

Licensing Standards

Every licensed family day care home must maintain licensing standards that include, but are not limited to, the following:

General Requirements:

- Meet a KBI criminal history and child abuse and neglect background checks for all providers.
- Supervise appropriately; watch and direct children's activities. Maintain a written supervision plan.

Staffing Requirements:

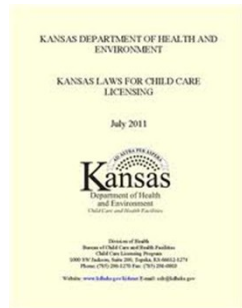
- Mandatory first aid, CPR and child related trainings.
- Health assessments for all child care providers.

Health/Environmental Related Requirements:

- Dogs/cats must be immunized.
- Toxic and hazardous materials and potentially dangerous items must be inaccessible to children in care.
- Must meet swimming pool and fencing requirements.
- Must have operable smoke detectors and a fire extinguisher.
- Conduct monthly fire drills. Conduct tomoado drills during tomoado season. Must have written natural disaster plans.
- Nutritional food must be offered.
- Must have a written serious injury plan of action.
- Emergency phone numbers readily available.
- Napping, eating and diapering areas must be in compliance with State regulation.

Health Records:

- Maintain immunization, health records and emergency medical authorization information for all children in care.



Parent's Role



The parent's role in quality child care is vital to its success. When looking for an appropriate provider that meets both your needs and the needs of your child, the following quality indicators should be considered:

Quality Caregivers

- * Greet the children when they arrive.
- * Communicate with parents.
- * Are warm, understanding, encouraging and responsive to each child's individual needs.
- * Uses a pleasant tone of voice and frequently holds, cuddles, and talks to the children.
- * Are attentive to and interact with the children.

Quality Environments

- * Are clean, safe and inviting.
- * Provides an atmosphere that is bright and pleasant.
- * Provides easy access to a variety of age-appropriate toys.

Quality Activities

- * Includes social interchanges with all children.
- * Provides a daily balance of play time, story time, activity time, and quiet time.
- * Are appropriate for each age group.

Resources

All child care facilities **MUST** be licensed with the Kansas Department of Health & Environment. To verify if a day care provider is licensed AND to check their compliance history with the State regulation, visit this web site:

- ◆ www.kdheks.gov/kidsnet

Click on "Search for Child Care Facility Compliance Information"

To search for licensed child care providers in your area, contact these Resource & Referral Agencies:

Day Care Connection

- ◆ 913-529-1200
- ◆ www.daycareconnection.org

Family Conservancy

- ◆ 913-342-1110
- ◆ www.thefamilyconservancy.org

Child Care Aware of Kansas

- ◆ Toll free 1-855-750-3343
- ◆ www.ks.childcareaware.org

Resources for parents:

Kansas Department for Children & Families (formerly SRS)

- ◆ Toll free 1-888-369-4777
- ◆ www.dcf.ks.gov

Safe Kids Kansas: Child Care Safety

- ◆ 1-785-296-0351 or 1-785-296-1223
- ◆ www.safekidskansas.org

Selecting

A

Family

Day

Care

Provider

In

Johnson County,

Kansas



Johnson County Department of Health & Environment-Child Care Licensing Division
11811 S. Sunset Drive, Suite 2700
Olathe, Kansas 66061
Phone: 913-477-8339
Web: <http://jcdhe.jocogov.org/health/childcare>

FAMILY DAY CARE

Choosing child care is one of the most important decisions families make, but this decision is often difficult. Johnson County Department of Health & Environment Child Care Licensing Division is committed to helping parents find child care that meets their needs and aims to provide the best information available to assist parents in their search for quality child care.

This brochure can help you get started in your search for child care. It provides information on the types of in-home day care settings and guidelines to use when making visits to potential child care providers.

