County Emergency Operations Plan
Johnson County, Kansas
April 2016
Develoed to be a local element of the Integrated Emergency Management System (IEMS) of the State of Kansas and of the United States by:
The Agencies, Departments and Cities of Johnson County

With the coordination and assistance of:
Johnson County Emergency Management

Under the guidelines established by:
The Kansas Division of Emergency Management
and the
Federal Emergency Management Agency

-- 2016 --
PROMULGATION

One of the responsibilities of Kansas counties required by K.S.A. 48-929, is the development and promulgation of a County Emergency Operations Plan (CEOP) with the intention of saving lives and protecting property in the event of a major emergency or disaster.

This planning includes: Mitigation to reduce the probability of occurrence and minimize the effects of unavoidable incidents; Preparedness to respond to emergency/disaster situations; Response actions during an emergency/disaster; and Recovery operations that will ensure the orderly return to normal or improved levels following an emergency/disaster.

The Johnson County Emergency Operations Plan has been developed to establish the policies, guidance and procedures that will provide the elected and appointed officials, administrative personnel, various governmental departments and private and volunteer agencies with the information required to function in a coordinated and integrated fashion and to ensure a timely and organized management of the consequences arising from emergencies/disasters.

As Chairman of the Board of County Commissioners, I endorse this Plan, as approved by the Johnson County Board of County Commissioners on April 21st, 2016 and direct that all personnel involved assume the roles and responsibilities and take appropriate actions as outlined herein.

Chairman

Date 4-21-16

Board of County Commissioners
RESOLUTION No: 028-16

RESOLUTION ADOPTING THE COUNTY EMERGENCY OPERATIONS PLAN

*****

At a regular meeting of the Board of County Commissioners conducted Thursday, April 21, 2016, there came before the Board the matter of adopting an updated and revised emergency operations plan for Johnson County, Kansas.

The Board, upon a motion duly made, seconded and carried, adopted Resolution No. 028-16, to-wit:

*****

WHEREAS, on April 28, 2011 the Board of County Commissioners adopted the current emergency operations plan, pursuant to Resolution No. 020-11; and

WHEREAS, K.S.A. 48-929(d) provides for and authorizes the Board of County Commissioners to prepare and keep current a disaster emergency plan for the area under its jurisdiction; and

WHEREAS, the Board of County Commissioners deems it necessary, advisable, and in the best interests of the persons and property within Johnson County to revise and update its emergency operations plan for emergencies or disasters occurring in Johnson County, Kansas; and

WHEREAS, the Board of County Commissioners finds that the proposed and revised County Emergency Operations Plan ("CEOP"), attached to and made a part of this Resolution, has been prepared in accordance with the guidelines established and approved by the Kansas Division of Emergency Management and is recommended for approval by the Johnson County Emergency Management Division.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Johnson County, Kansas, that the County Emergency Operations Plan, made a part of this Resolution by reference, be and hereby is adopted and that the Plan shall be the disaster emergency plan used in the event of emergencies or disasters occurring in Johnson County, Kansas and in related planning activities.

BE IT, FURTHER, RESOLVED by the Board of County Commissioners of Johnson County, Kansas that a copy of the County Emergency Operations Plan hereby adopted shall be filed with the Johnson County Emergency Management Division and shall be open to inspection and available to the public at all reasonable business hours, and shall be posted on the County’s website. Further, the Johnson
County Emergency Management Division shall prepare and distribute to all appropriate officials in written form a clear and complete statement of the emergency responsibilities of all local agencies and officials and the disaster chain of command.

BE IT, FURTHER, RESOLVED by the Board of County Commissioners of Johnson County Kansas, that this Resolution supersedes Resolution No. 020-11 and all other previously approved emergency operations plans and hereby repeals any portions therein contained which are inconsistent with this Resolution.

This resolution shall be effective upon it adoption.

Resolution No. 028-16 adopted this 21st day of April, 2016.

BOARD OF COUNTY COMMISSIONERS
OF JOHNSON COUNTY, KANSAS

Ed Eilert, Chairman

ATTEST:

Deputy County Clerk

APPROVED AS TO FORM:

F. Lawrence McAulay, Jr.
Assistant County Counselor

Resolution No. 028-16
FOREWORD

GENERAL
The Johnson County Emergency Operations Plan (CEOP) is written to consider all relevant hazards identified in the Johnson County Hazard Analysis and to address the four phases of emergency management—mitigation, preparedness, response and recover. It defines, to the maximum extent appropriate, the policies, roles and responsibilities for management of emergency operations within the constraints of existing resources and operations capabilities.

EMERGENCY PLANNING POLICY
Emergency operation planning in Johnson County relies on a cooperative process between the county and various cities within the county. In accordance with KSA 48-929, responsibility for emergency management and emergency operations planning resides with the county. It is the intention of Johnson County, however, to encourage the cities within the county to develop emergency operations plans of their own. Such plans, however, shall reference and be consistent with the provisions of this plan.

Cities having county-recognized plans shall conduct operations within their own city limits pursuant to those plans. Emergency operations in cities not having such plans and in the unincorporated areas of the county, as well as all emergency support activities by agencies of Johnson County government, shall be conducted in accordance with the provisions and policies contained in this plan.

The Johnson County CEOP consists of two components: The Basic Plan and Emergency Support Functions. The Basic Plan section is relatively broad conceptual framework describing the policy and approach to emergency operations for use by local government officials. Emergency Support Functions provide a mechanism for grouping functions most frequently used to meet the disaster caused needs of the county, both for declared disasters and emergencies under the Stafford Act and for non-Stafford Act incidents.

DISCLAIMER
Although every effort has been made to make the response and recovery provisions of the plan parallel to the normal functions of county agencies and departments, it is developed as a guide for emergency operations in a disaster or major emergency, it is not intended for the conduct of day-to-day operations.

All agencies and individuals involved in emergency operations should understand that events may take place which would make it improper and inadvisable to proceed in a manner that would jeopardize lives and property simply to implement this plan. Individuals and agencies having responsibilities set forth in this plan must have the freedom to augment its provisions in order to deal with an emergency/disaster event using resources that are available and actions that are possible within the time limits dictated by the situation.

The plan has been prepared to meet state and federal requirements and is not designed to be a checklist to specific actions during emergencies/disasters or to take the place of valid city plans, agency or departmental operating procedures or guidelines.
| Date of Change | Annex | Page(s) | Brief Description of Change | Change Made By: |
|----------------|-------|---------|-----------------------------|----------------|----------------|
| 12-01-15       | All   | 1       | County logo updated         | JCEM           |
| 12-01-15       | All   | Tables  | Addition of “core capability” descriptions to all ESF annexes | JCEM           |
| 12-01-15       | Basic |         | Updated data and statistics for 2016 (no language changes needed) | JCEM           |
| 12-01-15       | 2     | 2       | Addition of GETS communication support information | JCEM           |
| 12-01-15       | 2     | 5       | Addition of Notify JOCO information | JCEM           |
| 12-01-15       | 10    | 5       | Addition of Mid-America LEPC charter language | JCEM           |
| 12-01-15       | 10    | 14-16   | Addition of Wolf Creek Ingestion Pathway Zone (IPZ) as a state planning requirement | JCEM           |
| 12-01-15       | 11    | 1       | Appendix name changed from “Foreign Animal Disease” to “Animal Health Emergencies” to align with state planning | JCEM           |
| 12-01-15       | 14    | 20-21   | Addition of Recovery Support Functions (RSFs) to align with federal planning | JCEM           |
| 12-01-15       | All   |         | Updated formatting to ensure consistency | JCEM           |
INTRODUCTION

Johnson County is vulnerable to disasters. These disasters can affect the county in a variety of ways, necessitating immediate and sometimes long term assistance to meet the needs generated by them. This plan considers the risk of disasters in Johnson County and establishes how the county mitigates against, prepares for, responds to, and recovers from them.

Purpose
The purpose of the Johnson County Emergency Operations Plan (CEOP) is to establish the overall framework within which all entities of local government, non-governmental organizations and the private sector will operate in an integrated and coordinated fashion before, during and after a disaster.

Specifically, the CEOP establishes the key policies and roles and responsibilities necessary to reduce vulnerabilities to disasters and cope with them. The plan is designed to accomplish the following:

1. Establish the systems and coordination that will allow for optimal response to and recovery from all disasters. This includes actions to save lives, protect property and the environment, meet basic disaster-caused human needs, and restore the community to pre-disaster or improved conditions.
2. Establish the legal authority and organizational basis for disaster operations in Johnson County.
3. Outline the countywide coordination and key activities required to prevent or lessen the impact of disasters in Johnson County before, during, or after a disaster.
4. Define the emergency management policies and roles and responsibilities of Johnson County Government, local governments, response organizations, and other entities that may be requested to provide assistance before, during or after disasters.
5. Guide strategic organizational behavior before, during, and after a disaster.
6. Assist in developing an enhanced level of disaster preparedness and awareness throughout the county, cities, organizations, and the population at large.
7. Identify linkages to the emergency/disaster policies and plans that guide and/or support the CEOP.
8. Synchronize (both vertically and horizontally) with relevant policies, plans, systems, and programs to ensure full integration and unity of effort.
9. Outline procedures for requesting and coordinating state and federal disaster assistance.
10. Acknowledge the importance of flexibility in disaster response, and allows for the creative and innovative approaches that will be required to address the problems presented by disasters.

Scope
The CEOP is a major component of Johnson County’s comprehensive emergency management program, which addresses all hazards, all phases, all impacts, all people, and all stakeholders.

1. **All Hazards:** The CEOP is meant to address all of the hazards that may require disaster response in Johnson County. The hazards are identified through a thorough risk assessment and prioritized on the basis of impact and likelihood of occurrence. This approach allows the county to address the specific considerations of unique hazards, while strengthening the functions common to most disasters.

2. **All Phases:** The Comprehensive Emergency Management Model on which modern emergency management is based defines four phases of emergency management: mitigation, preparedness, response, and recovery.
   a. **Mitigation** consists of those activities designed to prevent or reduce losses from disaster.
   b. **Preparedness** activities are focused on the development of plans and the various capabilities required for effective disaster response.
   c. **Response** is the set of activities focused on saving lives and minimizing damage of a disaster once it is anticipated or immediately after it occurs.
   d. **Recovery** consists of those activities that continue beyond response to restore the community to pre-disaster or improved conditions.

3. **All Impacts:** The concepts identified in the CEOP are meant to be used to address all types of disaster impacts, regardless of their cause, severity, or complexity – no matter how unprecedented or extraordinary. For readability purposes, the word *disaster* is used throughout the CEOP to address *emergencies, disasters, and catastrophes*, unless otherwise noted. While the plan focuses primarily on disasters, it addresses and distinguishes between the following types of incidents when appropriate:
   a. **Emergencies** are routine events which make up the majority of incidents and are handled by responsible jurisdictions or agencies through other established authorities and plans.
   b. **Disasters** are non-routine events which exceed the capability of local jurisdictions or agencies (or exhaust their resources) requiring countywide coordination and/or assistance from the county, state, or federal governments.
c. **Catastrophes** are extremely rare events where most, if not all, of the following conditions exist:
   i. most or all of the county is destroyed or heavily impacted,
   ii. local government is unable to perform its usual services,
   iii. help from nearby communities is limited or cannot be provided,
   iv. most or all of the daily community functions are interrupted.

4. **All Stakeholders:** Effective emergency management requires trust and close working relationships among all levels of government, non-governmental organizations, the private sector, and the general public. To this end, the CEOP and the planning process utilized to develop and maintain it are designed to facilitate communication, build consensus, advocate a team atmosphere, encourage trust, and create and sustain broad and sincere relationships among individuals and organizations. Developing and maintaining this integrated team approach is the foundation of an effective disaster response.

5. **All People:** A key element of effective emergency planning is to consider the whole community, all individuals and population segments that may be impacted by disaster. This planning encompasses as many audiences as practically possible, which can include those that can be defined as a group with something in common as a “special” segmented population. These groups whose needs are not fully addressed by traditional service providers or who feel they cannot comfortably or safely access and use the standard resources offered in disaster preparedness, relief and recovery need to be considered. Some of these “special” segments may include:
   a. Economically disadvantaged;
   b. Limited language proficiency;
   c. People with disabilities – physical, mental, cognitive or sensory;
   d. Age vulnerable (under 5 or over 65);
   e. Culturally/geographically isolated.

Before, during, and after a disaster, plans should consider inclusion of additional response and recovery needs in one or more of the following functional areas:
   a. Maintaining independence;
   b. Communication;
   c. Transportation;
   d. Supervision;
   e. Medical Care.

**Structure of the CEOP**

While emergency operations plans can be structured in a variety of ways, the federal government and many states, including Kansas, utilize a standardized list of Emergency Support Functions (ESFs) to organize their plans and coordinate their work in disaster response. The ESF structure is based on the idea that, regardless of the cause, size, type, or severity of disasters, there are certain functions (or sets of coordinated activities) that are common in the response to most disasters. By organizing plans and response efforts around these common functions the County is better prepared for all disasters. The CEOP
and the organizational structure in the County Emergency Operations Center (EOC) are structured around 15 ESFs. The Johnson County Emergency Operations Plan (CEOP) consists of a Basic Plan and ESF Annexes and Appendices:

**Basic Plan:** The Basic Plan provides an overview of Johnson County’s approach to emergency management and disaster response. It also describes the roles and responsibilities associated with response including an overview of ESFs.

**Emergency Support Function (ESF) Annexes:** Most of the content of the plan is captured in the plan’s 15 ESF Annexes, addressing the major functional areas required to respond to disasters. Each ESF Annex accomplishes two main objectives:

1. Describes the scope of the ESF and the associated roles, responsibilities, and coordination necessary to meet the needs generated by disaster.

2. Describes the mission, membership, and key operational concepts of the ESF team in County EOC (when activated).

<table>
<thead>
<tr>
<th>Emergency Support Functions (ESF)</th>
<th>Roles and Responsibilities (not all inclusive)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ESF-1 Transportation</strong></td>
<td>• Movement of people, materials, and resources;</td>
</tr>
<tr>
<td>Johnson County Transit &amp; Johnson County Facilities</td>
<td>• Assessment of transportation infrastructure, systems, and resources;</td>
</tr>
<tr>
<td></td>
<td>• Coordination of transportation resources;</td>
</tr>
<tr>
<td></td>
<td>• Traffic restrictions and transportation safety (in partnership with ESF-3 Public Works and Engineering, ESF-4 Firefighting, and ESF-13 Public Safety and Security); and</td>
</tr>
<tr>
<td></td>
<td>• Mutual aid and private sector transportation resources.</td>
</tr>
<tr>
<td><strong>ESF-2 Communications</strong></td>
<td>• Ensuring for the provision and coordination of voice and data communications in support of response operations, and</td>
</tr>
<tr>
<td>Johnson County Emergency Management and Communications - Emergency Communications Center</td>
<td>• Facilitating the restoration of the communication infrastructure.</td>
</tr>
<tr>
<td><strong>ESF-3 Public Works &amp; Engineering</strong></td>
<td>• Infrastructure protection, assessment, and emergency restoration</td>
</tr>
<tr>
<td>Johnson County Public Works</td>
<td>• Provision and coordination of public works resources</td>
</tr>
<tr>
<td></td>
<td>• Engineering and public works services</td>
</tr>
<tr>
<td></td>
<td>• Debris management operations</td>
</tr>
<tr>
<td><strong>ESF-4 Firefighting</strong></td>
<td>• Fire suppression and mitigation activities;</td>
</tr>
<tr>
<td>Johnson County Med-Act</td>
<td>• Incident management structures;</td>
</tr>
<tr>
<td></td>
<td>• Resource augmentation, such as mutual aid.</td>
</tr>
<tr>
<td><strong>ESF-5 Emergency Management</strong></td>
<td>• Activities to support preparedness</td>
</tr>
<tr>
<td></td>
<td>• Emergency decision making and the local declaration process</td>
</tr>
<tr>
<td></td>
<td>• Requesting State and Federal assistance</td>
</tr>
</tbody>
</table>
| ESF-6  
Mass Care  
Johnson County Human Services | • County EOC Logistics & Finance Section operations  
• Resource identification  
• Resource procurement  
• Resource coordination  
• Facilities and logistics  
• Personnel augmentation  
• Volunteer and donations management |
|---|---|
| ESF-7  
Resource Management  
Johnson County Treasury and Financial Management | • Emergency Mass Care  
• Housing  
• Human Services |
| ESF-8  
Public Health and Medical Services  
Johnson County Med-Act, Johnson County Department of Health and Environment, Johnson County Mental Health, & Johnson County Coroner | • Emergency Medical Services  
• Public Health  
• Mental Health  
• Mass Fatality Management |
| ESF-9  
Search and Rescue  
Johnson County Med-Act | • Coordinate Search and Rescue Efforts  
  ○ Structural Collapse Search & Rescue  
  ○ Waterborne Search & Rescue  
  ○ Inland/Wilderness Search & Rescue  
  ○ Aeronautical Search & Rescue |
| ESF-10  
Oil and Hazardous Materials  
Johnson County Department of Health and Environment | • Coordination of Hazardous Materials Response and Cleanup |
| ESF-11  
Agriculture, Animal Welfare, & Natural Resources  
Johnson County Extension Office | • Animal and Plant Disease Response - Foreign Animal Disease Appendix  
• Animal Welfare Response (Household Pets, Service Animals, and Livestock) - Animal Welfare Appendix  
• Food safety, security, and support  
• Natural, Cultural, Historic resources preservation and protection |
| ESF-12  
Energy and Utilities  
Johnson County Wastewater | • Energy and Utility Infrastructure Assessment, Repair, and Restoration  
  ○ Estimate number of customers with utility outages,  
  ○ Assess energy and utility system damages,
| ESF-13 | Public Safety and Security  
**Johnson County Sheriff's Office** |
|---|---|
| • Coordination of Law Enforcement Activities  
  o Provision of security in support of response operations including:  
  • Response operations  
  • Emergency shelters  
  • Logistical staging areas  
  • Distribution/dispensing sites (Incl. Strategic National Stockpile)  
  • Temporary morgues  
  • Other critical facilities, functions, and/or assets  
    o Evacuation and re-entry support  
    o Law enforcement public information and risk communication  
    o Support correctional facilities (jail, prison, or other place of incarceration)  
    o Ensure the safety and well-being of responders. |

| ESF-14 | Assessment and Recovery  
**Johnson County Planning and Development** |
|---|---|
| • Provision and coordination of countywide damage assessment  
• Coordinate community recovery initiative  
• Economic assessment, protection and restoration  
• Mitigation analysis and program implementation  
• Coordination with State and Federal community assistance programs |

| ESF-15 | Public Information  
**Johnson County Manager's Office** |
|---|---|
| • Emergency Public Information and protective actions guidance  
• Media and community relations  
  o Providing incident-related information through the media and other sources to individuals, families, businesses, and industries directly or indirectly affected by the incident.  
  o Identifying and communicating with community leaders (e.g., grassroots, political, religious, business, labor, and ethnic) and neighborhood advocacy groups to ensure a rapid dissemination of information, identify unmet needs, and establish an ongoing dialogue and information exchange  
  o Establishing contact with members of the Johnson County Board of Commissioners and legislative bodies representing the affected areas to provide information |
SITUATION

Emergency Planning

1. **Planning Requirements:** KSA 48-929 requires each county within Kansas to establish and maintain a disaster agency responsible for emergency management and coordination of response to disasters. Each disaster agency is required to prepare and keep current a disaster emergency plan for the area under its jurisdiction. The Kansas Administrative Regulations (KAR) 56-2-2 establishes the standards for local disaster agencies. Pursuant with applicable KSAs and KARs, Johnson County Resolution 064-95 as amended by Resolution 023-03 establishes Johnson County Emergency Management (JCEM) as the disaster agency responsible for emergency management and coordination of response and recovery activities during and following disasters in Johnson County. This includes the responsibility for the development of a local emergency planning program and maintenance of an all-hazard emergency operations plan for the County.

2. **Planning Guidance:** KSA 48-928 requires the Kansas Division of Emergency Management (KDEM) to establish emergency planning standards and requirements for the counties and to periodically examine or review and approve county plans. KDEM establishes emergency planning standards and requirements through the Kansas Planning Standards (KPS), which identify the key components required for effective county emergency operations plans in the State of Kansas. The Johnson County CEOP has been developed based on the KPS.

Additionally, the Federal Emergency Management Agency’s (FEMA) newly developed Comprehensive Preparedness Guide (CPG) 101 provides federal emergency planning guidance for state and local planning. CPG-101 establishes the federal government’s guidelines on developing emergency operations plans and promotes a common understanding of the fundamentals of planning and the decision making to help emergency planners produce integrated and coordinated plans.

In addition to being aligned with the various federal, state, and county planning regulations and requirements, the Johnson County CEOP takes into account all current national standards, planning guidelines, and best practices. JCEM has identified over one thousand planning requirements or standards for emergency operations plans and has systematically ensured each of them has been considered during the development of the plan.
3. **Planning Process:** Emergency Management academics and practitioners agree that the true value in creating a plan is the process itself. It is through collective problem solving and learning from and with each other that produces the best results for Johnson County, the cities, response organizations, and most importantly the public they serve. This is the idea that has had the largest impact in shaping the planning process used to develop and maintain the Johnson County CEOP. The process has been designed to ensure that all stakeholders have an opportunity to participate in the development of the plan in a meaningful way and that the plan is based on the best information available. As stated in CPG-101, the planning process is based on the following planning principles:

   a. Planning must be community-based, representing the whole population and its needs;
   b. Planning must include participation from all stakeholders in the community;
   c. Planning uses a logical and analytical problem-solving process to help address the complexity and uncertainty inherent in potential hazards;
   d. Planning considers all hazards and threats;
   e. Planning should be flexible enough to address both traditional and catastrophic incidents;
   f. Plans must clearly identify the mission and supporting goals;
   g. Time, uncertainty, risk, and experience influence planning;
   h. Effective plans tell those with operational responsibilities what to do and why to do it;
   i. Planning is fundamentally a process to manage risk;
   j. Planning is one of the key components of the preparedness cycle of planning, organizing, training, equipping, exercising, evaluating, and taking corrective actions.

4. **Planning Environment & Integration:** While the CEOP is the primary legal document establishing how Johnson County will coordinate response activities in disasters, a response relies on a suite of carefully integrated and implemented plans. All jurisdictional emergency planning should be coordinated and integrated vertically and horizontally among all levels of government. Vertical integration ensures plans are aligned both up and down the various levels of government while horizontal integration integrates operations across a jurisdiction and ensures a jurisdiction’s set of plans supports its neighboring or partner jurisdictions’ similar sets of plans. Johnson County works with its planning partners at the local, regional, state, and federal levels to ensure that emergency response plans are integrated, allowing for a swift, coordinated response to disasters. While the following emergency plans differ in scope, they are all focused on ensuring a coordinated response to meet the needs of a disaster.

   a. **Individual, Family, and Business Emergency Plans:** The public is responsible for preparing for disasters just as the various levels of government do. Local government and disaster relief organizations in
Johnson County are prepared to respond quickly when disasters strike. However, in large events it is unlikely that everyone’s needs will be able to be met immediately. Therefore the public needs to be prepared as well. An essential component of this preparedness is creating individual, family, and/or business plans that are integrated and coordinated with local response plans and agencies.

b. **First Responder Plans:** There are over thirty first responder organizations operating daily in Johnson County. Each of these organizations have plans and procedures on how they respond to routine emergencies and how they expand and coordinate their efforts during disasters. These plans and procedures are consistent with national standards and local systems and structures ensuring a coordinated response in the field.

c. **City Emergency Operations Plans:** Many of the cities in Johnson County maintain City Emergency Operations Plans. These plans establish how the cities coordinate their resources and efforts when responding to disasters. Johnson County Emergency Management (JCEM) works with the cities to ensure that the cities’ plans and the CEOP are in concert, allowing for a more coordinated response. Cities having county-recognized plans shall conduct operations within their own city limits pursuant to those plans.

d. **County Emergency Operations Plan (CEOP):** The CEOP is the primary legal document establishing how response activities will be coordinated during a disaster in Johnson County. The plan describes the policies and roles and responsibilities during a disaster and is integrated with city, regional, state, and federal plans and systems.

e. **Regional Planning:** Regional planning is an important component to the overall response system, especially in the Kansas City Metropolitan area where regional collaboration must take into account the laws, systems, and emergency plans of two states. The response community in the Kansas City Metropolitan area has a long history of working together to meet the needs of those impacted by disaster. Much of this work is coordinated through committees supported by the Mid-America Regional Council (MARC). Over the past several years, the region has worked hard to develop a Regional Coordination Guide (RCG), which describes the regions approach to coordination during a disaster. Johnson County has been involved throughout the development of the RCG and the RCGs concepts are referenced throughout the CEOP.

f. **Kansas Response Plan:** The Kansas Response Plan (KRP) is the document that describes how the State of Kansas will coordinate its resources and efforts in response to disasters in the State of Kansas. The Kansas Response Plan also describes how the counties will coordinate with the State and how the State will coordinate with the Federal Government and systems. JCEM
and KDEM work together to ensure the KRP and Johnson County’s CEOP are in concert, allowing for a more coordinated response.

g. Federal Planning:

i. National Incident Management System (NIMS): NIMS provides a consistent framework for incident management, regardless of the cause, size, or complexity of the incident. NIMS provides the Nation’s first responders and authorities with the same foundation for incident management for all hazards. The Johnson County CEOP institutionalizes NIMS by:

1. Using ICS and the multiagency coordination system to manage and support all incidents;
2. Integrating all response agencies and entities into a single, seamless system;
3. Establishing a public information plan (ESF-15);
4. Identifying and characterizing resources according to established standards and types;
5. Requiring the need for all personnel to be trained properly for the jobs they perform;
6. Ensuring interoperability, accessibility, and redundancy of communications.

ii. National Response Framework (NRF): The NRF describes how the nation will coordinate its response during disasters. It focuses primarily on how the Federal Government is organized to support communities and States in performing immediate actions needed to save lives, protect property and environment, and meet basic human needs

5. Supporting Documents: The general policies and roles & responsibilities contained in the CEOP may necessitate the development of supporting plans and documents. These supporting documents will take many forms in order to accomplish a variety of different objectives. The most common of these documents are:

a. Emergency Operational Guides (EOGs): This term is used to describe any documents which are used to provide detailed information regarding the accomplishment of specific emergency functions as outlined in this or other recognized plans. These guides may contain checklists and resource lists needed to perform specific functions and should refer to the plan(s) they support. EOGs may be produced by any agency or organization, public or private, with responsibilities contained in this or other recognized plans. Organizations identified as having responsibilities in this plan are expected to produce and maintain EOGs and any other supporting documents required
to ensure and, upon request, will provide copies of such guides (and subsequent changes) to JCEM.

b. **Emergency Operations Checklists:** Checklists provide the step-by-step guidance needed to perform time-critical emergency operations functions. While their use should never replace informed judgment by emergency personnel, they do facilitate rapid accomplishment of standard actions needed in an emergency situation. Agencies or organizations which believe they can benefit from such checklists are encouraged to develop them; however, care must be taken to ensure they are continuously updated and tested.

c. **Resource Lists:** Resource lists using NIMS resource typing where applicable contain current, detailed information on a wide variety of personnel, technology, equipment, facilities, material and supplies obtainable from contractors, vendors, suppliers, related agencies of federal, state, and local governments, and public and private associations, which may be needed in an emergency/disaster situation. Each ESF Coordinating Agency is responsible for developing and maintaining a computerized ESF specific resource list. Individual jurisdictions and agencies should also provide information on deployable resource to JCEM for inclusion in the master list.

d. **Memorandums of Understanding (MOU) or Agreement (MOA):** It is occasionally necessary or desirable for agencies or organizations to specifically outline mutually agreed-upon responsibilities and procedures relating to emergency situations. This is sometimes the case when dealing with private organizations which agree to assume responsibilities, in cooperation with government, during emergencies/disasters. Such documents may be adopted between and among any government or private entities; however, jurisdictional plans should reference and summarize such memorandums as appropriate. (MOUs or MOAs are not ordinarily required between and among public sector organizations/jurisdictions.)

**COUNTY OVERVIEW**

**Spatial Profile**

Johnson County is bounded on the north by Leavenworth and Wyandotte Counties, on the east by the state of Missouri, on the south by Miami County and on the west by Douglas County. It contains 480 square miles or 307,200 acres. Much of the area consists of gently rolling uplands with hilly areas along the streams. About 10 percent of the County is bottom land, and 90 percent, upland, and the surface generally undulating. The central and southeastern parts are the highest portions, the streams having their sources there and flowing northeast and south. North flowing streams tributary to the Kansas River, such as Kill Creek, Cedar Creek, Mill Creek, have steeper gradients and greater local relief than east-flowing and south-flowing streams. Relief of 150 to 250 feet is common within a mile of the
north-flowing streams in their more hilly parts. Local relief along the east-flowing tributaries of the Missouri River and the south-flowing tributaries of the Marais des Cygnes River within a mile of the stream generally is less than 150 feet. The floodplain ranges from about 0.2 to .05 miles in width along the principal streams, except along the Kansas River where it ranges from 1 to 2 miles in width. The highest point in the County, about 1,134 feet above mean sea level, is in the southeastern part and the lowest point about 742 feet, is along the Kansas River where the river flows eastward into Wyandotte County. The soil is very productive; from one to six feet in depth and well adapted to the raising of wheat, alfalfa, corn, oats, potatoes and wild and tame grasses. Timber belts skirt the small streams where clearings have not been made. The streams are small. The Kansas River, along the west two-thirds of the northern border, receives as tributaries, Cedar, Clear, Captains, Mill and Turkey Creeks. Blue and Indian Creeks run eastward and the two forks of Bull Creek run south.

Kansas is divided into 13 distinct geographic regions. Each of these regions shows distinct landforms and topography. Each of these regions is also a direct reflection on the underlying geology. The rocks that make up these regions are oldest and lowest in elevation to the southeast, growing progressively higher and younger to the west. Johnson County is divided into two geographic regions - the Glaciated region and the Osage Cuestas region. The Glaciated region in Kansas is the ending perimeter of the ice sheet glaciers that encroached upon much of the northern United States. The second encroachment on Kansas about 600,000 years ago, extended almost to Manhattan, and beyond Topeka and Lawrence in a line roughly parallel to the present-day Kansas River. These areas have been covered by thick glacial deposits—silt, pebbles, and boulders—that were left behind when the ice melted. The Osage Cuestas region of Kansas covers most of the eastern southeastern portion of the state. The foundation rocks of this region are among the oldest exposed in Kansas. The Osage Cuestas are typified by rolling hills and low ridges that are steep on one side and gently sloping on the other. These landforms are known as cuestas. Table 2.1 indicates the high cuestas in Johnson County.

**Geography and Population**
Johnson County is located in the eastern part of the State of Kansas in the United States. The County is 480 square miles or approximately 307,200 acres. The County was founded on August 25, 1855, and its county seat is Olathe. It is the most populous of the 105 counties in Kansas with a population of approximately 575,000 in 2014 and is projected to increase 5% by the year 2017. The current estimated population for the state of Kansas is 2,904,000 and expected to increase 3% by 2017. Over the last four years the County population has increased approximately 6.6% compared to 1.8% in the state of Kansas.

**Jurisdictions**
Johnson County includes many different jurisdictions and agencies that influence its quality of life. Within a myriad pattern of municipalities, school districts, and other governments and quasi-government organizations, Johnson County as a unit of government is but one entity, albeit the only one with true county-wide jurisdiction. Approximately 59% of Johnson County has been incorporated into city limits. There are 20 cities in Johnson
County including: Overland Park, Olathe, Shawnee, Leawood, Lenexa, Mission, Mission Hills, Mission Woods, Merriam, Lake Quivira, Fairway, Westwood, Westwood Hills, Prairie Village, Roeland Park, De Soto, Spring Hill, Gardner, Edgerton, and Bonner Springs. Four of these cities are one of the state’s ten largest cities. They are: Overland Park, second, estimated population 184,786; Olathe, fifth, est. pop. 131,885; Shawnee, seventh, est. pop. 64,323; and Lenexa, ninth, est. pop. 50,344. There are seven townships in Johnson County, including Lexington, Olathe, McCamish, Spring Hill, Gardner, Oxford, and Aubry.

Approximately 41% of Johnson County remains unincorporated/rural areas.

**Distinctions**
Historically, the hallmark of the County has been its promise of an enhanced quality of life and highly responsive service to the citizens. This long-standing expectation will significantly complicate the impact of a major emergency/disaster event and the governments’ ability to respond to it. On the other hand, the relative affluence of County residents and the consequential high levels of insurance should serve to facilitate long-term recovery. Since 1995 the County has been the state’s largest provider of employment. In 2013, the Johnson County economy provided 34 percent of the full- and part-time employment in the Kansas City Metropolitan Area and 24 percent of the total in the State of Kansas. In 2013, total earnings for workers in Johnson County reach almost $16.3 billion, accounting for 36 percent of Kansas City Metro Area’s and 29 percent of the state’s total. Johnson County’s labor force historically ranks among the most highly educated in the nation. According to the 2013 census, 95.6 percent of Johnson County residents 25 and older had at least a high school diploma. That ranked first in the Kansas City Region with an average of 90.6 percent, and 29th in the nation with an average of 86 percent. The 2013 census also indicated that approximately 51.7 percent of Johnson County residents 25 and older had at least a bachelor’s degree, ranking first in the Kansas City Region (33.3 percent) and 23rd in the nation (28.8 percent). (County Economic Research Institute)

**Economy**
The health of Johnson County’s economy is a major contributor to the quality of life of its citizens and the County’s ability to provide services and facilities. Johnson County is a major contributor to the economy of the Kansas City Metro Area and the State of Kansas. According to the US Census Bureau, BLS U.S. Department of Labor, County Economic Research Institute, Bureau of Economic Analysis, and the Johnson County Government, over the last fifteen years Johnson County has been the state’s largest provider of employment. During the last 10 years there has been a net increase of approximately 2,800 private sector employers, which makes up 66% of the total business growth in the Kansas City Metropolitan Area. Employment opportunities are generally good in Johnson County. The economy has an average annual job growth rate of nearly 1%. Unemployment in Johnson County remains below the national average (8%), and stood at 4.7% as of 2013.

Johnson County’s unsurpassed business environment and quality of life are the fuels that power one of the Midwest’s principal economic engines. Johnson County’s sustained population, development, and economic growth are testament to the fundamentally superior characteristics that make up the “Johnson County Advantage,” and helps explain
why Johnson County’s ranks with some of the most dynamic local economies in the country.

In Johnson County, the Board of County Commissioners is primarily responsible for economic development. The office of the Johnson County Building Codes has committed resources to assisting the Board in long range planning and attraction of new business and industry while always lending a hand to existing businesses.

Johnson County's economy has experienced nearly unprecedented growth and diversification over the last several decades and has become one of the most dynamic metro-centers in the nation’s heartland. Johnson County is a thriving force in the metropolitan Kansas City area and continues to be an attractive location for both families and businesses. According to the County Economic Research Institute Inc. (CERI), Johnson County enables the State of Kansas and the Kansas City metropolitan area to successfully compete with the nation’s other premier business locations, attracting investment from throughout the world.

Johnson County has grown in its proportion of population of both the State of Kansas and the Kansas City region. Johnson County leads the State in population density with more than 1,100 residents per square mile.

Between 2004 and 2013, the number of full and part-time jobs increased from 286,400 to 299,470 - a 4.6% increase. At the end of 2013, Johnson County’s civilian labor force totaled 286,457 members and the unemployment rate was 4.7%, as compared to the national unemployment rate of 7.4%.

Numerous chambers of commerce and other economic development organizations exist to assist the business community and promote economic growth in Johnson County. The County’s attractiveness to business development is further enhanced by high quality education, and local culture and arts scene boasting performing arts and music. The local culture and heritage are supported by three of Johnson County’s marquee services: Johnson County Libraries, Johnson County Museum, and the Johnson County Parks and Recreation District.

Johnson County has the lowest county tax rates of all 105 Kansas counties yet still provides exceptional services to the community. The low tax rate is seen as contributing to the quality of life in the County, and is a source of well-founded local pride. In the face of growing service demand, it has been expressed by both the community and the officials that the tax rate should remain low.

Johnson County has long prided itself on its ability to provide high quality services in a fiscally conservative way. The County has been able to meet high expectations of delivering services while maintaining the lowest tax rates of any county in the state, in part because of a steadily growing economy and in part because of fiscally responsible planning.
Demographics

1. Age: The “baby boom” generation is reaching senior citizen status. In 2000, the Johnson County population over 65 was 45,000. By 2008, population over 65 had risen to 54,000. Forecasts for the County show this age cohort rising to over 90,000 by 2020, and nearly 130,000 by 2030. The majority of Johnson County’s population is working age, 18-64. More than six in 10 residents (63%) are in this age group. Grade school and high school age students comprise the next largest population group, accounting for 17.5% of Johnson County’s population. Senior adults age 65+ account for 11.5% of the population. Infants and young children under age 5 represent 8% of the population.

Females slightly outnumber males (51% vs. 49%). The average age is 36, and by the year 2017 about one in four County residents are expected to be age 55 or over.

2. Income and Poverty: Johnson County trends reflect an emerging national trend of increasing poverty in the suburbs. According to the United Community Services of Johnson County (UCS), the number of people living below the poverty level in Johnson County is growing at twice the rate of other suburbs in the country’s largest metropolitan areas. The rate today is no doubt even higher given the economic downturn. The trend of increasing poverty in Johnson County has a number of implications. First, increased numbers of people needing services is straining the capacity of agencies to provide services. Second, suburban poverty presents unique challenges, such as the geographically scattered nature of the problem.

- The median household income for Johnson County was $73,227 in 2012.
- 1 in 15, or about 37,400, of Johnson County’s population had income below 100% of the federal poverty level (less than $20,000 for a family of 3), a 60% increase from 2008 to 2012
- Children, youth and young adults are disproportionately poor. One-half of Johnson County’s poor are under age 25, yet the age group accounts for only one-third of the county’s total population.
- Children (ages 0-17) have a poverty rate of 8.5%, compared to 6.8% for the county as a whole.
- Unrelated individuals (persons 16 and older who do not live with a family member) have a poverty rate of 15.2%, more than double that of the county as a whole.
- Nearly 1 in 6 of Johnson County’s population has an income below 20% of the federal poverty level and is considered low-income. That was about 97,200 people in 2012. 3
- Nearly 3 in 10 18-24 year olds have low incomes, a ratio higher than all other age groups.
- Between 2008 and 2012, the number of low-income people grew by 30% (22,740 people), six times the growth rate of the population as a whole.
From 2004 to 2009, each of the school districts in Johnson County reported increases in the percentage of their enrollment that qualifies as “economically disadvantaged”. A larger number and percentage of students in each district are qualifying for free lunches, and the percentage of economically disadvantaged students has been on a steady and somewhat dramatic rise since 2004. The most dramatic increase in economically disadvantaged students has been in the Shawnee Mission District where the percentage increased from 14.2 percent in 2004, to over 27 percent in 2009 (a 90 percent increase). Similarly, the Blue Valley district saw an 89 percent increase in the same period with the economically disadvantaged percentage growing from just over two percent of the enrolled students in 2004, to over five percent by 2009. This trend has prompted several districts to offer a free summer lunch program to assist their students.

Over 43,000 Johnson County residents are currently uninsured. Elderly and low-income residents with insurance may face access challenges in terms of transportation. Without access to a car, many areas of Johnson County are not accessible.

**Vulnerable Needs**

Johnson County recognizes considerations must be made to reasonably accommodate vulnerable populations during emergencies. Johnson County is engaged in a number of activities which aim to improve response plans and operations to accommodate the needs of those most vulnerable during an emergency event. ESF Annexes within this plan outline or identify guidance to better assist supporting vulnerable needs populations. Johnson County at times the best support for such needs is to request assistance from regional and/or state partners. Specifically the following will be addressed in this CEOP:

- Identification of Vulnerable populations: Basic Plan
- Notification: ESF 2
- Evacuation and Transportation: ESF 1
- Sheltering: ESF 6
- First aid and medical care: ESF 8
- Temporary lodging and housing: ESF 6
- Transition back to the community: ESF 14
- Recovery: ESF 14

**Growing Diversity**

The population of the County is relatively homogeneous, primarily composed of white, middle to upper class citizens. According to United Community Services of Johnson County (UCS), growth in Johnson County is increasingly due to people who are racially and ethnically diverse (primarily African-American, Asian, and Latino/Hispanic). The Nearly 1 in 5 residents of Johnson County belongs to a racial or ethnic minority in 2012. That number was about 1 in 9 in 2000. White population grew by 1% between 2008 and 2012, compared to 24% for all minority groups. Diverse populations accounted for 80% of
Johnson County’s population growth between 2008 and 2012. In about 2% of the county’s households, or 4,200 households, no one 14 or over speaks English or speaks English very well. Spanish is spoken in 6 in 10 of those households, and Asian/Pacific Islander languages in 3 in 10.

**Dispersed Population Growth**
Population growth in Johnson County over the past twenty years has been greater in the areas farthest from the Northeast corridor. Since 1990, the Northeast corridor’s population has declined 7 percent. Meanwhile, outlying areas have experienced significant growth. Gardner saw a 300 percent increase in growth, followed by Desoto (129 percent) and Spring Hill (102 percent). Olathe increased by 88 percent.

**Diversity of Housing Types**
The perception of apparent affluence in Johnson County can be misleading. The percentage of Johnson County’s mortgage holding households paying more than 35 percent of their income for housing is on the rise, increasing from only 10 percent in 2000 to almost 18 percent in 2008. The increase is even greater for renters spending more than 35 percent of gross income on housing moving from 22 percent in 2000 to 29 percent in 2008. Although, the community can boast healthy incomes and relatively low unemployment, the trend for an increasing number of households being burdened by housing costs is notable. The lack of housing type diversity (e.g., housing type and price range) in Johnson County is also an issue to consider. Demand for inexpensive and low-maintenance alternatives to the traditional single-family home will likely continue to increase as the County’s demographics change over time.

**Public Safety**

**Law Enforcement:** Johnson County is comprised of 20 cities that are served by 14 city police departments and the Johnson County Sheriff’s Office. City police departments serve communities with populations ranging from 200,000 to just a few thousand. As a result, resources and crime statistics vary by community. The Sheriff is an elected position which serves unincorporated areas of Johnson County with the crime lab, CSI, criminal division, narcotics division, warrants division and the civil process along with probate for the district courts. In addition, the Sheriff is responsible for: patrol functions for 2 small cities on a contract basis; dispatch for all Johnson County communities except for Lenexa, Leawood, Overland Park, Prairie Village and Shawnee; and the administration of the jail.

The local county government is responsible for the administration of the Department of Corrections, which provides adult and juvenile services. The adult services include pre-trial screening, adult probation intensive supervision and the Adult Residential Center that serves as the site for work release, the Therapeutic Community and house arrest. The juvenile services include oversight of JIAC, juvenile probation intensive supervision, case management of juvenile offenders placed in state custody and the Juvenile Detention Center and house arrest.
**Med-Act:** Med-Act was created in 1974 to provide county-wide Emergency Medical Service (EMS) with Advanced Life Support (ALS) capability. Med-Act operates from 18 fixed stations and employs 145 full time employees, responding to over 36,000 calls per year. Over the past ten years, EMS call volume has been increasing at a rate of three percent (3%) annually. This trend is projected to continue over the next ten to twenty years. In addition, an increase in demand for EMS services is expected as a result of the County’s aging population.

**Fire Districts:** There are 11 fire departments that service Johnson County. Seven of these departments are municipal (Bonner Springs, Lake Quivira, Leawood, Lenexa, Olathe, Overland Park, & Shawnee) and four are fire districts (Johnson County Fire District #1, Johnson County Fire District #2, Consolidated Fire District #2, Northwest Consolidated Fire District). Each of the fire departments within Johnson County is responsible for fire suppression within their respective jurisdictions.

**Johnson County Emergency Communications Center (ECC):** The ECC is the only 911 and public safety dispatching center in the County that manages and dispatches fire and emergency medical (EMS) calls for service. The ECC dispatches calls for the 225 emergency response vehicles and all eleven (11) fire departments in the County as well as for all Miami County EMS calls. ECC responsibilities include coordination of emergency responses by all fire and EMS jurisdictions to ensure closest unit response and the coordination of responses with law enforcement dispatch centers and with jurisdictions outside the County. The ECC provides for advanced communication and information technology systems that are used by all fire/EMS agencies and provides technical support and maintenance for those systems. All ECC responsibilities derive from its mission and purpose to provide big picture, high quality, cost-effective, public safety communications services to all governmental agencies within the County and to further inter-agency cooperation and delivery of services within the County.

The ECC is responsible for the ongoing operation of the countywide 800 MHz digital radio system that provides radio and data communications services to over forty (40) county and municipal agencies in Johnson County. All public safety agencies are a part of the ECC’s countywide radio system which results in significant cost savings by not having to operate multiple, incompatible radio systems in the County and which creates the opportunity for County and municipal agencies to directly communicate with each other and with other emergency responder agencies in the Kansas City region.

**Johnson County Emergency Management (JCEM):** The County, by state statute, is the emergency management coordination point for all of Johnson County. The mission of the County’s Emergency Management program is the coordination of the activities of County government, State and Federal entities, citizens, businesses, adjacent jurisdictions, and other disaster partners, to prepare for, respond to, recover from and mitigate major emergencies and disasters within Johnson County.
Education

**Primary and Secondary Education:** Six unified school districts serve the population of Johnson County including: Blue Valley, Spring Hill, Gardner-Edgerton, De Soto, Olathe, and Shawnee Mission. Student enrollment (K-12) totaled more than 92,000 in an average school year. That’s more than the population of 100 counties in Kansas. The districts have a combined 43 nationally-recognized Blue Ribbon schools. In Kansas, the State Legislature establishes school districts statewide. These districts overlap jurisdictional boundaries covering areas in multiple municipalities, unincorporated areas of the County, and in some cases the school districts even include multiple counties.

In Johnson County, high quality public education is a source of great pride for the community. All of the districts consistently perform at or above the Kansas State Department of Education benchmarks for educational attainment. Kansas schools traditionally out score the national average on standardized tests, with Johnson County’s school districts consistently outperforming the Kansas state averages.

**Colleges and Universities:** There are several public and private colleges and universities that have main or satellite campuses within Johnson County. These include: Johnson County Community College (JCCC); the Research Triangle which includes the University of Kansas Edwards Campus in Overland Park, Kansas State University’s Olathe Campus, and the University of Kansas Cancer Center’s Clinical Research Center in Fairway; and MidAmerica Nazarene University in Olathe. JCCC was founded in 1969 and has an enrollment of 35,000 credit and continuing education students. JCCC employs more than 1,000 full-time faculty and staff and 1,770 adjunct faculty and part-time staff. In addition to over 50 degree and certificate programs, JCCC also offers transfer/articulation agreements with many four-year colleges and universities. JCCC is governed by a seven member board of trustees elected at-large from the community to four-year terms.

**Kansas School for the Deaf:** Kansas School for the Deaf, located in Johnson County, is a state public school whose vision is “A school, a community, a society in which hearing acuity is incidental, barriers are minimized, human potential is maximized and people are judged by their contributions and their character.”

**Local Culture, Arts, and Humanities**
Local culture, arts, and humanities contribute to the quality of life in the County and can be a benefit to economic development by attracting a strong work force to the area. The organizations identified as contributing to these amenities included the Johnson County Library, The Johnson County Museum, The Arts Council of Johnson County and The Heritage Trust Fund Grant Review Board. The Johnson County Community College also plays a significant role in arts and culture through its performing and visual arts entertainment and education.

Libraries are one of Johnson County’s hallmark services. The award winning Johnson County Library system is notable for its high efficiency, low overhead, resources, and
exceptional customer service and programs. The system had been consistently ranked in the top ten systems among more than 200 systems nationally. The Johnson County Library is a department of Johnson County with twelve locations and a variety facility types. The system is currently circulating about seven-million items annually, which is the highest in the system’s history. In addition to the Johnson County Library System, the Olathe Public Library provides public library services to the city residents. The Olathe system includes the Olathe main library and the Indian Creek Branch.

The Johnson County Museum is the primary agency responsible for the stewardship of the local history and unique cultural assets. Aside from the Museum Facility and its collections, the Museum is also responsible for the inventory and oversight regarding the County’s historic landmarks and sites, as well as a strategic plan for protection of the community’s historic and cultural resources.

The Arts Council of Johnson County (ACJC) is a nonprofit organization whose mission it is to enhance the quality of life in the community by strengthening the arts. The ACJC sees this mission as also building a regional art identity, creating a cultural tourist destination, and cultivating a competitive economy.

Along with schools and libraries, local and county parks are marquee services of the community, viewed by residents as a major quality of life asset. The Johnson County Park and Recreation District is responsible for the planning and management of approximately 9,500 acres in 10 developed parks (approximately 5,200 acres) and for the development of future parks (approximately 4,300 acres). The park and recreation facilities include nature preserves, playgrounds, picnic shelters, water recreation, sports facilities, ball fields, and equestrian facilities and trails. In addition to the County’s parks, each of the local municipalities also has parks. There are no Kansas State Parks in Johnson County.

**Built and Natural Environment**

Each of the twenty incorporated cities in Johnson County is responsible for developing their own Comprehensive Plan to guide growth and development within the city’s planning area. Policies for unincorporated growth areas within each municipal planning area are addressed by local government plans as well as the County’s Rural Comprehensive Plan creating the need for planning coordination. Annexation of land within these areas by local governments must be approved by the Johnson County Board of County Commissioners.

Although development permits throughout the County have been down in recent years, growth projections for Johnson County remain strong. Between 2010 and 2030, households are projected to increase by an additional 38 percent (84,104). Household growth in unincorporated areas of the County is projected to be nearly 55 percent (22,055) during the same timeframe.

The Sunflower Army Ammunition Plant is a 9,000 plus acre site used starting with World War II for production of rocket propellant. The site was acquired by Sunflower
Redevelopment LLC with the intent of cleaning up the site for redevelopment as a community with significant institutional and open space components.

**Capability Assessments**
The county continuously assesses its capability to mitigate, prepare for, respond to, and recover from disasters. These assessments allow the county to identify areas in need of improvement. One initiative towards this goal is the Johnson County Emergency Support Function Annual Workshops. The ESF Workshops are held every month and provide the EOC responders with an opportunity to review their ESF-specific CEOP annexes, participate in a tabletop exercise, and engage in discussions with community partners. The workshops provide a platform to assess current capabilities, identify gaps, and apply solutions to improvement areas. Improvement action plans are continually reviewed and addressed in coordination with community partners throughout the year. This assessment process allows for the collection of information that can be applied to the regional threat and hazard identification and risk assessment (THIRA). A regional THIRA is performed through the Regional Homeland Security Coordinating Committee (RHSCC) for the Kansas City Urban Area through the Mid-America Regional Council (MARC). The results of the THIRA guide future investments in planning, training, exercising, and resources.

Additionally, Johnson County Emergency Management provides at least one opportunity each year for the response community to participate in the “Let’s Talk About Risk” (LTAR) facilitated discussion. The LTAR program focuses on incidents that may have a recent and national spotlight such as Ebola or the West Virginia Chemical Spill. LTAR highlights these discussions by identifying the effects of those same incidents as if they occurred in Johnson County. Evaluations are collected and an after-action report is completed after each LTAR and improvement areas are added into the assessment process.

**Measuring Risk**
Johnson County is highly vulnerable due to its growth, governmental complexity and high level of development complicated by a historically high expectation of service on the part of its citizens. This vulnerability is mitigated by a highly responsive and well-developed infrastructure and social service delivery system. However, any significantly disruptive event in the populated areas of the County will place severe stress on the response and recovery capabilities of the County and city governments, and private volunteer services.

- **Natural Hazards:** In general, Johnson County faces its greatest hazards from severe weather, primarily high winds and tornadoes during the spring and summer months and ice and snow storms during the late fall, winter and early spring. The County is particularly vulnerable to such events due to the high density of population and development in the northeast quadrant of the County. The County is subject to flash flooding associated with severe thunderstorms, (again, due to the level of population and development) but has relatively little vulnerability to long-term, riverine flooding.
• **Technological Hazards:** The rapid growth and complexity of the County makes the risk it faces from manmade and technological hazards at least as high as and perhaps higher than that of natural hazards. Risk from HAZMAT transportation accidents is especially high due to the presence of major national and international highway corridors, the main rail lines of two major railroads, and the flight path of commercial air traffic all serving the major industrial districts of the Kansas City metropolitan area. The risk posed by fixed facility HAZMAT incidents is significantly less than that of HAZMAT transportation incidents. While there are a number of facilities which store and use such materials, the industrialization of the County tends toward light industry and the codes and inspection system within the County is highly developed. The presence of large industrial facilities in areas surrounding the County, however, make the fixed facility threat greater than in most other areas of the State.

• **Terrorism and Weapons of Mass Destruction (WMD):** Acts of terrorism can come in many forms including the use of Weapons of Mass Destruction (WMD) involving Chemical, Biological, Radiological, Nuclear, or Explosive (CBRNE) weapons. As a highly visible suburban/urban County in a major metropolitan area, the threat of terrorism is a concern for Johnson County. The law enforcement agencies in Johnson County work with various local, State, and Federal partners to analyze this threat on a regular basis. Based on this analysis, various programs are in place to enhance the County's ability to prevent, prepare for, respond to, and recover from terrorist events.

Johnson County continually assesses its risk from disasters through a number of different mechanisms. The ongoing analyses of the hazards that pose a risk to Johnson County are outlined in the figure below and derived from the following sources:

• In 2014, Johnson County, Wyandotte County, and Leavenworth County prepared a regional hazard mitigation plan guiding hazard mitigation planning for the three counties. This plan demonstrates the communities’ commitment to reducing risks from hazards and serves as a tool to help decision makers direct mitigation activities and resources. This plan documents Johnson County’s hazard mitigation planning process and identifies relevant hazards, vulnerabilities, and strategies the County and participating jurisdictions will use to decrease vulnerability and increase resiliency and sustainability in Johnson County.

• The most current SARA, Title III, HAZMAT facility reporting documents and other research accomplished under the auspices of the Mid-America Local Emergency Planning Committee (LEPC) and the Commission on Emergency Preparedness and Response (CEPR) such as the Kansas Hazardous Materials Transportation Risk and Vulnerability Assessment Tool. Specific, more detailed hazard assessments for potential HAZMAT incidents are accomplished using plume modeling software programs (such as ALOHA) available to County and city agencies.
• Through the Federal Emergency Management Agency’s (FEMA) State Homeland Security Assessment and Strategy (SHSAS) process, an assessment is performed of the threats, vulnerabilities, capabilities, needs, and plans specific to weapons of mass destruction. This assessment is used as a planning tool for various Federal, State, and local governments.

• Other significant risk/threat assessments as produced by various Federal, State and local government entities as well as private organizations. Some examples include:
  o terrorism threat assessments by law enforcement agencies (FBI, KBI, etc.),
  o ongoing analysis and dissemination of criminal, homeland security, and terrorist information through the Kansas Threat Integration Center (KSTIC) and the Kansas City Regional Terrorism Early Warning Group,
  o earthquake severity zones as defined by the U.S. Geodetic Survey or the Kansas Geologic Survey,
  o long range weather analysis by the National Weather Service (NWS),
  o the Kansas Hazard Mitigation Plan and floodplain analysis,
  o Johnson County Hazard Mitigation Plan,
  o and maps produced by the National Flood Insurance Program (NFIP) of FEMA.
**Hazard Profile**: The table below represents the hazard profile for Johnson County. The values provided in the table are classified according to the magnitude of each hazard. Planning significance was formulated from the calculated priority risk index (CPRI). The CPRI considers four elements of risk: probability, magnitude/severity, warning time, and duration. The complete hazard analysis can be found in the Region L Multihazard Mitigation Plan.

<table>
<thead>
<tr>
<th>Hazard</th>
<th>Probability</th>
<th>Magnitude</th>
<th>Warning Time</th>
<th>Duration</th>
<th>CPRI</th>
<th>Planning Significance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tornado</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>1</td>
<td>3.7</td>
<td>High</td>
</tr>
<tr>
<td>Flood</td>
<td>4</td>
<td>3</td>
<td>3</td>
<td>4</td>
<td>3.55</td>
<td>High</td>
</tr>
<tr>
<td>Winter Storm</td>
<td>4</td>
<td>3</td>
<td>1</td>
<td>3</td>
<td>3.15</td>
<td>High</td>
</tr>
<tr>
<td>Major Disease Outbreak</td>
<td>3</td>
<td>4</td>
<td>1</td>
<td>4</td>
<td>3.1</td>
<td>High</td>
</tr>
<tr>
<td>Windstorm</td>
<td>4</td>
<td>2</td>
<td>3</td>
<td>2</td>
<td>3.05</td>
<td>High</td>
</tr>
<tr>
<td>Drought</td>
<td>4</td>
<td>2</td>
<td>1</td>
<td>4</td>
<td>2.95</td>
<td>Moderate</td>
</tr>
<tr>
<td>Hazardous Materials</td>
<td>4</td>
<td>1</td>
<td>4</td>
<td>2</td>
<td>2.9</td>
<td>Moderate</td>
</tr>
<tr>
<td>Wildfire</td>
<td>4</td>
<td>1</td>
<td>4</td>
<td>2</td>
<td>2.9</td>
<td>Moderate</td>
</tr>
<tr>
<td>Utility/Infrastructure Failure</td>
<td>3</td>
<td>2</td>
<td>4</td>
<td>3</td>
<td>2.85</td>
<td>Moderate</td>
</tr>
<tr>
<td>Lightning</td>
<td>4</td>
<td>2</td>
<td>2</td>
<td>1</td>
<td>2.8</td>
<td>Moderate</td>
</tr>
<tr>
<td>Civil Disorder</td>
<td>2</td>
<td>4</td>
<td>4</td>
<td>1</td>
<td>2.8</td>
<td>Moderate</td>
</tr>
<tr>
<td>Terrorism, Agriterrorism</td>
<td>1</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>2.65</td>
<td>Moderate</td>
</tr>
<tr>
<td>Agricultural Infestation</td>
<td>4</td>
<td>1</td>
<td>1</td>
<td>4</td>
<td>2.65</td>
<td>Moderate</td>
</tr>
<tr>
<td>Extreme Temperatures</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>4</td>
<td>2.5</td>
<td>Moderate</td>
</tr>
<tr>
<td>Hailstorm</td>
<td>4</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td>2.5</td>
<td>Moderate</td>
</tr>
<tr>
<td>Radiological</td>
<td>1</td>
<td>3</td>
<td>4</td>
<td>3</td>
<td>2.25</td>
<td>Moderate</td>
</tr>
<tr>
<td>Expansive Soils</td>
<td>3</td>
<td>1</td>
<td>1</td>
<td>4</td>
<td>2.2</td>
<td>Moderate</td>
</tr>
<tr>
<td>Dam and Levee Failure</td>
<td>1</td>
<td>3</td>
<td>2</td>
<td>3</td>
<td>1.95</td>
<td>Low</td>
</tr>
<tr>
<td>Landslide</td>
<td>1</td>
<td>2</td>
<td>4</td>
<td>1</td>
<td>1.75</td>
<td>Low</td>
</tr>
<tr>
<td>Soil Erosion and Dust</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>4</td>
<td>1.75</td>
<td>Low</td>
</tr>
<tr>
<td>Earthquake</td>
<td>1</td>
<td>2</td>
<td>4</td>
<td>1</td>
<td>1.75</td>
<td>Low</td>
</tr>
<tr>
<td>Land Subsidence</td>
<td>1</td>
<td>1</td>
<td>4</td>
<td>1</td>
<td>1.45</td>
<td>Low</td>
</tr>
</tbody>
</table>
ASSUMPTIONS

The Johnson County Emergency Operations Plan (CEOP) is based on the following planning assumptions:

1. Incidents are best managed at the lowest possible geographic, organizational, and jurisdictional level.
2. A disaster may:
   a. Occur at any time with little or no warning,
   b. Be the result of any number of (single or multiple) hazards or threats,
   c. Involve multiple jurisdictions simultaneously (impacting the region, state, or nation),
   d. Result in fatalities, casualties, property loss, displaced persons, disruption of normal life-support systems, essential services and infrastructure,
   e. Require significant information-sharing across jurisdictions and between the public and private sectors,
   f. Depending on the severity of the situation, overwhelm response organizations and city, county, state, and federal government.
   g. Require extremely short-notice resource coordination and response timelines,
   h. Require prolonged, sustained response operations and support activities.
   i. Attract a sizeable influx of spontaneous volunteers and donations.
3. In many cases, upon request, neighboring jurisdictions can provide emergency resources and expertise to assist Johnson County during disasters.
4. In most cases, upon request, the state can assist Johnson County in coordinating the provision of outside assistance when local capabilities are overwhelmed or local resources are exhausted.
5. Private and volunteer organizations can provide those impacted by disaster with assistance not normally available from the government. Local and/or state agencies will assist these organizations by providing information, guidance, and coordination of relief efforts.
6. The public expects the government to keep them informed and coordinate the provision of disaster assistance in times of disaster. All levels of government share the responsibility for working together in mitigating, preparing for, responding to, and recovering from disasters.
7. The emergency plans and procedures referred to in the CEOP have been maintained by those organizations having responsibility, are in concert with the CEOP, and are exercised and evaluated on a regular basis.
8. Those individuals and organizations with responsibilities identified in the CEOP (or in plans that support the CEOP) are sufficiently trained and prepared to perform their respective responsibilities.
9. Jurisdictions within Johnson County develop mitigation, preparedness, response, and recovery capabilities within their own jurisdictions.
10. Johnson County residents, businesses, and other organizations need to be prepared to be self-sufficient following a disaster for a minimum of three days.
11. Johnson County may be unable to satisfy all requests for assistance during a disaster.
12. Disasters could overwhelm local and state resources and disrupt government functions.
13. Widespread power and communications outages may require alternate methods of providing public information and delivering essential services.

**CONCEPT OF OPERATIONS**

Incident management activities will be initiated and conducted using the concepts and principles identified by the National Incident Management System (NIMS). The Incident Command System (ICS) will be used as the on-scene incident management system to direct and control response activities. As described in the *ESF-7 Resource Management Annex*, each level of government will respond to an incident using its available resources, to include the use of mutual aid. They may then request assistance from the next higher level of government if required (i.e., city to county, county to state, state to federal government). All organizations involved in disaster response will record disaster response actions and associated costs, and resource allocations and associated costs. Johnson County government will modify normal operations and redirect resources as needed to assist in disaster response and recovery efforts.

The statutory responsibility for the development and maintenance of an Integrated Emergency Management System (IEMS) rests with county government, specifically the Board of County Commissioners (BOCC). By county resolution, JCEM is charged by the BOCC with the accomplishment of the required functions of emergency management, which include the coordination of all aspects of the IEMS during the four phases of emergency management – mitigation, preparedness, response & recovery. The basic task of JCEM is to create in-place structures and processes to allow the numerous entities with emergency/disaster responsibilities to work together in a preplanned and coordinated fashion.

Even though the statutory responsibility for the system is the county’s, the responsibility for the safety and welfare of the residents of Johnson County rests with the respective local governments. The basic premise of this plan is that emergency/disaster response should occur at the lowest level of government. Situations which require responses or resources beyond the immediate local level, however, must be communicated to the next higher level of government as discussed above. One primary principal is that control of the emergency/disaster situation remains the responsibility of the local jurisdiction regardless of the level of augmentation provided by outside entities. Ultimate responsibility and authority within any local jurisdiction resides with the duly elected officials of that jurisdiction, and command, control and coordination structures during all phases of emergency management will be designed to exercise that responsibility.
State of Local Disaster Emergency

At any point during the development of an emergency situation, Johnson County may determine it cannot handle the situation without the use of outside resources. Such resources may be obtained through mutual aid agreements without declarations of emergency/disaster; however, significant augmentation of resources or activation of State and Federal assistance (as provided under K.S.A. 48-9, K.S.A. 12-16, 117 or the Stafford Act) must be accompanied by a properly executed state of local disaster emergency declaration.

In accordance with KSA 48-932, the Chairman of the Board of County Commissioners (BOCC) may declare a state of local disaster emergency within Johnson County. Such declaration shall be based on the judgment of the officials involved that such a measure is necessary to deal with a current or imminent emergency/disaster situation. JCEM will be responsible for preparing any disaster declarations which the above officials find necessary. A disaster emergency declaration shall implement the response and recovery elements of this plan and any applicable emergency operations plans. Subject to K.S.A. 48-932, the Chairman of the BOCC may issue any order deemed necessary for the efficient and effective management of the local disaster emergency, for the protection of life or property or for the general public health and welfare, including, but not limited to, the following:

1. Transfer the direction, personnel or functions of county departments and agencies for the purposes of performing or facilitating response activities;
2. Utilize all available resources of the county as may be reasonably necessary to cope with a disaster;
3. Appropriately expend funds, execute contracts, authorize the obtaining and acquisition of property, equipment, services, supplies and materials without the strict compliance with procurement regulations or procedures;
4. Order a curfew applicable to certain geographic areas of the County or the County as a whole;
5. Order the suspension of, or limit the sale, dispensing or transportation of, alcoholic beverages, explosives and combustibles;
6. Order the complete or limited evacuation of any designated area of the County;
7. Commandeer or use private property if necessary to cope with the disaster subject to applicable requirements for compensation (KSA 48-933);
8. Suspend or modify the provisions of any resolution if strict compliance thereof would in any way prevent, hinder or delay necessary action in disaster response;
9. Accept services, gifts, grants and loans, equipment, supplies, and materials whether from private, nonprofit or governmental sources;
10. Require the emergency services of response organizations in Johnson County;
11. Terminate or suspend any process, operation, machine, device or event that is or may negatively impact the health, safety and welfare of persons or property within the county;
12. Require the continuation, termination, disconnection or suspension of natural gas, electric power, water, sewer or other utilities;
13. Prescribe routes, modes of transportation and destination in connection with any evacuation;
14. Issue any and all other orders or undertake such other functions and activities as the county reasonably believes is required to protect the health, safety, welfare of persons or property within the County or to otherwise preserve the public peace or abate, clean up, or mitigate the effects of disaster.

Local (county, city and mutual aid) resources must be exhausted before state or federal assistance is available through a Governor’s or Presidential declaration. Such state and federal declarations will be requested by the Chairman of the BOCC through the Kansas Division of Emergency Management. The state is able to provide physical assistance through the various state agencies, but provides no funds to reimburse local governments during emergencies/disasters. Federal declarations activate both physical as well as monetary resources; however, state & local cost sharing is normally required.

State declarations are made by the Governor upon Kansas Division of Emergency Management’s (KDEM’s) recommendation, when significant involvement of State resources or personnel is anticipated. Requests for Federal assistance may be made only by the Governor through the Federal Emergency Management Agency (FEMA). Major disasters are declared by the President upon a request by the Governor and with the recommendation of FEMA. Presidential declarations activate the full range of disaster assistance outlined in the Stafford Act. Other Federal declarations can be made by the Administrator of the Small Business Administration (SBA) for loan programs to persons affected by disasters and by the Secretary of Agriculture (agricultural disaster situations). Common to all requests for emergency/disaster declarations is the requirement that the requesting jurisdiction has exhausted its available resources to handle the situation.

Multi-Agency Coordination
In most cases, emergencies are handled by local fire departments, law enforcement agencies, Johnson County Med-Act, and communication/dispatch centers; but in larger emergencies or disasters, additional coordination support is needed to ensure an effective response. In these situations, entities such as Departmental Operating Centers (DOC), city EOCs, and/or the County Emergency Operations Center (EOC) have critical roles in acquiring, allocating and tracking resources, managing and distributing information, and setting response priorities. Each of these entities has their own purpose, scope, and criteria for activation.

Intelligence Centers
The ability to share intelligence information quickly and accurately among state fusion centers and emergency operation centers is crucial in preventing potential criminal and terrorist acts. The primary components of a fusion center are situational awareness and warnings that are supported by law enforcement intelligence, derived from the application of the intelligence process, where requirements for actionable information are generated and information is collected, integrated, evaluated, analyzed, and disseminated. Important intelligence that may forewarn of a future attack may be derived from information collected by several diverse entities.
The Kansas City Regional TEW (terrorism early warning) group serves as the local liaison to the Kansas Intelligence Fusion Center. Given the nature of the information, the TEW will distribute the information in accordance to local SOPs and be marked as Unclassified/For Official Use Only (U/FOUO). Additional information is provided in the file archive of this plan.

**Johnson County Emergency Operations Center (EOC)**

The Johnson County EOC provides primary coordination and control over County-wide events, including the unincorporated portions of the County. The primary role of the EOC is to bring together relevant disaster information in one central location, organize and present that information in a useful way to the organization’s decision-makers, and facilitate the coordination of resources required to meet the needs generated by an emergency/disaster. The EOC provides assistance and resources as requested and serves as the single point of contact and coordination for resources and assistance from the State and Federal levels of government. JCEM is responsible for the maintenance and activation of the EOC as outlined in *ESF-5 Emergency Management Annex* of this plan.

The singular purpose of the EOC is to assist in resolving disaster affects quickly and effectively in order to return an area to normal or better than normal if possible. In its simplest form, the EOC ensures that a series of necessary tasks are identified and successfully completed in a timely manner.

The following are possible criteria for activation of the Johnson County EOC:

- A threat (or potential threat) increases the risk in Johnson County
- Coordination of response activities are needed
- Resource coordination is needed to respond to an event
- Conditions are uncertain or could possibly escalate
- A County emergency/disaster declaration is made
- At the discretion of any of the individuals authorized to activate the EOC

The County EOC may be activated or deactivated by any of the following individuals:

- The Chairman of the BOCC
- The County Manager
- The Deputy or Assistant County Manager
- Any Emergency Management staff

**EOC Organizational Structure:** The EOC staffing level and composition is contingent on the specific requirements of an incident. The organizational structure of the EOC is modular, extending to incorporate all elements necessary for the type, size, scope, and complexity of a given incident. While any configuration of functional units may be used in the EOC, for simplification purposes, the core organizational structure of the EOC is
organized by Sections and ESF Teams. While a sample organizational chart is provided below, the various functional elements are activated based on need. The organizational structure can be condensed, expanded, or reconfigured as needed. While the structure is flexible, it is always organized around five core functions:

- **EOC Management:** This component is responsible for the overall disaster policy and coordination. Specific functions include oversight of the EOC and public information. EOC Management is led by the EOC Director. This position is staffed by the Johnson County Manager’s Office who also identifies the lead for public information.

- **Operations Section:** The purpose of this section is to support field operations and coordinate countywide response activities through the implementation of the Incident Support Plan. This section is led by the Operations Section Coordinator which is staffed by Johnson County Med-Act.

- **Planning Section:** The purpose of this section is to collect, evaluate, process, and disseminate information for use in the EOC. This section is led by the Planning Section Coordinator which is staffed by Johnson County Emergency Management.

- **Logistics Section:** This section supports operational activities through the provision of supplies, equipment, facilities, personnel, mutual aid, and other support and services necessary for disaster response and recovery. This section is led by the Logistic Sections Coordinator which is staffed by Johnson County Emergency Management.

  - Johnson County Emergency Management will determine the priorities for resource needs based on identified gaps for all hazards.
  - Some anticipated resource shortfalls for all hazards are: handheld radios, batteries, fuel, personnel.

  - The following locations provide a list of contractors for Johnson County:

    - Attached to the file archive of this plan is a list of contractors that could be used to support emergency operations.
    - The Comprehensive Resource Management and Credentialing System (CRMCS) has the functionality to enter contractor support and can be retrieved during an emergency.
    - Johnson County can access the state contracting website at http://www.da.ks.gov/purch/Contracts and query for available state contracts applicable to political subdivisions (i.e. counties, cities, etc.)
    - County resource battle books with specific contracting lists.

  - Each agency tasked within this plan is responsible for developing and maintaining applicable resource lists. These lists should follow established county protocols for maintaining resource lists. At a minimum, a full resource
list (including all county resources) will be provided to Johnson County Emergency Management and the ESF 7 Coordinating Agency.

- When all local (city, county, and mutual aid) resources have been exhausted, the Chairman of the BOCC may declare a state of local disaster emergency within Johnson County and the county may then request assistance from the state.

- The state is able to provide physical assistance through the various state agencies, but provides no funds to reimburse local governments during emergencies/disasters. Federal declarations activate both physical as well as monetary resources; however, state & local cost sharing is normally required.

- Within Johnson County, there is a variety of specialized equipment, facilities, personnel, and emergency response organizations currently available to respond to disasters, such as: two regional haz-mat teams, the Sheriff’s Emergency Response Team (SERT), and Johnson County Animal Response Team.

- Many resources are also available to support individuals with functional and access needs during a disaster: KCVOAD, Johnson County Developmental Supports (JCDS), Johnson County Mental Health, and the Functional Needs Shelter Augmentation trailer are just a few.

- Individual jurisdictions, organizations and county departments are responsible for managing and tracking their own resources and disaster-related costs. Johnson County Treasury and Financial Management (TFM) supports county departments in this process.

- More detailed guidance on logistics and resource management during a disaster will be provided in the ESF-7 Annex of the CEOP.

- **Finance Section:** The finance section is responsible for the coordination of the financial planning, operations, and reporting services required to effectively respond to and recover from a disaster. This section is led by the Finance Section Coordinator which is staffed by Johnson County Treasury and Financial Management.

**Emergency Support Function (ESF) Teams in the EOC:** Within the framework of the five sections, fifteen separate ESF Teams make up the vast majority of the EOC staff. When activated in the County EOC, each ESF Team is responsible for orchestrating the County’s support within their respective function. The ESF Team in the EOC can be described as an alliance of stakeholders who have common interests and/or share various levels of responsibility in the ESF. These ESF members will work together within their networks and statutory and regulatory authorities to ensure for a coordinated and effective response to disasters. When the EOC is activated, there may be many ESF teams activated based on the impact of the disaster. It is necessary for all ESF teams to work in conjunction with each other to achieve the EOC objectives. Each of the ESF Annexes in the CEOP identifies the organizations responsible for providing staffing for their ESF.
Each ESF Team is comprised of one or multiple *ESF Coordinating Agencies* and multiple *ESF Support Agencies*. The roles and responsibilities of these are described below. It is worth noting that some jurisdictions (including the State of Kansas) identify a third type of ESF agency, titled *Primary Agencies* to distinguish between agencies who have lead roles for the ESF in response (*Primary Agencies*) and agencies that have lead roles in ESF preparedness (*Coordinating Agencies*). For simplification purposes, the term *Primary Agency* is not used in the Johnson County CEOP and both the responsibilities of the *Primary Agencies* and the *Coordinating Agencies* (as defined by the State of Kansas) are addressed by the *Coordinating Agencies* in the Johnson County CEOP and EOC.

While the general roles and responsibilities for ESF Coordinating and Support Agencies are listed below, the roles and responsibilities specific to each ESF are identified in their respective ESF Annex. More detailed operational procedures are contained in the *Johnson County EOC Operations Manual* which is developed and maintained by Johnson County Emergency Management and identifies the specific tasks for all entities in the EOC.
Johnson County EOC Structure

EOC Director

EOC Coordinator

ESF-15 Public Information

Operations Section
- ESF 1
- ESF 2
- ESF 3
- ESF 4
- ESF 6
- ESF 8
- ESF 9
- ESF 10
- ESF 11
- ESF 12
- ESF 13

Logistics Section
- ESF 5
- ESF 7

Planning Section
- ESF 5
- ESF 14

Finance Section
- ESF 7

Public Information
- ESF 15
**ESF Coordinating Agency:** Each ESF has at least one County department or agency identified as an *ESF Coordinating Agency*. Organizations identified as *Coordinating Agencies* are responsible for orchestrating countywide mitigation, planning, preparedness, response, and recovery efforts required to ensure the functions required of their ESF are performed successfully.

- **Mitigation:** Coordinating Agencies will be responsible for identifying and coordinating efforts to prevent or lessen the impact of disasters related to their ESF.

- **Preparedness:** In preparedness, Coordinating Agencies are responsible for developing and maintaining the overall content of their ESF in the CEOP. During the planning process, they provide leadership during ESF workgroup meetings and work to build consensus among stakeholders. Coordinating Agencies also work with JCEM and other organizations to ensure necessary supplements to the ESF annex are developed and maintained, including but not limited to: emergency contact lists, resource lists, organizational/functional plans and/or procedures, EOC job aids (specific to their ESF), and regional plans.

- **Response:** During disaster response, the *ESF Coordinating Agency* will be responsible for orchestrating the county's support within their respective function and serve as the coordinating link between Johnson County and other operational units.

When the ESF Team is activated in the Johnson County Emergency Operations Center (EOC), the team will orchestrate the countywide coordination required to fulfill the mission of their ESF. These activities will include:

- Establish and maintain operational awareness through direct communications links with units in the field and/or their appropriate coordinating entities;
- Conduct disaster impact and needs assessments, prioritize ESF operational objectives in alignment with the EOC Action Plan, and coordinate ESF county-wide response activities;
- Collect and analyze information relevant to ESF and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports;
- Receive, manage, & track resource requests for ESF;
- Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

- **Recovery:** Coordinating Agencies will be responsible for conducting after-action reviews of their response and coordinating recovery activities for their ESF.

**ESF Support Agencies:** There are a number of *ESF Support Agencies* identified for each ESF. These are organizations whose expertise, resources, and/or statutory responsibility or authority make them invaluable partners in mitigation, preparedness, response, and recovery.
• **Mitigation**: In mitigation, the Support Agencies work with the ESF Coordinating Agency and other Support Agencies to identify and coordinate efforts to prevent or lessen the impact of disasters related to their ESF.

• **Preparedness**: In preparedness, the Support Agencies work with the ESF Coordinating Agency and other Support Agencies to address countywide planning and capability development associated with the ESF.

• **Response**: During a disaster response, Support Agencies may be called on to provide assistance as an organization and/or may be asked to respond to the County EOC as an ESF representative. As an ESF representative, Support Agencies will work with the Coordinating Agency to fulfill the mission of the ESF.

• **Recovery**: In recovery, Support Agencies will work with the ESF Coordinating Agency and other Support Agencies conduct after-action reviews of their response and coordinate recovery activities for their ESF.

**ROLES AND RESPONSIBILITIES**

**Individuals, Families, and Businesses**
The public is responsible for preparing for disasters just as the various levels of government do. Specifically, individual, family, and/or business plans need to be developed and maintained to ensure the appropriate level of preparedness. These plans should be integrated and coordinated with local response plans and agencies.

**Response Organizations**
Each Response Organization is responsible for developing and maintaining policies and procedures on how they respond to routine emergencies and how they expand and coordinate their efforts during disasters. During emergencies and disasters, response organizations are responsible for responding in accordance with organizational policies and procedures, operational guides, existing MOUs and agreements, and other relevant plans including the CEOP.

**Cities**
Cities are responsible for ensuring the safety and well-being of their citizens, as well as providing initial response, within city capabilities, in the case of emergency/disaster events. All cities are encouraged to develop and maintain Emergency Operations Plans (EOPs). At a minimum, cities should establish emergency response policies and procedures for their jurisdiction. Specific responsibilities of cities include:
• Appoint and support a qualified person to serve as the City Emergency Management Liaison. This position serves as the primary emergency management point of contact between the City and the County and actively participates in the emergency management system. Specific activities include involvement in:
  ▪ Mitigation efforts;
  ▪ Planning and preparedness initiatives;
  ▪ Capability assessment & development;
  ▪ Emergency Management training & exercises
  ▪ Ensuring emergency management activities of the City and County are integrated and coordinated during all phases of emergency management (mitigation, preparedness, response, & recovery);
• Provide JCEM with current copies of the city EOP (or EOGs/SOPs), emergency contact information, and lists of critical resources;
• Ensure all potential first responders (fire, police, public works, etc.) are trained to at least the awareness level under 29 CFR 1910.120, the Occupational Safety & Health Administration (OSHA) guidelines for hazardous waste operations and emergency response;
• Ensure incident management activities will be initiated and conducted using the concepts and principles identified by the National Incident Management System (NIMS);
• Ensure all responders have the appropriate level of NIMS training;
• Establish & train damage assessment teams (for cities desiring to field their own teams) and ensuring their efforts are coordinated with the County’s overall damage assessment;
• Ensure that JCEM is kept informed of situations that require (or may potentially require) countywide coordination and/or the activation of the County EOC.
• Ensure that, during a disaster, response activities (including requests for assistance, and public information efforts) are coordinated with the County and that situation reports, damage assessments, and requests for County, State and/or Federal assistance are channeled through the County.

