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[www.jcw.org](http://www.jcw.org)

November 30, 2012

Property Owner Name  
Property Owner Address  
City, State Zip

Subject: Nelson WWTP Complex Infiltration/Inflow Pilot Rehabilitation Project  
Notice of Substantial Completion

Dear Property Owner:

As of November 1, 2012, our Contractor has notified Johnson County Wastewater (JCW) that to the best of their knowledge they have completed the improvements and restoration on your property that are part of the subject project.

First, we would like to thank you for your cooperation during the design and construction phases of this beneficial project. We appreciate your willingness to experience some short term inconveniences in order to help JCW provide more dependable, cost-effective, and environmentally sound wastewater service to our customers.

Second, please note that the Contractor has completed the improvements and subsequent final restoration of the disturbed areas of your property. You are now responsible for ongoing maintenance of your private sewer and any grass, trees, shrubs, and landscaping that were planted on your property to restore the project area. For your use, we have provided seed, sod, and landscaping maintenance manuals on the project website (link provided below). There is a 12 month warranty period covering replacement of defective trees and other vegetation and a three year maintenance bond covering defects in materials, workmanship, or damages caused by settlement related to the construction improvements. If there are any issues with the improvements or restoration within these time periods, please contact JCW.

If you have any comments, questions, or concerns about the work, or would like to receive an exhibit showing the work performed on your property, please complete the enclosed comment form and return it via traditional mail, fax, or email as indicated on the bottom of the form. **In order to promptly resolve any issues related to the project, please return the comment form within two weeks of receipt of this letter.** Otherwise, we will assume the work on your property is complete and in line with your expectations. An electronic copy of this letter and the enclosed comment form are also available on the project website at: <http://jcw.org/eng-i&istudyCorrespondance.htm#Correspondance>.

We encourage you to keep this letter as a record of the improvements made on your property.

Sincerely,

Dan Ott, P.E.  
Managing Engineer – Collection Systems

Enclosure: Substantial Completion Comment Form