There are 2 types of family day care home arrangements that are licensed by the State of Kansas. They are as follows:

1. LICENSED DAY CARE HOME

- ⇒ A child care facility in which care is provided for a maximum of ten (10) children under 16 years of age and includes children under eleven (11) years of age related to the provider. The total number of children in care at any one time is based on the ages of the children in care.
- ⇒ The licensee must be 18 years of age, have an understanding of children, complete certified first aid and CPR as well as child care related training.
- ⇒ A KBI criminal history and child abuse and neglect background check is processed on all persons living, working or volunteering in the licensed day care home.
- ⇒ The licensed day care home is inspected to check compliance with regulations to protect the health, safety and well-being of the children in care at least once every 12 months. The Kansas Department of Health and Environment contracts with local county health departments or private contractors to conduct on-site inspections.
- ⇒ The licensed day care home must be approved for fire safety.

2. GROUP DAY CARE HOME

- ⇒ A child care facility in which care is provided for a maximum of twelve (12) children under 16 years of age and includes children under eleven (11) years of age related to the provider. The total number of children in care at any one time is based on the ages of the children in care.
- ⇒ The licensee must be 18 years of age, have an understanding of children, complete certified first aid and CPR as well as child care related training.
- ⇒ A KBI criminal history and child abuse and neglect background check is processed on all persons living, working or volunteering in the group day care home.
- ⇒ The group day care home is inspected to check compliance with regulations to protect the health, safety and well-being of the children in care at least once every 12 months. The Kansas Department of Health and Environment contracts with local county health departments or private contractors to conduct on-site inspections.
- ⇒ The licensed group day care home must be approved for fire safety.

FURTHER INFORMATION:

The secretary of the Kansas Department of Health and Environment may levy a fine, suspend, deny or revoke a license for violation of regulation of the child care licensing statutes.

Information about licensing procedures and copies of regulation may be obtained from the Johnson County Department of Health & Environment Child Care Licensing Division.

To report a complaint or concern about a child care facility, please call the Johnson County Department of Health & Environment Child Care Licensing Division at (913) 477-8339 or (913) 477-8382.

The Johnson County Department of Health and Environment's Child Care Licensing Division works with all child care providers in Johnson County. According to Kansas Child Care Licensing Law, anyone providing care for children other than those related by blood, marriage, or adoption, must be licensed with the Kansas Department of Health and Environment.

Licensing for home-based day care IS NOT required as follows:

- ◆ When child care is provided for not more than two children unrelated to the provider for 20 hours a week or less and the home has not been closed as a result of enforcement action. Total time is determined by adding the hours each child is cared for weekly.
- ◆ When *irregular* child care is arranged between friends and neighbors on an exchange bases.
- ◆ When child care is provided in the child's own home.
- ◆ When child care is provided in the home of the child's relative., like an aunt, uncle, or grandparent with no other unrelated children in care.

To report suspected or actual cases of child abuse or neglect, please call the Kansas Protection Report Center at 1-800-922-5330.

Every child in Kansas deserves a safe, healthy and nurturing environment.....

Good beginnings last a lifetime!



Doing your homework on your list of day care providers will hopefully help you decide on a day care that is fitting for your situation and prove to be a great experience for you and your child. Hopefully this brochure was a valuable resource in your search for quality child care.

Remember, when choosing child care you need to be a careful consumer. Make sure to do your homework, understand the terminology, and know the differences between types of day care providers.

Use the Resource & Referral Agencies, as they are great resources of information for parents and providers alike. Be prepared with lots of questions for the providers when you are interviewing them, and know what observations to make while you are there.

Lastly, know how to obtain records from the Kansas Department of Health and Environment via the Kansas Open Records Act and/or the link on the State website to view compliance records of providers. The parent that takes special care to do all of this will undoubtedly make a well informed decision for you and your child.

To access the Kansas Open Records Act:

- ◆ [Www.kdheks.gov/open_records](http://www.kdheks.gov/open_records)