CDDO Procedure 06

CONTINUITY AND PORTABILITY OF SERVICES
DD Reform Regulation 30-64-28

Johnson County CDDO will develop and implement procedures to ensure compliance with the Developmental Disabilities Reform Act (DDRA) and Kansas Department for Aging and Disability Services (KDADS) regulations and policies pertaining to the Act.

Procedures

1. Johnson County CDDO will ensure that each person who has applied for, accepted and begun receiving services continues to receive services consistent with her/his person-centered support plan, as long as the funding support for those services continues, or until the person or her/his legal guardian, if one has been appointed, requests that services be discontinued.

2. The CDDO will also ensure that if the person moves within the state of Kansas that the rate of reimbursement established for that person is transferred to the individual's new CDDO service area.

3. The above will be coordinated between the involved CDDO's to ensure continuity and portability of services.   The Targeted Case Manager will work with Johnson County CDDO to make the necessary arrangements to ensure a smooth transition for the individual.

4. A portability agreement will be initiated for persons leaving Johnson County CDDO area and forwarded to the new CDDO for signature. Records regarding the person's services will be transferred to the receiving CDDO to ensure the continuity and portability of services.

5. For individuals porting into Johnson County, the intake and access process will be followed to ensure that all documents are received, choice and referral of services is initiated, and the client case file is created and/or updated.

6. Johnson County CDDO will ensure that the case transfer in the KDADS database system is current.