



**Industrial Pretreatment Program**

# *Accidental Discharge/Spill Event Report*

**Event Reporting Person:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Company Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Company Contact Information:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Discharge/Spill Information:**

Material Discharged/Spilled: \_\_\_\_\_

Address of Discharge/Spill: \_\_\_\_\_

Location of Discharge/Spill: \_\_\_\_\_

Volume of Discharge/Spill: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time: \_\_\_\_\_ Duration: \_\_\_\_\_

Chemical Name: \_\_\_\_\_ CAS No.: \_\_\_\_\_

*Note - Attach Safety Data Sheet(s)*

**Reason for Discharge/Spill:**

**Initial Response Action Taken:**

**Areas Affected:** *(check all that apply)*

Soil     Groundwater     Storm Drain     Off-Site     Air   
Wells     Surface Water     Sanitary Sewer     Other: \_\_\_\_\_

**Extent of Impact:**

**Reporting:**

<b>Agency</b>	<b>Telephone Number</b>	<b>Date Reported</b>	<b>Time Reported</b>	<b>Contact Name</b>
EPA National (NRC) 24 Hour Spills Hotline	1-800-424-8802			
EPA Region VII 24 Hour Spills Hotline	913-281-0991			
KDHE 24 Hour Spills Hotline	785-291-3333			
Jo. Co. Environmental 24 Hour Spills Hotline	913-715-6900			
Wastewater Treatment Plant 24 Hour Spills Hotline	913-715-8600			
Storm Water 24 Hour Spills Hotline	913-715-6900			
Fire Department	911			
Police	911			
Other				
EPA Case Number:				
KDHE Case Number:				

**Instructions from Regulatory Agencies:**

**Health and Injury:**

**Follow-up Actions:**

**Summarize Actions Taken to Prevent a Reoccurrence:**

**Note:** Submit the completed report within five (5) days of the occurrence of the discharge/spill event. Attach additional sheets if needed.

**Mail Report To:** Industrial Pretreatment Program  
Johnson County Wastewater  
11811 S. Sunset Drive, Suite 2500  
Olathe, Kansas 66061-7061