<table>
<thead>
<tr>
<th>City/Organizational Representative (assessment contact)</th>
<th>(Support Agency for ESF-14)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
<td></td>
</tr>
<tr>
<td>◦ Assist with the ESF-14 Team preparedness activities (listed above)</td>
<td></td>
</tr>
<tr>
<td>◦ Maintain an inventory of agency resources</td>
<td></td>
</tr>
<tr>
<td>◦ Maintain agency emergency contact information</td>
<td></td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td></td>
</tr>
<tr>
<td>◦ Provide ESF-14 support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the ESF-14 Annex. Provide disaster assessment information to the EOC</td>
<td></td>
</tr>
<tr>
<td>◦ Coordinate response activities with the County EOC in support of the ESF-14 mission</td>
<td></td>
</tr>
<tr>
<td>◦ Send agency representatives to the County EOC as part of the ESF-14 Team when activated</td>
<td></td>
</tr>
</tbody>
</table>
| Recovery | o Coordinate the restoration of agency resources and/or capabilities as needed  
| Participate in countywide recovery planning and activities  
| Prepare the documentation required to become eligible for reimbursement  
| Participate in after action reviews |
| Mitigation | o Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Jurisdictional Animal Control Officers**  
*(Support Agency for ESF-11)*

| Preparedness | o Assist with the ESF-11 Team preparedness activities  
| Maintain an inventory of agency resources  
| Provide current emergency contact information to Johnson County Emergency Management |
| Response | o Coordinate response activities with the ESF-11 in support of the ESF-11 mission  
| First responders to begin animal search and rescue  
| Send agency representatives to the County EOC as part of the ESF-11 Team when activated |
| Recovery | o Coordinate the restoration of agency resources and/or capabilities as needed  
| Participate in countywide recovery planning and activities  
| Prepare the documentation required to become eligible for reimbursement  
| Participate in after action reviews |
| Mitigation | o Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Jurisdictional Fire Departments**  
*(Support Agency for ESF-4, ESF-9, ESF-10, ESF-11)*

| Preparedness | o Assist with the ESF-4, ESF-9, ESF-10, ESF-11 Team preparedness activities  
| Maintain an inventory of agency resources  
| Maintain agency emergency contact information |
| Response | o Provide firefighting support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-4 Firefighting Annex  
| Provide search and rescue support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-9 Search and Rescue Annex  
| Provide fire service support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-10 Oil and Hazardous Materials Annex  
| Coordinate response activities with the County EOC in support of the ESF-4, ESF-9, ESF-10, ESF-11 mission  
| o Assist with cleaning and disinfecting in ESF-11 FAD response  
| o Provide medical first response actions for injured people  
| o Send agency representatives to the County EOC as part of the ESF-4, ESF-9, ESF-10, ESF-11 Team when activated |
### Recovery
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

### Mitigation
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

### Jurisdictional HAZMAT- Overland Park, Olathe, and Regional HAZMAT Teams
*Support Agency for ESF-10, ESF-11*

#### Preparedness
- Assist with the ESF-10, ESF-11 Team preparedness activities
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management

#### Response
- Provide HAZMAT response in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-10 Oil and Hazardous Materials Annex*
- Coordinate response activities with the ESF-10, ESF-11 Team in support of the ESF-10, ESF-11 mission
- Send agency representatives to the County EOC as part of the ESF-10, ESF-11 Team when activated

#### Recovery
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

#### Mitigation
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

### Jurisdictional Law Enforcement
*Support Agency for ESF-1, ESF-2, ESF-4, ESF-8, ESF-9, ESF-10, ESF-11, ESF-13*

#### Preparedness
- Assist with the ESF-1, ESF-2, ESF-4, ESF-8, ESF-9, ESF-10, ESF-11, ESF-13 Team preparedness activities
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management
| Response | o Provide City Public Safety Answering Points (PSAPs) Dispatch services and communications support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-2 Communications Annex*
  o Provide law enforcement support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-11 Animal Welfare and Natural Resources Annex* including:
    • Dispatching services and communications support (city specific function)
    • Establish perimeter security
    • Establish security for evacuated areas
    • Establish security for staging/reception areas
    • Provide security for existing and/or temporary morgues or burial sites
    • Provide security at facilities used for emergency purposes, animal shelters
    • Ensure the safety and well-being of responders.
  o Provide Public Safety and Security support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-13 Public Safety and Security Annex* including:
    • Dispatching services and communications support (city specific function)
    • Establish perimeter security
    • Establish security for evacuated areas
    • Establish security for staging/reception areas
    • Provide security for existing and/or temporary morgues
    • Provide security at facilities used for emergency purposes
    • Providing necessary security on a temporary basis for hospitals and EOCs
    • Provide necessary support to correctional facility staff, in the event the facility staff must be augmented
    • Ensure the safety and well-being of responders.
  o Coordinate response activities with the ESF-1, ESF-2, ESF-4, ESF-8, ESF-9, ESF-10, ESF-11 Team in support of the ESF-1, ESF-2, ESF-4, ESF-8, ESF-9, ESF-10, ESF-11 mission
    o Coordinate with jurisdictional law enforcement and other ESF’s for route designation, access support, and evacuation support
    o Send agency representatives to the County EOC as part of the ESF-1,ESF-2, ESF-4, ESF-8, ESF-9, ESF-10, ESF-11 Team when activated |
| Recovery | o Coordinate the restoration of agency resources and/or capabilities as needed
  o Participate in countywide recovery planning and activities
  o Prepare the documentation required to become eligible for reimbursement
  o Participate in after action reviews |
| Mitigation | o Identify/ implement mitigation activities to prevent or lessen the impact of future incidents |

**Jurisdictional Public Information Officers**  
 (*Support Agency for ESF-15*)
| Preparedness | • Assist with the ESF-15 Team preparedness activities  
• Maintain an inventory of agency resources  
• Maintain agency emergency contact information |
| Response | • Provide ESF-15 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-15 Annex*.  
• Coordinate response activities with the County EOC in support of the ESF-15 mission  
• Send agency representatives to the County EOC as part of the ESF-15 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Jurisdictional Public Works (Support Agency for ESF-3, ESF-9)**

| Preparedness | • Assist with the ESF-3, ESF-9 Team preparedness activities  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| Response | • Coordinate response activities with the ESF-3, ESF-9 Team in support of the ESF-3, ESF-9 mission  
  • Coordinate public works activities within their jurisdiction according to their own departmental policies and guidelines.  
  • Provide personnel, equipment, and technical expertise to support emergency/disaster response  
• Send agency representatives to the County EOC as part of the ESF-3, ESF-9 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
Hospitals, Nursing Facilities, and Assisted Living Facilities
These facilities are responsible for ensuring the safety and well-being of visitors and tenants to their facilities. They have a state mandate to maintain an emergency operations plan.

<table>
<thead>
<tr>
<th>Hospitals</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>○ Assist with the ESF-8 Team preparedness activities</td>
</tr>
<tr>
<td>○ Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>○ Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>○ Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission</td>
</tr>
<tr>
<td>○ Send agency representatives to the County EOC as part of the ESF-8 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>○ Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>○ Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>○ Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>○ Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>○ Identify/ implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

School Districts
School districts are responsible for ensuring the safety and well-being of students, staff & visitors to their facilities. To that end, emergency plans should be developed taking into account those hazards to which schools might reasonably be exposed. Such hazards include, but are not limited to, natural & technological disasters, fire, physical plant and/or utility failure, security threats (bomb, active shooter, etc.) and vehicular accidents. The districts are encouraged to be pro-active in developing and implementing these plans. Assistance is available through JCEM. School districts are also encouraged to work closely with local emergency management officials, police & fire departments, and the American Red Cross to develop formal plans for utilizing schools as public shelters in the event of an emergency/disaster.

County
Johnson County policy is in full compliance with all State statutes and regulations governing the conduct of Emergency Management and Emergency Operations. As provided in County Resolution 064-95 and 023-03, the Deputy Director of Johnson County Emergency Management (JCEM) is responsible to the County Manager and the Board of County Commissioners (BOCC) for the proper functioning of the Integrated Emergency Management System (IEMS) within Johnson County.
Specifically, Johnson County is responsible for emergency management in Johnson County and will conduct emergency operations according to established plans and procedures to include:

- Maintain an emergency management program at the County level involving all government, private and volunteer organizations which have responsibilities in the comprehensive emergency management system within the County.
- Support the emergency management needs of all municipalities within the County.
- Implement a broad-based public awareness, education and information program designed to reach all citizens of the County, including those with special needs.
- Coordinate mutual aid activities within the County to ensure the provision of supplemental emergency aid and assistance.
- Maintain an emergency management program that is designed to mitigate the effects of hazards through a comprehensive mitigation program.
- Maintain cost and expenditure reports associated with disasters, including resources mobilized as a result of mutual aid agreements.
- Coordinate public information activities during disasters.
- Develop and maintain systems to coordinate the provision of shelters and mass care to those displaced by disasters.

County Departments
While many County departments have specific responsibilities during disasters and/or during EOC activations, the everyday organizational structure of Johnson County government remains in effect during disaster situations. However, certain functions of various departments may be modified or suspended to meet the needs of the disaster situation. The following table shows County departments and their responsibilities in a disaster.

| Johnson County Airport Commission  
<table>
<thead>
<tr>
<th>(Support Agency for ESF-1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preparedness</td>
</tr>
<tr>
<td>○ Assist with the ESF-1 Team preparedness activities</td>
</tr>
<tr>
<td>○ Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>○ Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td>Response</td>
</tr>
<tr>
<td>○ Coordinate response activities with the ESF-1 Team in support of the ESF-1 mission</td>
</tr>
<tr>
<td>○ Coordinate actions necessary to make the county’s airports capable of use for emergency relief, medical evacuation, and military support flights.</td>
</tr>
<tr>
<td>○ Coordinate the use of available airport resources to support disaster operations.</td>
</tr>
<tr>
<td>○ Send agency representatives to the County EOC as part of the ESF-1 Team when activated</td>
</tr>
<tr>
<td>Recovery</td>
</tr>
<tr>
<td>○ Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>○ Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>○ Prepare the documentation required to become eligible for reimbursement</td>
</tr>
</tbody>
</table>
| **Mitigation** | Participate in after action reviews  
Identify/ implement mitigation activities to prevent or lessen the impact of future incidents |
| --- | --- |
| **Johnson County Appraiser**  
*(Support Agency for ESF-11, ESF-14)* | **Preparedness**  
○ Assist with the ESF-11, ESF-14 Team preparedness activities  
○ Maintain an inventory of agency resources  
○ Maintain agency emergency contact information  
**Response**  
○ Provide ESF-11, ESF-14 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-11, *ESF-14 Annex*.  
○ Coordinate response activities with the County EOC in support of the ESF-11, ESF-14 mission  
○ Send agency representatives to the County EOC as part of the ESF-11, ESF-14 Team when activated  
**Recovery**  
○ Coordinate the restoration of agency resources and/or capabilities as needed  
○ Participate in countywide recovery planning and activities  
○ Prepare the documentation required to become eligible for reimbursement  
○ Participate in after action reviews  
**Mitigation**  
○ Identify/implement mitigation activities to prevent or lessen the impact of future incidents |
| **Johnson County Automated Information Mapping System-AIMS**  
*(Support Agency for ESF-5, ESF-14)* | **Preparedness**  
○ Assist with the ESF-5, ESF-14 Team preparedness activities  
○ Maintain an inventory of agency resources  
○ Maintain agency emergency contact information  
**Response**  
○ Provide ESF-5, ESF-14 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-5, *ESF-14 Annex*.  
○ Coordinate response activities with the County EOC in support of the ESF-5,ESF-14 mission  
○ Send agency representatives to the County EOC as part of the ESF-5,ESF-14 Team when activated  
**Recovery**  
○ Coordinate the restoration of agency resources and/or capabilities as needed  
○ Participate in countywide recovery planning and activities  
○ Prepare the documentation required to become eligible for reimbursement  
○ Participate in after action reviews  
**Mitigation**  
○ Identify / implement mitigation activities to prevent or lessen the impact of future incidents |
| **Johnson County Coroner**  
*(Coordinating Agency for ESF-8)* | **Preparedness**  
○ Ensure the preparedness responsibilities identified for the ESF-8 Team are accomplished  
○ Maintain an inventory of agency resources  
○ Provide current emergency contact information to Johnson County Emergency Management |
| Response | • Provide mass fatality support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-8 Public Health and Medical Services Annex.  
• Ensure each of the response responsibilities identified for the County ESF-8 Team are accomplished regardless of the activation/staffing level of the County EOC  
• Arrange for appropriate staffing of the County ESF-8 Team in the EOC throughout activations  
• Coordinate the ESF-8 Team activities in the County EOC |
|---|---|
| Recovery | • Coordinate the ESF-8 support of recovery activities  
• Coordinate the restoration of ESF-8 resources and/or capabilities as needed  
• Ensure ESF-8 Team Members and/or their agencies provide appropriate records of costs incurred  
• Conduct an ESF-8 after action review |
| Mitigation | • Identify/implement mitigation activities to prevent or lessen the impact of future incidents |

**Johnson County Departmental Public Information Staff** *(Support Agency for ESF-15)*

| Preparedness | • Assist with the ESF-15 Team preparedness activities  
• Maintain an inventory of agency resources  
• Maintain agency emergency contact information |
• Coordinate response activities with the County EOC in support of the ESF-15 mission  
• Send agency representatives to the County EOC as part of the ESF-15 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation | • Identify/implement mitigation activities to prevent or lessen the impact of future incidents |

**Johnson County Developmental Support** *(Support Agency for ESF-1, ESF-6, ESF-8)*

| Preparedness | • Assist with the ESF-1, ESF-6, ESF-8 Team preparedness activities  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| Response | • Coordinate response activities with the ESF-1, ESF-6, ESF-8 in support of the ESF-1, ESF-6, ESF-8 mission  
• Provide resources, individually dispatching and tracking, and providing communication back to the ESF-1, ESF-6, ESF-8 team  
• Send agency representatives to the County EOC as part of the ESF-1, ESF-6, ESF-8 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities |
| Mitigation | Identify/ implement mitigation activities to prevent or lessen the impact of future incidents |

| Johnson County Emergency Communications Center (ECC)  
*(Coordinating Agency for ESF-2 and Support Agency for ESF-4, ESF-8, ESF-9, & ESF-13)* |  |

| Preparedness |  
| As the Coordinating Agency, maintain primary and redundant systems to ensure communications systems remain operable.  
| As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-2 Team are accomplished  
| Assist with the ESF-4, ESF-8, ESF-9, ESF-13 Team preparedness activities  
| Maintain an inventory of agency resources  
| Provide current emergency contact information to Johnson County Emergency Management |

| Response |  
| As the Coordinating Agency, provide dispatching services and communications support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and *ESF-2 Annex*  
| As the Support Agency, provide back-up dispatching services and communications support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-13 Public Safety and Security Annex*  
| As the Coordinating Agency, receive, manage, and track request for communications assistance until activation of the ESF-2 Team in the County EOC  
| As the Coordinating Agency, provide technical communications support for the primary and back-up county EOC when activated  
| As the Support Agency, provide an ECC liaison to Operations Section in EOC when activated to provide operational dispatch information  
| As the Coordinating Agency, ensure the response responsibilities identified for the County ESF-2 Team are accomplished regardless of the activation/staffing level of the County EOC  
| As the Coordinating Agency, arrange for appropriate staffing of the County ESF-2 Team in the EOC throughout activations  
| As the Coordinating Agency, coordinate the activities of ESF-2 Team Members in County EOC  
| As the Support Agency, coordinate response activities with the County EOC in support of the ESF-4, ESF-8, ESF-9, ESF-13 mission  
| As the Support Agency, send agency representatives to the County EOC as part of the ESF-4, ESF-8, ESF-9, ESF-13 Team when activated |

| Recovery |  
| Coordinate and/or participate in countywide of recovery planning and activities  
| Coordinate the restoration of resources and/or capabilities as needed  
| Ensure ESF-2 Team Members and/or their agencies provide appropriate records of costs incurred  
| Conduct and participate in an after action reviews  
| Prepare the documentation required to become eligible for reimbursement |

| Mitigation | Identify/ implement mitigation activities to prevent or lessen the impact of future incidents |

| Johnson County Emergency Communication Services (ECS)  
*(Support Agency for ESF-2)* |  |
## Prepare
- Assist with the ESF-2 Team preparedness activities
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management

## Response
- Provide net controllers and storm spotters, point-to-point radio communications, and other emergency/disaster services to the county, in accordance with *ESF-2 Communications Annex*, existing MOUs, and organization by-laws
- Act as the Radio Amateur Civil Emergency Service (RACES) organization for the county as detailed in the county RACES plan
- Coordinate response activities with the ESF-2 Team in support of the ESF-2 mission
- Send agency representatives to the County EOC as part of the ESF-2 Team when requested

## Recovery
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

## Mitigation
- Identify/implement mitigation activities to prevent or lessen the impact of future incidents

### Johnson County Emergency Management
(Coordinating Agency ESF-5, ESF-14, Support Agency ESF-2, ESF-4, ESF-7, ESF-8, ESF-9, ESF-15)

## Prepare
- As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-14 Team are accomplished
- As the Support Agency, maintain communications readiness in the primary and backup county EOCs to include: wireless voice (radio), voice and data wire line and wireless telecommunications, and Internet (voice/data).
- As the Support Agency, assist with the ESF-2, ESF-4, ESF-7, ESF-8, ESF-9, ESF-15 Team preparedness activities
- Maintain an inventory of agency resources
- Maintain emergency contact information

## Response
- As the Coordinating Agency, provide ESF-5, ESF-14 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-5, *ESF-14 Annex*.
- As the Coordinating Agency, coordinate response activities with County EOC in support of the ESF-5, ESF-14 mission
- As the Support Agency, coordinate response activities with the ESF-2, ESF-4, ESF-7, ESF-8, ESF-9, ESF-15 Team in support of the ESF-2, ESF-4, ESF-7, ESF-8, ESF-9, ESF-15 mission
  - Assist ECC (or ESF-2 when activated) in management of communications resource requests
- As the Coordinating Agency, ensure communications continuity in the County EOC during activations
- As the Coordinating Agency, ensure each of the response responsibilities identified for the County ESF-5, ESF-14 Team are accomplished regardless of the activation/staffing level of the County EOC
- As the Coordinating Agency, arrange for appropriate staffing of the County ESF-5, ESF-14 Team in the EOC throughout activations
- As the Coordinating Agency, coordinate the ESF-5, ESF-14 Team activities in the County EOC
| Recovery       | o Coordinate the support of recovery activities  
|               | o Coordinate the restoration of resources and/or capabilities as needed  
|               | o Ensure Team Members and/or their agencies provide appropriate records of costs incurred  
|               | o Conduct an after action review  |
| Mitigation    | o Identify / implement mitigation activities to prevent or lessen the impact of future incidents  |

**Johnson County Department of Health and Environment**  
*(Coordinating Agency for ESF-10, Support Agency for ESF-3, ESF-8, ESF-11, ESF-14)*

| Preparedness   | o As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-10 Team are accomplished  
|               | o As the Support Agency, assist with the ESF-3, ESF-8, ESF-11, ESF-14 Team preparedness activities  
|               | o Maintain an inventory of agency resources  
|               | o Provide current emergency contact information to Johnson County Emergency Management  |

| Response       | o As the Coordinating Agency, provide Oil and Hazardous Materials support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-10 Oil and Hazardous Materials Annex*.  
|               | o As the Coordinating Agency, ensure each of the response responsibilities identified for the County ESF-10 Team are accomplished regardless of the activation/staffing level of the County EOC  
|               | o As the Coordinating Agency, arrange for appropriate staffing of the County ESF-10 Team in the EOC throughout activations  
|               | o As the Coordinating Agency, coordinate the activities of ESF-10 Team Members in the County EOC  
|               | o As the Support Agency, coordinate response activities with the ESF-3, ESF-8, ESF-11, ESF-14 Team in support of the ESF-3, ESF-8, ESF-11, ESF-14 mission  
|               | o As the Support Agency, send agency representatives to the County EOC as part of the ESF-3, ESF-8, ESF-11, ESF-14 Team when activated  |

| Recovery       | o Coordinate and participate in county wide and the ESF-10 support of recovery planning and activities  
|               | o Coordinate the countywide restoration of agency and ESF-10 resources and/or capabilities as needed  
|               | o Ensure ESF-10 Team Members and/or their agencies provide appropriate records of costs incurred  
|               | o Conduct an ESF-10 after action review, and participate in other after action reviews  
|               | o Prepare the documentation required to become eligible for reimbursement  |
| Mitigation     | o Identify / implement mitigation activities to prevent or lessen the impact of future incidents  |

**Johnson County Extension Office**  
*(Coordinating Agency for ESF-11)*

| Preparedness   | o Ensure each of the preparedness responsibilities identified for the County ESF-11 Team are accomplished  
|               | o Maintain an inventory of agency resources  
|               | o Provide current emergency contact information to Johnson County Emergency Management  |
| Response | Provide Agriculture, Animal Welfare, and Natural Resource support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF  
| Ensure each of the response responsibilities identified for the County ESF-11 Team are accomplished regardless of the activation/staffing level of the County EOC  
| Arrange for appropriate staffing of the ESF-11 Team in the EOC throughout activations  
| Coordinate the activities of ESF-11 Team Members in the County EOC |
| Recovery | Coordinate the ESF-11 support of recovery activities  
| Coordinate the restoration of ESF-11 resources and/or capabilities as needed  
| Ensure ESF-11 Team Members and/or their agencies provide appropriate records of costs incurred  
| Conduct an ESF-11 after action review |
| Mitigation | Identify/implement mitigation activities to prevent or lessen the impact of future incidents |

**Johnson County Facilities**  
*(Coordinating Agency for ESF-1 and Support Agency for ESF-3, ESF-5, ESF-7, ESF-8)*

| Prepar edness | As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-1 Team are accomplished  
| As the Support Agency, assist with the ESF-3, ESF-5, ESF-7, ESF-8 Team preparedness activities  
| Maintain an inventory of agency resources  
| Provide current emergency contact information to Johnson County Emergency Management |
| Response | As the Coordinating Agency, provide Transportation support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-1 Transportation Annex  
| As the Coordinating Agency, ensure each of the response responsibilities identified for the County ESF-1 Team are accomplished regardless of the activation/staffing level of the County EOC  
| As the Coordinating Agency, arrange for appropriate staffing of the County ESF-1 Team in the EOC throughout activations  
| As the Coordinating Agency, coordinate the activities of ESF-1 Team Members in the EOC  
| As the Support Agency, coordinate response activities with the ESF-3, ESF-5, ESF-7, ESF-8 Team in support of the ESF-3, ESF-5, ESF-7, ESF-8 mission  
| Lease facilities to support logistical operations.  
| Identify facilities that may be made available to meet operational requirements.  
| Provide transport support of movement and delivery of needed materials/resources.  
| Receive, transport, store, and deliver donated supplies and commodities.  
| Establish and manage the receipt, store, and stage facility for the Strategic National Stockpile in the event Johnson County is designated by the state.  
| As the Support Agency, send agency representatives to the County EOC as part of the ESF-3, ESF-5, ESF-7, ESF-8 Team when activated |
| Recovery | Coordinate the countywide and ESF-1 support of recovery planning and activities  
<p>| Coordinate the restoration of agency and ESF-1 resources and/or capabilities as needed |</p>
<table>
<thead>
<tr>
<th>Mitigation</th>
<th></th>
</tr>
</thead>
</table>
| o Ensure ESF-1 Team Members and/or their agencies provide appropriate records of costs incurred  
| o Prepare the documentation required to become eligible for reimbursement  
| o Conduct and participate in an ESF-1 and other after action reviews  |

| Johnson County Human Resources  
(Support Agency for ESF-1 and ESF-7) |  |
|--------------------------------------|--|
| **Preparedness** | o Assist with the ESF-1, ESF-7 Team preparedness activities  
| o Maintain an inventory of agency resources  
| o Provide current emergency contact information to Johnson County Emergency Management  |

<table>
<thead>
<tr>
<th>Response</th>
<th></th>
</tr>
</thead>
</table>
| o Coordinate response activities with the ESF-1, ESF-7 Team in support of the ESF-1 mission  
| o Provide resources information to ESF-1 Team regarding county drivers with specialized driving certifications  
| o Coordinate non-standard county personnel resources as required for disaster response (ESF-7)  
| o Send agency representatives to the County EOC as part of the ESF-1, ESF-7 Team when activated  |

<table>
<thead>
<tr>
<th>Recovery</th>
<th></th>
</tr>
</thead>
</table>
| o Coordinate the restoration of agency resources and/or capabilities as needed  
| o Participate in countywide recovery planning and activities  
| o Prepare the documentation required to become eligible for reimbursement  
| o Participate in after action reviews  |

| Mitigation | o Identify and implement mitigation activities to prevent or lessen the impact of future incidents  |

| Johnson County Human Services  
(Coordinating Agency for ESF-6 and Support Agency for ESF-8) |  |
|-------------------------------------------------------------|--|
| **Preparedness** | o As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-6 Team are accomplished  
| o Maintain an inventory of agency resources  
| o As the Support Agency, assist with the ESF-8 Team preparedness activities  
| o Provide current emergency contact information to Johnson County Emergency Management  |

| Response | o As the Coordinating Agency, provide mass care support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-6 Mass Care Annex  
| o As the Coordinating Agency, coordinate with JCEM to receive, manage, and track requests for mass care assistance until activation of the ESF-6 Team in the County EOC  
| o As the Support Agency, coordinate response activities with the ESF-8 Team in support of the ESF-8 mission  
| o As the Coordinating Agency, ensure each of the response responsibilities identified for the County ESF-6 Team are accomplished regardless of the activation/staffing level of the County EOC  
| o As the Coordinating Agency, arrange for appropriate staffing of the County ESF-6 Team in the EOC throughout activations  |
| **Recovery** | - As the Support Agency, send agency representatives to the County EOC as part of the ESF-8 Team when activated  
- As the Coordinating Agency, coordinate the activities of ESF-6 Team Members in the County EOC |
| **Mitigation** | - Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

| **Johnson County Department of Technology and Innovation**  
(*Support Agency for ESF-2, ESF-5*)  
| **Preparedness** | - Maintain primary and redundant systems to ensure communications systems remain operable.  
- Assist with the ESF-2, ESF-5 Team preparedness activities  
- Maintain an inventory of agency resources  
- Provide current emergency contact information to JC Emergency Management |
| **Response** | - Supports the county departments and EOC during response operations for information management support  
- Coordinate response activities with the ESF-2, ESF-5 Team in support of the ESF-2, ESF-5 mission  
- Send agency representatives to the County EOC as part of the ESF-2, ESF-5 Team when requested |
| **Recovery** | - Coordinate the restoration of agency resources and/or capabilities as needed  
- Participate in countywide recovery planning and activities  
- Prepare the documentation required to become eligible for reimbursement  
- Participate in after action reviews |

| **Johnson County Legal Department**  
(*Support Agency for ESF-5, ESF-11*)  
| **Preparedness** | - Assist with the ESF-5, ESF-11 Team preparedness activities  
- Maintain an inventory of agency resources  
- Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | - Coordinate response activities with the ESF-5, ESF-11 Team in support of the ESF-5, ESF-11 mission  
- Send agency representatives to the County EOC as part of the ESF-5, ESF-11 Team when activated |
| **Recovery** | - Coordinate the restoration of agency resources and/or capabilities as needed  
- Participate in countywide recovery planning and activities  
- Prepare the documentation required to become eligible for reimbursement  
- Participate in after action reviews |
| **Mitigation** | - Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

| **Johnson County Manager’s Office**  
(*Coordinating Agency for ESF-15 and Support Agency for ESF-8, ESF-14*)  
| **Preparedness** | - Assist with the ESF-8, ESF-14 Team preparedness activities |
| **Response** | - Coordinate response activities with the ESF-8, ESF-14 Team in support of the ESF-8, ESF-14 mission  
- Send agency representatives to the County EOC as part of the ESF-8, ESF-14 Team when activated |
| **Recovery** | - Coordinate the restoration of agency resources and/or capabilities as needed  
- Participate in countywide recovery planning and activities  
- Prepare the documentation required to become eligible for reimbursement  
- Participate in after action reviews |
<p>| <strong>Mitigation</strong> | - Identify and implement mitigation activities to prevent or lessen the impact of future incidents |</p>
<table>
<thead>
<tr>
<th>Preparedness</th>
</tr>
</thead>
</table>
| - As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-15 Team are accomplished  
- As the Support Agency, assist with the ESF-8, ESF-14 Team preparedness activities  
- Maintain an inventory of agency resources  
- Maintain emergency contact information |  
<table>
<thead>
<tr>
<th>Response</th>
</tr>
</thead>
</table>
| - As the Support Agency, provide ESF-8, ESF-14 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-8, ESF-14 Annexes.  
- As the Coordinating Agency, provide ESF-15 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-15 Annex.  
- Coordinate response activities with the County EOC in support of the ESF-8, ESF-14, ESF-15 mission  
- As the Coordinating Agency, ensure each of the response responsibilities identified for the County ESF-15 Team are accomplished regardless of the activation/staffing level of the County EOC  
- As the Coordinating Agency, arrange for appropriate staffing of the County ESF-15 Team in the EOC throughout activations  
- As the Coordinating Agency, coordinate the ESF-15 Team activities in the County EOC  
- As the Support Agency, send agency representatives to the County EOC as part of the ESF-8, ESF-14 Team when activated |  
<table>
<thead>
<tr>
<th>Recovery</th>
</tr>
</thead>
</table>
| - Coordinate the countywide and ESF-15 support of recovery activities  
- Coordinate the restoration of agency and ESF-15 resources and/or capabilities as needed  
- Ensure ESF-15 Team Members and/or their agencies provide appropriate records of costs incurred  
- Prepare the documentation required to become eligible for reimbursement  
- Conduct and participate in an ESF-15 and other after action reviews |  
<table>
<thead>
<tr>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>
| **Johnson County Med-Act**  
*Coordinating Agency for ESF-4, ESF-8, ESF-9 and Support Agency for ESF-1, ESF-6, ESF-10, ESF-13* |  
<table>
<thead>
<tr>
<th>Preparedness</th>
</tr>
</thead>
</table>
| - As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-4, ESF-8, ESF-9 Team are accomplished  
- As the Support Agency, assist with the ESF-1, ESF-6, ESF-10, ESF-13 Team preparedness activities  
- Maintain an inventory of agency resources  
- Maintain emergency contact information |  
<table>
<thead>
<tr>
<th>Response</th>
</tr>
</thead>
</table>
| - As the Coordinating Agency, provide firefighting support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-4 Firefighting Annex  
- As the Support Agency, provide Special Operations Group support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-10 Oil and Hazardous Materials Annex |
<table>
<thead>
<tr>
<th>Basic Plan – 2016</th>
<th>Page 52</th>
</tr>
</thead>
</table>
| **Recovery** | o Coordinate and participate in the countywide and ESF-4, ESF-8, ESF-9 support of recovery activities  
  o Coordinate the restoration of ESF-4, ESF-8, ESF-9 and agency resources and/or capabilities as needed  
  o Ensure ESF-4, ESF-8, ESF-9 Team Members and/or their agencies provide appropriate records of costs incurred  
  o Prepare the documentation required to become eligible for reimbursement  
  o Conduct and participate in ESF-4, ESF-8, ESF-9 and other after action reviews |
| **Mitigation** | o Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| **Johnson County Mental Health**  
*(Coordinating Agency for ESF-8 and Support Agency for ESF-1, ESF-6)* |  
| **Preparedness** | o As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-8 Team are accomplished  
  o As the Support Agency, assist with the ESF-1, ESF-6 Team preparedness activities  
  o Maintain an inventory of agency resources  
  o Provide current emergency contact information to Johnson County Emergency Management |
### Response
- As the Coordinating Agency, provide mental health support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-8 Public Health and Medical Services Annex*.
- As the Support Agency, provide mass care support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-6 Mass Care Annex*.
- As the Coordinating Agency, ensure each of the response responsibilities identified for the ESF-8 Team are accomplished regardless of the activation/staffing level of the County EOC.
- As the Support Agency, coordinate response activities with the ESF-1 Team in support of the ESF-1 mission:
  - Provide resources, individually dispatching / tracking, and providing communication back to ESF-1 team.
- As the Coordinating Agency, arrange for appropriate staffing of the County ESF-8 Team in the EOC throughout activations.
- As the Support Agency, send agency representatives to the County EOC as part of the ESF-1, ESF-6 Team when activated.
- As the Coordinating Agency, coordinate the ESF-8 Team activities in the County EOC.

### Recovery
- Coordinate the countywide and ESF-8 support of recovery planning and activities.
- Coordinate the restoration of ESF-8 and agency resources and/or capabilities as needed.
- Ensure ESF-8 Team Members and/or their agencies provide appropriate records of costs incurred.
- Prepare the documentation required to become eligible for reimbursement.
- Conduct and participate in an ESF-8 and other after action reviews.

### Mitigation
- Identify/implement mitigation activities to prevent or lessen the impact of future incidents.

---

### Johnson County Museums
*Support Agency for ESF-11*

<table>
<thead>
<tr>
<th>Preparedness</th>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assist with the ESF-11 Team preparedness activities</td>
<td></td>
</tr>
<tr>
<td>Maintain an inventory of agency resources</td>
<td></td>
</tr>
<tr>
<td>Provide current emergency contact information to Johnson County Emergency Management</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coordinate response activities with the ESF-11 in support of the ESF-11 mission</td>
<td></td>
</tr>
<tr>
<td>Send agency representatives to the County EOC as part of the ESF-11 Team when activated</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recovery</th>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td></td>
</tr>
<tr>
<td>Participate in countywide recovery planning and activities</td>
<td></td>
</tr>
<tr>
<td>Prepare the documentation required to become eligible for reimbursement</td>
<td></td>
</tr>
<tr>
<td>Participate in after action reviews</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mitigation</th>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Identify/ implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td></td>
</tr>
</tbody>
</table>

---

### Johnson County Park and Recreation
*Support Agency for ESF-1, ESF-3, ESF-11, ESF-13*
| Preparedness | ○ Assist with the ESF-1, ESF-3, ESF-11, ESF-13 Team preparedness activities  
○ Maintain an inventory of agency resources  
○ Provide current emergency contact information to Johnson County Emergency Management |
| --- | --- |
| Response | ○ Coordinate response activities with the ESF-1, ESF-3, ESF-11, ESF-13 Team in support of the ESF-1, ESF-3, ESF-11, ESF-13 mission  
○ Provide resources, individually dispatching and tracking, and providing communication back to the ESF-1 team  
○ Send agency representatives to the County EOC as part of the ESF-1, ESF-3, ESF-11, ESF-13 Team when activated |
| Recovery | ○ Coordinate the restoration of agency resources and/or capabilities as needed  
○ Participate in countywide recovery planning and activities  
○ Prepare the documentation required to become eligible for reimbursement  
○ Participate in after action reviews |
| Mitigation | ○ Identify/implement mitigation activities to prevent or lessen the impact of future incidents |

**Johnson County Planning and Development**  
*(Coordinating Agency for ESF-14 and Support Agency for ESF-11)*

| Preparedness | ○ As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-14 Team are accomplished  
○ As the Support Agency, assist with the ESF-11 Team preparedness activities  
○ Maintain an inventory of agency resources  
○ Maintain emergency contact information |
| --- | --- |
| Response | ○ As the Coordinating Agency, provide ESF-14 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-14 Annex*.  
○ As the Coordinating Agency, coordinate response activities with the County EOC in support of the ESF-14 mission  
○ As the Support Agency, coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  
○ As the Coordinating Agency, ensure each of the response responsibilities identified for the County ESF-14 Team are accomplished regardless of the activation/staffing level of the County EOC  
○ As the Coordinating Agency, arrange for appropriate staffing of the County ESF-14 Team in the EOC throughout activations  
○ As the Coordinating Agency, coordinate the ESF-14 Team activities in the County EOC  
○ As the Support Agency, send agency representatives to the County EOC as part of the ESF-11 Team when activated |
| Recovery | ○ Coordinate the countywide and ESF-14 support of recovery planning and activities  
○ Coordinate and participate in the restoration of ESF-14 and agency resources and/or capabilities as needed  
○ Ensure ESF-14 Team Members and/or their agencies provide appropriate records of costs incurred  
○ Prepare the documentation required to become eligible for reimbursement  
○ Conduct and participate in an ESF-14 and other after action reviews |
| Mitigation | ○ Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
### Johnson County Department of Health and Environment  
*(Coordinating Agency for ESF-8 and Support Agency for ESF-6, ESF-11)*

| Preparedness | o As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-8 Team are accomplished  
| o As the Support Agency, assist with the ESF-6, ESF-11 Team preparedness activities  
| o Maintain an inventory of agency resources  
| o Provide current emergency contact information to Johnson County Emergency Management |
| Response | o As the Coordinating Agency, provide public health support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-8 Public Health and Medical Services Annex.*  
| o As the Support Agency, provide mass care support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-6 Mass Care Annex*  
| o As the Coordinating Agency, ensure each of the response responsibilities identified for the County ESF-8 Team are accomplished regardless of the activation/staffing level of the County EOC  
| o As the Support Agency, coordinate response activities with the ESF-6, ESF-11 Team in support of the ESF-6, ESF-11 mission  
| o Determine the public health risk if the FAD is determined to be of zoonotic origin.  
| o Implement the local health plan and coordinate a vaccination program, if necessary.  
| o Coordinate efforts with healthcare facilities and personnel.  
| o Support public information efforts.  
| o As the Coordinating Agency, arrange for appropriate staffing of the County ESF-8 Team in the EOC throughout activations  
| o As the Support Agency, send agency representatives to the County EOC as part of the ESF-6, ESF-11 Team when requested  
| o As the Coordinating Agency, coordinate the ESF-8 Team activities in the County EOC |
| Recovery | o Coordinate the countywide and ESF-8 support of recovery planning and activities  
| o Coordinate the restoration of ESF-8 and agency resources and/or capabilities as needed  
| o Ensure ESF-8 Team Members and/or their agencies provide appropriate records of costs incurred  
| o Conduct and participate in an ESF-8 and other after action reviews |
| Mitigation | o Identify / implement mitigation activities to prevent or lessen the impact of future incidents |

### Johnson County Public Works  
*(Coordinating Agency for ESF-3 and Support Agency for ESF-1, ESF-9, ESF-11, ESF-12)*

| Preparedness | o As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-3 Team are accomplished  
<p>| o As the Support Agency, assist with the ESF-1, ESF-9, ESF-11, ESF-12 Team preparedness activities |</p>
<table>
<thead>
<tr>
<th>Response</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>o Maintain an inventory of agency resources</td>
<td>o Provide current emergency contact information to JC Emergency Management</td>
</tr>
<tr>
<td>o As the Coordinating Agency, provide Public Works and Engineering support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the ESF-3 Public Works and Engineering Annex</td>
<td></td>
</tr>
<tr>
<td>o As the Support Agency, provide heavy equipment and operators as needed to assist in search and rescue operations in accordance with departmental operations guides &amp; protocols, and existing MOUs &amp; agreements</td>
<td></td>
</tr>
<tr>
<td>o As the Support Agency, provide Energy and Utilities in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the ESF-12 Annex.</td>
<td></td>
</tr>
<tr>
<td>o As the Coordinating Agency, ensure each of the response responsibilities identified for the ESF-3 Team are accomplished regardless of the activation/staffing level of the County EOC</td>
<td></td>
</tr>
<tr>
<td>o As the Support Agency, coordinate response activities with the ESF-1, ESF-9, ESF-11, ESF-12 Team in support of the ESF-1, ESF-9, ESF-11, ESF-12 mission</td>
<td></td>
</tr>
<tr>
<td>o Provide resources, individually dispatching / tracking, and providing communication back to ESF-1 team</td>
<td></td>
</tr>
<tr>
<td>o Heavy equipment to dig burial pits for ESF-11 response</td>
<td></td>
</tr>
<tr>
<td>o As the Coordinating Agency, arrange for appropriate staffing of the County ESF-3 Team in the EOC throughout activations</td>
<td></td>
</tr>
<tr>
<td>o As the Support Agency, send agency representatives to the County EOC as part of the ESF-1, ESF-9, ESF-11, ESF-12 Team when activated</td>
<td></td>
</tr>
<tr>
<td>o As the Coordinating Agency, coordinate the activities of ESF-3 Team Members in the EOC</td>
<td></td>
</tr>
<tr>
<td>Recovery</td>
<td></td>
</tr>
<tr>
<td>o Coordinate and participate in countywide and the ESF-3 support of recovery planning and activities</td>
<td></td>
</tr>
<tr>
<td>o Coordinate the restoration of ESF-3 and agency resources and/or capabilities as needed</td>
<td></td>
</tr>
<tr>
<td>o Ensure ESF-3 Team Members and/or their agencies provide appropriate records of costs incurred</td>
<td></td>
</tr>
<tr>
<td>o Conduct and participate in an ESF-3 and other after action reviews</td>
<td></td>
</tr>
<tr>
<td>Mitigation</td>
<td></td>
</tr>
<tr>
<td>o Identify / implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td></td>
</tr>
<tr>
<td><strong>Johnson County Sheriff’s Office</strong></td>
<td></td>
</tr>
<tr>
<td><em>(Coordinating Agency for ESF-13 and Support Agency for ESF-1, ESF-2, ESF-8, ESF-11)</em></td>
<td></td>
</tr>
<tr>
<td>Preparedness</td>
<td></td>
</tr>
<tr>
<td>o As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-13 Team are accomplished</td>
<td></td>
</tr>
<tr>
<td>o As the Support Agency, assist with ESF-1, ESF-2, ESF-8, ESF-11 Team preparedness activities</td>
<td></td>
</tr>
<tr>
<td>o Maintain an inventory of agency resources</td>
<td></td>
</tr>
<tr>
<td>o Provide current emergency contact information to Johnson County Emergency Management</td>
<td></td>
</tr>
<tr>
<td>Response</td>
<td></td>
</tr>
<tr>
<td>o As the Coordinating Agency, provide Public Safety and Security support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the ESF-13 Public Safety and Security Annex including:</td>
<td></td>
</tr>
</tbody>
</table>
- Dispatching services and communications support
- Establish perimeters and security for evacuated areas
- Establish security for staging/reception areas
- Provide security for existing and/or temporary morgues
- Provide security at facilities used for emergency purposes
- Providing necessary security on temporary basis for hospitals, emergency centers
- Provide necessary support to correctional facility staff, in the event the facility staff must be augmented
- Ensure the safety and well-being of responders.

○ As the Support Agency, provide dispatching services and communications support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-2 Communications Annex*

○ As the Coordinating Agency, coordinate response activities with the County EOC in support of the ESF-13 mission

○ As the Support Agency, coordinate response activities with the ESF-1, ESF-2, ESF-8, ESF-11 Team in support of the ESF-1, ESF-2, ESF-8, ESF-11 mission
  - Coordinate with jurisdictional law enforcement and other ESF's for route designation, access support, and evacuation support
  - Partner with the Extension Office as the Animal Welfare Task Force
  - Assist with the notification of owners of all livestock within the depopulation zone (1.5 miles of infected premises).
  - Provide general security in depopulation zone (1.5 miles of the infected premises and the quarantine zone (6 miles of the infected premises), 24/7 until notified otherwise.
  - Provide security escort of euthanized animals if transport to burial site away from initial location is needed.
  - Support eradication activities as needed.
  - Responsible for documenting receipt of animals, providing security for holding sites
  - Partners with jurisdictional law enforcement to provide terrorism activity intelligence and support

○ As the Coordinating Agency, ensure each of the response responsibilities identified for the ESF-13 Team are accomplished regardless of the activation/staffing level of the County EOC

○ As the Coordinating Agency, arrange for appropriate staffing of the County ESF-13 Team in the EOC throughout activations

○ As the Support Agency, send agency representatives to the County EOC as part of the ESF-1, ESF-2, ESF-8, ESF-11 Team when activated

○ As the Coordinating Agency, coordinate the activities of ESF-13 Team Members in EOC

<table>
<thead>
<tr>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>○ Coordinate the countywide and ESF-13 support of recovery planning and activities</td>
</tr>
<tr>
<td>○ Coordinate the restoration of agency and ESF-13 resources and/or capabilities as needed</td>
</tr>
<tr>
<td>○ Ensure ESF-13 Team and/or their agencies provide appropriate records of costs incurred</td>
</tr>
<tr>
<td>○ Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>○ Conduct and participate in an ESF-13 and other after action reviews</td>
</tr>
</tbody>
</table>
### Mitigation
- Identify/implement mitigation activities to prevent or lessen the impact of future incidents.

### Johnson County Transit
*(Coordinating Agency for ESF-1 and Support Agency for ESF-7, ESF-8)*

<table>
<thead>
<tr>
<th>Preparedness</th>
</tr>
</thead>
<tbody>
<tr>
<td>○ As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-1 Team are accomplished.</td>
</tr>
<tr>
<td>○ As the Support Agency, assist with the ESF-7, ESF-8 Team preparedness activities.</td>
</tr>
<tr>
<td>○ Maintain an inventory of agency resources.</td>
</tr>
<tr>
<td>○ Provide current emergency contact information to Johnson County Emergency Management.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>○ As the Coordinating Agency, provide Transportation support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the <em>ESF-1 Transportation Annex</em>.</td>
</tr>
<tr>
<td>○ As the Coordinating Agency, ensure each of the response responsibilities identified for the ESF-1 Team are accomplished regardless of the activation/staffing level of the County EOC.</td>
</tr>
<tr>
<td>○ As the Coordinating Agency, arrange for appropriate staffing of the County ESF-1 Team in the EOC throughout activations.</td>
</tr>
<tr>
<td>○ As the Coordinating Agency, coordinate the activities of ESF-1 Team Members in the EOC.</td>
</tr>
<tr>
<td>○ As the Support Agency, coordinate response activities with the ESF-7, ESF-8 Team in support of the ESF-7, ESF-8 mission.</td>
</tr>
<tr>
<td>○ As the Support Agency, send agency representatives to the County EOC as part of the ESF-7, ESF-8 Team when activated.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>○ Coordinate the countywide and ESF-1 support of recovery planning and activities.</td>
</tr>
<tr>
<td>○ Coordinate the restoration of agency and ESF-1 resources and/or capabilities as needed.</td>
</tr>
<tr>
<td>○ Ensure ESF-1 Team Members and/or their agencies provide appropriate records of costs incurred.</td>
</tr>
<tr>
<td>○ Prepare the documentation required to become eligible for reimbursement.</td>
</tr>
<tr>
<td>○ Conduct and participate in an ESF-1 and other after action reviews.</td>
</tr>
</tbody>
</table>

### Johnson County Treasury and Financial Management
*(Coordinating Agency for ESF-7, Support Agency for ESF-8)*

<table>
<thead>
<tr>
<th>Preparedness</th>
</tr>
</thead>
<tbody>
<tr>
<td>○ As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-7 Team are accomplished.</td>
</tr>
<tr>
<td>○ Maintain an inventory of agency resources.</td>
</tr>
<tr>
<td>○ Provide current emergency contact information to Johnson County Emergency Management.</td>
</tr>
<tr>
<td>○ As the Support Agency, assist with the ESF-8 Team preparedness activities.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>○ Provide Resource Management support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the <em>ESF-7 Resource Management Annex</em> including:</td>
</tr>
<tr>
<td>○ Manage contract and vendor processes.</td>
</tr>
<tr>
<td>○ Procure critical resources.</td>
</tr>
</tbody>
</table>
| **Recovery** | o Coordinate the ESF-7 and countywide support of recovery activities  
o Coordinate the restoration of ESF-7 and other agency resources and/or capabilities as needed  
o Ensure ESF-7 Team Members and/or their agencies provide appropriate records of costs incurred  
o Conduct an ESF-7 and other after action reviews  
o Prepare the documentation required to become eligible for reimbursement |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mitigation</strong></td>
<td>o Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>
| **Johnson County Wastewater**  
*(Coordinating Agency for ESF-12 and Support of ESF-3, ESF-10, ESF-11)* | |
| **Preparedness** | o As the Coordinating Agency, ensure each of the preparedness responsibilities identified for the County ESF-12 Team are accomplished  
o As the Support Agency, assist with the ESF-3, ESF-10 Team preparedness activities  
o Maintain an inventory of agency resources  
o Maintain emergency contact information |
| **Response** | o As the Coordinating Agency, provide Energy and Utilities support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-12 Annex*.  
o As the Support Agency, coordinate permitting, inspecting and investigation of industrial wastewater discharges and food service grease management, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-10 Oil and Hazardous Materials Annex*  
o As the Coordinating Agency, ensure each of the response responsibilities identified for the County ESF-12 Team are accomplished regardless of the activation/staffing level of the County EOC  
o As the Support Agency, coordinate response activities with the ESF-3, ESF-10 Team in support of the ESF-3, ESF-10 mission  
o As the Coordinating Agency, arrange for appropriate staffing of the County ESF-12 Team in the EOC throughout activations  
o As the Coordinating Agency, coordinate the ESF-12 Team activities in the County EOC  
o As the Support Agency, send agency representatives to the County EOC as part of the ESF-3, ESF-10 Team when activated |
Recovery
- Coordinate the countywide and ESF-12 support of recovery and planning activities
- Coordinate the restoration of agency and ESF-12 resources and/or capabilities as needed
- Ensure ESF-12 Team Members and/or their agencies provide appropriate records of costs incurred
- Prepare the documentation required to become eligible for reimbursement
- Conduct and participate in an ESF-12 and other after action reviews

Mitigation
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

Non-Governmental / Private Organizations
Johnson County partners with a variety of NGOs and Private Organizations to meet the needs generated by disaster. Their roles in mitigation, preparedness, response and recovery are highlighted in the table below.

<table>
<thead>
<tr>
<th><strong>Amateur Radio Emergency Service (ARES) / Radio Amateur Civil Emergency Services (RACES)/ Metropolitan Emergency Communications Council (MECC)</strong></th>
<th><strong>(Support Agency for ESF-2)</strong></th>
</tr>
</thead>
</table>
| **Preparedness** | - Assist with the ESF-2 Team preparedness activities  
- Maintain an inventory of agency resources  
- Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | - Provide point-to-point radio communications to the county EOC, and other local government and/or nongovernmental organizations to support emergency/disaster operations, in accordance with ESF-2 (Communications), existing MOUs, and organization by-laws  
- Coordinate response activities with the ESF-2 Team in support of the ESF-2 mission  
- Send agency representatives to the County EOC as part of the ESF-2 Team when requested |
| **Recovery** | - Coordinate the restoration of agency resources and/or capabilities as needed  
- Participate in countywide recovery planning and activities  
- Prepare the documentation required to become eligible for reimbursement  
- Participate in after action reviews |
| **Mitigation** | - Identify / implement mitigation activities to prevent or lessen the impact of future incidents |

<table>
<thead>
<tr>
<th><strong>American Red Cross</strong></th>
<th><strong>(Support Agency for ESF-4, ESF-6, ESF-7, ESF-8, ESF-9, ESF-14)</strong></th>
</tr>
</thead>
</table>
| **Preparedness** | - Assist with the ESF-4, ESF-6, ESF-7, ESF-9, ESF-14 Team preparedness activities  
- Maintain an inventory of agency resources  
- Maintain agency emergency contact information |
| **Response** | - Provide mass care support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-6 Mass Care Annex*  
- Provide ESF-14 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-14 Annex*.  
- Coordinate response activities with the County EOC in support of the ESF-4 mission  
  - Provide assistance (i.e. food, shelter, clothing, etc.) to those impacted by disaster in accordance with standard operating procedures. ESF-4, ESF-9 |
<table>
<thead>
<tr>
<th>Plan</th>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support</td>
<td>Support incident response operations/responders in accordance with standard</td>
</tr>
<tr>
<td></td>
<td>operating procedures. ESF-4, ESF-9</td>
</tr>
<tr>
<td></td>
<td>Send agency representatives to the County EOC as part of the ESF-4, ESF-6,</td>
</tr>
<tr>
<td></td>
<td>ESF-7, ESF-9, ESF-14 Team when activated</td>
</tr>
<tr>
<td>Recovery</td>
<td>Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td></td>
<td>Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td>Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>Participate in after action reviews</td>
</tr>
<tr>
<td>Mitigation</td>
<td>Identify/ implement mitigation activities to prevent or lessen the impact of</td>
</tr>
<tr>
<td></td>
<td>future incidents</td>
</tr>
</tbody>
</table>

**Community Animal Shelter Facilities and Volunteer Groups** *(Support Agency for ESF-11)*

<table>
<thead>
<tr>
<th>Preparedness</th>
<th>Assist with the ESF-11 Team preparedness activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>Provide current emergency contact information to Johnson County Emergency</td>
</tr>
<tr>
<td></td>
<td>Management</td>
</tr>
<tr>
<td>Response</td>
<td>Coordinate response activities with the ESF-11 Team in support of the ESF-11</td>
</tr>
<tr>
<td></td>
<td>mission</td>
</tr>
<tr>
<td></td>
<td>Provide care of temporary shelter facility and animals being sheltered, to</td>
</tr>
<tr>
<td></td>
<td>include intake, reclaim, reunion</td>
</tr>
<tr>
<td></td>
<td>Send agency representatives to the County EOC as part of the ESF-11 Team when</td>
</tr>
<tr>
<td></td>
<td>activated</td>
</tr>
<tr>
<td>Recovery</td>
<td>Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td></td>
<td>Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td>Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>Participate in after action reviews</td>
</tr>
<tr>
<td>Mitigation</td>
<td>Identify and implement mitigation activities to prevent or lessen the impact</td>
</tr>
<tr>
<td></td>
<td>of future incidents</td>
</tr>
</tbody>
</table>

**First Transit / First Student Bus Service** *(Support Agency for ESF-1)*

<table>
<thead>
<tr>
<th>Preparedness</th>
<th>Assist with the ESF-1 Team preparedness activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>Provide current emergency contact information to Johnson County Emergency</td>
</tr>
<tr>
<td></td>
<td>Management</td>
</tr>
<tr>
<td>Response</td>
<td>Coordinate response activities with the ESF-1 Team in support of the ESF-1</td>
</tr>
<tr>
<td></td>
<td>mission</td>
</tr>
<tr>
<td></td>
<td>Provide resources, individually dispatching/tracking, and providing communication back to ESF-1 team</td>
</tr>
<tr>
<td></td>
<td>Send agency representatives to the County EOC as part of the ESF-1 Team when</td>
</tr>
<tr>
<td></td>
<td>activated</td>
</tr>
<tr>
<td>Recovery</td>
<td>Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td></td>
<td>Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td>Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>Participate in after action reviews</td>
</tr>
<tr>
<td>Mitigation</td>
<td>Identify and implement mitigation activities to prevent or lessen the impact</td>
</tr>
<tr>
<td></td>
<td>of future incidents</td>
</tr>
</tbody>
</table>

**Funeral Homes** *(Support Agency for ESF-8)*

<table>
<thead>
<tr>
<th>Preparedness</th>
<th>Assist with the ESF-8 Team preparedness activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>Provide current emergency contact information to Johnson County Emergency</td>
</tr>
<tr>
<td></td>
<td>Management</td>
</tr>
<tr>
<td>Response</td>
<td>Coordinate response activities with the ESF-8 Team in support of the ESF-8</td>
</tr>
<tr>
<td></td>
<td>mission</td>
</tr>
<tr>
<td>Plan</td>
<td>Activity</td>
</tr>
<tr>
<td>------</td>
<td>----------</td>
</tr>
<tr>
<td><strong>Basic Plan</strong> – 2016</td>
<td></td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td></td>
</tr>
<tr>
<td>o Send agency representatives to the County EOC as part of the ESF-8 Team when activated</td>
<td></td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td></td>
</tr>
<tr>
<td>o Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td></td>
</tr>
</tbody>
</table>

**Johnson County Animal Response Team (JoCART)**  
(*Support Agency for ESF-11*)

<table>
<thead>
<tr>
<th>Preparedness</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>o Assist with the ESF-11 Team preparedness activities (listed above)</td>
<td></td>
</tr>
<tr>
<td>o Maintain an inventory of agency resources</td>
<td></td>
</tr>
<tr>
<td>o Provide current emergency contact information to Johnson County Emergency Management</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>o Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission</td>
<td></td>
</tr>
<tr>
<td>o Provide listings of resources available and assistance with their procurement and delivery</td>
<td></td>
</tr>
<tr>
<td>o Coordinate pet shelter activities with the Extension Office and other farm related agencies or organizations for issues regarding livestock.</td>
<td></td>
</tr>
<tr>
<td>o Provide animal health care as appropriate</td>
<td></td>
</tr>
<tr>
<td>o Send agency representatives to the County EOC as part of the ESF-11 Team when activated</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recovery</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>o Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td></td>
</tr>
<tr>
<td>o Participate in countywide recovery planning and activities</td>
<td></td>
</tr>
<tr>
<td>o Prepare the documentation required to become eligible for reimbursement</td>
<td></td>
</tr>
<tr>
<td>o Participate in after action reviews</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mitigation</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>o Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td></td>
</tr>
</tbody>
</table>

**Kansas City Funeral Directors**  
(*Support Agency for ESF-8*)

<table>
<thead>
<tr>
<th>Preparedness</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>o Assist with the ESF-8 Team preparedness activities</td>
<td></td>
</tr>
<tr>
<td>o Maintain an inventory of agency resources</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>o Provide mass care support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the <em>ESF-6 Mass Care Annex</em></td>
<td></td>
</tr>
<tr>
<td>o Coordinate response activities with the ESF-6, ESF-7 Team in support of the ESF-6, ESF-7 mission</td>
<td></td>
</tr>
<tr>
<td>o Manage in-kind donations for individual assistance, including food, clothing, toiletries and household items</td>
<td></td>
</tr>
<tr>
<td>o Send agency representatives to the County EOC as part of the ESF-6, ESF-7 Team when requested</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recovery</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>o Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td></td>
</tr>
<tr>
<td>o Participate in countywide recovery planning and activities</td>
<td></td>
</tr>
<tr>
<td>o Prepare the documentation required to become eligible for reimbursement</td>
<td></td>
</tr>
<tr>
<td>o Participate in after action reviews</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mitigation</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>o Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td></td>
</tr>
</tbody>
</table>

**KC Community Organizations Active in Disaster (COAD) - United Way 211**  
(*Support Agency for ESF-6, ESF-7*)
<table>
<thead>
<tr>
<th>Preparedness</th>
<th>Response</th>
<th>Recovery</th>
<th>Mitigation</th>
</tr>
</thead>
</table>
| ● Assist with the ESF-6, ESF-7 Team preparedness activities  
● Maintain an inventory of agency resources | ● Provide mass care support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-6 Mass Care Annex*  
● Coordinate response activities with the ESF-6, ESF-7 Team in support of the ESF-6, ESF-7 mission  
  ○ Manage in-kind donations for individual assistance, including food, clothing, toiletries and household items  
  ○ Send agency representatives to the County EOC as part of the ESF-6, ESF-7 Team when requested | ● Coordinate the restoration of agency resources and/or capabilities as needed  
  ○ Participate in countywide recovery planning and activities  
  ○ Prepare the documentation required to become eligible for reimbursement  
  ○ Participate in after action reviews | ● Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| | | | ![Kansas City Veterinary Medical Association](Support Agency for ESF-11) |
| | | | **Kansas City Veterinary Medical Association**  
**_(Support Agency for ESF-11)_**|
| Preparedness | Response | Recovery | Mitigation |
| ● Assist with the ESF-11 Team preparedness activities  
● Maintain an inventory of agency resources  
● Provide current emergency contact information to Johnson County Emergency Management | ● Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  
  ○ Provide listings of resources available and assistance with their procurement and delivery  
  ○ Coordinate pet shelter activities with the Extension Office and other farm related agencies or organizations for issues regarding livestock.  
  ○ Provide animal health care as appropriate  
  ○ Send agency representatives to the County EOC as part of the ESF-11 Team when activated | ○ Coordinate the restoration of agency resources and/or capabilities as needed  
  ○ Participate in countywide recovery planning and activities  
  ○ Prepare the documentation required to become eligible for reimbursement  
  ○ Participate in after action reviews | ○ Identify/ implement mitigation activities to prevent or lessen the impact of future incidents |
| | | | ![Private Railroad Companies](Support Agency for ESF-1) |
| | | | **Private Railroad Companies**  
**_(Support Agency for ESF-1)_** |
### Mitigation
- Identify/implement mitigation activities to prevent or lessen the impact of future incidents

#### Energy and Utility Providers
*(Support Agency for ESF-4, ESF-12)*

<table>
<thead>
<tr>
<th>Preparedness</th>
<th>o Assist with the ESF-4, ESF-12 Team preparedness activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>o Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>o Maintain agency emergency contact information</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
<th>o Provide Energy and Utilities in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the <em>ESF-12 Annex.</em></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>o Coordinate response activities with the County EOC in support of the ESF-4, ESF-12 mission</td>
</tr>
<tr>
<td></td>
<td>o Provide water sources adequate to support ongoing firefighting operations</td>
</tr>
<tr>
<td></td>
<td>o Send agency representatives to the County EOC as part of the ESF-4, ESF-12 Team when activated</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recovery</th>
<th>o Coordinate the restoration of agency resources and/or capabilities as needed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>o Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td>o Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>o Participate in after action reviews</td>
</tr>
</tbody>
</table>

| Mitigation    | o Identify/implement mitigation activities to prevent or lessen the impact of future incidents |

#### The Salvation Army
*(Support Agency for ESF-4, ESF-6, ESF-7, ESF-9)*

<table>
<thead>
<tr>
<th>Preparedness</th>
<th>o Assist with the ESF-4, ESF-6, ESF-7, ESF-9 Team preparedness activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>o Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>o Maintain agency emergency contact information</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
<th>o Provide mass care support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the <em>ESF-6 Mass Care Annex</em></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>o Coordinate response activities with the County EOC in support of the ESF-4, ESF-6, ESF-7, ESF-9 mission</td>
</tr>
<tr>
<td></td>
<td>o Provide assistance (i.e. food, shelter, clothing, etc.) to those impacted by disaster in accordance with standard operating procedures.</td>
</tr>
<tr>
<td></td>
<td>o Support incident response operations/responders in accordance with standard operating procedures.</td>
</tr>
<tr>
<td></td>
<td>o Manage in-kind donations for individual assistance, including food, clothing, toiletries and household items</td>
</tr>
<tr>
<td></td>
<td>o Send agency representatives to the County EOC as part of the ESF-4, ESF-6, ESF-7, ESF-9 Team when activated</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recovery</th>
<th>o Coordinate the restoration of agency resources and/or capabilities as needed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>o Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td>o Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>o Participate in after action reviews</td>
</tr>
</tbody>
</table>

| Mitigation    | o Identify/ implement mitigation activities to prevent or lessen the impact of future incidents |
Responsibilities of Kansas Division of Emergency Management

- Act as the single point of contact for requests for State and Federal assistance during disaster/emergency situations.
- Handle all matters pertaining to State and Federal disaster emergency declarations.
- Provide preparedness and mitigation guidance, assistance and funding to support on-going County emergency management activities.
- Act as the single point of coordination for State resources in support of emergency/disaster operations in Johnson County.

Responsibilities of Federal Emergency Management Agency

- Exercises leadership of the nation’s emergency management system.
- Upon request of the governor for disaster assistance, conducts joint Preliminary Damage Assessments (PDA) with State and local government officials and other Federal agencies. Makes recommendations to the President on State requests for major disaster or emergency declarations.
- Coordinates the Federal response to presidentially-declared disasters and assists communities to recover.
- Works with States and local communities during non-disaster periods to help plan for disasters, develop mitigation programs, and anticipate what will be needed when disasters occur.
- Supports State and local emergency management programs by funding emergency planning, training emergency managers and local officials, conducting large-scale exercises, and sponsoring programs that teach the public how to prepare for disasters.
- Operates the U.S. Fire Administration, which supports the nation’s fire service and emergency medical services communities.
- Operates the Federal Insurance Administration, which makes flood insurance available to residents of communities agreeing to adopt and enforce sound floodplain management practices.

Plan Development and Maintenance

1. Johnson County Emergency Management (JCEM) is responsible for coordinating the development and maintenance of the CEOP.
2. Johnson County departments and agencies identified as ESF Coordinating Agencies in the CEOP are responsible for maintaining their respective ESF Annex in coordination with JCEM and their ESF Team.
3. The process used to develop and maintain the Johnson County CEOP will be based on nationally recognized emergency planning principles and best practices (detailed in the Situation Section of the Basic Plan).
4. The CEOP is designed to be a flexible, dynamic document subject to revision, as appropriate. Revisions may result from a variety of causes such as:
   a) New procedures, policies or technologies;
   b) Lessons learned from an actual event or exercise;
c) Feedback during training or case study review;
d) To accommodate new organizations, organizational structures, or systems.
5. Major revisions are considered revisions which significantly alter or establish new policy. All Major revisions to the CEOP will be approved by the Board of County Commissioners.
6. Minor revisions may be approved by the County Manager, based on recommendations from Johnson County Emergency Management.
7. JCEM will coordinate a review of the CEOP annually and a major revision once every five years.
8. New versions of the CEOP will be disseminated to all stakeholders and the current version will always be posted on JCEM’s public website.

Training and Exercise
All training related to emergency management is coordinated and scheduled through the Johnson County Emergency Management. The Johnson County Emergency Management offers training to all inter-agencies (County, City and others) on preparedness, response, recovery, mitigation, hazardous materials, debris management, terrorism and other issues. The training offered is conducted through the Kansas Division of Emergency Management training section, American Red Cross, the Local Emergency Planning Committees, Fire Department, the and any other organization offering training. The Johnson County Emergency Management provides the notice of training being offered to local response agencies.

Johnson County continues to implement a training and exercise program, consistent with NIMS, for incident management organizations and personnel. Elements of the program include:
• Multi-disciplinary and multi-jurisdictional interaction, including involvement with private-sector and non-governmental organizations, during realistic exercises.
• Standard courses on incident command and management, incident management structure, and operational coordination processes and systems.
• Courses focus on discipline and agency-specific subject matter expertise.

Johnson County further recommends courses for all incident management organizations and personnel to ensure NIMS compliance at all levels of response. The following courses are recommends:
• IS 700 - National Incident Management System (NIMS), An Introduction
• IS 800 - National Response Plan (NRP), An Introduction
• ICS 100 Series - Incident Command Systems, An Introduction
• ICS 200 Series - Incident Command System, Basic
• ICS 300 Series - Intermediate Incident Command System
• ICS 400 Series - Advanced Incident Command System

Exercises are a key component in improving all-hazards incident management capabilities. The Johnson County Emergency Management participates on an ongoing basis in a range of exercises, including multi-disciplinary and multi-jurisdictional exercises that are designed
to improve integration and interoperability. These exercises are integrated in an annual Training and Exercise Planning Workshop (TEPW). Among the key exercises types that Johnson County participates in or has participated in include:

The Homeland Security Exercise Evaluation Program (HSEEP) will be used for developing, delivering and evaluating Department of Homeland Security/Office of Domestic Preparedness funded exercises.

**After Action Reviews and Corrective Action Plans**

After each exercise, the lead agency performing the exercise will conduct an evaluation of the effectiveness of the exercise. This information will be incorporated into future plan revisions and updates by Johnson County Emergency Management. This will be accomplished by drafting a corrective action plan which may include, but not limited to assigning the following actions:

- Change to plans/procedures
- Acquire new or replace outdated equipment/resources
- Train/Re-Train Personnel

Following actual events the same procedure will be used and will be led by Johnson County Emergency Management.

**ADMINISTRATION, FINANCE, AND LOGISTICS**

**Documentation**

Responding agencies should keep documentation on the ICS Activity Log (ICS Form 214) or another suitable log. The Johnson County Emergency Operations Center will document activities via situation reports, common operating pictures, and in WebEOC. Such documentation is crucial for the following reasons:

- Documentation is the key to recovering emergency response and recovery costs. Damage assessment documentation will be critical in establishing the basis for eligibility of disaster assistance programs.
- Documentation provides a legal account of the actions which took place before, during and after an emergency.
- Documentation provides for a historical record which could be used during after action reviews to improve response operations in the future.

Following a disaster, documentation is provided to Johnson County Emergency Management to maintain an archive for the required time period, after such time archival documents are protected at a designated location.

During after action review the documentation will be used to identify:

- Actions taken (or not taken)
- Resources expended
- Economic and human impacts
- Lessons learned and possible improvements
Possible mitigation measures that could be taken
Key impacts and damages

Finance
Funding
- During local state of emergency, the monetary support for logistical and administrative support will be funded out of each agency's budget. However, agencies may request reimbursement or additional funds that may be provided through the county's general funds or other legal funding mechanisms available to the local jurisdiction (non-funded warrants, etc.) if an agency's outlay exceeds their budget.
- In the event of a federal declaration, some expenses and/or reimbursements are available to affected agencies through Public Assistance Grants.

Disaster Assistance
As previously mentioned, in a federal disaster declaration the county and its eligible jurisdictions/citizens may qualify for federal assistance. Such assistance has been described above and will be further described in ESF 14. In the event of a federal declaration authorizing public assistance, applicant briefings will be conducted to educate responders and local officials about the cost recovery process.

The Johnson County Treasury and Financial Management department will manage and oversee the financial aspects of the Public Assistance Programs. The Johnson County Treasury and Financial Management department will also work closely with Johnson County Emergency Management and the Board of County Commissioners (BOCC) to identify funds for the recovery effort, to include response, recovery and mitigation functions.
POLICIES, AUTHORITIES, AND REFERENCES

Relationship to Other Plans

In addition to the Johnson County CEOP, the following plans have been developed and are maintained pursuant to state and federal requirements. In addition, they have been incorporated in the CEOP annexes:

- Mitigation Plan / Local Mitigation Strategy
- Continuity of Operations / Continuity of Government (COOP/COG)
- Regional Plans (listed below)
- State Plans (listed below)
- Federal Plans (listed below)

Various statutory authorities, regulations and policies provide the basis for actions and activities in the context of emergency management.

City

- City of Leawood Ordinance No. 1482
- City of Lenexa Resolution 94-50
- City of Olathe Ordinance No. 05-40
- City of Overland Park Resolution No. 2796
- City of Prairie Village Ordinance No. 1884
- City of Shawnee Resolution No. 1036

(The above ordinances and resolutions implement the authority to render emergency mutual aid under the provisions of KSA 12-16,117)

County

- Inter-local Cooperation Agreement with Miami County. This inter-local cooperation agreement designates Johnson County Emergency Management (JCEM) as the disaster agency for the city of Spring Hill.

- The Code of Ethics for Johnson County. Established December 1, 1988, requires the equal treatment of all citizens, free from any discrimination. The same code establishes procedures for receiving and dealing with complaints of discrimination by members of County government. Therefore all actions contemplated under this plan shall be carried out in accordance with a strict policy of nondiscrimination.

- Johnson County Resolution 064-95 as amended by Resolution 023-03. Establishes a disaster agency responsible for emergency management and coordination of response to disaster emergencies in the County, defines the responsibilities and powers of County officials, provides for the appointment of a County emergency
management director and outlines the responsibilities and functions of the Johnson County Emergency Management (JCEM) department.

- Johnson County Resolution 115-95. Implements the authority to render emergency mutual aid under the provisions of KSA 12-16,117.

- Memorandum of Understanding between the Radio Amateur Civil Emergency Services (RACES), the Amateur Radio Emergency Service (ARES) & JCEM. Outlines the scope of operations for amateur radio support to County government during emergencies.

- Public Health Emergency Preparedness and Response Plan. This plan is developed and maintained by Public Health’s Emergency Preparedness and Response Program and describes the procedures to prepare for and respond to public health emergencies.

**Regional**

- Regional Coordination Guide (RCG): The RCG is intended to ensure coordination among jurisdictions in the metro-area during emergency events whose impacts or potential impacts cross jurisdictional boundaries. The RCG is designed to support the local Emergency Operation Plans maintained by the individual jurisdictions in the region. It seeks to build on the emergency functions in these CEOPs by addressing the actions necessary for effective regional coordination.

- Metropolitan Medical Response System (MMRS) Operations Plan: The MMRS Operations Plan describes the procedures necessary to ensure an effective and coordinated medical response to an incident involving weapons of mass destruction (WMD) in the Kansas City metropolitan area. This plan assumes a WMD incident would be regional in scope, and describes the responsibilities and capabilities of agencies across the metropolitan area to respond to such an incident.

- Regional Mass Casualty Incident (MCI) Plan: Developed by the Mid-America Regional Council Emergency Rescue (MARCER) Committee, this plan describes the procedures necessary to ensure an effective and coordinated response to an incident involving mass casualties in the metropolitan area. It provides a structure for coordination and communication among multiple emergency medical agencies and other organizations providing pre-hospital emergency care. The plan seeks to maximize the existing resources of Emergency Medical Services (EMS) agencies and hospitals.

- Incident Management Plan: This plan describes the incident management system adopted by the Heart of America Metro Fire Chiefs Council to manage emergencies across the greater Kansas City metropolitan area. It provides a useful and flexible
management system that is particularly adaptable to incidents involving multi-jurisdictional and multi-agency response, especially those out in the field.

State

- Executive Order 05-03: This Executive Order designates the National Incident Management System (NIMS) as the standard for incident management in the State of Kansas.

- Kansas Statutes Annotated (KSA), 48-9a01: This Emergency Management Assistance Compact (EMAC) is a mutual aid agreement and partnership that allows States to assist one another during emergencies. EMAC establishes a firm legal foundation for States to send assistance to, and receive assistance from other States.

- KSA 48-904 through 48-958: as amended. This State statute establishes the duties, roles and responsibilities for emergency management within the State, and establishes basic requirements for counties to establish and maintain emergency management programs. It outlines the organization, policies and procedures governing the Kansas Division of Emergency Management (KDEM), establishes the powers and authorities of the Governor, State and local officials to deal with emergencies/disasters before, during and after their occurrence.

- KSA 65-5701 through 65-5730: This State statute is the State level implementation of SARA, Title III. It defines the HAZMAT roles and responsibilities of State agencies, makes counties HAZMAT emergency planning districts and establishes a Local Emergency Planning Committee (LEPC) in each County.

- KSA, 12-16, 117: This State statute empowers municipalities (counties and cities) to establish policies regarding the rendering of aid to other municipalities during times of declared emergencies/disasters. It streamlines the process of mutual aid over the “inter-local agreement” mechanism contained in KSA 12-2901.

- Kansas Administrative Regulation (KAR) 56-2-1 through 56-2-2: This regulation defines the requirements of local emergency management agencies. It establishes the minimum functions of such agencies, the minimum support counties must provide to such agencies and the minimum qualifications of County emergency management directors/coordinators.

- The Kansas Planning Standards (KPS) is intended to be an all-encompassing guide to review or redevelop Local Emergency Operations Plans (LEOPs). It includes the planning requirements from the National Response Team (NRT-1A), the Nuclear Regulatory Commission (NUREG 0654), and the most recent suggested considerations from the Federal Emergency Management Agency (FEMA’s CPG-101).
• Revised Statues of Missouri (RSMo), 70.837: This Missouri State statute allows public safety agencies in Missouri to provide aid to other public safety agencies in bordering States.

Federal

• National Response Framework: This framework presents the guiding principles that enable all response partners to prepare for and provide a unified national response to disasters and emergencies—from the smallest incident to the largest disaster. The Framework defines the key principles, roles, and structures that organize the way we respond as a Nation. It describes how communities, tribes, States, the Federal government, and private-sector and nongovernmental partners apply these principles for a coordinated, effective nation response. The Nation’s Response Framework is always in effect, and elements can be implemented at a level at any time.

• Homeland Security Presidential Directive – 5: Management of Domestic Incidents. This directive is intended to enhance the ability of the United States to manage domestic incidents by establishing a single, comprehensive National Incident Management System (NIMS).

• Homeland Security Presidential Directive – 8: National Preparedness: This directive establishes policies to strengthen the preparedness of the United States to prevent and respond to threatened or actual domestic terrorist attacks, major disasters, and other emergencies by requiring a national domestic all-hazards preparedness goal, establishing mechanisms for improved delivery of Federal preparedness assistance to State and local governments, and outlining actions to strengthen preparedness capabilities of Federal, State, and local entities.


• National Incident Management System (NIMS): A system mandated by HSPD-5 that provides a consistent nationwide approach for Federal, State, local and tribal governments; the private sector; and non-governmental organizations to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity. This consistency provides the foundation for utilization of NIMS for all incidents, ranging from daily occurrence to incidents requiring a coordinate Federal response.

• Homeland Security Act of 2002: Public Law 107-296, 116 Stat. 2135. This Act established the Department of Homeland Security with the mandate and legal authority to protect the American people from terrorist attacks, major disasters, and other emergencies.
Robert T. Stafford Disaster Relief and Emergency Assistance Act: of 1988, as amended, 42 U.S.C., Public Law 93-288 as amended by Public Law 100-707. This act provides the authority for the provisioning of disaster relief and assistance by the Federal government. It also establishes roles and responsibilities for State and local governments during federally declared emergencies and disasters.


Emergency Planning and Community Right-to-Know Act of 1986: (Public Law 99-499, October 17, 1986), Title III of the Superfund Amendments & Reauthorization Act (SARA). This Federal legislation outlines the requirements for emergency planning and notifications pertaining to emergencies involving hazardous materials (HAZMAT).

Comprehensive Planning Guide (CPG) 101: Provides general guidelines on developing Emergency Operations Plans (EOPs). It promotes a common understand of the fundamentals of planning and decision making to help emergency planners examine a hazard and produce integrated, coordinated, and synchronized plans.


The Emergency Management Accreditation Program, or EMAP, is a voluntary review process for state and local emergency management programs. Accreditation is a means of demonstrating, through self-assessment, documentation and peer review, that a program meets national standards for emergency management programs.
ESF-1 Transportation
JOHNSON COUNTY EMERGENCY OPERATIONS PLAN

Coordinating Agency: Johnson County Transit (movement of people)
Johnson County Facilities (movement of materials / resources)

Support Agencies: First Transit / First Student Bus Service
Johnson County Airport Commission
Johnson County Developmental Supports
Johnson County Human Resources
Johnson County Med-Act
Johnson County Mental Health
Johnson County Park and Recreation
Johnson County Public Works
Johnson County Sheriff’s Office
Jurisdictional Law Enforcement
Kansas Department of Transportation
Railroad Companies
KC Scout
Kansas City Area Transportation Authority (KCATA)

INTRODUCTION

Purpose
The purpose of the ESF-1 Transportation Annex is to establish how transportation activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with ESF-1 Transportation in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations. ESF-1 Transportation applies to all individuals and organizations involved in transportation activities required to support disaster response and recovery operations in Johnson County. Specifically, it addresses:

1. Movement of people, materials, and resources;
2. Assessment of transportation infrastructure, systems, and resources;
3. Coordination of transportation resources;
4. Traffic restrictions and transportation safety (in partnership with ESF-3 Public Works and Engineering, ESF-4 Firefighting, and ESF-13 Public Safety and Security); and
5. Mutual aid and private sector transportation resources.

**SITUATION & ASSUMPTIONS**

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-1 is based on the following:

**Situation**

1. The Johnson County Hazard Analysis identifies many hazards with potential to cause damage to transportation systems or create emergency situations requiring the movement of people and resources.

2. As part of the Kansas City metropolitan area, Johnson County has a robust highway transportation system providing ingress and egress from many directions. The metro region serves as a major Midwest transportation hub and has numerous Interstate Highways, including I-70, I-29, I-35, I-435, I-470 and I-635. In addition, there are many state and local highways traversing the metro providing numerous options for the emergency transportation of people, equipment, and supplies.

3. The Kansas City metropolitan area has by far more freeway lane-miles per capita than any other large metropolitan area in the United States, over 27% more than the second place Dallas/Fort Worth Metroplex.

4. The overall percentage of County residents who use public transit services is low. According to KCATA, as of March 2015, Johnson County does about 600,000 rides a year. KCATA provides about 55 million rides per year.

5. The Missouri and Kansas Departments of Transportation (MODOT and KDOT) maintain the *Kansas City Incident Management Manual* which identifies the pre-planned detours and specific procedures needed to facilitate efficient clearance of incident sites on major roadways.

6. In addition, the KC Scout System (a MODOT-KDOT partnership) provides the public and public safety officials with real time information regarding the highway system in the metro. This information is provided through posting of electronic sign messages, live video feeds, updates to local media and public safety officials, the Highway Advisory Radio, the KC Scout website, and email & text message notifications.
7. Johnson County Transit operates the county’s public transit service. Johnson County Transit provides transportation services to portions of Johnson County, downtown Kansas City, Missouri, and Kansas City, Kansas. Johnson County Transit operates weekdays with routes running during peak morning and afternoon times. Johnson County Transit has over 100 drivers who drive approximately 100 coaches and cutaway vans, with low floors and wheelchair capabilities. Johnson County Transit – Special Edition is a curb-to-curb service provided for disabled, elderly, and low income residents. Johnson County Transit also provides SWIFT (Sheltered Workshop Industrial Fixed Transportation) service that provides home to worksite commute trips for Johnson County Developmental Supports clients.

8. Johnson County Transit contracts with First Transit, a private transportation company, to provide transit services (operations, maintenance, scheduling, and dispatch, etc.). In addition, during an emergency First Transit may contact First Student within their company to obtain school bus services based on availability of the vehicles and drivers.

9. Other public transit providers that operate in the region include: the Kansas City Area Transportation Authority (KCATA) and Unified Government Transit (UGT), commonly referred to as “The Bus”.

10. Along with the capabilities through Johnson County Transit, there are also transportation capabilities through various other county agencies such as:
    a. Johnson County Public Works
    b. Johnson County Mental Health
    c. Johnson County Developmental Supports
    d. Johnson County Department of Health and Environment
    e. Johnson County Facilities
    f. Johnson County Wastewater

11. Johnson County Human Resources maintains a list of county employees that have varying levels of CDL license capabilities for driving different weights and types of vehicles.

12. Johnson County Transit has approximately 40 vans & buses capable of transporting people with disabilities. Johnson County Developmental Supports also has several similarly capable vans. Additional transportation for students would usually be arranged through a commercial transportation company such as First Transit, Inc.

13. Transportation for animal emergencies will be coordinated using local animal control officer capabilities until the need exceeds the capability. (See ESF-11 Agriculture, Animal Welfare, and Natural Resources for further details)

14. The Kansas Department of Transportation (KDOT) oversees the State Highway Program, other Modal Programs, the Transportation Revolving Fund, and the Local
Transportation Program. In Johnson County, KDOT works with local governments and MARC to maintain existing State Highways, identify expansion needs, and plan for long-term facility needs.

15. There are nearly a dozen major rail lines running through the metropolitan area, which is the nation’s largest rail hubs in terms of tonnage transported through the region. During a major event, these rail lines may be useful in moving resources and supplies into, and if necessary, out of the region. BNSF Railroad, Union Pacific Railroad, and Kansas City Southern Railroad are the major railroad carriers in Johnson County and/or the regional area.

16. Intermodal: BNSF Railway’s state-of-the-art facility is located at the Logistics Park Kansas City (LPKC) Intermodal Facility and has been designed to accommodate the growing demands of freight rail transportation.
   - Advanced Infrastructure
   - 443 acres
   - 500,000+ annual unit capacity*
   - 64,000 feet of track (eight 8,000-foot strip tracks)
   - 1,810 paved parking spaces
   - 4,300 container stacking spots
   - Five wide-span all-electric cranes

17. The U.S. State Department of Transportation (USDOT), Pipeline and Hazardous Materials Safety Administration (PHMSA) maintains safety authority over liquid pipelines and all interstate pipelines in the State. Hazardous materials transportation and pipeline accidents must be reported directly to the 24-hour National Response Center.

18. The Johnson County Airport Commission (JCAC) operates and manages two airports in Johnson County that may be utilized for air transportation of equipment, supplies, and other resources in emergencies/disasters. Both airports are designated by the Federal Aviation Administration (FAA) as general aviation airports. Both airports are served by their own airport traffic control towers (ATCT).
   a. The Johnson County Executive Airport is located on approximately 500 acres of land with a single runway (Runway 18-36) which is 4,098 feet long by 75 feet wide. The airport experiences approximately 50,000 annual operations.
   b. The New Century AirCenter is located on over 2,500 acres with a main runway (Runway 18-36) which is 7,339 feet long by 150 feet wide, and a crosswind runway (Runway 4-22) which is 5,130 feet long by 100 feet wide. The airport experiences approximately 42,000 annual operations. The New Century AirCenter is also home to the 158th Aviation Regiment of the Army Reserve. The Army Reserve occupies dedicated apron space and operates approximately 12 Chinook helicopters.
Assumptions

1. Transportation agencies will work within their existing city, county, and regional plans and partnership agreements to meet the transportation needs of disasters. Some of these activities may include:
   a. Evacuating persons from immediate threat to life;
   b. Transporting materials, personnel, and supplies for the support of emergency activities being conducted and as requested by the Johnson County EOC and its member agencies;
   c. Transporting relief supplies necessary for recovery from the emergency;
   d. Coordinating activities with assistance from support agencies, and prioritize the allocation of available resources.

