

Dear prospective client:

In order to assist you in completing your application for Johnson County Housing Services please find enclosed the following documents:

- Application
- Authorization for the Release of Information Form
- Certification of Legal Residency
- Checklist of Information to Provide
- Sources of Monthly Income to be Counted/Not Counted
- Current Income Limits
- Lead Information

Please send us all documents that apply to you and each of your household members as soon as possible so that we may assist you in a timely manner. Incomplete applications will not be processed. Providing fax numbers will help facilitate the processing of your application.

Once your packet of information is complete you may submit your request for assistance along with all supporting documents the following ways:

- By Fax: 913.715.6632
- By Email: sue.carter@jocogov.org
- By Mail: 12425 West 87th Street Parkway, Suite 200, Lenexa, Kansas 66215

If you have questions regarding our programs please visit our website at:

www.jocogov.org/dept/human-services/housing/minor-home-rehabilitation

If we can be of further assistance, please contact our office at (913) 715-6612.

Sincerely,

JOHNSON COUNTY HOUSING SERVICES

Enclosures