

## Job Description

**Job Title:** Engineering Technician I

**Job Code:** 906390

**Job Family:** Infrastructure

**Pay Grade:** JC.15.15

**FLSA:** Non-Exempt

**EEO:** Technicians

**Department/Agency:** Countywide

**Position Number(s):** Multiple

**Recommended Position Title(s):** Engineering Technician

**The following Core Competencies apply to everyone and are essential to all County jobs:**

- Accountability – Follows-up on and meets commitments, takes ownership for work, and possesses a strong ability to stay focused on individual, department, and County results.
- Communication – Clearly and effectively expresses ideas and thoughts (verbally and in writing); listens actively.
- Customer Focus & Public Relations – Builds positive internal and external customer relationships; is committed to customer satisfaction; assumes responsibility for solving customer problems and ensures commitments to customers are met.
- Initiative – Independently acts to resolve problems and provide solutions; seeks out new responsibilities; generates new ideas; practices self-development.
- Safety – Understands and supports safety standards as required by the job; keeps the workplace clean and safe.
- Teamwork– Encourages and facilitates cooperation, pride, and trust among the team; fosters commitment and team spirit; works cooperatively with others to achieve overall goals.

**Essential Duties:**

- Supports Senior Engineering Technician, Project Managers, and Engineers in the management of projects and programs; applies engineering design standards and procedures in completion of routine project and program tasks; analyzes, researches, and interprets data during review of study and design projects and programs; develops and presents recommendations to project and program leads for assigned project and program tasks such as engineering plan review, field investigations, and construction management; documents and creates data in documents, files, and systems; completes quality control tasks for project and program submittals.
- Provides customer service through responding to inquiries from developers, contractors, consultants and the general public; provides information and assistance to stakeholders on standards, CIP project and program goals, and development activities.

**Supervisory Responsibilities:**

- Yes  No This position is also responsible for the supervision and leadership of employees, which includes making employment-related decisions and/or recommendations, and formally evaluating performance.

***Duties and responsibilities, as required by business necessity may be added, deleted or changed at any time at the discretion of management, formally or informally, either verbally or in writing. Scheduling and shift assignments and work location may be changed at any time, as required by business necessity.***

**Minimum Job Requirements:**

Associate's degree in Engineering Technology, Construction Technology, or equivalent; one (1) year of job related experience working for an engineering and/or construction organization; and a valid driver's license with an acceptable driving record are required.

***Johnson County Government requires reference/background screening for all positions. Specified criteria may vary by Department/Agency.***

**Preferred Job Requirements:**

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Bachelor's degree in Engineering Technology, Construction Technology, or equivalent is preferred.

### **Education/Experience Substitutions:**

Yes  No Experience may be substituted for degree.

Yes  No Education may be substituted for experience.

### **Physical, Environmental, and Special Working Conditions:**

Exposure to extreme temperatures.

Exposure to fumes and/or chemicals, heights, and loud noises.

Lifting weight: 20 lbs. regularly, 50lbs. occasionally

On call/stand-by work required.

Safety-sensitive job.

Weather essential job: Department Essential

All County employees may be called upon to assist other departments/agencies in a declared emergency situation.