

CDDO Procedure 17

TARGETED CASE MANAGEMENT

Johnson County CDDO will develop and implement procedures to ensure compliance with the Developmental Disabilities Reform Act (DDRA) and the Kansas Department for Aging and Disability Services (KDADS) regulations and policies pertaining to the Act.

Procedures

1. Johnson County CDDO will affiliate with individuals or organizations to provide case management services to each person waiting for and/or receiving services and requesting case management. Persons served or the person's guardian may choose which Affiliate, from those who are open and accepting referrals, to provide this service to them.
2. Case managers shall assist persons served and the person's support network to identify, select, obtain, coordinate, and use both paid services and natural supports that may be available to enhance the person's independence, integration, and productivity consistent with the person's capabilities and preferences as outlined in the person-centered support plan. Case managers will provide information regarding each person's rights as stated in the DDRA and implementing regulations.
3. Individuals who choose not to access case management services will be informed by the CDDO and/or service provider(s) of their responsibilities for requirements detailed in the DDRA and implementing regulations that are associated with case management. Those duties include assessment, support planning and coordination, advocacy and assisting in transition and portability.
4. The CDDO will provide coordination of quality assurance activities regarding case management services in order to ensure that persons served are receiving and satisfied with their case management service and that practices meet the requirements set by the DDRA and implementing regulations and this policy.
5. Targeted Case Managers will not provide any other direct service to any person and will not be supervised by anyone responsible for the provision or supervision of direct services to any person.
6. Targeted Case Managers must meet the following qualifications: minimum of six months experience in the field of developmental disabilities services; and a bachelor's degree. Additional experience in the field may be substituted for the degree at the rate of six months of experience for each semester.

7. Targeted Case Managers must acquire regular and ongoing training relative to their duties, health and safety, behavior management, abuse, neglect and exploitation, and individual rights and responsibilities.