

Housing & Community Development Advisory Committee



Minutes August 21, 2019

Present Members: Sue Huff, Commissioner Fast, Susan Metsker, Dave Myres, Brian Roby

Present Staff: Jenni Miller, Viki Schmidt, David Ward

Present Non-Members: Joe Connor

Absent Members: Charles Jean-Baptiste, Jennifer Howerton, Mike Jones, Michele Neylon

Meeting began at: 8:30 a.m.

Agenda Item No. 1 Introductions

Agenda Item No. 2 Minutes from February 20, 2019 Committee Meeting

Viki Schmidt asked if there were any comments, additions, or deletions to the February 20, 2019 meeting minutes. Susan Metsker moved to accept the minutes, Dave Myres seconded, and upon full board vote the minutes were approved as presented.

Agenda Item No. 3 2020-2024 Consolidated Plan and 2020 Action Plan

- Jenni Miller gave an overview of the Consolidated Planning process. In order to receive HUD funding, the Johnson County Consortium is required to submit a Consolidated Plan every five years. The Consolidated Plan outlines the housing and community development strategies. Representatives from the City of Lenexa, City of Overland Park, City of Shawnee, Olathe Housing and Johnson County Housing and Community Development started meeting in August 2018 to review and provide updates to the previous plan and existing analysis of impediments to fair housing. A survey community needs survey was distributed to the community requesting public feedback regarding gaps and needs to be addressed in the Consolidated Plan. Each year Johnson County must submit an Action Plan to HUD specifically outlining how housing and community development funds will be utilized. The 2020 Action Plan is included in the Consolidated Plan. The CAPER will be required to report on the outcomes of the 2020 Action Plan.
- Viki explained that the recommendations for 2020 CDBG funding in the Action Plan were provided by the CDBG Rating Subcommittee. Susan Metsker and Brian Roby are members of the Rating Subcommittee and provided an overview of the 2020 CDBG funding recommendation process.
- With no further comments, Brian Roby moved to accept the 2020-2024 Consolidated Plan and 2020 Action Plan, Susan Metsker seconded the motion. The 2020-2024 Consolidated Plan and 2020 Action Plan were accepted as presented on full board vote.

Agenda Item No. 4

5 Year (2020-2024) and Streamlined Annual (2020) Plans for Johnson County Housing Authority

- David Ward presented the Annual Plan. David reported that they have hired a new full-time housing recruiter to establish and maintain relationships with landlords. The committee discussed housing barriers in Johnson County, as well as, potential changes coming to the City of Olathe housing and community development programs.
- With no further comments, Susan Metsker moved to accept the 5 Year (2020-2024) and Streamlined Annual Plan for FY 2020 Johnson County Housing Authority, Brian Roby seconded the motion. The 5 Year (2020-2024) and Streamlined Annual Plan for FY 2020 Johnson County Housing Authority as presented was accepted on full board vote.

Agenda Item No. 5

Emergency Solutions Grant (ESG) Update

- Jenni Miller provided an overview of the Johnson County one-time direct allocation of ESG funds. She reported that six agencies received awards and discussed the eligible activities of the program. She added that they are in the final invoicing month with approximately \$40,000 remaining and expect to expend all funds by October 2019.
- Jenni Miller reported that Johnson County Community Development applied for 2019 ESG funding through the state. The County was awarded \$120,970.88 to continue street outreach, emergency shelter and rapid rehousing activities provided by five subrecipients.

Agenda Item No. 6

Other Items

- Viki Schmidt provided date choices for the 2020 meetings of the Advisory Committee. The Committee selected the following dates:
 - Wednesday, February 12, 2020 Full Committee Meeting (2019 CAPER Due 3/31/20)
 - Wednesday, August 26, 2020 Full Committee Meeting (2021 Action Plan)
 - Monday, July 13 or 20, 2020 Rating Team
 - Wednesday, March 4, 2020 – CAPER/Needs Assessment Hearing
- Viki Schmidt explained that the "End of Year Summary" will be emailed to the Advisory Committee around the first of December 2019.

Announcements:

- Viki Schmidt reported that Kathy Rankin with the Olathe Housing Authority will be retiring at the end of September. Kathy served on the Housing and Community Development Advisory Committee for 15 years during her tenure with the City of Olathe.

Next Meeting Date: February 12, 2020, 8:30 a.m. Sunset Building Room 1010.

Adjourned: 9:10