2. A disaster may severely damage the transportation infrastructure and interrupt transportation services. Most localized transportation activities may be hampered by lack of surface transportation infrastructure.

3. The damage to the transportation infrastructure may influence the means and accessibility level for relief services and supplies.

4. Disaster responses, which require transportation routes, will be difficult to coordinate effectively during the immediate post-disaster period.

5. Clearing of access routes will permit a sustained flow of emergency relief, although localized distribution patterns may be disrupted for a significant period.

6. There may be a need to utilize private transportation resources in addition to existing county resources.

7. Kansas National Guard, under the authority and direction of the Governor, will assist ESF-1 Transportation operations to coordinate all transportation through the ESF-1 Team in the event of a statewide emergency.

8. Transportation operations management will be coordinated by ESF-1 Transportation in conjunction with the various field operations, which will include driver notification, traffic regulation, pick-up point identification, pre-positioning of equipment, and interface with law enforcement.

9. When utilizing numerous county transport resources, there will be a need to coordinate with all ESF teams to eliminate possible assignment of resources for more than one task at a time.
10. There may be a need to obtain clearance through secured areas for transport needs during a disaster.

11. Some people with functional and access needs will require specialty modes of transportation, such as ambulances or para-transit vehicles. Where possible, modes of transportation for persons with functional and access needs who also require transportation assistance will transport the person's durable medical equipment (DME) and/or service animal as well.

CONCEPT OF OPERATIONS

1. Johnson County Transit is the Coordinating Agency for ESF-1 in regard to transportation of people. Johnson County Facilities will lead ESF-1 as the Coordinating Agency in regard to transportation of resources such as equipment and other physical materials. The Coordinating Agencies will activate Support Agencies as appropriate, based on the needs of the disaster.

2. When the ESF-1 Transportation Team is activated in the Johnson County Emergency Operations Center (EOC), the ESF-1 Team will orchestrate the countywide coordination required to fulfill the mission of ESF-1. These activities will include:

   a. Establish and maintain operational awareness of transportation through direct communications links with transportation units in the field and/or their appropriate coordinating entities (other county agencies with transportation, private transport companies, liaisons, etc.);
   b. Conduct transportation disaster impact and needs assessments, prioritize ESF-1 operational objectives in alignment with the EOC Incident Support Plan, and coordinate ESF-1 county-wide response activities;
   c. Collect and analyze information relevant to ESF-1 and report in WebEOC and EOC documents including EOC Incident Support Plans and Situational Reports;
   d. Receive, manage, & track resource requests for ESF-1;
   e. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

3. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

4. Throughout the response and recovery periods, ESF-1 Transportation will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary; develop and update assessments of the transportation service situation and status in the impact area; and undertake contingency planning to meet anticipated demands or needs.
5. The Johnson County Airport Commission will coordinate actions necessary to make the county's airports capable of use for emergency relief, medical evacuation, and military support flights. Additionally, the Airport Commission will coordinate the use of available airport resources to support disaster operations.

6. ESF 1 will coordinate with local jurisdictions, supporting ESFs, state, federal and private agencies to assess and respond to transportation needs that are affected by incidents involving waterways and/or pipelines. On-scene Incident Commanders (IC) will be responsible for making response decisions related to a specific incident, especially when the timeliness of such decisions is a matter of immediate life safety.

7. Evacuations may be initiated by local officials in situations where evacuation is critical to the safety & health of the population.

   a. On-scene Incident Commanders (IC) are responsible for making evacuation decisions related to a specific incident, especially when the timeliness of such decisions is a matter of immediate life safety. In the case of a more widespread disaster, or when the decision to evacuate is not a matter of immediate life safety, such decisions will normally be made by or in coordination with senior local government officials such as the respective police chief, fire chief, emergency manager, city/county manager, mayor, and/or the Chairman of the Board of County Commissioners (BOCC).

   b. In general, evacuation criteria will take into account variables such as the specific hazard; immediacy, seriousness & expected duration of the threat; vulnerable populations at risk; and adequacy/availability of evacuation routes and resources.

   c. Chief executives of jurisdictions being evacuated should be advised as soon as possible, according to established protocols. The IC and/or cities will keep Johnson County Emergency Management and Communications – Emergency Management Division (JCEM) informed of evacuation situations with the potential to require countywide coordination or County EOC activation. Upon becoming notified, JCEM will provide necessary support and activate the County EOC as required. When activated ESF-1, ESF-4, ESF-9, ESF-10, and ESF-13 will coordinate countywide evacuation activities.

   d. The entity issuing an evacuation has the primary responsibility for registration, tracking, notifying and informing the public of the evacuation. JCEM and/or the County EOC (when activated) can assist in information dissemination when needed.

   e. When the disaster situation has stabilized and it is again safe to return to a previously evacuated area, the authorization to allow reentry will be given by the director of the county or city EOC, the IC, or as otherwise directed.
8. For smaller scale emergencies that do not require outside assistance, the on-scene IC handles resource coordination, route designation & traffic control. To the extent that the IC needs assistance in any of these areas, ESF-1 Transportation will provide support.

9. The ESF-1 Transportation Team in the county EOC will be responsible for coordinating transportation resources required to respond to disasters. There will be many county agencies involved in providing resources, individually dispatching and tracking, and providing communication back to the ESF-1 Transportation Team. Each agency will use its own transportation tools, equipment, supplies, and communication systems. They must provide immediate and frequent transportation activity updates to the ESF-1 Transportation Team via conference calls, radio updates, Web EOC, etc.

10. ESF-13 Public Safety and Security will coordinate with ESF-4 Firefighting, ESF-1 Transportation, and ESF-3 Public Works and Engineering (debris removal), and other ESFs as needed to designate primary and alternate transportation routes, and evaluate and ensure access requirements to meet response needs.

11. Through its coordination with emergency services, KC Scout can provide motorists with emergency transportation information by posting electronic sign messages along affected routes and providing transportation updates to local media, social media, the Highway Advisory Radio, and the KC Scout website.

12. When transportation incidents involve the state highway system the IC and/or EOC will coordinate their efforts with the Kansas Department of Transportation (KDOT) and the Kansas Highway Patrol (KHP).

13. Persons in county correctional centers would be transported by a combination of vehicle assets from the Sheriff’s Office, city police departments, and other public and private transportation resources.

14. The transportation of responders is primarily a function of those particular response agencies. If necessary, additional transportation resources can be obtained through mutual support agreements or other county/city departments or agencies.
# ROLES AND RESPONSIBILITIES

## ESF-1 Transportation Team

The mission of the ESF-1 Transportation Team is to ensure the provision of Transportation activities required to meet the needs generated by disaster affecting Johnson County.

| Coordinating Agency | Johnson County Transit  
|---------------------|------------------------  
|                     | Johnson County Facilities  

### Support Agencies

- First Transit / First Student Bus Service
- Johnson County Airport Commission
- Johnson County Developmental Supports
- Johnson County Human Resources
- Johnson County Med-Act
- Johnson County Mental Health
- Johnson County Park and Recreation
- Johnson County Public Works
- Johnson County Sheriff's Office
- Jurisdictional Law Enforcement
- Kansas Department of Transportation
- Railroad Companies
- Kansas City Area Transportation Authority (KCATA)

### Critical Transportation

**Mission Area:** Response  
**Description:** Provide transportation (including infrastructure access and accessible transportation services) for response priority objectives, including the evacuation of people and animals, and the delivery of vital response personnel, equipment, and services into the affected areas.

- Monitor and report the status of and damage to the transportation system and infrastructure.
- Identify temporary alternative transportation solutions to be implemented when primary systems or routes are unavailable or overwhelmed.
- Implement appropriate air traffic and airspace management measures.
- Coordinate regulatory waivers and exemptions.
- Provide longer-term coordination of the restoration and recovery of the affected transportation systems and infrastructure if required.
Preparedness

- Review the ESF-1 Annex annually and update as needed
- Continually evaluate the capabilities required to accomplish the ESF-1 mission, identify any gaps, and leverage resources to address them
- Identify and address areas for improvement
- Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level
- Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, & EOC job aids)
- Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-1 Team Members

Response

- Establish and maintain operational awareness of transportation through direct communications links with transportation units in the field and/or their appropriate coordinating entities (other county agencies with transportation, private transport companies, liaisons, etc.);
- Conduct transportation disaster impact and needs assessments, prioritize ESF-1 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-1 county-wide response activities;
- Collect and analyze information relevant to ESF-1 and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports;
- Receive, manage, & track resource requests for ESF-1;
- Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

Recovery

- Coordinate the ESF-1 support of recovery activities
- Coordinate the restoration of ESF-1 resources and/or capabilities as needed
- Ensure ESF-1 Team Members and/or their agencies provide appropriate records of costs incurred
- Conduct an ESF-1 after action review

Mitigation

- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

**ESF-1 Transportation Coordinating Agency Responsibilities**

<table>
<thead>
<tr>
<th>Johnson County Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>
### Response
- Provide Transportation support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-1 Transportation Annex
- Ensure each of the response responsibilities identified for the County ESF-1 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC
- Arrange for appropriate staffing of the County ESF-1 Team in the EOC throughout activations
- Coordinate the activities of ESF-1 Team Members in the County EOC

### Recovery
- Coordinate the ESF-1 support of recovery activities
- Coordinate the restoration of ESF-1 resources and/or capabilities as needed
- Ensure ESF-1 Team Members and/or their agencies provide appropriate records of costs incurred
- Conduct an ESF-1 after action review

### Mitigation
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

### Johnson County Transit

<table>
<thead>
<tr>
<th>Preparedness</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Ensure each of the preparedness responsibilities identified for the County ESF-1 Team (listed above) are accomplished</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
</tbody>
</table>

### Response
- Provide Transportation support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-1 Transportation Annex
- Ensure each of the response responsibilities identified for the County ESF-1 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC
- Arrange for appropriate staffing of the County ESF-1 Team in the EOC throughout activations
- Coordinate the activities of ESF-1 Team Members in the County EOC

### Recovery
- Coordinate the ESF-1 support of recovery activities
- Coordinate the restoration of ESF-1 resources and/or capabilities as needed
- Ensure ESF-1 Team Members and/or their agencies provide appropriate records of costs incurred
- Conduct an ESF-1 after action review

### Mitigation
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

### ESF Support Agency Responsibilities

<table>
<thead>
<tr>
<th>First Transit / First Student Bus Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preparedness</td>
</tr>
<tr>
<td>• Assist with the ESF-1 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
</tbody>
</table>
| Response | • Coordinate response activities with the ESF-1 Team in support of the ESF-1 mission  
  • Provide resources, individually dispatching and tracking, and providing communication back to the ESF-1 team  
  • Send agency representatives to the County EOC as part of the ESF-1 Team when activated |
| --- | --- |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
  • Participate in countywide recovery planning and activities  
  • Prepare the documentation required to become eligible for reimbursement  
  • Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Johnson County Airport Commission**

| Preparedness | • Assist with the ESF-1 Team preparedness activities (listed above)  
  • Maintain an inventory of agency resources  
  • Provide current emergency contact information to Johnson County Emergency Management |
| Response | • Coordinate response activities with the ESF-1 Team in support of the ESF-1 mission  
  • Coordinate actions necessary to make the county's airports capable of use for emergency relief, medical evacuation, and military support flights.  
  • Coordinate the use of available airport resources to support disaster operations.  
  • Send agency representatives to the County EOC as part of the ESF-1 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
  • Participate in countywide recovery planning and activities  
  • Prepare the documentation required to become eligible for reimbursement  
  • Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Johnson County Developmental Support**

| Preparedness | • Assist with the ESF-1 Team preparedness activities (listed above)  
  • Maintain an inventory of agency resources  
  • Provide current emergency contact information to Johnson County Emergency Management |
| Response | • Coordinate response activities with the ESF-1 in support of the ESF-1 mission  
  • Provide resources, individually dispatching and tracking, and providing communication back to the ESF-1 team  
  • Send agency representatives to the County EOC as part of the ESF-1 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
  • Participate in countywide recovery planning and activities  
  • Prepare the documentation required to become eligible for reimbursement  
  • Participate in after action reviews |
<table>
<thead>
<tr>
<th>Mitigation</th>
<th>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Johnson County Human Resources</strong></td>
<td></td>
</tr>
</tbody>
</table>
| Preparedness | • Assist with the ESF-1 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| Response | • Coordinate response activities with the ESF-1 Team in support of the ESF-1 mission  
  • Provide resources information to ESF-1 Team regarding county drivers with specialized driving certifications  
  • Send agency representatives to the County EOC as part of the ESF-1 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| **Johnson County Med-Act** | |
| Preparedness | • Assist with the ESF-1 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| Response | • Coordinate response activities with the ESF-1 Team in support of the ESF-1 mission  
  • Provide resources, individually dispatching and tracking, and providing communication back to the ESF-1 team  
  • Send agency representatives to the County EOC as part of the ESF-1 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| **Johnson County Mental Health** | |
| Preparedness | • Assist with the ESF-1 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| Response | • Coordinate response activities with the ESF-1 Team in support of the ESF-1 mission  
  • Provide resources, individually dispatching and tracking, and providing communication back to the ESF-1 team |
<table>
<thead>
<tr>
<th>ESF-1 Transportation - 2016</th>
<th>Page 14</th>
</tr>
</thead>
</table>
| **Recovery** | • Send agency representatives to the County EOC as part of the ESF-1 Team when activated  
• Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| **Johnson County Park and Recreation** | **Preparedness** | • Assist with the ESF-1 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | • Coordinate response activities with the ESF-1 Team in support of the ESF-1 mission  
• Provide resources, individually dispatching and tracking, and providing communication back to the ESF-1 team  
• Send agency representatives to the County EOC as part of the ESF-1 Team when activated |
| **Johnson County Public Works** | **Preparedness** | • Assist with the ESF-1 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | • Coordinate response activities with the ESF-1 Team in support of the ESF-1 mission  
• Provide resources, individually dispatching and tracking, and providing communication back to the ESF-1 team  
• Send agency representatives to the County EOC as part of the ESF-1 Team when activated |
| **Johnson County Sheriff Office** | **Preparedness** | • Assist with the ESF-1 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| **Johnson County Parks and Recreation** | **Preparedness** | • Assist with the ESF-1 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | • Coordinate response activities with the ESF-1 Team in support of the ESF-1 mission  
• Provide resources, individually dispatching and tracking, and providing communication back to the ESF-1 team  
• Send agency representatives to the County EOC as part of the ESF-1 Team when activated |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| **Response** | • Provide current emergency contact information to Johnson County Emergency Management  
• Coordinate response activities with the ESF-1 Team in support of the ESF-1 mission  
  • Coordinate with jurisdictional law enforcement and other ESF’s for route designation, access support, and evacuation support  
  • Send agency representatives to the County EOC as part of the ESF-1 Team when activated |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Jurisdictional Law Enforcement**

| **Preparedness** | • Assist with the ESF-1 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | • Coordinate response activities with the ESF-1 Team in support of the ESF-1 mission  
  • Coordinate with jurisdictional law enforcement and other ESF’s for route designation, access support, and evacuation support  
  • Send agency representatives to the County EOC as part of the ESF-1 Team when activated |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Kansas Department of Transportation**

| **Preparedness** | • Assist with the ESF-1 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | • Coordinate response activities with the ESF-1 Team in support of the ESF-1 mission  
  • Coordinate with jurisdictional law enforcement and other ESF’s for route designation, access support, and evacuation support  
  • Send agency representatives to the County EOC as part of the ESF-1 Team when activated |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
<table>
<thead>
<tr>
<th>Mitigation</th>
<th>Railroad Companies</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
<tr>
<td>Preparedness</td>
<td>• Assist with the ESF-1 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td></td>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td>Response</td>
<td>• Coordinate response activities with the ESF-1 Team in support of the ESF-1 mission</td>
</tr>
<tr>
<td></td>
<td>• Provide information about railroad damage impacts</td>
</tr>
<tr>
<td></td>
<td>• Provide assistance with transport of materials and equipment on railroad as needed</td>
</tr>
<tr>
<td></td>
<td>• Send agency representatives to the County EOC as part of the ESF-1 Team when activated</td>
</tr>
<tr>
<td>Recovery</td>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td></td>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td>Mitigation</td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>
POLICIES, AUTHORITIES, AND REFERENCES

Please refer to the Basic Plan for additional Policies, Authorities, and References.

State Statutes
- 48-945. Declaration of state of emergency; exemption of drivers of utility service vehicles from certain requirements;
- 66-105. Common carriers defined;
- 66-106. Rules and regulations; assessment of costs; conferral with other authorities; agreements; contributions and grants; joint investigations, hearings, orders; duties of attorney general;
- 66-1,108. Transportation by motor carriers; definitions;
- 66-1,111. Types of carriers which must comply with act and other applicable laws;
- 66-1,112. Authority of commission to regulate public motor carriers; rate-making procedures; exemption from state antitrust laws.

State Administrative Regulations
- 82-4-1. Definitions.
- 82-4-2. General duty of carrier.
- 82-4-3f. General motor carrier safety regulations.
- 82-4-3o. Imminent Hazards

Federal Regulations
- 42 U.S.C. 11001-11050 EPCRA
ESF-2 Communications

JOHNSON COUNTY EMERGENCY OPERATIONS PLAN

Coordinating Agency: Johnson County Emergency Management and Communications - Emergency Communications Center

Support Agencies: Amateur Radio Emergency Service (ARES)/ Radio Amateur Civil Emergency Services (RACES)/ Metropolitan Emergency Communications Council (MECC)
Johnson County Emergency Communication Services (ECS)
Johnson County Emergency Management and Communications - Emergency Management Division
Johnson County Department of Technology and Innovation
Johnson County Sheriff’s Office
Public Safety Answering Points (PSAPs) Dispatch
  Johnson County Emergency Communications Center
  Johnson County Sheriff’s Dispatch
  Leawood PD
  Lenexa PD
  Overland Park PD
  Prairie Village PD
  Shawnee PD

INTRODUCTION

Purpose
The purpose of the ESF-2 Communications Annex is to establish how communications support activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with ESF-2 Communications in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations.

ESF-2 Communications describes the systems and procedures to support communications during a disaster. It addresses:
• Ensuring for the provision and coordination of voice and data communications in support of response operations, and
• Facilitating the restoration of the communication infrastructure.

ESF-2 Communications applies to all individuals and organizations and the full range of communications and information system services that may be required to support disaster response and recovery operations in Johnson County. The ESF-15 Public Information Annex addresses the activities associated with communicating to the public.

SITUATION & ASSUMPTIONS

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-2 is based on the following:

Situation

1. Communications is a support function for all other emergency capabilities. Effective and efficient communications are necessary to allow response agencies and organizations to receive all of the information they need to appropriately respond to a disaster.

2. Effective and efficient communications during a disaster requires both interoperable and redundant systems and methods. The systems and methods used to assist emergency response personnel in achieving both redundant and interoperable emergency communications vary throughout the county, but consist primarily of wireless voice (P25 radio), voice and data wire line and wireless telecommunications, and Internet (voice/data).

3. Additional communications resources are available through governmental agencies, amateur radio groups, volunteer organizations and private sector entities with auxiliary communications capabilities.

4. The Government Emergency Telecommunications Service (GETS) supports national leadership; Federal, State, local, tribal and territorial governments; and other authorized national security and emergency preparedness (NS/EP) users. It is intended to be used in an emergency or crisis situation when the landline network is congested and the probability of completing a normal call is reduced. A number of responders and public safety officials currently possess GETS cards.

5. The communications systems of Johnson County include a number of complex communication devices, information technology systems, infrastructure networks, and technology capabilities. Public Safety Common and Tactical Channels are available and utilized for multiple discipline radio operations for Johnson County. Regional talk groups are available for mutual aid response requests for the KC Metro Region.
6. Because of the complexity of the communications systems there is a vast group of stakeholders to include county departments, regional partners, equipment vendors, jurisdictional entities, and response agencies.

7. Johnson County has six public safety answering points (PSAPs): Johnson County Sheriff’s Office, Lenexa, Leawood, Shawnee, Prairie Village, and Overland Park. These PSAPs all operate their own law enforcement dispatch centers for their respective service areas. Within the county, all 911 calls are initially received by the law enforcement dispatch center for their respective area, then immediately routed to the ECC when fire and/or EMS assistance is needed. The Johnson County Emergency Communications Center (ECC) and the Johnson County Sheriff’s Dispatch Center are housed in the Johnson County Communications Center (CCC) and operate 24 hours a day. The CCC has a designated back-up facility that can support both ECC and Sheriff’s Dispatch operations if needed.

   a. The Emergency Communications Center (ECC) is responsible for dispatching and tracking all fire and EMS units in the county. Each of the county’s fire departments has implemented automatic aid agreements with the other departments for both fire and critical medical calls. Incoming 911 and calls for service are entered into a CAD (computer assisted dispatch). The response area is determined and units are assigned based on the resource required and capabilities needed for the incident(s) via P25 Radio Communications, Paging, Mobile Data Terminals, and Locution.

   b. Wireless data technology installed on most of the units allows ECC staff to dispatch the closest ambulance and fire unit to calls.

   c. The Johnson County Emergency Communications Center is responsible for providing emergency notification to the public, including people with visual and hearing impairments, low literacy skills, and/or non-English speaking. The ECC also serves as the initial alert and warning point for a number of other response agencies, including Johnson County Emergency Management.

   d. The Sheriff’s Dispatch Center is responsible for dispatching and tracking all law enforcement events for the unincorporated areas of Johnson County, the cities of DeSoto, Edgerton, Fairway, Gardner, Lake Quivira, Merriam, Mission, Mission Woods, Olathe, Roeland Park, Spring Hill, Westwood, Westwood Hills, and Johnson County Park Police.

   e. The cities of Leawood, Lenexa, Overland Park, Prairie Village (covering Mission Hills), and Shawnee operate their own law enforcement dispatch centers for their respective service areas.

   f. If the primary 911 service should fail or be unavailable, incoming 911 and calls for service are routed to a back-up facility. The calls are then entered
into CAD if operational. IF CAD is not operational, the call information is taken manually. The response area is determined manually and resources assigned based on availability via portable and/or mobile radios. If CAD is not operational, Paging, Mobile Data Terminals and Locution are not operational.

g. PS DISP is an available radio talk group for PSAPs to relay call information via radio if phone communications are not available.

8. There are a number of information sharing resources that may be used to facilitate and manage disaster response, including the following:

   a. The Tactical Interoperable Communications Plan (TICP) is designed to document the interoperable communications systems and resources available in the region; identify who controls these resources; and document what operational procedures, protocols or rules of use exist for the activation and deactivation of these interoperable communications resources.

   b. Regional Area Multi Band Integrated System (RAMBIS) is a system developed to enhance and expand current interoperability methods by allowing interconnection of various shared channels throughout the region. RAMBIS will include the three major radio frequency bands used by public safety (UHF and 800 MHz) and provide first responders with an immediate resource for communicating with other agencies.

   c. A Regional Radio Communication system is in place and usable through a Regional Zone on the P25 system. Multi Area Regional Radio System (MARRS) is available for Regional Resource Response and Communication.

   d. The Mid-America Regional Council Emergency Rescue Committee (MARCER) radio system is utilized by emergency medical services in Johnson County and throughout the bi-state region, which includes over 24 hospitals and 40 EMS agencies.

   e. The EMSystem is a Web-based program providing real-time information on hospital emergency department status, hospital patient capacity, availability of staffed beds and available specialized treatment capabilities. The EMSystem links all acute care hospitals and many EMS agencies in Region A. It is the region’s primary method of communicating hospital status and capabilities and coordinating patient routing.

   f. The Hospital Emergency Administrative Radio (HEAR) system links all acute care hospitals and many area EMS agencies on a single channel radio system in Johnson County and throughout the region. The HEAR system serves as a backup to the EMSystem.
g. The Metropolitan Emergency Radio System (MERS) is used by the National Weather Service (NWS), Emergency Management Agencies and other emergency response agencies in Johnson County and throughout the metro region to exchange severe weather information and to help improve communications between agencies and jurisdictions.

h. NotifyJoCo is a mass notification system that can be used to keep Johnson County residents and businesses informed of emergencies and certain non-emergency events. By registering with NotifyJoCo and customizing the alert preferences, residents receive time-sensitive messages directly from the County, city, and participating public utilities. Customize your contact information to get messages at home, work, on your cell, by text or email, and more. - See more at: http://www.notifyjoco.org

i. The County utilizes a number of warning systems that include outdoor warning sirens, NotifyJOCO, radio/TV announcements, CAD paging, and the Emergency Alert System (EAS).

9. Amateur radio operators are a valuable resource with the ability to augment communications during emergency incidents in the region. In addition to their communications capabilities during incidents, many amateur radio operators serve as weather spotters during imminent severe weather events. Within Johnson County there are two primary groups, Johnson County Amateur Radio Emergency Service (ARES) and Emergency Communications Service, the Radio Amateur Civil Emergency Service (RACES). Both organizations perform the radio communications services, but they have different reporting structures regarding who provides them direction and who they support. Johnson County ECS is the non-profit organization that provides the RACES function in the county. In addition, both of these groups are part of the Metropolitan Emergency Communications Council (MECC), a group established to promote cooperation and coordination among amateur radio groups (e.g., ARES and RACES), volunteer organizations (e.g., Community Emergency Response Teams [CERT]) and private sector entities with auxiliary communications capabilities. The MECC members may be available to assist both government entities and not-for-profit organizations with a need to utilize auxiliary communications during emergencies. The MECC serves as a mutual aid resource for the county and region and may assist affected jurisdictions in identifying and utilizing available communications capabilities. There is a Memorandum of Understanding between Johnson County Emergency Management, ECS, and ARES for further reference filed in the EOC.

a. RACES- A FEMA program that provides an organization of amateur radio operators, who report to the Johnson County Emergency Management agency. Agencies served by RACES are typically governmental entities, counties, cities, and the National Weather Service.
i. Johnson County ECS (Emergency Communications Services) is the non-profit organization that fulfills RACES function within Johnson County Kansas. The ECS is activated at the discretion of the duty officer. The membership requires annual training, written testing every two years, and an active HAM radio license, among other things.

b. ARES- A volunteer based team who serves (at their own discretion) non-governmental and non-profit organizations such as ARC, The Salvation Army, faith-based community groups, etc. Through their formal structure, the Emergency Coordinator will be contacted for assistance.

Assumptions

1. A disaster may have negative impacts on the existing communications infrastructure requiring the use of alternative communications systems.

2. Response activities may require the utilization of enhanced and/or specialized communications solutions.

3. Expanded response activities may require the provision of supplemental communications capabilities.

4. Response organizations will work within their existing city, county, and regional plans and partnership agreements to meet the communications needs of disasters.

5. Critical infrastructure protective actions have been implemented to ensure communications systems remain operable.

CONCEPT OF OPERATIONS

1. When communications needs cannot be met through existing plans and partnerships, requests for assistance will be forwarded to and managed by the ECC (or the ESF-2 Team when activated). When ESF-2 is activated, the ECC will be the Coordinating Agency.

2. The mission of the County ESF-2 Communications Team is to ensure the provision of communications support required to meet the needs generated by disasters affecting Johnson County. When activated, the ESF-2 Team in the County EOC will orchestrate the countywide coordination required to fulfill the mission of ESF-2. These activities will include:

   a. Establish and maintain operational awareness of communications through direct communications links with operational units (DOCs, City EOCs,
PSAPs, liaisons, etc.) in the field and/or their appropriate coordinating entities;

b. Conduct communications disaster impact and needs assessments, prioritize ESF-2 operational objectives in alignment with the EOC Incident Support Plan, and coordinate ESF-2 county-wide response activities;

c. Collect and analyze information relevant to ESF-2 and report in WebEOC and EOC documents including EOC Incident Support Plans and Situational Reports;

d. Receive, manage, & track resource requests for ESF-2;

e. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

3. When the EOC is activated, the ECC will provide an ECC liaison to Operations Section in EOC to provide operational dispatch information.

4. The county uses WebEOC, a web-based secure information sharing system, to facilitate the exchange of real-time emergency management information between response organizations on the city, county, state, and regional level.

5. The ECC (or ESF-2 Communications when activated) will coordinate the development and implementation of a county-wide communications management plan (in coordination with PSAPs and/or regional plans) to support response operations as required.

6. Depending on the event and local EOC activation status, the county EOC will work with the ECS representative to identify and deploy amateur radio operators and equipment to support the event. When needed, an amateur radio liaison may operate from the EOC.

7. The ECC (or ESF-2 Communications when activated) will support the Emergency Operations Center as required to meet communications needs.

8. When response efforts require coordinating the provision of expanded communication resources and capabilities, the following county communications assets may be utilized:
   a. The ECC’s and Sheriff’s department Mobile Command Posts have the capability to be a direct-connect communication link between fire services, EMS, and law enforcement first responders throughout the metro area. They can be used as a unified command post for incident management for significant events that occur in Johnson County or in the Kansas City region.
   b. The Mobile Command Posts are operated and maintained by the Tactical Communications Team (TCT). This is a small group of dispatchers within the ECC and Sheriff Operations staff that are specially trained in all aspects of
incident management and scene operations. The teams and Mobile Command Posts are capable of providing unified command support during large scale events.

c. The ECC maintains a cache of standby radios available for deployment to support regional incidents. Swap radios allow all responders to use a common, compatible set of radios to communicate during an emergency incident.

9. EMC staff utilize Phone/Radio/ and Support Systems for communications. At the onset of system failure, notifications are made to technical/radio staff. Technical/Radio staff determine the problem and repair required as well as allotted time to be fully functional. Communications staff utilize back up operations as specified in procedure and make appropriate announcement/notification to user/response agencies of technical/radio failure. Technical/radio staff will advise Communications staff when operations are restored. Communications staff will make appropriate announcement/notification to user/response agencies of normal operations resuming.

10. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.
ROLES AND RESPONSIBILITIES

ESF-2 Communications Team

The mission of the ESF-2 Communications Team is to ensure the provision of Communications Support required to meet the needs generated by disaster affecting Johnson County.

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Emergency Communications Center</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support Agencies</td>
<td>Amateur Radio Emergency Service (ARES) / Radio Amateur Civil Emergency Services (RACES) / Metropolitan Emergency Communications Council (MECC) / Johnson County Emergency Communication Services (ECS) / Johnson County Emergency Management / Johnson County Department of Technology and Innovation / Johnson County Sheriff’s Office / Public Safety Answering Points (PSAPs) Dispatch</td>
</tr>
</tbody>
</table>

**Core Capabilities**

**Operational Communications**

**Mission Area: Response**

**Description:** Ensure the capacity for timely communications in support of security, situational awareness, and operations by any and all means available, among and between affected communities in the impact area and all response forces.

- Ensure the capacity to communicate with both the emergency response community and the affected populations and establish interoperable voice and data communications.
- Re-establish sufficient communications infrastructure within the affected areas to support ongoing life-sustaining activities; provide basic human needs, including the needs of individuals with disabilities and others with access and functional needs; and transition to recovery.

**Preparedness**

- Review the ESF-2 Annex annually and update as needed
- Continually evaluate the capabilities required to accomplish the ESF-2 mission, identify any gaps, and leverage resources to address them
- Manage the resolution of ESF-2 after-action issues
- Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level
- Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, & EOC job aids)
- Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-2 Team Members
### ESF-2 Communications Coordinating Agency Responsibilities

<table>
<thead>
<tr>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Establish and maintain operational awareness of communications through direct communications links with operational units (DOCs, City EOCs, PSAPs, liaisons, etc.) in the field and/or their appropriate coordinating entities;</td>
</tr>
<tr>
<td>• Conduct communications disaster impact and needs assessments, prioritize ESF-2 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-2 county-wide response activities;</td>
</tr>
<tr>
<td>• Collect and analyze information relevant to ESF-2 and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports;</td>
</tr>
<tr>
<td>• Receive, manage, &amp; track resource requests for ESF-2;</td>
</tr>
<tr>
<td>• Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinate the ESF-2 support of recovery activities</td>
</tr>
<tr>
<td>• Coordinate the restoration of ESF-2 resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Ensure ESF-2 Team Members and/or their agencies provide appropriate records of costs incurred</td>
</tr>
<tr>
<td>• Conduct an ESF-2 after action review</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

#### Johnson County Emergency Communications Center (ECC)

<table>
<thead>
<tr>
<th>Preparedness</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Maintain primary and redundant systems to ensure communications systems remain operable.</td>
</tr>
<tr>
<td>• Ensure each of the preparedness responsibilities identified for the County ESF-2 Team (listed above) are accomplished</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Provide dispatching services and communications support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the <em>ESF-2 Communications Annex</em></td>
</tr>
<tr>
<td>• Receive, manage, and track request for communications assistance until activation of the ESF-2 Team in the County EOC</td>
</tr>
<tr>
<td>• Provide technical communications support for the primary and back-up county EOC when activated</td>
</tr>
<tr>
<td>• Provide an ECC liaison to Operations Section in EOC when activated to provide operational dispatch information</td>
</tr>
<tr>
<td>• Ensure each of the response responsibilities identified for the County ESF-2 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC</td>
</tr>
<tr>
<td>• Arrange for appropriate staffing of the County ESF-2 Team in the EOC throughout activations</td>
</tr>
<tr>
<td>• Coordinate the activities of ESF-2 Team Members in the County EOC</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinate the ESF-2 support of recovery activities</td>
</tr>
<tr>
<td>• Coordinate the restoration of ESF-2 resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Ensure ESF-2 Team Members and/or their agencies provide appropriate records of costs incurred</td>
</tr>
</tbody>
</table>
Conduct an ESF-2 after action review

Annales

Table: ESF Support Agency Responsibilities

<table>
<thead>
<tr>
<th>ESF Support Agency Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amateur Radio Emergency Service (ARES) / Radio Amateur Civil Emergency Services (RACES) / Metropolitan Emergency Communications Council (MECC)</td>
</tr>
<tr>
<td>Preparedness</td>
</tr>
<tr>
<td>• Assist with the ESF-2 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td>Response</td>
</tr>
<tr>
<td>• Provide point-to-point radio communications to the county EOC, and other local government and/or nongovernmental organizations to support emergency/disaster operations, in accordance with ESF-2 (Communications), existing MOUs, and organization by-laws</td>
</tr>
<tr>
<td>• Coordinate response activities with the ESF-2 Team in support of the ESF-2 mission</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-2 Team when requested</td>
</tr>
<tr>
<td>Recovery</td>
</tr>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td>Mitigation</td>
</tr>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

| Johnson County Emergency Communication Services (ECS)                                                |
| Preparedness                                                                                         |
| • Assist with the ESF-2 Team preparedness activities (listed above)                                   |
| • Maintain an inventory of agency resources                                                          |
| • Provide current emergency contact information to Johnson County Emergency Management                |
| Response                                                                                             |
| • Provide net controllers and storm spotters, point-to-point radio communications, and other emergency/disaster services to the county, in accordance with ESF-2 Communications Annex, existing MOUs, and organization by-laws |
| • Act as the Radio Amateur Civil Emergency Service (RACES) organization for the county as detailed in the county RACES plan |
| • Coordinate response activities with the ESF-2 Team in support of the ESF-2 mission                  |
| • Send agency representatives to the County EOC as part of the ESF-2 Team when requested               |
| Recovery                                                                                             |
| • Coordinate the restoration of agency resources and/or capabilities as needed                         |
| • Participate in countywide recovery planning and activities                                          |
| • Prepare the documentation required to become eligible for reimbursement                           |
| • Participate in after action reviews                                                                 |
| Mitigation                                                                                           |
| • Identify and implement mitigation activities to prevent or lessen the impact of future incidents   |

Table: ESF Support Agency Responsibilities

| Johnson County Emergency Management                                                                   |

ESF-2 Communications – 2016
| Preparedness | Maintain communications readiness in the primary and backup county EOCs to include: wireless voice (radio), voice and data wire line and wireless telecommunications, and Internet (voice/data).  
| | Assist with the ESF-2 Team preparedness activities (listed above)  
| | Maintain an inventory of agency resources  
| Response | Coordinate response activities with the ESF-2 Team in support of the ESF-2 mission  
| | Assist the ECC (or ESF-2 when activated) in management of communications resource requests  
| | Ensure communications continuity in the County EOC during activations  
| Recovery | Coordinate the restoration of agency resources and/or capabilities as needed  
| | Participate in countywide recovery planning and activities  
| | Prepare the documentation required to become eligible for reimbursement  
| | Participate in after action reviews  
| Mitigation | Identify and implement mitigation activities to prevent or lessen the impact of future incidents  

### Johnson County Department of Technology and Innovation

| Preparedness | Maintain primary and redundant systems to ensure communications systems remain operable.  
| | Assist with the ESF-2 Team preparedness activities (listed above)  
| | Maintain an inventory of agency resources  
| | Provide current emergency contact information to Johnson County Emergency Management  
| Response | Supports the county departments and EOC during response operations for information management support  
| | Coordinate response activities with the ESF-2 Team in support of the ESF-2 mission  
| | Send agency representatives to the County EOC as part of the ESF-2 Team when requested  
| Recovery | Coordinate the restoration of agency resources and/or capabilities as needed  
| | Participate in countywide recovery planning and activities  
| | Prepare the documentation required to become eligible for reimbursement  
| | Participate in after action reviews  
| Mitigation | Identify and implement mitigation activities to prevent or lessen the impact of future incidents  

### Johnson County Sheriff's Office

| Preparedness | Assist with the ESF-2 Team preparedness activities (listed above)  
| | Maintain an inventory of agency resources  
| | Provide current emergency contact information to Johnson County Emergency Management  
| Response | Provide dispatching services and communications support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-2 Communications Annex  
| | Coordinate response activities with the ESF-2 Team in support of the ESF-2 mission  
| | Send agency representatives to the County EOC as part of the ESF-2 Team when requested  

Recovery
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

Mitigation
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

### Public Safety Answering Points (PSAPs) Dispatch

#### Preparedness
- Assist with the ESF-2 Team preparedness activities (listed above)
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management

#### Response
- Provide dispatching services and communications support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-2 Communications Annex
- Coordinate response activities with the ESF-2 Team in support of the ESF-2 mission
- Send agency representatives to the County EOC as part of the ESF-2 Team when requested

#### Recovery
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

#### Mitigation
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

### POLICIES, AUTHORITIES, AND REFERENCES

Please refer to the Basic Plan for additional Policies, Authorities, and References.

**National Emergency Communications Plan (NECP)**

**Tactical Interoperability Communication Plan (TICP)**

**ARES Communications Plan:** This plan provides the structure and concept of operations for ARES for the state.

**RACES (ECS) Communications Plan:** This plan provides the structure and concept of operations for ECS communications, policies and procedures.

**ARES/RACES MOU**

**ECC 8-100 Back up Facility Operations**

**CCC 9-119 Back up Facility Operations**
ESF-3 Public Works and Engineering

JOHNSON COUNTY EMERGENCY OPERATIONS PLAN

Coordinating Agency: Johnson County Public Works

Support Agencies:
- Johnson County Department of Health and Environment
- Johnson County Facilities
- Johnson County Park and Recreation
- Johnson County Wastewater
- Jurisdictional Public Works Departments

INTRODUCTION

Purpose
The purpose of the ESF-3 Public Works and Engineering Annex is to establish how Public Works and Engineering activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with ESF-3 Public Works and Engineering in Johnson County.

Specifically, this annex addresses:
- Infrastructure protection, assessment, and emergency restoration
- Provision and coordination of public works resources
- Engineering and public works services
- Debris management operations

ESF-3 Public Works and Engineering applies to all individuals and organizations and the full range of Public Works and Engineering services that may be required to support disaster response and recovery operations in Johnson County.

ESF-3 Public Works and Engineering will be working closely with ESF-1 Transportation, ESF-6 Mass Care, ESF-12 Energy and Utilities, and ESF-14 Assessment and Recovery.
In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-3 is based on the following:

**Situation**

1. Johnson County is at risk from numerous hazards with the potential to cause damage to roads, bridges, and other publicly owned facilities that will need to be cleared, repaired, reinforced, or rebuilt to ensure safety and allow for emergency response activities. Disaster response may also require the use of specialized equipment owned and operated by public works departments in Johnson County.

2. The Johnson County Public Works Department is responsible for coordinating public works activities and resources in the unincorporated areas of the county. In the incorporated areas, the cities are responsible for this coordination, with the county providing support when needed. The following activities are performed by public works to mitigate against, prepare for, respond to, and recover from a disaster:
   - Mitigation and Preparedness: Clearing culverts and storm drains, treating road surfaces (sand & salt), flood monitoring, and maintaining road closures;
   - Response: Road clearance for emergency responders/repair crews, assistance with road closures & detour routing;
   - Recovery: Damage assessment to the infrastructure (public buildings, roads, bridges, etc.), debris removal & disposal, repair, and coordinate record keeping of damage assessment;

3. The jurisdictional public works departments have specialized equipment to support emergency operations. Johnson County Public Works maintains both equipment and personnel resource lists that may be accessed from the Emergency Operations Center (EOC).

4. Protective actions for properties within an identified 100-year floodplain will be decided by the affected local jurisdiction. These actions may include:
   - Identification of critical infrastructure located within the floodplain
   - Decisions regarding the placement, size and fuel procurement strategies for water transfer pumps
   - Locations of specifications of sandbagging operations

On-scene operational locations (such as sandbagging) will be decided on an incident by incident basis.
5. Johnson County maintains a Debris Management Plan which describes the activities and coordination required to remove, store, and dispose of debris deposited along or immediately adjacent to public rights-of-way in unincorporated areas of Johnson County.

6. Public Works personnel are trained only to the Awareness Level as prescribed by 29 CFR 1910.120. They can assist HAZMAT Response teams in a support capacity, but not to exceed the extent of their training.

Assumptions

- The timely and coordinated deployment of public works and engineering resources will have a direct impact on the community’s ability to respond to and recover from a disaster.
- Many disasters may require assistance from, and coordination of, public works departments throughout Johnson County.
- Disasters may damage, delay, and/or overwhelm public works resources and systems usually readily available to respond.
- While local public works resources meet the needs of most emergencies, some disasters will require the coordination of county-wide public works resources, implementation of mutual aid, utilization of private resources, and/or assistance from the state and/or federal government.
- The amount of debris resulting from a disaster could exceed an individual city’s or the County’s removal, processing, recycling, and disposal capabilities.
- The cities and/or the county may contract with private contractors to play a significant role in the debris clearance, removal, recycling, and disposal process.
- Depending on the situation, the state may authorize the use of state resources to assist in the removal and disposal of debris.
- Prioritization of public works and engineering support and resources will be assigned based on the specific requirements of each incident.

CONCEPT OF OPERATIONS

1. Jurisdictional Public Works departments will coordinate public works activities within their jurisdiction according to their own departmental policies and guidelines. Specific types of activities include but are not limited to:
a. Public works infrastructure protection/maintenance such as:
   i. treating road surfaces (sand & salt)
   ii. snow and ice removal
   iii. storm water management (clearing culvers & storm drains, sandbagging, building dikes, digging drainage ditches, etc.);

b. Assistance with road closures and detour routing;

c. Provision and coordination of public works resources to support emergency response;

d. Inspections of the public works infrastructure (roads, bridges, etc.) to expedite response and ensure safety;

e. Emergency restoration of damaged public works infrastructure;

f. Stabilizing or destroying unsafe structures; and

g. Debris clearance and management.

2. Jurisdictional Public Works departments will provide personnel, equipment, and technical expertise to support disaster response when needed and as available.

3. In situations where the public works needs exceed a city’s capabilities, the public works department will contact the Johnson County Public Works Department or the ESF-3 Public Works and Engineering Team in the EOC (when activated) to request assistance.

4. Johnson County Public Works (or the ESF-3 Public Works and Engineering Team when activated) will manage requests for public works assistance and coordinate countywide public works activities as needed.

5. Johnson County Public Works (or the ESF-3 Public Works and Engineering Team when activated), in coordination with Johnson County Department of Health and Environment, will work with local agencies and private sector representatives to conduct structural and environmental assessment activities as needed.

6. Johnson County Public Works will also keep Johnson County Emergency Management and Communications – Emergency Management Division (JCEM) informed of situations where there is a potential need for the County EOC to be activated. Upon notification, JCEM will activate the EOC as needed.

7. The mission of ESF-3 Public Works and Engineering is to ensure the provision and coordination of Public Works and Engineering activities required to meet the needs generated by disaster affecting Johnson County. When the ESF-3 Team is activated in the Johnson County Emergency Operations Center (EOC), the ESF-3 Team will orchestrate the countywide coordination required to fulfill the mission of ESF-3. These activities will include:

   a. Establish and maintain operational awareness of public works and engineering through direct communications links with operational units in the field and/or their appropriate coordinating entities, to include jurisdictional public works departments;
b. Conduct public works and engineering disaster impact and needs assessments, prioritize ESF-3 operational objectives in alignment with the EOC Incident Support Plan, and coordinate ESF-3 county-wide response activities;

c. Collect and analyze information relevant to ESF-3 and report in WebEOC and EOC documents including EOC Incident Support Plans and Situational Reports;

d. Receive, manage, & track resource requests for ESF-3;

e. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

8. Public Works Departments will assess damage to the public works infrastructure within their jurisdictions and provide information to Johnson County as needed. Johnson County Public Works (or ESF-3 Public Works and Engineering when activated) will collect county-wide public works damage assessment information, consolidate and report the information to Johnson County Emergency Management (or the ESF-14 Assessment and Recovery Team in the County EOC when activated).

9. Damage assessment information and debris removal needs will be provided from many sources such as city/jurisdictional public works departments, other ESF teams, first responders and the ECC via citizen calls. The ESF-3 Public Works and Engineering Team will analyze this information to determine prioritization and action plans toward the ESF-3 mission.

10. Johnson County Public Works Department is responsible for coordinating debris removal and disposal in the unincorporated areas of the county. These activities will be performed in accordance with Johnson County’s Debris Management Plan. As described in the Debris Management Plan, many of the county departments such as Johnson County Deparment of Health and Environment, Johnson County Facilities, and Johnson County Park and Recreation will assist as needed through the provision of equipment, personnel, technical expertise, and in some cases, land for temporary debris storage. For the incorporated areas, the cities are responsible for this coordination, with the county providing secondary support if needed and available. In disaster situations where limited local resources may require centralized coordination and prioritization, the Johnson County Public Works Department and/or the ESF-3 Public Works and Engineering Team when activated will assume this responsibility.

11. ESF-13 Public Safety and Security will coordinate with ESF-4 Firefighting, ESF-1 Transportation, and ESF-3 Public Works and Engineering (debris removal), and other ESFs as needed to designate primary and alternate transportation routes, and evaluate and ensure access requirements to meet response needs.

12. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.
### ROLES AND RESPONSIBILITIES

#### ESF-3 Public Works and Engineering Team

The mission of the ESF-3 Public Works and Engineering Team is to ensure the provision of Public Works and Engineering support required to meet the needs generated by disaster affecting Johnson County.

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Public Works</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support Agencies</td>
<td>Johnson County Department of Health and Environment</td>
</tr>
<tr>
<td></td>
<td>Johnson County Facilities</td>
</tr>
<tr>
<td></td>
<td>Johnson County Park and Recreation</td>
</tr>
<tr>
<td></td>
<td>Johnson County Wastewater</td>
</tr>
<tr>
<td></td>
<td>Jurisdictional Public Works Departments</td>
</tr>
</tbody>
</table>

**Infrastructure Systems**  
**Mission Area: Response**

**Description:** Stabilize critical infrastructure functions, minimize health and safety threats, and efficiently restore and revitalize systems and services to support a viable, resilient community

- Prepares for potential public works and engineering requirements. Activities include providing public information, contributing to situational awareness, establishing response teams, leveraging technological tools, training and exercising with partners, establishing private sector contracts and agreements, and coordinating with volunteer organizations and other nongovernmental partners.
- Conducts pre-incident and post-incident assessments of public works and infrastructure.
- Provides emergency repair of damaged public infrastructure and critical facilities.
- Supports restoration of critical navigation, flood control, and other water infrastructure systems, including drinking water and wastewater utilities.
- Provides assessment and emergency response support for water, wastewater treatment facilities, levees, dams, buildings, bridges and other infrastructure.
- Constructs temporary critical public facilities to temporarily replace destroyed or damaged following a disaster (e.g., schools, local government offices, fire stations, police stations, and medical facilities) in coordination with ESF #6.
- Provides assistance in the monitoring and stabilization of damaged structures and the demolition of structures designated as immediate hazards to public health and safety.
• Provides structural specialist expertise to support inspection of mass care facilities and urban search and rescue operations in coordination with ESF #9.

• Manages, monitors, and/or provides technical advice in the clearance, removal, and disposal of debris from public property and the reestablishment of ground and water routes into impacted areas. For the purposes of ESF #3, the term “debris” includes general construction debris that may contain inherent building material contaminants, such as asbestos or paint. Debris may also include livestock or poultry carcasses and/or plant materials.

• Provides technical assistance to include engineering expertise, construction management, contracting, real estate services, and inspection of private/commercial structures.

• Provides engineering and construction expertise, responders, supplies, and equipment to address flooding to include providing advance measures in anticipation of imminent severe flooding.

Critical Transportation
Mission Area: Response
Description: Provide transportation (including infrastructure access and accessible transportation services) for response priority objectives, including the evacuation of people and animals, and the delivery of vital response personnel, equipment, and services into the affected areas

• Provides coordination, response, and technical assistance to effect the rapid stabilization and reestablishment of critical waterways, channels, and ports to include vessel removal, significant marine debris removal, emergency dredging, and hydrographic surveys.

• Clears debris from roads to facilitate response operations.

• For incidents involving a blast or explosion associated with a chemical, biological, radiological, nuclear, or explosive (CBRNE) threat agent resulting in a contaminated debris field, leads Federal actions to clear critical transportation routes of CBRNE-contaminated debris, during the emergency phase, in consultation with ESF #10. ESF #10 assumes leadership for management of CBRNE-contaminated debris after the emergency phase is over.

Environmental Response/Health and Safety
Mission Area: Response
Description: Ensure the availability of guidance and resources to address all hazards including hazardous materials, acts of terrorism, and natural disasters in support of the responder operations and the affected communities.

• Collects, segregates, and transports to an appropriate staging or disposal site(s) hazardous materials that are incidental to building demolition debris, such as household hazardous waste and oil and gas.
from small motorized equipment; removes and disposes of Freon from appliances; and removes, recycles, and disposes of electronic goods.

- Assists in incidents involving a blast or explosion associated with a CBRN threat agent resulting in a contaminated debris field. ESF #3 works in consultation with ESF #10.

### Public and Private Services and Resources
**Mission Area: Response**
**Description:** Provide essential public and private services and resources to the affected population and surrounding communities, to include emergency power to critical facilities, fuel support for emergency responders, and access to community staples (e.g., grocery stores, pharmacies, and banks) and fire and other first response services.

- Assists in emergency contracting support for infrastructure related to life-saving and life-sustaining services to include providing potable water, emergency power, and other emergency commodities and services.

### Fatality Management
**Mission Area: Response**
**Description:** Provide fatality management services, including body recovery and victim identification, working with state and local authorities to provide temporary mortuary solutions, sharing information with mass care services for the purpose of reunifying family members and caregivers with missing persons/remains, and providing counseling to the bereaved.

- Manages debris to facilitate fatality recovery efforts to include establishing a system for sorting debris and recovering human remains.
- Provides construction and engineering support for temporary morgues.

### Mass Care Services
**Mission Area: Response**
**Description:** Provide life-sustaining services to the affected population with a focus on hydration, feeding, and sheltering to those who have the most need, as well as support for reunifying families.

- Provides construction, engineering, and project management expertise and support for temporary housing and sheltering, ensuring accessibility for those with disabilities and others with access and functional needs to include management of temporary roofing support following hurricane disasters.
<table>
<thead>
<tr>
<th>Mission Area: Response</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Search and Rescue</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Description:</strong> Deliver traditional and atypical search and rescue capabilities, including personnel, services, animals, and assets to survivors in need, with the goal of saving the greatest number of endangered lives in the shortest time possible.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>As required, provides debris removal equipment and expertise to support search and rescue operations</td>
</tr>
<tr>
<td><strong>Preparedness</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Review the ESF-3 Annex annually and update as needed</td>
</tr>
<tr>
<td></td>
<td>Continually evaluate the capabilities required to accomplish the ESF-3 mission, identify any gaps, and leverage resources to address them</td>
</tr>
<tr>
<td></td>
<td>Manage the resolution of ESF-3 after-action issues</td>
</tr>
<tr>
<td></td>
<td>Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level</td>
</tr>
<tr>
<td></td>
<td>Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, &amp; EOC job aids)</td>
</tr>
<tr>
<td></td>
<td>Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-3 Team Members</td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Establish and maintain operational awareness of public works and engineering through direct communications links with operational units in the field and/or their appropriate coordinating entities, to include jurisdictional public works departments;</td>
</tr>
<tr>
<td></td>
<td>Conduct public works and engineering disaster impact and needs assessments, prioritize ESF-3 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-3 county-wide response activities;</td>
</tr>
<tr>
<td></td>
<td>Collect and analyze information relevant to ESF-3 and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports;</td>
</tr>
<tr>
<td></td>
<td>Receive, manage, &amp; track resource requests for ESF-3;</td>
</tr>
<tr>
<td></td>
<td>Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Coordinate the ESF-3 support of recovery activities</td>
</tr>
<tr>
<td></td>
<td>Coordinate the restoration of ESF-3 resources and/or capabilities as needed</td>
</tr>
<tr>
<td></td>
<td>Ensure ESF-3 Team Members and/or their agencies provide appropriate records of costs incurred</td>
</tr>
<tr>
<td></td>
<td>Conduct an ESF-3 after action review</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>
## ESF-3 Public Works and Engineering

### Coordinating Agency Responsibilities

<table>
<thead>
<tr>
<th>Johnson County Public Works</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>• Ensure each of the preparedness responsibilities identified for the County ESF-3 Team (listed above) are accomplished</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>• Provide Public Works and Engineering support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the <em>ESF-3 Public Works and Engineering Annex</em></td>
</tr>
<tr>
<td>• Ensure each of the response responsibilities identified for the County ESF-3 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC</td>
</tr>
<tr>
<td>• Arrange for appropriate staffing of the County ESF-3 Team in the EOC throughout activations</td>
</tr>
<tr>
<td>• Coordinate the activities of ESF-3 Team Members in the County EOC</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>• Coordinate the ESF-3 support of recovery activities</td>
</tr>
<tr>
<td>• Coordinate the restoration of ESF-3 resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Ensure ESF-3 Team Members and/or their agencies provide appropriate records of costs incurred</td>
</tr>
<tr>
<td>• Conduct an ESF-3 after action review</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

### ESF Support Agency Responsibilities

<table>
<thead>
<tr>
<th>Johnson County Department of Health and Environment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>• Assist with the ESF-3 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>• Coordinate response activities with the ESF-3 Team in support of the ESF-3 mission</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-3 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Johnson County Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>• Assist with the ESF-3 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
</tbody>
</table>
| Response | • Provide current emergency contact information to Johnson County Emergency Management  
• Coordinate response activities with the ESF-3 Team in support of the ESF-3 mission  
• Send agency representatives to the County EOC as part of the ESF-3 Team when activated |
|---|---|
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Johnson County Parks and Recreation**

| Preparedness | • Assist with the ESF-3 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
|---|---|
| Response | • Coordinate response activities with the ESF-3 Team in support of the ESF-3 mission  
• Send agency representatives to the County EOC as part of the ESF-3 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Johnson County Wastewater**

| Preparedness | • Assist with the ESF-3 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
|---|---|
| Response | • Coordinate response activities with the ESF-3 Team in support of the ESF-3 mission  
• Send agency representatives to the County EOC as part of the ESF-3 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Jurisdictional Public Works**

| Preparedness | • Assist with the ESF-3 Team preparedness activities (listed above) |
Maintain an inventory of agency resources
Provide current emergency contact information to Johnson County Emergency Management

• Coordinate response activities with the ESF-3 Team in support of the ESF-3 mission
  • Coordinate public works activities within their jurisdiction according to their own departmental policies and guidelines.
  • Provide personnel, equipment, and technical expertise to support emergency/disaster response
  • Send agency representatives to the County EOC as part of the ESF-3 Team when activated

Coordinate the restoration of agency resources and/or capabilities as needed
Participate in countywide recovery planning and activities
Prepare the documentation required to become eligible for reimbursement
Participate in after action reviews

• Identify and implement mitigation activities to prevent or lessen the impact of future incidents

POLICIES, AUTHORITIES, AND REFERENCES

Please refer to the Basic Plan for additional Policies, Authorities, and References.

Johnson County
• Johnson County Debris Management Plan

Department of Health and Environment
• K.S.A. 65-101
• K.S.A. 65-3401(b)
• K.S.A. 65-3406 K.S.A. 65-3407c K.S.A. 65-171(m)

Water Management
• K.S.A. 82a-303c

Occupational Safety
• 29 C.F.R. 1910-1926

Mutual Aid
• K.S.A 12-16,117

Transportation
• K.S.A. 68-406
• K.S.A. 68-406a
• K.S.A. 68-416a
ESF-5 Emergency Management

JOHNSON COUNTY EMERGENCY OPERATIONS PLAN

Coordinating Agency:  Johnson County Emergency Management & Communications - Emergency Management Division (JCEM)

Support Agencies:  
Johnson County Facilities  
Johnson County Department of Technology and Innovation  
Johnson County Legal

INTRODUCTION

Purpose
The purpose of ESF-5 Emergency Management is to establish how emergency management activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with Emergency Management in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations. ESF-5 Emergency Management applies to all individuals and organizations that may be involved in Emergency Management required to support disaster response and recovery operations in Johnson County.

The purpose of this Emergency Support Function (ESF) is to coordinate the actions required to manage disaster response and recovery functions. These activities include:

- Emergency decision making and the local declaration process
- Requesting State and Federal assistance
- Maintaining, activating and supporting the County Emergency Operations Center (EOC)
- Overall coordination of mutual aid, regional, state, and federal support
- Information collection and analysis
- Decision-making and information dissemination
- Coordination of the Planning and Logistics Sections in the County EOC
SITUATION & ASSUMPTIONS

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-5 is based on the following:

**Situation**

1. Many hazards in Johnson County have the potential for causing disasters requiring support from the County and/or centralized coordination.

2. KSA 48-929 requires each county within Kansas to establish and maintain a disaster agency responsible for emergency management.

3. Johnson County Resolution 064-95 as amended by Resolution 023-03 and 054-11 establishes Johnson County Emergency Management and Communications – Emergency Management Division (JCEM) as the disaster agency responsible for emergency management in Johnson County. JCEM coordinates a variety of countywide mitigation, preparedness, response, and recovery initiatives.

4. Requests for assistance from State and/or Federal government are coordinated through JCEM. JCEM coordinates all requests for assistance, either initiated by the county or by local jurisdictions through the County, made to other jurisdictions, the state and/or federal government as well as requests from other jurisdictions, the state and/or federal government for assistance from Johnson County during disasters.

5. As described in the Basic Plan, each of the cities in Johnson County are responsible for identifying at least one City Emergency Management Liaison to serve as a primary point of contact to coordinate emergency management activities between the cities and the County before, during, and after disasters.

6. The Johnson County Emergency Operations Center (EOC) serves as the central location for countywide interagency coordination and decision making during disasters. The primary role of the EOC is to bring together relevant disaster information in one central location, organize and present that information in a useful way to the organization’s decision-makers, and facilitate the coordination of resources required to meet the needs generated by disaster. Additional operational details can be found in the Johnson County Emergency Management EOC Manual.

7. JCEM is responsible for maintaining the primary and alternate EOC for Johnson County. Both facilities are equipped to communicate with operational units in the field as well as other local, state, and federal operations centers. The systems and methods for both redundant and interoperable emergency communications consist primarily of wireless voice (radio), voice and data wire line and wireless telecommunications, Internet (voice/data), and Web EOC.
8. Johnson County's outdoor warning system consists of 190 sirens placed strategically throughout the county as an early warning device to alert citizens to take shelter and seek additional information. While the outdoor warning system can be an effective method of notifying those outdoors, it is only one component of a comprehensive emergency warning system including the use of NOAA weather radios, the Emergency Alert System, and emergency notifications from local media. The outdoor warning system is set up to alert the public of a tornado warning. There are three basic criteria to activate the sirens for tornadoes:

- The National Weather Service issues a Tornado Warning for Johnson County,
- A county trained and certified weather spotter reports a tornado; or
- A tornado is reported by a local public safety official.

While JCEM is responsible for coordinating the tests of the sirens and activating them when needed, the separate jurisdictions within the county own and maintain the sirens within their respective jurisdiction.

Assumptions

1. There will be an immediate and continuous demand for information on which decisions may be made involving the conduct of response and recovery actions.

2. Early in an incident little information will be available and initial information received may be vague or inaccurate.

3. The receipt, analysis, and dissemination of timely and accurate disaster information is necessary to provide local, state, and federal governments with a basis for determining priorities, needs, and the availability of resources.

4. The collection and organization of the incident status, situation information and the evaluation, analysis and display of that information for use by the Emergency Operation Center (EOC) will be critical for decision making in the disaster response and recovery process.

CONCEPT OF OPERATIONS

Mitigation

1. Multiple organizations and agencies in Johnson County are involved in initiatives to prevent and/or lessen the impacts of disasters. JCEM facilitates countywide coordination of these activities including the development and maintenance of the County’s multi-jurisdictional multi-hazard mitigation plan.
2. Johnson County and the participating jurisdictions/organizations maintain a multi-
hazard mitigation plan to reduce future losses to the County and its communities
resulting from natural and man-made hazards. The plan is prepared pursuant to the
requirements of the Disaster Mitigation Act of 2000 and to achieve eligibility for
Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance, Pre-
Disaster Mitigation, and Hazard Mitigation Grant Programs. The goals and
objectives of the Region L Multijurisdictional Hazard Mitigation Plan are as follows:

**Goal 1:** Reduce risk to the people and property of Johnson County from the
impacts of natural and man-made hazards;

**Goal 2:** Protect critical facilities and other community assets from the
impacts of hazards;

**Goal 3:** Improve education and awareness about hazards and risk;

**Goal 4:** Strengthen communication between agencies and the public.

3. Pursuant with KAR 56-2-2 and Johnson County Resolution 064-95 as amended by
Resolution 023-03, JCEM develops and maintains an active public education
program which educates the public on local hazards and risk, encourages specific
preparedness actions, and informs the community of what the government and its
partners do before, during, and after disasters to meet the needs of the community.

4. JCEM will coordinate the local administration of pre and post disaster mitigation
programs for the County.

**Preparedness**

1. All organizations and agencies with responsibilities in disaster response and
recovery are responsible for the preparedness measures (coordination, planning,
training, exercising, equipping, etc.) associated with maintaining their capabilities.

2. JCEM is responsible for a wide variety of preparedness activities including:
   a. Establishing a system to ensure cooperation and coordination among all
      County departments and other jurisdictions within Johnson County in all
      matters pertaining to Emergency Management;
   b. Coordinating the development of a local emergency planning program,
      including:
      i. The development and maintenance of a local hazard analysis;
      ii. Coordinating the development and maintenance of the all-hazard
           Johnson County Emergency Operations Plan;
      iii. Supporting relevant city, county, regional, state, and federal disaster
           planning efforts;
   c. Participating in and supporting the Mid America Local Emergency Planning
      Committee (LEPC);
d. Developing and coordinating a countywide training and exercise program;

e. Maintaining the capability to activate the outdoor warning system;

f. Maintaining the capability to activate and support the County’s primary and alternate EOC;

g. Coordinate state and federal emergency management programs and activities in consultation with relevant stakeholder agencies.

3. All County ESF Teams are responsible for developing and maintaining the capabilities required in accomplishing their ESF mission. This includes continually evaluating needs and capabilities, identifying any gaps, and developing and implementing strategies to address them. This includes, but is not limited to, the following responsibilities:

   a. Review the ESF Annex annually and update as needed;

   b. Continually evaluate the capabilities required to accomplish the ESF mission, identify any gaps, and develop and implement strategies to address them;

   c. Manage the resolution of ESF after-action issues;

   d. Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level;

   e. Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, & EOC job aids);

   f. Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF Team Members.

4. Cities in Johnson County are responsible for the preparedness measures (coordination, planning, training, exercising, equipping, etc.) associated with maintaining their capabilities. As described in the Basic Plan, city preparedness efforts include identifying a City Emergency Management Liaison to serve as the primary point of contact between the City and Johnson County Emergency Management. The partnership between City Emergency Management Liaisons and JCEM helps ensure coordination and collaboration before, during, and after disasters.

Response

1. Johnson County utilizes WebEOC, a web-based software system, to facilitate the exchange of real-time emergency management information between response organizations on the city, county, regional, and state level.

2. JCEM should be notified and kept informed of situations that require (or have the potential for requiring) assistance from the County and/or activation of the County Emergency Operations Center (EOC).

3. As described in ESF-7 Resource Management Annex, requests for assistance in Johnson County will be forwarded to JCEM or the County EOC when activated. Upon
receiving a request for assistance, JCEM and/or the County EOC will coordinate efforts needed to provide required assistance.

4. JCEM maintains a state of readiness at all times. This state of readiness includes the ability to:
   a. Monitor developing situations;
   b. Coordinate and share information with key stakeholders;
   c. Coordinate requests for assistance;
   d. Facilitate the process of declaring a state of local disaster emergency;
   e. Coordinate emergency public information and warning;
   f. Activate the outdoor warning sirens;
   g. Activate and support the County EOC;
   h. Facilitate access to state and federal resources to support local response and recovery operations.

5. JCEM will activate and support the County EOC when needed and serves as the Coordinating Agency for ESF-5 Emergency Management.

6. The mission of ESF-5 Emergency Management is to support and coordinate the activities required to meet the needs generated by disasters affecting Johnson County. When the ESF-5 Team activates in the Johnson County Emergency Operations Center (EOC), the ESF-5 Team will orchestrate the countywide coordination required to fulfill the mission of ESF-5.

7. The ESF-5 Team is divided into two sections in the County EOC. There is an ESF-5 Planning Team and an ESF-5 Logistics Team in the EOC.

8. The ESF-5 Planning Team is responsible for coordinating the Planning Section in the EOC. The Planning Section collects, evaluates, processes, and disseminates information for use in the EOC. Specific responsibilities of the ESF-5 Planning Team include:
   a. Collect, evaluate, process, display, and disseminate incident status information to help ensure a common operating picture is maintained throughout the EOC and shared with appropriate external entities;
   b. Track the progress and evaluate the effectiveness of current strategies;
   c. Coordinate with ESF-14 to ensure disaster assessment information is collected and organized in a timely manner;
   d. Coordinate the development and maintenance of the EOC Incident Support Plan;
   e. Arrange for and conduct EOC planning meetings and briefings;
   f. Collect, organize, and provide accurate records of status boards, reports, plans, assessments, charts, maps, logs, and other information related to EOC Operations (paper, electronic, or otherwise).
9. The ESF-5 Logistics Team is responsible for coordinating the Logistics Section in the EOC. The Logistics Section supports operational activities through the provision of supplies, equipment, facilities, personnel, mutual aid, and other support and services necessary for disaster response and recovery. Specific responsibilities of the ESF-5 Logistics Team include:

a. Provide the internal logistics needed to accomplish the mission of the EOC by coordinating the activities related to EOC activation, staffing, supplies, security, identification, and other facility issues. These activities include:
   i. Manage all activities related to the activation and support of the EOC and its functions;
   ii. Coordinate the notification of EOC members of the need to respond to the EOC and notify other external entities of the activation;
   iii. Coordinate the reception of responding EOC members to the EOC and ensure they sign-in, know who to report to, and what their roles and responsibilities are in the EOC;
   iv. Work to ensure EOC members have access to the information, tools, materials, and equipment needed to accomplish their mission;
   v. Develop and maintain the official organization and staffing chart and roster for the EOC for each operational period;
   vi. Throughout the activation, work with the EOC Director and EOC Coordinator, Section Chiefs, and ESF Team Coordinators to identify the appropriate staffing level for each operational period and ensure this level is maintained.

b. Work with ESF-7 to receive, manage, & track resource requests;

c. Work with the Operations and Planning Sections and ESF-7 to establish current priorities for resource allocations and forecast future resource needs;

d. Work with ESF-7 Finance to procure needed resources and ensure fiscal policies and procedures are being followed;

e. Establish and maintain operational awareness of logistics needs through direct communications links with operational units in the EOC and, when needed, appropriate external coordinating entities (e.g. city/County/State emergency management liaisons and/or EOCs);

f. Coordinate mutual aid requests and requests to the State for assistance;

g. Conduct logistics needs assessments, prioritize ESF-5 Logistics operational objectives in alignment with the EOC Incident Support Plan, and coordinate ESF-5 Logistics county-wide activities;

h. Collect and analyze information relevant to ESF-5 Logistics and report in WebEOC and EOC documents including EOC Incident Support Plans and Situational Reports;

i. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.
10. While any of the County departments may be asked to support disaster operations, the following Support Agencies to ESF-5 coordinate with JCEM on a continual basis and have active support roles during all EOC activations:
   a. Johnson County Automated Information Mapping System (AIMS)
   b. Johnson County Facilities (FAC)
   c. Johnson County Department of Technology and Innovation (DTI)

**ROLES AND RESPONSIBILITIES**

**ESF-5 Emergency Management Team**

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Emergency Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support Agencies</td>
<td>Johnson County Facilities</td>
</tr>
<tr>
<td></td>
<td>Johnson County Legal</td>
</tr>
<tr>
<td></td>
<td>Johnson County Department of Technology and Innovation</td>
</tr>
</tbody>
</table>

**Planning**

**Mission Areas:** All

**Description:** Conduct a systematic process engaging the whole community as appropriate in the development of executable strategic, operational, and/or community-based approaches to meet defined objectives.

- During an actual or potential incident, coordinates and conducts planning activities.

**Situational Assessment**

**Mission Area:** Response

**Description:** Provide all decision makers with decision-relevant information regarding the nature and extent of the hazard, any cascading effects, and the status of the response.

- Maintains situational awareness of an incident.
- Provides an informational link to members of the whole community.
- Serves as the centralized conduit for situation reports, geospatial data, and other decision support tools.
| Preparedness | • Review the ESF-5 Annex annually and update as needed  
• Continually evaluate the capabilities required to accomplish the ESF-5 mission, identify any gaps, and leverage resources to address them  
• Manage the resolution of ESF-5 after-action issues  
• Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level  
• Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, & EOC job aids)  
• Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-5 Team Members |
| Response | • Establish and maintain operational awareness of emergency management through direct communications links with operational units (both private and public) in the field and/or their appropriate coordinating entities;  
• Conduct emergency management disaster impact and needs assessments, prioritize ESF-5 operational objectives in alignment with the EOC Incident Support Plan, and coordinate ESF-5 county-wide response activities;  
• Collect and analyze information relevant to ESF-5 and report in WebEOC and EOC documents including EOC Incident Support Plans and Situational Reports;  
• Receive, manage, & track resource requests for ESF-5;  
• Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture. |
| Recovery | • Coordinate the ESF-5 support of recovery activities  
• Coordinate the restoration of ESF-5 resources and/or capabilities as needed  
• Ensure ESF-5 Team Members and/or their agencies provide appropriate records of costs incurred  
• Conduct an ESF-5 after action review |

### Public Information and Warning

**Mission Areas:** All

**Description:** Deliver coordinated, prompt, reliable, and actionable information to the whole community through the use of clear, consistent, accessible, and culturally and linguistically appropriate methods to effectively relay information regarding any threat or hazard, as well as the actions being taken and the assistance being made available, as appropriate.

- Provides information for the development of credible, culturally appropriate, and accessible messages to inform ongoing emergency services and the public about protective measures and other life-sustaining actions and facilitate the transition to recovery.
Mitigation

- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

ESF-5 Emergency Management Coordinating Agency Responsibilities

<table>
<thead>
<tr>
<th>Preparedness</th>
<th>Johnson County Emergency Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ensure each of the preparedness responsibilities identified for the County ESF-5 Team (listed above) are accomplished</td>
<td></td>
</tr>
<tr>
<td>Maintain an inventory of agency resources</td>
<td></td>
</tr>
<tr>
<td>Maintain emergency contact information</td>
<td></td>
</tr>
</tbody>
</table>

Response

- Provide emergency management support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-5 Annex. |
- Coordinate response activities with the County EOC in support of the ESF-5 mission |
- Ensure each of the response responsibilities identified for the County ESF-5 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC |
- Arrange for appropriate staffing of the County ESF-5 Team in the EOC throughout activations |
- Coordinate the ESF-5 Team activities in the County EOC |

Recovery

- Coordinate the ESF-5 support of recovery activities |
- Coordinate the restoration of ESF-5 resources and/or capabilities as needed |
- Ensure ESF-5 Team Members and/or their agencies provide appropriate records of costs incurred |
- Conduct an ESF-5 after action review |

Mitigation

- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

ESF Support Agency Responsibilities

<table>
<thead>
<tr>
<th>Preparedness</th>
<th>Johnson County Automated Information Mapping System-AIMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assist with the ESF-5 Team preparedness activities (listed above)</td>
<td></td>
</tr>
<tr>
<td>Maintain an inventory of agency resources</td>
<td></td>
</tr>
<tr>
<td>Maintain agency emergency contact information</td>
<td></td>
</tr>
</tbody>
</table>

Response

- Provide emergency management support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-5 Annex. |
- Coordinate response activities with the County EOC in support of the ESF-5 mission |
- Send agency representatives to the County EOC as part of the ESF-5 Team when activated |

Recovery

- Coordinate the restoration of agency resources and/or capabilities as needed |
- Participate in countywide recovery planning and activities |
- Prepare the documentation required to become eligible for reimbursement |
- Participate in after action reviews
<table>
<thead>
<tr>
<th>Mitigation</th>
<th>Johnson County Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
<td></td>
</tr>
<tr>
<td>- Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td>- Assist with the ESF-5 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>- Maintain an inventory of agency resources</td>
<td>- Maintain agency emergency contact information</td>
</tr>
<tr>
<td>- Maintain agency emergency contact information</td>
<td></td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td></td>
</tr>
<tr>
<td>- Provide emergency management support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the <em>ESF-5 Annex</em>.</td>
<td>- Coordinate response activities with the County EOC in support of the ESF-5 mission</td>
</tr>
<tr>
<td>- Coordinate response activities with the County EOC in support of the ESF-5 mission</td>
<td>- Send agency representatives to the County EOC as part of the ESF-5 Team when activated</td>
</tr>
<tr>
<td>- Send agency representatives to the County EOC as part of the ESF-5 Team when activated</td>
<td></td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td></td>
</tr>
<tr>
<td>- Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td>- Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>- Participate in countywide recovery planning and activities</td>
<td>- Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>- Prepare the documentation required to become eligible for reimbursement</td>
<td>- Participate in after action reviews</td>
</tr>
<tr>
<td>- Participate in after action reviews</td>
<td></td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td></td>
</tr>
<tr>
<td>- Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td></td>
</tr>
</tbody>
</table>

| Johnson County Department of Technology and Innovation                    |                                                                                          |
| **Preparedness**                                                          |                                                                                          |
| - Assist with the ESF-5 Team preparedness activities (listed above)        | - Maintain an inventory of agency resources                                              |
| - Maintain an inventory of agency resources                                | - Maintain agency emergency contact information                                           |
| - Maintain agency emergency contact information                             |                                                                                          |
| **Response**                                                              |                                                                                          |
| - Provide emergency management support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-5 Annex*. | - Coordinate response activities with the County EOC in support of the ESF-5 mission      |
| - Coordinate response activities with the County EOC in support of the ESF-5 mission | - Send agency representatives to the County EOC as part of the ESF-5 Team when activated |
| - Send agency representatives to the County EOC as part of the ESF-5 Team when activated |                                                                                          |
| **Recovery**                                                              |                                                                                          |
| - Coordinate the restoration of agency resources and/or capabilities as needed | - Participate in countywide recovery planning and activities                              |
| - Participate in countywide recovery planning and activities                | - Prepare the documentation required to become eligible for reimbursement               |
| - Prepare the documentation required to become eligible for reimbursement  | - Participate in after action reviews                                                    |
| - Participate in after action reviews                                       |                                                                                          |
| **Mitigation**                                                            |                                                                                          |
| - Identify and implement mitigation activities to prevent or lessen the impact of future incidents |                                                                                          |

<p>| Johnson County Legal                                                      |                                                                                          |
| <strong>Preparedness</strong>                                                          |                                                                                          |
| - Assist with the ESF-5 Team preparedness activities (listed above)        | - Maintain an inventory of agency resources                                              |
| - Maintain an inventory of agency resources                                | - Maintain agency emergency contact information                                           |
| - Maintain agency emergency contact information                             |                                                                                          |
| <strong>Response</strong>                                                              |                                                                                          |
| - Provide emergency management support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the <em>ESF-5 Annex</em>. | - Coordinate response activities with the County EOC in support of the ESF-5 mission      |
| - Coordinate response activities with the County EOC in support of the ESF-5 mission | - Send agency representatives to the County EOC as part of the ESF-5 Team when activated |
| - Send agency representatives to the County EOC as part of the ESF-5 Team when activated |                                                                                          |</p>
<table>
<thead>
<tr>
<th>Recovery</th>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
<td></td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
<td></td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
<td></td>
</tr>
</tbody>
</table>

**POLICIES, AUTHORITIES, AND REFERENCES**

*Please refer to the Basic Plan for additional Policies, Authorities, and References.*
ESF-4 Firefighting

JOHNSON COUNTY EMERGENCY OPERATIONS PLAN

Coordinating Agency: Johnson County Med-Act

Support Agencies: American Red Cross
Johnson County Emergency Management and Communications
- Emergency Communications Center
Johnson County Emergency Management and Communications
- Emergency Management Division
Jurisdictional Fire Departments
Jurisdictional Law Enforcement
The Salvation Army
Water Utility Providers

INTRODUCTION

Purpose
The purpose of the ESF-4 Firefighting Annex is to establish how firefighting activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with ESF-4 Firefighting in Johnson County. ESF-4 applies to all individuals and organizations and the full range of firefighting services that may be required to support disaster response and recovery operations in Johnson County.

Fire Departments in Johnson County and other supporting agencies have existing emergency plans and procedures. ESF-4 is not designed to take the place of these plans; rather it is designed to compliment and support departmental staffing and procedures already in place. Additional first responder ESF annexes include ESF-9 Search and Rescue, and ESF-13 Public Safety and Security.

Specifically, ESF-4 Firefighting addresses:
- Fire suppression and mitigation activities;
- Incident management structures;
- Resource augmentation, such as mutual aid.
SITUATION & ASSUMPTIONS

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-4 is based on the following:

**Situation**

1. There are 11 fire departments that service Johnson County. Seven of these departments are municipal (Bonner Springs, Lake Quivira, Leawood, Lenexa, Olathe, Overland Park, & Shawnee) and four are fire districts (Johnson County Fire District #1, Johnson County Fire District #2, Consolidated Fire District #2, Northwest Consolidated Fire District). Each of the fire departments within Johnson County is responsible for fire suppression within their respective jurisdictions.

2. Of note, the City of Bonner Springs, most of which is located in Wyandotte County, provides its own fire service to that small section of the city situated in Johnson County. Johnson County also has Johnson County Fire District #2 that provides fire service to about a 65 square mile area of northern Miami County, which includes the North Shore of Hillsdale Lake.

3. The Emergency Communications Center (ECC) is responsible for dispatching fire department resources within Johnson County.

4. There is a county-wide mutual aid inter-local agreement in place for all fire districts to support each other.

5. Primary communications are via the county radio system. All fire agencies share common dispatch and tactical radio channels through the ECC. In addition, all fire units have access to a metro-wide mutual aid frequency. The ECC maintains “Guidelines for Field Users Johnson County Emergency Communications” to guide field usage of the radio system. Alternate communications are available through mobile data terminals, cellular or public telephones, and pagers.

6. Allocating resources during emergencies and forecasting resource needs is done by ECC in coordination with the involved fire jurisdiction(s). Mutual aid can be activated through ECC by a simple request by the Incident Commander or, in some cases, can be self-initiated by ECC.

7. All departments provide 24 hour staffing through a combination of career and/or volunteer personnel. The Incident Commander is responsible for utilizing operational period schedules to ensure individuals are not working for extended periods of time.

**Assumptions**
1. Existing fire and rescue personnel and equipment will be able to cope with most emergency situations through the use of existing mutual aid agreements.

2. When additional or specialized support is required, assistance can be obtained from neighboring counties, state and federal agencies, through the Johnson County Emergency Communications Center or the County EOC when activated.

3. In a disaster, fire departments may be called upon to do much more than their typical response to fires and emergency medical calls. The fire departments will assist with rescue and extrication of trapped persons, assess hazardous materials situations, and remove debris on primary roadways, evacuations, reconnaissance, traffic control and security.

4. Jurisdictional fire departments will provide qualified personnel as requested to the County EOC as part of the ESF-4 Firefighting Team when activated.

5. The Incident Commander will keep Johnson County Emergency Management informed of escalating situations with the potential to require activation of the County EOC. This notification can be performed directly, through the ECC, or city EOC if activated.

CONCEPT OF OPERATIONS

1. The National Incident Management System (NIMS) Incident Command System (ICS) is utilized throughout the county for coordinating activities among local fire organizations and other first responders. All jurisdictional fire department personnel have completed the appropriate NIMS training for their level of responsibility. The Johnson County Fire and Emergency Services Chiefs Association adopted an interagency model procedure for the incident command component of NIMS.

   a. On-Scene Control:
      i. Law enforcement will provide traffic and scene control as directed by the Incident Commander.
      ii. The Incident Commander will identify a separate area, at a safe distance from the incident scene, where information will be disseminated to the media. Law enforcement will provide any security required for this area.
      iii. The Incident Commander may request, via ECC, that the Federal Aviation Administration (FAA) restrict airspace in the immediate vicinity of the incident.
      iv. The Incident Commander may direct, via ECC that utility companies shut off gas and/or power lines in the vicinity of the incident.
2. There are several interagency model procedures that represent a consensus among jurisdiction fire departments for fire suppression and mitigation activities. Specifically, those model procedures include:

   a. The High Rise Tactical Plan is intended to adapt normal, Standard Operating Procedures and systems to a high-rise mode of operation for the emergency services departments of Johnson County.
   b. All Fire Departments and Med-Act follow joint medical protocols, which includes firefighter rehab procedures.
   c. The Personnel Accountability System (PAS) is to assist in the on-going awareness of assignments and location of personnel on an emergency scene.
   d. Mayday provides for common communication and response to a firefighter or company down, trapped, disoriented or otherwise incapacitated on an emergency scene.

