

**JOHNSON COUNTY AIRPORT COMMISSION**

MONTHLY MEETING AGENDA

Wednesday, April 28, 2021

9:00 am

Zoom Teleconference Meeting

**IMPORTANT CORONAVIRUS NOTICE:**

**NOTICE:** Due to the COVID-19 situation, we are taking action to minimize attendance at the Airport Commission meetings. Please join the meeting using Zoom Web Conferencing.

**HOW TO ACCESS ZOOM AND/OR UTILIZE THE CALL-IN OPTION**

**There are two options for joining the Zoom Webinar:**

1. Through the internet on a computer, tablet or smart phone with video and audio.
2. By telephone with audio.

**To join the live Zoom Webinar utilizing a PC, Mac, iPad, or smartphone:**

- Click on the following link or enter the URL address in your browser window:

<https://zoom.us/j/93875099470>

Enter Passcode: 176348

- Or access Zoom.com and click "Join A Meeting".

Enter the Meeting ID#: 938 7509 9470

Please allow time to set up the Zoom application on your computer or phone if you have not previously used Zoom.

If your computer does not have a microphone and you are requesting to speak, you will need to call in on a phone number below to use as a microphone.

**To join the live Zoom Webinar using a telephone:**

- Dial the call-in phone number: 346-248-7799
- When prompted, provide the following Webinar ID#: 938 7509 9470

For *technical assistance* with the Zoom meeting access, you may call the Johnson County staff at 913-715-9666.

## **PUBLIC PARTICIPATION AT THE APRIL 28, 2021 JCAC MEETING**

The agenda for the April 28, 2021 Johnson County Airport Commissioners' meeting includes agenda items that the public may participate in and offer comments on by joining the Zoom Webinar. Members of the public who want to watch the meeting but do not wish to comment should use the online broadcast links listed.

### **HOW TO PROVIDE PUBLIC COMMENTS**

For comments regarding a **Public Hearing** Item:

- Written comments regarding an application may be submitted to the Planning Department using email to [Planner@jocogov.org](mailto:Planner@jocogov.org); which must be received no later than 5 pm CDT, Apr 26, 2021. Please include your name, mailing address, and the application you desire to comment upon. If received by the above deadline, all comments will be made part of the record and shared with the Airport Commission.
- To participate live in the meeting via Zoom Webinar, email the Planning Department at [Planner@jocogov.org](mailto:Planner@jocogov.org) with your name, mailing address, and the application you desire to comment upon, no later than 5 pm CDT, Apr 26, 2021. The details and instructions for joining the meeting and a link for the Webinar will be emailed to those who have signed up to speak. If you do not have email, details and instructions will be provided via telephone.
- If you are unable to notify the Planning Department by email prior to the meeting, then during the meeting, but immediately prior to the start of the application you desire to comment upon, you will need to use the "Raise Hand" function in the Zoom app to notify the Moderator of your desire to speak. To activate this function, click "Raise Hand" in the Webinar Controls at the bottom of the screen. By phone, you may raise your hand by dialing \*9. Please do not utilize the raise your hand function until the start of the application you desire to comment upon.
- Following the staff and applicant presentations on the application, the Moderator will call on individuals who have signed up to speak or raised their hand in the order received for the respective application. When it is your time to speak, the Moderator will recognize you by the name or address used to sign up for Zoom. When you start to speak, please identify yourself by your name and address. You will have 3 minutes in which to speak, unless the Chair of the Airport Commission designates a different time period in order to accommodate all the speakers desiring to speak during the meeting.
- For those who do not have access to the internet, and therefore cannot participate by via the web, please see the call-in option set forth in this agenda.

For all other public comments:

- Public "live" comments for the April 28, 2021 meeting will be accepted only for those who have pre-registered. Individuals wishing to speak may register by sending their full name, business name (if applicable), physical address, and agenda item/topic being addressed to [chrissy.hails@jocogov.org](mailto:chrissy.hails@jocogov.org). Registration closes at noon (12:00 pm) on Tuesday April 27, 2021.
- The Commission has established a limit of 10 speakers limited to 3 minutes of time and audio only. If more than 10 speakers attempt to register, the slots will be filled on a first come, first serve basis. If your registration is completed successfully, you will receive an email confirmation by 4:00 pm on Tuesday April 27, 2021 that includes instructions on

speaking during the meeting. If an attempt to register is not successful due to the 10-speaker limit, your email response will include this information. You must have and log in with a registered Zoom account in order to participate in “live” public comments.

- If you would like to make a written public comment for the meeting, please send your comments along with your full name, business name (if applicable), and physical address to [Chrissy.hails@jocogov.org](mailto:Chrissy.hails@jocogov.org) no later than noon (12:00 pm) on Tuesday April 27, 2021. If email is not an option, you may call 913-715-6004 and we will record your information and comments for distribution as a written comment. Written comments will be shared with the commissioners prior to the meeting but will not be read into public record during the meeting.

I. APPROVAL OF MINUTES

- A. March 24, 2021 Meeting & March 30, 2021 Special Meeting

II. REPORT OF THE CHAIRMAN

III. EXECUTIVE SUMMARY

- A. Executive Director Report
1. Lease Amendment for Dodson International
  2. Zip Code Update for New Century
- B. Deputy Director Report

IV. FINANCIALS

- A. Summary of Financials
- B. Consider ratifying the March 2021 expenditures as presented
- a. 600 New Century Parkway March 2021 Expense Summary
- C. Presentation of the 2020 Airport Commission Performance Measures
- D. Presentation of Annual Internal Controls Audit Findings

V. DISCUSSION ITEMS

- a. Consider recommending approval of City of Gardner Application No. FP-20-14, for a Final Plat for Copper Springs Meadows, 1<sup>st</sup> Plat, located nearby the southwest corner of 159<sup>th</sup> Street and Moonlight Road, Gardner, Kansas
- b. Consider recommending approval of City of Gardner Application No. SP-20-09 for a Site Plan for a new commercial building for Freddy’s restaurant located at the northeast corner of West Main Street and North Cedar Street, Gardner, Kansas
- c. Consider recommending approval of City of Olathe application PR21-0003 for a revised preliminary development plan for Fareway Meat Market, located on the northeast corner of 151<sup>st</sup> Street and Pflumm Road, Olathe, Kansas
- d. Consider recommending approval of City of Olathe Application No. PR21-0002 for revised preliminary development plan for I-35 Logistics Park, on approximately 45 acres, located on the northwest corner of 159<sup>th</sup> Street and Old 56 Highway, Olathe, Kansas
- e. Consideration of lease amendment to allow above ground fuel tanks at Fire District #1
- f. Consider approval of a ground lease for FL2CA Aviation, LLC, also known as Hangar 6, at New Century AirCenter

- g. Consider recommending approval of Emery Sapp & Sons as selected vendor for reconstruction of Taxiway Bravo at Johnson County Executive Airport
- h. Consideration of lease amendment for Johnson County Wastewater New Century Plant
- i. Consideration of lease amendment for CAVAir
- j. Consider recommending approval of McAnany Construction Inc as selected vendor for New Century Street Improvement Project
- k. Consider approval of a rail grant submission to the Kansas Department of Transportation

VI. BUSINESS FROM THE FLOOR

VII. EXECUTIVE SESSION

VIII. ADJOURNMENT