are being offered to department's who receive financial support from the General Fund. The Airport Commission does not receive support from the General Fund as we are self-sufficient. Therefore, we are not eligible to participate in the program.

Mr. Dixon asked Mr. Perry to update the board on the lightning strike at New Century AirCenter (IXD) tower. Mr. Perry responded that a lightning strike caused minimal damage to the IXD tower equipment as the ups (uninterruptable power supply) absorbed all the damage.

B. Summary of Financials:

No additions to the Summary of Financials.

C. Consider ratifying the August and September 2011 expenditures as presented:

MOVED BY MR. DIXON AND SECONDED BY MR. RAYNOR TO RATIFY THE AUGUST AND SEPTEMBER 2011 EXPENDITURES AS PRESENTED. APPROVED (4-0).

V. DISCUSSION ITEMS

A. Consider approving a Lease Assignment from CONOPCO, INC. to Unilever Manufacturing (US), Inc., for 27080 West 159th Street, New Century, Kansas.

Ms. Dunham commented that this is a standard lease and CONOPCO, INC. is an internal company of Unilever and the Lease Assignment is merely a name change.

MOVED BY MR. DIXON AND SECONDED BY MR. RAYNOR TO APPROVE A LEASE ASSIGNMENT FROM CONOPCO, INC. TO UNILEVER MANUFACTURING (US), INC., FOR 27080 WEST 159TH STREET, NEW CENTURY, KANSAS AS PRESENTED. APPROVED (4-0).

B. Consider recommending to the Board of County Commissioners the adoption of an Economic Development Incentives Policy for New Century AirCenter.

Mr. Metcalfe briefed the board on the Economic Development Incentives Policy, stated there currently was one adopted in 1994, and asked the board to approve the revised policy as proposed and recommend approval to the BoCC. After a lengthy discussion, it was agreed upon for Mr. Metcalfe to present a final policy before the board at the December 7th meeting.

MOVED BY MR. RAYNOR AND SECONDED BY MR. WEBB TO APPROVE THE DRAFT OF AN ECONOMIC DEVELOPMENT INCENTIVES POLICY FOR NEW CENTURY AIRCENTER

AS PRESENTED WITH A FINAL POLICY PRESENTED AT THE NEXT AIRPORT COMMISSION MEETING ON DECEMBER 7TH. APPROVED (3-0-1). MR. DIXON ABSTAINED.

- C. Report of the President, Southwest Johnson County EDC
Mr. Riederer was out of town on a KEDA (Kansas Economic Development Alliance) business trip and unable to attend.

VI. BUSINESS FROM THE FLOOR

Mr. Dolin stated that the Coleman lights are interfering with the runway lights. Mr. Metcalfe responded that Coleman's lighting plan was approved by the FAA. Mr. Dolin extended an offer to the board to fly with him in observance of the lights at night. Mr. Metcalfe will contact the Coleman company representatives.

VII. ADJOURNMENT

There, being no further business, the meeting was adjourned at 10:05 a.m.

MOVED BY MR. DIXON AND SECONDED BY MR. WEBB TO ADJOURN. APPROVED (4-0).

William J. Raynor, Secretary

R. Lee Metcalfe, Executive Director



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JOHNSON COUNTY AIRPORT COMMISSION MEETING

The monthly meeting of the Johnson County Airport Commission on **Wednesday, December 7, 2011** has been **CANCELLED**. The next regularly scheduled monthly meeting will be held on **Wednesday, January 25, 2012** at 9:00 a.m. in the board room of the Johnson County Airport Commission, One New Century Parkway, New Century, Kansas.



Johnson County
Executive Airport