3. Evacuations may be initiated by local officials in situations where evacuation is critical to the safety & health of the population.

   a. On-scene Incident Commanders (IC) are responsible for making evacuation decisions related to a specific incident, especially when the timeliness of such decisions is a matter of immediate life safety. In the case of a more widespread disaster, or when the decision to evacuate is not a matter of immediate life safety, such decisions will normally be made by or in coordination with senior local government officials such as the respective police chief, fire chief, emergency manager, city/county manager, mayor, and/or the Chairman of the Board of County Commissioners (BOCC).

   b. In general, evacuation criteria will take into account variables such as the specific hazard; immediacy, seriousness & expected duration of the threat; vulnerable populations at risk; and adequacy/availability of evacuation routes and resources.

   c. Chief executives of jurisdictions being evacuated should be advised as soon as possible, according to established protocols. The IC and/or cities will keep Johnson County Emergency Management (JCEM) informed of evacuation situations with the potential to require countywide coordination or County EOC activation. Upon becoming notified, JCEM will provide necessary support and activate the County EOC as required. When activated ESF-1, ESF-4, ESF-9, ESF-10, and ESF-13 will coordinate countywide evacuation activities.

4. Johnson County Med-Act is the Coordinating Agency in the EOC for ESF-4 Firefighting. They will coordinate response efforts with the Supporting Agencies defined in the plan.
5. The mission of ESF-4 Firefighting is to ensure the provision and coordination of firefighting activities required to meet the needs generated by disaster affecting Johnson County. When the ESF-4 Team is activated, Johnson County Med-Act will immediately respond to the EOC and ensure proper staffing for ESF-4 in conjunction with jurisdictional fire departments. The ESF-4 Team will orchestrate the countywide coordination required to fulfill the mission of ESF-4. ESF-4 activities will include:

   a. Establish and maintain operational awareness of firefighting through direct communications links with firefighting units in the field and/or their appropriate coordinating entities (jurisdictional EOCs, Department Operations Centers (DOCs) or Incident Commanders as needed);
   b. Conduct firefighting disaster impact and needs assessments, prioritize ESF-4 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-4 county-wide response activities;
   c. Collect and analyze information relevant to ESF-4 and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports;
   d. Receive, manage, & track resource requests for ESF-4;
   e. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

6. ESF-13 Public Safety and Security will coordinate with ESF-4 Firefighting, ESF-1 Transportation, and ESF-3 Public Works and Engineering (debris removal), and other ESFs as needed to designate primary and alternate transportation routes, and evaluate and ensure access requirements to meet response needs.

7. Johnson County has access to a number of Specialized Capabilities (provided on a resource listing available in the EOC) for fire surveillance and suppression as noted below:
   a. Aerial Surveillance;
   b. Specialty Foam Capabilities;
   c. Aircraft Crash Rescue;
   d. Wildland Firefighting Team;
   e. Specialized Suppression Equipment.

8. A comprehensive resource inventory of jurisdictional fire department apparatus and equipment is maintained by ECC in a computer database. This database also contains basic information on fire department resources in adjacent counties. Providers of specialized equipment are responsible for ensuring the proper training and certification of equipment operators.

9. Accurate records and documentation must be kept to provide information to various agencies and individuals at the completion of mitigation activities.
   a. On-Scene: Johnson County Med-Act response agency will document where injured persons were found, treated, and transported (if applicable) for
additional medical care. Law enforcement, under the direction of the County Coroner, will record where deceased victims were found.

b. **Chain of Custody:** Law enforcement, under the direction of the County Coroner, will account for and secure evidence and personal belongings. (Refer to ESF-8 Public Health and Medical)

c. **Fiscal:** The Incident Commander and/or jurisdictions will ensure the tracking and accounting of labor and equipment used.

10. The role of jurisdictional fire departments in disseminating warnings to the public is usually limited to advising people in the immediate vicinity of the emergency scene. Any wide-scale public warning will be accomplished through a coordinated effort of public information officers at the scene, and in the city and/or county EOCs (See also ESF-15 Public Information Annex).

11. The American Red Cross and The Salvation Army are available to assist people impacted by fires such as food, shelter, clothing, etc. In addition, they Support incident response operations/responders in accordance with standard operating procedures.

12. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

**ROLES AND RESPONSIBILITIES**

**ESF-4 Firefighting Team**

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Med-Act</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Support Agencies</strong></td>
<td></td>
</tr>
<tr>
<td>American Red Cross</td>
<td></td>
</tr>
<tr>
<td>Johnson County Emergency Communications Center</td>
<td></td>
</tr>
<tr>
<td>Johnson County Emergency Management</td>
<td></td>
</tr>
<tr>
<td>Jurisdictional Fire Departments</td>
<td></td>
</tr>
<tr>
<td>Jurisdictional Law Enforcement (reference ESF-13)</td>
<td></td>
</tr>
<tr>
<td>The Salvation Army</td>
<td></td>
</tr>
<tr>
<td>Water Utility Providers</td>
<td></td>
</tr>
</tbody>
</table>

**Core Capabilities**

**Public and Private Services and Resources**

**Mission Area:** Response

**Description:** Provide essential public and private services and resources to the affected population and surrounding communities, to include emergency power to critical facilities, fuel support for emergency responders, and access to community staples (e.g., grocery stores, pharmacies, and banks) and fire and other first response services.
• Obtains an initial fire situation and damage assessment through established intelligence procedures; determines the appropriate management response to meet the request for assistance; and obtains and distributes, through appropriate channels, incident contact information to emergency responders mobilized through ESF #4.

• Analyzes each request before committing people and other resources; ensures employees will be provided with appropriate vaccinations, credentials, and personal protective equipment to operate in the all-hazard environment to which they are assigned; and ensures that all employees involved in all-hazard response will be supported and managed by an agency leader, agency liaison, or interagency incident management team.

• Ensures that an all-hazard incident-specific briefing and training are accomplished prior to task implementation. This preparation will usually occur prior to mobilization where incident description, mission requirements, and known hazards are addressed. Key protective equipment and associated needs for tasks that employees do not routinely encounter or perform will be identified.

• Provides command, control, and coordination resources, to include incident management teams, area command teams, and multi-agency coordination group support personnel, to local, state, tribal, territorial, insular area, and Federal agencies in support of emergency operations.

• Provides staff to support incident facilities, facility, property, telecommunications and transportation management.

• Provides direct liaison with local, state, tribal, territorial, or insular area emergency operations centers (EOCs) and fire chiefs in the designated area, as appropriate.

• Provides support to enhance the resilience of local, state, tribal, territorial, and insular area firefighting agencies.

**Critical Transportation**

**Mission Area:** Response

**Description:** Provide transportation (including infrastructure access and accessible transportation services) for response priority objectives, including the evacuation of people and animals, and the delivery of vital response personnel, equipment, and services into the affected areas

- Provides engineering and contracting/procurement personnel and equipment to assist in emergency removal of debris, demolition, and repair of roads and bridges.
- Provide resources (personnel and equipment) necessary to clear fallen trees, brush and debris from city, county, and state roads to facilitate emergency access in disaster area.

**Infrastructure Systems**

**Mission Area:** Response, Recovery

**Description:** Stabilize critical infrastructure functions, minimize health and safety threats, and efficiently restore and revitalize systems and services to support a viable, resilient community
- Provides engineering and contracting/procurement personnel and equipment to assist in emergency removal of debris, demolition, and temporary repair of essential public facilities, water supply, and sanitation.
- Provides expertise and personnel to assist with assessment of emergency services sector critical infrastructure.

**Operational Communications**
**Mission Area:** Response
**Description:** Ensure the capacity for timely communications in support of security, situational awareness, and operations by any and all means available, among and between affected communities in the impact area and all response forces.

- Provides radio communications systems to support firefighters, law enforcement officers, and incident response operations.
- Provides appropriate communications personnel to accompany radio systems for user training and operator maintenance indoctrination.

**Mass Search and Rescue**
**Mission Area:** Response
**Description:** Deliver traditional and atypical search and rescue capabilities, including personnel, services, animals, and assets to survivors in need, with the goal of saving the greatest number of endangered lives in the shortest time possible.

- Provides equipment and supplies during incidents, based on standby agreements and contingency plans.

**Mass Care**
**Mission Area:** Response
**Description:** Provide life-sustaining services to the affected population with a focus on hydration, feeding, and sheltering to those who have the most need, as well as support for reunifying families.

- Provides appropriate resources (e.g., cots, blankets, sleeping bags, personnel) for shelters.

### Preparedness
- Review the ESF-4 Annex annually and update as needed
- Continually evaluate the capabilities required to accomplish the ESF-4 mission, identify any gaps, and leverage resources to address them
- Manage the resolution of ESF-4 after-action issues
- Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level
- Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, & EOC job aids)
- Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-4 Team Members

### Response
- Establish and maintain operational awareness of firefighting through direct communications links with firefighting units in the field and/or their appropriate coordinating entities (DOCs, City EOCs, liaisons, etc.);
- Conduct firefighting disaster impact and needs assessments, prioritize ESF-4 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-4 county-wide response activities;
- Collect and analyze information relevant to ESF-4 and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports;
- Receive, manage, & track resource requests for ESF-4;
- Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

### Recovery
- Coordinate the ESF-4 support of recovery activities
- Coordinate the restoration of ESF-4 resources and/or capabilities as needed
- Ensure ESF-4 Team Members and/or their agencies provide appropriate records of costs incurred
- Conduct an ESF-4 after action review

### Mitigation
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

## ESF-4 Firefighting Coordinating Agency Responsibilities

<table>
<thead>
<tr>
<th></th>
<th>Johnson County Med-Act</th>
</tr>
</thead>
</table>
| **Preparedness** | - Ensure each of the preparedness responsibilities identified for the County ESF-4 Team (listed above) are accomplished  
- Maintain an inventory of agency resources  
- Maintain emergency contact information |
| **Response**    | - Provide firefighting support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-4 Firefighting Annex*  
- Ensure each of the response responsibilities identified for the County ESF-4 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC  
  - Provide on scene medical and rehab support for incident response  
  - Arrange for appropriate staffing of the County ESF-4 Team in the EOC throughout activations  
  - Coordinate the activities of ESF-4 Team Members in the County EOC |
| **Recovery**    | - Coordinate the ESF-4 support of recovery activities  
- Coordinate the restoration of ESF-4 resources and/or capabilities as needed  
- Ensure ESF-4 Team Members and/or their agencies provide appropriate records of costs incurred  
- Conduct an ESF-4 after action review |
Mitigation

- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

## ESF Support Agency Responsibilities

### American Red Cross

**Preparedness**
- Assist with the ESF-4 Team preparedness activities (listed above)
- Maintain an inventory of agency resources
- Maintain agency emergency contact information

**Response**
- Coordinate response activities with the County EOC in support of the ESF-4 mission
  - Provide assistance (i.e. food, shelter, clothing, etc.) to those impacted by disaster in accordance with standard operating procedures.
  - Support incident response operations/responders in accordance with standard operating procedures.
- Send agency representatives to the County EOC as part of the ESF-4 Team when activated

**Recovery**
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

**Mitigation**
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

### Johnson County Emergency Communications Center

**Preparedness**
- Assist with the ESF-4 Team preparedness activities (listed above)
- Maintain an inventory of agency resources
- Maintain agency emergency contact information

**Response**
- Provide dispatching services and communications support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-2 Communications Annex*
- Coordinate response activities with the County EOC in support of the ESF-4 mission
- Send agency representatives to the County EOC as part of the ESF-4 Team when activated

**Recovery**
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

**Mitigation**
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

### Johnson County Emergency Management

**Preparedness**
- Assist with the ESF-4 Team preparedness activities (listed above)
- Maintain an inventory of agency resources
- Maintain agency emergency contact information
| Response |  • Coordinate response activities with the County EOC in support of the ESF-4 mission  
• Send agency representatives to the County EOC as part of the ESF-4 Team when activated |
| --- | --- |
| Recovery |  • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation |  • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Jurisdictional Fire Departments**

| Preparedness |  • Assist with the ESF-4 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Maintain agency emergency contact information |
| --- | --- |
| Response |  • Provide firefighting support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-4 Firefighting Annex*  
• Coordinate response activities with the County EOC in support of the ESF-4 mission  
• Send agency representatives to the County EOC as part of the ESF-4 Team when activated |
| Recovery |  • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation |  • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Jurisdictional Law Enforcement**

| Preparedness |  • Assist with the ESF-4 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Maintain agency emergency contact information |
| --- | --- |
| Response |  • Provide law enforcement support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-13 Law Enforcement Annex*  
• Coordinate response activities with the County EOC in support of the ESF-4 mission  
• Send agency representatives to the County EOC as part of the ESF-4 Team when activated |
| Recovery |  • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
<p>| Mitigation |  • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |</p>
<table>
<thead>
<tr>
<th>The Salvation Army</th>
<th>Water Utility Providers</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>• Assist with the ESF-4 Team preparedness activities (listed above)</td>
<td>• Assist with the ESF-4 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Maintain agency emergency contact information</td>
<td>• Maintain agency emergency contact information</td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>• Coordinate response activities with the County EOC in support of the ESF-4 mission</td>
<td>• Coordinate response activities with the County EOC in support of the ESF-4 mission</td>
</tr>
<tr>
<td>• Provide assistance (i.e. food, shelter, clothing, etc.) to those impacted by disaster in accordance with standard operating procedures.</td>
<td>• Provide water sources adequate to support ongoing firefighting operations</td>
</tr>
<tr>
<td>• Support incident response operations/responders in accordance with standard operating procedures.</td>
<td>• Send agency representatives to the County EOC as part of the ESF-4 Team when activated</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-4 Team when activated</td>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

---

*ESF-4 Firefighting – 2016*
POLICIES, AUTHORITIES, AND REFERENCES

Please refer to the Basic Plan for additional Policies, Authorities, and References.

References

- Fire Stations in Johnson County- On File with JCEM
- Fire Service Providers by Jurisdiction- On File with JCEM
- Fire and Emergency Services Auto Aid/Inter-local Agreement - On File with JCEM

State Statutes

- K.S.A. 31-133 through 31-157: Fire Protection; Fire Safety and Prevention
- K.S.A. 31-401 through 31-406: Fire Protection; Arson Reporting
- K.S.A. 31-501 through 31-506: Fire Protection; Kansas Fireworks Act
- K.S.A. 20-2110: Insurance, General Provisions, Reporting fire losses; rules and regulations
- K.S.A. 75-1503 through 75-1515: State Departments’ Public Officers and Employees; State Fire Marshal
- K.S.A. 75-3137: State Departments’ Public Officers and Employees; Salaries and Assistants; Miscellaneous Provisions
- K.A.R. 22-5-1 through 22-5-6: Fire Reporting Requirements

Reference ESF #10 Oil and HazMat for references to HazMat regulations.
ESF-6 Mass Care

JOHNSON COUNTY EMERGENCY OPERATIONS PLAN

Coordinating Agency: Johnson County Human Services

Support Agencies: American Red Cross (ARC)
Johnson County Developmental Supports
Johnson County Department of Health and Environment
Johnson County Med-Act
Johnson County Mental Health
Kansas Department for Children and Families
Kansas City Regional Voluntary Organizations Active in Disaster (KC VOAD)
The Salvation Army
Kansas Department of Agriculture

INTRODUCTION

Purpose
The purpose of the ESF-6 Mass Care Annex is to establish how mass care support activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with ESF-6 Mass Care in Johnson County. Specifically, ESF-6 includes three primary functions:

1. Emergency Mass Care: The coordination of non-medical mass care services to include immediate sheltering, feeding, providing information on impacted individuals to family members, and coordinating the distribution of emergency relief items and available assistance.

2. Housing: Provision of the assistance for short-term and long-term housing to those affected by the incident, in coordination with local jurisdictions. Housing assistance may include rental assistance, temporary housing, and loans for the repair and/or replacement of primary residences.

3. Human Services: Other victim related recovery efforts such as crisis counseling, ongoing support for special populations, and coordinating the provision of local, state and federal disaster assistance, in partnership with ESF-8 Public Health and Medical when needed.
ESF-6 Mass Care applies to all individuals and organizations and the full range of mass care services that may be required to support disaster response and recovery operations in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations.

- **ESF-1 Transportation Team** will coordinate the provision of transportation required to support ESF-6 activities.
- The **ESF-8 Public Health and Medical Annex** addresses the activities associated with medical needs during a mass care situation.
- **ESF-10 Oil and Hazards Materials** will be involved when hazardous materials conditions exist.
- **ESF-11 Agriculture, Animal Welfare, and Natural Resources Annex** addresses animal needs during a mass care event.
- **ESF-13 Public Safety and Security Team** will coordinate the provision of security required to support ESF-6 activities.
- **ESF-14 Assessment and Recovery Team** will partner with ESF-6 to determine long-term housing strategic solutions, in coordination with local jurisdictions.
- **ESF-15 Public Information Annex** provides public communications for mass care services.

### SITUATION & ASSUMPTIONS

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-6 is based on the following:

**Situation**

**General**

1. There are a number of identified hazards that may necessitate mass care support in Johnson County. Historically, extreme weather events have created the greatest need for the provision of mass care & sheltering in Johnson County.

2. The type of mass care, housing and human services assistance required will vary depending on the situation. The population affected could range from very few in an isolated event, to large numbers if the incident impacts a densely populated area.

3. The ARC estimates there are approximately 300 trained local volunteers potentially available to assist with mass care activities in the Kansas City Metropolitan Area. Additional staffing resources may come from other volunteer agencies and local agreements. The ARC maintains a list of trained shelter staff including local government employees who have had community mass care training.
4. Supplies to support mass care operations (such as cots, blankets, water, food, etc.) can be provided by the ARC, The Salvation Army, and other volunteer agencies as appropriate and available. Private sector and local government resources may also be used to augment local volunteer capabilities.

5. If mass care needs exceed the capability of local and regional resources, assistance with staffing, feeding, and supplies may be provided by state and federal government.

6. According to 2014 estimated Census data (sampled data), based on 216,304 households in Johnson County there were 13,228 who “spoke English less than very well.” Of those, 6,864 were Spanish, 2,684 were Indo-European, 3,406 were Asian/Pacific, and 274 were “Other”. This may require language diversity support.

7. Before, during, and after an incident, members of functional and access needs populations may have additional needs in one or more of the following functional areas: maintaining independence, communication, transportation, supervision, medical care. In addition to those individuals specifically recognized as at-risk, i.e., children, senior citizens, and pregnant women, individuals who may need additional response assistance should include those who: have disabilities; support for those who live in institutionalized settings; are from diverse cultures; have limited English proficiency or are non-English speaking; are transportation disadvantaged; have chronic medical disorders; and have pharmacological dependency.

**Emergency Sheltering**

1. Johnson County is served by the Greater Kansas City Chapter of the American Red Cross, which maintains the greatest capability in the area for sheltering those impacted by disaster. In most instances, the ARC will be the primary external organization supporting the opening and management of the shelters.

2. The American Red Cross has identified (and maintains agreements with) numerous facilities in Johnson County that could be used as mass care shelters. The ARC will also, upon request, provide shelter training and certification for community organizations and local governments to augment ARC shelter management teams at ARC shelters.

3. The Greater Kansas City Chapter of the American Red Cross stores a shelter trailer in Olathe and one in Prairie Village. Each trailer contains cots, blankets, and a shelter manager’s kit. Johnson County maintains a shelter augmentation trailer that contains cots, wheelchairs and other accessories for shelter residents with functional and access needs. Additionally, there are trailers located at and maintained by regional hospitals, and a UASI purchase public health emergency response trailer in Johnson County which includes tables, chairs, lights, and other general equipment.
4. A system of four sheltering relationships or “models,” including the traditional Red Cross shelter model, will serve as a framework within which action can be taken. In reference to Independent Shelters, Model 4, the American Red Cross has no operational authority over these shelters. If provided the information, the ARC would enter the shelter location and population information into the National Shelter System. Also if there is an abundance of supplies, some may be shared with the Independent Shelters, but the American Red Cross would not financially support the shelters nor extend any liability coverage to them.

Mass Feeding

1. There are many mass feeding options in Johnson County as noted below. Any or all of these suppliers may be used based on the incident details and availability of resources.

2. American Red Cross can provide a variety of mass feeding options to utilize based on the need of the disaster impacts. American Red Cross has agreements in the county for food services in support of shelters. The Greater Kansas City Chapter has three vehicles that can be used for mobile feeding. Based on resource availability, the American Red Cross estimates a local feeding capacity of approximately 50,000 people per day if needed.

3. The Salvation Army in Olathe maintains a mobile canteen that can provide food to people for immediate needs. In addition, there are 19 mobile canteens within the division. Mobile feeding programs provide hot meals and snacks for survivors and relief workers at the scene.

4. The Olathe School District’s Food Production Center can produce 20,000 nutritional meals in eight hours. The Food Production Center uses a “Cook-Chill” Process that allows the meals to be easily packaged and transported, and can last up to three days. ARC and City of Olathe have agreements to use this resource.

Assumptions

General

1. As a result of disasters, individuals and families can become deprived of their normal means of obtaining food, water, clothing, shelter and basic medical needs.

2. There may be strong desires to establish multiple shelters (i.e. one in each political jurisdiction) when, in reality; the “most good” can be done by leveraging limited resources to provide a smaller number of larger, more effective emergency shelters.
3. Disasters and evacuations may cause family members to become separated and unable to locate each other, which may result in minors who are unaccompanied and who may require assistance for reunification with their family.

4. Systems may need to be established to distribute disaster relief assistance and/or items to those in need. These systems may include fixed sites or mobile distribution operations.

5. Initially, it may be difficult to gauge the mass care & sheltering need of the affected population.

6. It is anticipated that a portion of displaced individuals may not have the ability, information or means to remain self-sufficient. Thus, government and volunteer agencies will be responsible for providing basic mass care and other human services assistance.

7. The ARC, The Salvation Army, and other volunteer agencies will be prepared and available to assist with mass care and human services operations.

8. Local and regional resources will be available to meet most immediate temporary housing and human services needs. However, there are scenarios that have the potential to exceed local capabilities and/or exhaust local resources, in which case the state and federal government will provide assistance.

9. Evacuating and displaced populations will include individuals subject to judicial and/or administrative orders restricting their freedom of movement, such as sex offenders and parolees.

10. The functional and access needs population will include people who do not need medical support but will require support to access services or function normally in a new environment.

11. The functional and access needs population in the community will include people in congregate settings (e.g., group homes, nursing homes) and individuals under home care requiring a caregiver.

12. Some people in the functional and access needs population do not want to be identified as having “special needs.”

13. Approximately 25% of people in the functional and access needs population will pre-identify themselves prior to a disaster incident.

14. In a disaster incident in which contamination is a possibility, some people who are not part of the functional and access needs population will become contaminated in the affected area, which will result in them requiring special needs support.
15. There may be situations where Johnson County will provide mass care & sheltering support for individuals and families who have been impacted by disasters in jurisdictions outside Johnson County.

**Emergency Sheltering**

1. Many people displaced by a disaster will stay with family or friends, rather than seek public shelter. Although the majority of people may initially be self sufficient, as the duration of displacement continues, more people will seek assistance. Depending on the event and area(s) affected, it is estimated between 15-25% of the dislocated population may seek public shelter.

2. Establishing and utilizing ARC shelters is usually the most effective way to provide emergency sheltering in Johnson County.

3. ARC will provide the most up-to-date shelter options using the online shelter database. This is the link to the site that shows what ARC shelters are open. Click on the green flags, to obtain the shelter address, capacity and current shelter population. http://app.redcross.org/nss-app/

4. At least some pre-identified shelter facilities will be available during the initial phase of the emergency, with additional pre-identified shelters made accessible later.

5. The type of emergency shelter provided may vary based on the event. Ideally, shelters will have access to food, water, cots, blankets, first-aid supplies, etc., for occupants. However, in some scenarios a shelter may only provide protection from the elements and/or be used as a temporary shelter of last resort.

6. Establishing temporary medical shelters, alternate care facilities, and family assistance centers may be necessary. Staffing and supply of temporary facilities will depend upon the ability to mobilize and transport staff and supplies from regional cache’s, private medical providers and suppliers, registered volunteer rosters, and other sources.

7. The American Red Cross (ARC) utilizes a Shelter Intake and Assessment Tool to ensure that functional and access needs individuals are referred to the most appropriate shelter setting.

**Mass Feeding**

1. Conditions may restrict the ability of suppliers to deploy mobile or fixed feeding and sheltering equipment to the affected area.

2. There may be disaster impacts that prevent people from getting to food supply and may require alternate feeding solutions.
3. There may be situations where emergency or disasters only impact food and/or water which necessitates the distribution of these supplies.

**CONCEPT OF OPERATIONS**

1. The Johnson County Human Services department is the Coordinating Agency for ESF-6 Mass Care. They will work with the Supporting Agencies outlined in this ESF annex to fulfill the ESF-6 mission.

2. The mission of the ESF-6 Mass Care Team is to ensure the provision of mass care required to meet the needs generated by disaster affecting Johnson County. The ESF-6 Team will orchestrate the countywide coordination required to fulfill this mission. These activities will include:

   a. Establish and maintain operational awareness of mass care through direct communications links with operational units (ARC, KC VOAD, TSA, liaisons, etc.) in the field and/or their appropriate coordinating entities;
   
   b. Conduct mass care disaster impact and needs assessments, prioritize ESF-6 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-6 county-wide response activities;
   
   c. Collect and analyze information relevant to ESF-6 and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports;
   
   d. Receive, manage, & track resource requests for ESF-6;
   
   e. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.
   
   f. Coordinate with ESF-15 Public Information to provide public information related to Mass Care services.

3. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

**Emergency Sheltering**

1. All shelter operations supported by Johnson County will be guided in accordance with American Red Cross standard operating procedures, regardless of the operator (*ARC Disaster Response Handbook* and *ARC Mass Care Tools and Resources*.)

2. The opening of emergency shelters in Johnson County will be coordinated through Johnson County Emergency Management (JCEM) or the County ESF-6 Mass Care Team when activated.
3. JCEM (or ESF-6 Mass Care when activated) will work with the affected jurisdiction(s) and the American Red Cross (ARC) to assess the need and determine the location(s) and type(s) of facilities to be activated.

4. Shelters will be selected on the basis of suitability of the facility and its location within the county. Factors such as a sufficient area for sleeping, restrooms, showers, kitchen facilities, backup power capabilities, parking and accessibility for persons with disabilities will be considered. The state American with Disabilities (ADA) Coordinator will assist to ensure functional needs are met within the shelter, and shelters are or are in the process of being ADA compliant.

5. ESF-6 Mass Care team will activate sheltering plans, in partnership with ARC, for supporting persons with functional and access needs. Johnson County Developmental Support may provide support to individuals with disabilities.

6. To the extent possible, efforts will be made to utilize shelter facilities that allow for pet and owner co-location or close proximity sheltering capabilities. Refer to ESF-11 for Animal Welfare coverage. The chart below denotes the estimated number of animals that may need assistance.

<table>
<thead>
<tr>
<th>Animal</th>
<th>Multiplier</th>
<th>Total Number of Housing Units in County (2014)</th>
<th>Total Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dogs</td>
<td>.534</td>
<td>233,182</td>
<td>124,519</td>
</tr>
<tr>
<td>Cats</td>
<td>.598</td>
<td>233,182</td>
<td>139,442</td>
</tr>
<tr>
<td>Birds</td>
<td>.126</td>
<td>233,182</td>
<td>29,380</td>
</tr>
<tr>
<td>Rabbits and Ferrets</td>
<td>.023</td>
<td>233,182</td>
<td>5,363</td>
</tr>
<tr>
<td>Rodents</td>
<td>.023</td>
<td>233,182</td>
<td>5,363</td>
</tr>
<tr>
<td>Reptiles</td>
<td>.015</td>
<td>233,182</td>
<td>3,497</td>
</tr>
<tr>
<td>Fish</td>
<td>.063</td>
<td>233,182</td>
<td>14,690</td>
</tr>
</tbody>
</table>

7. In the unlikely case where the ARC cannot meet the requested need, JCEM or the ESF-6 Mass Care Team, when activated, will coordinate with the affected local jurisdiction(s) to determine alternate sheltering plans.

8. The ARC will provide daily, overall direction of mass care operations within the ARC shelters, including the assignment of personnel and ensuring that requests for assistance are met, documented and prioritized. Additionally, the ARC will ensure registration, tracking, feeding, restocking and other related activities are accomplished.
9. Johnson County Department of Health and Environment will coordinate with KDA to inspect shelters for overall habitability (health & sanitation) usually within 24 hours of activating a shelter, unless this function is assumed by local government. In addition, KDA will be responsible for inspecting onsite food preparation, if any.

10. The ARC performs a facility assessment prior to use of a facility. However, if a concern arises to the structural integrity of emergency shelters and other emergency facilities, each city having jurisdiction and/or the Johnson County Department of Planning, Development, & Codes will determine facility safety.

11. Communications with shelters or other mass care facilities will be accomplished primarily through telephone and the internet. Amateur radio operators may be deployed to provide communications capabilities in mass care facilities, as needed.

12. In the event of a disaster with the potential for contamination due to a hazardous materials exposure, decontamination will occur at the event site. In the rare instance that someone seeks shelter with this condition, the shelter management will contact 9-1-1 to manage.

13. ARC personnel complete an intake form for those seeking shelter. This includes a basic health questionnaire. If there are symptoms of possible infection, the intake assessment will include vitals and the nurse would determine whether to allow in the shelter or refer to a medical shelter or hospital, based on availability.

14. If shelter operations personnel detect a concern of possible infectious disease, they would notify ESF 8 in the EOC.

15. Security will be coordinated with ESF-13 Public Safety and Security for mass care facilities provided by either the Sheriff’s Department (unincorporated areas), city police (incorporated areas), and/or private security.

16. Shelter management teams will be responsible for providing periodic status reports to the EOC (via the cognizant city EOC, if any). Such reports will include the number of persons sheltered, remaining shelter capacity and any special needs or assistance required.

17. The ESF-6 Mass Care Team will coordinate with ESF-12 Energy and Utilities to provide prioritization for power service restoration to mass care sites and for the acquisition of supplemental power sources.

18. Public emergency information regarding the availability and location of mass care facilities will be given the widest public dissemination possible. County, city, incident command staff, the shelter provider and any volunteer agency public information resources must coordinate the release of such information as discussed in ESF-15 Public Information Annex of this plan.
19. Emergency Sheltering will continue until those displaced by the emergency/disaster obtain other temporary housing or return to their homes, or when operations are discontinued by the agency providing mass care services. In coordination with ESF-6 Mass Care, the ARC will determine if and when it is appropriate to consolidate shelters, as well as when shelters should close. ESF-6 Mass Care will coordinate public information dissemination with ESF-15 Public Information.

**Mass Feeding**

1. The ESF-6 Mass Care Team will coordinate the provision of food and/or water as needed in cooperation with ARC, The Salvation Army, and other support organizations. These organizations may provide fixed and/or mobile feeding services for disaster victims when required.

2. ESF-6 Mass Care Team will implement the feed plan for people with functional and access needs.
   a. Ensure that feeding sites or locations in shelters consider functional and access needs.
   b. Request specialized dietary resources (e.g., medically specific, culturally specific) for functional and access needs population, where possible.

**Human Services**

1. Other essential human services assistance, such as emergency clothing, comfort, and clean-up items will be provided by the ARC, The Salvation Army and other volunteer and community organizations.

2. There are many volunteer and community groups in Johnson County and the KC metro area with emergency assistance programs potentially available to meet disaster related human services needs. To help ensure timely and equitable services are provided following a major event, the Kansas City Regional Voluntary Organizations Active in Disaster (VOAD) will coordinate the provision of these human services programs. The KC Regional VOAD is comprised of volunteer and community groups with resources to provide a variety of disaster assistance.

3. The ESF-6 Mass Care Team will work closely with KC Regional VOAD to identify individuals and families needing assistance and methods of distribution.

4. If necessary, sites will be established within the affected area for bulk distribution of emergency relief items to meet the urgent needs of disaster victims. Working through local EOCs, the ARC, The Salvation Army and other volunteer organizations will coordinate the bulk distribution of emergency relief supplies with logistical and other support from local governments.
5. The Volunteer and Donations Management function will be closely coordinated with mass care, housing and human services operations to facilitate the use of donated goods to support ESF-6 Mass Care activities. For more information, see ESF-7 Resource Management.

6. Family assistance centers will be established to provide support and information to survivors and families. Services include reunification (see above) disaster mental health, mass fatality issues, conducting investigations, working with other agencies, including local agencies and FEMA for financial and other assistance.

7. The ARC provides reunification services which receives and responds to inquiries about the health and welfare of individuals or families within a disaster area and provides services leading to reunification of family members in the affected areas. Information regarding American Red Cross’ Safe and Well Program can be found at www.redcross.org or 1-866-GET-INFO.

8. The ESF-6 Team will provide support for unaccompanied minors and/or adults requiring care to include:
   a. Providing onsite credentialed and background-checked supervising caregivers until a longer-term solution can be found.
   b. Coordinating with ESF-13 Public Safety and Security to implement the disaster protocols for temporary care of unaccompanied children/minors and adults requiring care until reunified.

9. The ESF-6 Mass Care Team will partner with the ESF-1 Transportation Team to coordinate transportation needs regarding mass care operations, including movement of people, equipment, supplies, etc. They will also coordinate for local access to community services, such as post offices, banks, health clinics, pharmacies, faith-based centers, schools, and points of distribution (PODs). In addition, they will coordinate with ESF-5 and ESF-1 for potential transportation-assisted evacuees arriving at reception and sheltering sites.

10. The ESF-6 Team will coordinate with ESF-7 for resources to support functional and access needs population where appropriate, such as picture boards or talk boards, wheelchairs, other durable medical equipment, alternative format materials, specialized diets, medical cots/beds, privacy curtains, and/or shelter/reception processing site (RPS) kit items that address the needs of persons with functional and access needs.

11. The ESF-6 Team will coordinate with ESF-8 Public Health and Medical to support the mental health community in planning for support of individuals with cognitive, behavioral, and/or mental health issues and/or prescription needs.

12. Every effort will be made to provide behavioral health (crisis-counseling) services to people affected by the disaster. Numerous volunteer and government agencies
have the ability to provide both faith-based and non-faith-based disaster counseling services. For more information, see ESF-8 Public Health and Medical.

13. The ESF-6 Team will coordinate with the ARC to activate a plan for the care of service animals in shelters.
   c. Request resources from ESF-7 Resource Management for supply of animal food and other animal care products including delivery location(s) as needed.
   d. Activate ESF-11 Animal Welfare, animal support services for support of animals in disasters to address health needs of service animals.
   e. Advise shelter staff of protocols and procedures for dealing with service animals.

ROLES AND RESPONSIBILITIES

ESF-6 Mass Care Team

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Human Services</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>American Red Cross (ARC)</td>
</tr>
<tr>
<td></td>
<td>Johnson County Developmental Supports</td>
</tr>
<tr>
<td></td>
<td>Johnson County Department of Health and Environment</td>
</tr>
<tr>
<td></td>
<td>Johnson County Med-Act</td>
</tr>
<tr>
<td></td>
<td>Johnson County Mental Health</td>
</tr>
<tr>
<td></td>
<td>Kansas Department for Children and Families</td>
</tr>
<tr>
<td></td>
<td>Kansas City Regional Voluntary Organizations Active in Disaster (KC VOAD)</td>
</tr>
<tr>
<td></td>
<td>The Salvation Army</td>
</tr>
</tbody>
</table>

Mass Care Services

Mission Area: Response

Description: Provide life-sustaining services to the affected population with a focus on hydration, feeding, and sheltering to those who have the most need, as well as support for reunifying families.

- Supports local, tribal, territorial, and insular area governments and NGOs in the coordination and provision of mass care, emergency assistance, temporary housing, and human services resources, programs, and services.
- Provides life-sustaining services to the affected population, including hydration, feeding, and sheltering, as well as support for reunifying families.
- Supports the establishment, management, and operation of congregate and non-congregate care facilities.
- Coordinates with local, tribal, territorial, and insular area governments and NGOs to facilitate the return of evacuees to their pre-disaster or alternate locations.
- Develops an initial temporary housing strategy to transition survivors from congregate to non-congregate care alternatives and provides relocation assistance or interim housing solutions for households unable to return to their pre-disaster residence.
- Anticipates and identifies current and future ESF #6 requirements in coordination with local, state, tribal, territorial, insular area, and Federal governments, NGOs, and private sector partners.
- Acquires, transports, and delivers ESF #6 resources and services to meet the needs of disaster survivors, including children and individuals with functional and access needs.
- Provides general care for separated/unaccompanied minors until they are placed in the care of appropriate authorities.
- Supports nontraditional congregate care facilities.
- Provides technical assistance for the development of local, state, tribal, territorial, insular area, Federal, NGO, and private sector operational plans for mass care, emergency assistance, temporary housing, and human services.

<table>
<thead>
<tr>
<th>Preparedness</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Review the ESF-6 Annex annually and update as needed</td>
</tr>
<tr>
<td>• Continually evaluate the capabilities required to accomplish the ESF-6 mission, identify any gaps, and leverage resources to address them</td>
</tr>
<tr>
<td>• Manage the resolution of ESF-6 after-action issues</td>
</tr>
<tr>
<td>• Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level</td>
</tr>
<tr>
<td>• Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, shelter lists, resource lists, departmental/functional plans, procedures, protocols, &amp; EOC job aids)</td>
</tr>
<tr>
<td>• Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-6 Team Members</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Establish and maintain operational awareness of mass care through direct communications links with operational units (ARC, KC VOAD, TSA, liaisons, etc.) in the field and/or their appropriate coordinating entities;</td>
</tr>
<tr>
<td>• Conduct mass care disaster impact and needs assessments, prioritize ESF-6 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-6 county-wide response activities;</td>
</tr>
<tr>
<td>• Collect and analyze information relevant to ESF-6 and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports;</td>
</tr>
<tr>
<td>• Receive, manage, &amp; track resource requests for ESF-6;</td>
</tr>
<tr>
<td>• Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.</td>
</tr>
<tr>
<td>• Coordinate with ESF-15 Public Information to provide Mass Care services public information to disseminate where appropriate.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinate the ESF-6 support of recovery activities</td>
</tr>
<tr>
<td>• Coordinate the restoration of ESF-6 resources and/or capabilities as needed</td>
</tr>
</tbody>
</table>
## ESF-6 Mass Care Coordinating Agency Responsibilities

### Johnson County Human Services

| Preparedness | • Ensure each of the preparedness responsibilities identified for the County ESF-6 Team (listed above) are accomplished  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management and Communications – Emergency Management Division |
| Response | • Provide mass care support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-6 Mass Care Annex  
• Coordinate with JCEM to receive, manage, and track requests for mass care assistance until activation of the ESF-6 Team in the County EOC  
• Ensure each of the response responsibilities identified for the County ESF-6 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC  
• Arrange for appropriate staffing of the County ESF-6 Team in the EOC throughout activations  
• Coordinate the activities of ESF-6 Team Members in the County EOC |
| Recovery | • Coordinate the ESF-6 support of recovery activities  
• Coordinate the restoration of ESF-6 resources and/or capabilities as needed  
• Ensure ESF-6 Team Members and/or their agencies provide appropriate records of costs incurred  
• Conduct an ESF-6 after action review |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

## ESF Support Agency Responsibilities

### American Red Cross

| Preparedness | • Assist with the ESF-6 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| Response | • Provide mass care support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-6 Mass Care Annex  
• Coordinate response activities with the ESF-6 Team in support of the ESF-6 mission |
<table>
<thead>
<tr>
<th>Table</th>
<th>Description</th>
</tr>
</thead>
</table>
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Johnson County Developmental Supports**

<table>
<thead>
<tr>
<th>Table</th>
<th>Description</th>
</tr>
</thead>
</table>
| **Preparedness** | • Assist with the ESF-6 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | • Provide mass care support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-6 Mass Care Annex*  
• Coordinate response activities with the ESF-6 Team in support of the ESF-6 mission  
• Send agency representatives to the County EOC as part of the ESF-6 Team when requested |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Johnson County Department of Health and Environment**

<table>
<thead>
<tr>
<th>Table</th>
<th>Description</th>
</tr>
</thead>
</table>
| **Preparedness** | • Assist with the ESF-6 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | • Provide mass care support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-6 Mass Care Annex*  
• Coordinate response activities with the ESF-6 Team in support of the ESF-6 mission  
• Send agency representatives to the County EOC as part of the ESF-6 Team when requested |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
### Johnson County Med-Act

**Preparedness**
- Assist with the ESF-6 Team preparedness activities (listed above)
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management

**Response**
- Provide transportation for special medical needs
- Coordinate response activities with the ESF-6 Team in support of the ESF-6 mission
- Send agency representatives to the County EOC as part of the ESF-6 Team when requested

**Recovery**
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

**Mitigation**
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

---

### Johnson County Mental Health

**Preparedness**
- Assist with the ESF-6 Team preparedness activities (listed above)
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management

**Response**
- Provide mass care support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-6 Mass Care Annex
- Coordinate response activities with the ESF-6 Team in support of the ESF-6 mission
- Send agency representatives to the County EOC as part of the ESF-6 Team when requested

**Recovery**
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

**Mitigation**
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

---

### Kansas Department for Children and Families

**Preparedness**
- Assist with the ESF-6 Team preparedness activities (listed above)
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management

**Response**
- Prepare and distribute information regarding mass care, sheltering, and human services to assist the public, and providers of services to individuals with functional needs, regarding how to prepare for and respond to a disaster
- Coordinate with local emergency management officials in the development of Local Emergency Operation Plans (LEOP) related to mass care, sheltering and human services;
- Assist in responding to a disaster, as outlined in the LEOP
- Assist in coordinating the provision of assistance to vulnerable individuals impacted by the event
- Coordinate with provider of services to individuals with functional needs to assist these individuals as they return to the community
- Provide mass care support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, & the ESF-6 Annex
- Coordinate response activities with the ESF-6 Team in support of the ESF-6 mission
- Send agency representatives to the County EOC as part of the ESF-6 Team when requested

| Recovery | Coordinate the restoration of agency resources and/or capabilities as needed  
|          | Participate in countywide recovery planning and activities  
|          | Prepare the documentation required to become eligible for reimbursement  
|          | Participate in after action reviews |

| Mitigation | Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

<table>
<thead>
<tr>
<th>Kansas City Regional Voluntary Organizations Active in Disaster (VOAD)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
</tbody>
</table>
| • Assist with the ESF-6 Team preparedness activities (listed above)  
| • Maintain an inventory of agency resources |
| **Response** |
| • Provide mass care support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-6 Mass Care Annex  
| • Coordinate response activities with the ESF-6 Team in support of the ESF-6 mission  
| • Send agency representatives to the County EOC as part of the ESF-6 Team when requested |
| **Recovery** |
| • Coordinate the restoration of agency resources and/or capabilities as needed  
| • Participate in countywide recovery planning and activities  
| • Prepare the documentation required to become eligible for reimbursement  
| • Participate in after action reviews |
| **Mitigation** |
| • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

<table>
<thead>
<tr>
<th>The Salvation Army</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
</tbody>
</table>
| • Assist with the ESF-6 Team preparedness activities (listed above)  
| • Maintain an inventory of agency resources  
| • Provide current emergency contact information to Johnson County Emergency Management |
| **Response** |
| • Provide mass care support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-6 Mass Care Annex |
| Recovery                  | • Coordinate the restoration of agency resources and/or capabilities as needed  
|                          | • Participate in countywide recovery planning and activities  
|                          | • Prepare the documentation required to become eligible for reimbursement  
|                          | • Participate in after action reviews  

| Mitigation               | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents  

**POLICIES, AUTHORITIES, AND REFERENCES**

*Please refer to the Basic Plan for additional Policies, Authorities, and References.*

ARC Disaster Response Handbook (May 2008)

ARC Mass Care Tools and Resources (April 2007)

ARC Safe and Well list webpage: www.redcross.org/safeandwell

Assisting Individuals with Functional Needs During Evacuation and Sheltering, Kansas Department for Children and Families. (January 2009)

Pandemic and All-Hazards Preparedness Act (PAHPA), Public Law No. 109-417.
The table below represents the American Red Cross (ARC) Shelter Model Option List which includes responsibilities per shelter model type:

<table>
<thead>
<tr>
<th>ROLES AND RESPONSIBILITIES</th>
<th>MODEL 1</th>
<th>MODEL 2</th>
<th>MODEL 3</th>
<th>MODEL 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Control</td>
<td>Red Cross Shelters</td>
<td>Red Cross / Partner Shelters</td>
<td>Community Agency</td>
<td>Community Agency</td>
</tr>
<tr>
<td>Shelter Operations</td>
<td>Red Cross</td>
<td>Red Cross</td>
<td>Red Cross Assisted</td>
<td>Community Agency</td>
</tr>
<tr>
<td>Expenses</td>
<td>Adheres to Disaster Code of Conduct</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Red Cross Branding</td>
<td>Red Cross Only</td>
<td>Co-logo: “In Cooperation with”</td>
<td>“Supported by Red Cross”</td>
<td>None</td>
</tr>
<tr>
<td>Liability</td>
<td>Shared</td>
<td>Shared</td>
<td>Shared</td>
<td>Community Agency</td>
</tr>
<tr>
<td>Reporting and Communication</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Agreement to Use</td>
<td>Standard Red Cross Shelter Agreement*</td>
<td>1) Welcome Letter of Agreement</td>
<td>2) Standard Red Cross Shelter Agreement*</td>
<td>None</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Shelter Support Services Agreement for Community Agencies</td>
<td>None</td>
</tr>
</tbody>
</table>

*In conjunction with the ARC guidance for sheltering criteria, it is the policy of Johnson County that all shelters operate with adherence to the ARC Disaster Code of Conduct. In addition, it is required that all emergency shelters coordinate all actions, and meet all reporting and communications expectations of the EOC."
ESF-7 Resource Management
JOHNSON COUNTY EMERGENCY OPERATIONS PLAN

Coordinating Agency: Johnson County Treasury and Financial Management (TFM)

Support Agencies:
- Johnson County Budget and Financial Planning
- Johnson County Emergency Management
- Johnson County Facilities
- Johnson County Human Resources
- Johnson County Transit
- Kansas City Regional Voluntary Organizations Active in Disaster (KC VOAD)
- American Red Cross
- The Salvation Army
- United Way 211

INTRODUCTION

Purpose
The purpose of the ESF-7 Resource Management Annex is to establish how county-wide resource management activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with ESF-7 Resource Management in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations.

ESF-7 Resource Management applies to all individuals and organizations and the full range of Resource Management services that may be required to support disaster response and recovery operations in Johnson County. ESF-7 Resource Management will provide support to all other ESF’s in regards to resources.

This Emergency Support Function (ESF) Annex provides guidance to assist in coordinating the provision of personnel, equipment, supplies, facilities and services to support emergency operations. Specifically, ESF-7 Resource Management addresses:

- County EOC Logistics & Finance Section operations
- Resource identification
- Resource procurement
- Resource coordination
- Facilities and logistics
- Personnel augmentation
- Volunteer and donations management

**SITUATION & ASSUMPTIONS**

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-7 is based on the following:

**Situation**

1. Effective response to any disaster requires the ability to find, obtain, allocate, and distribute resources to meet the needs of the event.

2. Entities responsible for local disaster response have systems and plans in place to obtain and manage resources through local resource inventories, local agreements, donations, mutual aid, and/or procurement. The ESF-7 Resource Management Annex is not designed to take the place of these plans, rather it is designed to complement and support the resource management plans and systems already in place.

3. The Johnson County Emergency Communications Center (ECC) is responsible for routine dispatching and tracking all fire and EMS units in the county. In some cases they support incident command in coordinating the provision of expanded resources and capabilities.

4. When the needs of a disaster exceed a response organization or city’s capabilities, they will notify Johnson County Emergency Management (JCEM) or the County Emergency Operations Center (EOC) when activated.

5. Local (city, county, and mutual aid) resources must be exhausted before regional, state or federal assistance is available. State and federal assistance is provided through a Gubernatorial or Presidential declaration. Regional assistance is provided through the Regional Coordination Guide (RCG). The state is able to provide physical assistance through the various state agencies, but provides no funds to reimburse local governments during disasters. Federal declarations activate both physical as well as monetary resources; however, state & local cost sharing is normally required.

6. The County and its jurisdictions will use the system (standards and definitions) established by the National Incident Management System’s (NIMS) National Mutual Aid and Resource Management Initiative to identify, categorize, request, receive, and track resources where applicable for resource typing.
7. Johnson County departments, ESF teams, and Johnson County TFM-Purchasing maintain lists of vendors, equipment suppliers, materials and services needed during response and recovery operations.

8. The county has financial and purchasing processes in place that will be utilized during an emergency by county responding personnel.

9. There are a number of non-profit organizations in place to coordinate and manage volunteer personnel and the donation of goods. KCVOAD (http://kcregionalvoad.org/) serves as the coordinating entity to help in the identification, deployment, use, support, demobilization of affiliated and unaffiliated volunteers and donations. Individual organizations are responsible for their own management and tracking of their volunteers.

10. While jurisdictions in the Kansas City metropolitan area have considerable resources to draw on during an emergency or disaster, the time it will take for resource management efforts to become effective would suggest that:

   a. Generally, response agencies should be able to sustain operations for at least the first 24 hours of an emergency or disaster.

   b. Everyone in the community should plan on sustaining themselves for a period of at least 72 hours.

**Assumptions**

1. Specialized equipment and resources may be required to respond to and recover from disasters. Expeditious identification, procurement, and allocation of resources are vital to ensure effective response operations.

2. A disaster may severely damage and/or limit access to critical resources.

3. The types and amounts of resources needed to support emergency operations will vary greatly depending on the event. Some examples of typical emergency resources include, but are not limited to:
   a. Personnel
   b. Communications Equipment
   c. Potable Water
   d. Vehicles for passengers, cargo, and debris removal
   e. Portable toilets and other sanitation supplies
   f. Pumps and sandbags
   g. Fuel and fueling stations
   h. Heavy equipment for public works applications (e.g., cranes) and materials handling (e.g., forklifts)
i. Materials and tools such as plastic sheeting, shovels, picks, chain saws, axes/hatchets, flashlights, etc.

j. Mass care supplies such as food, bedding, blankets and cots

k. Industrial lighting equipment (for nighttime search and rescue operations)

l. Portable generators

m. Medical supplies and pharmaceuticals (including SNS)

n. Technology to support emergency operations

4. Determining what types of resources and how many of them are needed is critical to providing a rapid, effective, and coordinated response to an emergency or disaster.

5. Cities will perform needs assessments within their own jurisdictions. When the needs of a disaster exceed a city’s capabilities, the city will forward requests for assistance to the county.

6. Resource and logistics management is highly situational and is dependent upon the event, resource accessibility, transportation systems availability, and location of vendors and suppliers.

CONCEPT OF OPERATIONS

General

1. Disaster expenses will be the responsibility of the requesting agency, but may be submitted for reimbursement, pending the issuance of a state or federal declaration.

2. During disasters, organizations involved in response will manage their resources in accordance with their emergency plans and procedures, to include coordinating for additional assistance through mutual aid and other agreements.

3. For smaller emergencies, resource management will be handled by the cities and/or individual response organizations. For larger scale emergencies, where limited local resources may require centralized coordination & prioritization, the County Emergency Operations Center (EOC) will assume this responsibility.

4. Individual county departments & agencies will maintain current departmental inventory of critical resources with respect to their own operations. Those departments/agencies will also “flag” any resources that may require expedited procurement and/or some formal arrangements with vendors (i.e., memorandums of agreement/understanding) for the county purchasing department, in case purchasing needs to assist in expedited critical purchasing.

5. Johnson County Emergency Management will utilize the Comprehensive Resource Management and Credentialing System (CRMCS) for EOC responders. Local
jurisdictions are responsible for their own credentialing systems including access to disaster sites/areas.

6. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

7. All agreements and understandings entered into for the purchase, lease, or otherwise use of equipment and services, will be in accordance with applicable laws, policies, and procedures.

8. Emergency contracts and agreements for resources or services will be coordinated by Johnson County TFM-Purchasing (or through the ESF-7 Resource Management Team when activated).

9. It is important for all response entities to be aware of supplies and resources being ordered by all other agencies to eliminate duplication and excessive ordering of like items. WebEOC will be the management tool used to communicate the status of requests for assistance.

10. Individual county departments are responsible for:
   a. Managing the inventory, storage, maintenance and replacement of their equipment and supplies;
   b. Staying informed of county financial and purchasing policies and procedures;
   c. Maintaining and tracking receipts of purchases related to disasters separately from normal business transactions; and
   d. Tracking personnel hours related to disaster response.

11. Johnson County Treasury and Financial Management (TFM) is responsible for monitoring the expenses incurred by the county due to a disaster/emergency situation and will use existing and/or develop procedures for identifying costs associated with such situations. Additionally, TFM will maintain emergency procurement procedures to ensure that resources required during a disaster situation may be rapidly obtained.

Requests for Assistance

1. Requests for assistance will be filled at the lowest level of government possible. Requests for assistance unable to be resolved at one level will be forwarded upward, generally from first responder organizations to a city (or directly to the county if the first responder organization is non-municipal), from a city to the county, from the county to the state, and from the state to the federal government as needed.
2. Requests for assistance in Johnson County will be forwarded to Johnson County Emergency Management (JCEM) or the County Emergency Operations Center (EOC) when activated.

3. Upon receiving a request for assistance, JCEM and/or the County EOC will coordinate efforts needed to provide required assistance. Requests for assistance may be filled through leveraging of county/regional resources, existing agreements, or the facilitation of new contracts, arrangements, or procurements.

4. When it becomes clear that local resources will be insufficient to handle the situation, additional assistance from the state and/or federal government may be sought. Some of this assistance may require the issuance of a local disaster declaration. Johnson County Emergency Management is responsible for facilitating this process (see Disaster Declarations in the Basic Plan).

   a. State: Assistance from state agencies may be available:
      
       i. Without a State Declaration-State resources that would be available include personnel and resources near the disaster area. Funds to cover the cost of that equipment are not included in this type of assistance.
       
       ii. With State Declaration-All state resources become available, including reimbursement to the state agency for operating costs related to the disaster.

   b. Federal: Assistance from the federal government may be available:
      
       i. Without a Federal Declaration-To protect life, local commanders of Department of Defense organizations have the authority to respond without a federal declaration. Otherwise, federal assistance is usually limited to providing technical expertise from agencies such as the Army Corps of Engineers.
       
       ii. With a Federal Declaration-A variety of resources are available through different programs, including technical expertise, equipment and funding.

5. In general, resource management activities will be geared to support life saving and public safety as its first priority. Additional priorities may be set by the EOC Director in consultation with response entities and appropriate public officials.

**EOC Coordination**

1. Each ESF Team in the County EOC is responsible for receiving, tracking, and managing requests for assistance regarding their function. In situations where a
request is above and beyond the capacity of the ESF to fill, the request for assistance will be reviewed by the Operations Section Coordinator and forwarded to ESF-7 Resource Management when it can’t be filled within the operations group capabilities.

2. The mission of ESF-7 Resource Management is to ensure the provision and coordination of critical resource management and meeting any identified unmet resource needs required to meet the needs generated by disaster affecting Johnson County. When the ESF-7 Team is activated in the Johnson County Emergency Operations Center (EOC), the team will orchestrate the countywide coordination required to fulfill the mission of ESF-7. These activities will include:
   a. Establish and maintain operational awareness of resource management through direct communications link with any resource management units in the field and/or their appropriate coordinating entities;
   b. Conduct resource management disaster impact and needs assessments, prioritize ESF-7 operational objectives in alignment with the Incident Support Plan, and coordinate ESF-7 county-wide response activities;
   c. Collect and analyze information relevant to ESF-7 and report in WebEOC and EOC documents including Incident Support Plans and Situational Reports;
   d. Receive, manage, & track resource requests received by ESF-7;
   e. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

3. The ESF-7 Team will monitor and maintain cognizance of all requests for assistance and their status. This information will be summarized into periodic status reports and submitted in accordance with applicable operating procedures.

**Human Resources**

1. As a Support Agency to ESF-7 Resource Management, the Johnson County Human Resources Department is responsible for coordinating the human resource support required to respond to or recover from disasters. This support may include technical expertise, coordination of the internal reassignment of county employees who have no pre-assigned disaster responsibilities and the provision and coordination of additional temporary personnel.

**Logistical Support**

1. Under certain circumstances a countywide logistics system may be needed to ensure timely and effective delivery of resources. The ESF-7 Resource Management Team will work with the other members of the EOC Team to determine the appropriate facilities and methods for the timely distribution of resources. As a Support Agency to ESF-7 Resource Management, Johnson County Facilities Department is responsible for establishing and coordinating logistical support facilities when needed. Examples of logistical support components include:
a. A Mobilization Center is a designated location for receiving and processing resources and personnel prior to their deployment to a Staging Area or incident site;

b. Staging Areas are used to assemble personnel and equipment for immediate deployment to an operational site in the affected area(s);

c. Warehouses and other facilities will be used to store or stage supplies and equipment for both short and long-term emergency use. Criteria used for the selection of resource staging areas will include proximity to the affected area, transportation access, communications capability, storage space & conditions, security, etc. Potential staging areas could include any number of parking lots, open areas, or secured locations with open areas. Due to the high number of possible locations, these sites will be identified as the need arises;

d. Distribution Points are locations designated for distribution of relief supplies to the affected population.

2. The ESF-7 Resource Management Team will coordinate the transportation of resources (human and physical) with the ESF-1 Transportation Team.
   a. The ESF-7 Resource Management Team will ensure checkpoints and facilities are notified of incoming supplies, equipment and other resources, as well as their priority designation.

   b. Checkpoints and applicable facilities (e.g., warehouses, distribution points) will provide reports on resources passing through or arriving to allow the ESF-7 Resource Management Team to track the location of resources and timeliness of delivery.

   c. If necessary, traffic may be rerouted or delayed to accommodate the timely distribution of emergency resources and supplies.

**Donated Goods and Services**

1. Donated goods, services, and equipment will be coordinated through the Kansas City Regional Voluntary Organizations Active in Disaster (KC VOAD) or specific volunteer agencies. Volunteer and donations management must be closely coordinated with the ESF-7 Resource Management Team in the county Emergency Operations Center (EOC) to ensure complementary efforts and avoid unnecessary procurement. Public information announcements will be judiciously utilized to request the specific types of goods, services & equipment needed and to encourage monetary donations through existing relief organizations whenever possible. Key
elements of volunteer and donations management will involve the receipt, inventory, organization & channeling of:

a. Donated Goods- The Salvation Army will manage in-kind donations for individual assistance, including food, clothing, toiletries and household items.
b. Services- Unaffiliated volunteers will be referred to a Volunteer Reception Center (VRC) if established (by KC VOAD); otherwise they will be referred to specific volunteer agencies.
c. Equipment- The coordination and proper documentation of donated equipment will be coordinated by the ESF-7 Resource Management Team.
d. Monetary Donations- Funds donated to support emergency relief efforts will be collected by existing relief organizations.

ROLES AND RESPONSIBILITIES
ESF-7 Resource Management Team

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Treasury and Financial Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support Agencies</td>
<td>American Red Cross</td>
</tr>
<tr>
<td></td>
<td>Johnson County Emergency Management</td>
</tr>
<tr>
<td></td>
<td>Johnson County Facilities</td>
</tr>
<tr>
<td></td>
<td>Johnson County Human Resources</td>
</tr>
<tr>
<td></td>
<td>Johnson County Transit</td>
</tr>
<tr>
<td></td>
<td>Kansas City Regional Voluntary Organizations Active in Disaster (KC VOAD)</td>
</tr>
<tr>
<td></td>
<td>The Salvation Army</td>
</tr>
<tr>
<td></td>
<td>United Way 211</td>
</tr>
</tbody>
</table>

**Mass Care Services**

**Mission Area:** Response

**Description:** Provide life-sustaining services to the affected population with a focus on hydration, feeding, and sheltering to those who have the most need, as well as support for reunifying families.

- Acquires and manages resources, supplies, and services from core capability providers via contracts, mission assignments, interagency agreements, and donations.
- Supports the prioritization, coordination, and communication of mass care resource requirements.
- Communicates plans, requirements, and strategies to core capability providers.
- Support of requirements for physically accessible sheltering, feeding, and related activities to support survivors of disasters, including individuals with disabilities.

**Critical Transportation**
**Mission Area:** Response

**Description:** Provide transportation (including infrastructure access and accessible transportation services) for response priority objectives, including the evacuation of people and animals, and the delivery of vital response personnel, equipment, and services into the affected areas

- Management of transportation that includes equipment and procedures for moving material from storage facilities and vendors to incident victims, particularly with emphasis on the surge and sustainment portions of response.
- Transportation management also includes providing services to include fulfilling requests from other Federal organizations.

**Infrastructure Systems**

**Mission Area:** Response, Recovery

**Description:** Stabilize critical infrastructure functions, minimize health and safety threats, and efficiently restore and revitalize systems and services to support a viable, resilient community

- Provision of logistical support to fire and other first response services.

**Operational Communications**

**Mission Area:** Response

**Description:** Ensure the capacity for timely communications in support of security, situational awareness, and operations by any and all means available, among and between affected communities in the impact area and all response forces.

- Coordination of the procurement of communications equipment and services.

**Public and Private Services and Resources**

**Mission Area:** Response

**Description:** Provide essential public and private services and resources to the affected population and surrounding communities, to include emergency power to critical facilities, fuel support for emergency responders, and access to community staples (e.g., grocery stores, pharmacies, and banks) and fire and other first response services.

- Coordination of resource support for survivors.
- Resource management that includes determining requirements, sourcing, ordering and replenishment, storage, and issuing of supplies and equipment.
- Facilities management that includes locating, selection, and acquisition of incident facilities as well as storage and distribution facilities.
- Establishment and operation of logistics support facilities to include the management of services related to lodging and feeding of incident support personnel.
| Preparedness               | • Manage the resolution of ESF-7 after-action issues  
|                           | • Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level  
|                           | • Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, & EOC job aids)  
|                           | • Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-7 Team Members |
| Response                  | • Establish and maintain operational awareness of resource management through direct communications links with any resource management units in the field and/or their appropriate coordinating entities;  
|                           | • Conduct resource management disaster impact and needs assessments, prioritize ESF-7 operational objectives in alignment with the Incident Support Plan, and coordinate ESF-7 county-wide response activities;  
|                           |   • Maintain updated resource inventories of supplies, equipment, and personnel resources, including possible sources of augmentation or replacement  
|                           |   • Document all costs and expenses associated with response and recovery activities taking care to clearly separate disaster related work from daily work in the event that reimbursement from the State and Federal government becomes available  
|                           |   • Define and manage distribution and staging areas for resources  
|                           |   • Collect and analyze information relevant to ESF-7 and report in WebEOC and EOC documents including Incident Support Plans and Situational Reports;  
|                           |   • Receive, manage, & track resource requests received by ESF-7;  
|                           |   • Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture |
| Recovery                  | • Coordinate the ESF-7 support of recovery activities  
|                           | • Coordinate the restoration of ESF-7 resources and/or capabilities as needed  
|                           | • Ensure ESF-7 Team Members and/or their agencies provide appropriate records of costs incurred  
|                           | • Conduct an ESF-7 after action review |
| Mitigation                | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**ESF-7 Resource Management Coordinating Agency Responsibilities**

<table>
<thead>
<tr>
<th><strong>Johnson County Treasury and Financial Management</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Preparedness</td>
</tr>
</tbody>
</table>
### Response
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management
- Provide Resource Management support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-7 Resource Management Annex including:
  - Manage contract and vendor processes
  - Procure critical resources
  - Provide assistance to departments and agencies in locating resource and service providers.
  - Provide technical assistance in purchasing and procurement.
  - Allocate resources in accordance with guidance provided by the EOC.
- Ensure each of the response responsibilities identified for the County ESF-7 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC
- Arrange for appropriate staffing of the County ESF-7 Team in the EOC throughout activations
- Coordinate the activities of ESF-7 Team Members in the County EOC

### Recovery
- Coordinate the ESF-7 support of recovery activities
- Coordinate the restoration of ESF-7 resources and/or capabilities as needed
- Ensure ESF-7 Team Members and/or their agencies provide appropriate records of costs incurred
- Conduct an ESF-7 after action review

### Mitigation
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

### ESF Support Agency Responsibilities

<table>
<thead>
<tr>
<th></th>
<th>American Red Cross</th>
<th>Johnson County Emergency Management</th>
</tr>
</thead>
</table>
| Preparedness | • Assist with the ESF-7 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management | • Assist with the ESF-7 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources |
| Response | • Coordinate response activities with the ESF-7 Team in support of the ESF-7 mission  
• Send agency representatives to the County EOC as part of the ESF-7 Team when activated |  
| Recovery  | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |  
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |  

ESF-7 Resource Management – 2016
| Response | Provide current emergency contact information to Johnson County Emergency Management  
  | Coordinate response activities with the ESF-7 Team in support of the ESF-7 mission  
  | Send agency representatives to the County EOC as part of the ESF-7 Team when activated |
|---|---|
| Recovery | Coordinate the restoration of agency resources and/or capabilities as needed  
  | Participate in countywide recovery planning and activities  
  | Prepare the documentation required to become eligible for reimbursement  
  | Participate in after action reviews |
| Mitigation | Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| **Johnson County Facilities** |  |
| Preparedness | Assist with the ESF-7 Team preparedness activities (listed above)  
  | Maintain an inventory of agency resources  
  | Provide current emergency contact information to Johnson County Emergency Management |
| Response | Coordinate response activities with the ESF-7 Team in support of the ESF-7 mission  
  | Lease facilities to support logistical operations.  
  | Identify facilities that may be made available to meet operational requirements.  
  | Provide transport support of movement and delivery of needed materials/resources.  
  | Receive, transport, store, and deliver donated supplies and commodities.  
  | Establish and manage the receipt, store, and stage facility for the Strategic National Stockpile in the event Johnson County is designated by the state.  
  | Send agency representatives to the County EOC as part of the ESF-7 Team when activated |
| Recovery | Coordinate the restoration of agency resources and/or capabilities as needed  
  | Participate in countywide recovery planning and activities  
  | Prepare the documentation required to become eligible for reimbursement  
  | Participate in after action reviews |
| Mitigation | Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| **Johnson County Human Resources** |  |
| Preparedness | Assist with the ESF-7 Team preparedness activities (listed above)  
  | Maintain an inventory of agency resources  
  | Provide current emergency contact information to Johnson County Emergency Management |
| Response | Coordinate response activities with the ESF-7 Team in support of the ESF-7 mission |
| ESF-7 Resource Management – 2016 | Page 14 |

<table>
<thead>
<tr>
<th><strong>Resource Management</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mitigation</strong></td>
<td></td>
</tr>
<tr>
<td>- Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td></td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td></td>
</tr>
<tr>
<td>- Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td></td>
</tr>
<tr>
<td>- Participate in countywide recovery planning and activities</td>
<td></td>
</tr>
<tr>
<td>- Prepare the documentation required to become eligible for reimbursement</td>
<td></td>
</tr>
<tr>
<td>- Participate in after action reviews</td>
<td></td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td></td>
</tr>
<tr>
<td>- Coordinate response activities with the ESF-7 Team in support of the ESF-7 mission</td>
<td></td>
</tr>
<tr>
<td>- Provide transport support for movement and delivery of needed resources.</td>
<td></td>
</tr>
<tr>
<td>- Send agency representatives to the County EOC as part of the ESF-7 Team when activated</td>
<td></td>
</tr>
<tr>
<td><strong>Preparedness</strong></td>
<td></td>
</tr>
<tr>
<td>- Maintain an inventory of agency resources</td>
<td></td>
</tr>
<tr>
<td>- Provide current emergency contact information to Johnson County Emergency Management</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Johnson County Transit</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
<td></td>
</tr>
<tr>
<td>- Assist with the ESF-7 Team preparedness activities (listed above)</td>
<td></td>
</tr>
<tr>
<td>- Maintain an inventory of agency resources</td>
<td></td>
</tr>
<tr>
<td>- Provide current emergency contact information to Johnson County Emergency Management</td>
<td></td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td></td>
</tr>
<tr>
<td>- Coordinate response activities with the ESF-7 Team in support of the ESF-7 mission</td>
<td></td>
</tr>
<tr>
<td>- Provide transport support for movement and delivery of needed resources.</td>
<td></td>
</tr>
<tr>
<td>- Send agency representatives to the County EOC as part of the ESF-7 Team when activated</td>
<td></td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td></td>
</tr>
<tr>
<td>- Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td></td>
</tr>
<tr>
<td>- Participate in countywide recovery planning and activities</td>
<td></td>
</tr>
<tr>
<td>- Prepare the documentation required to become eligible for reimbursement</td>
<td></td>
</tr>
<tr>
<td>- Participate in after action reviews</td>
<td></td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td></td>
</tr>
<tr>
<td>- Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Kansas City Regional Voluntary Organizations Active in Disaster (KC VOAD)</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
<td></td>
</tr>
<tr>
<td>- Assist with the ESF-7 Team preparedness activities (listed above)</td>
<td></td>
</tr>
<tr>
<td>- Maintain an inventory of agency resources</td>
<td></td>
</tr>
<tr>
<td>- Provide current emergency contact information to Johnson County Emergency Management</td>
<td></td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td></td>
</tr>
<tr>
<td>- Coordinate response activities with the ESF-7 Team in support of the ESF-7 mission</td>
<td></td>
</tr>
<tr>
<td>- Manage in-kind donations for individual assistance, including food, clothing, toiletries, and household items</td>
<td></td>
</tr>
<tr>
<td>- Send agency representatives to the County EOC as part of the ESF-7 Team when activated</td>
<td></td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td></td>
</tr>
<tr>
<td>- Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td></td>
</tr>
<tr>
<td>- Participate in countywide recovery planning and activities</td>
<td></td>
</tr>
<tr>
<td>- Prepare the documentation required to become eligible for reimbursement</td>
<td></td>
</tr>
<tr>
<td>- Participate in after action reviews</td>
<td></td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td></td>
</tr>
<tr>
<td>- Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td></td>
</tr>
<tr>
<td>The Salvation Army</td>
<td>United Way 211</td>
</tr>
<tr>
<td>-------------------</td>
<td>--------------</td>
</tr>
<tr>
<td><strong>Preparedness</strong></td>
<td>• Assist with the ESF-7 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td></td>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td>• Coordinate response activities with the ESF-7 Team in support of the ESF-7 mission</td>
</tr>
<tr>
<td></td>
<td>• Manage in-kind donations for individual assistance, including food, clothing, toiletries and household items</td>
</tr>
<tr>
<td></td>
<td>• Send agency representatives to the County EOC as part of the ESF-7 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td></td>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
<tr>
<td></td>
<td>• Assist with the ESF-7 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td></td>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td>• Coordinate response activities with the ESF-7 Team in support of the ESF-7 mission</td>
</tr>
<tr>
<td></td>
<td>• Manage in-kind donations for individual assistance, including food, clothing, toiletries and household items</td>
</tr>
<tr>
<td></td>
<td>• Send agency representatives to the County EOC as part of the ESF-7 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td></td>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>
POLICIES, AUTHORITIES, AND REFERENCES

Please refer to the Basic Plan for additional Policies, Authorities, and References.

Local Authorities
- Johnson County Resolution 115-95
- Johnson County Human Resources Policies and Procedures
- Johnson County Administrative Policies, Procedures, and Guidelines
- Johnson County Financial Policies and Procedures

State Authorities
- KSA 48-950
- KSA 75-3739
INTRODUCTION

Purpose
The purpose of the ESF-8 Public Health and Medical Services Annex is to establish how Public Health and Medical Services activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with ESF-8 Public Health and Medical Services in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations.
ESF-8 Public Health and Medical Services applies to all individuals and organizations and the full range of Public Health and Medical Services that may be required to support disaster response and recovery operations in Johnson County.

This ESF-8 Public Health and Medical Services Annex describes the actions required to coordinate public health and medical services during a disaster. The annex addresses:

- Health care provider coordination
- Public health response
- Emergency Medical Services (EMS)
- Mass fatalities management
- Mental health response

While there are four coordinating agencies defined within the ESF-8 Public Health and Medical Services Annex, the ESF-8 Team members will be responsible for supporting all functions required for a disaster in alignment with the ESF-8 mission. All coordinating agencies may be actively involved no matter what level of impact occurs. Depending on the type of incident, many of the 5 functions listed above will need to be managed. The lead agency for ESF-8 will be determined based on the major needs of the type of incident(s).

ESF-8 Public Health and Medical Services team will partner with the ESF-6 Mass Care team to support all individuals and organizations in regards to mass care services (including sheltering) that may be required to support disaster response and recovery operations in Johnson County.

ESF-1 Transportation Annex will coordinate all transportation needs.
ESF-2 Communications Annex will coordinate the communications needs.
ESF-10 Oil and Hazardous Materials Annex will be activated if hazardous conditions are involved.

**SITUATION & ASSUMPTIONS**

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-8 is based on the following:

**Situation**

1. Johnson County is at risk from many hazards with the potential to cause widespread illness, injuries or deaths. The number of people in need and the type and duration of health and medical services required will vary greatly depending on the hazard and its severity.

2. The Johnson County Department of Health and Environment is responsible for coordinating public health activities under the Health Officer’s statutory responsibility (KSA 65-118, 65-119, 65-126, 65-127, 65-128, 65-159, 65-202, etc.), under the County
Board of Health and in coordination with the Kansas Department of Health and Environment (KDHE).

3. Johnson County Med-Act is responsible for the overall coordination of medical emergencies in the county. Med-Act is the county’s Emergency Medical Service (EMS) agency and provider of Advanced Life Support (ALS). The Johnson County Emergency Communications Center (ECC) is responsible for dispatching medical resources throughout the county.

4. There are 5 acute care hospitals in Johnson County, one of which is a regional trauma center. All of the hospitals in Johnson County maintain Emergency Operations Plans, as well as supporting policies and procedures for response to all-hazards potentially affecting their facilities. These plans detail establishment of the Hospital Incident Command System (HICS) and a Hospital Command Center (HCC). Procedures and policies are maintained as appropriate for specific activities, such as decontamination and self-sustainment in compliance with the Joint Commission (TJC) standards.

5. The Johnson County Mental Health Center is responsible for coordinating the provision of mental health services within the county. The center belongs to a state-wide network of credentialed mental health providers. Additionally, the Mental Health Center is part of the Regional Homeland Security Mental Health Response System led by the Greater Kansas City Chapter of the American Red Cross. These resources, along with other local affiliated agencies, would be utilized to respond to a community disaster. The Mental Health Center has capacity to provide assistance for a surge in our existing emergency services: crisis call hotline 24/7, mental health crisis walk-ins during business hours (with expanded hours as needed), and on-site in-patient hospitalization assessments 24/7, and crisis counseling. The Mental Health Center does not have any capacity for inpatient care. The county area has a low threshold for psychiatric in-patient care, with only SMMC providing that service. These needs would need to involve hospitals outside of Johnson County, including but not limited to the state hospital Rainbow Mental Health Facility, Osawatomie State Hospital, KU, Two Rivers, Research Psychiatric Center, and Cushing.

6. The County Coroner is responsible for the overall coordination of activities related to a mass fatality incident. The Coroner, who also functions as medical examiner, has an on-call staff of deputy coroners and forensic pathologists. The county does not have a morgue, but utilizes a private morgue facility in Wyandotte County, the morgue facilities at the Kansas University Medical Center and occasionally those of Jackson County, Missouri.

7. There are a number of regional coordination plans developed and maintained by the various committees of the Mid-America Regional Council (MARC).

   a. The MARC Emergency Rescue (MARCER) Committee Mass Casualty Incident (MCI) Plan describes the regional coordination of EMS resources during a MCI incident. The plan also provides listing of available resources and personnel,
as well as checklists for those responding to the event. The MCI Plan also
details use of the electronic patient tracking system used in the metro-area.

b. The Kansas City Metropolitan Medical Response System (KCMMRS) Plan
describes the coordination of emergency activities in response to the human
health consequences of an incident resulting in mass casualties. Although
sections of the KCMMRS Plan deal specifically with an event involving
Chemical, Biological, Radiological, Nuclear or Explosive (CBRNE) agents, the
actions described are applicable to any incident involving mass casualties.

c. The Regional Healthcare Coordination System (RHCS) Guide was developed
for the member hospitals of the Regional Homeland Security Coordinating
Committee (RHSCC) Hospital Subcommittee, who represent healthcare
organizations and agencies in the 9 county, bi-state Kansas City metropolitan
region. The RHCS Guide sets forth guidelines for the hospitals intended to
augment and enhance their ability to coordinate their activities, and share
information and resources during a major health and medical event.

8. Caches of mobile equipment and resources for response to a health and medical event
are strategically located throughout the metro area. Several types of trailers and
equipment caches have been pre-positioned with hospitals, EMS agencies, and local
health departments and may be deployed as needed. The Bi-State KCMMRS Plan
(Attachment C) identifies and details the equipment caches maintained in the region.

9. The Johnson County Department of Health and Environment has four registered
Environmental Health Specialists available to help determine habitability. They have
the capability to: Evaluate basic sanitary conditions, sewage disposal, sanitation, food,
air quality and solid waste.

10. Coordination efforts to ensure safe drinking water to communities is done with Johnson
County Wastewater Department (JCW). JCW has a lab on-site and can do testing of
water samples to determine safe water conditions. ESF 8 will also coordinate with
water suppliers within the county for public messaging with our local, regional, state
and federal partners as appropriate.

Assumptions

1. Disasters are likely to increase public demand for health and medical services and
information. Situations with potential threat to health and safety of community require
coordination of public health and medical response. These could include natural disease
outbreaks.

2. Disasters may cause medical supplies and resources to become damaged or unavailable.
Additionally, a large number of medical service providers, facilities and/or personnel
may be affected and unavailable to provide assistance. Some disasters may also impact neighboring counties thereby limiting the availability of mutual aid.

3. The event may generate victims/casualties beyond the normal capabilities of the local health and medical agencies and organizations in the region.

4. Transportation and communications capabilities will be critical to the delivery of health and medical services.

5. Depending on the event and the populations affected, the availability of authorized foreign language interpreters may be important to the appropriate delivery of health and medical services.

6. The extent of damage, the availability of trained personnel and other factors may require altered standards of patient care to be implemented.

7. Health, medical, and mortuary services will be restored during the recovery period as soon as practical and within the limitations and capabilities allowed of affected agencies following the emergency.

8. Response organizations will work within their existing city, county, and regional plans and partnership agreements to meet the needs of disasters.

9. Members of the community who are seniors, children, disabled, homeless, non-English speakers, low-income or otherwise in need of ongoing support, will be more vulnerable during and after an emergency. A partnership approach will be needed between government, private industry, volunteer agencies, and the media to ensure essential health related information and services reach vulnerable residents during an emergency.

10. Security may be needed at hospitals, clinics, medication dispensing sites, alternate care facilities and other sites during a major health and medical event.

11. The National Incident Management System (NIMS) and the Incident Command System (ICS) and the Hospital Incident Command System (HICS) will be used by the involved agencies and organizations involved in the event.

12. A major disaster can disrupt or halt essential services such as, water supply, wastewater treatment systems, natural gas, and electrical power which may increase the potential for disease and injury.

13. Disruption of sanitation services and facilities, loss of power and the gathering of people in public shelters may increase the potential for disease and injuries.

14. Hospitals and other healthcare facilities will rely on existing emergency service contracts with medical suppliers, and pharmaceutical vendors to the maximum extent
possible, and will maintain back-up supplies stored on site, (including food, water, and basic medical supplies) to maintain operations for a minimum of three days.

15. A medical disaster may require the triage and treatment of large numbers of individuals (surge) which will have a direct impact on healthcare facilities.

16. In some events, many people attempting to go to area hospitals will not have symptoms or need immediate treatment and can be seen elsewhere (i.e. “worried well”).

17. The county’s behavioral health system may become overwhelmed and produce a critical need for mental health and crisis counseling services for victims, emergency response personnel and the public.

18. Disasters have the potential to raise stress levels in survivors and emergency responders, which may negatively affect their mental and emotional well being.

19. If an incident generates a large number of fatalities, the need for emergency mortuary services, victim identification and other mass fatalities actions, such as the establishment of a Family Assistance Center (FAC), will be critical.

20. During emergency incidents involving hazardous materials ESF-8 Public Health and Medical and ESF-10 Oil and Hazardous Materials will need to ensure that response activities that overlap the two ESFs are coordinated and responsibilities are determined for all participating agencies.

CONCEPT OF OPERATIONS

1. The various organizations involved in public health and medical services response will respond to disasters according to their organizational policies and procedures.

2. Organizations responsible for public health and medical emergency response (JC Med-Act, JC Department of Health and Environment, JC Mental Health, JC Coroner, hospitals, etc.) will keep Johnson County Emergency Management (JCEM) informed of health and medical situations with the potential to require activation of the Johnson County Emergency Operations Center (EOC). Once notified, JCEM will activate the EOC if necessary.

3. The Biological Incident Appendix (BIA) to this annex establishes how public health response activities will be coordinated to meet the needs generated by disasters in Johnson County. As described in the BIA “Situation & Assumptions”, the Johnson County Department of Health and Environment is responsible for:

   a. Coordination of all BIA activities under no, partial, or full EOC activation. (Tab 1, Tab 2, Tab 3, Tab and 4)
b. Disease investigation, recommendation for appropriate disease prevention, containment measures and disease surveillance, (Tab 3 and Tab 4)
c. Providing accurate information to the public and other appropriate authorities relating to public health, (Tab 3)
d. Activation and management of Strategic National Stockpile assets and mass prophylaxis and vaccination procedures, (Tab 1 and Tab 2)
e. Acting as a conduit for vaccines, antibiotics, antidotes, and other Medical Countermeasure supplies in collaboration with hospitals/pharmacies, KDHE and the Center for Disease Control and Prevention (CDC), and coordinating the distribution and administration of this materiel. (Tab 2)

4. As described in the *Emergency Medical System (EMS) Appendix* to this annex, Johnson County Med-Act is responsible for the provision and coordination of emergency medical response activities. The Emergency Medical System Appendix establishes how emergency medical response activities will be coordinated to meet the needs generated by disasters in Johnson County.

5. As described in the *Mental Health Appendix* to this annex, Johnson County Mental Health Center is responsible for the provision and coordination of emergency mental health response activities. The Mental Health Appendix establishes how mental health response activities will be coordinated to meet the needs generated by a disaster in Johnson County.

6. As described in the *Mass Fatality Appendix* to this annex, the Johnson County Coroner is responsible for the provision and coordination of mass fatality response activities in emergencies/disasters. The Mass Fatality Appendix establishes how mass fatality response activities will be coordinated to meet the needs generated by a disaster in Johnson County.

7. Hospitals in Johnson County will provide medical services in accordance with their policies, procedures, and agreements and coordinate with partner organizations (JC Department of Health and Environment, JC Med-Act, cities, first responders, etc.) as needed. When hospitals require assistance from Johnson County, they will notify Johnson County Department of Health and Environment, Johnson County Med-Act, or the ESF-8 Public Health and Medical Team in the County EOC when activated.

