

**POSITIVE IN FACILITY - NOT IN SAME CLASS**  
**(Copy text on to your organization's letterhead)**

DATE

Childcare Name

Dear Parents of (name of child),

The Johnson County Department of Health and Environment has notified us that an individual in our facility tested positive for COVID-19, but your child was not around this person. At this time, you do not need to take any additional precautions.

However, COVID-19 is circulating at high levels in our community and everyone should be washing their hands with soap and water frequently, wearing a mask in public, and maintaining 6 feet of physical distance to prevent its spread. This is especially important because people can spread coronavirus before they start feeling sick.

Symptoms of COVID-19 include, but are not limited to, fever, cough, loss of smell and/or taste, chills, fatigue, loss of appetite, shortness of breath, muscle aches, chest pain, headache, diarrhea, nausea, vomiting, abdominal pain, sore throat, and runny nose. If your child develops symptoms of COVID-19 during the next 14 days, please notify your health care provider.

For current information and facts regarding COVID-19 in Kansas, refer to KDHE's COVID-19 webpage at [coronavirus.kdheks.gov](https://coronavirus.kdheks.gov) or the Johnson County Department of Health and Environment website at [jocogov.org/coronavirus-covid-19-update](https://jocogov.org/coronavirus-covid-19-update).

Sincerely,

Childcare Name