



DEVELOPMENT PLAN CHECKLIST

JOHNSON COUNTY PLANNING, DEVELOPMENT AND CODES DEPARTMENT

The following items apply to development plan requirements on applications for conditional use permits, preliminary and final development plans for planned residential and planned retail and employment center zoning districts. Some proposals, because of their simplicity may require less information. Some applications, because of their complexity, may require more information. You are encouraged to work closely with staff in advance of your actual application submittal to determine what may and may not apply. Submission of less information than necessary to adequately review and process your application may delay the review process. Please check the appropriate boxes as the form is completed (I-included; NI-not included, NA-not applicable) and include with your application:

I	NI	NA	
___	___	___	Fifteen (15) copies of site plan at a minimum scale of 1"=100'
___	___	___	One 11" x 17" reduction of the site plan.
___	___	___	Location by common street address and legal description.
___	___	___	Names, address and telephone numbers of the applicant, owner, and preparer of the plan.
___	___	___	Date of preparation, Scale Numerical and Graphic and North Arrow.
___	___	___	Existing and proposed contours at no greater than five-foot (5') intervals. For especially flat sites, a contour of 2 or 1 foot may be appropriate.
___	___	___	The boundary lines of the area included in the development plan, including approximate angles (bearings) dimensions and reference to a section corner, quarter-section corner, or point on a recorded plat.
___	___	___	The plan depicts the area included in the development plan as well as the area within two-hundred (200) feet of the boundaries thereof:
___	___	___	a. The location, widths and names of all existing or platted streets, railroad and utility rights-of-way, parks and other public open spaces and permanent easements.
___	___	___	b. The location and dimensions of permanent buildings, structures, or houses and natural features, such as woodlots, streams and lakes or ponds, and any land area subject to the 100-year flood.
___	___	___	c. Locations of existing sewers, water mains, culverts and other underground facilities, indicating pipe sizes, grades, manholes and locations of record.
___	___	___	General location arrangement and dimensions of proposed buildings and structures.



I	NI	NA	Lists, tests or tables indicating the following:
—	—	—	The total floor area of buildings, the area of the site, and the percent of building coverage of the site.
—	—	—	The number of building sites or lots and the number of parking spaces to be provided.
—	—	—	Any other quantities needed to describe or quantify the proposed development or to determine compliance with the zoning regulations.
—	—	—	Preliminary Development Plan Analysis Report
—	—	—	Preliminary sketches of building elevations depicting the general style, size and exterior construction materials of the buildings proposed in sufficient detail to exhibit the relative compatibility of the proposed development with the character of the neighborhood.
—	—	—	General location, arrangement and dimensions of parking spaces width of aisles, width of bays, angle of parking and other similar information.
—	—	—	General location and dimensions of vehicular drives, entrances, exists, acceleration and deceleration lanes, location and dimensions of pedestrian entrances, exists, walks and walkways.
—	—	—	Location, height and general materials to be used for walls, fences and landscaping.
—	—	—	Indication of proposed schedule sequencing and location of each development phase in the project is to be developed in phases.

I _____ (printed name of *(circle one)* agent or owner), hereby certify that the attached and completed application contains the information as specified above in accordance with the Johnson County Zoning and Subdivision Regulations. I understand the submission of incomplete or inaccurate information may result in a delay in processing and action on this application.

Signature

Date

ATTACHMENT G