8. Adult care facilities (e.g. nursing homes, assisted living facilities, adult day care, boarding care, etc.) will respond to emergencies/disasters according to their state mandated emergency management plans *(Nursing Facilities KSA 28-39-163, Assisted Living Facilities KSA 26-41-104, Intermediate Care Facilities for the Mentally Retarded & Nursing Facilities for Mental Health KSA 39-932, Home Plus KSA 26-42-104, Adult Day Care Facilities KSA 26-43-104, Boarding Care Homes KSA 28-39-409)*. When adult care facilities require assistance from Johnson County, they will notify Johnson County Department of Health and Environment, Johnson County Med-Act, or the ESF-8 Public Health and Medical Team in the County EOC when activated.
9. Due to the broad scope of ESF-8 Public Health and Medical, the role of Coordinating Agency for the ESF is shared between the JC Department of Health and Environment, JC Med-Act, JC Mental Health, and the JC Coroner. When the ESF-8 Public Health and Medical Team is activated, JC Department of Health and Environment, JC Med-Act, and JC Mental Health respond to the EOC. These agencies will collectively assess the situation and determine which department (JC Department of Health and Environment, JC Med-Act, or JC Mental Health) will serve as the Coordinating Agency for the ESF-8 Public Health and Medical Team during the activation. The other departments will continue to serve as ESF-8 Public Health and Medical Team Members in support of the Coordinating Agency and the ESF-8 mission. In mass fatality incidents, the Johnson County Coroner’s Office will coordinate activities with and provide representation to the ESF-8 Public Health and Medical Team in the County EOC.

10. The mission of ESF-8 Public Health and Medical is to ensure the provision and coordination of Public Health and Medical Services activities required to meet the needs generated by disaster affecting Johnson County. When the ESF-8 Public Health and Medical Team is activated in the Johnson County Emergency Operations Center (EOC), the ESF-8 Public Health and Medical Team will orchestrate the countywide coordination required to fulfill the mission of ESF-8. These activities include but are not limited to:

   a. Establish and maintain operational awareness of public health and medical services through direct communications links with operational units (Incident Command in the field, hospitals, cities, Departmental Operating Centers [DOCs], etc.) in the field and/or their appropriate coordinating entities;

   b. Conduct public health and medical services disaster impact and needs assessments, prioritize ESF-8 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-8 county-wide response activities;

   c. Collect and analyze information relevant to ESF-8 and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports;

   d. Receive, manage, & track resource requests for ESF-8;

   e. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

11. In situations where health and medical needs can not be met through the existing response systems and resources in Johnson County, the County ESF-8 Public Health and Medical Team will ensure for the provision and coordination of the additional support required to meet the disaster caused health and medical needs.

12. The ESF-8 Public Health and Medical Team will coordinate with the ESF-6 Mass Care team in addressing the health and medical needs of displaced persons in emergency shelters. Upon being notified of situations where the health and medical needs of displaced individuals or groups can not be met through the American Red Cross or
other existing emergency response systems, ESF-8 Public Health and Medical will coordinate the support required to meet these needs.

13. The ESF-8 Public Health and Medical Team will work with its partners to ensure timely and appropriate health and medical protective actions are communicated to the public and responders.

14. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

**ROLES AND RESPONSIBILITIES**

**ESF-8 Public Health and Medical Team**

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Department of Health and Environment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Johnson County Med-Act</td>
</tr>
<tr>
<td></td>
<td>Johnson County Mental Health</td>
</tr>
<tr>
<td></td>
<td>Johnson County Coroner</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Support Agencies</th>
<th>American Red Cross</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Johnson County Developmental Supports</td>
</tr>
<tr>
<td></td>
<td>Johnson County Emergency Communications Center</td>
</tr>
<tr>
<td></td>
<td>Johnson County Emergency Management</td>
</tr>
<tr>
<td></td>
<td>Johnson County Facilities</td>
</tr>
<tr>
<td></td>
<td>Johnson County Human Services</td>
</tr>
<tr>
<td></td>
<td>Johnson County Manager’s Office</td>
</tr>
<tr>
<td></td>
<td>Johnson County Sheriff’s Office</td>
</tr>
<tr>
<td></td>
<td>Johnson County Transit</td>
</tr>
<tr>
<td></td>
<td>Johnson County Treasury and Financial Management</td>
</tr>
<tr>
<td></td>
<td>Jurisdictional Funeral Homes</td>
</tr>
<tr>
<td></td>
<td>Jurisdictional Hospitals</td>
</tr>
<tr>
<td></td>
<td>Jurisdictional Law Enforcement</td>
</tr>
<tr>
<td></td>
<td>Kansas City Funeral Directors Association</td>
</tr>
<tr>
<td></td>
<td>Kansas Department of Health and Environment</td>
</tr>
<tr>
<td></td>
<td>University of Kansas Medical Center</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Core Capabilities</th>
<th>Public Information and Warning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mission Areas:</td>
<td>All</td>
</tr>
<tr>
<td>Description:</td>
<td>Deliver coordinated, prompt,</td>
</tr>
<tr>
<td></td>
<td>reliable, and actionable</td>
</tr>
<tr>
<td></td>
<td>information to the whole</td>
</tr>
<tr>
<td></td>
<td>community through the use of</td>
</tr>
<tr>
<td></td>
<td>clear, consistent, accessible,</td>
</tr>
<tr>
<td></td>
<td>and culturally and</td>
</tr>
<tr>
<td></td>
<td>linguistically appropriate</td>
</tr>
<tr>
<td></td>
<td>methods to effectively</td>
</tr>
<tr>
<td></td>
<td>relay information regarding</td>
</tr>
<tr>
<td></td>
<td>any threat or hazard, as</td>
</tr>
<tr>
<td></td>
<td>well as the actions being</td>
</tr>
<tr>
<td></td>
<td>taken and the assistance</td>
</tr>
<tr>
<td></td>
<td>being made available, as</td>
</tr>
<tr>
<td></td>
<td>appropriate</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Coordinates the public</td>
</tr>
<tr>
<td></td>
<td>health and medical messaging</td>
</tr>
<tr>
<td></td>
<td>with jurisdictional</td>
</tr>
<tr>
<td></td>
<td>officials.</td>
</tr>
<tr>
<td></td>
<td>• Continuously acquires and</td>
</tr>
<tr>
<td></td>
<td>assesses information on the</td>
</tr>
<tr>
<td></td>
<td>incident. Sources of</td>
</tr>
<tr>
<td></td>
<td>information may include</td>
</tr>
<tr>
<td></td>
<td>state incident response</td>
</tr>
<tr>
<td></td>
<td>authorities; officials</td>
</tr>
</tbody>
</table>

The mission of the ESF-8 Public Health and Medical Team is to ensure the provision of Public Health and Medical Services activities required to meet the needs generated by disaster affecting Johnson County.
of the responsible jurisdiction in charge of the disaster scene; and ESF #8 support departments, agencies, and organizations.

- Provides public health, behavioral health, disease, and injury prevention information that can be transmitted to members of the general public and responders who are located in or near affected areas in languages and formats that are understandable to individuals with limited English proficiency and individuals with disabilities and others with access and functional needs.
- Supports a Joint Information Center (JIC) in the release of general medical and public health response information to the public.

**Critical Transportation**

**Mission Area: Response**

**Description:** Provide transportation (including infrastructure access and accessible transportation services) for response priority objectives, including the evacuation of people and animals, and the delivery of vital response personnel, equipment, and services into the affected areas.

**Patient Movement**

- Transports seriously ill or injured patients and medical needs populations from casualty collection points in the impacted area to designated reception facilities.
- Coordinates the Federal response in support of emergency triage and pre-hospital treatment, patient tracking, distribution, and patient return.

**Environmental Response/Health and Safety**

**Mission Area: Response**

**Description:** Ensure the availability of guidance and resources to address all hazards including hazardous materials, acts of terrorism, and natural disasters in support of the responder operations and the affected communities.

- Supports the Worker Safety and Health Support Annex, provides technical assistance, and conducts exposure assessments and risk management to control hazards for response workers and the public.

**Fatality Management Services**

**Mission Area: Response**

**Description:** Provide fatality management services, including decedent remains recovery and victim identification, working with local, state, tribal, territorial, insular area, and Federal authorities to provide mortuary processes, temporary storage or permanent internment solutions, sharing information with mass care services for the purpose of reunifying family members and caregivers with missing persons/remains, and providing counseling to the bereaved.

- Assists jurisdictional medico-legal authorities and law enforcement agencies in the tracking and documenting of human remains and associated personal effects; reducing the hazard presented by chemically,
biologically, or radiologically contaminated human remains (when indicated and possible); establishing temporary morgue facilities; determining the cause and manner of death; collecting ante mortem data in a compassionate and culturally competent fashion from authorized individuals; performing postmortem data collection and documentation; identifying human remains using scientific means (e.g., dental, pathology, anthropology, fingerprints, and, as indicated, DNA samples); and preparing, processing, and returning human remains and personal effects to the authorized person(s) when possible; and providing technical assistance and consultation on fatality management and mortuary affairs. In the event that caskets are displaced, ESF #8 assists in identifying the human remains, recasketing, and reburial in public cemeteries.

- May provide support to families of victims during the victim identification mortuary process.

Mass Care Services

Mission Area: Response
Description: Provide life-sustaining services to the affected population with a focus on hydration, feeding, and sheltering to those who have the most need, as well as support for reunifying families

- Provides technical expertise and guidance on the public health issues of the medical needs population.
- Provides support for the provision of case management and advocacy services.
- Provides support for human and/or veterinary mass care sheltering as resources are available.

Public and Private Services and Resources

Mission Area: Response
Description: Provide essential public and private services and resources to the affected population and surrounding communities, to include emergency power to critical facilities, fuel support for emergency responders, and access to community staples (e.g., grocery stores, pharmacies, and banks) and fire and other first response services.

- Arranges for the procurement and transportation of equipment, supplies, diagnostic supplies, radiation detecting devices, and countermeasures, including assets from the Medical Countermeasures (MCM), in support of immediate public health, medical and veterinary response operations.
- Use existing all-hazards surveillance systems to monitor the health of the general and medical needs population, as well as that of response workers, and identify emerging trends related to the disaster; carries out field studies and investigations; monitors injury and disease patterns and potential disease outbreaks, behavioral health concerns, and blood and tissue supply levels; and provides technical assistance and consultations on disease and injury prevention and precautions. Provides support to laboratory diagnostics.
- Provides support for triage, patient treatment, and patient movement.
- Provides resources to support pre-hospital triage and treatment, inpatient hospital care, outpatient services, behavioral healthcare,
<table>
<thead>
<tr>
<th>Preparedness</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Review the ESF-8 Annex annually and update as needed</td>
</tr>
<tr>
<td>• Continually evaluate the capabilities required to accomplish the ESF-8 mission, identify any gaps, and leverage resources to address them</td>
</tr>
<tr>
<td>• Manage the resolution of ESF-8 after-action issues</td>
</tr>
<tr>
<td>• Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level</td>
</tr>
<tr>
<td>• Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, &amp; EOC job aids)</td>
</tr>
<tr>
<td>• Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-8 Team Members</td>
</tr>
</tbody>
</table>

- medical-needs sheltering, pharmacy services, and dental care to victims or those who suffer from chronic illnesses.
  - Assists with isolation and quarantine measures and with point of distribution operations (mass prophylaxis and vaccination).
  - Ensures appropriate patient confidentiality is maintained, including Health Insurance Portability and Accountability Act privacy and security standards, where applicable.
  - Supports national or regional teams to assess public health and medical needs. This function includes the assessment of the healthcare system/facility infrastructure.
  - Assesses public health, medical, and veterinary medical effects resulting from all hazards. Such tasks may include assessing exposures on the general population and on children and those with disabilities and others with access and functional needs; conducting field investigations, including collection and analysis of relevant samples; providing advice on protective actions related to direct human and animal exposures and on indirect exposure through contaminated food, drugs, water supply, and other media; and providing technical assistance and consultation on medical treatment, screening, and decontamination of injured or contaminated individuals. Provides for disaster related health and behavior health needs through direct services and/or referrals as necessary.
  - Assesses the threat of vector-borne diseases.
  - Conducts field investigations, including the collection and laboratory analysis of relevant samples; provides vector control equipment and supplies.
  - Provides technical assistance and consultation on protective actions regarding vector-borne diseases.
  - Provides technical assistance and consultation on medical treatment of victims of vector-borne diseases.
  - Assists in assessing potable water, wastewater, solid waste disposal, and other environmental health issues related to public health in establishments holding, preparing, and/or serving food, drugs, or medical devices at retail and medical facilities, as well as examining and responding to public health effects from contaminated water; conducting field investigations, including collection and laboratory analysis of relevant samples; providing equipment and supplies as needed; and providing technical assistance and consultation.
| Response | • Establish and maintain operational awareness of public health and medical services through direct communications links with operational units (Incident Command in the field, hospitals, cities, Departmental Operating Centers [DOCs], etc.) in the field and/or their appropriate coordinating entities;  
• Conduct public health and medical services disaster impact and needs assessments, prioritize ESF-8 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-8 county-wide response activities;  
• Collect and analyze information relevant to ESF-8 and report in WebEOC and EOC documents including EOC action Plans and Situational Reports;  
• Receive, manage, & track resource requests for ESF-8;  
• Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture. |
|---|---|
| Recovery | • Coordinate the ESF-8 support of recovery activities  
• Coordinate the restoration of ESF-8 resources and/or capabilities as needed  
• Ensure ESF-8 Team Members and/or their agencies provide appropriate records of costs incurred  
• Conduct an ESF-8 after action review |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**ESF-8 Public Health and Medical Coordinating Agency Responsibilities**

- **Johnson County Department of Health and Environment**

  - **Preparedness**
    - Ensure each of the preparedness responsibilities identified for the County ESF-8 Team (listed above) are accomplished  
    - Maintain an inventory of agency resources  
    - Provide current emergency contact information to Johnson County Emergency Management

  - **Response**
    - Provide public health support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-8 Public Health and Medical Services Annex.*  
    - Ensure each of the response responsibilities identified for the County ESF-8 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC  
    - Arrange for appropriate staffing of the County ESF-8 Team in the EOC throughout activations  
    - Coordinate the ESF-8 Team activities in the County EOC

  - **Recovery**
    - Coordinate the ESF-8 support of recovery activities  
    - Coordinate the restoration of ESF-8 resources and/or capabilities as needed  
    - Ensure ESF-8 Team Members and/or their agencies provide appropriate records of costs incurred  
    - Conduct an ESF-8 after action review

- **Johnson County Med-Act**

  - **Preparedness**
    - Ensure each of the preparedness responsibilities identified for the County ESF-8 Team (listed above) are accomplished  
    - Maintain an inventory of agency resources  
    - Provide current emergency contact information to Johnson County Emergency Management
| **Response** | - Provide medical support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-8 Public Health and Medical Services Annex.*  
- Ensure each of the response responsibilities identified for the County ESF-8 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC  
- Arrange for appropriate staffing of the County ESF-8 Team in the EOC throughout activations  
- Coordinate the ESF-8 Team activities in the County EOC |
| **Recovery** | - Coordinate the ESF-8 support of recovery activities  
- Coordinate the restoration of ESF-8 resources and/or capabilities as needed  
- Ensure ESF-8 Team Members and/or their agencies provide appropriate records of costs incurred  
- Conduct an ESF-8 after action review |
| **Mitigation** | - Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

### Johnson County Mental Health

| **Preparedness** | - Ensure each of the preparedness responsibilities identified for the County ESF-8 Team (listed above) are accomplished  
- Maintain an inventory of agency resources  
- Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | - Provide mental health support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-8 Public Health and Medical Services Annex.*  
- Ensure each of the response responsibilities identified for the County ESF-8 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC  
- Arrange for appropriate staffing of the County ESF-8 Team in the EOC throughout activations  
- Coordinate the ESF-8 Team activities in the County EOC |
| **Recovery** | - Coordinate the ESF-8 support of recovery activities  
- Coordinate the restoration of ESF-8 resources and/or capabilities as needed  
- Ensure ESF-8 Team Members and/or their agencies provide appropriate records of costs incurred  
- Conduct an ESF-8 after action review |
| **Mitigation** | - Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

### Johnson County Coroner

| **Preparedness** | - Ensure each of the preparedness responsibilities identified for the County ESF-8 Team (listed above) are accomplished  
- Maintain an inventory of agency resources  
- Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | - Provide mass fatality support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-8 Public Health and Medical Services Annex.*  
- Ensure each of the response responsibilities identified for the County ESF-8 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC |
### ESF Support Agency Responsibilities

<table>
<thead>
<tr>
<th></th>
<th>American Red Cross</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
<td>• Assist with the ESF-8 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td></td>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td>• Manage the Family Assistance Centers for Mass Fatality support</td>
</tr>
<tr>
<td></td>
<td>• Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission</td>
</tr>
<tr>
<td></td>
<td>• Send agency representatives to the County EOC as part of the ESF-8 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td></td>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Johnson County Developmental Supports</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
<td>• Assist with the ESF-8 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td></td>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td>• Coordinate response activities with the ESF-8 in support of the ESF-8 mission</td>
</tr>
<tr>
<td></td>
<td>• Send agency representatives to the County EOC as part of the ESF-8 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td></td>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Johnson County Emergency Communications Center</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
<td>• Assist with the ESF-8 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td></td>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td>• Manage the Family Assistance Centers for Mass Fatality support</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td>• Coordinate the ESF-8 support of recovery activities</td>
</tr>
<tr>
<td></td>
<td>• Coordinate the restoration of ESF-8 resources and/or capabilities as needed</td>
</tr>
<tr>
<td></td>
<td>• Ensure ESF-8 Team Members and/or their agencies provide appropriate records of costs incurred</td>
</tr>
<tr>
<td></td>
<td>• Conduct an ESF-8 after action review</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>
### Johnson County Emergency Management

<table>
<thead>
<tr>
<th>Preparedness</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Assist with the ESF-8 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Supports EOC with availability of morgue facilities</td>
</tr>
<tr>
<td>• Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-8 Team when activated</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

### Johnson County Facilities

<table>
<thead>
<tr>
<th>Preparedness</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Assist with the ESF-8 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-8 Team when activated</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

### Johnson County Human Services

<table>
<thead>
<tr>
<th>Preparedness</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Assist with the ESF-8 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-8 Team when activated</td>
</tr>
</tbody>
</table>
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

### Johnson County Manager’s Office (Public Information Officer)

| Preparedness | • Assist with the ESF-8 Team preparedness activities (listed above)  
| Response | • Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission  
| • Send agency representatives to the County EOC as part of the ESF-8 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
| • Participate in countywide recovery planning and activities  
| • Prepare the documentation required to become eligible for reimbursement  
| • Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

### Johnson County Sheriff’s Office

| Preparedness | • Assist with the ESF-8 Team preparedness activities (listed above)  
| Response | • Assist Public Health and Medical Services with traffic control when requested  
| • Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission  
| • Send agency representatives to the County EOC as part of the ESF-8 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
| • Participate in countywide recovery planning and activities  
| • Prepare the documentation required to become eligible for reimbursement  
| • Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

### Johnson County Transit

| Preparedness | • Assist with the ESF-8 Team preparedness activities (listed above)  
| Response | • Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission  
| • Send agency representatives to the County EOC as part of the ESF-8 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
| • Participate in countywide recovery planning and activities  
| • Prepare the documentation required to become eligible for reimbursement  
| • Participate in after action reviews |
Mitigation  
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

<table>
<thead>
<tr>
<th>Johnson County Treasury and Financial Management</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>- Assist with the ESF-8 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>- Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>- Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>- Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission</td>
</tr>
<tr>
<td>- Send agency representatives to the County EOC as part of the ESF-8 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>- Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>- Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>- Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>- Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>- Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Jurisdictional Funeral Homes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>- Assist with the ESF-8 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>- Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>- Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>- Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission</td>
</tr>
<tr>
<td>- Send agency representatives to the County EOC as part of the ESF-8 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>- Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>- Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>- Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>- Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>- Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Jurisdictional Hospitals</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>- Assist with the ESF-8 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>- Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>- Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>- Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission</td>
</tr>
<tr>
<td>- Send agency representatives to the County EOC as part of the ESF-8 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>- Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>- Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>- Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>- Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>- Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Jurisdictional Law Enforcement</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>- Assist with the ESF-8 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>- Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>--------------------------------</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
</tbody>
</table>

**Kansas City Funeral Directors Association**

| **Preparedness**               | Assist with the ESF-8 Team preparedness activities (listed above)  |
|                                | Maintain an inventory of agency resources  |
|                                | Provide current emergency contact information to Johnson County Emergency Management  |
| **Response**                   | Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission  |
|                                | Send agency representatives to the County EOC as part of the ESF-8 Team when activated  |
| **Recovery**                   | Coordinate the restoration of agency resources and/or capabilities as needed  |
|                                | Participate in countywide recovery planning and activities  |
|                                | Prepare the documentation required to become eligible for reimbursement  |
|                                | Participate in after action reviews  |
| **Mitigation**                 | Identify and implement mitigation activities to prevent or lessen the impact of future incidents  |

**Kansas Department of Health and Environment**

| **Preparedness**               | Assist with the ESF-8 Team preparedness activities (listed above)  |
|                                | Maintain an inventory of agency resources  |
|                                | Provide current emergency contact information to Johnson County Emergency Management  |
| **Response**                   | Supports EOC with availability of morgue facilities  |
|                                | Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission  |
|                                | Send agency representatives to the County EOC as part of the ESF-8 Team when activated  |
| **Recovery**                   | Coordinate the restoration of agency resources and/or capabilities as needed  |
|                                | Participate in countywide recovery planning and activities  |
|                                | Prepare the documentation required to become eligible for reimbursement  |
|                                | Participate in after action reviews  |
| **Mitigation**                 | Identify and implement mitigation activities to prevent or lessen the impact of future incidents  |

**University of Kansas Medical Center**

| **Preparedness**               | Assist with the ESF-8 Team preparedness activities (listed above)  |
|                                | Maintain an inventory of agency resources  |
|                                | Provide current emergency contact information to Johnson County Emergency Management  |
| **Response**                   | Supports EOC with availability of morgue facilities  |
Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission
Send agency representatives to the County EOC as part of the ESF-8 Team when activated

Recovery
Coordinate the restoration of agency resources and/or capabilities as needed
Participate in countywide recovery planning and activities
Prepare the documentation required to become eligible for reimbursement
Participate in after action reviews

Mitigation
Identify and implement mitigation activities to prevent or lessen the impact of future incidents

POLICIES, AUTHORITIES, AND REFERENCES

Please refer to the Basic Plan for additional Policies, Authorities, and References.

Johnson County
- Fire and Emergency Services Auto Aid Agreement - On File with JCEMHS

Governor
- K.S.A. 48-924, Declare state of disaster emergency

Chair of the Board of County Commissioners
- K.S.A. 48-932, Local disaster emergency,
- K.S.A. 48-932, Other commission members
- K.S.A. 48-932, Activates the response and recovery

The Board of County Commissioners (Local Board of Health)
- K.S.A. 65-119, Maintain supervision over cases of infectious or contagious disease
- K.S.A. 65-119, Communicate to the secretary of health and environment
- K.S.A. 65-119, Prohibit public gatherings

General Public
- K.S.A. 48-933, Duty to act and manage their affairs during disaster
- K.S.A. 48-933, Providing personal service and use/restriction of property
- K.S.A. 48-915, Addressing liability to volunteers, except in cases of willful misconduct, gross negligent or bad faith

Secretary of the Department of Health and Environment
- K.S.A. 65-101, Exercises general supervision over the health of residents of the state
- K.S.A. 65-101, Shall investigate outbreaks and epidemics of disease
• K.S.A. 65-126, May quarantine any area whenever the local health officer neglects to properly isolate and quarantine persons afflicted with or exposed to infectious or contagious diseases
• K.S.A. 65-129b, Has the authority to issue orders requiring persons to seek appropriate and necessary evaluation and treatment, or to be quarantined or isolated
• K.S.A. 65-129b, May order any law enforcement officer to assist the secretary in enforcing these orders

Local Health Officer
• K.S.A 45-221 (12), Serves in an advisory capacity
• K.S.A. 65-20, Investigates infectious, contagious or communicable disease
• K.S.A. 65-202, Prevents the spread of the disease
• Has the same powers and responsibilities as:
  o K.S.A. 65-119, Local Board of Health
  o K.S.A. 65-129b, Secretary of the Department of Health and Environment

Memorandum of Understanding (MOU)/Memorandum of Agreement (MOA)/Mutual Aid Agreement (MAA)
• K.S.A 12-16, 17, Rendering of aid to local municipalities
• K.S.A 12-2901, Interlocal agreement mechanism

Confidentiality of Documentation
• K.S.A. 45-221 (12), Protects emergency information or procedures of public agencies

State of Kansas
• K.S.A. 48-901a Interstate Emergency Management Assistance Compact;
• K.S.A. 48-904 et seq. K.S.A. 48-924 – 945 Emergency Preparedness for Disasters;
• K.S.A. 65-Articles 1 and 2 Public Health System;
• K.S.A. 65-101 et seq. the secretary of health and environment shall exercise general supervision of the health of the people of the state;
• K.S.A 65-119a - Provides the duties and powers of local health officers;
• K.S.A. 65-201: defines “local board of health” and “local health officer”; and
• K.S.A. 65-5701 – 5731 EPCRA.

Federal
• 10 U.S.C. 382 (2002) Emergencies Involving Chemical or Biological Weapons;
• 42 U.S.C. 201 et seq., The Public Health Service Act; and
• The *Health Information Portability and Accountability Act (HIPAA)* includes provisions allowing the local health department to receive disease reports or laboratory test results from physicians and laboratory directors in an appropriate and timely manner. The Kansas disease reporting regulations were amended in 2000 to include the reporting of potential bioterrorism agents and suspected bioterrorism events.

• The Aviation Disaster Family Assistance Act of 1996, the National Transportation Safety Board has designated to the ARC the Coordinating responsibility for coordinating the emotional care and support of the families of passengers involved in an aviation accident.
Biological Incident Appendix
ESF-8 Public Health & Medical Services Annex
Johnson County Emergency Operations Plan

Coordinating Agency: Johnson County Department of Health and Environment, Health Division

Supporting Agencies: Johnson County Transit
Johnson County Emergency Communications Center
Johnson County Public Works
Johnson County Emergency Management and Communications
Johnson County Technology and Innovation
Johnson County Human Services
Johnson County Treasury and Financial Management
Johnson County Facilities
Johnson County Mental Health
Johnson County Med-Act
Johnson County Sheriff's Office
Johnson County Department of Health and Environment, Environmental Division
Johnson County Manager's Office (Public Information Officer)
Johnson County Hospitals
Kansas Department of Environment & Health

INTRODUCTION

The Johnson County Department of Health and Environment (JCDHE), Johnson County Government Agencies, and various community and regional partners must be prepared to rapidly identify and respond to a wide range of situations that threaten the health of the public. In the event of a large-scale public health emergency, dispensing of medical countermeasures (MCMs) may be essential to reduce morbidity and mortality in Johnson County. Proper MCM planning, including the development of comprehensive, written plans to receive, distribute, and dispense MCM assets is critical to diminishing these threats and the impact of a public health emergency to our community based on pre-identified risks. In addition to naturally occurring disasters, such as tornadoes and ice storms, Johnson County residents’ health could be placed at risk by infectious and communicable diseases, which can be intentional or naturally-occurring. These risks have been identified in the Johnson County Full Regional Mitigation Plan and Social Vulnerability Index. Based on these risks, the Biological Incident Appendix (BIA) was created to document plans and procedures when responding to a public health emergency or event with an MCM campaign.
The BIA and its supporting appendices and attachments are considered an appendix to the Johnson County Emergency Operations Plan (CEOP) as part of the ESF-8 Public Health and Medical. The BIA was created and is maintained by the JCDHE Public Health Emergency Preparedness Program (PHEP). All information in the BIA, its tabs and attachments are guidelines and should be modified as needed. Portions of this document, because of their operational nature, may not be considered for release to non-approved agencies and persons. This appendix and its supporting tabs and attachments meet the State of Kansas guidelines for both preparedness and pandemic influenza planning.

**Purpose**

**Biological Incident Appendix (BIA):**

The purpose of the BIA is to describe the actions, roles, and responsibilities associated with a coordinated response in support of this appendix for coordination and response to a disease occurrence or medical incident that would require additional assistance from Johnson County government and/or outside entities. Actions described within this document may be implemented with or without an emergency declaration and/or activation of the Johnson County Emergency Operations Center (EOC). Any one of the tabs or attachments may be used independently of the BIA base document and each other. Public Health operations are not limited to the specific operations outlined in this document.

**Tabs and Attachments:**

The tabs of this document are Standard Operating Guides (SOGs) as required by the federal PHEP grant program and can be used in and for a multitude of emergencies and incidents. The attachments to these tabs are supplementary documents that aid in the explanation of a specific topic or function or provide step-by-step action as needed.

*Tab 1: Dispensing and Vaccination* – Outlines concept of operations relating to the activation and demobilization of open and closed dispensing sites for medication and vaccine dispensing. It includes information referring to priority prophylaxis, methods for reaching functional and access needs populations, dispensing guides, and open dispensing site management of staff and inventory. Tab 1 will be activated in the event of outbreaks of anthrax, smallpox, pandemic influenza, naturally-occurring diseases, and zoonotic disease for which a vaccine or other countermeasure is authorized.

*Tab 2: Strategic National Stockpile (SNS) Request and Management* - Details SNS request and management procedures for local public health and community partner requests. Tab 2 will be activated in emergency situations where local and state resources have or will be depleted and federal assistance is needed, such as in situations of mass fatality/casualty, mass dispensing or vaccination campaigns, or
any other public health emergency where state caches, SNS, or federal Vendor Managed Inventory (VMI) materials would be requested.

Tab 3: Communications - Details emergency and non-emergency communications including risk and tactical communications. Guidelines regarding information management, redundant communication uses, and how and when to use communication equipment are included. Tab 3 will be activated in such emergency events where tactical communication or information sharing are needed and utilized.

Tab 4: Community Disease Containment - Outlines community disease containment issues, including decision making information in the event of a real or perceived health threat in our community. It includes guides for isolation and quarantine processes. Also included is an outline of the day-to-day surveillance and epidemiology investigation activities of JCDHE as well as response guides. Tab 4 will be activated as needed to address isolation & quarantine and where everyday disease investigation situations warrant.

Scope

In Kansas, infectious and communicable diseases are required to be reported and tracked. The U.S. Centers for Disease Control and Prevention (CDC) and its partners have developed a list of critical agents that may be used in biological terrorism which can be found at: http://www.bt.cdc.gov/agent. The highest priority agents, category A, are organisms that are believed to pose an immediate risk to national security and are included on the KDHE Reportable Diseases in Kansas list (Attachment A – KDHE Reportable Diseases in KS and Attachment B – Bioterrorism Category A and B Agents).

The BIA, and its tabs and attachments, are to be considered an operational document for JCDHE in instances related specifically to biological incident response; Public Health is a lead agency under ESF 8 and will utilize this document where appropriate in coordinating and leading county response. In instances where JCDHE is not the lead agency, portions of this document may be utilized in support of county response as it relates to the specific situation. Plans and SOGs that are developed for a coordinated response in the event of a public health emergency or incident are scalable to the magnitude and severity of the incident and available resources. JCDHE is required to develop and maintain SOGs for internal use only.

During an event, Johnson County Emergency Management and Communications (JCEMC) are responsible for activating the Emergency Operations Center (EOC) to aid in critical resource management. In the event that critical resources are insufficient to meet the needs for response in Johnson County, JCEMC, in coordination and conjunction with critical response agencies within the county, will make recommendations for allocation of resources.
As the lead county agency for public health issues related to disasters, emergencies, and bioterrorism, JCDHE plays a major role in helping to coordinate the county’s public health emergency preparedness efforts. JCDHE works regularly with a broad cross-section of public health system partners, not just in Johnson County, but also in surrounding counties and across the Kansas City metropolitan area. JCDHE is a part of Public Health Region 15, the Cities Readiness Initiative (CRI), and the Kansas (KS) – Kansas City Region Healthcare Coalition (KS_KCRHCC). JCDHE meets frequently with the following groups to review and/or update various planning elements: emergency managers, mental health, fire, law enforcement, CRIs, MRCs, public works, hospitals, volunteer organizations, and groups with a vested interest in public health preparedness.

This plan has been coordinated with the State of Kansas Public Health Emergency Response Plan, as well as other local and regional plans.

**SITUATION & ASSUMPTIONS**

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-8 is based on the following:

**SITUATION**

1. The Johnson County Department of Health and Environment is responsible for:
   a. Coordination of all BIA activities under no, partial, or full EOC activation. (Tab 1, Tab 2, Tab 3, and Tab 4)
   b. Disease investigation, recommendation for appropriate disease prevention, containment measures and disease surveillance, (Tab 3 and Tab 4)
   c. Providing accurate information to the public and other appropriate authorities relating to public health, (Tab 3)
   d. Activation and management of Strategic National Stockpile assets and mass prophylaxis and vaccination procedures, (Tab 1 and Tab 2)
   e. Acting as a conduit for vaccines, antibiotics, antidotes, and other Strategic National Stockpile (SNS) and Vendor Managed inventory (VMI) supplies in collaboration with hospitals/pharmacies, KDHE and the Center for Disease Control and Prevention (CDC), and coordinating the distribution and administration of this materiel. (Tab 2)

2. Life safety is of the utmost importance during any public health emergency or incident. Personal safety should always be at the forefront of any individual's actions during response and recovery. Med-act will be utilized for any medical emergency of dispensing site staff, volunteer, or member of the general public. On-Site Safety Officers will be assigned as appropriate for MCM response. It will be the responsibility of the On-Site Safety Officer to identify and communicate medical and behavioral health risks, as well as collaborate with subject matter experts to identify safety recommendations, including, but not limited to the use of personal protective equipment (PPE), necessary protection processes/actions specific to MCM response. Johnson County Mental Health has been identified and trained to staff Client
Advocacy positions at open dispensing sites to provide behavioral health services to members of the general public who present themselves at the dispensing site. Additional Mental Health staff will be assigned to monitor behavioral health concerns of assigned staff and volunteers before, during, and after a public health emergency response. Modifications of health and safety recommendations will occur at the description of the On-Site Safety Officer in collaboration with the identified SMEs.

3. Use of force by law enforcement personnel for security purposes shall be at the discretion of the Johnson County Sheriff’s Office (JCSO) and is addressed in site specific security plans developed and maintained by JCSO and local law enforcement jurisdictions.

4. Effective local public health emergency preparedness and response is possible only through a partnership between the elements of the public health system, the first responder community, and various support agencies. Therefore, this plan is fully integrated with the Johnson County Emergency Operations Plan (CEOP) and follows the Emergency Support Functions (ESF) as outlined in the CEOP.

5. In emergencies, JCDHE utilizes the Incident Command System (ICS) structure in accordance with the National Incident Management System (NIMS). If the BIA and/or Tabs are activated for public health emergency operations, the Incident Commander (IC) will expand the ICS structure to coordinate with appropriate epidemiology, laboratory, medical, chemical, biological and radiological subject matter experts in order to inform medical countermeasure decision making which includes the following elements: analyze data, assess emergency conditions and determine the activation levels based on the complexity of the event or incident required to support an MCM response.

6. In the event that primary systems are not available during an MCM response, including scenarios such as loss of facilities (MPDs, LDS, Health EOC, and/or County EOC, etc.) or a shortage of 40 percent of personnel due to several possible scenarios such as: a biological incident, pandemic illness in the community, widespread utility failure, natural disaster, hazardous materials incident, civil disturbance, or a terrorist and/or military attack, JCDHE would activate the Continuity of Operations (COOP) Plan. Detailed information regarding processes following a COOP activation can be found at: \|\text{ADMSAN06}\text{PBHData}\text{Disease Containment}\text{PHEP Program}\text{Current Folders 2012-2015}\text{Current PHEP Projects}\text{Emergency Response Planning Documents}\text{JCDHE COOP Plan}

7. Activities conducted by JCDHE in response to a public health emergency or incident (i.e. biological terrorism incident, pandemic influenza, emerging infectious disease, or a novel pathogen outbreak) may require numerous activities within the scope of public health functions, assessment, and policy development. Roles and responsibilities related to these activities are detailed in the Roles & Responsibilities section of each individual Tab.
8. Any biological incident, communicable or otherwise:
   a. Has the potential to infect large numbers of residents, and presents a public health emergency or incident.
   b. May have a delayed onset with observable symptoms emerging beyond the initial incident.

9. Health and medical resources will be coordinated through the Johnson County Emergency Operations Center (EOC) under activation of ESF 8 – Public Health & Medical.

10. The Kansas Division of Health and Environmental Laboratories (KDHEL) maintain Kansas’ involvement in disease surveillance coordinated by the CDC.

11. The Bureau of Epidemiology and Disease Prevention (BEDP) and KDHEL are tasked with primary responsibility for implementing virology, morbidity, and mortality surveillance components in Kansas and compliance with future recommendations for surveillance enhancement.

12. If efficient person-to-person transmission of a novel virus is confirmed, KDHEL and the Laboratory Response Network (LRN) have plans in place to test substantially more specimens than usual. CDC will provide guidance to assist with triage of specimens for appropriate testing.

ASSUMPTIONS

1. The command and control of a public health emergency will be dependent on the nature of the emergency. Factors such as duration, nature, severity, and impact of the emergency or incident on local resources will affect the structure of the command and control system utilized in response.

2. A public health emergency would be a multi-disciplinary, multi-jurisdictional incident requiring broad interagency planning and response approaches, as well as cooperative partnerships between local, state, and federal governments.

3. Like natural disasters and manmade emergencies/incidents, public health emergencies/incidents are local incidents with the potential for regional, statewide, national, and global significance. The nature of disease is such that all communities are vulnerable to communicable diseases, whether a naturally-occurring outbreak, or a biological terrorism incident.

4. Responders and medical personnel may be at risk of becoming causalities in certain kinds of public health emergencies. Proper personal protective equipment (PPE) for responders and forensic personnel is critical to protect these individuals from exposure to communicable disease. All responders will be issued PPE and when possible, trained on PPE prior to a public health emergency. Each staff member who has not previously been fit-tested will receive just in time fit-testing before
utilization of PPE. Detailed processes regarding identification of necessary staff, PPE training, and obtaining PPE materials can be found in the JCDHE Respiratory Protection Protocol.}

5. Bioterrorism (BT) – Category A and B Agents: Within this appendix, BT is defined as the intentional or threatened use of viruses, bacteria, fungi, or toxins from living organisms to produce disease or death in humans, animals, or plants to disseminate terror among the population resulting in a public health emergency or incident (Attachment B – Bioterrorism Category A and B Agents). Specific plans for countermeasures and administration can be found in Tab 1: Dispensing and Vaccination. Processes regarding distribution of such countermeasures can be found in Tab 2: SNS Request & Management.

6. Pandemic Influenza: Currently, it is impossible to predict the exact onset of an influenza pandemic. There may be weeks to years from the identification of a novel influenza virus to the time that widespread outbreaks begin to occur. Because multiple and prolonged outbreaks may occur simultaneously, the allocation and distribution of human and material resources will likely be affected. The World Health Organization (WHO) and the U.S. Centers for Disease Control and Prevention (CDC) have defined phases of a pandemic in order to facilitate coordinated plans (Attachment C – Special Considerations for Pandemic Influenza). Vaccination plans for pandemic influenza can be found in Tab 1: Dispensing and Vaccination and distribution of such vaccines can be found in Tab 2: SNS Request & Management.

7. Various populations with functional and access needs live within Johnson County; therefore their necessities must be identified and addressed throughout planning, exercises, and real-life emergencies or events. For Johnson County, these populations include: non-English speaking populations (primarily Spanish), Hard of hearing and the deaf community, those with sight impairities, homebound individuals, institutionalized persons (hospitals, nursing homes, assisted living, etc.) and incarcerated persons. Many accommodations are included to address such identified populations in a public health emergency response regarding dispensing, disease investigation, and public information. Detailed processes regarding the planning concepts and management of functional and access needs populations are continually being identified, tested, and modified for improvement.
**CONCEPT OF OPERATIONS**

1. When JCDHE identifies a public health emergency has occurred through pre-event indicators, such as syndromic surveillance, KS-HAN alert, or the escalation of reportable disease as identified in the Community Disease Containment SOG, the following levels of activation and timeline will be followed:

<table>
<thead>
<tr>
<th>LEVELS</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Normal Operations - Normal Business</td>
<td>Watch - Monitor incident, maintain situational awareness, possibly mobilize &quot;advance&quot; teams</td>
<td>Partial Activation - Selected elements</td>
<td>Full Scale Activation - Most or all personnel involved in incident response</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AREAS</th>
<th>1</th>
<th>2</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Media Reports</td>
<td>Nothing Unusual</td>
<td>Reports of unusual events or diseases in US</td>
<td>Reports of unusual events or diseases in Kansas</td>
</tr>
<tr>
<td>Public Perception</td>
<td>Expected # of calls</td>
<td>Rumors of unusual</td>
<td>Elevated # of calls/ reports</td>
</tr>
<tr>
<td>Threat</td>
<td>No Threat</td>
<td>Rumor of Threat</td>
<td>Threat - credibility is suspicious</td>
</tr>
<tr>
<td>Involvement</td>
<td>Daily Business</td>
<td>Monitoring and/or follow up on reported rumors</td>
<td>More than 1 county involved</td>
</tr>
<tr>
<td>Incident Type</td>
<td>Expected diseases</td>
<td>Unusual events, diseases &amp;/or patterns as designated by KS Reportable Disease List</td>
<td>Large scale emergency or disease with epidemic potential</td>
</tr>
<tr>
<td>Incidence: # of cases or degree of impact</td>
<td>Expected, not suspiciously increased</td>
<td>Exceeds expected, but locally or internally manageable</td>
<td>Unusual occurrence of any disease or event, not easily managed</td>
</tr>
</tbody>
</table>
2. JCDHE will activate the Health EOC in accordance with the above timeline. The Health EOC may be activated as a physical structure within the JCDHE HSB building, NEO building, JC Administration Building, or any other site determined by the nature of the public health emergency. If the Health DOC is lost or disrupted for any of the above listed locations, JCDHE may also choose to activate the Health EOC as a virtual structure via WebEOC. Notifications will be sent to identified JCDHE staff who serve as the Health EOC staff with specific instructions on activation and details for where and how to report for assignments.

3. JCDHE will keep JCEMC informed, directly or through the EOC, of situations with the potential to require activation of the Johnson County EOC. Once notified, JCEMC will activate the EOC, if necessary.

4. As one of the coordinating agencies for ESF-8, JCDHE will deploy a JCDHE representative to staff the ESF-8 position in the Johnson County EOC when activated.

5. In addition to the core responsibilities of ESF-8 team members (identified in the ESF-8 Public Health and Medical Services Annex), the ESF-8 Health Department position is specifically responsible for orchestrating the county-wide support
required to meet the emergency health needs in Johnson County. Other ESF-8 Team members (JC Mental Health, JC Med-Act, JC Coroner, etc.) will support ESF-8 Health Department in achieving this specific goal, just as ESF-8 Health Department will support them in meeting theirs.

6. The mission of the ESF-8 Public Health and Medical is to ensure the provision and meet the needs generated by disaster affecting Johnson County. When the ESF-8 Public Health and Medical Team are activated in the Johnson County Emergency Operations Center (EOC), the ESF-8 Public Health and Medical Team will orchestrate the county-wide coordination required to fulfill the mission of ESF-8. These activities include but are not limited to:
   a. Establish and maintain operational awareness of county-wide health operations through a direct communications link with operational units in the field or their appropriate coordinating entities (JC Facilities, law enforcement, hospitals, JC Transit, etc.),
   b. Continually assess county-wide health needs, identify & prioritize operational objectives, and coordinate the acquisition and deployment of equipment and personnel to meet the identified needs,
   c. Collect and analyze information regarding health and prepare it for inclusion into EOC briefings (ESF-8, Operations, or County EOC meetings), systems (WebEOC, EOC displays, etc.), and reports (Damage Assessments, EOC Action Plans, and Situational Reports).
   d. Receive, manage, & track resource requests for ESF-8 regarding health
   e. Ensure full coordination of activities with ESF-8 and other groups within the EOC to assist in the development and maintenance of a common operating picture.

7. The ESF-8 Public Health and Medical Team will coordinate with ESF-15 Public Information for communication of information to the general public.

8. Johnson County Department of Health and Environment will reference and update information regarding a communicable disease outbreak with a systematic approach to collecting, analyzing and reporting data with the applications listed below to facilitate the process. Detailed information regarding these communication applications can be found in Tab 3 – Communication. Detailed information regarding the processes can be found in Tab 4 – Community Disease Containment.

9. Johnson County maintains an electronic emergency notification system that will be utilized during a public health emergency to notify staff of response operations. Tab 3 – Communication: Concept of Operations: Alert and Notification.

10. Johnson County has on file with the Kansas Division of Workers’ Compensation an Election of Employer to Provide Workers’ Compensation coverage for Volunteer Workers (KS Form 123), per K.S.A. 44-508(b). Volunteers will be covered to the extent that they are under the direct supervision of a Johnson County agency or department and personal injury by accident arises out of and in the course of
performing the duties assigned. The volunteer will be subject to the County’s accident reporting and medical procedures which are in accordance with the Kansas Workers’ Compensation Act.

11. For the purpose of payment and reimbursement, the following are staff, personnel, and volunteer classifications:
   a. Health Department staff – Compensation for actual hours worked and coverage for workers’ compensation will continue to be paid per established policies. Modification of monetary sources is at the discretion of the Board of County Commissioners and/or the Director of the Department of Health and Environment.
   b. Johnson County staff – Compensation for actual hours worked and coverage for workers’ compensation will continue to be paid per established policies. Modification of monetary sources is at the discretion of the Board of County Commissioners and/or the employee’s director.
   c. Contract worker – Compensation for actual hours worked and coverage for workers’ compensation will be paid by the established staffing entity per the contract with the county.
   d. Mutual Aid – Mutual aid staff will be compensated and covered by workers’ compensation by their employer.
   e. Volunteer Organizations Active in Disaster (VOAD) or Affiliated Volunteer – These are volunteers who have a known or documented affiliation with a recognized volunteer agency including but not limited to The Salvation Army (TSA), American Red Cross (ARC), Medical Reserve Corp (MRC), KSERV (managed by KDHE) and Community Emergency Response Team (CERT). Individual compensation and coverage for workers’ compensation will be provided by arrangements between the individual and their sponsoring agency.
   f. Unaffiliated/Spontaneous Volunteer – These individuals will be directed to the regional COAD to receive an affiliated status. Some spontaneous persons may be used as volunteers at the discretion of a sponsoring county agency or department and would be subject to KSA 44-501, et seq and the county’s election of coverage of volunteers for workers’ compensation (See Election of Employer to Provide Workers’ Compensation Form #123, per KSA 44-508(b)). No monetary compensation will be provided for hours worked.

12. JCDHE will not utilize spontaneous volunteers during a biological incident; all unaffiliated volunteers will be directed to the regional VOAD/COAD.

13. JCDHE may be notified of a public health emergency or incident through a variety of informational pathways including, but not limited to:
   a. Local disease reports
   b. Terrorism Early Warning group (TEW)
   c. Media coverage
   d. JCDHE surveillance systems
   e. Other Johnson County agencies/ departments
f. KDHE  
g. EMResource  
h. Kansas Bureau of Investigation (KBI)  
i. Federal Bureau of Investigation (FBI)

14. Johnson County Department of Health and Environment will coordinate county agencies during a public health emergency or event. Detailed processes regarding county agencies roles, responsibilities, expected actions and tasks can be found in Attachment D – Public Health Emergency Response Timeline and Guide. The following county agencies have been identified for public health emergency response:

a. Johnson County Transit (or ESF-1 when EOC activated).
b. Johnson County Emergency Management and Communications, Communications Division (or ESF-2 when EOC activated).
c. Johnson County Public Works (or ESF-3 when EOC activated).
d. Johnson County Emergency Management and Communications, Emergency Management Division (or ESF-5 when EOC activated).
e. Johnson County Technology and Innovation (or ESF-5 when EOC activated).
f. Johnson County Human Services (or ESF-6 when EOC activated).
g. Johnson County Treasury and Financial Management (or ESF-7 when EOC activated).
h. Johnson County Facilities (ESF-7 when EOC activated).
i. Johnson County Mental Health (or ESF-8 when EOC activated).
j. Johnson County Med-Act (or ESF-8 when EOC activated).
k. Johnson County Department of Health and Environment, Environmental Division (or ESF-11 when EOC activated).
l. Johnson County Sherriff’s Office (or ESF-13 when EOC activated).
m. Johnson County Emergency Management and Communications, Emergency Management Division (or ESF-14 when EOC activated).
n. Johnson County Planning Team (or ESF-14 when EOC activated).
o. Johnson County Manager’s Office (or ESF-15 when EOC is activated).

15. JCDHE maintains agreements with county and non-county facilities for potential open and closed dispensing operations.

16. JCDHE maintains a regional trailer which contains medical and non-medical management material purchased with regional funds and available for deployment per regional protocol, which can be found at: \\ADMSAN06\PBHData\Disease Containment\PHEP Program\PHEP Staff\Regional & PHEP trailer

17. JCDHE will track all expenditures related to the response including supplies, staff time, and purchase/procurement. Documentation is required for all potential reimbursement and detailed event reports.
18. JCDHE will provide ongoing maintenance of the BIA and its supporting tabs and attachments. PHEP will revise and update the plan when necessary, but no less than annually to incorporate National Incident Management System (NIMS) and any other appropriate guidelines or requirements in all aspects of this plan.

19. JCDHE will maintain and update this appendix and its tabs and attachments, and will provide all involved community partners with a copy. A copy of this appendix will be maintained at JCDHE, as well as Johnson County Emergency Management and Communications (JCEMC) and the Johnson County Local Emergency Operations Plan (LEOP). The appendix will be updated as necessitated by the following:
   a. Updated guidance information from the CDC regarding public health emergency planning and response.
   b. Updated guidance information from KDHE regarding public health emergency planning and response.
   c. Corrective actions from Medical Counter Measure (MCM) Operational Readiness Reviews (ORR) conducted by CDC and KDHE.
   d. Lessons learned from the exercising of this appendix and tabs.
   e. Lessons learned from the implementation of this plan.
   f. Lessons learned from the implementation of the plans of other jurisdictions.

Revision to this document and any attached Tabs are maintained in the “Record of Review” kept on file at the front of this document.

20. Training, exercise, and evaluation are vital actions to take in order to remain prepared for any emergency, including public health emergencies. JCDHE develops, implements, and maintains a three year training and exercise plan. All training and exercises are compliant with the Homeland Security Exercise and Evaluation Program (HSEEP). A hotwash is conducted at the end of every exercise to identify gaps and corrective actions for future operations. The PHEP Planner serves as the Training and Exercise Coordinator and is responsible for completion and submission to KDHE of AAR/IPS and management of any corrective actions documented in the Improvement Plans.

21. The BIA and each of its tabs are available for review by open online access. Operational attachments are subject to review before release to ensure confidentiality of operational and private information.

ACRONYMS & DEFINITIONS

ACRONYM LIST

<table>
<thead>
<tr>
<th>ACRONYM</th>
<th>DEFINITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAR</td>
<td>After-Action Report</td>
</tr>
<tr>
<td>BEDP</td>
<td>Bureau of Epidemiology and Disease Prevention</td>
</tr>
<tr>
<td>BIA</td>
<td>Biological Incident Appendix</td>
</tr>
<tr>
<td>BT</td>
<td>Bioterrorism</td>
</tr>
</tbody>
</table>
DEFINITION LIST

**County Emergency Operations Plan (CEOP):** defines the policies, coordination, and roles and responsibilities required to meet the needs generated by a disaster in Johnson County. It also describes the concepts of operations and emergency processes needed to successfully manage such an event.

**Closed Site Dispensing:** A process in which pre-determined agencies (such as government agencies, city jurisdictions, hospitals, school districts, home health, and functional and access needs population groups) will receive medication and other dispensing supplies from JCDHE and operate their own dispensing site to provide post-exposure prophylaxis to a pre-identified group of recipients. Agencies who have agreed to be a closed site will maintain a Closed Site Dispensing Site plan and submit JCDHE outlining specific processes for operations and coordination based on their jurisdictional needs and resources to JCDHE. Agencies without an existing plan may be denied an opportunity to become a closed site after an incident or emergency has occurred if resources to assist them are not available.

**Dispense Assist (DA):** An electronic system, which can be used as an internet site or through a local system’s hard drive, which enables users to generate vouchers to receive medication for clients based on a medical algorithm.

**Distribution:** A process in which JCDHE will receive, manage and store medical and non-medical assets at the LDS for allocation and delivery to open and closed dispensing sites.

**Kansas Countermeasure Response Administration (KS-CRA):** an online inventory management and tracking system utilized by local jurisdictions to track and report federally-issued vaccines, antiviral medications, and Personal Protective Equipment (PPE).

**Local Distribution Site (LDS):** A county owned and operated location identified for receipt and management of all medical and non-medical materials used during a public health emergency response.

**Open Site Dispensing:** A process in which JCDHE will operate dispensing sites for the general public to receive post-exposure prophylaxis.

**Post-Exposure Prophylaxis:** The timely provision of pharmaceuticals to primarily asymptomatic persons who have been potentially exposed to a life-threatening biological or chemical agent for which therapeutic intervention during the early stage of disease provides maximum life-saving impact.
**PPE:** Personal protective equipment utilized for health and safety with standard precautions.

**Treatment:** The aggressive provision of pharmaceuticals to symptomatic persons infected with a life-threatening biological or chemical agent.

---

**ROLES AND RESPONSIBILITIES**

### ESF-8 Public Health and Medical Coordinating Agency Responsibilities

<table>
<thead>
<tr>
<th>Role</th>
<th>Responsibilities</th>
</tr>
</thead>
</table>
| **Preparedness** | - Ensure each of the preparedness responsibilities identified for the County ESF-8 Team (listed above) are accomplished  
- Maintain an inventory of agency resources  
- Ensure identified staff is trained and knowledgeable about dispensing site activation, setup, operations, and demobilization.  
- Provide current emergency contact information to Johnson County Emergency Management and Homeland Security |
| **Response** | - Provide public health support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-8 Public Health and Medical Services Annex.*  
- Ensure each of the response responsibilities identified for the County ESF-8 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC  
- Arrange for appropriate staffing of the County ESF-8 Team in the EOC throughout activations  
- Coordinate the ESF-8 Team activities in the County EOC  
- Initiate activation of all open and closed dispensing sites and implement their operations.  
- Ensure the notification of all regional partners  
- Provide expertise regarding public health emergency response and make planning documents, standard operating guides, job action sheets, and just in time training materials available.  
- Develop public information pieces, such as news and press releases  
- Meet, inform, and coordinate policy with the Board of County Commissioners (BOCC) and/or BOCC Chair and County Manager’s Office (CMO). |
| **Recovery** | - Coordinate the ESF-8 support of recovery activities  
- Coordinate the restoration of ESF-8 resources and/or capabilities as needed  
- Ensure ESF-8 Team Members and/or their agencies provide appropriate records of costs incurred  
- Conduct an ESF-8 after action review |
| **Mitigation** | - Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Support Agency Responsibilities**

<table>
<thead>
<tr>
<th>Role</th>
<th>Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
<td>- Assist with the ESF-8 Team preparedness activities (listed above)</td>
</tr>
</tbody>
</table>
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management and Homeland Security

### Response
- Coordinate response activities with the ESF-8, BIA and/or Tab1 in support of the ESF-8 mission
- Coordinate transportation of dispensing site staff to assigned locations
- Send agency representatives to the County EOC as part of the ESF-8 Team when activated

### Recovery
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

### Mitigation
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

### Johnson County Emergency Communications Center

#### Preparations
- Assist with the ESF-8 Team preparedness activities (listed above)
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management and Homeland Security

#### Response
- Coordinate response activities with the ESF-8, BIA or Tabs 1, 2, 3, and/or 4 in support of the ESF-8 mission
- Provide tactical communication equipment, as available
- Send agency representatives to the County EOC as part of the ESF-8 Team when activated

#### Recovery
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

### Johnson County Public Works

#### Preparations
- Assist with the ESF-8 Team preparedness activities (listed above)
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management and Homeland Security

#### Response
- Coordinate response activities with the ESF-8, BIA, Tab 1, and/or Tab 2 in support of the ESF-8 mission
- Provide technical assistance with the determination of road closures and traffic management plans.
- Assist Johnson County Facilities with procurement of vehicles and staff needed for transporting SNS assets, medical, and non-medical material for distribution
- Send agency representatives to the County EOC as part of the ESF-8 Team when activated

#### Recovery
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

### Johnson County Emergency Management

#### Preparations
- Assist with the ESF-8 Team preparedness activities (listed above)
| **Response** | • Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management and Homeland Security |
| **Response** | • Coordinate response activities with the ESF 8, BIA or Tabs 1, 2, 3, and 4 in support of the ESF-8 mission  
• Coordinate mutual aid, logistics, and resource requests  
• Coordinate requests for Incident Management Teams  
• Establish and manage EOC operations, if needed.  
• Coordinate HAM radio operators as needed per MOU and Emergency Services, Inc. for all Onsite Radio Operators position.  
• Send agency representatives to the County EOC as part of the ESF-8 Team when activated  
• Provide ESF-14 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-14 Annex.* |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews  
• Coordinate the ESF-14 support of recovery activities  
• Coordinate the restoration of ESF-14 resources and/or capabilities as needed  
• Ensure ESF-14 Team Members and/or their agencies provide appropriate records of costs incurred  
• Conduct an ESF-14 after action review |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

### Johnson County Technology and Innovation

| **Preparedness** | • Assist with the ESF-8 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management and Homeland Security |
| **Response** | • Coordinate response activities with the ESF 8, BIA or Tabs 1, 2, 3, and/or 4 in support of the ESF-8 mission  
• Provide technical assistance and support with implementation and operation of Dispense Assist,  
• Provide staff for assistance in setup of dispensing site kiosk stations utilizing Dispense Assist.  
• Provide technical expertise and support for DOC/EOC operations. |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

### Johnson County Human Services

| **Preparedness** | • Assist with the ESF-8 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management and Homeland Security |
| **Response** | • Coordinate response activities with the ESF 8, BIA or Tabs 1, 2, 3, and/or 4 in support of the ESF-8 mission  
• Coordination of procurement and delivery of food and water for all emergency response staff. Provide mass care support in emergency/disasters, in accordance with |
<table>
<thead>
<tr>
<th>Department</th>
<th>Description</th>
</tr>
</thead>
</table>
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| Johnson County Office of Treasury & Financial Management | 
| Preparedness | • Assist with the ESF-8 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management and Homeland Security |
| Response | • Coordinate response activities with the ESF-8, BIA or Tabs 1, 2, 3, and/or 4 in support of the ESF-8 mission  
• Coordinate fiscal monitoring, grant coordination, budgeting, auditing, billing and payroll  
• Track staff and volunteer time cards  
• Monitor and control disaster related expenses during the recovery process  
• Provide staff for MPD and LDS Onsite Assistant Safety Officers  
• Send agency representatives to the County EOC as part of the ESF-8 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| Johnson County Facilities | 
| Preparedness | • Assist with the ESF-8 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management and Homeland Security |
| Response | • Coordinate response activities with the ESF-8, BIA, Tab 1 and/or Tab 2 in support of the ESF-8 mission  
• Provide LDS staff and equipment, as needed  
• Provide vehicles and the procurement of those vehicles needed for transporting SNS assets, medical, and non-medical material for distribution  
• Coordinate equipment relocation  
• Coordinate loading, transporting and unloading equipment and supplies  
• Ensure SNS assets/medical materials are collected from any offsite location after demobilization is complete.  
• Send agency representatives to the County EOC as part of the ESF-8 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| Johnson County Mental Health | 

---

ESF-8 Public Health and Medical - 2016
| Preparedness | • Assist with the ESF-8 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Work with community-based organizations, nongovernmental organizations, and regional partners to determine the types of psychological and social support services and training courses available in their jurisdiction  
• Provide current emergency contact information to Johnson County Emergency Management and Homeland Security  
| Response | • Coordinate response activities with the ESF-8, BIA, and/or Tab 1 in support of the ESF-8 mission  
• Provide staff for MPD On-Site Individual Support Task Force positions  
• Manage Closed Site dispensing operations for JCMNH  
• Send agency representatives to the County EOC as part of the ESF-8 Team when activated  
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews  
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

### Johnson County Med-Act

| Preparedness | • Assist with the ESF-8 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management and Homeland Security  
| Response | • Coordinate response activities with the ESF-8, BIA, and/or Tab 1 in support of the ESF-8 mission  
• Respond to emergency medical incidents in the field and provide initial patient assessment, treatment triage, and transport of ill or injured clients  
• Provide staff for Open Site Division Supervisor positions  
• Maintain first aid stations, as needed  
• Send agency representatives to the County EOC as part of the ESF-8 Team when activated  
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews  
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

### Johnson County Sheriff’s Office

| Preparedness | • Assist with the ESF-8 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management and Homeland Security  
| Response | • Coordinate response activities with the ESF-8, BIA, Tab 1, Tab 2, and/or Tab 4 in support of the ESF-8 mission  
• Create, maintain, and coordinate implementation of all security plans for LDS and open dispensing sites  
• Manage all traffic control at open dispensing sites  
• Provide security and legal enforcement of isolation and quarantine  
• Send agency representatives to the County EOC as part of the ESF-8 Team when activated  
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed |
### Mitigation
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

### Johnson County Manager’s Office (Public Information Officer)

#### Preparedness
- Assist with the ESF-8 Team preparedness activities (listed above)
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management and Homeland Security

#### Response
- Coordinate response activities with the ESF-8, BIA, Tabs 1, Tab 2, Tab 3, and/or Tab 4 in support of the ESF-8 mission
- Approve public information pieces during a public health emergency or incident when appropriate.
- Send agency representatives to the County EOC as part of the ESF-8 Team when activated

#### Recovery
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

### Johnson County Department of Health and Environment, Environmental Division

#### Preparedness
- Assist with the ESF-8 Team preparedness activities (listed above)
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management and Homeland Security

#### Response
- Coordinate response activities with the ESF-8 in support of the ESF-8 mission
- Coordinate response activities with the ESF-8, BIA, Tabs 1, and/or Tab 2 in support of the ESF-8 mission
- Provide technical information during the event.
- Establish environmental surveillance system.
- Send agency representatives to the County EOC as part of the ESF-8 Team when activated

#### Recovery
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

### Mitigation
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

### Hospitals

#### Preparedness
- Assist with the ESF-8 Team preparedness activities (listed above)
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management and Homeland Security

#### Response
- Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission
- Participate in information sharing regarding any public health emergency or event.
- Send agency representatives to the County EOC as part of the ESF-8 Team when activated

#### Recovery
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

**Mitigation**
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

---

**Kansas Department of Health & Environment**

**Preparedness**
- Assist with the ESF-8 Team preparedness activities (listed above)
- Maintain an inventory of agency resources
- Provide current emergency contact information to Johnson County Emergency Management and Homeland Security

**Response**
- Coordinate response activities with the ESF-8 Team in support of the ESF-8 mission
- Be a resource for information.
- Approve or disapprove SNS requests.
- Provide CDC acquired SNS materials.
- Send agency representatives to the County EOC as part of the ESF-8 Team when activated

**Recovery**
- Coordinate the restoration of agency resources and/or capabilities as needed
- Participate in countywide recovery planning and activities
- Prepare the documentation required to become eligible for reimbursement
- Participate in after action reviews

---

**POLICIES, AUTHORITIES, AND REFERENCES**

**KANSAS STATUTES ANNOTATED**

**Governor**
- Declare state of disaster emergency, K.S.A. 48-924

**Chair of the Board of County Commissioners**
- Local disaster emergency, K.S.A. 48-932
- Other commission members, K.S.A. 48-932
- Activates the response and recovery, K.S.A. 48-932

**The Board of County Commissioners (Local Board of Health)**
- Maintain supervision over cases of infectious or contagious disease, K.S.A. 65-119
- Communicate to the secretary of health and environment, K.S.A. 65-119
- Prohibit public gatherings, K.S.A. 65-119

**General Public**
- Duty to act and manage their affairs during disaster, K.S.A. 48-933
- Providing personal service and use/restriction of property, K.S.A. 48-933
- Addressing liability to volunteers, except in cases of willful misconduct, gross negligent or bad faith, K.S.A. 48-915
Secretary of the Department of Health and Environment
- Exercises general supervision over the health of residents of the state, K.S.A. 65-101
- Shall investigate outbreaks and epidemics of disease, K.S.A. 65-101
- May quarantine any area whenever the local health officer neglects to properly isolate and quarantine persons afflicted with or exposed to infectious or contagious diseases, K.S.A. 65-126
- Has the authority to issue orders requiring persons to seek appropriate and necessary evaluation and treatment, or to be quarantined or isolated, K.S.A. 65-129b
- May order any law enforcement officer to assist the secretary in enforcing these orders, K.S.A. 65-129b

Local Health Officer
- Serves in an advisory capacity, K.S.A 45-221 (12)
- Investigates infectious, contagious or communicable disease, K.S.A. 65-20
- Prevents the spread of the disease, K.S.A. 65-202
- Has the same powers and responsibilities as:
  - Local Board of Health, K.S.A. 65-119
  - Secretary of the Department of Health and Environment, K.S.A. 65-129b

Memorandum of Understanding (MOU)/Memorandum of Agreement (MOA)/Mutual Aid Agreement (MAA)
- Rendering of aid to local municipalities, K.S.A 12-16, 17
- Interlocal agreement mechanism, K.S.A 12-2901

Confidentiality of Documentation
- Protects emergency information or procedures of public agencies, K.S.A. 45-221 (12)
ESF-9 Search and Rescue
JOHNSON COUNTY EMERGENCY OPERATIONS PLAN

Coordinating Agency: Johnson County Med-Act

Support Agencies:
- American Red Cross
- Johnson County Emergency Management and Communications
- Johnson County Emergency Management and Communications
- Emergency Management Division
- Johnson County Public Works
- Jurisdictional Fire Departments
- Jurisdictional Law Enforcement
- Jurisdictional Public Works Departments
- The Salvation Army

INTRODUCTION

Purpose
The purpose of the ESF-9 Search and Rescue Annex is to establish how search and rescue activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with ESF-9 Search and Rescue in Johnson County. ESF-9 applies to all individuals and organizations and the full range of search and rescue services that may be required to support disaster response and recovery operations in Johnson County. However, fire departments in Johnson County and other supporting agencies have existing emergency plans and procedures. ESF-9 is not designed to take the place of these plans; rather it is designed to compliment and support departmental staffing and procedures already in place.

Additional first responder ESF annexes include ESF-4 Firefighting, and ESF-13 Public Safety and Security. ESF-13 Public Safety and Security addresses criminal search and surveillance.

Specifically, ESF-9 Search and Rescue covers the following search and rescue functions:
- Structural Collapse Search & Rescue
- Waterborne Search & Rescue

ESF-9 Search and Rescue – 2016
SITUATION & ASSUMPTIONS

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-9 is based on the following:

**Situation**

1. There are 11 fire departments that service Johnson County. Seven of these departments are municipal (Bonner Springs, Lake Quivira, Leawood, Lenexa, Olathe, Overland Park, and Shawnee) and four are fire districts (Johnson County Fire District #1, Johnson County Fire District #2, Consolidated Fire District #2, and Northwest Consolidated Fire District). Each of the fire departments within Johnson County are responsible for fire suppression within their respective jurisdictions.

2. Of note, the City of Bonner Springs, most of which is located in Wyandotte County, provides its own fire service to that small section of the city situated in Johnson County. Johnson County also has Johnson County Fire District #2 which provides fire service to about a 65 square mile area of northern Miami County, which includes the North Shore of Hillsdale Lake.

3. The Emergency Communications Center (ECC) is responsible for dispatching fire department resources within Johnson County.

4. There is a county-wide inter-local mutual aid agreement in place that are utilized when necessary by all search and rescue teams.

5. Primary communications are via current county radio system. All fire agencies share common dispatch and tactical radio channels through the ECC. In addition, all fire units have access to a metro-wide mutual aid frequency. The ECC maintains “Guidelines for Field Users Johnson County Emergency Communications” to guide field usage of the radio system. Alternate communications are available through mobile data terminals, cellular or public telephones, and pagers.

6. Allocating resources during emergencies and forecasting resource needs is done by ECC in coordination with the involved fire jurisdiction(s). Mutual aid can be activated through ECC by a simple request by the Incident Commander or, in some cases, can be self-initiated by ECC.

7. All departments provide twenty four hour staffing through a combination of career and/or volunteer personnel. The Incident Commander is responsible for utilizing operational period schedules to ensure individuals are not working for extended periods of time.
Assumptions

1. In disaster life-threatening situations, search and rescue response need to be prepared to expand their capabilities for managing larger impacted groups.

2. Jurisdictional fire districts will provide qualified personnel upon request to the County EOC as part of the ESF-9 Search and Rescue Team when activated.

3. Existing mutual aid agreements provide expanded capabilities utilizing available fire and rescue personnel and equipment to manage most emergency situations.

4. When additional or specialized support is required, assistance can be obtained from neighboring counties, state and federal agencies, through the Johnson County Emergency Communications Center or the Emergency Operations Center if it is operational.

5. In a disaster, fire departments may be called upon to do much more than their typical response to fires and emergency medical calls. The fire departments will assist with rescue and extrication of trapped persons, assess hazardous materials situations, and remove debris on primary roadways, evacuations, reconnaissance, traffic control and security.

CONCEPT OF OPERATIONS

1. The National Incident Management System (NIMS) Incident Command System (ICS) is utilized throughout the county for coordinating activities among local fire organizations and other first responders. All jurisdictional fire department personnel have completed the appropriate level of NIMS training for their responsibilities. The Johnson County Fire and Emergency Services Chiefs Association adopted an interagency model procedure for the incident command component of NIMS.

   a. On-Scene Control:
      i. Scene Control: Law enforcement will provide traffic and scene control as directed by the Incident Commander.
      ii. Media Access: The Incident Commander will identify a separate area, at a safe distance from the incident scene, where information will be disseminated to the media. Law enforcement will provide any security required for this area.
      iii. Airspace: The Incident Commander may request, via ECC, that the Federal Aviation Administration (FAA) restrict airspace in the immediate vicinity of the incident.
      iv. Utilities: The Incident Commander may direct, via ECC that utility companies shut off gas and/or power lines in the vicinity of the incident.
2. The Incident Commander will keep Johnson County Emergency Management (JCEM) informed of escalating situations with the potential to require assistance from the County. This notification can be performed directly, through the ECC, or city EOC if activated. Upon receiving this notification, JCEM may activate the County EOC if necessary.

3. Johnson County Med-Act is the Coordinating Agency in the EOC for ESF-9 Search and Rescue. They will coordinate response efforts with the Supporting Agencies defined in the plan.

4. The mission of ESF-9 Search and Rescue is to ensure the provision and coordination of search and rescue activities required to meet the needs generated by disaster affecting Johnson County residents, including populations with functional and access needs. When the county’s Emergency Operations Center (EOC) is activated, ESF-9 Team provides search and rescue support to jurisdictional EOCs, Department Operations Centers (DOCs) or Incident Commanders as needed. When ESF-9 is activated, Johnson County Med-Act will immediately respond to the EOC and ensure proper staffing for the ESF-9 Team in conjunction with jurisdictional fire departments. ESF-9 will:
   
   a. Establish and maintain operational awareness of search and rescue through direct communications links with operational units (DOCs, City EOCs, liaisons, etc.) in the field and/or their appropriate coordinating entities;
   
   b. Conduct search and rescue disaster impact and needs assessments, prioritize ESF-9 operational objectives in alignment with the EOC Incident Support Plan, and coordinate ESF-9 county-wide response activities;
   
   c. Collect and analyze information relevant to ESF-9 and report in WebEOC and EOC documents including EOC Incident Support Plans and Situational Reports;
   
   d. Receive, manage, & track resource requests for ESF-9;
   
   e. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.
   
   f. In general, search and rescue criteria will take into account variables such as the specific hazard; immediacy, seriousness and expected duration of the threat; vulnerable populations at risk; and adequacy/availability of search and rescue resources.

5. A comprehensive resource inventory of jurisdictional fire department apparatus and equipment is maintained by ECC. This database also contains basic information on fire department resources in adjacent counties. Providers of specialized equipment are responsible for ensuring the proper training and certification of equipment operators.
6. The Emergency Communications Center maintains a current list of local specialized capabilities, as per the categories listed below. The ESF-9 Team can request and obtain these resources by contacting the ECC.

   a. Aerial Search/Surveillance
   b. Confined Space Rescue
   c. Trench Rescue
   d. Cave Rescue
   e. High Angle Rescue
   f. Water Rescue
   g. Search & Rescue Dogs
   h. Structural Collapse
   i. Explosive Ordnance Disposal (EOD)
   j. Hazardous Materials

7. The ESF-9 Team will have access to additional resources at the region, state, and federal level beyond the local capabilities. A list of these resources and agencies is available in the EOC.

   a. Specialized Regional Search and Rescue Teams
   b. Aerial Search/Surveillance
   c. Search & Rescue Dogs
   d. Structural Collapse
   e. Explosive Ordnance Disposal (EOD)
   f. Tactical Response Teams

8. Accurate documentation and records must be kept to provide information to various agencies and individuals at the completion of mitigation activities.

   a. **On-Scene**: Johnson County Med-Act response agency will document where injured persons were found, treated, and transported (if applicable) for additional medical care. Law enforcement, under the direction of the County Coroner, will record where deceased victims were found.
   b. **Chain of Custody**: Law enforcement, under the direction of the County Coroner, will account for and secure evidence and personal belongings. (refer to ESF-8 Public Health and Medical Services).
   c. **Fiscal**: The Incident Commander and/or jurisdictions will ensure the tracking and accounting of labor and equipment used.

9. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.
ROLES AND RESPONSIBILITIES

**ESF-9 Search and Rescue Team**

The mission of the ESF-9 Search and Rescue Team is to ensure the provision of Search and Rescue required to meet the needs generated by disaster affecting Johnson County.

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Med-Act</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Support Agencies</strong></td>
<td></td>
</tr>
<tr>
<td>American Red Cross</td>
<td></td>
</tr>
<tr>
<td>Johnson County</td>
<td></td>
</tr>
<tr>
<td>Emergency Communications Center</td>
<td></td>
</tr>
<tr>
<td>Emergency Management</td>
<td></td>
</tr>
<tr>
<td>Public Works</td>
<td></td>
</tr>
<tr>
<td>Jurisdictional Fire Departments</td>
<td></td>
</tr>
<tr>
<td>Law Enforcement</td>
<td></td>
</tr>
<tr>
<td>(Refer to ESF-13)</td>
<td></td>
</tr>
<tr>
<td>Public Works Departments (Refer to ESF-3)</td>
<td></td>
</tr>
<tr>
<td>The Salvation Army</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Core Capabilities</th>
<th>Mass Search and Rescue</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mission Area:</strong></td>
<td>Response</td>
</tr>
<tr>
<td><strong>Description:</strong></td>
<td>Deliver traditional and atypical search and rescue capabilities, including personnel, services, animals, and assets to survivors in need, with the goal of saving the greatest number of endangered lives in the shortest time possible</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• ESF #9 is activated when an incident is anticipated or occurs that may result in a request for a unified SAR response to an affected area.</td>
</tr>
<tr>
<td></td>
<td>• SAR responders assist and support local, state, tribal, territorial, and insular area SAR capabilities in incidents requiring a coordinated response.</td>
</tr>
<tr>
<td></td>
<td>• The ESF #9 response is scalable to meet the specific needs of each incident, based upon the nature and magnitude of the event, the suddenness of onset, and the capability of local SAR resources. Response resources are drawn from ESF #9 primary and support agencies.</td>
</tr>
</tbody>
</table>

| Preparedness | Review the ESF-9 Annex annually and update as needed |
|             | Continually evaluate the capabilities required to accomplish the ESF-9 mission, identify any gaps, and leverage resources to address them |
|             | Manage the resolution of ESF-9 after-action issues |
|             | Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level |
- Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, & EOC job aids)
- Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-9 Team Members

**Response**
- Establish and maintain operational awareness of search and rescue through direct communications links with operational units (DOCs, City EOCs, liaisons, etc.) in the field and/or their appropriate coordinating entities;
- Conduct search and rescue disaster impact and needs assessments, prioritize ESF-9 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-9 county-wide response activities;
- Collect and analyze information relevant to ESF-9 and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports;
- Receive, manage, & track resource requests for ESF-9;
- Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

**Recovery**
- Coordinate the ESF-9 support of recovery activities
- Coordinate the restoration of ESF-9 resources and/or capabilities as needed
- Ensure ESF-9 Team Members and/or their agencies provide appropriate records of costs incurred
- Conduct an ESF-9 after action review

**Mitigation**
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

---

**ESF-9 Search and Rescue Coordinating Agency Responsibilities**

<table>
<thead>
<tr>
<th>Johnson County Med-Act</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>- Ensure each of the preparedness responsibilities identified for the County ESF-9 Team (listed above) are accomplished</td>
</tr>
<tr>
<td>- Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>- Maintain emergency contact information</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>- Provide search and rescue support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the <em>ESF-9 Search and Rescue Annex</em></td>
</tr>
<tr>
<td>- Ensure each of the response responsibilities identified for the County ESF-9 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC</td>
</tr>
<tr>
<td>- Arrange for appropriate staffing of the County ESF-9 Team in the EOC throughout activations</td>
</tr>
<tr>
<td>- Coordinate the activities of ESF-9 Team Members in the County EOC</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>- Coordinate the ESF-9 support of recovery activities</td>
</tr>
<tr>
<td>- Coordinate the restoration of ESF-9 resources and/or capabilities as needed</td>
</tr>
<tr>
<td>- Ensure ESF-9 Team Members and/or their agencies provide appropriate records of costs incurred</td>
</tr>
<tr>
<td>- Conduct an ESF-9 after action review</td>
</tr>
</tbody>
</table>
## Mitigation
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

### ESF Support Agency Responsibilities

<table>
<thead>
<tr>
<th>American Red Cross</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>• Assist with the ESF-9 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Maintain agency emergency contact information</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>• Provide assistance (i.e. food, shelter, clothing, etc.) to those impacted by disaster in accordance with standard operating procedures.</td>
</tr>
<tr>
<td>• Support incident response operations/responders in accordance with standard operating procedures.</td>
</tr>
<tr>
<td>• Coordinate response activities with the County EOC in support of the ESF-9 mission</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-9 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Johnson County Emergency Communications Center</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>• Assist with the ESF-9 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Maintain agency emergency contact information</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>• Provide dispatching services and communications support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the ESF-2 Communications Annex</td>
</tr>
<tr>
<td>• Coordinate response activities with the County EOC in support of the ESF-9 mission</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-9 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

| Johnson County Emergency Management |
| Preparedness                  | • Assist with the ESF-9 Team preparedness activities (listed above)  
|                             | • Maintain an inventory of agency resources  
|                             | • Maintain agency emergency contact information |
| Response                    | • Coordinate response activities with the County EOC in support of the ESF-9 mission  
|                             | • Send agency representatives to the County EOC as part of the ESF-9 Team when activated |
| Recovery                    | • Coordinate the restoration of agency resources and/or capabilities as needed  
|                             | • Participate in countywide recovery planning and activities  
|                             | • Prepare the documentation required to become eligible for reimbursement  
|                             | • Participate in after action reviews |
| Mitigation                  | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

### Johnson County Public Works

| Preparedness                  | • Assist with the ESF-9 Team preparedness activities (listed above)  
|                             | • Maintain an inventory of agency resources  
|                             | • Maintain agency emergency contact information |
| Response                    | • Provide heavy equipment and operators as needed to assist in search and rescue operations in accordance with departmental operations guides & protocols, and existing MOUs & agreements  
|                             | • Coordinate response activities with the County EOC in support of the ESF-9 mission  
|                             | • Send agency representatives to the County EOC as part of the ESF-9 Team when activated |
| Recovery                    | • Coordinate the restoration of agency resources and/or capabilities as needed  
|                             | • Participate in countywide recovery planning and activities  
|                             | • Prepare the documentation required to become eligible for reimbursement  
|                             | • Participate in after action reviews |
| Mitigation                  | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

### Jurisdictional Fire Departments

| Preparedness                  | • Assist with the ESF-9 Team preparedness activities (listed above)  
|                             | • Maintain an inventory of agency resources  
|                             | • Maintain agency emergency contact information |
| Response                    | • Provide search and rescue support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-9 Search and Rescue Annex  
|                             | • Coordinate response activities with the County EOC in support of the ESF-9 mission  
|                             | • Send agency representatives to the County EOC as part of the ESF-9 Team when activated |
| Recovery                    | • Coordinate the restoration of agency resources and/or capabilities as needed  
|                             | • Participate in countywide recovery planning and activities  
<p>|                             | • Prepare the documentation required to become eligible for reimbursement |</p>
<table>
<thead>
<tr>
<th>Mitigation</th>
<th>Jurisdictional Law Enforcement</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Participate in after action reviews</td>
<td>• Assist with the ESF-9 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>• Maintain agency emergency contact information</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Preparedness</th>
<th>Jurisdictional Public Works</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Assist with the ESF-9 Team preparedness activities (listed above)</td>
<td>• Provide heavy equipment and operators as needed to assist in search and rescue operations in accordance with departmental operations guides &amp; protocols, and existing MOUs &amp; agreements</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
<td>• Coordinate response activities with the County EOC in support of the ESF-9 mission</td>
</tr>
<tr>
<td>• Maintain agency emergency contact information</td>
<td>• Send agency representatives to the County EOC as part of the ESF-9 Team when activated</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Provide law enforcement support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, and existing MOUs &amp; agreements, and the <em>ESF-13 Public Safety and Security Annex</em></td>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Coordinate response activities with the County EOC in support of the ESF-9 mission</td>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-9 Team when activated</td>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>• Participate in after action reviews</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mitigation</th>
<th>The Salvation Army</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td>• Assist with the ESF-9 Team preparedness activities (listed above)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Preparedness</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>• Assist with the ESF-9 Team preparedness activities (listed above)</td>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>• Maintain agency emergency contact information</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>• Provide assistance (i.e. food, shelter, clothing, etc.) to those impacted by disaster in accordance with standard operating procedures.</td>
<td>• Support incident response operations/responders in accordance with standard operating procedures.</td>
</tr>
</tbody>
</table>
Coordinate response activities with the County EOC in support of the ESF-9 mission
Send agency representatives to the County EOC as part of the ESF-9 Team when activated

Recovery
Coordinate the restoration of agency resources and/or capabilities as needed
Participate in countywide recovery planning and activities
Prepare the documentation required to become eligible for reimbursement
Participate in after action reviews

Mitigation
Identify and implement mitigation activities to prevent or lessen the impact of future incidents

POLICIES, AUTHORITIES, AND REFERENCES

Please refer to the Basic Plan for additional Policies, Authorities, and References.

