

DECLARATION OF REPRESENTATIVE
Kansas Division of Property Valuation

Property Owner(s) as stated on the Valuation Notice

Property Owner's Mailing Address

City, State, and Zip Code

Signature of Property Owner(s) Date

Print or Type your Name

Title (if applicable)

The above property owner(s) hereby appoints _____
to represent the property owner in appeal matters before the Division of Property Valuation, county appraiser or appraiser
designee, and the Small Claims and Expedited Hearing Division or State Board of Tax Appeals pursuant to the Board's
rules and regulations for the following parcel(s) or personal property accounts located in _____
County. This declaration is for the _____ tax year only and revokes all prior Declaration of Representative forms for
the same tax year. This form, completed and signed, must be a part of the hearing record before the hearing will take place.

Individual Representative's Name and Title

Firm Name

Representative's Mailing Address

City, State, and Zip Code

Representative's Telephone Number and Email Address

Check the Appropriate Designation Below

Attorney
Certified Public Accountant
Certified General Appraiser
Tax Representative or Agent

Member of the Taxpayer's Immediate Family
Authorized Employee of the Taxpayer
Other (explain) _____

Send notices and all other written communication in proceedings involving the property to (check one box below)
The appointed representative The property owner

List real estate parcel identification number or personal property account number under appeal. One declaration of
representative with each appeal application.
