

Job Description

Job Title: Sign Technician

Job Code: 906605

Job Family: Infrastructure

Pay Grade: JC.14.14

FLSA: Non-Exempt

EEO: Skilled Craft Workers

Department/Agency: Countywide

Position Number(s): Multiple

Recommended Position Title(s): Sign Technician

The following Core Competencies apply to everyone and are essential to all County jobs:

- Accountability – Follows-up on and meets commitments, takes ownership for work, and possesses a strong ability to stay focused on individual, department, and County results.
- Communication – Clearly and effectively expresses ideas and thoughts (verbally and in writing); listens actively.
- Customer Focus & Public Relations – Builds positive internal and external customer relationships; is committed to customer satisfaction; assumes responsibility for solving customer problems and ensures commitments to customers are met.
- Initiative – Independently acts to resolve problems and provide solutions; seeks out new responsibilities; generates new ideas; practices self-development.
- Safety – Understands and supports safety standards as required by the job; keeps the workplace clean and safe.
- Teamwork– Encourages and facilitates cooperation, pride, and trust among the team; fosters commitment and team spirit; works cooperatively with others to achieve overall goals.

Essential Duties:

- Maintains and installs signs and pavement markings in unincorporated Johnson County; reads and interprets complex plans and specifications; calculates the quantity of materials needed to complete the job; prepares and maintains correspondence, records, and reports; assists the Superintendent in developing priorities and in daily, weekly, monthly and annual planning of activities; assists the Superintendent in monitoring safety; communicates with the general public on issues; participates in the process of interviewing applicants for employment; attends coordination meetings; mentors and trains co-workers on signing and striping procedures; completes work independently with indirect supervision; reads and interprets plans and specifications; follows the guidelines of the Municipal Uniform Traffic Control Devices (MUTCD) and works with engineering staff to ensure compliance with the MUTCD and other guidelines; completes a variety of road maintenance work activities to back-up and support road maintenance functions and staff.
- Performs various tasks requiring equipment, vehicle, and tool operation; performs pre-trip inspections of trucks and equipment; executes field maintenance activities required to operate the equipment; uses a variety of small and large tools and operates a variety of light, medium, and heavy duty road maintenance and construction equipment and attachments including: trucks, dump trucks, skid steer loader, water trucks, compact rollers, mini excavator, crane truck, power broom, snow removal equipment, oil distributors, tankers, low boy trailers, track loaders, excavators, asphalt paver, chip seal spreader, motor graders, and other heavy equipment; performs general maintenance of light, medium, and heavy duty equipment; performs minor repairs and adjustments on road maintenance and construction equipment.
- Performs a variety of activities during emergency response which may include sign repair, closing roads, addressing flood issues, and plowing and sanding activities for snow events.

Supervisory Responsibilities:

- Yes No This position is also responsible for the supervision and leadership of employees, which includes making employment-related decisions and/or recommendations, and formally evaluating performance.

Duties and responsibilities, as required by business necessity may be added, deleted or changed at any time at the discretion of management, formally or informally, either verbally or in writing. Scheduling and shift assignments and work location may be changed at any time, as required by business necessity.

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Minimum Job Requirements:

High school diploma or equivalent; five (5) years of experience on construction projects such as roads and bridges; a Class A CDL with tanker endorsement; and an acceptable driving record are required.

Johnson County Government requires reference/background screening for all positions. Specified criteria may vary by Department/Agency.

Preferred Job Requirements:

Vo-Tech certification/degree in Agricultural, Automotive or Construction Technology, or other related fields of study are preferred.

Education/Experience Substitutions:

Yes No Experience may be substituted for degree.

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Physical, Environmental, and Special Working Conditions:

Excessive standing and/or walking: 50%

Exposure to extreme temperatures.

Exposure to fumes and/or chemicals, heights, and loud noises.

Lifting weight: 50lbs.

On call/stand-by work required.

Safety-sensitive job.

Weather essential job: Department Essential

Uniform Required.

Travel required: 70% local, 5% outside Johnson County

Wear goggles, rubber boots, rubber gloves and other PPE as required.

Position is required to respond to requests for emergency and afterhours work which will require work when the facility is closed (e.g. holidays, weekends, nights). This work will require overtime as needed.

All County employees may be called upon to assist other departments/agencies in a declared emergency situation.