Johnson County
- Fire Stations in Johnson County- On File in JCEM
- Fire Service Providers by Jurisdiction- On File in JCEM
- Fire and Emergency Services Auto Aid Agreement - On File with JCEM

State of Kansas
- State of Kansas Search and Rescue Response Plan

National/Federal
Emergency Medical Services
Appendix
ESF-8 PUBLIC HEALTH & MEDICAL SERVICES ANNEX
JOHNSON COUNTY EMERGENCY OPERATIONS PLAN

Coordinating Agency: Johnson County Med-Act

Support Agencies: American Red Cross
Johnson County Mental Health
Johnson County Public Health
Johnson County Sheriff’s Office
Jurisdictional Law Enforcement
Hospitals

INTRODUCTION

Purpose
The purpose of ESF-8 Public Health & Medical Services – Emergency Medical Services Appendix is to establish how emergency medical response activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with responding to emergency medical incidents in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations. ESF-8 Public Health & Medical Services – Emergency Medical Services applies to all individuals and organizations that may be involved in emergency medical response activities in Johnson County.

SITUATION & ASSUMPTIONS

In addition to the “Situation and Assumptions” section in the Basic Plan and ESF-8 Public Health & Medical Services, the Concept of Operations for ESF-8 Public Health & Medical Services – Emergency Medical Services is based on the following:
Situation

1. Johnson County Med-Act is the county’s Emergency Medical Service (EMS) agency and provider of Advanced Life Support (ALS). The agency is also responsible for the overall coordination of medical emergencies in the county.

2. Local fire departments/districts provide medical response in each city or district throughout Johnson County and some have transport capability. (Refer to ESF-4 Firefighting for further details)

3. In addition to local fire departments, there are a number of other EMS organizations in surrounding jurisdictions that have capabilities to augment Johnson County’s EMS resources.

4. Johnson County Emergency Communications Center (ECC) is responsible for dispatching medical resources throughout the county.

5. JC Med-Act maintains an Emergency Medical Services Operations Center (EMSOC or ) to monitor, coordinate, and support EMS response activities as needed.

6. JC Med-Act maintains a quantity of medical supplies to supplement that which is carried on the EMS units. The department also maintains two Mass Casualty Incident (MCI) trailers stocked with the medical supplies necessary to support on-scene triage and treatment of large numbers of victims (each trailer up to 100 patients). Additionally, JC Med-Act maintains links to medical supply vendors to augment supplies as needed to meet the needs of disaster.

7. JC Med-Act utilizes a medical communications system build on the Metro KC area radio system. This system facilitates communication between responders on scene, between responders and area hospitals, and between scenes as needed. In addition, Med-Act has access to multiple mutual aid radio frequencies if needed.

8. EMResource is the region’s primary method of communicating hospital status and capabilities and coordinating patient routing during a multi-casualty incident (MCI). EMResource, a web-based program providing real-time information on hospital emergency department status, patient capacity, and the availability of staffed beds and specialized treatment capabilities, is used in the metropolitan area to link all acute-care hospitals and most EMS agencies.

9. The Hospital Emergency Administrative Radio (HEAR) system is available to link hospitals and ambulances. The HEAR system serves as a backup to EMResource in the event of a mass casualty incident.
10. Also in place to assist with coordination and communication among multiple emergency medical agencies providing out-of-hospital emergency medical care in the metropolitan area is the Mid-America Regional Council Emergency Rescue (MARCER) Regional Multi-Casualty Operations Plan. The MARCER Plan is designed to maximize the existing resources of EMS agencies and hospitals.

Assumptions

1. A disaster may result in increased demands on the EMS system requiring supplemental and/or specialized resources.

2. A disaster may impact the county's communications and/or transportation systems, impeding emergency medical services.

3. In some situations, people attempting to go to area hospitals will not have symptoms or need immediate treatment and can be seen elsewhere (i.e. worried well).

4. While hospitals, nursing homes, assisted living centers, and other medical facilities are required by law to have develop and maintain emergency plans and resources, some disaster situations may require EMS support.

5. The systems and resources in Johnson County and the KC Metropolitan region will be sufficient to meet the emergency medical needs generated by most disasters.

6. In some situations, additional state and federal support may be required to address the emergency medical needs in Johnson County.

7. In rare occasions, it may be necessary to transport patients to hospitals outside of the KC Metropolitan area.

CONCEPT OF OPERATIONS

General

1. The Johnson County Emergency Communications Center (ECC) will provide dispatching services for EMS response.

2. Organizations will respond to medical emergencies using their current department response protocols. On-scene operations will be managed using ICS and will include triage, treatment, and transportation of sick or injured victims and responders.

3. JC Med-Act will utilize the Incident Command System to manage MCI events. Once all civilian casualties are rescued and evacuated, adequate EMS “stand-by” presence will be retained as long as the IC determines there is a threat to emergency workers.
4. Immediate scene management needs and forecasts for future requirements will be determined cooperatively between the Incident Commander, JC Med-Act and the EMSOC (when activated). Incident commanders will manage on-scene resource distribution, while the EMSOC will focus on specific resource allocation and county EMS system needs.

5. Appropriate and efficient rest/work cycles of responders must be established and monitored. The rehabilitation of rescuers will follow established guidelines. Johnson County’s Critical Incident Stress Management (CISM) Team can provide specialized assistance to on-scene emergency responders.

6. Med-Act EMS personnel are trained to the Awareness and Operations level for hazardous materials (HAZMAT) situations. Most HAZMAT activities will be directed, organized and conducted by the IC or designee. Med-Act provides EMS expertise to HAZMAT by integrating the Hazardous Materials Medical Support Team (HMMST) with operations; however, the HMMST is under the command of HAZMAT. Traditional EMS personnel are only involved in the transportation phase of a HAZMAT victim’s care.

   a. Activities that control the level of hazardous exposure will be performed by fire personnel. Traditional EMS personnel will not be directly involved in this aspect of scene operations.

   b. Hazardous scenes are divided into Hot, Warm and Cold zones. The Hot Zone poses the most significant risk, while the Cold Zone is considered a safe area for responders and the public. The primary responsibility of the first-arriving emergency unit is to determine a safe distance from the hazard and prevent an exposure of the crew or the public. Trained personnel will determine specific “zones”. Traditional EMS personnel will only participate in Cold Zone operations.

   c. Decontamination of victims and fatalities will be addressed by Med-Act’s Hazardous Materials Medical Support Team and the Fire Branch function. Medical Branch EMS personnel will not be directly involved in this aspect of scene operations.

   d. Casualty triage, Warm Zone treatment, rescuer screening and rehabilitation of HAZMAT personnel are HMMST duties, performed under the Fire Branch. Medical Branch EMS personnel will not typically be directly involved in these aspects of scene operations.

7. Requests for EMS personnel to monitor victim health and medical care at shelter/congregate facilities will be handled on a case-by-case basis. Sheltering of the public is coordinated by ESF-6 Mass Care in the Johnson County EOC. Requests for EMS personnel to staff a shelter will be routed through Med-Act’s EMSOC.
**Mass Casualty Incidents**

1. During Mass Casualty Incidents (MCIs), response organizations will utilize the concepts and procedures identified in the Regional MCI Plan to enhance response efforts and maximize EMS and hospital resources.

2. Victims will be triaged on scene as directed by the Medical Officer or Triage Officer. When conducting initial triage at a Mass Casualty Incident (MCI), Patients should be divided into five categories, Immediate (Red), Delayed (Yellow), Minor (Green), Morgue (Black) and Involved (White).

3. Victims will be tracked by: 1) Serialized Triage Tag number, and 2) Transport tracking boards.

4. Casualty information will be routed from the Medical Branch through the Incident Commander, or the EMSOC. The EMS Public Information Officer will coordinate with the Community Relations/Media Coordinator on disseminating casualty information gathered from EMSOC and city/departmental EOC's (see ESF-15 Public Information). Information and statistics will be compiled from radio logs, facsimiles, and direct communications with Med-Act Chief Officers.

5. Fatalities will be the responsibility of the local law enforcement agency and/or the Johnson County Sheriff’s Office and the County Coroner. Patient tracking information will be made available to the American Red Cross, Johnson County CISM and/or Johnson County Mental Health which can assist in providing trained disaster mental health personnel to accompany local government authorities with notification of relatives.

**Multi-Agency Coordination**

1. JC Med-Act will activate their Emergency Medical Services Operations Center (EMSOC) to monitor, coordinate, and support EMS response activities as needed.

2. JC Med-Act will keep Johnson County Emergency Management (JCEM) informed (directly or through the ECC) of situations with the potential to require activation of the Johnson County Emergency Operations Center (EOC). Once notified, JCEM will activate the EOC if necessary.

3. As one of the Coordinating Agencies for ESF-8 Public Health and Medical, JC Med-Act will deploy a Med-Act representative (usually a Med-Act Chief Officer) to staff the ESF-8 Med-Act position in the Johnson County EOC when activated.

4. In addition to the core responsibilities of ESF-8 team members (identified in the *ESF-8 Public Health and Medical Services Annex*), the ESF-8 Med-Act position is
specifically responsible for orchestrating the county-wide support required to meet the emergency medical needs in Johnson County. ESF-8 Team members will support ESF-8 Med-Act in achieving this specific goal, just as ESF-8 Med-Act will support them in meeting theirs.

5. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

**ROLES AND RESPONSIBILITIES**

The roles and responsibilities for *ESF-8 Public Health & Medical – Emergency Medical Services Appendix* are included in the *ESF-8 Public Health & Medical Services Annex*.

**POLICIES, AUTHORITIES, AND REFERENCES**

*Please refer to the Basic Plan and the ESF-8 Annex for Policies, Authorities, and References.*
Mass Fatalities Appendix

ESF-8 PUBLIC HEALTH & MEDICAL SERVICES ANNEX
JOHNSON COUNTY EMERGENCY OPERATIONS PLAN

Coordinating Agency: Johnson County Coroner

Support Agencies: Johnson County Public Health
Johnson County Med-Act
Johnson County Mental Health
Johnson County Sheriff’s Office
Funeral Homes
Kansas Funeral Directors Association

INTRODUCTION

Purpose
The purpose of ESF-8 Public Health & Medical Services – Mass Fatalities is to establish how mass fatalities response activities will be coordinated to meet the needs generated by disasters affecting Johnson County. The ultimate purpose in mass fatality response is to recover, identify and effect final disposition in a timely, safe, and respectful manner while reasonably accommodating religious, cultural, and societal expectations.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with responding to mass fatalities incidents in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations. ESF-8 Public Health & Medical Services – Mass Fatalities applies to all individuals and organizations that may be involved in mass fatalities response activities in Johnson County.

SITUATION & ASSUMPTIONS

In addition to the “Situation and Assumptions” section in the Basic Plan and ESF-8 Public Health & Medical Services, the Concept of Operations for ESF-8 Public Health & Medical Services – Mass Fatalities is based on the following:

Situation
1. The Johnson County Coroner, who also functions as medical examiner, is ultimately responsible for the overall coordination of activities related to mass fatality incidents; however, there are many other organizations that are involved in the resolution of such events.

2. A mass fatality incident, by definition, is any situation where more deaths occur than can be handled by local coroner resources.

3. The Region L Multi-jurisdictional Hazard Mitigation Plan identifies a number of hazards that have the potential to cause a mass fatality incident in Johnson County.

4. A disaster resulting in mass fatalities would quickly overwhelm the resources of Johnson County.

5. Regardless of the size of the mass fatality incident, the Coroner is the legal authority to conduct victim identification (or augment the lead investigative agencies to complete victim identification), determine the cause and manner of death, manage death certification, and notification of next of kin.

6. The Kansas Funeral Directors Association (KDFA) is available to assist local Coroners in Kansas as needed and requested.

7. The State Disaster Mortuary Response Team can be activated in accordance with the KFDA Mass Fatalities Disaster Plan.

8. Federal Disaster Mortuary Operations Teams (DMORTs) are available to provide guidance, technical assistance and personnel to recover, identify and process deceased victims. Federal DMORT teams consist of medical examiners, coroners, pathologists, anthropologists, medical records technicians, fingerprint technicians, forensic odontologists, x-ray technicians, funeral directors, mental health professionals and support personnel.

9. Commercial airline accidents require the National Transportation Safety Board (NTSB) to conduct extensive investigations and to activate, if necessary, the “Federal Family Assistance Plan for Aviation Disasters.” This plan requires the airlines to perform family notifications, and all aspects of victim and family logistical support.

10. Johnson County does not have a morgue but utilizes various regional morgues. Photographic and x-ray equipment is available at these morgues.

11. The Johnson County Sheriff’s Office and Med-Act have many body bags readily available and stores numerous others. Several hundred additional bags could be available through local vendors within 24 hours.
Assumptions

1. Most mass fatality incidents will require resources and assistance from regional, state, and federal partners.

2. Mass fatality incidents create widespread traumatic stress – for responders, families that are impacted, and at times, the community-at-large. Traumatic stress can lead to physical illness and disease, precipitate mental and psychological disorders, and can destroy relationships and families.

3. Under certain circumstances (e.g., commercial airline accident or terrorist act) select federal agencies will have critical on-scene responsibilities, thus requiring close and ongoing coordination with the Coroner’s Office, local and state agencies.

4. In the event of pandemic influenza or similarly contagious disease, external resources may not be available and some services will need to be delivered differently to minimize the spread of disease.

5. Mass fatality incidents due to chemical, biological, radiological, or nuclear factors will present an added difficult dimension to the mass fatality response, recovery, identification, and final disposition of deceased victims.

6. In most instances, a mass fatality incident will generate state and federal disaster declarations and their inherent provisions and support.

7. A mass fatality incident may be the result of (or occur during) a disaster that has severely impacted critical infrastructure, systems, supplies, and or other essential services.

8. A mass fatality scene that is contaminated or extremely hazardous may prohibit the Coroner’s Office from evaluating in a timely manner and may require additional assistance.

9. Contaminated deceased victims may require decontamination on-scene prior to admitting to a morgue.

10. The collection, inventory, and return of personal effects to the decedent’s family are important.

11. The Coroner will find out about a mass fatality incident by being notified by a public safety official, various media outlets, and/or other emergency notification systems.

12. Family members will begin to come to the incident site almost immediately. A Family Assistance Center will need to be opened as soon as possible.
13. The expectations of family members, the general public, elected leaders and the media concerning identification of victims and morgue services will be high.

14. Most mass fatality incidents in Johnson County would necessitate establishing a temporary morgue.

15. A mass fatality incident will result in a surge in demand for death care industry services which may overwhelm the industry.

16. Because of the time involved in making positive identification of the victims, bodies may require appropriate storage for days or even weeks.

17. Activation of the Johnson County Emergency Operations Center (EOC) will depend on the scope of the incident and the need for additional support.

**CONCEPT OF OPERATIONS**

1. The Johnson County Coroner's Office will be notified of any mass fatality incident through the Johnson County Emergency Communications Center. Initial information to be relayed to the Coroner's Office includes:
   a. Type of incident (aircraft crash, explosion, building collapse, etc.)
   b. Location of the incident
   c. Time of Occurrence
   d. Status of the recovery of the survivors, if any (not yet begun, ongoing, completed)
   e. The approximate number of dead
   f. Known hazards to responders
   g. If known, the location of the command post, identity of the Incident Commander and contact information

2. Incident site operations will be performed according to professional protocols to ensure accurate identification of human remains and, under certain circumstances (e.g., commercial airline accident and criminal or terrorist act), to preserve the scene and collect evidence.

3. The Coroner's Office will assess the scope of the event and anticipate levels of additional resources that might be needed. This could include:
   a. Modification of routine workflow to permit processing and segregation of daily casework from disaster-related victims,
   b. Possible supplemental space and equipment requirements for refrigerated storage,
   c. Temporary staff and supply increases to respond to the surge event,
d. Special processing complications such as protection from chemical exposure for responders and decontamination of recovered remains prior to transportation to morgue or temporary morgue site,

e. Supplemental or temporary morgue operations either in concert with the existing morgue facilities or at a remote location,

f. Victim Information Center (often referred to as the Family Assistance Center/FAC or for tracking missing person data) operations at a site removed from both the disaster site and morgue facility,

g. Records management and computer networking for managing data generated about missing persons and human remains to be processed and identified,

h. Alternate methods for final disposition in the event routine next-of-kin selection of funeral service providers is not available.

4. When disaster conditions appear likely to exceed the routine daily capabilities of the Johnson County Coroner’s Office, the Coroner’s Office will notify Johnson County Emergency Management (or ESF-8 Public Health and Medical in the Johnson County Emergency Operations Center [EOC] when activated) for assistance. Upon their initial evaluation, the Coroner’s Office will report assessment results to JCEM (or ESF-8 when activated) to specify:

a. Estimated number of dead

b. Request for resources and/or assistance

c. Locations being established (Family Assistance Center [FAC], staging area, temporary morgue, etc.)

d. Any special safety issues that might impact responding personnel.

5. The Johnson County Coroner’s Office is responsible for the following in a mass fatality incident:

a. Establish and coordinate the activities of survey and recovery teams used to locate, catalog, and recover human remains and property.

b. Determine the need for and request additional or specialized resources, personnel, and equipment.

c. Establish, staff, and equip supplemental or temporary morgue operations either in concert with existing morgue facilities or at a remote location.

d. Coordinate with local law enforcement on the custody of remains and security of personal effects, to assure proper disposition.

e. Identify, in consultation with Med-Act’s Hazardous Materials Medical Support Team, Johnson County Public Health, and/or HAZMAT teams, procedures for handling contaminated bodies and limiting further contamination.

f. Determine the need for forensic pathologists to provide technical expertise, depending on the nature of the incident.

g. Coordinate, working in conjunction with local law enforcement, the Sheriff’s Crime Laboratory, forensic teams, the Family Assistance and others, the positive identification of victims.
h. Coordinate the notification of next of kin with mental health professionals, the American Red Cross, and the Family Assistance Center.

i. Report pertinent information (number of fatalities, status of recovery efforts, etc.) on a continuing basis to ESF-8 in the County Emergency Operations Center.

6. It is the responsibility of the Johnson County Coroner’s Office to ensure that appropriate types of and amounts of equipment and materials are readily available for use during at least the early stages of any mass disaster. It is understood that the scope of most mass fatality incidents will exceed the capabilities of the Coroner’s Office.

7. During a mass fatality incident, the Coroner’s Office will identify an appropriate facility as the Incident Morgue where victims are identified, cause of death is determined, property is identified and secured, and disposition decisions are made. The Incident Morgue may be established at an existing morgue or a temporary morgue established specifically for the incident.

8. A designated location for families to gather should be established as a Family Assistance Center in an area away from the scene.

9. A Federal Disaster Mortuary Response Team (DMORT) is comprised of multidisciplinary teams that provide technical assistance and personnel to recover, identify, and process human remains. As with the funeral directors, DMORT work under the guidance of the Johnson County Coroner. The DMORT can provide the following operational and logistical support:

10. The Mental Health Appendix to ESF-8 establishes how mental health response activities will be coordinated to meet the needs generated by a disaster in Johnson County.

11. Jurisdictional law enforcement (refer to ESF-13 Public Safety and Security) plays a significant role throughout a mass fatality incident. They are not just responsible for security concerns, such as secure perimeters (including incident location, temporary morgues, family care centers, and media briefing rooms) but also for notification to the Johnson County Coroner’s Office of the mass fatalities event. Law enforcement personnel also perform investigation and assist in legal procedures in addition to the following:
   a. Collect, secure, and return victims personal effects and belongings
   b. Family support
   c. Accompany victims’ families to incident location if requested and feasible
   d. Involve other officers in recovery and removal of human remains with the incident results in the death of law enforcement officers
   e. Assist families in applying for crime victim compensation and other benefits if applicable.
12. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

**ROLES AND RESPONSIBILITIES**

The roles and responsibilities for *ESF-8 Public Health & Medical – Mass Fatalities Appendix* are included in the *ESF-8 Public Health & Medical Services Annex*.

**POLICIES, AUTHORITIES, AND REFERENCES**

*Please refer to the Basic Plan and the ESF-8 Annex for additional Policies, Authorities, and References.*
Coordinating Agency: Johnson County Mental Health

Support Agencies: American Red Cross
                 Johnson County Coroner
                 Johnson County Developmental Support
                 Johnson County Human Services
                 Johnson County Med-Act
                 Johnson County Department of Health and Environment

INTRODUCTION

Purpose
The purpose of ESF-8 Public Health & Medical Services – Mental Health is to establish how mental health response activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with responding to emergency medical incidents in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations. ESF-8 Public Health & Medical Services – Mental Health applies to all individuals and organizations that may be involved in emergency mental health response activities in Johnson County.

SITUATION & ASSUMPTIONS

In addition to the “Situation and Assumptions” section in the Basic Plan and ESF-8 Public Health & Medical Services, the Concept of Operations for ESF-8 Public Health & Medical Services – Mental Health is based on the following:

Situation

1. Any of the hazards identified in the Johnson County Hazard Analysis could create emergency situations requiring the need for mental health services.
2. Both members of the public and emergency workers may be in need of crisis intervention and/or mental health services.

3. The Johnson County Mental Health Center and other Johnson County emergency service providers have established and staff the Johnson County Critical Incident Stress Management (CISM) Team. The team provides specialized assistance to on-scene emergency responders, dispatch personnel and Emergency Operations Center (EOC) personnel.

4. The Johnson County Mental Health Center is responsible for ensuring the provision and coordination of emergency/crisis mental health services in Johnson County.

5. The Mental Health Center belongs to a state-wide network of credentialed mental health providers. Additionally, the Mental Health Center is part of the Regional Homeland Security Mental Health Response System led by the Greater Kansas City Chapter of the American Red Cross. These resources, along with other local affiliated agencies, would be utilized to respond to a community disaster.

6. A 24-hour Mobile Crisis Response Team (MCRT) is maintained by the Mental Health Center which has the capacity to respond immediately to a disaster location. The MCRT can assess the need for mental health intervention and arrange for assistance through the CISM Team.

7. A variety of agencies and services exist in Johnson County and the KC Metropolitan region with the ability to provide crisis intervention services to individuals and families affected by a disaster.

8. The Regional Homeland Security Coordinating Committee (RHSCC) Mental Health Functional and Access Needs Subcommittee, comprised of mental health professionals and paraprofessionals in the region, meets on a regular basis to address regional mental health coordination issues. The Mental Health Subcommittee has developed protocols for assisting local jurisdictions by providing trained mental health personnel for emergency situations.

Assumptions

1. All who experience a disaster are affected, in varying degrees, individually and collectively. Witnessing massive destruction and terrible sights evokes deep feelings. Often residents of disaster-stricken communities report disturbing feelings of grief, sadness, anxiety and anger. Everyone who is exposed to a disaster is, in some sense, a victim.

2. While emotional distress can be apparent at the time of a critical incident, psychological reactions to a traumatic event can be observed through cognitive,
emotional, physical, and behavioral manifestations for several weeks, months, and even years following the incident.

3. Emotional stability can usually be achieved by utilizing existing support structures. Individuals, families, and communities return to pre-disaster modes of functioning within a few months to a year.

4. Outreach and crisis counseling interventions can help survivors meet new challenges and offer support in their recovery process to return to pre-disaster performance and functioning levels.

5. Different segments of the population will require different types and levels of behavioral health services, depending on the nature of the disaster.

6. People who have pre-existing stress before the disaster and/or who may have particular needs that merit special attention include: children, disabled, elderly, economically disadvantaged, multicultural and racial groups, people requiring emergency medical care, people who have experienced previous traumatic events, people diagnosed as mentally ill or emotionally disturbed, people who lack support networks, and disaster relief workers.

7. The behavioral health needs of first responders, disaster workers and volunteers should be considered in both the planning and response to disasters. Support for these individuals is critical to protecting this valuable resource.

8. Some disasters may directly impact the mental health system and disrupt the normal mental health services available in Johnson County.

9. While local disaster mental health needs can be met by private and county resources in most emergencies, some disasters may exceed the capability of local resources.

10. Emergency service personnel have become increasingly aware of the toll that the unique stressors encountered in their occupations may take on the quality of their lives. The very nature of their jobs may expose these individuals routinely or periodically to stressful events which they may not be able to work through satisfactorily on their own. Critical Incident Stress is a normal reaction to an abnormal event.

11. Factors that cause stress to one individual may not be stressful to another. Responses to stress may be immediate and incident specific or they may be delayed for a period after the incident. Stress may be cumulative, building over a period of time and incidents. Factors that may influence an individual’s response to stress include the specific stressor, the personal qualities of the responder, the person’s past experiences coping with stress, and the resources available to resolve the stressor.
CONCEPT OF OPERATIONS

General

1. Emergency response personnel should look for signs of high stress, emotional instability, or unusual behavior among disaster survivors and emergency response personnel. Emergency services personnel will follow their organization’s procedures for addressing mental health issues and activate Johnson County’s MCRT and/or CISM Team when needed.

2. Once notified of the need to respond, the Johnson County MCRT will respond immediately to a disaster location. The MCRT can provide brief and intensive services, assess the need for mental health intervention, and arrange for additional mental health assistance, including the activation of the CISM Team.

3. All requests for activation of the Johnson County CISM team for a CISM intervention will be directed to the on duty supervisor at the Johnson County Emergency Communications Center (ECC). The ECC supervisor will pass this information on to the CISM team who will make contact with the requesting party to make specific arrangements. In accordance with its policies and procedures, the Johnson County Critical Incident Stress Management (CISM) Team will provide specialized assistance to on-scene emergency responders, dispatch personnel and Emergency Operations Center (EOC) personnel.

4. The Johnson County Mental Health Center will keep Johnson County Emergency Management (JCEM) informed (directly or through the ECC) of situations with the potential to require activation of the Johnson County Emergency Operations Center (EOC). Once notified, JCEM will activate the EOC if necessary.

5. As one of the Coordinating Agencies for ESF-8, the Johnson County Mental Health Center will deploy a Johnson County Mental Health Center representative to staff the ESF-8 Mental Health position in the Johnson County EOC when activated.

6. In addition to the core responsibilities of ESF-8 team members (identified in the ESF-8 Public Health and Medical Services Annex), the ESF-8 Mental Health position is specifically responsible for orchestrating the county-wide support required to meet the emergency mental health needs in Johnson County. Other ESF-8 Team members (Johnson County Public Health, Johnson County Med-Act, Johnson County Coroner, etc.) will support ESF-8 Mental Health in achieving this specific goal, just as ESF-8 Mental Health will support them in meeting theirs.

7. Specific activities of the ESF-8 Mental Health position in the EOC will include:
a. Establish and maintain operational awareness of county-wide mental health operations through a direct communications link with operational units in the field or their appropriate coordinating entities (MCRT, CISM Team, mortuary facilities, family assistance center, mental health offices, etc.),
b. Continually assess county-wide mental health needs, identify & prioritize operational objectives, and coordinate the acquisition and deployment of equipment and personnel to address meet the identified needs,
c. Collect and analyze information regarding mental health and prepare it for inclusion into EOC briefings (ESF-8, Operations, or County EOC meetings), systems (WebEOC, EOC displays, etc.), and reports (Damage Assessments, EOC Action Plans, and Situational Reports).
d. Receive, manage, & track resource requests for ESF-8 regarding mental health

e. Ensure full coordination of activities with ESF-8 and other groups within the EOC to assist in the development and maintenance of a common operating picture

8. The ESF-8 Mental Health representative will work with ESF-8, Johnson County Mental Health Center, and other response partners to assess county-wide mental health needs and, based on the needs, deploy appropriately trained staff to provide services at:
   a. Disaster sites
   b. Emergency shelters
   c. Medical facilities
   d. Family Assistance Centers
   e. Service centers
   f. Mortuary facilities
   g. Dispensing sites
   h. Mental health offices
   i. Other designated areas as needed

9. The ESF-8 Mental Health representative will work with community groups and other providers to ensure appropriate services are made available to non-English speaking groups.

10. The ESF-8 Mental Health representative will work with Johnson County Developmental Support, Johnson County Human Services, and other organizations serving those with special needs (e.g., the elderly and those with developmental or physical disabilities) to provide appropriately designed services for members of these groups who have been affected by the disaster.

11. The ESF-8 Mental Health representative will work with facilities housing the persistently mentally ill to ensure any disaster related needs are met, as well as check the status of clients living in residential treatment facilities and coordinate the provision of their temporary housing resources if necessary.
12. The ESF-8 Mental Health representative will work to ensure information regarding the availability of crisis counseling services is provided to ESF-15 Public Information for dissemination and can be given to citizens calling 211, mental health centers, hospitals, and local government entities. If dictated by the scope of the event, a special telephone number may be established to take calls specifically related to disaster mental health issues.

13. If the mental health needs exceed (or threaten to exceed) the capability of Johnson County, the ESF-8 Mental Health representative will seek and coordinate assistance from the KC Metro Region utilizing the Regional Mental Health Response System as described in the *KC Metro Regional Coordination Guide ESF-8 Annex*.

14. If the mental health needs exceed (or threaten to exceed) the capability of Johnson County and the KC Metro region, the ESF-8 Mental Health representative will work with JCEM to seek and coordinate assistance from state and federal governments.

15. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

**ROLES AND RESPONSIBILITIES**

The roles and responsibilities for *ESF-8 Public Health & Medical – Mental Health Appendix* are included in the *ESF-8 Public Health & Medical Services Annex*.

**POLICIES, AUTHORITIES, AND REFERENCES**

*Please refer to the Basic Plan and the ESF-8 Annex for Policies, Authorities, and References.*
INTRODUCTION

Purpose
The purpose of the ESF-11 Animal Welfare Appendix is to establish how animal welfare (household pets, unclaimed animals, service animals, and livestock) response activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with ESF-11 Animal Welfare Appendix in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations.

ESF-11 Animal Welfare Appendix applies to all individuals and organizations and the full range of animal welfare support that may be required to during disaster response and recovery operations in Johnson County. In addition, this Appendix will provide Household Animal Pet and Service Animal Support in relation to ESF-6 Mass Care Annex during emergencies/disasters.

ESF-11 Animal Welfare Appendix will address:
- Service Animals
- Household pets and unclaimed animals
search and collections
- emergency sheltering
- feeding and care
- medical treatment
- reclaiming and reunion
• Livestock

SITUATION & ASSUMPTIONS

In addition to the “Situation and Assumptions” section in the Basic Plan and the ESF-11 Annex, the Concept of Operations for ESF-11 Animal Welfare Appendix is based on the following:

Situation

1. Disasters in Johnson County could result in the evacuation or displacement of residents and their household pets and service animals.

2. Some humans may endanger their lives and others’ to ensure the safety and well-being of household pets (e.g. refusing to evacuate or re-entering dangerous areas).

3. Household pet owners have the primary responsibility to care for their pets prior to, during, and after disasters and are strongly encouraged to consider and plan for their animals’ needs before a disaster occurs.

4. When owners are unable to provide for the needs of their household pets and service animals, Johnson County will provide for the rescue, care, shelter, and essential needs of those animals in compliance with the Pets Evacuation and Transportation Act of 2006.

5. Service animals are the only animals permitted inside emergency mass care shelters in Johnson County. This requires that household pets must be cared for in a separate part of the shelter facility that is isolated from the human component or at a separate shelter facility.

6. Household pets and service animals may require immediate first aid and emergency medical attention following a natural or technological disaster.

7. Jurisdictional Animal Control officers in Johnson County may also be assigned to life saving activities as a priority during a disaster, which may conflict with animal response needs.

8. Because of the limited resource in Johnson County for Animal Welfare response, there are external private, non-profit, and volunteer organizations that may be utilized when necessary.
9. Impacts of livestock in Johnson County from a disaster may include being displaced from the original home location, open to free from original containment area, injured, etc. Jurisdiction officials may not be able to identify owners of the livestock to return them.

10. Specialized transportation may be needed for specific types of animals.

Assumptions

1. Household pet and service animal owners will make appropriate preparations for their animals before a disaster occurs.

2. When household pet and service animal owners are displaced due to a disaster they will evacuate to pre-arranged locations where they can care for their own animals or they will evacuate to public shelter facilities.

3. Individuals who rely on public transportation in their daily lives will need support to evacuate themselves and their household pets and service animals. The Jo will allow pets, with leashes and / or animal carriers, onto the buses during a disaster.

4. Evacuees with pets will bring items to care for the specific needs of their animals such as collars, leashes, carriers, muzzles, and medications.

5. Most household pet owners will provide species-specific enclosures for birds, rabbits, rodents, and turtles. Most of these pets will remain in the enclosure provided by their owner during the sheltering period.

6. Service animals will accompany their owners on all public transportation vehicles in compliance with the Americans with Disabilities Act.

7. Pre-identified shelter facilities will have a license from the State that allows them to legally shelter animals on a temporary basis.

8. The large number of homeless/injured pets, livestock, and exotic animals, would be a health and nuisance/bite threat, which would necessitate a response to address the capture and subsequent sheltering of these animals.

9. Triage and treatment of sick and injured animals to include euthanasia, if necessary, would have to be coordinated by veterinarians at designated shelters and private offices for small pets, and in the field for larger livestock.

10. The accumulation of animal carcasses throughout the County must be removed to authorized solid waste dumping sites and/or burnt or buried on site.
11. Sheltered animals will need to be re-united with their owners after the disaster.

12. In general, physical methods of euthanasia will be in accordance with established city and county Animal Control office guidelines. Where large numbers of livestock or pets are involved, these procedures may have to be modified, but will adhere, to the extent possible, to guidelines for humane euthanasia of animals.

CONCEPT OF OPERATIONS

General

1. The care and needs of household pets and service animals prior to, during, and after an emergency situation or disaster are the primary responsibility of their owners. When owners are unable to provide for the care and needs of their animals, then local jurisdictions will assist them, as outlined in the Pets Evacuation and Transportation Act of 2006 and FEMA Disaster Assistance Policy 9523.19.

2. Any local animal control agency of the jurisdiction that experiences a potential or actual emergency or disaster may request this plan be activated.

3. Johnson County Extension Office is the Coordinating Agency for ESF-11. In addition, the Johnson County Sheriff’s Office will partner with the Extension Office as the Animal Welfare Task Force. Together they will work with the ESF-11 Supporting Agencies to fulfill the ESF-11 mission.

4. The mission of the ESF-11 Animal Welfare Team is to ensure the provision of household pet care required to meet the needs generated by disaster affecting Johnson County. The ESF-11 Team will orchestrate the countywide coordination required to fulfill this mission. These activities will include:
   
a. Establish and maintain operational awareness of household pet care operations through a direct communications link with operational entities. (Animal Control Officers, Community Animal Shelter Facilities and Volunteer Groups, liaisons, etc.)

b. Receive, manage, & track resource requests for ESF-11.

c. Collect information relative to ESF-11 and prepare it for inclusion into WebEOC and EOC documents including EOC Action Plans and Situational Reports.

d. Based on disaster impact assessment information, conduct household pet care needs assessments, prioritize requirements based on operational objectives, and coordinate the acquisition and deployment of equipment and personnel, as required.

e. Assist in meeting appropriate staffing needs of the County ESF-11 Team in the EOC throughout activations.
f. Coordinate with ESF-15 Community Relations to provide Household Pet Care services public information to disseminate where appropriate.

5. Specialized facilities (i.e., animal shelters, veterinary hospitals & clinics, boarding facilities, etc.) are responsible for making their own arrangements for emergency energy sources to provide proper environmental conditions, food & water to highly vulnerable animal populations. To the extent possible, JCEM will coordinate efforts to meet any additional or unforeseen emergency requirements.

6. The ESF-11 Team may reach out to organizations such as the Johnson County Animal Response Team (JoCART), the Kansas City Veterinarian Medical Association (KCVMA), the Kansas Animal Control Officers Association (KACA), and the Kansas Veterinarian Medical Association (KVMA) for animal care support.

7. In most circumstances, critical supplies will be available either locally or within the greater Kansas City metropolitan area. Should additional critical supplies be needed, local & state Veterinary Medical Associations can provide listings of resources available and assistance with their procurement and delivery. These organizations can also help coordinate donations management of such supplies.

8. The following Animal Support functions listed below are outlined in this section:
   a. Animal Search and Rescue
   b. Shelter Operations, Feed, and Care
   c. Medical Treatment
   d. Reclaim and Reunion

9. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs. Templates will be made available to responding agencies.

Animal Search and Rescue (ASAR)

1. Jurisdictional Animal Control officers will be the first responders to begin animal search and rescue. Other first responders may also be involved in the case of evacuation of a pet owner and pet together, or a pet or stray animal with no known owner found at the time of rescue. Jurisdictions will use existing animal control processes until the need exceeds their capabilities. They will then contact the EOC to activate the ESF-11 Animal Welfare team for support.

2. Animal control will follow standard guidelines for entering homes. Under normal circumstances, they would prefer consent and a key to door; however, during emergencies, at a particular level (e.g., if property is damaged) they may enter a home without consent as long as it could be justified and given consent up the chain.
3. The ESF-11 Animal Welfare Team will then contact other regional resources and/or alternate professional providers for search and rescue support. In addition, the ESF-11 Animal Welfare Team may contact the state for additional resources and support.

4. Animal control services, both county and city, have a very limited capability to transport animals to temporary shelters or injured animals to veterinary relief facilities. Assistance with animal transportation may be available through ESF-1 Transportation or from surrounding counties through established mutual support agreements. Local & state Veterinary Medical Associations may also be able to provide listings of available transportation resources. In addition, local chapters of the Humane Society can coordinate with the American Red Cross to pick-up any animals arriving at Red Cross shelters and transport them to kennels or other temporary holding facilities. Animal carriers and supplies, along with appropriate transportation vehicles will need to be considered to transport animals safely.

5. Animal Control officers and others involved in the rescue and/or recovery of stray pets & livestock will be responsible for following a redefined identification system to record pertinent information & tag the animals.

Shelter Operations, Feed, and Care

1. For large scale events, ESF-11 will work with local and state chapters of the Veterinary Medical Association, the Humane Society, and Community Partners (such as local animal shelters, animal response teams, and other animal support organizations) to help coordinate pet shelter activities with the extension office and other farm related agencies or organizations for issues regarding livestock.

2. Temporary shelter locations and addresses will be provided to first responders and search and rescue personnel to enable them to transport animals quickly and directly.

3. A pre-scripted message will include shelter locations, owner responsibilities, and other pertinent information, which will be disseminated through the public information system. (See ESF-15 Public Information)

4. Shelter staff and volunteer personnel will have completed an orientation and shelter operations training. The orientation covers the general situation, shelter-specific setup, safety guidelines, shelter organization, and assignment. Staff and volunteers will receive just-in-time training, as needed, specific to their assignment. These personnel may include county employees, animal control officers, and coordinated and trained volunteers.

5. All animals arriving at the household pet shelter, whether rescued, arriving with their owner, or arriving via ESF-1 Transportation Team, will go through a registration and intake process.
6. Animal care at the congregate household pet shelter consists of housekeeping, cleaning and sanitizing, pest control, housing, feeding, watering, and handling sheltered animals. In some cases, animal care may be provided by the pet owners.

7. During short or long-term sheltering operations, local animal food suppliers and citizens may wish to donate money or goods to the household pet and service animal shelter(s). The acceptance of these donations must be carefully documented and delivered to the appropriate shelter or shelter manager.

8. The facility should be decontaminated and disinfected to prevent the transmission of disease. The facility should be returned to its original configuration and order to the greatest extent practical.

9. All equipment and supplies will be returned to a ready state in order to ensure their availability for follow-on operations. Organize and secure all appropriate documentation.

10. ESF 11 will work with ESF 6 and 7 for coordination of donated goods.

**Medical Treatment**

1. The County has a significant local capability for providing expedient health services to injured response animals, pets and livestock that includes over 80 veterinary hospitals & clinics. While the county has no zoos or wild animal parks, care for such exotic animals would be available from the Kansas City Zoo, in Kansas City, MO.

2. Emergency first aid and medical attention may be required for animals rescued from the disaster area. Those animals may undergo primary decontamination by first responders and a secondary decontamination by certified staff. The nature and extent of each animal’s exposure to hazardous materials will guide the administration of secondary decontamination techniques.

3. Over the entire emergency period, household pets and service animals may require non-emergency veterinary attention. Veterinary care should only be administered by certified staff. Records of individual treatments should be kept, including animal identification information, name of product(s) administered, name of the individual administering the product, and the name of the supervising veterinarian. Some of these medical treatments may include:

   a. Decontamination- Household pets or service animals that have come in contact with flood water or other hazardous materials should undergo decontamination. Primary decontamination may be performed by first responders in the field or outside of the shelter facility. Secondary decontamination may be necessary depending on the type of hazardous material(s) the animal has come in contact with. Secondary decontamination will be performed by a certified responder or qualified veterinarian staff member.
b. Triage and First Aid - Emergency care will be prioritized based on the severity of animal conditions. Only qualified staff may provide first aid to animals. The triage and first aid staff must be able to provide emergency medical care.

c. Prevention and Treatment of Transmissible Diseases - Transmissible diseases, including Zoonotic diseases, which are shared between animals and people, could pose a risk to humans and animals in a shelter environment. Basic animal management and disease control guidelines should be followed to maintain human and animal health and reduce the risk of disease transmission.

d. Isolation and Quarantine - Isolation and quarantine serve to protect human safety and animal health by containing the spread of disease. Rabies isolation areas should be separate from other isolation and quarantine areas.

e. Euthanasia - Euthanasia is the act of inducing humane death in an animal. A veterinarian or licensed euthanasia technician should make the determination when euthanasia is appropriate and which method should be administered.

f. Mortality Management - Appropriate and efficient carcass disposal is required to protect human and animal health, the food supply, and the environment. Kansas Department of Health and Environment will provide direction and/or oversee this process.

Reclaim and Reunion

1. Household pet owners will be given an opportunity to be re-united with their animal(s). Information taken during the intake process will be utilized for reunification. In addition, reasonable measures will be taken to inform household pet owners and promote reunification.

2. Unclaimed animals or situations where the owners are unavailable require special consideration requiring disposition and care. To the extent possible, local Animal Control officers will retain this responsibility within their own jurisdictions. Should the problem exceed local capability, assistance may be available from surrounding counties through established mutual support agreements. If additional resources are required, local & state chapters of the Veterinary Medical Association and the Humane Society may also be able to assist with locating & obtaining these services.

3. Animals that have not been claimed within a reasonable period of time will be offered up for adoption and otherwise handled in accordance with existing policies regarding stray animals. The KCVMA can establish a Pet Hotline to assist owners with finding and claiming their pets.
# ROLES AND RESPONSIBILITIES

## ESF-11 Animal Welfare Team

The mission of the ESF-11 Animal Welfare Team is to ensure the provision of animal welfare and natural resource support required to meet the needs generated by disaster affecting Johnson County.

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Extension Office</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Johnson County Animal Rescue Team (JoCART)</td>
</tr>
<tr>
<td></td>
<td>Johnson County Fair Board</td>
</tr>
<tr>
<td></td>
<td>Johnson County Park and Recreation</td>
</tr>
<tr>
<td></td>
<td>Johnson County Public Works</td>
</tr>
<tr>
<td></td>
<td>Jurisdictional Animal Control Officers</td>
</tr>
<tr>
<td></td>
<td>Jurisdictional Fire Departments</td>
</tr>
<tr>
<td></td>
<td>Jurisdictional Law Enforcement</td>
</tr>
<tr>
<td></td>
<td>Kansas City Veterinary Medical Association</td>
</tr>
<tr>
<td></td>
<td>Kansas Veterinary Medical Association</td>
</tr>
<tr>
<td></td>
<td>CODE 3</td>
</tr>
<tr>
<td></td>
<td>Animal Emergency Response Organizations</td>
</tr>
</tbody>
</table>

### Preparedness

- Review the ESF-11 Annex annually and update as needed
- Continually evaluate the capabilities required to accomplish the ESF-11 mission, identify any gaps, and leverage resources to address them
- Manage the resolution of ESF-11 after-action issues
- Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level
- Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, & EOC job aids)
- Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-11 Team Members

### Response

- Establish and maintain operational awareness of household pet care operations through a direct communications link with operational entities. (Animal Control Officers, Community Animal Shelter Facilities and Volunteer Groups, liaisons, etc.)
- Receive, manage, & track resource requests for ESF-11.
- Collect information relative to ESF-11 and prepare it for inclusion into WebEOC and EOC documents including EOC Action Plans and Situational Reports.
- Based on disaster impact assessment information, conduct household pet care needs assessments, prioritize requirements based on operational objectives, and coordinate the acquisition and deployment of equipment and personnel, as required.
- Assist in meeting appropriate staffing needs of the County ESF-11 Team in the EOC throughout activations.
- Coordinate with ESF-15 Community Relations to provide Household Pet Care services public information to disseminate where appropriate.

### Recovery

- Coordinate the ESF-11 support of recovery activities
- Coordinate the restoration of ESF-11 resources and/or capabilities as needed
ESF-11 Animal Welfare Coordinating Agency Responsibilities

<table>
<thead>
<tr>
<th>Johnson County Extension Office</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>• Ensure each of the preparedness responsibilities identified for the County ESF-11 Team (listed above) are accomplished</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>• Provide Agriculture, Animal Welfare, and Natural Resource support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the ESF</td>
</tr>
<tr>
<td>• Ensure each of the response responsibilities identified for the County ESF-11 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC</td>
</tr>
<tr>
<td>• Arrange for appropriate staffing of the County ESF-11 Team in the EOC throughout activations</td>
</tr>
<tr>
<td>• Coordinate the activities of ESF-11 Team Members in the County EOC</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>• Coordinate the ESF-11 support of recovery activities</td>
</tr>
<tr>
<td>• Coordinate the restoration of ESF-11 resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Ensure ESF-11 Team Members and/or their agencies provide appropriate records of costs incurred</td>
</tr>
<tr>
<td>• Conduct an ESF-11 after action review</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

ESF Support Agency Responsibilities

<table>
<thead>
<tr>
<th>Community Animal Shelter Facilities and Volunteer Groups</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>• Assist with the ESF-11 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>• Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission</td>
</tr>
<tr>
<td>• Provide care of temporary shelter facility and animals being sheltered, to include intake and reclaim and reunion process</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-11 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

Johnson County Park and Recreation
<table>
<thead>
<tr>
<th>Preparedness</th>
<th>Response</th>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Assist with the ESF-11 Team preparedness activities (listed above)</td>
<td>• Coordinate response activities with the ESF-11 Team in support of the</td>
<td>• Coordinate the restoration of agency resources and/or capabilities as</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
<td>ESF-11 mission</td>
<td>needed</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County</td>
<td>• Send agency representatives to the County EOC as part of the ESF-11</td>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>Emergency Management</td>
<td>Team when activated</td>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Johnson County Public Works

<table>
<thead>
<tr>
<th>Preparedness</th>
<th>Response</th>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Assist with the ESF-11 Team preparedness activities (listed above)</td>
<td>• Coordinate response activities with the ESF-11 Team in support of the</td>
<td>• Coordinate the restoration of agency resources and/or capabilities as</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
<td>ESF-11 mission</td>
<td>needed</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County</td>
<td>• Send agency representatives to the County EOC as part of the ESF-11</td>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>Emergency Management</td>
<td>Team when activated</td>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Participate in after action reviews</td>
</tr>
</tbody>
</table>

### Jurisdictional Animal Control Officers

<table>
<thead>
<tr>
<th>Preparedness</th>
<th>Response</th>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Assist with the ESF-11 Team preparedness activities (listed above)</td>
<td>• Coordinate response activities with the ESF-11 in support of the ESF-11</td>
<td>• Coordinate the restoration of agency resources and/or capabilities as</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
<td>mission</td>
<td>needed</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County</td>
<td>• First responders to begin animal search and rescue</td>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>Emergency Management</td>
<td>• Send agency representatives to the County EOC as part of the ESF-11</td>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>Team when activated</td>
<td>• Participate in after action reviews</td>
</tr>
</tbody>
</table>

### Jurisdictional Fire Departments

<table>
<thead>
<tr>
<th>Preparedness</th>
<th>Response</th>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Assist with the ESF-11 Team preparedness activities (listed above)</td>
<td>• Coordinate response activities with the ESF-11 Team in support of the</td>
<td>• Coordinate the restoration of agency resources and/or capabilities as</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
<td>ESF-11 mission</td>
<td>needed</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County</td>
<td></td>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>Emergency Management</td>
<td></td>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td>Recovery</td>
<td>Mitigation</td>
<td></td>
</tr>
<tr>
<td>--------------------------------</td>
<td>----------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-11 Team when activated</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jurisdictional Law Enforcement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preparedness</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Assist with the ESF-11 Team preparedness activities (listed above)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Response</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Provide law enforcement support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the ESF-11 Animal Welfare and Natural Resources Annex including:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Dispatching services and communications support (city specific function)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Establish perimeter security</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Establish security for evacuated areas</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Establish security for staging/reception areas</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Provide security for existing and/or temporary morgues or burial sites</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Provide security at facilities used for emergency purposes, animal shelters</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Ensure the safety and well-being of responders.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-11 Team when activated</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recovery</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mitigation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Johnson County Animal Response Team/Code 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preparedness</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Assist with the ESF-11 Team preparedness activities (listed above)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Response</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Provide listings of resources available and assistance with their procurement and delivery</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Coordinate pet shelter activities with the Extension Office and other farm related agencies or organizations for issues regarding livestock.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Provide animal health care as appropriate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-11 Team when activated</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recovery</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mitigation</td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td></td>
</tr>
<tr>
<td><strong>Kansas City Veterinary Medical Association</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| Preparedness | • Assist with the ESF-11 Team preparedness activities (listed above)  
  • Maintain an inventory of agency resources  
  • Provide current emergency contact information to Johnson County Emergency Management |
| Response | • Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  
  - Provide listings of resources available and assistance with their procurement and delivery  
  - Coordinate pet shelter activities with the Extension Office and other farm related agencies or organizations for issues regarding livestock  
  - Provide animal health care as appropriate  
  • Send agency representatives to the County EOC as part of the ESF-11 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
  • Participate in countywide recovery planning and activities  
  • Prepare the documentation required to become eligible for reimbursement  
  • Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**POLICIES, AUTHORITIES, AND REFERENCES**

*Please refer to the Basic Plan or ESF 11 Annex for additional Policies, Authorities, and References.*
Coordinating Agency: Johnson County Department of Health and Environment

Support Agencies:
- Johnson County Med-Act
- Johnson County Wastewater
- Jurisdictional Fire Departments
- Jurisdictional Law Enforcement
- Olathe Fire Department
- Overland Park Fire Department
- Regional Hazardous Materials Teams
- Kansas Department of Health and Environment

INTRODUCTION

Purpose
The purpose of the ESF-10 Oil and Hazardous Materials Annex is to establish how Oil and Hazardous Materials response activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with ESF-10 Oil and Hazardous Materials in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations.

ESF-10 Oil and Hazardous Materials applies to all individuals and organizations and the full range of Oil and Hazardous Materials services that may be required to support disaster response and recovery operations in Johnson County. Additional first responder functions are addressed in ESF-4 Firefighting Annex, ESF-6 Mass Care Annex for sheltering activities, the ESF-9 Search and Rescue Annex, ESF-13 Public Safety, and ESF-15 Public Information.

SITUATION & ASSUMPTIONS

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-10 is based on the following:
Situation

1. Hazardous materials and hazardous wastes are a concern for Johnson County because a sudden accidental or intentional release of such materials can be dangerous to human health and safety, damage property, and affect the quality of the environment. The most likely occurrences of such releases are in the following areas:

   a. The primary transportation routes of hazardous materials and hazardous waste are interstate and major highways, railroad lines, and pipelines. In particular, Olathe has two sets of rail lines traversing the City.
   b. The Mid-America LEPC maintains a list of business and industry facilities reporting extremely hazardous substances (EHS) under the provisions of Title III of the Superfund Amendments and Reauthorization Act (SARA). This information is reported to the local fire department and collected by KDHE, on behalf of the Kansas Commission on Emergency Planning and Response (CEPR). Facilities that store or use chemicals considered unusually dangerous to human safety are required by Section 112R of the Clean Air Act Amendments to assess the potential impacts of an accidental release of the chemical at their facility and to prepare risk management plans (RMP).
   c. Agricultural chemicals such as pesticides and fertilizers can pose a threat to the environment if used improperly or if there is a release.
   d. Hazardous materials and wastes in large quantities and varieties can be found in residences. Home businesses can use hazardous materials and generate hazardous waste that is unknown to regulatory agencies. Illegal activities using hazardous materials such as drug labs can be found in residences.
   e. Illegal dumping of chemical waste consists primarily of used motor oils and fuels, solvents, and paint waste dumped in the environment. Biological and medical wastes can pose similar threats.
   f. Some hazardous materials incidents have the potential to transmit through air and watershed, and may go across county or state boundaries (to or from Johnson County). This type of incident would require regional coordination and immediate communication with the Environmental Protection Agency and the Kansas Department of Health and Environment as well as the Missouri Department of Natural Resources should the incident be coming from or to Missouri.
   g. The U.S. State Department of Transportation (USDOT), Pipeline and Hazardous Materials Safety Administration (PHMSA) maintains safety authority over liquid pipelines and all interstate pipelines in the State. Hazardous materials transportation and pipeline accidents must be reported directly to the 24-hour National Response Center.
   h. For radiological or nuclear incidents, KDHE will provide oversight and technical direction to coordinating and support agencies. For releases of oil and hazardous materials, KDHE will provide technical direction during the response and oversight throughout the recovery.
2. The Kansas Office of the State Fire Marshal has eleven Regional Response Teams located in the following areas: Coffeyville, Colby, Emporia, Ford County, Manhattan, Overland Park, Salina, Sedgwick County, Seward County, Topeka, and Wellington. These teams can respond to most areas in Kansas within an hour; addressing hazardous materials incidents and accidents as well as terrorist incidents involving chemical, biological, radiological, or nuclear (CBRN) products.

3. Local Emergency Planning Committees:
   - The Kansas Commission on Emergency Planning and Response has divided Kansas into 105 emergency planning districts. These districts are defined by county boundaries.
   - Each of these planning districts has a Local Emergency Planning Committee (LEPC) or is part of a regional LEPC. LEPCs are made up of city and county elected officials, law enforcement officers, emergency responders, emergency managers, media, community members, industry, transportation, and medical representatives. They are mandated to develop and implement comprehensive emergency response plans concerning potential hazardous materials emergencies or disasters within their respective planning districts.
   - Kansas LEPCs maintain an inventory of facilities that have reporting requirements under sections 302, 311, and 312 and KAR 28-65-3 of the Emergency Planning and Community Right to Know Act.

4. Businesses using, storing, manufacturing or transporting reportable quantities (RQ) of hazardous chemicals per The Emergency Planning and Community Right to Know Act (EPCRA) are required to maintain inventories and provide the Mid-America LEPC and local fire departments in their jurisdictions with Materials Safety Data Sheets (MSDS) on the hazardous chemicals in their communities. Facilities covered by EPCRA must submit an emergency and hazardous chemical inventory form to the CEPR, the Mid-America LEPC and the local fire department annually. These forms, known as Tier II Reports, require basic facility identification information, employee contact information for both emergencies and non-emergencies, and information about chemicals stored or used at the facility.

5. Further, businesses regulated under EPCRA are required to develop emergency plans for responding to hazardous materials incidents and submitting this information to the CEPR who maintains comprehensive lists of facilities, chemicals and hazardous materials plans for the State.

6. First responders (e.g., Hazardous Materials Teams, EMS agencies, law enforcement agencies, as well as other local agencies with hazardous materials support responsibilities such as public works departments) maintain procedures, protocols and guidelines specifying the appropriate specialized personnel protective
equipment requirements and response actions for incidents involving hazardous materials.

7. There are two municipal based Hazardous Materials Response Teams in Johnson County, one with the Olathe Fire Department and one with the Overland Park Fire Department. Both teams have the capability of performing the following functions:

   a. Field testing of known and unknown substances
   b. Air monitoring & decontamination
   c. Sampling of known and unknown industrial chemicals and some Weapons of Mass Destruction (WMD) chemical/biological substances
   d. Radiation detection of alpha, beta and gamma rays
   e. Hazardous Materials response (local and regional)

8. There are seven regional Hazardous Materials Teams in the KC Metro area that are Enhanced WMD Hazardous Materials Teams, potentially available to provide assistance.

   a. Kansas City, KS Fire Department
   b. Kansas City, MO Fire Department
   c. Lee’s Summit, MO Fire Department
   d. Overland Park, KS Fire Overland Park Fire Department
   e. Tri-District HAZARDOUS MATERIALS Response (Central Jackson County, Sni-Valley, and Ft. Osage Fire Districts, MO)
   f. Leavenworth, KS Fire Department
   g. Independence, Mo Fire Department

9. Local LEPCs in both Kansas and Missouri include a hazardous materials functional annex describing local roles and responsibilities, response actions, capabilities and references to their respective LEPC Plans. These hazardous materials functional annexes reference and build upon the information included in the Mid-America LEPC Regional Hazardous Materials Emergency Preparedness Plan and the Miami County LEPC Plan.

10. As required by SARA Title III, Johnson County has established a Local Emergency Planning Committee (LEPC) through a regional LEPC partnership (Mid-America LEPC) under its Bylaws as of 2014 states the following:

WHEREAS, pursuant to Title III, the Missouri State Emergency Response Commission designated the Mid-America Local Emergency Planning Committee as the Local Emergency Planning Committee for Kansas City, Missouri, and Cass, Clay, Jackson, Platte and Ray counties following their request for the Mid-America Local Emergency Planning Committee to support those communities in meeting the Title III requirements; and
WHEREAS, the designation of the Mid-America Local Emergency Planning Committee by the Missouri State Emergency Response Commission allows for additional jurisdictions to participate, with representation from each participating community and with stakeholder interests including elected officials, law enforcement, fire service, emergency medical, emergency management, public health, environmental, hospital, transportation, industry representatives of facilities subject to the SARA requirements, community groups and the media; and

WHEREAS, this Committee has been named the Mid-America Local Emergency Planning Committee (hereinafter cited as "the Committee"); and

WHEREAS, the Kansas Counties of Johnson, Wyandotte and Leavenworth have been accepted as members of the Mid-America Local Emergency Planning Committee, following their request to become part of the regional effort to reduce risks from hazardous materials events, through coordinated planning and training and education; and

WHEREAS, the task of the Committee, formed under the auspices of the Mid-America Regional Council, is to establish rules, give public notice of its activities, establish procedures for handling public requests for information, and develop an emergency operations plan for events related to hazardous materials.

11. Johnson County Wastewater Department programs include permitting, inspecting and investigation of industrial wastewater discharges and food service grease management in the Johnson County Wastewater Department service area. Johnson County Department of Health and Environment is responsible for management of air pollution from permitted sources, solid waste facilities including landfills, illegal dumping, and other environmental pollution complaints. Johnson County Department of Health and Environment also operates the County’s household hazardous materials collection facility at which residents can drop off unwanted household chemicals. The department works in coordination with KDHE and/or EPA on environmental/Hazardous Materials investigations and remediation activities. Johnson County Wastewater Department Water Quality Lab can provide chemical characterization in water or solid material for specified parameters (does not include volatile or semi-volatile compounds).

12. There are some city jurisdictions that provide their own wastewater services in Johnson County: Edgerton, Gardner, Spring Hill, DeSoto and Olathe. If these cities have a hazardous materials incident, they will work directly with KDHE and/or EPA. However, if the incident exceeds the capabilities of that jurisdiction, they will notify the EOC for additional support.

13. During a Foreign Animal Disease incident, there may be a need to provide decontamination support for impacted animals. Refer to ESF-11 Agriculture, Animal Welfare, and Natural Resources.
Assumptions

1. All responding agencies will be trained in accordance with OSHA 1910.120 Hazardous Waste Operations and Emergency Response, which describes minimum levels of emergency responder skills, knowledge, and functional levels to meet health and safety requirements for response to a hazardous materials incident. Additionally, first responders will follow the guidance provide in NFPA 472, which defines competencies for personnel responding to hazardous materials emergencies. Training is available through a variety of sources and managed by the individual teams.

2. Facilities subject to EPCRA will submit chemical inventory lists and emergency plans in a timely manner to the local fire departments, Mid-America LEPC, and CEPR.

3. Emergency response personnel maintain ongoing communication with the facilities subject to EPCRA in their communities using, manufacturing and storing hazardous materials. Emergency response personnel and the facilities will work to ensure continuing coordination during and after the incident.

4. When needed, evidence collection will be handled by appropriate law enforcement officials, such as the FBI in a CBRNE incident.

5. In major incidents, state and federal resources will be available to assist jurisdictions in augmenting local and regional capabilities, but their availability may not be immediate.

6. Evacuation or sheltering-in-place may be required to protect portions of Johnson County.

7. Victims of a Hazardous Materials incident may require unique or special medical treatment not typically available in Johnson County.

8. The release of Hazardous Materials may have short and/or long term health, environmental and economic effects depending upon the type of product.


CONCEPT OF OPERATIONS
1. Initial notification of a hazardous materials incident will normally be made to the Johnson County Emergency Communications Center (ECC). This initial notification may come from a variety of sources, such as citizens, facility owners, or emergency responders.

2. Upon notification of a hazardous materials incident, the ECC will obtain as much information as possible regarding the incident from the initial source of notification and alert the local fire department and dispatch a hazardous materials team and the Hazardous Materials Medical Support Team. The ECC will relay the information received (e.g., the chemical and quantity, safe routes of entry, injuries, etc.) to the responding agencies.

3. The IC will make all tactical field decisions using their agency’s hazardous materials operating procedures and guidelines. As per existing agency procedures, the IC will direct responding agencies to accomplish the following activities as needed:
   a. Identify, assess and evaluate the risks involved with the hazardous material or Chemical, Biological, Radiological, Nuclear (CBRNE) agents
   b. Activate and direct hazardous material response tactical operations
   c. Conduct rescue and decontamination activities
   d. Take appropriate mitigation actions
   e. Request notification and/or response by the Johnson County Department of Health and Environment.
   f. Request notification and/or response by KDHE and/or EPA
   g. Request/ensure notification to NRC
   h. Request additional resources and personnel to assist with the incident.

4. The IC (or their designee) will maintain communications with the ECC and/or the Johnson County EOC (when activated) to ensure support for field operations, facilitate requests for additional resources and maintain appropriate coordination with other departments, agencies and jurisdictions.

5. If local hazardous materials incident response resources are inadequate, assistance will be requested from other unaffected or less affected jurisdictions in the region. If regional hazardous materials resources are needed, the responsible agency (i.e., the agency maintaining the resource) will deploy the resource at the request of the IC, unless the resource is already in use or other limitations prevent the responsible agency from deploying the resource.

6. The resources and personnel used to support hazardous materials operations will remain under the direct control of the agency maintaining the resources, but will be assigned by the IC or their designee. The sharing of hazardous materials resources between jurisdictions will be accomplished via established mutual aid systems.
7. If the potential need for regional hazardous materials resources is recognized, the Johnson County Emergency Communications Center (ECC) will provide initial notification to the Regional Hazardous Materials Teams that an incident has occurred possibly requiring their assistance. When and if needed, the appropriate Regional Hazardous Materials Teams will be deployed through the ECC using the process highlighted in the Regional Coordination Guide ESF-10.

8. As with any disaster response, the IC (or designee) will notify Johnson County Emergency Management (usually through the ECC) when they believe a situation may potentially require (or currently requires) the activation of the Johnson County Emergency Operations Center (EOC). Upon being notified JCEM would activate the County EOC as needed.

9. Johnson County Department of Health and Environment has the responsibility as the Coordinating Agency for ESF-10 Oil and Hazardous Material, and will coordinate response activities with the supporting agencies, local responders, etc. as needed. Also, as needed, both KDHE and EPA staff can be requested to provide staff to the County’s EOC.

10. When the Johnson County EOC is activated, the IC (or their designee) will maintain communications with the ESF-10 Oil and Hazardous Materials Team to ensure countywide/regional coordination and request additional resources or assistance. The County EOC will work to coordinate information among other county and city departments, agencies and public officials. The County EOC will also work to ensure emergency functions such as mass care, transportation, communications, public works and others are activated in support of the incident.

11. The mission of the County ESF-10 Oil and Hazardous Materials Team is to ensure the provision of response support required to meet the needs generated by disasters affecting Johnson County. When activated, the ESF-10 Team in the County EOC will orchestrate the countywide coordination required to fulfill the mission of ESF-10. These activities will include:

   a. Establish and maintain operational awareness of oil and hazardous materials through direct communications links with operational units (Hazardous Materials teams, DOCs, City EOCs, PSAPs, liaisons, EPA, KDHE, regional EOC’s, etc.) in the field and/or their appropriate coordinating entities;

   b. Conduct oil and hazardous materials disaster impact and needs assessments, prioritize ESF-10 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-10 county-wide response activities;

   c. Collect and analyze information relevant to ESF-10 and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports;

   d. Receive, manage, and track resource requests for ESF-10; and

   e. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.
12. Regional and state (EPA, KDEM, KDHE, etc as required) coordination will be maintained throughout the incident by ESF-10 Oil and Hazardous Materials in the County EOC in cooperation with responding agencies and other operational units. Regional coordination actions during a hazardous materials incident may include the dissemination of public information regarding in-place shelter or evacuation operations, safe routes, shelter locations or other issues potentially involving more than one jurisdiction, as well as sharing information through WebEOC.

13. The local EMAs/EOCs in the region may initiate and maintain regional coordination during a hazardous materials incident by using WebEOC, an online EOC information management tool. WebEOC allows jurisdictions to communicate information regarding emergency incidents in real time via the Internet. Other technology, such as teleconferencing, emails, facsimile, etc. may be used to help ensure regional coordination is accomplished.

14. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

15. In the event of a release (or threatened release) of hazardous substances, EPA may reimburse local governments for expenses related to the release and associated emergency response measures. The Local Governments Reimbursement (LGR) Program provides a "safety net" of up to $25,000 per incident to local governments that do not have funds available to pay for response actions. www2.epa.gov/emergency-response/local-governments-reimbursement-program

### Notification & Reporting

1. In the event of a spill/release from a facility subject to EPCRA, that can potentially endanger public safety, the facility owner/operators are responsible for immediately notifying the Fire Department in the jurisdiction in which the incident has occurred. Notification will be accomplished by calling 9-1-1 (ECC). This emergency notification must include:
   
   a. Chemical name and whether it is an extremely hazardous substance
   b. Estimate of the quantity released into the environment
   c. Time and duration of the release
   d. Medium into which the release occurred
   e. Any known or anticipated acute or chronic health risks associated with the release
   f. Advice on medical attention for exposed individuals
   g. Necessary precautions such as evacuation or in-place shelter
   h. Name of a contact person

2. Department of Health and Environment must be notified immediately if dangerous
waste or hazardous substances are spilled or discharged and threatens human health or the environment regardless of quantity.

3. National Response Center (NRC) must be notified within 15 minutes if release reaches CERCLA reportable quantity (RQ).

4. The spiller is responsible for reporting spills that impact the soil or waters of the state. Hazardous materials that are released in the air that exceed federal reportable quantities must also be reported to the state reporting number. The federally listed chemicals and reportable quantities (RQ) can be obtained at www.epa.gov/emergencies under the tab of “List of Lists.”

Anyone who causes a spill or release that may adversely impact the soil, waterway, or environment in the State of Kansas is required make immediate notification to the Kansas Spill Notification Line (785) 291-3333. Additional guidance regarding spills can be found on the following State websites.


Additional Notifications:

Waterways
In Johnson County, Kansas the Johnson County Department of Health and Environmental should be notified of any release or spill that impacts or could potentially impact a waterway. The responding fire department can make this notification request through ECC dispatch. Federal law also requires that any oil spill that has impacted or threatens a waterway must be reported to the NRC.

LEPC/ CEPR
If the release is not contained or threatens the health or safety of the local population, the Mid-America Local Emergency Planning Committee (LEPC) must be notified first by dialing 911. If the release threatens populations outside the Mid-America LEPC’s area of responsibility, the LEPC(s) of the potentially affected jurisdiction(s) must also be notified. The LEPC point of contact in most counties is the county emergency manager.

Whenever a spill exceeds the RQ of federally listed hazardous materials, the LEPC must be notified and the Kansas Commission on Emergency Planning & Response (CEPR) requires a follow up written report within seven days after the verbal report. The Kansas Division of Emergency Management (KDEM) facilitates the follow up written report which is called a Form A report. KDEM also requires a follow up Form A report for petroleum spills that exceed 110 gallons.
KCC Regulated Spills
Spills that occur at oil and gas wells are reportable to the Kansas Corporation Commission (KCC). Spillers may call the same number above to be directed to the KCC reporting numbers (select option 1 and then option 3) or may call the KCC district offices direct.

National Response Center
Whenever a spill exceeds the RQ of federally listed hazardous materials, it must also be reported to the National Response Center (NRC). Federal law also requires that any oil spill that has impacted or threatens a waterway must be reported to the NRC. EPA Region 7 Emergency Response Branch personnel monitor the NRC reports and may call the spiller back for more information. Spills can be reported to the NRC at 800-424-8802.

5. The Kansas State Department of Health and Environment and the National Response Center (NRC) must be notified immediately if any oil or hazardous substances (regardless of quantity) are discharged to waters of the state including lakes, rivers, ponds, streams, underground water, storm water systems, sewers and all other surface water and watercourses.

6. Follow-up report must be sent to the Mid-America LEPC, Ste 200, KCMO 64105 within 7 days if release reaches the RQ under EPCRA Section 304 (CFR 40, Part 355).

- Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) Notification: Any facility producing, using or storing one or more hazardous materials regulated under SARA, Title III must also notify the National Response Center, the Commission on Emergency Planning and Response (CEPR), the Kansas Department of Health and Environment and the Local Emergency Planning Committee (LEPC) of any release that exceeds the reportable quantity for that substance. Subject to this notification are all materials on the CERCLA list and those on the list of extremely hazardous substances established by the Environmental Protection Agency (EPA). Not all releases are subject to response by an emergency responder agency. For example, a release may be slightly in excess of what they are permitted to release to the air or water under authority of the applicable agency and therefore not subject to response by an emergency responder.

7. Facilities involved in hazardous materials incidents are required to provide ongoing information and assistance to the response personnel, Johnson County Emergency Management and the ESF-10 Team in the County EOC as required by the situation.

8. Notification of a hazardous materials spill or release from transportation incidents is normally made by calling 9-1-1 (ECC), which will notify the appropriate response teams.
8.9. Notify JoCo Community Notification System

(1) NotifyJoCo is a mass notification system designed to keep Johnson County residents and businesses informed of emergencies and certain non-emergency events. By registering with NotifyJoCo and customizing the alert preferences, residents receive time-sensitive messages directly from the County, city, and participating public utilities.

See: www.notifyjoco.org

Evacuation & Sheltering In-place

1. The U.S. Department of Transportation Emergency Response Guidebook provides suggested distances for protecting, isolating or evacuating people from hazardous materials spill areas. The information in this Guidebook will be used by the Incident Commander (IC) to determine areas to be evacuated or areas for which in-place shelter will be recommended.

2. The IC will determine the need to evacuate people from unsafe areas. If an evacuation is not feasible, the Incident Commander may consider isolating people from the hazard by instructing them to stay indoors and away from outside air.

3. Jurisdictional law enforcement is responsible for selecting, establishing and maintaining evacuation routes and for the control and accountability of evacuees from the incident area to any designated shelters.

4. To the greatest extent possible private automobiles will be used for evacuation. Buses for emergency use are available from the Transit Department (see ESF-1 Transportation).

5. Whenever possible, evacuees should be encouraged to seek shelter with friends or relatives outside the affected areas.

6. The County EOC will work closely with the local media to disseminate information regarding the incident as described in ESF-15 Public Information. In addition, standard public warning and communication systems will be used, such as the Emergency Alert System (EAS), NOAA All-Hazard Radios, Notify JoCO, first responder public address systems, etc.

7. If requested by the IC, Johnson County Emergency Management or the EOC (when activated) can initiate mass notifications needed in the affected area.
**Ingestion Pathway**

An incident at a fixed nuclear power facility may result in a potential or actual release of radioactive material in sufficient quantity to constitute a threat to the health and safety of the off-site population.

Kansas is home to one operating nuclear power plant, located in Coffey County. The extreme Southwest corner of Johnson County is included in the 50 mile ingestion plathway zone (IPZ) for the Wolf Creek Generating Station.
This annex recognizes that providing safety and effective control of radiation hazards, under the best of circumstances, may require extraordinary resources and cooperation of all local, state, and federal agencies, in order to minimize the impact to the citizens of Kansas.

The Wolf Creek IPZ has a radius of about 50 miles from the reactor site. Predetermined protective action plans are in place for this IPZ and are designed to avoid or reduce dose from potential ingestion of radioactive materials.

Immediately upon becoming aware that an incident has occurred that may result in a radiation dose that exceeds federal government protective action guides, responsible nuclear power plant personnel will evaluate plant conditions and then make protective action recommendations (PARs) to the State and local government agencies on how to protect the population.

Nuclear power plant personnel are required to report the PARs to the State or local government agencies (within 15 minutes). State and local officials make the final decision on what protective action is necessary to protect public health and safety, and then relay these decisions to the public in a timely manner (normally within approximately 15 minutes).

Additionally, State and local agencies may independently assess the situation to ensure that the correct protective action decisions are made. Independent assessments performed during an accidental radiological release from a nuclear power plant ensure that the best possible action is taken.

Food control and agricultural embargo decisions will be made in coordination with KDA. KDA provides support under ESF 11, with additional support from agencies that are responsible under ESF 3 and ESF 10 for the assessment, stabilization, and disposal of contaminated animal products as well as plant materials, including food, feed, fiber, and crops.

The owner/operator of a Nuclear Regulatory Commission (NRC) licensed nuclear/radiological facility is primarily responsible for mitigating the consequences of an incident, providing notifications, and providing appropriate PARs to state and local government officials, as well as minimizing the radiological hazard to the public. The owner/operator has primary responsibility for actions within the facility boundary and may also have responsibilities for response and recovery activities outside the facility boundary under applicable legal obligations.
(e.g., contractual, licensee, Comprehensive Environmental Response, Compensation, and Liability Act [CERCLA]).

KDHE’s Radiation Control Program has regulatory jurisdiction over most radioactive materials used in the state and has the authority to issue orders for the protection of the public, as may be deemed appropriate.

KDEM’s Technological Hazards Section, continues to train local officials on how to monitor, measure, and assess radiological situations. In addition, KDEM receives advance notification of radioactive material shipments coming through the state. Johnson County receives bulletins from both KDHE and KDEM when opportunities for training are available.

Local government officials have the overall responsibility of deciding and implementing the appropriate protective actions for the public during a nuclear power plant radiological emergency. They are responsible for notifying the public to take protective actions, such as evacuation, sheltering in place or taking potassium iodide pills as a supplement. State and local officials base their decisions on the protective action recommendations by the nuclear power plant operator and their own radiological or health organizations. The NRC provides advice, guidance, and support to the State and local government officials. Neither the nuclear power plant operator nor the NRC can order the public to take protective actions.

ESF 8 will coordinate the protection actions activities (including implementation and relaxation of such measures) through coordination with ESF 10, JCEM, KDHE, Wolf Creek, and other supporting ESFs.

Additional details and actions can be found in the Kansas Radiological Emergency Response Plan.

**Waste Disposal**

1. The ESF-10 Oil and Hazardous Materials Team will work with ESF-3 Public Works and Engineering for activities surrounding waste disposal. The Johnson County Debris Management Plan will be utilized to determine the appropriate methods for waste disposal of non-chemical waste.

2. Disposal of radiological and hazardous wastes must be done in accordance with state and federal regulations and in most instances cannot be disposed of in any municipal solid waste landfill. In the event of a disaster involving these materials, the responsible party will be directed to comply with both state and federal requirements. Close coordination with KDHE and/or EPA may be needed on determining disposal options. Bulk liquids can be disposed of in the Johnson County
Landfill, (owned and operated by Deffenbaugh Industries, Inc.) if authorized by KDHE. Animal carcasses are not accepted at the Johnson County Landfill. Animal carcasses must be disposed of in accordance with K.S.A. 47-1219. Local options for disposal of some hazardous waste include the following:

a. Kansas Department of Health and Environment (KDHE) Orphan Waste Program: When unidentified or potentially hazardous waste has been abandoned or illegally dumped, individuals can call Johnson County Department of Health and Environment. The waste will be removed, evidence and samples will be taken, and the waste will be disposed of properly in coordination with KDHE and/or Region 7 Environmental Protection Agency.

b. Johnson County Department of Health and Environment’s Household Hazardous Materials Collection Program: Accepts common household hazardous materials such as petroleum products, solvents, car batteries, pesticides, and propane cylinders. No radioactive, medical waste, ammunition, explosive, incendiary devise or asbestos-containing waste accepted. There is no charge for this service which is available to Johnson County residents on a year round basis -- by appointment only. Collection site is located at Foxridge, East of Lamar in Mission, KS.

c. Johnson County Department of Health and Environment’s Conditionally Exempt Small Quantity Generator and Kansas Small Quantity Generator Program: Fee based program for Johnson County businesses. Examples of hazardous wastes accepted include: pesticides, fertilizers, solvents, paints and thinners, acid and alkaline wastes, aerosols, motor oil and lead acid batteries. Business must pre-register and be approved prior to dropping off waste. Collection site is also at Foxridge.

d. Olathe Hazardous Waste Program: The City of Olathe sponsors a Household Hazardous Waste drop-off site at the Olathe Municipal Services Center, 1385 Robinson. The collection site accepts paints and varnishes, solvents, pool chemicals, pesticides, motor oil, antifreeze, transmission fluids, and recyclable batteries.

ROLES AND RESPONSIBILITIES

ESF-10 Oil and Hazardous Materials Team

The mission of the ESF-10 Oil and Hazardous Materials Team is to ensure the provision of Oil and Hazardous Materials support required to meet the needs generated by disaster affecting Johnson County.

