

Job Description

Job Title: Airport Maintenance Specialist I

Job Code: 906801

Job Family: Infrastructure

Pay Grade: JC.13.13

FLSA: Non-Exempt

EEO: Service/Maintenance Workers

Department/Agency: Countywide

Position Number(s):

Recommended Position Title(s): Airport Maintenance Specialist I

The following Core Competencies apply to everyone and are essential to all County jobs:

- Accountability – Follows-up on and meets commitments, takes ownership for work, and possesses a strong ability to stay focused on individual, department, and County results.
- Communication – Clearly and effectively expresses ideas and thoughts (verbally and in writing); listens actively.
- Customer Focus & Public Relations – Builds positive internal and external customer relationships; is committed to customer satisfaction; assumes responsibility for solving customer problems and ensures commitments to customers are met.
- Initiative – Independently acts to resolve problems and provide solutions; seeks out new responsibilities; generates new ideas; practices self-development.
- Safety – Understands and supports safety standards as required by the job; keeps the workplace clean and safe.
- Teamwork– Encourages and facilitates cooperation, pride, and trust among the team; fosters commitment and team spirit; works cooperatively with others to achieve overall goals.

Essential Duties:

- Performs routine and non-routine semi-skilled tasks under limited supervision in the completion of general maintenance tasks supporting operations of airport facilities, water systems, fleet services, and rail services; performs maintenance duties such as painting, light plumbing, cleaning shop and equipment areas; builds, fixes, and maintains fencing; completes routine preventative maintenance on building/plant equipment; assists skilled workers in completing a variety of skilled tasks in other functional areas.
- Performs general facility and grounds maintenance functions requiring operation of powered equipment, vehicles, and tools; uses a variety of small and large tools and operates a variety of light and medium duty equipment and attachments including: tractors, trucks, dump trucks, water trucks, skid steer loader, power broom, and snow removal equipment; performs pre-trip inspections of trucks and equipment; completes commercial mowing and snow removal; applies chemicals and spreads fertilizers, herbicides and soil amendments; aerates and seeds landscaping; trims and prunes shrubs and trees; repairs soil erosion; collects trash from grounds areas and recycling from office areas to dispose of accordingly; completes pavement patching and crack sealing.
- Works in and is trained in at least one operational area within the airport such as airfield operations, facility operations, supporting specialized staff in water or wastewater system operations, fleet services, or railroad operations as a conductor; assists with special projects and serves as a subject matter expert in areas of personal mastery and expertise such as lighting, plumbing, or HVAC. Examples of work in airfield operations include completion of daily safety inspection checks of movement areas and coordinates resolution of problems identified with supervisor, performs repairs and maintenance on airfield lighting, pavement, and t-hangars, and coordinates with Control Tower Supervisor on any pavement issues that would impact aircraft operations.
- Provides general customer service to various airport customers and coordinates repairs and project work with contractors.

Supervisory Responsibilities:

- Yes No This position is also responsible for the supervision and leadership of employees, which includes making employment-related decisions and/or recommendations, and formally evaluating performance.

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Duties and responsibilities, as required by business necessity may be added, deleted or changed at any time at the discretion of management, formally or informally, either verbally or in writing. Scheduling and shift assignments and work location may be changed at any time, as required by business necessity. Johnson County Government requires reference/background screening for all positions. Specified criteria may vary by Department/Agency.

Minimum Job Requirements:

A high school diploma or equivalent and a class B CDL with an acceptable driving record are required. For railroad operations, certification as a conductor is required.

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Preferred Job Requirements:

One year of related experience is preferred. For water operations, a Water Operator Certificate is preferred. For facilities and airfield operations, experience with electrical systems troubleshooting and repair is preferred.

Education/Experience Substitutions:

Yes No Experience may be substituted for degree.

Yes No Education may be substituted for experience.

Physical, Environmental, and Special Working Conditions:

Sensory abilities, including special vision and/or hearing required, including vision and hearing test for railroad operations.

Excessive standing and/or walking: 60%

Exposure to extreme temperatures, heights, and loud noises.

Lifting weight: 50 lbs.

On call/stand-by work

Safety-sensitive job

Weather essential job – Department Essential; County Essential

Uniform required

Physical abilities, including mobility, agility, strength, dexterity, balance, coordination, and/or endurance.

All County employees may be called upon to assist other departments/agencies in a declared emergency situation.