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Department of Health and Environment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support Agencies</td>
<td>Johnson County Med-Act</td>
</tr>
<tr>
<td></td>
<td>Johnson County Wastewater</td>
</tr>
<tr>
<td></td>
<td>Jurisdictional Fire Departments</td>
</tr>
<tr>
<td></td>
<td>Jurisdictional Law Enforcement</td>
</tr>
<tr>
<td></td>
<td>Olathe Fire Department</td>
</tr>
</tbody>
</table>
### Core Capabilities

| **Environmental Response/Health and Safety** | **Mission Area:** Response  
**Description:** Ensure the availability of guidance and resources to address all hazards including hazardous materials, acts of terrorism, and natural disasters in support of the responder operations and the affected communities |
| --- | --- |
|  | • Conduct actions to detect and assess the nature and extent of oil and hazardous materials releases  
• Take actions as appropriate to stabilize the release and prevent the spread of contamination; conduct environmental clean-up actions and decontaminate buildings and structures; and manage wastes  
• Follow applicable health and safety requirements for ESF #10 responders and coordinate, as needed, with Worker Health and Safety Support Annex response activities |

| **Critical Transportation** | **Mission Area:** Response  
**Description:** Provide transportation (including infrastructure access and accessible transportation services) for response priority objectives, including the evacuation of people and animals, and the delivery of vital response personnel, equipment, and services into the affected areas |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• <strong>For incidents where transportation infrastructure or routes are contaminated by oil or hazardous materials:</strong> Help to identify safe evacuation and ingress routes; assess the nature and extent of contamination; and clean up and/or decontaminate infrastructure and routes</td>
</tr>
</tbody>
</table>
|  | • **For incidents involving a blast or explosion associated with a chemical, biological, radiological, or nuclear (CBRN) threat agent resulting in a contaminated debris field:** ESF #3 leads actions to clear critical transportation routes of CBRN-contaminated debris during the emergency phase, in consultation with ESF #10.  
• ESF #10 assumes leadership for management of CBRN-contaminated debris after the emergency phase is over |

| **Infrastructure Systems** | **Mission Area:** Response, Recovery  
**Description:** Stabilize critical infrastructure functions, minimize health and safety threats, and efficiently restore and revitalize systems and services to support a viable, resilient community |
- For incidents where infrastructure is contaminated by oil or hazardous materials: Assess the nature and extent of contamination and clean up and/or decontaminate infrastructure

**Public Information and Warning**

**Mission Areas:** All

**Description:** Deliver coordinated, prompt, reliable, and actionable information to the whole community through the use of clear, consistent, accessible, and culturally and linguistically appropriate methods to effectively relay information regarding any threat or hazard, as well as the actions being taken and the assistance being made available, as appropriate

- Provide the technical expertise to support the preparation of public information related to the environmental response in support of ESF #15

---

**Preparedness**

- Review the ESF-10 Annex annually and update as needed
- Continually evaluate the capabilities required to accomplish the ESF-10 mission, identify any gaps, and leverage resources to address them
- Manage the resolution of ESF-10 after-action issues
- Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level
- Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, & EOC job aids)
- Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-10 Team Members

**Response**

- Establish and maintain operational awareness of oil and hazardous materials through direct communications links with operational units (Hazardous Materials teams, DOCs, City EOCs, PSAPs, liaisons, EPA, KDHE, regional EOC’s, etc.) in the field and/or their appropriate coordinating entities;
- Conduct oil and hazardous materials disaster impact and needs assessments, prioritize ESF-10 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-10 county-wide response activities;
- Collect and analyze information relevant to ESF-10 and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports;
- Receive, manage, & track resource requests for ESF-10;
- Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

**Recovery**

- Coordinate the ESF-10 support of recovery activities
- Coordinate the restoration of ESF-10 resources and/or capabilities as needed
- Ensure ESF-10 Team Members and/or their agencies provide appropriate records of costs incurred
- Conduct an ESF-10 after action review
Mitigation

- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

ESF-10 Oil and Hazardous Materials
Coordinating Agency Responsibilities

<table>
<thead>
<tr>
<th>Johnson County Department of Health and Environment</th>
</tr>
</thead>
</table>
| **Preparedness** | • Ensure each of the preparedness responsibilities identified for the County ESF-10 Team (listed above) are accomplished  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | • Provide Oil and Hazardous Materials support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-10 Oil and Hazardous Materials Annex.  
• Ensure each of the response responsibilities identified for the County ESF-10 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC  
• Arrange for appropriate staffing of the County ESF-10 Team in the EOC throughout activations  
• Coordinate the activities of ESF-10 Team Members in the County EOC |
| **Recovery** | • Coordinate the ESF-10 support of recovery activities  
• Coordinate the restoration of ESF-10 resources and/or capabilities as needed  
• Ensure ESF-10 Team Members and/or their agencies provide appropriate records of costs incurred  
• Conduct an ESF-10 after action review |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
### Support Agency Responsibilities

<table>
<thead>
<tr>
<th>Overland Park, Olathe HAZARDOUS MATERIALS Teams</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>• Assist with the ESF-10 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>• Provide HAZARDOUS MATERIALS response in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the <em>ESF-10 Oil and Hazardous Materials Annex</em></td>
</tr>
<tr>
<td>• Coordinate response activities with the ESF-10 Team in support of the ESF-10 mission</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-10 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Johnson County Med-Act</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>• Assist with the ESF-10 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>• Provide Special Operations Group support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the <em>ESF-10 Oil and Hazardous Materials Annex</em></td>
</tr>
<tr>
<td>• Coordinate response activities with the ESF-10 in support of the ESF-10 mission</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-10 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Johnson County Wastewater</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>• Assist with the ESF-10 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>• Coordinate permitting, inspecting and investigation of industrial wastewater discharges and food service grease management, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the <em>ESF-10 Oil and Hazardous Materials Annex</em></td>
</tr>
<tr>
<td>• Coordinate response activities with the ESF-10 Team in support of the ESF-10 mission</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-10 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>Mitigation</td>
</tr>
<tr>
<td>------------</td>
</tr>
<tr>
<td>Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>Participate in after action reviews</td>
</tr>
<tr>
<td>Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Jurisdictional Fire Departments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Jurisdictional Law Enforcement</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Regional HAZARDOUS MATERIALS Teams</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>
| Preparedness | • Send agency representatives to the County EOC as part of the ESF-10 Team when activated  

| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews  

| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents  

**State Support**

| Preparedness | • Support the ESF-10 Team preparedness activities (listed above)  
• Provide State support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-10 Oil and Hazardous Materials Annex*  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management  

| Response | • Support response activities with the ESF-10 Team in support of the ESF-10 mission  
• Send agency representatives to the County EOC as part of the ESF-10 Team when activated  

| Recovery | • Support the restoration of agency resources and/or capabilities as needed  
• Support countywide recovery planning and activities  
• Participate in after action reviews  

| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents  

**Federal Support**

| Preparedness | • Support the ESF-10 Team preparedness activities (listed above)  
• Provide Federal support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-10 Oil and Hazardous Materials Annex*  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management  

| Response | • Support response activities with the ESF-10 Team in support of the ESF-10 mission  
• Send agency representatives to the County EOC as part of the ESF-10 Team when activated  

| Recovery | • Support the restoration of agency resources and/or capabilities as needed  
• Support countywide recovery planning and activities  
• Participate in after action reviews  

| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents  

**LEPC Support**

| Preparedness | • Support the ESF-10 Team preparedness activities (listed above)  
• Provide support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-10 Oil and Hazardous Materials Annex*  
• Maintain an inventory of resources  
• Provide current emergency contact information to Johnson County Emergency Management  

| Response | • Support response activities with the ESF-10 Team in support of the ESF-10 mission  
• Send representatives to the County EOC as part of the ESF-10 Team when activated  

| Recovery | • Support the restoration of agency resources and/or capabilities as needed  
• Support countywide recovery planning and activities  

| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents  

---
Mitigation
- Participate in after action reviews
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

**American Red Cross**

**Preparedness**
- Support the ESF-10 Team preparedness activities (listed above)
- Provide support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-10 Oil and Hazardous Materials Annex*
- Maintain an inventory of resources
- Provide current emergency contact information to Johnson County Emergency Management

**Response**
- Support response activities with the ESF-10 Team in support of the ESF-10 mission
- Send representatives to the County EOC as part of the ESF-10 Team when activated

**Recovery**
- Support the restoration of agency resources and/or capabilities as needed
- Support countywide recovery planning and activities
- Participate in after action reviews

**Mitigation**
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

**POLICIES, AUTHORITIES, AND REFERENCES**

*Please refer to the Basic Plan for additional Policies, Authorities, and References.*

**State Statutes**
- K.S.A. 8-1-123b Interstate motor carriers; enforcement actions against;
- K.S.A. 8-15,107 – Removal of vehicles obstructing traffic; requirements;
- K.S.A. 8-1559 – Alteration of maximum speed limits; establishing speed limits in road construction zones; powers of secretary of transportation;
- K.S.A. 8-1759 – Spot inspections by highway patrol; penalties;
- K.S.A. 8-1759a – Inspection by highway patrol upon reasonable cause; notices of defects; penalties;
- K.S.A. 31-133 Fire Safety and Prevention;
- K.S.A. 31-143 Fire Safety and Prevention;
- K.S.A. 31-165 Fire Safety and Prevention;
- K.S.A. 32-807 Kansas Wildlife and Parks;
- K.S.A. 32-808 Kansas Wildlife and Parks;
- K.S.A. 48-1601 – 1625 Nuclear Energy Development and Radiation Control;
- K.S.A. 65-5701 – 5711EPCRA;
- K.S.A. 65-5721 – 5731 EPCRA/Commission on Emergency Planning and Response;
- K.S.A. 65-171d – Prevention of Water Pollution;
- K.S.A. 65-171v – Cleanup Operations;
- K.S.A. 65-Article 30 Air Quality Control;
- K.S.A. 65-Article 34 Solid and Hazardous Waste;
• K.S.A. 66-1, 129a – Motor carriers, suspension, revocation or amendment of certificate; notice; hearing; impoundment of motor carrier’s vehicles; sale of such vehicles; proceeds; requirements;
• K.S.A. 66-1, 142a. – Investigations conducted by highway patrol and commission for federal agency;
• K.S.A. 66-1314 – Liability insurance requirements for vehicles not having state motor carrier permits;
• K.S.A. 66-1318 – Motor carrier inspection stations; control by superintendent of the highway patrol; locations authorized; law enforcement purposes;
• K.S.A. 66-1319 – Powers granted to members of high patrol; inspection and registration of vehicles; cooperation of state agencies;
• K.S.A. 66-1320 – Transfer of certain employees to highway patrol; rights preserved; application of civil service laws;
• K.S.A. 66-1324 – Motor carriers required to stop at inspection stations, which; certifications of compliance; penalty for violation; and
• K.S.A. 74-2108 - Police powers of patrol members; enforcement of laws relating to motor carriers; authority to inspect.

State Administrative Regulations
• K.A.R. 22-24 Regional Hazardous Materials Response;
• K.A.R. 28-35-133–505 Kansas Radiation Protection Regulations;
• K.A.R. 28-48-1,2--Spill Notification;
• All other KDHE Articles regarding Environmental Protection under K.A.R. Chapter 28; and
• K.A.R. 56-3-1–6 Nuclear Emergency Preparedness Fees.

Federal Statutes
• 10 U.S.C. 382 (2002) Emergencies Involving Chemical or Biological Weapons;
• 42 U.S.C. 11001-11050 EPCRA;
• 42 U.S.C. 7401-7671q (1990) The Clean Air Act;
• Public Law 100-408, 102 Stat. 1066 (1988) The Price-Anderson Act of 1988; and
Federal Supporting Plans
- Natural Oil and Hazardous Substances Pollution Contingency Plan;
- Nuclear Regulation 0654/FEMA-REP-1, which provides federal guidance for development and review of Radiological Emergency Management Plans for Nuclear Power Plants;
- “Interagency Radiological Assistance Plan” (Interim), U.S. DOE, Region III;
- The Federal Radiological Emergency Response Plan;
- Chemical/Biological Incident Contingency Plan (FBI, Unclassified); and
- Nuclear Incident Contingency Plan (FBI, Unclassified).

State Supporting Plans
- Kansas Response Plan
- Kansas Radiation Emergency Handbook

Regional Support Plans
- Regional Coordination Guide
- Mid-America Regional Hazardous Materials Emergency Preparedness Plan

Other Resources
- U.S. Department of Transportation Emergency Response Guidebook
Coordinating Agency: Johnson County Extension Office

Support Agencies:
- Johnson County Appraiser
- Johnson County Department of Health and Environment
- Johnson County Fair Board
- Johnson County Legal Department
- Johnson County Museums
- Johnson County Planning and Development
- Johnson County Parks and Recreation
- Johnson County Sheriff’s Office
- Johnson County Public Works
- Johnson County Animal Response Team (JoCART)
- Jurisdictional Animal Control Officers
- Jurisdictional Fire Departments
- Jurisdictional HAZMAT Teams
- Jurisdictional Law Enforcement
- Kansas City Veterinary Medical Association
- Kansas Veterinary Medical Association
- Kansas Department of Agriculture
- Kansas Department of Health and Environmental Services
- Kansas Department of Transportation
- Kansas Highway Patrol
- CODE 3
- Animal Emergency Response Organizations
INTRODUCTION

Purpose
The purpose of the ESF-11 Agriculture, Animal Welfare and Natural Resources Annex is to establish how agriculture, animal welfare, and natural resource activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with ESF-11 Agriculture, Animal Welfare and Natural Resources in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations.

ESF-11 Agriculture, Animal Welfare and Natural Resources applies to all individuals and organizations and the full range of animal welfare and natural resource support that may be required during disaster response and recovery operations in Johnson County. In addition, this Annex will provide Household Animal Pet Support in relation to ESF-6 Mass Care Annex during emergencies/disasters.

ESF-11 will provide direction for:

- Animal Health Emergencies- (Foreign Animal Disease) Appendix
- Household Pets and Service Animals Response - Animal Welfare Appendix
- Food safety coordination, security, and support
- Natural, Cultural, Historic (NCH) resources preservation and protection

This main annex will outline Food Safety Coordination, Security, and Support, and Natural, Cultural, Historic resources preservation and protection. In addition to the main ESF-11 annex, there are also two additional Appendixes in association with Agriculture, Animal Welfare and Natural Resources. The Animal Emergencies Appendix outlines response activities for any animal emergencies impacting the county. The Household Pets and Service Animals Appendix provides county planning and response plans for supporting animals (evacuation, sheltering, rescue, etc)

SITUATION & ASSUMPTIONS

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-11 is based on the following:
Situation

1. Ensuring the food safety coordination and security of the commercial food supply includes the coordination of routine food safety inspections (conducted by the Kansas Department of Agriculture (KDA) and other services to ensure the safety of food products that enter commerce. This includes the inspection and verification of food safety aspects of slaughter and processing plants, products in distribution and retail sites, and import facilities at ports of entry; laboratory analysis of food samples; control of products suspected to be adulterated; plant closures; food borne disease surveillance; and field investigations. These efforts are coordinated at the federal level by USDA’s Food Safety and Inspection Service (FSIS). The FDA handles this activity for restaurants and retail food. Johnson County does not operate a food safety program.

2. Food Contamination- There may be situations where food is contaminated at the original source such as farms or ranches. In addition contamination can occur in manufacturing, processing, distribution plants, and retail or restaurant sites as well.

3. In some cases, there may be contamination due to man-made or terrorist type activities that will require law enforcement investigations.

4. Protecting the Natural, Cultural and Historical (NCH) resources includes appropriate response actions to preserve, conserve, rehabilitate, recover, and restore NCH resources. This includes providing post-event baseline assessments of damages and providing technical assistance and resources for assessing impacts of response and recovery activities to NCH resources. These efforts are coordinated at the federal level by the Department of the Interior (DOI).

5. Johnson County has a number of various natural, cultural, and historical sites to include the following data points:

<table>
<thead>
<tr>
<th>Johnson County’s Natural, Cultural, and Historical Sites</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Historic sites</td>
<td>123</td>
</tr>
<tr>
<td>Libraries</td>
<td>16</td>
</tr>
<tr>
<td>Places of worship</td>
<td>316</td>
</tr>
<tr>
<td>Miles of biking, jogging, hiking trails</td>
<td>365</td>
</tr>
<tr>
<td>Parks (the largest is 960 acres)</td>
<td>377</td>
</tr>
<tr>
<td>Museums</td>
<td>16</td>
</tr>
<tr>
<td>Shopping centers</td>
<td>151</td>
</tr>
<tr>
<td>Cemeteries</td>
<td>40</td>
</tr>
<tr>
<td>Miles bicycle roadway routes</td>
<td>269</td>
</tr>
<tr>
<td>Creeks</td>
<td>28</td>
</tr>
</tbody>
</table>

6. Johnson County has a number of identified private and public properties that are formally listed on the Kansas Historic Sites and the National Register of Historic Places.

7. Johnson County Parks and Recreation is responsible for oversight and maintenance of the county parks and properties.
8. If the emergency causes damage to historical sites, Johnson County will work with the state and the Federal government to help ensure appropriate measures are taken to preserve and protect them.

Assumptions

1. Depending on the event, there may natural resources issues such as potential contamination of the water and/or soil, as well as plants and animal life.

2. Structures registered in the national or state historical registries, or those structures eligible for inclusion in those registries, are subject to special considerations.

3. The Department of Interior is primary agency for NCH resources who organizes and coordinates the capabilities and resources of the Federal Government to facilitate the delivery of services, technical assistance, expertise, and other support for the protection, preservation, conservation, rehabilitation, recovery, and restoration of NCH resources through all phases of an incident requiring a coordinated Federal response.

CONCEPT OF OPERATIONS

1. The Coordinating Agency for ESF-11 Agriculture, Animal Welfare, and Natural Resources is Johnson County Extension Office. They will coordinate all response efforts with the supporting agencies for the respective areas of this annex to fulfill the ESF-11 mission.

2. The mission of the ESF-11 Agriculture, Animal Welfare, and Natural Resources Team is to ensure the provision and coordination of Food Safety and Security, Natural, Cultural, and Historical sites, Animal Welfare, Animal, Plant and Pest Disease response required to meet the needs generated by disaster affecting Johnson County. The ESF-11 Team will orchestrate the countywide coordination required to fulfill this mission. These activities will include:

   a. Establish and maintain operational awareness of Food Safety Coordination and Security; Natural, Cultural, and Historical sites through direct communications links with operational units. (KDA, Historical site owners, Parks and Recreation personnel, volunteer groups, liaisons, etc.) in the field and/or their appropriate coordinating entities;

   b. Establish and maintain operational awareness of Animal Welfare through direct communications links with operational entities. (Animal Control Officers, Community Animal Shelter Facilities and volunteer groups, law enforcement, liaisons, etc.) in the field and/or their appropriate coordinating entities;

   c. Establish and maintain operational awareness of Animal, Plant and Pest Disease response through direct communications links with operational
units (Animal Control Officers, Veterinarian representatives, law enforcement, volunteer groups, liaisons, KDA, etc.) in the field and/or their appropriate coordinating entities;

d. Establish and maintain operational awareness of radiological and/or hazardous materials response (where contamination/deposition is present) through direct communications links with operational units (jurisdictional hazmat teams, Veterinarian representatives, law enforcement, supporting ESF liaisons, KDA, KDHE, etc.) in the field and/or their appropriate coordinating entities;

e. Conduct energy and utilities disaster impact and needs assessments, prioritize ESF-11 operational objectives in alignment with the EOC Incident Support Plan, and coordinate ESF-11 county-wide response activities;

f. Collect and analyze information relevant to ESF-11 and report in WebEOC and EOC documents including EOC Incident Support Plans and Situational Reports;

g. Receive, manage, & track resource requests for ESF-11;

h. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

i. Coordinate with ESF-15 Public Information to provide public information to disseminate where appropriate.

3. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

**Food and Water safety, security, and support**

1. Recall notices from the FDA and USDA are received by Johnson County as appropriate. National notices of recalls may or may not result in disease. If disease from a food source or a recalled product is found, JCDHE will work closely with KDHE and KDA to manage the event.

In the event of food bourne illness outbreaks or intential/accidental food contamination from state licensed food vendors or facilities, JCDHE will assist KDHE and KDA in such investigations regardless of intential or unintential contamination related to all human illness investigations.

2. KDA, in collaboration with KDHE, will inspect food supplies, intended for both human & animal consumption that might have been contaminated. KDHE can also inspect for food borne pathogens with prior approval. JCDHE will coordinate with and support KDA activities related to food supply inspections through ESF-11.

3. As highlighted in the *ESF-12 Energy and Utilities Annex*, water districts, with support from JCDHE and KDHE are responsible for conducting inspections of water supplies and communicating a coordinated message as outlined in ESF 15.
4. The Extension Office, which serves as the county's technical advisor on agricultural matters and animal health issues related to livestock, will issue advisories for the protection of feed and livestock. Advisories related to wells in Johnson County will be made in conjunction/coordination/consultation with the KDHE Bureau of Water.

5. Inspections of water supply are be conducted by the appropriate public water district.

Natural, Cultural, and Historical resources preservation and protection

1. The ESF-11 Agriculture, Animal Welfare, and Natural Resources Team will:
   a. Coordinate natural resources and cultural and historic properties damage assessments
   b. Facilitate and implement appropriate protective measures
   c. Assist in ensuring compliance with relevant Federal environmental laws, such as emergency permits for natural resources use or consumption
   d. Assist with response and recovery actions to minimize damage to natural resources
   e. Coordinate with ESF-3 Public Works and Engineering and ESF-10 Oil and Hazardous Materials on the removal of debris affecting any natural and/or cultural and historic resources
   f. Coordinate with ESF-3 to manage, monitor, or provide technical assistance on emergency stabilization of shorelines, hillsides, etc. to protect natural resources and cultural and historic properties

2. The ESF-11 Agriculture, Animal Welfare, and Natural Resources Team will coordinate with ESF-14 Assessment and Recovery to provide information regarding various financial grant opportunities for recovery and mitigation available for NCH sites. FEMA 533 Guide: “Before and After Disasters: Federal Funding for Cultural Institutions” provides information regarding Federal Funding for Cultural Institutions.

3. The ESF-11 Agriculture, Animal Welfare, and Natural Resources Team may utilize expertly skilled recovery groups who are knowledgeable regarding recovery of one-of-a-kind, unique items and documents that require specialized environments and actions to preserve and salvage the items without further damage.
ROLES AND RESPONSIBILITIES

ESF-11 Agriculture, Animal Welfare, and Natural Resources Team

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Extension Office</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Support Agencies
- Johnson County Appraiser
- Johnson County Department of Health and Environment
- Johnson County Legal Department
- Johnson County Museums
- Johnson County Planning and Development
- Johnson County Parks and Recreation
- Johnson County Sheriff’s Office
- Johnson County Public Works
- Johnson County Animal Response Team (JoCART)
- Jurisdictional Animal Control Officers
- Jurisdictional Fire Departments
- Jurisdictional HAZMAT Teams
- Jurisdictional Law Enforcement
- Kansas City Veterinary Medical Association
- Kansas Department of Agriculture
- Kansas Department of Health and Environmental
- Kansas Department of Transportation
- Kansas Highway Patrol
- CODE 3
- Animal Emergency Response Organizations

Public and Private Services and Resources

<table>
<thead>
<tr>
<th>Core Capabilities</th>
<th>NCH Resources Protection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mission Area: Response</td>
<td></td>
</tr>
<tr>
<td>Description: Provide essential public and private services and resources to the affected population and surrounding communities, to include emergency power to critical facilities, fuel support for emergency responders, and access to community staples (e.g., grocery stores, pharmacies, and banks) and fire and other first response services.</td>
<td></td>
</tr>
</tbody>
</table>

- Coordinates NCH resources identification and vulnerability assessments.
- Facilitates development and application of measures and strategies to protect, preserve, conserve, rehabilitate, stabilize, and guide the recovery of NCH resources.
• Assists in emergency compliance with relevant Federal environmental laws, such as emergency permits/consultation for natural resources use or consumption, during emergency response activities.
• Manages, monitors, and assists in or conducts response actions to minimize damage to NCH resources.
• Provides assistance and expertise in addressing impacts to properties of traditional religious and cultural importance.
• Coordinates with ESF 5 to provide up-to-date geospatial data related to impacted NCH resources and develops and provides standard operating procedures for collecting NCH digital data, conducting GIS analyses, and disseminating geospatial products, such as maps, related to NCH resources.

**Mass Care Services**

**Mission Area:** Response

**Description:** Provide life-sustaining services to the affected population with a focus on hydration, feeding, and sheltering to those who have the most need, as well as support for reunifying families.

**NCH Resources Protection**

• Assists in data collection and information analysis to inform decisions on placement of temporary housing sites and staging areas and mitigate possible damage to natural and cultural resources.
• Conducts surveys of wetlands, archeological sites, and biological assessments to assist with evaluating sites to inform planning and operational decisions.

**Animal (including Household Pets and Service Animal) Mass Care and Emergency Assistance**

• Supports ESF #6 to coordinate an integrated response to meet the mass care and emergency assistance needs of animals, including household pets and service animals, and their owners.
• Facilitates whole community multi-agency coordination with NGO agencies for animal response activities.
• Provides technical assistance and subject matter expertise regarding animal response issues.
• Coordinates needs assessments for animals, including household pets and service animals, and animal response needs and activities including technical support for evacuation and emergency animal sheltering.

**Critical Transportation**

**Mission Area:** Response

**Description:** Provide transportation (including infrastructure access and accessible transportation services) for response priority objectives, including the evacuation of people and animals, and the delivery of vital response personnel, equipment, and services into the affected areas.

**NCH Resources Protection**
In support of response operations for damaged bridges, roads, culverts, borrow pits, and ditches:

- Conducts surveys and evaluations for archaeological resources, historic structures, cultural landscapes, biological resources, wetlands, and critical habitat.
- Assesses, evaluates, and makes recommendations for both natural and cultural resources to mitigate damage from incidents and reduce impacts to these resources resulting from repair, road surveying, and construction.
- Provides monitors to protect sensitive resources during response operations.
- Assists with environmental compliance:
  - Section 106 of the National Historic Preservation Act
  - Threatened and Endangered Species Consultation
  - Migratory Species Act

**Environmental Response/Health and Safety**

**Mission Area:** Response  
**Description:** Ensure the availability of guidance and resources to address all hazards including hazardous materials, acts of terrorism, and natural disasters in support of the responder operations and the affected communities.

**NCH Resource Protection**

- Coordinates with ESF#10 – Oil and Hazardous Materials Response on the removal of debris affecting NCH resources.
- Coordinates with KDA on zoonotic and wildlife diseases.
- Assists with environmental compliance:
  - Section 106 of the National Historic Preservation Act
  - Threatened and Endangered Species Consultation
  - Migratory Species Act
- Performs assessments and surveys to assist with planning and operational decisions (e.g., temporary housing and sheltering plans).
- Provides technical advice on mitigating impacts of contaminants and recommends clean up actions to minimize damage to sensitive resources from response activities.
- Comments on debris removal plans to minimize the impact on sensitive environmental resources.

**Public Health and Medical**

**Mission Area:** Response  
**Description:** Provide lifesaving medical treatment via emergency medical services and related operations and avoid additional disease and injury by providing targeted public health and medical support and products to all people in need within the affected area.
<table>
<thead>
<tr>
<th><strong>Preparedness</strong></th>
<th><strong>Animal and Agricultural Health</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>- Review the ESF-11 Annex annually and update as needed</td>
<td>- Responds to animal and agricultural health emergencies.</td>
</tr>
<tr>
<td>- Continually evaluate the capabilities required to accomplish the ESF-11 mission, identify any gaps, and leverage resources to address them</td>
<td>- Coordinates with KDA, KDHE and ESF 8 on management of zoonotic disease.</td>
</tr>
<tr>
<td>- Manage the resolution of ESF-11 after-action issues</td>
<td>- Coordinates with ESF #8 to ensure that animal/veterinary health issues (including both disease management and medical management) are supported.</td>
</tr>
<tr>
<td>- Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level</td>
<td><strong>Food Safety and Inspection:</strong></td>
</tr>
<tr>
<td>- Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, &amp; EOC job aids)</td>
<td>- Ensures the safety of the County’s supply of meat, poultry, and processed egg products.</td>
</tr>
<tr>
<td>- Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-11 Team Members</td>
<td><strong>Infrastructure Systems</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Mission Area:</strong> Response, Recovery</td>
</tr>
<tr>
<td></td>
<td><strong>Description:</strong> Stabilize critical infrastructure functions, minimize health and safety threats, and efficiently restore and revitalize systems and services to support a viable, resilient community.</td>
</tr>
<tr>
<td></td>
<td><strong>NCH Resources Protection</strong></td>
</tr>
<tr>
<td></td>
<td>- Assists with environmental compliance:</td>
</tr>
<tr>
<td></td>
<td>- Section 106 of the National Historic Preservation Act</td>
</tr>
<tr>
<td></td>
<td>- Threatened and Endangered Species Consultation</td>
</tr>
<tr>
<td></td>
<td>- Migratory Species Act</td>
</tr>
<tr>
<td></td>
<td>- Performs assessments and surveys to assist with planning and operational decisions.</td>
</tr>
<tr>
<td></td>
<td>- Monitors response operations to protect sensitive resources.</td>
</tr>
<tr>
<td></td>
<td>- Provides technical advice on mitigating impacts of operations and recommends response actions to minimize damage to natural and cultural resources.</td>
</tr>
<tr>
<td></td>
<td>- Coordinates with ESF #3 on the removal of debris affecting NCH resources.</td>
</tr>
</tbody>
</table>
### ESF-11 Agriculture, Animal Welfare, and Natural Resources

#### Coordinating Agency Responsibilities

| **Response** | • Establish and maintain operational awareness of Food Safety and Security; Natural, Cultural, and Historical sites through direct communications links with operational units. (KDHE, Historical site owners, Parks and Recreation personnel, volunteer groups, liaisons, etc.) in the field and/or their appropriate coordinating entities;  
• Establish and maintain operational awareness of Animal Welfare through direct communications links with operational entities. (Animal Control Officers, Community Animal Shelter Facilities and volunteer groups, law enforcement, liaisons, etc.) in the field and/or their appropriate coordinating entities;  
• Establish and maintain operational awareness of Animal and Plant Disease response through direct communications links with operational units (Animal Control Officers, Veterinarian representatives, law enforcement, volunteer groups, liaisons, etc.) in the field and/or their appropriate coordinating entities;  
• Conduct agriculture, animal welfare, and natural resources disaster impact and needs assessments, prioritize ESF-11 operational objectives in alignment with the EOC Incident Support Plan, and coordinate ESF-11 county-wide response activities;  
• Collect and analyze information relevant to ESF-11 and report in WebEOC and EOC documents including EOC Incident Support Plans and Situational Reports;  
• Receive, manage, & track resource requests for ESF-11;  
• Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.  
• Coordinate with ESF-15 Public Information to provide public information to disseminate where appropriate. |
| **Recovery** | • Coordinate the ESF-11 support of recovery activities  
• Coordinate the restoration of ESF-11 resources and/or capabilities as needed  
• Ensure ESF-11 Team Members and/or their agencies provide appropriate records of costs incurred  
• Conduct an ESF-11 after action review |
| **Mitigation** | • Identify/Implement mitigation activities to prevent or lessen impacts of future incidents |

#### Johnson County Extension Office

| **Preparedness** | • Ensure each of the preparedness responsibilities identified for the County ESF-11 Team (listed above) are accomplished  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | • Provide Agriculture, Animal Welfare, and Natural Resource support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF |
- Ensure each of the response responsibilities identified for the County ESF-11 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC
- Arrange for appropriate staffing of the County ESF-11 Team in the EOC throughout activations
- Coordinate the activities of ESF-11 Team Members in the County EOC

**Recovery**
- Coordinate the ESF-11 support of recovery activities
- Coordinate the restoration of ESF-11 resources and/or capabilities as needed
- Ensure ESF-11 Team Members and/or their agencies provide appropriate records of costs incurred
- Conduct an ESF-11 after action review

**Mitigation**
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents

### ESF Support Agency Responsibilities

<table>
<thead>
<tr>
<th>Johnson County Museums</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>- Assist with the ESF-11 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>- Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>- Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>- Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission</td>
</tr>
<tr>
<td>- Send agency representatives to the County EOC as part of the ESF-11 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>- Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>- Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>- Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>- Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>- Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Johnson County Park and Recreation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>- Assist with the ESF-11 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>- Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>- Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>- Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission</td>
</tr>
<tr>
<td>- Send agency representatives to the County EOC as part of the ESF-11 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>- Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>- Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>- Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>- Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>- Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Johnson County Department of Health and Environment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>- Assist with the ESF-11 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>- Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>- Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>- Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

**Johnson County Sheriff’s Office**

<table>
<thead>
<tr>
<th>Preparedness</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Assist with the ESF-11 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Partners with law enforcement to provide terrorism activity intelligence and support</td>
</tr>
<tr>
<td>• Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-11 Team when activated</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>
POLICIES, AUTHORITIES, AND REFERENCES

Please refer to the Basic Plan for Policies, Authorities, and References.

State Statutes

- K.S.A. 47-608: Cooperation with Federal Officers.
- K.S.A. 47-610: State quarantine, sanitary and other regulations, veterinarians; compensation.
- K.S.A. 47-611: Quarantine and other regulations; notice of quarantine; proclamation by governor; enforcement.
- K.S.A. 47-612: Delivery of animals into quarantine; payment of costs and expenses; sale.
- K.S.A. 47-613: Quarantine duties of sheriff.
- K.S.A. 47-614: Killing unconfined, diseases or exposed animals.
- K.S.A. 47-615: Same; appraisement; inventory; payment to owner.
- K.S.A. 47-616: Same; right of indemnity.
- K.S.A. 47-617: Same; payment of indemnity, expenses.
- K.S.A. 47-618: Execution of orders of commissioner; fees of officers; arrests; prosecutions.
- K.S.A. -620: Prohibiting entrance of stock from other states where disease has become epidemic.
- K.S.A. 48-924: Disaster or drought; governor and lieutenant governor’s powers and duties.
- K.S.A. 48-929: County and city disaster agencies; determination by governor; disaster emergency plans by county, city and inter-jurisdictional disaster agencies; duties of local officials.
- K.S.A. 12-16, 117: Municipal policies regarding the provision of assistance during times of disaster; immunity from liability. 16. K.A.R. 9-27-1: Designation of infectious or contagious diseases.
- K.A.R. 9-27-1: Designation of infectious or contagious diseases.

Additional Information

The following maps can be accessed through AIMS
- Land cover map detailing land use (farmland, water, residential, etc.)
- List and map of watershed

List of sites on the historical registry can be found here:
http://www.nationalregisterofhistoricplaces.com/ks/Johnson/state.html
Animal Disposal References:

Iowa State University has developed a website with information on emergency livestock composting (http://www.extension.iastate.edu/pages/communications/epc/Su06/carcass.html).

The Cornell Waste Management Institute has published several articles on livestock composting (http://cwmi.css.cornell.edu) and they are also cosponsoring a webinar this Friday (http://cwmi.css.cornell.edu/mortalitywebinar.pdf). Jean Bonhotal, Josh Payne and I were on a panel earlier this year so I can recommend this webinar as it should be provide some good background information for you.

The University of Missouri published Composting Dead Swine (http://extension.missouri.edu/publications/DisplayPub.aspx?P=WQ351) several years ago, but it is still one of the best publications for figuring the amount of room and materials needed for composting swine.

Disaster Assistance Policy 9524.9 provides guidance for determining the eligibility of the replacement of animals that may be considered “equipment and furnishings” associated with disaster-damaged eligible public or private nonprofit (PNP) facilities.

APHIS: "Protecting American agriculture" is the basic charge of the U.S. Department of Agriculture’s (USDA) Animal and Plant Health Inspection Service (APHIS). APHIS provides leadership in ensuring the health and care of animals and plants. The agency improves agricultural productivity and competitiveness and contributes to the national economy and the public health. http://www.aphis.usda.gov/
INTRODUCTION

Purpose
The purpose of the *ESF-11 Animal Health Emergency Appendix* is to establish how animal health emergencies will be coordinated in Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with *ESF-11 Animal Health Emergency Appendix* in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations.

*ESF-11 Animal Health Emergency Appendix* applies to all individuals and organizations and the full range of animal emergencies and resource support that may be required to during disaster response and recovery operations in Johnson County.

The *ESF-11 Animal Health Emergency Appendix* addresses:

**Coordinating Agency:** Johnson County Extension Office

**Support Agencies:**
- Johnson County Animal Response Team (JoCART)
- Johnson County Legal Department
- Johnson County Park and Recreation
- Johnson County Planning and Development
- Johnson County Department of Health and Environment
- Johnson County Public Works
- Johnson County Sheriff’s Office
- Jurisdictional Animal Control Officers
- Jurisdictional Fire Departments
- Jurisdictional HAZMAT Teams
- Jurisdictional Law Enforcement
- Kansas City Veterinary Medical Association
- Kansas Veterinary Medical Association
- Kansas Department of Transportation
- Kansas Department of Health and Environmental
- Kansas Highway Patrol
- Code 3
SITUATION & ASSUMPTIONS

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-11 Animal Health Emergency is based on the following:

Situation

1. Animals (household pets, service animals, or livestock) may require rescue or decontamination following a disaster.

2. A Foreign Animal Disease (FAD) is defined as an emergency incident requiring special actions to control and eradicate an outbreak of a highly contagious or economically devastating animal or livestock disease.

3. FAD outbreaks may occur naturally or as a result of intentional actions to do harm.

4. Eradication of highly contagious foreign animal disease requires early and accurate diagnosis and rapid intervention.

5. The Kansas City Metropolitan Area is a transportation hub with many major routes carrying a wide variety of animal products.

6. The 2012 Census of Agriculture identifies the following numbers for livestock in Johnson County: 11,154 cattle, 1,843 horses, and 1,764 layers (poultry raised for egg production versus meat production). The number of hogs and sheep was withheld by the census to avoid disclosing data for individual operations. There are no high density animal populations in the county such as large horse/cattle ranches or feed lots.

7. A FAD outbreak can result in significant economic consequences for the State of Kansas, the Midwest, and the Nation. Because of this, extraordinary response measures may be required to control the spread of FAD. Agriculture production and transportation activities are of substantial financial importance.

8. The specialized expertise, resources, and legal authorities required for FAD response reside primarily with the Kansas Livestock Commissioner and the Kansas Animal Health Department in Kansas and the USDA at the federal level. Both the
State of Kansas and the federal government have FAD response plans and provide guidance to local government before and during FAD incidents.

9. The Kansas Animal Health Commissioner has authority to order any quarantine and/or sanitary measures necessary to control potential outbreaks of disease in animals and has the authority to direct the Johnson County Sheriff to implement the prescribed quarantine measures. In addition, the Kansas Animal Health Commissioner is authorized under Kansas law to order confiscation and disposal of any infected or exposed animals.

Assumptions

1. Livestock producers will likely be the first to notice unusual behavior or symptoms in their animals and private veterinary practitioners will likely be the first responders to any FAD outbreak.

2. Domestic livestock and wildlife may need to be destroyed or controlled to prevent disease spread after a confirmed diagnosis. Immediate quarantine areas may be required where suspected or confirmed cases have originated.

3. During a FAD, there may be domestic animals not affected by disease, but that will have to be cared for and/or inspected. Many of the resources and personnel potentially available to care for large animal (e.g., horses, cattle, sheep, hogs, etc.) also provide assistance to companion animals.

4. As the specialized expertise, resources, and legal authorities regarding FAD reside with the state and federal government, significant coordination and information exchange will need to take place with these levels of government to ensure an effective and appropriate response.

5. Depending on the disease presenting the hazard, some resources normally available may not be available to assist with the event (e.g., animal transportation resources, if the disease is highly contagious).

6. As FAD outbreaks may be the result of intentional actions, FAD outbreaks will require immediate notification to and coordination with law enforcement.

7. All FAD incidents will require regional coordination and involve numerous state, federal and local agencies.
CONCEPT OF OPERATIONS

Identification and Notification

1. Livestock owners/custodians that suspect FAD infection in their livestock will promptly notify their local veterinarian.

2. In accordance with KSA 47-622, local veterinarians will notify the Kansas Division of Agriculture – Division of Animal Health (DAH) upon identification of reportable symptoms.

3. Upon being notified of a suspicious illness, DAH will dispatch a Foreign Animal Disease Diagnostician (FADD) to determine if the illness is “unlikely”, “possible”, or “highly likely” as a confirmed disease. If the FADD identifies the illness as “possible” or “highly likely”, DAH will arrange to have a sample sent to a federal laboratory for further analysis. At this point, DAH will notify Johnson County Emergency Management (JCEM) and the Johnson County Sheriff’s Office of the situation.

4. Pursuant to KSA 47-613, the Sheriff’s Office will enforce quarantine measures as directed by the Kansas Livestock Commissioner.

5. Upon being notified of a “possible” or “highly likely” FAD in Johnson County, the Sheriff’s Office will notify and coordinate with additional law enforcement agencies as needed and JCEM will notify and coordinate with the ESF-11 Coordinating Agency, Johnson County Extension Office. Depending on the situation, additional notifications may be made to groups as needed, including:
   a. County Manager’s Office
   b. ESF-11 Support Agencies
   c. Johnson County Department of Health and Environment
   d. Local veterinarians
   e. Livestock Owners

6. The DAH will be notified when the results from the federal laboratory are available. DAH will then notify the Kansas Division of Emergency Management (KDEM) who will, in turn, notify JCEM.
   a. If FAD is ruled out, JCEM will notify all previously notified organizations of the negative results.
   b. If the federal laboratory has determined that the sample is FAD, JCEM will activate the County Emergency Operations Center (EOC) and make additional notifications as necessary (e.g. local veterinarians, livestock owners, city emergency managers, etc.).
County EOC Activation

1. Due to the extraordinary response measures that may be required to respond to a FAD, the County’s EOC will be activated to coordinate FAD response efforts.

2. Unless specifically stated in this appendix, the procedures and roles and responsibilities identified in the Johnson County Emergency Operations Plan (CEOP) are the same in a FAD incident as they are for any other emergency/disaster.

3. While a FAD response is likely to require the full support of many ESF Teams in the County EOC, ESF-11 and ESF-13 Public Safety and Security have the primary responsibilities related to FAD response.

4. The County’s ESF-11 Team is responsible for the overall coordination related to FAD response in Johnson County. Ongoing activities of the team will include:
   a. Establish and maintain operational awareness of FAD response operations through a direct communications link with operational units in the field and/or appropriate coordinating entities (e.g. DAH, USDA, law enforcement, owners/custodians of infected livestock, veterinarians, etc.)
   b. Conduct FAD response disaster impact and needs assessments, identify & prioritize operational objectives, and coordinate the acquisition and deployment of equipment and personnel, as required.
   c. Collect information regarding the FAD response and prepare it for inclusion into WebEOC and EOC documents including EOC Action Plans and Situational Reports
   d. Receive, manage, & track resource requests regarding the FAD response
   e. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

5. The Sheriff’s Office, in coordination with ESF-11 and with the support of ESF-13 Public Safety and Security, is responsible for enforcing movement restrictions related to a FAD incident (including transportation restrictions and site quarantines).

6. Specific FAD response functions addressed by ESF-11, ESF-13 Public Safety and Security and the rest of the EOC include:
   a. Multi-Agency Coordination
   b. Transportation Restrictions
   c. Holding Sites
   d. Euthanasia & Disposal
   e. Public Information
Multi-Agency Coordination

1. As the specialized expertise, resources, and legal authorities required for FAD response reside primarily with state and federal officials and agencies, extensive and continued information exchange and coordination with these entities is required to ensure an effective response in Johnson County.

   a. The ESF-11 Team is responsible for ensuring continued coordination with DAH (and other appropriate state and federal entities) throughout a FAD incident to ensure Johnson County maintains full operational awareness of the situation and the response needs.

   b. In coordination with ESF-11 Foreign Animal Disease, the ESF-13 Public Safety and Security Team is responsible for ensuring continued coordination with the Livestock Commissioner, and/or DAH (and other appropriate state and federal entities) to ensure quarantine directives and operational plans are understood and coordinated.

2. Many of the response requirements and priorities for a FAD incident will be established at the state and federal level. It will be incumbent upon ESF-11 and ESF-13 Public Safety and Security to be cognizant of these response requirements, relay them to the EOC, and develop action plans (in collaboration with appropriate partners) to ensure their implementation.

3. Unlike most disasters, FAD response plans and requirements are identified by the federal and/or state government and communicated down to the county government. ESF-11 and ESF-13 Public Safety and Security will need to ensure that response plans and information being provided to (and/or developed by) the county are clearly communicated to the cities, response organizations, and other groups involved in the response.

4. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

Transportation Restrictions

1. When there is a possibility of a FAD outbreak, the Kansas Animal Health Commissioner, under the Governor’s authority, may issue a “Stop Movement” order to reduce the spread of the disease. Under such an order, Kansas law enforcement will restrict movement of livestock and livestock related equipment and traffic throughout Kansas. The intent of the stop movement order is to halt the spread of the disease and contain the pathogen of concern.
2. Initial notification of a “Stop Movement” order will come from KDEM to JCEM. Once notified, JCEM will promptly notify the Sheriff’s Office and additional groups as necessary.

3. If a “Stop Movement” is ordered for Johnson County, the Sheriff’s Office will be responsible for restricting animal transportation in Johnson County per DAH’s guidance. The specific guidance from DAH will depend on the incident, the origination and destination of the animals being transported, the condition of the animals, and other variables. Depending on the situation, DAH may request vehicles transporting livestock in Johnson County to:
   a. return to their place of origin,
   b. continue to their destination, or
   c. be escorted to a holding site to be monitored.

4. The Sheriff’s Office is responsible for coordinating the stop movement process. This process includes the halting of animal transport, escorting halted vehicles to holding areas, documenting the receipt of animals, and providing security at holding sites.

**Holding Sites**

1. If “Stop Movement” is ordered for Johnson County, holding sites will need to be established for the halted animals. ESF-11 will be responsible for working with DAH and other response partners to identify and prepare appropriate holding sites.

2. The ESF-11 Team will coordinate the preparations needed at the holding site(s) such as fencing, feed, water, support equipment, etc.

3. The Sheriff’s Office will be responsible for documenting the receipt of animals and providing security for the holding sites.

4. The maintenance, monitoring, and health care of the quarantined animals will be coordinated by the ESF-11 Team and provided by appropriate animal care specialists (veterinarians, animal health technicians, animal control officers, etc.). The ESF-11 Team may reach out to external partner organizations such as the Johnson County Animal Response Team (JoCART), the Kansas City Veterinarian Medical Association (KCVMA), the Kansas Animal Control Officers Association (KACA), and the Kansas Veterinarian Medical Association (KVMA) for animal care specialists.

5. The DAH will identify the specific protocols for establishing FAD quarantine areas (holding sites). These protocols address crucial operational and bio-security procedures that will help protect emergency workers and limit the spread of the disease. All persons involved with quarantined areas will follow the procedures detailed by the DAH.
Euthanasia and Disposal

1. The Kansas Animal Health Commissioner may choose to have livestock destroyed to prevent the spread of disease (KSA 47-614). If this is ordered for livestock in Johnson County, ESF-11 will coordinate the necessary resources needed to properly euthanize and dispose of livestock. This process will be performed in accordance with guidance provided by county, state, and federal entities.

2. Eradication will require proper sanitation and disposal procedures for carcasses. KDHE Bureau of Waste Management (BWM) has published technical guidance titled “Disposal Options for Large Quantities of Dead Animals”. This guidance covers acceptable practices for the disposal of large quantities of dead animals.

Public Information

1. Public information will play a critical role in a FAD incident. The public's confidence in their safety and the safety of their food is an utmost priority. In some cases, FAD investigations may become public knowledge prior to an official press release. The volatility of the market and profitability of the economy will depend on efficient and expedient rumor control and the dissemination of coordinated, accurate, timely information. All county departments and agencies will coordinate public information releases with the Public Information Officer & ESF-15 Public Information Team. To prevent conflicting messages, ESF-15 Public Information will coordinate with municipal, state, and federal governments to insure that only consistent and synchronized information is disseminated to the public.

2. The JCDHE through ESF 8 will be responsible for providing information to mitigate public health concerns and for advising the public of any personal protective actions to be taken. ESF 8 will collaborate with ESF-15 Public Information and KDHE to insure that accurate and consistent public health information is disseminated.

3. Throughout a FAD incident, specific groups (livestock owners, veterinarians, livestock transporters, etc.) will need to receive official guidance on protective measures to limit the possibility of spreading the FAD. The ESF-11 Team will be responsible for verifying the appropriate guidance and coordinate with the ESF-15 Public Information Team to ensure dissemination to the appropriate groups in a timely manner.
ROLES AND RESPONSIBILITIES

ESF-11 Foreign Animal Disease Team

The mission of the ESF-11 Team is to ensure the provision of animal health activities and required to meet the needs generated by disaster affecting Johnson County.

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Extension Office</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Johnson County Animal Response Team (JoCART)</td>
</tr>
<tr>
<td></td>
<td>Johnson County Legal Department</td>
</tr>
<tr>
<td></td>
<td>Johnson County Park and Recreation</td>
</tr>
<tr>
<td></td>
<td>Johnson County Planning and Development</td>
</tr>
<tr>
<td></td>
<td>Johnson County Department of Health and Environment</td>
</tr>
<tr>
<td></td>
<td>Johnson County Public Works</td>
</tr>
<tr>
<td></td>
<td>Johnson County Sheriff's Office</td>
</tr>
<tr>
<td></td>
<td>Jurisdictional Animal Control Officers</td>
</tr>
<tr>
<td></td>
<td>Jurisdictional Fire Departments</td>
</tr>
<tr>
<td></td>
<td>Jurisdictional HAZMAT Teams</td>
</tr>
<tr>
<td></td>
<td>Jurisdictional Law Enforcement</td>
</tr>
<tr>
<td></td>
<td>Kansas City Veterinary Medical Association</td>
</tr>
<tr>
<td></td>
<td>Kansas Veterinary Medical Association</td>
</tr>
<tr>
<td></td>
<td>Kansas Department of Agriculture</td>
</tr>
<tr>
<td></td>
<td>Kansas Department of Health and Environment</td>
</tr>
<tr>
<td></td>
<td>Kansas Department of Transportation</td>
</tr>
<tr>
<td></td>
<td>Kansas Highway Patrol</td>
</tr>
<tr>
<td></td>
<td>Code 3</td>
</tr>
</tbody>
</table>

Preparedness

- Review the ESF-11 Annex annually and update as needed
- Continually evaluate the capabilities required to accomplish the ESF-11 mission, identify any gaps, and leverage resources to address them
- Manage the resolution of ESF-11 after-action issues
- Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level
- Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, & EOC job aids)
- Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-11 Team Members

Response

- Establish and maintain operational awareness of FAD response operations through a direct communications link with operational units in the field and/or appropriate coordinating entities (e.g. DAH, USDA, law enforcement, owners/custodians of infected livestock, veterinarians, etc.)
- Conduct FAD response disaster impact and needs assessments, identify & prioritize operational objectives, and coordinate the acquisition and deployment of equipment and personnel, as required.
- Collect information regarding the FAD response and prepare it for inclusion into WebEOC and EOC documents including EOC Action Plans and Situational Reports
• Receive, manage, & track resource requests regarding the FAD response
• Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

Recovery
• Coordinate the ESF-11 support of recovery activities
• Coordinate the restoration of ESF-11 resources and/or capabilities as needed
• Ensure ESF-11 Team Members and/or their agencies provide appropriate records of costs incurred
• Conduct an ESF-11 after action review

Mitigation
• Identify and implement mitigation activities to prevent or lessen the impact of future incidents

ESF-11 Foreign Animal Disease Coordinating Agency Responsibilities

<table>
<thead>
<tr>
<th>Johnson County Extension Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preparedness</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Response</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Recovery</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Mitigation</td>
</tr>
</tbody>
</table>

ESF Support Agency Responsibilities

<table>
<thead>
<tr>
<th>Johnson County Legal Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preparedness</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Response</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Recovery</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Mitigation</td>
</tr>
</tbody>
</table>
## Johnson County Park and Recreation

| Preparedness | • Assist with the ESF-11 Team preparedness activities (listed above)  
|              | • Maintain an inventory of agency resources  
|              | • Provide current emergency contact information to Johnson County Emergency Management |
| Response     | • Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  
|              | • Send agency representatives to the County EOC as part of the ESF-11 Team when activated |
| Recovery     | • Coordinate the restoration of agency resources and/or capabilities as needed  
|              | • Participate in countywide recovery planning and activities  
|              | • Prepare the documentation required to become eligible for reimbursement  
|              | • Participate in after action reviews |
| Mitigation   | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

## Johnson County Planning and Development

| Preparedness | • Assist with the ESF-11 Team preparedness activities (listed above)  
|              | • Maintain an inventory of agency resources  
|              | • Provide current emergency contact information to Johnson County Emergency Management |
| Response     | • Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  
|              | • Send agency representatives to the County EOC as part of the ESF-11 Team when activated |
| Recovery     | • Coordinate the restoration of agency resources and/or capabilities as needed  
|              | • Participate in countywide recovery planning and activities  
|              | • Prepare the documentation required to become eligible for reimbursement  
|              | • Participate in after action reviews |
| Mitigation   | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

## Johnson County Department of Health and Environment

| Preparedness | • Assist with the ESF-11 Team preparedness activities (listed above)  
|              | • Maintain an inventory of agency resources  
|              | • Provide current emergency contact information to Johnson County Emergency Management |
| Response     | • Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  
|              | • Determine the public health risk if the FAD is determined to be of zoonotic origin.  
|              | • Implement the local health plan and coordinate a vaccination program, if necessary.  
|              | • Coordinate efforts with healthcare facilities and personnel.  
|              | • Support public information efforts.  
|              | • Send agency representatives to the County EOC as part of the ESF-11 Team when activated |
| Recovery     | • Coordinate the restoration of agency resources and/or capabilities as needed  
|              | • Participate in countywide recovery planning and activities  
|              | • Prepare the documentation required to become eligible for reimbursement  
|              | • Participate in after action reviews |
| Mitigation   | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

## Johnson County Public Works
| Preparedness | • Assist with the ESF-11 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| Response | • Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  
• Assist with the notification of owners of all livestock within the depopulation zone (1.5 miles of infected premises)  
• Provide general security in the depopulation zone (1.5 miles of the infected premises) and the quarantine zone (6 miles of the infected premises), 24/7 until notified otherwise  
• Provide security escort of euthanized animals if transport to burial site away from initial location is needed  
• Support eradication activities as needed  
• Responsible for documenting the receipt of animals and providing security for the holding sites  
• Partners with jurisdictional law enforcement to provide terrorism activity intelligence and support  
• Send agency representatives to the County EOC as part of the ESF-11 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Johnson County Sheriff's Office**

| Preparedness | • Assist with the ESF-11 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| Response | • Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  
• Assist with the notification of owners of all livestock within the depopulation zone (1.5 miles of infected premises).  
• Provide general security in the depopulation zone (1.5 miles of the infected premises) and the quarantine zone (6 miles of the infected premises), 24/7 until notified otherwise.  
• Provide security escort of euthanized animals if transport to burial site away from initial location is needed.  
• Support eradication activities as needed.  
• Responsible for documenting the receipt of animals and providing security for the holding sites  
• Partners with jurisdictional law enforcement to provide terrorism activity intelligence and support  
• Send agency representatives to the County EOC as part of the ESF-11 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Jurisdictional Animal Control Officers**

| Preparedness | • Assist with the ESF-11 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| Response | • Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  
• Send agency representatives to the County EOC as part of the ESF-11 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed |
| Mitigation | • Participate in countywide recovery planning and activities  
|           | • Prepare the documentation required to become eligible for reimbursement  
|           | • Participate in after action reviews  
| Jurisdictional Fire Departments | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents  
| Preparedness | • Assist with the ESF-11 Team preparedness activities (listed above)  
| | • Maintain an inventory of agency resources  
| | • Provide current emergency contact information to Johnson County Emergency Management  
| Response | • Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  
| | • Assist with cleaning and disinfecting in ESF-11 FAD response  
| | • Provide medical first response actions for injured people  
| | • Send agency representatives to the County EOC as part of the ESF-11 Team when activated  
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
| | • Participate in countywide recovery planning and activities  
| | • Prepare the documentation required to become eligible for reimbursement  
| | • Participate in after action reviews  
| Jurisdictional HAZMAT Teams | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents  
| Preparedness | • Assist with the ESF-11 Team preparedness activities (listed above)  
| | • Maintain an inventory of agency resources  
| | • Provide current emergency contact information to Johnson County Emergency Management  
| Response | • Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  
| | • Send agency representatives to the County EOC as part of the ESF-11 Team when activated  
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
| | • Participate in countywide recovery planning and activities  
| | • Prepare the documentation required to become eligible for reimbursement  
| | • Participate in after action reviews  
| Jurisdictional Law Enforcement | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents  
| Preparedness | • Assist with the ESF-11 Team preparedness activities (listed above)  
| | • Maintain an inventory of agency resources  
| | • Provide current emergency contact information to Johnson County Emergency Management  
| Response | • Provide law enforcement support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-11 Animal Welfare and Natural Resources Annex* including:  
| | • Dispatching services and communications support (city specific function)  
| | • Establish perimeter security  
| | • Establish security for evacuated areas  
| | • Establish security for staging/reception areas  
| | • Provide security for existing and/or temporary morgues or burial sites  
| | • Provide security at facilities used for emergency purposes, animal facilities  

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
<td>• Assist with the ESF-11 Team preparedness activities (listed above)  &lt;br&gt; • Maintain an inventory of agency resources  &lt;br&gt; • Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td>• Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  &lt;br&gt; • Send agency representatives to the County EOC as part of the ESF-11 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed  &lt;br&gt; • Participate in countywide recovery planning and activities  &lt;br&gt; • Prepare the documentation required to become eligible for reimbursement  &lt;br&gt; • Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

**Johnson County Animal Response Team/Code 3**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
<td>• Assist with the ESF-11 Team preparedness activities (listed above)  &lt;br&gt; • Maintain an inventory of agency resources  &lt;br&gt; • Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td>• Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  &lt;br&gt; • Send agency representatives to the County EOC as part of the ESF-11 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed  &lt;br&gt; • Participate in countywide recovery planning and activities  &lt;br&gt; • Prepare the documentation required to become eligible for reimbursement  &lt;br&gt; • Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

**Kansas City Veterinary Medical Association**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
<td>• Assist with the ESF-11 Team preparedness activities (listed above)  &lt;br&gt; • Maintain an inventory of agency resources  &lt;br&gt; • Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td>• Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  &lt;br&gt; • Providing probable first notice of the possibility of a FAD to the Kansas Livestock Commissioner through protocols outlined in Appendix B of this annex.  &lt;br&gt; • Supporting the public information effort.  &lt;br&gt; • Supporting the stop movement/diverted animals order.  &lt;br&gt; • Send agency representatives to the County EOC as part of the ESF-11 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed  &lt;br&gt; • Participate in countywide recovery planning and activities  &lt;br&gt; • Prepare the documentation required to become eligible for reimbursement  &lt;br&gt; • Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

**Kansas Department of Agriculture**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
<td>• Assist with the ESF-11 Team preparedness activities (listed above)  &lt;br&gt; • Maintain an inventory of agency resources  &lt;br&gt; • Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
<td>• Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  &lt;br&gt; • Providing probable first notice of the possibility of a FAD to the Kansas Livestock Commissioner through protocols outlined in Appendix B of this annex.  &lt;br&gt; • Supporting the public information effort.  &lt;br&gt; • Supporting the stop movement/diverted animals order.  &lt;br&gt; • Send agency representatives to the County EOC as part of the ESF-11 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed  &lt;br&gt; • Participate in countywide recovery planning and activities  &lt;br&gt; • Prepare the documentation required to become eligible for reimbursement  &lt;br&gt; • Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>
| Response | Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  
- Dispatch a Foreign Animal Disease Diagnostician (FADD)  
- Provides technical advice on carcass disposal locations. Consideration will be given to the sites impact on ground water and air pollution.  
- Provides technical advice to disposal teams regarding regulations on environmental impact.  
- Provides assistance with vector control on infected facilities.  
- Provides technical advice on location of cleaning and disinfecting stations.  
- Identifies and approves regulated disposal and treatment activities.  
- Send agency representatives to the County EOC as part of the ESF-11 Team when activated |
| --- | --- |
| Recovery | Coordinate the restoration of agency resources and/or capabilities as needed  
- Participate in countywide recovery planning and activities  
- Prepare the documentation required to become eligible for reimbursement  
- Participate in after action reviews |
| Mitigation | Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

### Kansas Department of Health and Environment

| Preparedness | Assist with the ESF-11 Team preparedness activities (listed above)  
- Maintain an inventory of agency resources  
- Provide current emergency contact information to Johnson County Emergency Management |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Response</td>
<td>Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission</td>
</tr>
</tbody>
</table>
| Recovery | Coordinate the restoration of agency resources and/or capabilities as needed  
- Participate in countywide recovery planning and activities  
- Prepare the documentation required to become eligible for reimbursement  
- Participate in after action reviews |
| Mitigation | Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

### Kansas Department of Transportation

| Preparedness | Assist with the ESF-11 Team preparedness activities (listed above)  
- Maintain an inventory of agency resources  
- Provide current emergency contact information to Johnson County Emergency Management |
| --- | --- |
| Response | Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission  
- Guidance, barriers, equipment and signage for re-routing of traffic in and around the affected areas.  
- Equipment and staff to conduct decontamination operations, if required.  
- Traffic control issues and/or needs.  
- Transporting of soil, carcasses or debris.  
- Provides information on potential sources of outside assistance, i.e. contractors, equipment sources, etc.  
- Send agency representatives to the County EOC as part of the ESF-11 Team when activated |
| Recovery | Coordinate the restoration of agency resources and/or capabilities as needed  
- Participate in countywide recovery planning and activities  
- Prepare the documentation required to become eligible for reimbursement  
- Participate in after action reviews |
<table>
<thead>
<tr>
<th>Mitigation</th>
<th>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Kansas Highway Patrol</strong></td>
<td></td>
</tr>
<tr>
<td>Preparedness</td>
<td>• Assist with the ESF-11 Team preparedness activities (listed above)&lt;br&gt;• Maintain an inventory of agency resources&lt;br&gt;• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td>Response</td>
<td>• Coordinate response activities with the ESF-11 Team in support of the ESF-11 mission&lt;br&gt;  • Assists with the provision of communications resources.&lt;br&gt;  • Secures the area, supporting local law enforcement, and implements traffic control as required.&lt;br&gt;  • Controls access and movement, including visual inspections of animal transports.&lt;br&gt;  • Supports eradication activities.&lt;br&gt;  • Provides flight capabilities for delivery of suspected specimen tissue to the national lab.&lt;br&gt;  • Send agency representatives to the County EOC as part of the ESF-11 Team when activated</td>
</tr>
<tr>
<td>Recovery</td>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed&lt;br&gt;• Participate in countywide recovery planning and activities&lt;br&gt;• Prepare the documentation required to become eligible for reimbursement&lt;br&gt;• Participate in after action reviews</td>
</tr>
<tr>
<td>Mitigation</td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

**POLICIES, AUTHORITIES, AND REFERENCES**

*Please refer to the Basic Plan or the ESF 11 Annex for additional Policies, Authorities, and References.*
Coordinating Agency: Johnson County Wastewater

Support Agencies: Electricity Service Providers (public and private)
Gas Utility Providers
Johnson County Public Works
Phone & Internet Service Providers
Wastewater Utility Providers
Water Utility Providers (public and private)

INTRODUCTION

Purpose
The purpose of ESF-12 Energy and Utilities is to establish how activities will be coordinated to ensure for continued operation and/or restoration of essential utility services to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with Energy and Utilities in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations. ESF-12 Energy and Utilities applies to all individuals and organizations that may be involved in Energy and Utilities supporting disaster response and recovery operations in Johnson County.

For ESF-12 Energy and Utilities purposes, the following items are defined as:

**Energy** refers to the electricity, natural gas, and petroleum products usually transmitted through utility systems;

**Utilities** refer to the comprehensive system which generates, transmits, distributes, and maintains energy, water, wastewater, and communications for public consumption.

The activities within the scope of this function include, but may not be limited to:

- Estimate number of customers with utility outages,
- Assess energy and utility system damages,
- Estimate the time needed for restoration of utility systems,
• Support the restoration of utility services,
• Assist in assessing and addressing emergency energy and utility needs and priorities,
• Coordinate restoration efforts with utility providers to prioritize emergency needs,
• Provide emergency information, education, and conservation guidance concerning energy and utility systems.

SITUATION & ASSUMPTIONS

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-12 is based on the following:

**Situation**

1. It is recognized a widespread utility outage could significantly impact Johnson County and the entire metro-area. Major utility outages have seriously affected the County and the region in the past.

2. Maintaining energy and utility systems following an emergency is critical to protecting lives and property and maintaining continuity of government, emergency services, transportation, the local economy and other critical services and infrastructures.

3. County and city governments have very limited capabilities to provide emergency power. Portable generators are available to rent from a number of private companies in the Kansas City metropolitan area.

4. County and city governments have very limited capabilities to provide potable water. Potable water is available from the various water companies in Johnson County on a limited basis. Johnson County may need to obtain tanker trucks for transport of the water. In addition, all of the water suppliers have mutual aid agreements with each other to support this capability.

5. The U.S. Occupational Safety and Health Administration (OSHA) has specific requirements regarding potable water and sanitation. This would include any/all activities associated with construction, emergency response, mitigation and prolonged work sites. The KDOL/Division of Industrial Safety and Health will provide guidance in these areas, referencing both OSHA 29 C.F.R.1910 and 29 C.F.R.1926.

6. The jurisdictional water districts, with support from Johnson County Environmental Department, are responsible for conducting inspections of water supplies and addressing contamination issues.
7. Continued information sharing and coordination between utility partners and Johnson County is critical to ensure priority restoration and recovery.

8. In Kansas, the Kansas Corporation Commission (KCC) regulates natural gas, electricity (excluding the municipalities), telephone and motor carriers. The KCC Website at www.kcc.state.ks.us provides information on regulated utility systems and key state contacts.

9. Kansas Pipeline Association is responsible for providing local government agencies with information on pipelines in their jurisdictions. If pipelines are affected, the Kansas Pipeline Association (see www.kpa-awareness.com) may lend assistance.

10. In the event local EOCs and EMAs need assistance in locating propane resources, the Propane Marketers Association of Kansas (see www.pmak.org) may assist in locating additional propane resources, or identifying suppliers outside the region.

Assumptions

1. A major emergency may cause widespread and possibly prolonged electric power outages or interruptions and/or disruption to the supply and distribution of energy and utility systems.

2. Damage to energy and utility systems in one jurisdiction in the region may affect the supply of energy and utilities to other jurisdictions relying on the same systems.

3. Delays in the delivery of petroleum-based fuel products may occur as a result of the loss of electric power.

4. Long-term disruption of energy and utility services may increase the need to establish mass care operations and/or to acquire portable power generating systems.

5. In major events, state and federal resources may be provided to assist with energy and utility system restoration, but their ability to react quickly may be limited.

6. Utility providers will work with Johnson County Emergency Management to ensure critical facilities are appropriately considered for priority restoration. A list of these facilities is available in the EOC and will be updated based on the situation and impact of the disaster.

CONCEPT OF OPERATIONS

1. Energy and utility providers will respond to emergency/disasters in accordance with their policies and procedures.
2. Energy and utilities field personnel will work within the Incident Command System (ICS) structure. Although they will remain under the direct control of their sponsoring organization, they will be assigned by the Incident Commander and/or the EOC Team to respond as necessary.

3. Johnson County Emergency Management should be kept informed of situations that require or have the potential to require county support or county-wide coordination. Upon being notified of such events, JCEM will activate the EOC as needed.

4. Johnson County Wastewater is the Coordinating Agency for ESF-12 and will contact the appropriate Energy and Utility companies, county departments, or ESF teams as necessary for a disaster. The most current list of the utility companies serving Johnson County and their contact information is available in the EOC.

5. The mission of ESF-12 Energy and Utilities is to ensure for continued operation and/or restoration of essential utility services to meet the needs generated by disasters affecting Johnson County. When the ESF-12 Team is activated in the Johnson County Emergency Operations Center (EOC), the ESF-12 Team will orchestrate the countywide coordination required to fulfill the mission of ESF-12. These activities will include:
   a. Establish and maintain operational awareness of energy and utilities through direct communications links with operational units (both private and public) in the field and/or their appropriate coordinating entities;
   b. Conduct Energy and Utilities disaster impact and needs assessments, prioritize ESF-12 operational objectives in alignment with the EOC Incident Support Plan, and coordinate ESF-12 county-wide response activities;
   c. Collect and analyze information relevant to ESF-12 and report in WebEOC and EOC documents including EOC Incident Support Plans and Situational Reports;
   d. Receive, manage, & track resource requests for ESF-12;
   e. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

6. The activities carried out in the EOC by the ESF-12 Energy and Utilities Team will vary greatly depending on the scope of the event, and the energy and utility providers involved. The following are examples of activities potentially taking place in the EOC:
   a. Work closely with energy and utility organizations to maintain current information regarding damage to supply and distribution systems, as well as estimates for restoration.
   b. In a major utility outage, the ESF-12 Energy and Utilities Team will work closely with energy and utility providers to establish priority restoration based on critical public safety and infrastructure issues.
c. In an event affecting water services (e.g., a wide-spread boil order), ESF-12 will assist ESF-15 in developing and disseminating county-wide public information (for example, issuing joint new releases).
d. In some situations it may be appropriate for representatives from energy and utility providers to join the ESF-12 team in the EOC to enhance coordination.
e. Assess the needs of energy and utility providers, help them obtain resources and help ensure required system restoration and protection tasks can be accomplished as quickly as possible.
f. Evaluate need for and recommend actions to conserve water, fuel, electric power, natural gas, and if necessary, make plans for energy rationing.

7. County/city public works departments will provide debris removal & disposal allowing clearance for utility workers to access critical locations. (See also ESF-3 Public Works and Engineering)

8. In emergencies, Johnson County Public Works would be capable of assisting with some level of trash removal and some placement of portable toilets.

9. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

ROLES AND RESPONSIBILITIES

**ESF-12 Energy and Utilities Team**

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Wastewater</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Electricity Service Providers (public and private)</td>
</tr>
<tr>
<td>Support Agencies</td>
<td>Gas Utility Providers</td>
</tr>
<tr>
<td></td>
<td>Johnson County Public Works</td>
</tr>
<tr>
<td></td>
<td>Phone &amp; Internet Service Providers</td>
</tr>
<tr>
<td></td>
<td>Wastewater Utility Providers</td>
</tr>
<tr>
<td></td>
<td>Water Utility Providers (public and private)</td>
</tr>
</tbody>
</table>
| **Infrastructure Systems** | **Mission Area:** Response, Recovery  
**Description:** Stabilize critical infrastructure functions, minimize health and safety threats, and efficiently restore and revitalize systems and services to support a viable, resilient community |
| --- | --- |
| • Assists energy asset owners and operators with requests for emergency response actions as required to meet the County’s energy demands.  
• Identifies supporting resources needed to stabilize and reestablish energy systems.  
• Assists County departments and agencies by locating fuel for transportation, communications, emergency operations, and national defense, pursuant to the authorities available to the agency providing assistance.  
• In coordination with the Energy Sector-Specific Agency (DOE), addresses significant disruptions in energy supplies for any reason, whether caused by physical disruption of energy transmission and distribution systems, unexpected operational failure of such systems, acts of terrorism or sabotage, or unusual economic, international, or political events.  
• In coordination with the Energy Sector-Specific Agency (DOE), addresses the impact that damage to an energy system in one geographic region may have on energy supplies, systems, and components in other regions relying on the same system.  
• In consultation with energy asset owners and operators and the Energy Sector-Specific Agency (DOE), advises local, state, tribal, territorial, insular area, and Federal authorities on priorities for energy system reestablishment, assistance, and supply during response operations. |
| **Preparedness** | • Review the ESF-12 Annex annually and update as needed  
• Continually evaluate the capabilities required to accomplish the ESF-12 mission, identify any gaps, and leverage resources to address them  
• Manage the resolution of ESF-12 after-action issues  
• Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level  
• Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, & EOC job aids)  
• Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-12 Team Members |
| **Response** | • Establish and maintain operational awareness of Energy and Utilities through direct communications links with operational units (both private and public) in the field and/or their appropriate coordinating entities.  
• Conduct Energy and Utilities disaster impact and needs assessments, prioritize ESF-12 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-12 county-wide response activities.  
• Collect and analyze information relevant to ESF-12 and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports  
• Receive, manage, & track resource requests for ESF-12 |
<table>
<thead>
<tr>
<th>Category</th>
<th>Responsibilities</th>
</tr>
</thead>
</table>
| Recovery | • Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture  
  • Coordinate the ESF-12 support of recovery activities  
  • Coordinate the restoration of ESF-12 resources and/or capabilities as needed  
  • Ensure ESF-12 Team Members and/or their agencies provide appropriate records of costs incurred  
  • Conduct an ESF-12 after action review |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**ESF-12 Energy and Utilities Coordinating Agency Responsibilities**

**Johnson County Wastewater**

<table>
<thead>
<tr>
<th>Category</th>
<th>Responsibilities</th>
</tr>
</thead>
</table>
| Preparedness | • Ensure each of the preparedness responsibilities identified for the County ESF-12 Team (listed above) are accomplished  
  • Maintain an inventory of agency resources  
  • Maintain emergency contact information |
| Response | • Provide Energy and Utilities support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-12 Annex.  
  • Ensure each of the response responsibilities identified for the County ESF-12 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC  
  • Arrange for appropriate staffing of the County ESF-12 Team in the EOC throughout activations  
  • Coordinate the ESF-12 Team activities in the County EOC |
| Recovery | • Coordinate the ESF-12 support of recovery activities  
  • Coordinate the restoration of ESF-12 resources and/or capabilities as needed  
  • Ensure ESF-12 Team Members and/or their agencies provide appropriate records of costs incurred  
  • Conduct an ESF-12 after action review |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**ESF Support Agency Responsibilities**

**Electricity Service Providers (public and private)**

<table>
<thead>
<tr>
<th>Category</th>
<th>Responsibilities</th>
</tr>
</thead>
</table>
| Preparedness | • Assist with the ESF-12 Team preparedness activities (listed above)  
  • Maintain an inventory of agency resources  
  • Maintain agency emergency contact information |
| Response | • Provide Energy and Utilities in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the ESF-12 Annex.  
  • Coordinate response activities with the County EOC in support of the ESF-12 mission  
  • Send agency representatives to the County EOC as part of the ESF-12 Team when activated |
| Recovery | • Coordinate the restoration of agency resources and/or capabilities as needed  
  • Participate in countywide recovery planning and activities  
  • Prepare the documentation required to become eligible for reimbursement |
<table>
<thead>
<tr>
<th></th>
<th>Gas Utility Providers</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mitigation</td>
<td>Participate in after action reviews</td>
<td>Participate in after action reviews</td>
</tr>
<tr>
<td></td>
<td>Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td></td>
</tr>
<tr>
<td>Preparedness</td>
<td>Assist with the ESF-12 Team preparedness activities (listed above)</td>
<td>Assist with the ESF-12 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td></td>
<td>Maintain an inventory of agency resources</td>
<td>Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>Maintain agency emergency contact information</td>
<td>Maintain agency emergency contact information</td>
</tr>
<tr>
<td></td>
<td>Coordinate response activities with the County EOC in support of the ESF-12 mission</td>
<td>Coordinate response activities with the County EOC in support of the ESF-12 mission</td>
</tr>
<tr>
<td></td>
<td>Send agency representatives to the County EOC as part of the ESF-12 Team when activated</td>
<td>Send agency representatives to the County EOC as part of the ESF-12 Team when activated</td>
</tr>
<tr>
<td>Recovery</td>
<td>Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td>Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td></td>
<td>Participate in countywide recovery planning and activities</td>
<td>Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td>Prepare the documentation required to become eligible for reimbursement</td>
<td>Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>Participate in after action reviews</td>
<td>Participate in after action reviews</td>
</tr>
<tr>
<td>Mitigation</td>
<td>Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td>Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
<tr>
<td></td>
<td>Johnson County Public Works</td>
<td></td>
</tr>
<tr>
<td>Preparedness</td>
<td>Assist with the ESF-12 Team preparedness activities (listed above)</td>
<td>Assist with the ESF-12 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td></td>
<td>Maintain an inventory of agency resources</td>
<td>Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>Maintain agency emergency contact information</td>
<td>Maintain agency emergency contact information</td>
</tr>
<tr>
<td></td>
<td>Coordinate response activities with the County EOC in support of the ESF-12 mission</td>
<td>Coordinate response activities with the County EOC in support of the ESF-12 mission</td>
</tr>
<tr>
<td></td>
<td>Send agency representatives to the County EOC as part of the ESF-12 Team when activated</td>
<td>Send agency representatives to the County EOC as part of the ESF-12 Team when activated</td>
</tr>
<tr>
<td>Recovery</td>
<td>Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td>Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td></td>
<td>Participate in countywide recovery planning and activities</td>
<td>Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td>Prepare the documentation required to become eligible for reimbursement</td>
<td>Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>Participate in after action reviews</td>
<td>Participate in after action reviews</td>
</tr>
<tr>
<td>Mitigation</td>
<td>Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td>Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
<tr>
<td></td>
<td>Phone and Internet Service Providers</td>
<td></td>
</tr>
<tr>
<td>Preparedness</td>
<td>Assist with the ESF-12 Team preparedness activities (listed above)</td>
<td>Assist with the ESF-12 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td></td>
<td>Maintain an inventory of agency resources</td>
<td>Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>Maintain agency emergency contact information</td>
<td>Maintain agency emergency contact information</td>
</tr>
<tr>
<td></td>
<td>Coordinate response activities with the County EOC in support of the ESF-12 mission</td>
<td>Coordinate response activities with the County EOC in support of the ESF-12 mission</td>
</tr>
<tr>
<td></td>
<td>Send agency representatives to the County EOC as part of the ESF-12 Team when activated</td>
<td>Send agency representatives to the County EOC as part of the ESF-12 Team when activated</td>
</tr>
<tr>
<td>Recovery</td>
<td>Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td>Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td></td>
<td>Participate in countywide recovery planning and activities</td>
<td>Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td>Prepare the documentation required to become eligible for reimbursement</td>
<td>Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>Participate in after action reviews</td>
<td>Participate in after action reviews</td>
</tr>
<tr>
<td>Mitigation</td>
<td>Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td>Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
<tr>
<td></td>
<td>Wastewater Utility Providers</td>
<td></td>
</tr>
<tr>
<td>Preparedness</td>
<td>Assist with the ESF-12 Team preparedness activities (listed above)</td>
<td>Assist with the ESF-12 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td></td>
<td>Maintain an inventory of agency resources</td>
<td>Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>Response</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------</td>
<td>------------------------------------------------------------------</td>
</tr>
<tr>
<td>Maintain agency emergency contact information</td>
<td>Provide Energy and Utilities in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the ESF-12 Annex.</td>
<td>Coordinate response activities with the County EOC in support of the ESF-12 mission</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Send agency representatives to the County EOC as part of the ESF-12 Team when activated</td>
</tr>
<tr>
<td>Recovery</td>
<td>Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td>Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Participate in after action reviews</td>
</tr>
<tr>
<td>Mitigation</td>
<td>Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td></td>
</tr>
</tbody>
</table>

**Water Utility Providers (public and private)**

<table>
<thead>
<tr>
<th>Preparedness</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Assist with the ESF-12 Team preparedness activities (listed above)</td>
<td>Maintain an inventory of agency resources</td>
</tr>
<tr>
<td></td>
<td>Maintain agency emergency contact information</td>
</tr>
<tr>
<td>Response</td>
<td></td>
</tr>
<tr>
<td>Provide Energy and Utilities in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the ESF-12 Annex.</td>
<td>Coordinate response activities with the County EOC in support of the ESF-12 mission</td>
</tr>
<tr>
<td></td>
<td>Send agency representatives to the County EOC as part of the ESF-12 Team when activated</td>
</tr>
<tr>
<td>Recovery</td>
<td></td>
</tr>
<tr>
<td>Coordinate the restoration of agency resources and/or capabilities as needed</td>
<td>Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td></td>
<td>Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>Participate in after action reviews</td>
</tr>
<tr>
<td>Mitigation</td>
<td></td>
</tr>
<tr>
<td>Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
<td></td>
</tr>
</tbody>
</table>

**POLICIES, AUTHORITIES, AND REFERENCES**

*Please refer to the Basic Plan for additional Policies, Authorities, and References.*

**State Authorities**

- K.S.A 12-16,117: Municipal policies regarding the provision of assistance during times of disaster; immunity from liability.
- K.S.A. 66-1711: Outlines restriction of activities within 10 feet of high voltage overhead line (also known as the 10 foot rule).
- K.S.A. 74-620: requires the KCC to develop rules and regulations to establish priorities for electric and natural gas allocations that applies to "all suppliers and consumers of natural gas and electric energy."
- K.S.A. 50-627: Unconscionable acts and practices (price gouging)

**Federal References**

Federal Energy Regulatory Commission (FERC): The Federal Energy Regulatory Commission, or FERC, is an independent agency that regulates the interstate transmission of electricity, natural gas, and oil. The responsibility of FERC are provided in "The Energy Policy Act of 2005."
North American Electric Reliability Council (NERC): The NERC is a coordinating body responsible for working with all stakeholders to develop standards for power system operation, monitoring and enforcing compliance with those standards, assessing resource adequacy, and providing educational and training resources as part of an accreditation program to ensure power system operators remain qualified and proficient. NERC also investigates and analyzes the causes of significant power system disturbances in order to help prevent future events.

Southwest Power Pool (SPP): SPP is a Regional Transmission Organization, mandated by the Federal Energy Regulatory Commission to ensure reliable supplies of power, adequate transmission infrastructure, and competitive wholesale prices of electricity. As a North American Electric Reliability Corporation Regional Entity, SPP oversees enforcement and development of reliability standards.

National Electric Safety Code (NESC): The National Electrical Safety Code (NESC) sets the ground rules for practical safeguarding of persons during the installation, operation, or maintenance of electric supply and communication lines and associated equipment. The NESC continues to be a stronghold in the U.S. electrical industry and communications utility field, and serves as the authority on safety requirements for power, telephone, cable TV, and railroad signal systems. The Kansas Cooperation Commission adopts all NESC regulations in the state.

PHMSA: Pipeline and Hazards Materials Safety Administration. PHMSA’s mission is to protect people and the environment from the risks inherent in transportation of HazMat - by pipeline and other modes of transportation.

**State References**
IAW BER POLICY BER-AIRS-047: The Kansas Department of Health and Environment, Bureau of Environmental Remediation (BER), Response Unit is responsible for ensuring that contamination of soils and waters of the state emanating from transformer oil spills does not impact human health and the environment. The Transformer Oil Spill Cleanup Policy will be used to provide a consistent approach for the cleanup of transformer oil spill sites.
INTRODUCTION

Purpose
The purpose of the ESF-13 Public Safety and Security Annex is to establish how Public Safety and Security activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with ESF-13 Public Safety and Security in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations. Some of these activities may include:

1. Provision of security in support of response operations including:
   a. Response operations
   b. Emergency shelters
   c. Logistical staging areas
   d. Distribution/dispensing sites (Incl. Strategic National Stockpile)
   e. Temporary morgues
   f. Other critical facilities, functions, and/or assets
2. Evacuation and re-entry support
3. Law enforcement public information and risk communication
4. Support correctional facilities (jail, prison, or other place of incarceration)
5. Ensure the safety and well-being of responders.

*ESF-13 Public Safety and Security* applies to all individuals and organizations and the full range of Public Safety and Security services that may be required to support disaster response and recovery operations in Johnson County. Additional first responder functions are addressed in *ESF-4 Firefighting Annex*, and the *ESF-9 Search and Rescue Annex*.

**SITUATION & ASSUMPTIONS**

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-13 is based on the following:

**Situation**

1. Johnson County has 17 law enforcement agencies including the Sheriff’s Office, 15 municipal Police Departments, and the Johnson County Park Police. Collectively, there are nearly 1500 personnel in law enforcement in the County; the vast majority being full-time employees. More than 475 of those personnel are employed with the Sheriff's Office.
   a. Johnson County Sheriff’s Office
   b. Johnson County Park Police
   c. Bonner Springs Police Dept.
   d. Fairway Police Dept.
   e. Gardner Police Dept.
   f. Lake Quivira Police Dept.
   g. Leawood Police Dept.
   h. Lenexa Police Dept.
   i. Merriam Police Dept.
   j. Mission Police Dept.
   k. Olathe Police Dept.
   l. Overland Park Police Dept.
   m. Prairie Village Police Dept.
   n. Roeland Park Police Dept.
   o. Shawnee Police Dept.
   q. Westwood Police Dept.

2. There are six law enforcement public safety answering points (PSAPs) dispatch centers in Johnson County. The Sheriff’s Dispatch Center is responsible for dispatching law enforcement services for the unincorporated areas of Johnson County and the cities of DeSoto, Edgerton, Fairway, Gardner, Lake Quivira, Merriam, Mission, Mission Woods, Olathe, Roeland Park, Spring Hill, Westwood, Westwood Hills, as well as the Johnson County Park Police. The cities of Leawood, Lenexa, Overland Park, Prairie Village (covering Mission Hills), and Shawnee operate their
own law enforcement dispatch centers for their respective service areas. (See also *ESF-2 Communications Annex*).

3. Kansas has two fusion centers: The Kansas Threat Integration Center (KSTIC), a joint operation of the Kansas Bureau of Investigation, the Kansas Highway Patrol and the Kansas National Guard -- focuses on counterterrorism. The Kansas City Regional Terrorism Early Warning Group has an Interagency Analysis Center in Kansas City, Mo., that is responsible for Leavenworth, Wyandotte, Johnson and Miami counties. Fusion centers compile, analyze, and disseminate criminal, homeland security, and terrorist information and intelligence, as well as information regarding public safety, law enforcement, fire, public health, social services, public works, etc. This intelligence and information is both strategic (i.e. is designed to provide guidance on general trends) as well as tactical (i.e. is intended for a specific event) and is collected on an ongoing basis.

4. The Kansas City Joint Terrorism Task Force (JTTF) is also called the Heart of America Joint Terrorism Task Force (HOA JTTF); a Kansas JTTF annex is located in Wichita. The U.S. attorney chairs an Anti-Terrorism Advisory Council (ATAC) in Kansas City.

5. The National Incident Management System (NIMS) Incident Command System (ICS) is utilized throughout the county for coordinating activities among local fire organizations and other first responders. All jurisdictional fire department personnel have completed the appropriate NIMS training for their level of responsibility. In addition, all responding law enforcement personnel are trained to at least the *first responder awareness level* in accordance with 29 CFR 1910.120 OSHA Hazardous Waste Operations and Emergency Response.

6. ESF-13 Public Safety and Security includes the coordination required for prevention, preparedness, response and recovery specific to terrorism and/or weapons of mass destruction incidents. The Code of Federal Regulations defines terrorism as “...the unlawful use of force and violence against persons or property to intimidate or coerce a government, the civilian population, or any segment thereof, in furtherance of political or social objectives.” (28 C.F.R. Section 0.85). Acts of terrorism can come in many forms including the use of Weapons of Mass Destruction (WMD) involving Chemical, Biological, Radiological, Nuclear, or Explosive (CBRNE) weapons. As noted in the Basic Plan of the County Emergency Operations Plan, as a highly visible suburban/urban county in a major metropolitan area, the threat of terrorism is a concern for Johnson County. There are facilities, systems, special events, and population groups within Johnson County that could be considered potential targets for terrorist attacks.
Assumptions

1. Law enforcement agencies will work within their existing city, county, and regional plans and partnership agreements to meet the law enforcement needs of disasters.

2. Some disasters may require supplemental and/or specialized Public Safety and Security support.

3. In the event of a state or federally declared disaster, the Governor can provide National Guard personnel and equipment to support local Public Safety and Security operations.

CONCEPT OF OPERATIONS

1. The Johnson County Sheriff’s Office is responsible for countywide coordinating Public Safety and Security response activities during multi-jurisdictional disasters or within a single jurisdiction when necessary or upon request. Local police chiefs retain responsibility for Public Safety and Security activities within their respective jurisdictions.

2. When Public Safety and Security needs cannot be met through existing plans and partnerships, requests for assistance will be forwarded to and managed by the Johnson County Sheriff’s Office or ESF-13 Public Safety and Security when activated.

3. The mission of the County ESF-13 Public Safety and Security Team is to ensure the provision of Public Safety and Security support required to meet the needs generated by disasters affecting Johnson County. When the ESF-13 Public Safety and Security Team is activated in the Johnson County Emergency Operations Center (EOC), the ESF-13 Team will orchestrate the countywide coordination required to fulfill the mission of ESF-13. These activities will include:
   a. Establish and maintain operational awareness of Public Safety and Security through direct communications links with Public Safety and Security units in the field and/or their appropriate coordinating entities (DOCs, City EOCs, PSAPs, liaisons, etc.)
   b. Conduct Public Safety and Security disaster impact and needs assessments, prioritize ESF-13 operational objectives in alignment with the EOC Incident Support Plan, and coordinate ESF-13 county-wide response activities;
   c. Collect and analyze information relevant to ESF-13 and report in WebEOC and EOC documents including EOC Incident Support Plans and Situational Reports;
   d. Receive, manage, & track resource requests for ESF-13;
   e. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.
4. Regardless of its origin, when threat information is received by any entity in Johnson County, it must be communicated to the appropriate jurisdictional law enforcement agency so that they may be warned of the potential threat. Once threat information is received by law enforcement, it is that agency’s responsibility to assess the information and act accordingly. As illustrated in the POLICIES, AUTHORITIES, AND REFERENCES section of this plan, the process flow titled “Johnson County Threat Information Notification” reflects how threat information should be disseminated to appropriate entities based on the assessed level of threat. Upon notification, each organization is responsible for notifying agencies on the state, regional, and national level based on each agency’s existing notification procedures. Due to the sensitive nature of the information, the law enforcement community may not be able to give specific details about a possible event without compromising intelligence operations. Much reflection and judgment must be exercised in weighing the consequences of compromise versus the possible threat to citizens with warning other agencies or the public.

5. Upon notification that a terrorist incident (or suspected terrorist Incident) has occurred, the Johnson County Emergency Communications Center (ECC) will be notified and the appropriate responders will be dispatched. Additionally, the ECC will notify appropriate organizations of the event. Upon notification, each organization is responsible for notifying agencies on the state, regional, and national level based on each agency’s existing notification procedures. The process flow titled “Johnson County Terrorist Incident Notification” in the POLICIES, AUTHORITIES, AND REFERENCES section illustrates how notification should be made throughout the county in a suspected or actual terrorist event.

6. During response, ESF-13 Team will evaluate and coordinate with the Johnson County Sheriff’s Office and local law enforcement to provide security in disaster operations locations such as Staging Areas, Shelters and Feeding Sites, Morgues, Hospitals, Strategic National Stockpile sites, Field Command Posts, etc. This security function may include locking down locations and managing access control in and out of the area. It may also require specialized knowledge or safety gear depending on the type of environment, such as terrorism situations or HAZMAT events.

7. In the event that National Guard resources are deployed to Johnson County to augment law enforcement and security, the ESF-13 Public Safety and Security Team will coordinate and manage the use of those resources.

8. Local law enforcement will coordinate its support in incidents on state or federal property as local law enforcement has limited jurisdiction at these incidents.

9. Public Safety and Security agencies have the major responsibility for providing traffic control. The KHP will assist local Public Safety and Security if requested. Rerouting of traffic on state or interstate highways will be in accordance with the KDOT/ MoDOT Kansas City Area Incident Management Program Manual. Public
works departments (city & county) will provide materials for closing streets and signage for rerouting traffic.

10. ESF-13 Public Safety and Security will coordinate with ESF-4 Firefighting, ESF-1 Transportation, and ESF-3 Public Works and Engineering (debris removal), and other ESFs as needed to designate primary and alternate transportation routes, and evaluate and ensure access requirements to meet response needs.

11. Evacuations may be initiated by local officials in situations where evacuation is critical to the safety & health of the population.

   a. On-scene Incident Commanders (IC) are responsible for making evacuation decisions related to a specific incident, especially when the timeliness of such decisions is a matter of immediate life safety. In the case of a more widespread disaster, or when the decision to evacuate is not a matter of immediate life safety, such decisions will normally be made by or in coordination with senior local government officials such as the respective police chief, fire chief, emergency manager, city/county manager, mayor, and/or the Chairman of the Board of County Commissioners (BOCC).

   b. In general, evacuation criteria will take into account variables such as the specific hazard; immediacy, seriousness & expected duration of the threat; vulnerable populations at risk; and adequacy/availability of evacuation routes and resources.

   c. Chief executives of jurisdictions being evacuated should be advised as soon as possible, according to established protocols. The IC and/or cities will keep Johnson County Emergency Management (JCEM) informed of evacuation situations with the potential to require countywide coordination or County EOC activation. Upon becoming notified, JCEM will provide necessary support and activate the County EOC as required. When activated ESF-1, ESF-4, ESF-9, ESF-10, ESF-15 and ESF-13 will coordinate countywide evacuation activities.

   d. The entity issuing an evacuation has the primary responsibility for notifying and informing the public of the evacuation. JCEM and/or the County EOC (when activated) can assist in information dissemination when needed.

   e. When the disaster situation has stabilized and it is again safe to return to a previously evacuated area, the authorization to allow reentry will be given by the director of the county or city EOC, the IC, or as otherwise directed.

12. Local law enforcement may provide mobile units to assist with warning the public. (See also ESF-15 Public Information Annex).
13. Local Public Safety and Security may be asked to assist with damage assessment activities after a disaster.

14. Law enforcement agencies have a number of specialized capabilities for search & rescue, explosive ordinance disposal, tactical response, etc. (See also ESF-4 and ESF-9: Fire Suppression / Search & Rescue) The following are types of specialized capabilities related to law enforcement, a full resource list is available through the EOC:

   f. Patrol Dogs
   g. Aerial Search/Surveillance
   h. Underwater Rescue
   i. Explosive Ordnance Disposal (EOD)
   j. Tactical Response Teams
   k. Tactical Medical Team
   l. Investigative Resources

15. Most resource requirements beyond the capability of local law enforcement agencies can be supplied through mutual aid using existing state statutes via verbal request.

16. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

ROLES AND RESPONSIBILITIES

ESF-13 Public Safety and Security Team

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Sheriff’s Office</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Johnson County Emergency Management and Communications - Emergency Communications Center Johnson County Med-Act Johnson County Park Police Federal Bureau of Alcohol Tobacco &amp; Firearms Federal Bureau of Investigation Jurisdictional Law Enforcement Kansas Bureau of Investigation Kansas City Terrorism Early Warning Center Kansas Highway Patrol</td>
</tr>
</tbody>
</table>

The mission of the ESF-13 Public Safety and Security Team is to ensure the provision of Public Safety and Security support required to meet the needs generated by disaster affecting Johnson County.
### Core Capabilities

**On-scene Security and Protection**

**Mission Area:** Response  
**Description:** Ensure a safe and secure environment through law enforcement and related security and protection operations for people and communities located within affected areas and also for all traditional and atypical response personnel engaged in lifesaving and life-sustaining operations.

- Provide general and specialized law enforcement resources to support local, state, tribal, territorial, insular area, and Federal law enforcement departments and agencies overwhelmed by disasters or acts of terrorism.
- Protect critical infrastructure during prevention activities or disaster response, when requested.
- Protect emergency responders.
- Determine the role, if any, of private sector/nongovernmental organizations in the overall public safety and security response.
- Manage the development of pre-scripted mission assignments to address known and anticipated disaster response public safety and security short falls.
- Give priority to life safety missions first, followed by missions that address security and the protection of infrastructure/property.
- Consider the availability of safety and security resources within the requesting department or agency when providing ESF-13 support to other ESFs.

### Preparedness

- Review the ESF-13 Annex annually and update as needed
- Continually evaluate the capabilities required to accomplish the ESF-13 mission, identify any gaps, and leverage resources to address them
- Manage the resolution of ESF-13 after-action issues
- Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level
- Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, & EOC job aids)
- Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-13 Team Members

### Response

- Establish and maintain operational awareness of Public Safety and Security through direct communications links with Public Safety and Security units in the field and/or their appropriate coordinating entities (DOCs, City EOCs, PSAPs, liaisons, etc.)
- Conduct Public Safety and Security disaster impact and needs assessments, prioritize ESF-13 operational objectives in alignment with the EOC Incident Support Plan, and coordinate ESF-13 county-wide response activities;
- Collect and analyze information relevant to ESF-13 and report in WebEOC and EOC documents including EOC Incident Support Plans and Situational Reports;
- Receive, manage, & track resource requests for ESF-13;
- Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.
| Recovery | • Coordinate the ESF-13 support of recovery activities  
• Coordinate the restoration of ESF-13 resources and/or capabilities as needed  
• Ensure ESF-13 Team Members and/or their agencies provide appropriate records of costs incurred  
• Conduct an ESF-13 after action review |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

### ESF-13 Public Safety and Security Coordinating Agency Responsibilities

**Johnson County Sheriff’s Office**

| Preparedness | • Ensure each of the preparedness responsibilities identified for the County ESF-13 Team (listed above) are accomplished  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| Response | • Provide Public Safety and Security support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-13 Public Safety and Security Annex* including:  
  o Dispatching services and communications support  
  o Establish perimeters and security for evacuated areas  
  o Establish security for staging/reception areas  
  o Provide security for existing and/or temporary morgues  
  o Provide security at facilities used for emergency purposes  
  o Providing necessary security on a temporary basis for hospitals and emergency centers  
  o Provide necessary support to correctional facility staff, in the event the facility staff must be augmented  
  o Ensure the safety and well-being of responders.  
• Coordinate response activities with the County EOC in support of the ESF-13 mission  
• Ensure each of the response responsibilities identified for the County ESF-13 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC  
• Arrange for appropriate staffing of the County ESF-13 Team in the EOC throughout activations  
• Coordinate the activities of ESF-13 Team Members in the County EOC |
| Recovery | • Coordinate the ESF-13 support of recovery activities  
• Coordinate the restoration of ESF-13 resources and/or capabilities as needed  
• Ensure ESF-13 Team Members and/or their agencies provide appropriate records of costs incurred  
• Conduct an ESF-13 after action review |
| Mitigation | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
### ESF Support Agency Responsibilities

<table>
<thead>
<tr>
<th></th>
<th><strong>Johnson County Emergency Communications Center</strong></th>
</tr>
</thead>
</table>
| **Preparedness** | • Assist with the ESF-13 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| **Response**    | • Provide back-up dispatching services and communications support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-13 Public Safety and Security Annex*  
• Provide an ECC liaison to Operations Section in EOC when activated to provide operational dispatch information  
• Coordinate response activities with the ESF-13 in support of the ESF-13 mission  
• Send agency representatives to the County EOC as part of the ESF-13 Team when activated |
| **Recovery**    | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation**  | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

<table>
<thead>
<tr>
<th></th>
<th><strong>Johnson County Med-Act</strong></th>
</tr>
</thead>
</table>
| **Preparedness** | • Assist with the ESF-13 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| **Response**    | • Provides Tactical Medical Team support to Public Safety and Security in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-13 Public Safety and Security Annex*  
• Coordinate response activities with the ESF-13 Team in support of the ESF-13 mission  
• Send agency representatives to the County EOC as part of the ESF-13 Team when activated |
| **Recovery**    | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
<p>| <strong>Mitigation</strong>  | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |</p>
<table>
<thead>
<tr>
<th><strong>Johnson County Park Police</strong></th>
<th></th>
</tr>
</thead>
</table>
| **Preparedness** | • Assist with the ESF-13 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | • Coordinate response activities with the ESF-13 Team in support of the ESF-13 mission  
• Send agency representatives to the County EOC as part of the ESF-13 Team when activated |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

<table>
<thead>
<tr>
<th><strong>Federal Bureau of Alcohol Tobacco &amp; Firearms</strong></th>
<th></th>
</tr>
</thead>
</table>
| **Preparedness** | • Assist with the ESF-13 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | • Partners with local law enforcement with case investigations, surveillance, and intelligence information in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-13 Public Safety and Security Annex*  
• Coordinate response activities with the ESF-13 Team in support of the ESF-13 mission  
• Send agency representatives to the County EOC as part of the ESF-13 Team when activated |
| **Recovery** | •Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

<table>
<thead>
<tr>
<th><strong>Federal Bureau of Investigation</strong></th>
<th></th>
</tr>
</thead>
</table>
| **Preparedness** | • Assist with the ESF-13 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Provide current emergency contact information to Johnson County Emergency Management |
| **Response** | • Partners with local law enforcement with case investigations, surveillance, and intelligence information in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-13 Public Safety and Security Annex*  
• Coordinate response activities with the ESF-13 Team in support of the ESF-13 mission |
<table>
<thead>
<tr>
<th>Jurisdictional Law Enforcement</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>• Assist with the ESF-13 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
<tr>
<td><strong>Response</strong></td>
</tr>
<tr>
<td>• Provide Public Safety and Security support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the <em>ESF-13 Public Safety and Security Annex</em> including:</td>
</tr>
<tr>
<td>o Dispatching services and communications support (city specific function)</td>
</tr>
<tr>
<td>o Establish perimeter security</td>
</tr>
<tr>
<td>o Establish security for evacuated areas</td>
</tr>
<tr>
<td>o Establish security for staging/reception areas</td>
</tr>
<tr>
<td>o Provide security for existing and/or temporary morgues</td>
</tr>
<tr>
<td>o Provide security at facilities used for emergency purposes</td>
</tr>
<tr>
<td>o Providing necessary security on a temporary basis for hospitals and emergency centers</td>
</tr>
<tr>
<td>o Provide necessary support to correctional facility staff, in the event the facility staff must be augmented</td>
</tr>
<tr>
<td>o Ensure the safety and well-being of responders.</td>
</tr>
<tr>
<td>• Coordinate response activities with the ESF-13 Team in support of the ESF-13 mission</td>
</tr>
<tr>
<td>• Send agency representatives to the County EOC as part of the ESF-13 Team when activated</td>
</tr>
<tr>
<td><strong>Recovery</strong></td>
</tr>
<tr>
<td>• Coordinate the restoration of agency resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Participate in countywide recovery planning and activities</td>
</tr>
<tr>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td><strong>Mitigation</strong></td>
</tr>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

**Kansas Bureau of Investigations**

<table>
<thead>
<tr>
<th>Preparedness</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Assist with the ESF-13 Team preparedness activities (listed above)</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Provide current emergency contact information to Johnson County Emergency Management</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Partners with local law enforcement agencies with case investigations, surveillance, and intelligence information in emergency/disasters, in</td>
</tr>
<tr>
<td>Category</td>
</tr>
<tr>
<td>-----------------</td>
</tr>
</tbody>
</table>
| **Recovery**    | • Coordinate the restoration of agency resources and/or capabilities as needed  
                  • Participate in countywide recovery planning and activities  
                  • Prepare the documentation required to become eligible for reimbursement  
                  • Participate in after action reviews |
| **Mitigation**  | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| **KC Terrorism Early Warning Center** |                                                                                                   |
| Preparedness    | • Assist with the ESF-13 Team preparedness activities (listed above)  
                  • Maintain an inventory of agency resources  
                  • Provide current emergency contact information to Johnson County Emergency Management |
| Response        | • Partners with law enforcement to provide terrorism activity intelligence and support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-13 Public Safety and Security Annex*  
                  • Coordinate response activities with the ESF-13 Team in support of the ESF-13 mission  
                  • Send agency representatives to the County EOC as part of the ESF-13 Team when activated |
| Recovery        | • Coordinate the restoration of agency resources and/or capabilities as needed  
                  • Participate in countywide recovery planning and activities  
                  • Prepare the documentation required to become eligible for reimbursement  
                  • Participate in after action reviews |
| Mitigation      | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| **Kansas Highway Patrol** |                                                                                                   |
| Preparedness    | • Assist with the ESF-13 Team preparedness activities (listed above)  
                  • Maintain an inventory of agency resources  
                  • Provide current emergency contact information to Johnson County Emergency Management |
| Response        | • Assist Public Safety and Security with traffic control when requested in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-13 Public Safety and Security Annex*  
                  • Coordinate response activities with the ESF-13 Team in support of the ESF-13 mission  
                  • Send agency representatives to the County EOC as part of the ESF-13 Team when activated |
| Recovery        | • Coordinate the restoration of agency resources and/or capabilities as needed |
| Mitigation | • Participate in countywide recovery planning and activities  
|           | • Prepare the documentation required to become eligible for reimbursement  
|           | • Participate in after action reviews  
|           | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents  

Policies, Authorities, and References

Please refer to the Basic Plan for additional Policies, Authorities, and References.

State of Kansas

Kansas Attorney General’s Office
• K.S.A. 50-623 et seq.  
• K.S.A. 50-640  
• K.S.A. 50-6,106  
• K.S.A. 50-626  
• K.S.A. 50-627  
• K.S.A. 19-2231 et seq.

KBI
• K.S.A. 75-711 K.S.A. 75-712  
• K.S.A. 75-5247 (a)  
• K.S.A. 75-5214  
• K.S.A. 22-2202

KDWP
• K.S.A 32-807  
• K.S.A 32-808

KHP
• K.S.A 74-2105 K.S.A 74-2106  
• K.S.A. 74-2107

KSFM
• K.A.R. 22-24-1  
• K.A.R. 22-24-2  
• K.A.R. 22-24-3  
• K.S.A. 31-133  
• K.S.A. 31-143  
• K.S.A. 31-157  
• K.S.A. 31-165
New threat information received

Is it suspected a terrorist incident has already occurred?

YES

NO

Local law enforcement agency is notified and assesses the information then notifies additional agencies accordingly

Information identified as posing minimal to no threat

No notification needed beyond liaison notifications

Information identified as a possible threat

Notify local organizations (if necessary)

Information identified as a credible threat

Notify local organizations

Information identified as an actual terrorist incident

Notify local organizations

Local law Enforcement and ECC are notified of the terrorist incident (See Terrorist Incident Notification Chart)

Johnson County Threat Information Notification

Local

Once notified, local organizations will coordinate activities with other local groups and notify state, regional, and federal organizations based on each agency’s existing operating procedures

Law Enforcement Agencies

KBI
KHP
KTIC
JTTF
JCEMHS
KDEM
Public Health
Local Hospitals
Other affected local organizations

State and Regional

Once notified, state and regional organizations will coordinate activities with and notify other organizations based on each agency’s operating procedures

Other PH Depts.

Federal

Once notified, federal organizations will coordinate activities with and notify other organizations based on each agency’s operating procedures

NJTTF
FBI
JTTF
ITIC
KDE
CDC

Figure T-1
INTRODUCTION

Purpose
The purpose of ESF-14 Assessment and Recovery is to establish how assessment and recovery activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with assessment and recovery in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations. ESF-14 Assessment and Recovery applies to all individuals and organizations that may be involved in assessment and recovery activities in Johnson County.

For the purpose of this annex, the following items are defined as:

Disaster Assessments: The process of collecting, analyzing, and reporting information about the overall impact and damage caused by a disaster. The mission of the disaster assessment function is to provide timely and accurate decision-making information for disaster response and recovery operations.

Rapid Disaster Assessment: A rapid assessment is a quick evaluation of what has happened and used to help prioritize response activities, allocate resources and determine the immediate need for outside assistance. In most cases, a rapid assessment will be completed within a few hours of the incident.
**Detailed Disaster Assessment:** After the rapid assessment, the disaster assessment process evolves into a more detailed and continued evaluation of the impacts of the disaster. The detailed damage assessment is needed to document the magnitude of public and private damage for planning recovery activities and to justify the need for State and Federal assistance. A detailed damage assessment is also necessary to meet the information needs of the public, elected officials and the media.

**Structural Damage Assessments:** As part of the detailed disaster assessment, structural damage assessment is the process of collecting, analyzing, and reporting information regarding public and private structures damaged by the disaster. This information is necessary to support requests for future planning, response and recovery programs offered at the state and federal levels.

**Recovery:** Recovery consists of the activities that continue beyond the emergency period to restore critical community functions and manage reconstruction. The main goal of the recovery process is to meet the needs of those affected by disaster. This annex outlines the framework of the recovery process and highlights the types of recovery assistance that may be available. Mitigation is only one of several responsibilities to consider during recovery but it is very important to evaluate during the recovery process. Mitigation consists of those activities designed to prevent or reduce losses from disaster.

**SITUATION & ASSUMPTIONS**

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-14 is based on the following:

**Situation**

**General**

1. As described in the basic plan, there are many hazards that have the potential for causing extensive damage in Johnson County. Damage may involve a wide variety of public and private facilities, homes, businesses, roads, bridges, and other systems, structures, or facilities. Some disasters could affect the ability of business and industry to function, interrupt government services, and other aspects of the community. In such events, assistance will be needed to re-establish vital support systems and to restore the affected parts of the county to pre-disaster or improved conditions.

2. A timely and comprehensive assessment of the disaster and its impacts is essential to identify immediate response actions and the development of recovery initiatives.
Disaster Assessment

1. A disaster requires an accurate assessment of the actual impact on the community. Such an assessment defines the severity and magnitude of loss and helps identify the needs generated by the disaster. This is a key process in caring for the short and long term disaster needs of the community. Additionally, it is imperative that timely and accurate disaster impact information is provided to the State through the County EOC in order to determine if state and/or federal recovery assistance can be made available. The ultimate responsibility of disaster assessment lies with the local governing body.

2. **Disaster Assessment** is the process of collecting, analyzing, and reporting information about the overall impact and damage caused by a disaster. The mission of the disaster assessment function is to provide timely and accurate decision-making information for disaster response and recovery operations. The disaster assessment process includes:

   a. **Rapid Assessment**
      i. City Rapid Assessment
      ii. County Rapid Assessment
   
   b. **Detailed Disaster Assessment**
      i. City Detailed Assessments
      ii. County Detailed Assessments
      iii. Structural Damage Assessments
         1. Private Structures
         2. Public Structures
         3. Joint Preliminary Damage Assessments (PDAs)

3. The prompt and accurate assessment of disaster impacts following an incident will be of vital concern to local officials in order to facilitate an effective initial response allowing Johnson County to:
   a. Alleviate human suffering;
   b. Prioritize response operations;
   c. Identify trends, issues and potential problem areas;
   d. Make informed operational decisions regarding public safety;
   e. Request mutual aid;
   f. Allocate resources and personnel to the areas of greatest need;
   g. Minimize response and recovery time;
   h. Document the need for State/Federal assistance;
   i. Mitigate against future disasters;
   j. Plan for long term recovery activities of the whole community, including special needs populations.

4. **A Rapid Assessment** is a quick evaluation of what has happened and is used to prioritize response activities, allocate resources and determine the immediate need for outside assistance. In most cases, a rapid assessment will be completed within a
few hours of the incident. There are two types of Rapid Assessments performed in Johnson County:

a. **City Rapid Assessment:** Cities are responsible for performing rapid assessments and providing them to the County within the first few hours of the onset of a disaster.

b. **County Rapid Assessment:** The County is responsible for performing a county-wide rapid assessment and providing this information to the State within the first few hours of the onset of disaster. The County Rapid Assessment will reflect information from city rapid assessments and additional information provided by response organizations, ESF Teams, the public, the ECC, and the media.

5. **Detailed Disaster Assessment:** After the rapid assessment, the disaster assessment process evolves into a more detailed and continued evaluation of the impacts of the disaster. The detailed damage assessment is needed to document the magnitude of public and private damage for planning recovery activities and to justify the need for State and Federal assistance. A detailed disaster assessment is also necessary to meet the information needs of the public, elected officials and the media. The following are various types of detailed disaster assessments:

a. **City Detailed Disaster Assessments:** Cities are responsible for performing detailed assessments and providing them to the County as requested.

b. **County Detailed Disaster Assessments:** The County is responsible for performing a county-wide detailed assessment and providing this information to the State as requested. The County Detailed Disaster Assessment will reflect information from the structural damage assessment process, city detailed disaster assessments and additional information provided by response organizations, ESF Teams, and other trusted sources.

c. **Structural Damage Assessment:** As part of the detailed disaster assessment, damage assessment is the process of collecting, analyzing, and reporting information regarding public and private structures damaged by the disaster. This information is necessary to support requests for future planning, response and recovery programs offered at the state and federal levels.

6. Following significant disasters, a multitude of independent damage assessment activities will be conducted by a variety of organizations including City, County, State, and/or Federal Disaster Assessment Teams, insurance companies, utility companies, the American Red Cross, and others.

7. Both rapid and detailed assessments will consider private property damage
(i.e., losses by persons and damage to residences and small businesses), as well as public damage (i.e., damage to infrastructure, including, but not limited to, roads, bridges, utilities, government facilities and private not for profit entities).

8. Structural Damage Assessment training is coordinated through and provided by the Kansas Division of Emergency Management, the Heart of America Chapter of International Code Council, and the Kansas Chapter of the American Institute of Architects.

9. In most cases, a structural damage assessment will be completed within a few days of the incident (normally, within 48-hours), while other detailed assessments might take several weeks. If the event is overwhelming enough to be considered catastrophic, a detailed damage assessment may be completed as part of the recovery process.

10. Johnson County will work closely with the cities and Kansas Division of Emergency Management (KDEM) throughout the damage assessment process. Damage Assessment Teams and the Emergency Operations Center (EOC) will use disaster assessment forms consistent with those developed by KDEM to ensure a standard reporting method is used and that all damage assessment activities are conducted in accordance with State and Federal requirements.

11. Safety of all assessment teams is paramount. Disaster circumstances require precautionary measures beyond that of normal activities. Assessment teams can expect to experience trip/fall hazards, structural hazards, transportation hazards, loose animals, people defending property, and others.

Recovery

1. Recovery activities refer to actions by disaster victims that enable them to begin the process of rebuilding their homes; replacing property; resuming employment; restoring their businesses; permanently repairing, rebuilding, or relocating public infrastructure; and mitigating future disaster losses.

2. Immediately after any disaster, response activities to save lives and protect property will have the highest priority. However, recovery activities can be conducted concurrently (with response) and should commence as soon as possible. Gradually, as the requirement for emergency response diminishes, the need for recovery activities will become the focal point.

3. The recovery process begins with pre-incident planning and becomes operational when a disaster occurs. Johnson County Emergency Management (JCEM) is responsible for coordinating pre-incident interagency recovery planning. This planning identifies strategic priorities and guidelines, estimates possible needs and available assistance, and addresses hazard mitigation initiatives.
4. Recovery activities also refer to state and federal government programs of assistance, support, and technical services that facilitate disaster victims' recovery actions — such as federal grants and low-interest loans for repair or replacement of homes, businesses, property and infrastructure; for technical assistance, education and public information.

5. There are a number of state and federal programs that may be available to assist Johnson County following a disaster.

6. All recovery activities and assistance will be based on information gathered through a county wide damage assessment as outlined in this plan.

7. Accurate response documentation and expenditure records must be kept from the onset of the disaster by each response organization as they are essential to document the need for state and/or federal assistance and are required to obtain a federal disaster declaration.

8. Johnson County recognizes mitigation as an important part of recovery and when possible, will rebuild in a way that reduces or eliminates the impact of future disasters. Mitigation will be included as part of the damage assessment process and when practical, mitigation initiatives will be incorporated into construction projects and land redevelopment.

9. Hazard Mitigation Assistance: Assistance may also be made available for hazard mitigation projects and activities. Through technical assistance and the Hazard Mitigation Grant Program (HMGP), FEMA can assist local jurisdictions and eligible nongovernmental organizations in identifying and implementing appropriate measures to reduce the severity of future disasters. The HMGP can fund up to 75% of the cost of approved projects.

**Assumptions**

**Disaster Assessment**

1. Initial disaster reports may be fragmented and/or inaccurate, providing an incomplete picture of the extent and magnitude of the impact.

2. Emergency responders, who must focus on saving lives, and property, may initially find it difficult to provide damage information and reports. Without solid information as to the nature and extent of the disaster and a description of the affected area, the Johnson County Emergency Operations Center (EOC) will have a difficult time establishing priorities and providing adequate support.

3. Disaster assessment activities may be required in a specific location or may be required region or state-wide, limiting the resources available to assist with local efforts.
4. Delayed assessments may cause hardships as well as erode confidence in the ability of the community to react in the time of disaster.

5. Transportation and communications systems may be severely disrupted or inoperable. Damage assessment teams may require assistance from responders to safely perform damage assessment duties.

6. If the situation dictates, state and federal resources may be available to assist with the damage assessment process.

**Recovery**

1. A major disaster could have significant long-term economic, social, and cultural impacts on Johnson County. Recovery from disasters may involve actions and resources from city, county, state, and/or federal government to return the situation to pre-disaster or improved conditions.

2. Johnson County will gather cost information for disaster impacts and response in order to be prepared under certain conditions to seek inclusion in a Presidential Declaration. This will allow for requests for assistance in the form of federal emergency funds and equipment where available.

3. Depending on the type and scope of the incident, federal resources and/or funds may be available for public and/or private (individual and businesses) assistance.

4. Resources available under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (the Stafford Act) will provide only part of the Federal financial resources package needed for recovery. Other Federal agencies, acting under their own authorities and supplemental appropriations from Congress, will provide other resources that must be integrated into the recovery planning and execution process.

5. Long-term recovery planning and activities should include mitigation efforts to reduce the potential hazard of similar disasters in the future.

6. Many types of public, private, and volunteer assistance will be offered following an extreme emergency that will involve unique management challenges and further test county sheltering and feeding capacities.

7. Depending on the incident, it may be more appropriate for some recovery functions to be tasked to a specific county department rather than an EOC section. Specially qualified persons/agencies from the public and private sectors may be appointed to perform functions unique to large-scale recovery operations.

8. Disaster victims will generally seek to remain in their communities. If they cannot do so, they may choose to leave the area permanently. This potential loss of
residents, and the corresponding economic and social disruption, may influence short-term recovery decisions.

9. Local governments will be forced to balance the need to recover as soon as possible to preserve their social and economic systems with the competing need to develop communities that are more disaster-resistant. This tension will affect how recovery resources will be used and how recovery programs will be managed.

10. Local governments will face challenges initiating recovery while they directly address the immediate needs of their citizens, work within significant fiscal constraints, and address shortages of staff (who also may have been affected by an incident). Especially hard hit communities may need extensive planning, engineering, environmental, and financial assistance to succeed during the recovery process.

11. Recovery will begin at different times and proceed at different rates throughout the affected region, depending upon the severity of impacts and localized effects of the incident. Consequently, response and recovery will occur simultaneously — a process which governmental mechanisms must be prepared to support.

12. Building codes and permitting processes will play a significant role in the recovery process. To the extent that these impacts can be understood and addressed in advance, the rate and quality of recovery will be enhanced.

CONCEPT OF OPERATIONS

General
1. Johnson County Planning and Development will be the Coordinating Agency leading the assessment process. Both Johnson County Emergency Management and Johnson County Planning and Development will partner as the Coordinating Agencies for recovery efforts within ESF-14 Assessment and Recovery. They will work with the supporting agencies to complete the ESF-14 mission.

2. The mission of ESF-14 Assessment and Recovery is to ensure the provision and coordination of assessment and recovery activities required to meet the needs generated by disaster affecting Johnson County. When the ESF-14 Assessment and Recovery Team is activated in the Johnson County Emergency Operations Center (EOC), the ESF-14 Team will orchestrate the countywide coordination required to fulfill the mission of ESF-14. These activities include but are not limited to:
   a. Establish and maintain operational awareness of assessments and recovery through direct communications links with operational units in the field and/or their appropriate coordinating entities (Incident Command in the field, cities, other ESF Teams, Departmental Operating Centers [DOCs], etc.);
b. Conduct assessment and recovery data gathering and analysis, prioritize ESF-14 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-14 county-wide response activities;

c. Collect and analyze information relevant to ESF-14 and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports;

d. Receive, manage, & track resource requests for ESF-14;

e. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

f. ESF-14 Team will work to determine the need to develop and implement community recovery and economic stabilization strategies. Consideration should be given to augmenting or expanding existing programs to meet disaster needs.

3. During a disaster declaration, every person performing clean-up, debris removal, or the repair of maintenance of any structure within an area designated in the declaration of a state of disaster shall perform mandatory registration with the county in accordance with Johnson County Resolution 44-01.

4. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

Disaster Assessment

1. At the onset of a disaster, Johnson County Emergency Management (or ESF-14 Assessment and Recovery when activated) will begin to collect disaster impact information from response organizations, cities, county departments, and other sources.

2. Johnson County Emergency Management (or ESF-14 Assessment and Recovery when activated) will initiate a county-wide rapid assessment, when deemed necessary.

3. A **Rapid Assessment** is a quick evaluation of what has happened and is used to prioritize response activities, allocate resources and determine the immediate need for outside assistance. The purpose of RA is not to estimate the dollar value of the damage, but to assess the nature, magnitude and scope of the event so that the decision makers can assign the appropriate priorities to their response and request outside resources that are the most beneficial and most needed. In most cases, a rapid assessment will be completed within a few hours of the incident. There are two types of Rapid Assessments performed in Johnson County:

   a. **City Rapid Assessment:** Cities are responsible for performing rapid assessments and providing them to the County within the first few hours of the onset of a disaster.
b. **County Rapid Assessment**: The County is responsible for performing a county-wide rapid assessment and providing this information to the State within the first few hours of the onset of disaster. The County Rapid Assessment will reflect information from city rapid assessments and additional information provided by response organizations, ESF Teams, the public, the ECC, and the media.

4. During rapid damage assessments, emphasis will be placed on collecting and organizing information in a manner that will facilitate timely decision making. This will allow both field personnel and the EOC to:

   a. Make informed operational decisions regarding public safety;
   b. Set response priorities;
   c. Allocate resources and personnel to the areas of greatest need;
   d. Identify trends, issues and potential problem areas;
   e. Plan for ongoing operations.

5. The rapid damage assessment will include information regarding the:

   a. Area or jurisdiction affected
   b. Known injuries
   c. Known fatalities
   d. Critical facilities damaged or destroyed
   e. Evacuations
   f. Response capabilities impacted
   g. County emergency declared
   h. Mutual aid activated
   i. Any state or federal resources anticipated

6. The Rapid Assessment process includes the following steps:

   a. JCEM (or EF-14 Assessment and Recovery when activated) will request rapid assessment data from the cities (via the City Emergency Management Liaisons) and/or other sources.
   b. Rapid Assessments are performed throughout the county and provided to JCEM (or ESF-14 Assessment and Recovery when activated).
   c. JCEM (or ESF-14 Assessment and Recovery when activated) will analyze, consolidate, and provide to the State using forms consistent with those developed by KDEM.

7. Visual rapid assessments, when required, will most likely be accomplished by driving through affected areas; however walking or the use of aircraft is acceptable if required.

8. Depending on the severity and scope of the damage, security support from law enforcement agencies may be needed.
9. If local resources are insufficient to meet initial damage assessment needs in a timely manner, assistance may be requested through the JCEM (or ESF-14 Assessment and Recovery when activated). The County will work to ensure additional assistance is provided when needed (either through utilization of County resources, mutual aid, or requesting assistance from the State).

10. In most cases, enough initial assessment information will come from first responders already in the field. But if the situation dictates, personnel may be deployed specifically to conduct damage assessments and to report information to the EOC as quickly as possible.

11. In some situations, county personnel may be deployed specifically to conduct rapid disaster assessments and to report information to the EOC as quickly as possible.

12. In most cases, the American Red Cross (ARC) and other volunteer organizations will also conduct assessments to determine the immediate needs of people affected by the disaster. The County will work closely with the ARC to share assessment information. Depending on the event, the ARC and members of the private sector may partner with the County to conduct joint disaster assessments.

**Detailed Disaster Assessment**

1. **Detailed Disaster Assessment:** After the rapid assessment, the disaster assessment process evolves into a more detailed and continued evaluation of the impacts of the disaster. Detailed disaster assessments will generally begin following the completion of response activities to protect life and property or will be completed as additional disaster assessment information becomes available. Depending on the magnitude of the disaster, a detailed disaster assessment could last for days or even weeks. The detailed damage assessment is needed to document the magnitude of public and private damage for planning recovery activities and to justify the need for State and Federal assistance. A detailed disaster assessment is also necessary to meet the information needs of the public, elected officials and the media. The following are various types of detailed disaster assessments:

   a. **City Detailed Disaster Assessments:** Cities are responsible for performing detailed assessments and providing them to the County EOC.

   b. **County Detailed Disaster Assessments:** The County is responsible for performing a county-wide detailed assessment and providing this information to the State as requested. The County Detailed Disaster Assessment will reflect information from the structural damage assessment process, city detailed disaster assessments and additional information provided by response organizations, ESF Teams, the public, the ECC, and the media.
2. During detailed damage assessments, emphasis will be placed on collecting and organizing information in a manner that will allow the EOC to:

   a. Evaluate the overall total scope, magnitude and impact of the incident;
   b. Prioritize recovery activities;
   c. Plan for ongoing recovery and restoration activities;
   d. Project the total costs of long-term recovery;
   e. Document the need for supplemental assistance.

3. Detailed assessments will include information regarding the:

   a. Number of persons affected in disaster area (evacuated, in shelters, confirmed injured, confirmed fatalities, missing persons)
   b. Number of shelters open
   c. Number of homes and businesses with damage
      i. Destroyed, Major, Minor, Affected, Uninsured loss
   d. Number of homes in flood plain
   e. Number of acres burned
   f. Number of critical care facilities damaged
      i. Hospitals, Assisted living facilities
   g. Number of municipally or county owned facilities
      i. Fire, police, city hall, schools
      ii. Road, bridge, infrastructure damage
      iii. Road closures
   h. Utility damage
      i. Power, Water, County declaration issued
   i. Additional information on disaster impacts, as applicable
      i. Demographics of the community
      ii. Economic impact on the community
      iii. County declaration issued

4. As part of the detailed disaster assessment, damage assessment is the process of collecting, analyzing, and reporting information regarding public and private structures damaged by the disaster. This information is necessary to support requests for future planning, response and recovery programs offered at the state and federal levels.

5. Structural Damage Assessment will be performed by teams formed by each city having jurisdiction and by the Johnson County Planning and Development Department for the unincorporated areas of the county.

6. Cities in Johnson County are responsible for the following damage assessment activities:
a. Notify the county EOC immediately of the need for assistance to perform damage assessments;
b. Provide a liaison to the Damage Assessment Coordination Team in the county EOC as needed;
c. Provide Rapid Disaster Assessment Reports and Detailed Disaster Reports to the county EOC.

7. Johnson County Planning and Development is responsible for coordinating damage assessment county-wide by:

a. Assisting incorporated cities to determine pre-disaster appraised values for real property (land improvements and structure), in partnership with Johnson County Appraisers Office using Johnson County’s Automated Information Mapping System (AIMS);
b. Providing the same information to damage assessment teams fielded by county departments assessing damage for unincorporated areas;
c. Assisting in providing support teams for county teams through coordination with the State Disaster Assessment Program when dictated by the size of the disaster.

8. The ESF-14 Assessment and Recovery Team will decide when the situation allows for structural damage assessments. Johnson County Damage Assessment teams will include Johnson County Planning and Development experts, in partnership with city and jurisdictional building officials. The Johnson County Planning and Development will contact, organize, brief and deploy detailed damage assessment field teams in the unincorporated areas of the county. In the Cities, the Mayor or designated personnel will make this determination. In most cases, field assessment teams will be deployed to the damaged areas to gather information and report it to the EOC for analysis and reporting.

9. Johnson County will work closely with Kansas Division of Emergency Management (KDEM) throughout the damage assessment process. Damage Assessment Teams and the Emergency Operations Center (EOC) will use disaster assessment forms consistent with those developed by KDEM to ensure a standard reporting method is used and that all damage assessment activities are conducted in accordance with State and Federal requirements. These forms are available to the ESF-14 Assessment and Recovery Team.

10. Based on information gathered during the damage assessment phase, the EOC damage assessment coordinators will decide when and where to conduct detailed damage assessments. In most cases, detailed damage assessments will be conducted jointly with KDEM and, based on the results, a decision will be made whether or not to request a joint local/State/Federal Preliminary Damage Assessment (PDA) to document the potential need for Federal assistance.
11. If the scope of damage dictates, a local/State/Federal Preliminary Damage Assessment (PDA) will be initiated to determine the need for supplemental State and/or Federal disaster assistance. A PDA will normally be initiated by KDEM based on the results of local damage assessments and completed within 72 hours of the disaster onset.

12. In addition to field assessments, it may be necessary for the Johnson County Planning and Development to assign personnel to estimate projected disaster costs to determine the need for State and Federal assistance. For example, the total cost of a large debris removal and disposal operation may be projected based on formulas applied to data already gathered from the field and the ESF-3 Public Works and Engineering team.

13. Based on the extent and magnitude of the event and the information needs of the EOC, damage assessments may be conducted using the air reconnaissance (i.e., helicopter fly-over) capabilities of the Kansas Highway Patrol, the National Guard, the local media or neighboring jurisdictions.

14. Johnson County Automated Information Mapping System (AIMS) will map the damaged area(s) to the extent possible and use the capabilities of WebEOC and AIMS to display and distribute information in a useful manner.

15. Damage to the environment from a chemical, biological and/or radiological disaster will be assessed in the following manner:

   Environmental contamination of water and air will be determined by JCDHE environmental specialists in conjunction with KDHE and EPA as needed. Exposure to chemical, biological and/or radiological materials will be determined by hazardous material technicians with specialized training and equipment to make those determinations.

**Recovery**

1. Immediately after any disaster, response activities to save lives and protect property will have the highest priority. However, recovery activities can be conducted concurrently (with response) and should commence as soon as possible. Gradually, as the requirement for emergency response diminishes, the need for recovery activities will become the focal point.

2. Impacted jurisdictions should notify Johnson County Emergency Management, or the EOC (when activated), of estimated costs and damages.

3. Based on a comprehensive assessment of the situation, JCEM will coordinate with the appropriate agencies/organizations to develop and implement the overall strategy and specific recovery initiatives necessary to meet the needs of the county.
4. The following tenets should guide the development of strategic priorities and recovery initiatives:

   a. All recovery initiatives will be based on and prioritized by the verified needs generated by disaster (identified through the disaster assessment process).

   b. A wide range of participants and stakeholders should be included in the collaboration and development of recovery initiatives. By engaging the appropriate decision makers and stakeholders a better understanding of the needs and issues can be achieved and more effective solutions can be identified.

   c. In addition to meeting the needs generated by a disaster, recovery initiatives should also seek to achieve sustainability through additional community goals and priorities (i.e. economic, social, environmental, etc.). By recognizing these types of opportunities, community goals can be strengthened or improved through the recovery process. Using this holistic approach will insure that the community's overall best interests are addressed.

   d. A unique opportunity to prevent and/or lessen the affects of future disasters is presented after a disaster. Federal funding though the Hazard Mitigation Grant Program (HMGP) and peaked interest in the community allows for new mitigation projects to be developed and implemented. Opportunities for mitigation should be considered throughout the recovery process.

   e. Throughout the recovery process the public should be kept well informed on the status of recovery efforts. Specifically, the public should have accurate and timely information on the recovery activities taking place, the assistance available to those in need, and any actions to be taken by the public. This process will be coordinated through the County PIO as detailed in ESF-15 Public Information of this plan.

5. For recovery and mitigation activities, the ESF -14 Assessment and Recovery Team will:

   a. Work to establish a partnership with business and industry to help ensure all available programs are implemented to assist with economic stabilization and recovery;

   b. Serve as liaisons to State, Federal, volunteer and private agencies providing assistance and implementing recovery programs. Depending on the type, scope and duration of the event, these agency representatives may become critical members of the County's recovery team;
c. Work with State and Federal officials ensure that mitigation initiatives are considered in rebuilding and redevelopment when feasible and practical;
d. Coordinate with neighborhood groups and volunteer agencies to ensure community needs related to the disaster have been identified and appropriate local, State and Federal assistance is made available to address important community issues.

6. Many programs currently exist (or will be put into place) to assist those affected by disaster. Depending on the disaster, the amount of assistance available and the eligibility for assistance will vary. In any event, JCEM and ESF-14 Assessment and Recovery will seek out, coordinate, and promote all assistance available to those in need.

7. Coordination with state and federal government for assistance is paramount throughout the recovery process. JCEM will work with the appropriate state and federal agencies to insure that all available assistance is made accessible to those eligible. When federal assistance is made available it will be provided to those eligible through the cooperative efforts of the federal, state, and county governments.

a. Point of Contact: JCEM will be the county point of contact to coordinate state and federal assistance.
b. Documentation: Eligibility for federal assistance is dependent on accurate documentation. Through the EOC, JCEM will insure that the proper documentation is provided to the appropriate entities.
c. Grant Applications: JCEM (and/or designated functions within the EOC) will assist applicants in providing the documentation needed to apply for and obtain assistance.
d. Costs: All costs associated with disaster should be fully documented to insure full reimbursement for eligible expenses. Each agency, department, or organization is responsible for documenting these costs.
e. Logistics: If needed, JCEM will assist state and federal entities in establishing Disaster Recovery Centers (DRC), Joint Field Office, or other temporary assistance centers to facilitate the delivery of assistance.
f. Facilitation: JCEM will assist with assisting state and federal entities with organizing and facilitating the various meetings needed to administer assistance.

8. Damage from a disaster can generate a great need for assistance. Various assistance programs are available to those who need assistance after a disaster. The following Assistance is Available With or Without a Presidential Disaster Declaration.

a. Federal Assistance: Many federal establishments may be able to provide assistance without a presidential declaration. The following types of federal assistance may be provided when it is lifesaving assistance or performed under specific agency statutory authorities:
b. **Nongovernmental Assistance:** After an emergency/disaster, individuals and families may have emergency needs such as food, water, medical assistance, sheltering, clean up help, clothing, and transportation. Multiple nongovernmental organizations are available to assist Johnson County residents with these needs. Many of these organizations coordinate their efforts through the Kansas City Regional Voluntary Organizations Active in Disaster (KCVOAD). Through the KCVOAD, organizations combine resources, identify unmet needs, and limit the duplication of effort. The Human Needs Group in the EOC will work with the KCVOAD and/or specific community organizations to match available assistance with those affected by disaster. This coordination can be provided prior to, or without a Presidential Disaster Declaration.

9. Once a Presidential Disaster Declaration is made, there are many federal resources made available to assist residents and businesses affected by the disaster. This assistance is managed through the Federal Emergency Management Agency and falls into the following eight categories:

a. **Low-Interest Loans:** Most, but not all, federal assistance is in the form of low interest loans to cover expenses not covered by state or local programs, or private insurance. People who do not qualify for loans may be able to apply for a cash grant. The Farm Service Agency (FSA) and the Small Business Administration (SBA), offer low interest loans to eligible individuals, farmers and businesses to repair or replace damaged property and personal belongings not covered by insurance.

   i. **Assistance for Individuals and Households:** This program, which may include cash grants available to the individual or household, includes:

      - Housing Assistance
      - Lodging expenses reimbursement (for a hotel or motel)
      - Rental assistance (cash payment for a temporary rental unit or a manufactured home)
- Home repair cash grant
- Home replacement cash grant
- Permanent housing construction in rare circumstances
- Other Needs Assistance
- Medical, dental, funeral costs
- Transportation costs
- Other disaster-related needs

b. **Veterans Benefits**: The Department of Veterans' Affairs provides death benefits, pensions, insurance settlements and adjustments to home mortgages for veterans.

c. **Tax Refunds**: The Internal Revenue Service (IRS) allows certain casualty losses to be deducted on federal income tax returns for the year of the loss or through an immediate amendment to the previous year's return.

d. **Excise Tax Relief**: Businesses may file claims with the Bureau of Alcohol, Tobacco and Firearms (ATF) for payment of federal excise taxes paid on alcoholic beverages or tobacco products lost, rendered unmarketable or condemned by a duly authorized official under various circumstances, including where the President has declared a major disaster.

e. **Unemployment Benefits**: Disaster Unemployment assistance and unemployment insurance benefits may be available through the state unemployment office and supported by the U.S. Department of Labor.

f. **Crisis Counseling**: The purpose of the crisis counseling program is to help relieve any grieving, stress, or mental health problems caused or aggravated by the disaster or its aftermath. These short-term services, provided by FEMA as supplemental funds granted to state and local mental health agencies, are only available to eligible survivors of Presidentially-declared major disasters. Crisis counselors are often on-hand at Disaster Recovery Centers (when they are established). Eligible survivors may also learn more about where crisis counseling services are available via the media, and FEMA's Recovery Times newsletters. Crisis counseling services are also offered by the American Red Cross, the Salvation Army, and other nongovernmental organizations.

g. **Free Legal Counseling**: The Young Lawyers Division of the American Bar Association, through an agreement with FEMA, provides free legal advice for low-income individuals regarding cases that will not produce a fee (i.e., those cases where attorneys are paid part of the settlement which is awarded by the court). Cases that may generate a fee are turned over to the local lawyer referral service.

10. The Public Assistance Program offered by FEMA after a Presidential Declaration provides supplemental federal disaster grant assistance for the repair, replacement, or restoration of disaster-damaged, publicly owned facilities and the facilities of certain private nongovernmental organizations. The federal share of assistance is not less than 75% of the eligible cost for emergency measures and permanent restoration. The state determines how the non-federal share (up to 25%) is split with the applicants.
a. To be eligible, the work must be required as the result of the disaster, be located within the designated disaster area, and be the legal responsibility of an eligible applicant. Work that is eligible for supplemental federal disaster grant assistance is classified as either emergency work or permanent work. The Proclamation of a State Disaster issued by the Governor may suspend selected rules and regulations that affect support operations. The Coordinating agency will determine the specific impact of the situation and inform the ESF group members.

11. FEMA’s Public Assistance Program is the primary source of grants to state & local governments for emergency work such as debris removal, evacuations, sandbagging, search & rescue operations and security. These governments, as well as certain nongovernmental organizations, are also eligible for FEMA grants to repair or replace public facilities that are not covered by other federal agency programs when a Presidential Declaration is in effect.

a. **Emergency Work:**
   
   i. Debris removal from public roads and rights-of-way as well as from private property when determined to be in the public interest.
   
   ii. Emergency protective measures performed to eliminate or reduce immediate threats to the public, including search and rescue, warning of hazards, and demolition of unsafe structures.

b. **Permanent Work:**

   i. Work to restore an eligible damaged facility to its pre-disaster design. Work ranges from minor repairs to replacement.

   ii. Categories of permanent work include:
   
   - Roads, bridges and associated features, such as shoulders, ditches, culverts, lighting and signs.
   - Water Control Facilities including drainage channels, pumping facilities, and the emergency repair of levees.
   - Buildings including their contents and systems.
   - Utility Distribution Systems, such as water treatment and delivery systems; power generation facilities and distribution lines; and sewage collection and treatment facilities.
   - Public Parks, Recreational Facilities and other facilities, including playgrounds, swimming pools and cemeteries.

12. Assistance may also be made available for hazard mitigation projects and activities. Through technical assistance and the Hazard Mitigation Grant Program (HMGP),
FEMA can assist local jurisdictions and eligible nongovernmental organizations in identifying and implementing appropriate measures to reduce the severity of future disasters. The HMGP can fund up to 75% of the cost of approved projects.

ROLES AND RESPONSIBILITIES

ESF-14 Assessment and Recovery Team

The mission of the ESF-14 Assessment and Recovery Team is to ensure the provision of Recovery and Mitigation required to meet the needs generated by disaster affecting Johnson County.

| Coordinating Agency | Johnson County Emergency Management  
|                     | Johnson County Planning and Development |
| Support Agencies   | American Red Cross  
|                    | City Emergency Management Liaison  
|                    | Johnson County Appraiser  
|                    | Johnson County Automated Information Mapping System-AIMS  
|                    | Johnson County Health and Environment  
|                    | Johnson County Manager's Office  

Johnson County utilizes the Recovery Support Function (RSF) Structure to help focus on community recovery needs.

The RSFs are organized into six manageable components and through the RSFs, relevant stakeholders and experts are brought together during steady-state planning and when activated post-disaster to identify and resolve recovery challenges. RSFs and stakeholders organize and request assistance and/or contribute resources and solutions. Together, these RSFs help facilitate local stakeholder participation and promote intergovernmental and public-private partnerships.

In Johnson County, each RSF has an ESF lead to help manage the coordination.

1. COMMUNITY PLANNING AND CAPACITY BUILDING (ESF 5)

The core recovery capability for community planning is the ability to effectively plan and implement disaster recovery activities, engaging the whole community to achieve their objectives and increase resilience. The Community Planning and Capacity Building RSF unifies and coordinates expertise and assistance programs to aid in restoring and improving the ability of Johnson County to organize, plan, manage and implement recovery. The RSF assists the County in developing a pre- and post-disaster system of support for their communities. This RSF also has an emphasis on integration of hazard mitigation throughout the continuum of pre- and post-disaster recovery planning and implementation. The RSF also serves as a forum for helping to integrate the nongovernmental and private sector resources into public sector recovery planning processes.

2. ECONOMIC RECOVERY (ESF 7)

The core recovery capability for economic recovery is the ability to return economic and business activities (including agricultural) to a state of health and develop new economic opportunities that result in a sustainable and economically viable community. Economic recovery is a critical and integral part of recovery. Disasters not only damage property, but also entire markets for goods and services. The speed and effectiveness of returning a community to self-sufficiency and vitality depend upon quickly adapting to changed market conditions, reopening businesses and/or establishing new businesses. Businesses employ workers, provide for community needs and services and generate revenue once again, allowing the community, both its members and government, to provide for itself.
3. HEALTH AND SOCIAL SERVICES (ESF 6 and ESF 8)
   The core recovery capability for health and social services is the ability to restore and improve health and social services networks to promote the resilience, health, independence and well being of the whole community. The Health and Social Services RSF outlines the framework to support locally-led recovery efforts to address public health, health care facilities and coalitions, and essential social services needs. For the purposes of this RSF, the use of the term health will refer to and include public health, behavioral health and medical services.

4. HOUSING (ESF 5 and ESF 6)
   The core recovery capability for housing is the ability to implement housing solutions that effectively support the needs of the whole community and contribute to its sustainability and resilience. Like infrastructure and safety services, housing is a critical and often challenging component of disaster recovery. It is critical because local economies cannot recover from devastating disasters without adequate housing, especially affordable housing. It is challenging because many years’ worth of housing repair, rehabilitation, reconstruction and new construction often need to occur at an accelerated pace as a result of a disaster. These conditions create design, construction, labor, materials, logistics, inspection and financing issues.

5. INFRASTRUCTURE SYSTEMS (ESF 12)
   The core recovery capability for infrastructure systems is the ability to efficiently restore the infrastructure systems and services to support a viable, sustainable community and improves resilience to and protection from future hazards. The Infrastructure Systems Recovery Support Function promotes a holistic approach to disaster recovery coordination, support, planning and implementation for infrastructure systems that serve the community. This includes single and multijurisdictional areas and regions.

6. NATURAL AND CULTURAL RESOURCES (ESF 11)
   The core recovery capability for natural and cultural resources is the ability to protect natural and cultural resources and historic properties through appropriate response and recovery actions to preserve, conserve, rehabilitate, and restore them consistent with post-disaster community priorities and in compliance with appropriate environmental and cultural resources laws. The Natural and Cultural Resources Recovery Support Function coordinates departments and agencies working together to provide information and assistance to communities seeking to preserve, protect, conserve, rehabilitate, recover and restore natural and cultural resources during recovery.

Preparedness
- Review the ESF-14 Annex annually and update as needed
- Continually evaluate the capabilities required to accomplish the ESF-14 mission, identify any gaps, and leverage resources to address them
- Manage the resolution of ESF-14 after-action issues
- Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level
- Ensure necessary supplements to the ESF-14 are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, & EOC job aids)
- Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-14 Team Members

Response
- Establish and maintain operational awareness of assessments and recovery through direct communications links with operational units in the field and/or their appropriate
coordinating entities (Incident Command in the field, cities, other ESF Teams, Departmental Operating Centers [DOCs], etc.):
- Conduct assessment and recovery data gathering and analysis, prioritize ESF-14 operational objectives in alignment with the EOC Action Plan, and coordinate ESF-14 county-wide response activities;
- Collect and analyze information relevant to ESF-14 and report in WebEOC and EOC documents including EOC Action Plans and Situational Reports;
- Receive, manage, & track resource requests for ESF-14;
- Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.
- ESF-14 Team will work to determine the need to develop and implement community recovery and economic stabilization strategies. Consideration should be given to augmenting or expanding existing programs to meet disaster needs.

<table>
<thead>
<tr>
<th>Recovery</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinate the ESF-14 support of recovery activities</td>
</tr>
<tr>
<td>• Coordinate the restoration of ESF-14 resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Ensure ESF-14 Team Members and/or their agencies provide appropriate records of costs incurred</td>
</tr>
<tr>
<td>• Conduct an ESF-14 after action review</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mitigation</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

### ESF-14 Assessment and Recovery Coordinating Agency Responsibilities

<table>
<thead>
<tr>
<th>Johnson County Emergency Management</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>• Ensure each of the preparedness responsibilities identified for the County ESF-14 Team (listed above) are accomplished</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Maintain emergency contact information</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Response</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>• Provide ESF-14 support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the ESF-14 Annex.</td>
</tr>
<tr>
<td>• Coordinate response activities with the County EOC in support of the ESF-14 mission</td>
</tr>
<tr>
<td>• Ensure each of the response responsibilities identified for the County ESF-14 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC</td>
</tr>
<tr>
<td>• Arrange for appropriate staffing of the County ESF-14 Team in the EOC throughout activations</td>
</tr>
<tr>
<td>• Coordinate the ESF-14 Team activities in the County EOC</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Recovery</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinate the ESF-14 support of recovery activities</td>
</tr>
<tr>
<td>• Coordinate the restoration of ESF-14 resources and/or capabilities as needed</td>
</tr>
<tr>
<td>• Ensure ESF-14 Team Members and/or their agencies provide appropriate records of costs incurred</td>
</tr>
<tr>
<td>• Conduct an ESF-14 after action review</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Mitigation</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Johnson County Planning and Development</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparedness</strong></td>
</tr>
<tr>
<td>• Ensure each of the preparedness responsibilities identified for the County ESF-14 Team (listed above) are accomplished</td>
</tr>
<tr>
<td>• Maintain an inventory of agency resources</td>
</tr>
<tr>
<td>• Maintain emergency contact information</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Response</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>• Provide ESF-14 support in emergency/disasters, in accordance with departmental operations guides &amp; protocols, existing MOUs &amp; agreements, and the ESF-14 Annex.</td>
</tr>
<tr>
<td>• Coordinate response activities with the County EOC in support of the ESF-14 mission</td>
</tr>
</tbody>
</table>
| **Recovery** | • Ensure each of the response responsibilities identified for the County ESF-14 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC  
• Arrange for appropriate staffing of the County ESF-14 Team in the EOC throughout activations  
• Coordinate the ESF-14 Team activities in the County EOC |
| **Mitigation** | • Coordinate the ESF-14 support of recovery activities  
• Coordinate the restoration of ESF-14 resources and/or capabilities as needed  
• Ensure ESF-14 Team Members and/or their agencies provide appropriate records of costs incurred  
• Conduct an ESF-14 after action review |
| **ESF Support Agency Responsibilities** |  
**American Red Cross**  
**Preparedness** | • Assist with the ESF-14 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Maintain agency emergency contact information |
| **Response** | • Provide ESF-14 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-14 Annex*.  
• Coordinate response activities with the County EOC in support of the ESF-14 mission  
• Send agency representatives to the County EOC as part of the ESF-14 Team when activated |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| **City Emergency Management Liaison**  
**Preparedness** | • Assist with the ESF-14 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Maintain agency emergency contact information |
| **Response** | • Provide ESF-14 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-14 Annex*.  
  ○ Provide disaster assessment information to the EOC  
• Coordinate response activities with the County EOC in support of the ESF-14 mission  
• Send agency representatives to the County EOC as part of the ESF-14 Team when activated |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |
| **Johnson County Appraiser**  
**Preparedness** | • Assist with the ESF-14 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Maintain agency emergency contact information |
| **Response** | • Provide ESF-14 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-14 Annex*.  
• Coordinate response activities with the County EOC in support of the ESF-14 mission  
• Send agency representatives to the JC EOC as part of the ESF-14 Team when activated |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Johnson County Automated Information Mapping System-AIMS**

| **Preparedness** | • Assist with the ESF-14 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Maintain agency emergency contact information |
| **Response** | • Provide ESF-14 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-14 Annex*.  
• Coordinate response activities with the County EOC in support of the ESF-14 mission  
• Send agency representatives to the County EOC as part of the ESF-14 Team when activated |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Johnson County Department of Health and Environment**

| **Preparedness** | • Assist with the ESF-14 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Maintain agency emergency contact information |
| **Response** | • Provide ESF-14 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-14 Annex*.  
• Coordinate response activities with the County EOC in support of the ESF-14 mission  
• Send agency representatives to the County EOC as part of the ESF-14 Team when activated |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities  
• Prepare the documentation required to become eligible for reimbursement  
• Participate in after action reviews |
| **Mitigation** | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents |

**Johnson County Manager’s Office**

| **Preparedness** | • Assist with the ESF-14 Team preparedness activities (listed above)  
• Maintain an inventory of agency resources  
• Maintain agency emergency contact information |
| **Response** | • Provide ESF-14 support in emergency/disasters, in accordance with departmental operations guides & protocols, existing MOUs & agreements, and the *ESF-14 Annex*.  
• Coordinate response activities with the County EOC in support of the ESF-14 mission  
• Send agency representatives to the County EOC as part of the ESF-14 Team when activated |
| **Recovery** | • Coordinate the restoration of agency resources and/or capabilities as needed  
• Participate in countywide recovery planning and activities |

ESF-14 Assessment & Recovery – 2016
<table>
<thead>
<tr>
<th>Mitigation</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Prepare the documentation required to become eligible for reimbursement</td>
</tr>
<tr>
<td></td>
<td>• Participate in after action reviews</td>
</tr>
<tr>
<td></td>
<td>• Identify and implement mitigation activities to prevent or lessen the impact of future incidents</td>
</tr>
</tbody>
</table>

**POLICIES, AUTHORITIES, AND REFERENCES**

*Please refer to the Basic Plan for Policies, Authorities, and References.*
ESF-15 Public Information

JOHNSON COUNTY EMERGENCY OPERATIONS PLAN

Coordinating Agency: Johnson County Manager’s Office

Support Agencies: Johnson County INFOCOMM
Johnson County Emergency Management
Jurisdictional Public Information Officers

INTRODUCTION

Purpose
The purpose of ESF-15 Public Information is to establish how public information activities will be coordinated to meet the needs generated by disasters affecting Johnson County.

Scope
This annex identifies the key policies, concepts of operations, roles and responsibilities, and capabilities associated with public information in Johnson County. Specific operating procedures and protocols are addressed in documents maintained by the participating organizations. ESF-15 Public Information applies to all individuals and organizations that may be involved in public information required to support disaster response and recovery operations in Johnson County. ESF-15 Public Information encompasses the full range of external affairs functions including public information, community relations, and governmental affairs.

- Public Information includes providing incident-related information through the media and other sources to individuals, families, businesses, and industries directly or indirectly affected by the incident.
- Community relations activities include identifying and communicating with community leaders (e.g., grassroots, political, religious, business, labor, and ethnic) and neighborhood advocacy groups to ensure a rapid dissemination of information, identify unmet needs, and establish an ongoing dialogue and information exchange.
- Government Affairs includes establishing contact with members of the Johnson County Board of Commissioners and legislative bodies representing the affected areas to provide information on the incident and the status of response and recovery activities. It also includes coordinating responses to inquiries from the Board of Commissioners and legislative bodies.

In an emergency or disaster, multifaceted coordination is needed to ensure that the county is responsive to the informational needs of its residents and accurate and timely
information is disseminated. This annex outlines the authorities, procedures, and roles and responsibilities specific to the public information annex.

**SITUATION & ASSUMPTIONS**

In addition to the “Situation and Assumptions” section in the Basic Plan, the Concept of Operations for ESF-15 Public Information is based on the following:

**Situation**

1. The public needs timely and accurate information regarding disasters. This information is needed before, during, and after disasters.

2. All organizations involved in disaster preparedness and response in Johnson County maintain the capability to provide information to the public at some level. Many of these organizations maintain capabilities and procedures for coordinating the release of emergency public information and perform the activity on a regular basis.

3. The Regional Association of Public Information Officers (RAPIO) is a regional organization of local Public Information Officers (PIOs) who meet on a regular basis to address a variety of regional public information initiatives. Assistance from trained PIOs can be requested through RAPIO when/if needed.

4. The Kansas Association of Public Information Officers (KAPIO) is a statewide organization of government and quasi-government public information officers and communication professionals that may be utilized during disaster response and recovery efforts.

5. There are a variety of tools and systems available to assist with notifying and disseminating information to the public. These include the Johnson County outdoor warning system, mass notification system, the Emergency Alert System (EAS), NOAA All-hazards Weather Radios, media outlets, emergency notification systems (phone, text, email, etc.), websites, and social media forums.

6. Johnson County citizens turn to television, radio, the NOAA radios, and the internet a majority of the time to receive emergency preparedness and response information.

**Assumptions**

1. There will be a strong need for the public to get disaster information before, during, and after the emergency. The timely dissemination of accurate, well-coordinated emergency public information will reduce the impact to life and property, help to maintain public trust and confidence, and help the residents find information and resources they need to recover from the disaster.
2. Jurisdictions and organizations involved in response and recovery will recognize the importance of relaying common emergency messages and will coordinate with other jurisdictions and organizations to ensure consistent information is disseminated.

3. PIOs collect and maintain a file of fact sheets, instructions and procedures, and other readily available pre-scripted information on a wide range of topics to support the rapid dissemination of public information. Pre-scripted information is verified on a regular basis to ensure that it is current and accurate.

4. Many disasters can occur rapidly, hampering the ability of response organizations and local government to provide comprehensive information to everyone impacted at the onset. For this reason, it is important to ensure the public is aware of potential hazards and knows the appropriate protective efforts before a disaster occurs.

5. The media is a key emergency response partner in assisting the County in disseminating emergency information to the public.

6. A disaster may have negative impacts on the existing communication infrastructure or systems requiring the use of alternative methods to provide information to the public.

7. Disasters may impact individuals’ abilities to receive public information due to displacement, or limited access to television, phone, newspaper, the internet, social networks, etc.

8. A disaster may create a significant demand for information from a wide variety of sources which may exceed local capabilities. Some situations may require the provision of enhanced or supplemental public information resources.

9. Rumors or misinformation may be spread before, during, and after a disaster. This can cause unnecessary distress among the public, provoke counter-productive public actions, and impede response and recovery efforts.

10. The interest generated by a disaster may lead to requests for information or visits from a variety of public officials, dignitaries, or VIPs. Such requests will require coordination and resources.

11. All equipment and systems relied upon to notify/inform the public are operational and tested on a regular basis.

12. All PIOs will have basic PIO training and receive training on relevant plans and procedures specific to the emergency public information function.
CONCEPT OF OPERATIONS

1. The County Manager’s Office will maintain a cadre of specially trained PIOs to support the County in an emergency or disaster.

2. PIOs should establish and maintain a solid working relationship with the media. Additionally, the media should be involved with public information planning, training, and exercises when appropriate. PIOs will maintain a current media directory with points of contact and programming information for radio, television, newspaper, and other media outlets.

3. Radio, television, print media, NOAA all-hazard radios, fliers, posters, brochures, information kiosks, social media, emergency notification systems, and the JC website are all established methods for providing information to the public. Use of a particular medium(s) will be situationally dependent, based upon the urgency of the information and the intended audience.

4. When disasters impact power capabilities, other means of communication may be required to provide public information to the community. Some of these may include bullhorns or door drops from local law enforcement or other volunteer organizations, neighborhood watch groups, libraries and central public areas, etc.

5. Public communications methods may require additional consideration for some population segments such as:
   a. Economically disadvantaged;
   b. Limited language proficiency;
   c. People with disabilities – physical, mental, cognitive or sensory;
   d. Age vulnerable (under 5 or over 65);
   e. Culturally/geographically isolated.

6. Organizations responsible for providing emergency notifications and/or public information shall maintain the capability to do so. Specific planning efforts may include developing and maintaining the plans, procedures, checklists, contact lists, and other materials needed to implement the public information function.

7. Emergency response organizations, cities, and Johnson County government will coordinate and share the responsibility for notifying and informing the public regarding emergencies and disasters. Each organization will notify and provide information to the public (before, during, and after disasters) according to their plans and procedures.

8. In smaller, more routine emergencies, notification and public information can usually be handled by an Incident Commander (IC) and/or a single organization’s Public Information Officer (PIO).
9. In larger or more unique disasters, organizations involved in the response will coordinate their notification and/or public information information efforts.

10. In situations when the Johnson County Emergency Operations Center (EOC) is activated, the ESF-15 Public Information Team will automatically be activated.

11. The EOC Director is responsible for designating the Public Information Officer (PIO) when the EOC is activated. The PIO will be responsible for overall coordination of public information activities for Johnson County. The PIO will lead the ESF-15 Public Information Team in the EOC and support the EOC Director.

12. During disasters, county departments are responsible for public information activities within the scope of their department and according to their organization’s plans and procedures. This dissemination is coordinated with the PIO, the ESF-15 Public Information Team, the Joint Information Center (JIC) (when activated) and with any of the following (as appropriate): surrounding counties, local jurisdictions, nongovernmental organizations, organizational districts, and state and federal agencies.

13. Through this coordinated effort, the following information will be disseminated to the public:

   a. The risk of hazards and appropriate preparedness actions;
   b. Emergency status information;
   c. Lifesaving or health preservation instructions;
   d. Disaster assistance and recovery information;
   e. Information in response to public or media inquiry;
   f. Information to resolve any conflicting information or to dispel rumors;
   g. Donations management assistance from external groups.

14. The mission of the ESF-15 Public Information Team is to ensure the provision and coordination of accurate, consistent, and timely information to meet the needs generated by disasters affecting Johnson County. The ESF-15 Public Information Team will orchestrate the countywide coordination required to fulfill this mission. These activities will include:

   a. Establish and maintain operational awareness of public information through direct communications links with operational units; (jurisdictional/organizational PIOs and/or liaisons, County EOC ESF teams, County EOC Operations Section Coordinator, County EOC Director, County Manager’s Office, Board of County Commissioners, state and federal level PIO’s, the media, etc.) in the field and/or their appropriate coordinating entities;
   b. Conduct public information disaster impact and needs assessments, prioritize ESF-15 operational objectives in alignment with the Incident Action Plan, and coordinate ESF-15 county-wide response activities;
c. Collect and analyze information relevant to ESF-15 and report in WebEOC and EOC documents including Incident Action Plans and Situational Reports;
d. Receive, manage, & track resource requests for ESF-15;
e. Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

15. When deemed appropriate, the PIO will establish a Joint Information Center (JIC) to facilitate the collection, coordination, and dissemination of public information for the county. The JIC provides an expanded capability with liaisons to work closely with public information representatives of various county departments and agencies, nongovernmental organizations, organizational districts, government officials from local jurisdictions, and state & federal governments.

16. The following tasks will be accomplished through ESF-15 Public Information in coordination with the Joint Information Center (when applicable):

a. Develop a capability to rapidly release accurate emergency instructions and information to the public;
b. Coordinate periodic media briefings throughout an emergency or disaster as appropriate. A media briefing center may be established at the JIC or other locations as determined by the incident. These locations must be available on short notice and be logistically suitable for conducting media briefings;
c. Receive inquiries from the media and the public concerning an emergency situation and respond with official information or relay inquiries to the appropriate function;
d. Obtain reports or situation summaries from EOC representatives of all response organization elements to maintain situational awareness;
e. Prepare media releases, key messages, and talking points;
f. Develop and maintain an emergency on-line web presence for the County to provide emergency information to the media and public;
g. Deploy Public Information Officers into the field as appropriate;
h. Conduct situation briefings for visitors, media, other government agencies, representatives, or interested or affected parties;
i. Conduct tours for VIP’s and elected officials, as appropriate;
j. Arrange interviews with key personnel, when requested by the media, or the PIO.

17. Some information may be defined as “Specialized Information Protocols” which may require a different level of approval and dissemination processes. Some examples of these are:

a. Information on restricted areas, as well as the process for reentry into an area after it has been declared safe, will be obtained from the Incident Commander’s staff and disseminated immediately to the media and the public.
b. Information on any federal, state or local disaster assistance that might be available will be obtained from the agency offering the assistance. In some cases, this information may be given directly to the media and the public. In others cases, a telephone number will be provided for obtaining additional information.

c. Information on the number of fatalities, injured and missing will be obtained from the Incident Commander’s staff and coordinated dissemination to the media and the public will occur, as appropriate. The identity of victims may be released only after confirmation of proper next-of-kin notification and per departmental policy regarding privacy.

18. The county has a network of outdoor warning sirens that are owned and maintained by the cities. The sirens are used to alert the public of emergency situations. The County maintains the capability and has the primary responsibility to activate the sirens from multiple locations. The Johnson County Emergency Management website provides a map depicting the location of outdoor sirens and their areas of coverage.

19. All individuals/organizations involved in disaster response should collect and record information on the utilization of labor, materials, equipment, and disaster-related costs.

ROLES AND RESPONSIBILITIES

ESF-15 Public Information Team

<table>
<thead>
<tr>
<th>Coordinating Agency</th>
<th>Johnson County Manager’s Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support Agencies</td>
<td>Johnson County Departmental Public Information Staff</td>
</tr>
<tr>
<td></td>
<td>Johnson County Emergency Management Jurisdictional Public Information Officers</td>
</tr>
<tr>
<td>Core Capabilities</td>
<td>Public Information and Warning</td>
</tr>
<tr>
<td></td>
<td><strong>External Affairs</strong></td>
</tr>
<tr>
<td></td>
<td>• Provides accurate, coordinated, and timely information to affected audiences during incidents requiring a coordinated response.</td>
</tr>
<tr>
<td></td>
<td>• Provides communications support and advice to the leaders during an incident.</td>
</tr>
<tr>
<td></td>
<td>• Conducts communications planning.</td>
</tr>
<tr>
<td></td>
<td><strong>Public Affairs</strong></td>
</tr>
<tr>
<td></td>
<td>• Coordinates messages with local, state, tribal, territorial, insular area, and Federal governments from a JIC.</td>
</tr>
<tr>
<td></td>
<td>• Gathers information on the incident.</td>
</tr>
<tr>
<td></td>
<td>• Provides incident-related information through the media and other sources in accessible formats and multiple languages to individuals, households, businesses, and industries directly or indirectly affected by the incident, including those individuals with disabilities and others with access and functional needs.</td>
</tr>
<tr>
<td></td>
<td>• Monitors news coverage to ensure that accurate information is disseminated.</td>
</tr>
</tbody>
</table>
• Disseminates incident information to websites and social media platforms to ensure wide delivery of life-saving information.
• Maximizes the use of video and digital imagery to communicate during incidents.
• Handles appropriate special projects, such as news conferences and press operations, for incident area tours by government officials and dignitaries.
• Provides basic services, such as communications and supplies, to assist the news media in disseminating information to the public.
• Oversees media relations.
• Ensures effective communication of incident information to individuals with disabilities and others with access and functional needs through the use of appropriate auxiliary aids and services, such as sign language and other interpreters; captioning of audio and visual materials; and accessible website communications.

**Community Relations**

• Conducts outreach to the whole community, including limited English proficiency populations and those with disabilities and others with access and functional needs. Disseminates critical information to survivors and affected communities on available disaster assistance programs and other relevant recovery information.
• Coordinates closely with the affected communities to identify community leaders (e.g., grassroots, political, religious, educational, business, labor, ethnic, and racial) and neighborhood advocacy groups to assist in the rapid dissemination of information, identify unmet needs, establish an ongoing dialogue and information exchange, and facilitate collaborative local, state, tribal, territorial, insular area, or Federal planning and mutual support for disaster response. Develops and disseminates reports to key decision makers to provide situational awareness and share critical, actionable information gathered from the field.
• Serves as the primary liaison between response operations and the community. Engages with community through door-to-door outreach, public meetings, and other external affairs activities.
• Conducts activities to improve situational awareness.

**Joint Information Center**

• Serves as a central point for coordination of incident information, public affairs activities, and media access to information regarding the latest developments.
  – Incident JIC: Is the physical location where all public affairs professionals involved in the response work together to provide critical emergency information, media response, and public affairs functions.
  – Virtual JIC: Links all participants through technological means (secure or non-secure) when geographical restrictions, incident management requirements, and other limitations preclude physical attendance by public affairs leadership at a central location.
  – Satellite JIC (or Field JIC): Is a forward-deployed component of an incident JIC.

**Plans and Products**

• Educates the public in the aftermath of an incident requiring a coordinated response through media advisories, news releases, prepared materials, fliers, and talking points.
• Develops web and social media products for dissemination, such as blog posts, Facebook and Twitter updates, to include messages, video, and digital imagery.

**Preparedness**

• Review the ESF-15 Annex annually and update as needed.
• Continually evaluate the capabilities required to accomplish the ESF-15 mission, identify any gaps, and leverage resources to address them.
- Manage the resolution of ESF-15 after-action issues.
- Develop and/or participate in relevant ESF related planning, training, and exercise activities at the local, regional, state, and/or federal level.
- Ensure necessary supplements to the ESF annex are developed and maintained (including emergency contact lists, resource lists, departmental/functional plans, procedures, protocols, & EOC job aids).
- Ensure representatives from the Coordinating Agency and Support Agencies are fully trained and prepared to respond to the County EOC as ESF-15 Team Members.

| Response | Establish and maintain operational awareness of public information through direct communications links with operational units; (jurisdictional/organizational PIOs and/or liaisons, County EOC ESF teams, County EOC Operations Section Coordinator, County EOC Director, County Manager’s Office, Board of County Commissioners, state and federal level PIO’s, the public media, etc.) in the field and/or their appropriate coordinating entities.
|          | Conduct public information disaster impact and needs assessments, prioritize ESF-15 operational objectives in alignment with the Incident Support Plan, and coordinate ESF-15 county-wide response activities.
|          | Collect and analyze information relevant to ESF-15 and report in WebEOC and EOC documents including Incident Support Plans and Situational Reports.
|          | Receive, manage, & track resource requests for ESF-15.
|          | Ensure full coordination of activities with other groups within the EOC to assist in the development and maintenance of a common operating picture.

| Recovery | Coordinate the ESF-15 support of recovery activities.
|          | Coordinate the restoration of ESF-15 resources and/or capabilities as needed.
|          | Ensure ESF-15 Team Members and/or their agencies provide appropriate records of costs incurred.
|          | Conduct an ESF-15 after action review.

| Mitigation | Identify and implement mitigation activities to prevent or lessen the impact of future incidents.

### ESF-15 Public Information Coordinating Agency Responsibilities

**Johnson County Manager's Office**

| Preparedness | Ensure each of the preparedness responsibilities identified for the County ESF-15 Team (listed above) are accomplished.
|              | Maintain an inventory of agency resources.
|              | Maintain emergency contact information.

|          | Coordinate response activities with the County EOC in support of the ESF-15 mission.
|          | Ensure each of the response responsibilities identified for the County ESF-15 Team (listed above) are accomplished regardless of the activation/staffing level of the County EOC.
|          | Arrange for appropriate staffing of the County ESF-15 Team in the EOC throughout activations.
|          | Coordinate the ESF-15 Team activities in the County EOC.

| Recovery | Coordinate the ESF-15 support of recovery activities.
|          | Coordinate the restoration of ESF-15 resources and/or capabilities as needed.
|          | Ensure ESF-15 Team Members and/or their agencies provide appropriate records of costs incurred.
|          | Conduct an ESF-15 after action review.
### Mitigation
- Identify and implement mitigation activities to prevent or lessen the impact of future incidents.

### ESF Support Agency Responsibilities

#### INFOCOMM

| Preparedness | • Assist with the ESF-15 Team preparedness activities (listed above).  
  • Maintain an inventory of agency resources.  
  • Maintain agency emergency contact information. |
|---------------|--------------------------------------------------------------------------------------------------|
  • Coordinate response activities with the County EOC in support of the ESF-15 mission.  
  • Send agency representatives to the County EOC as part of the ESF-15 Team when activated. |
| Recovery      | • Coordinate the restoration of agency resources and/or capabilities as needed.  
  • Participate in countywide recovery planning and activities.  
  • Prepare the documentation required to become eligible for reimbursement.  
  • Participate in after action reviews. |
| Mitigation    | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents. |

#### Johnson County Emergency Management

| Preparedness | • Assist with the ESF-15 Team preparedness activities (listed above).  
  • Maintain an inventory of agency resources.  
  • Maintain agency emergency contact information. |
|---------------|--------------------------------------------------------------------------------------------------|
  • Coordinate response activities with the County EOC in support of the ESF-15 mission.  
  • Send agency representatives to the County EOC as part of the ESF-15 Team when activated. |
| Recovery      | • Coordinate the restoration of agency resources and/or capabilities as needed.  
  • Participate in countywide recovery planning and activities.  
  • Prepare the documentation required to become eligible for reimbursement.  
  • Participate in after action reviews. |
| Mitigation    | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents. |

#### Jurisdictional Public Information Officers

| Preparedness | • Assist with the ESF-15 Team preparedness activities (listed above).  
  • Maintain an inventory of agency resources.  
  • Maintain agency emergency contact information. |
|---------------|--------------------------------------------------------------------------------------------------|
  • Coordinate response activities with the County EOC in support of the ESF-15 mission.  
  • Send agency representatives to the County EOC as part of the ESF-15 Team when activated. |
| Recovery      | • Coordinate the restoration of agency resources and/or capabilities as needed.  
  • Participate in countywide recovery planning and activities.  
  • Prepare the documentation required to become eligible for reimbursement.  
  • Participate in after action reviews. |
| Mitigation    | • Identify and implement mitigation activities to prevent or lessen the impact of future incidents. |
POLICIES, AUTHORITIES, AND REFERENCES

Please refer to the Basic Plan for additional Policies, Authorities, and References.

Johnson County Joint Information Center (JIC) plan

KOMA – Kansas Open Meetings Act

KORA – Kansas Open Records Act