

Housing & Community Development Advisory Committee



Minutes February 20, 2019

Present Members: Charles Jean-Baptiste, Mike Jones

Present Staff: Viki Schmidt, Jenni Miller, David Ward, and Jesse Mofle

Present Non-Members: Trinette Waldrup

Absent Members: Commissioner Fast, Jennifer Howerton, Brian Roby, Dave Myres, Michele Neylon, and Susan Metsker

Meeting began at: 8:30 a.m.

Agenda Item No. 1 Introductions

Agenda Item No. 2 Minutes from August 22, 2018 Committee Meeting

- Viki Schmidt asked if there were any comments, additions, or deletions to the August 22, 2018 committee meeting minutes. Charles Jean-Baptiste moved to accept the minutes, Mike Jones seconded. Due to weather and sicknesses, many members were absent. Staff will seek final approval via email.

Agenda Item No. 3 CAPER Document

- Viki Schmidt explained that the Consolidated Annual Performance Evaluation Report (CAPER) reports on the CDBG, HOME and ESG programs in a format determined by HUD. Viki presented the 2018 CAPER, due to HUD March 30, 2019, for discussion and questions. A public hearing to receive comments on the CAPER will be held March 6, 2019. Mike Jones made a motion to accept the 2018 CAPER as presented, Charles Jean-Baptiste seconded. Due to weather and sicknesses, many members were absent. Staff will seek final approval via email.

Agenda Item No. 4 Public Hearing Date

- David Ward stated a public hearing will take place March 6, 2019 at 2:00 p.m. at the Johnson County Housing Offices Hearing Room in Lenexa (12425 W. 87th Street Parkway). A twenty-day public notice is required to be published before the meeting and has been published. Staff and committee members will first accept comments on community needs to inform the 2020-2024 Consolidated Plan and will then take comments on the 2018 CAPER. David asked for committee member volunteers to attend the hearing and receive comments. Mike Jones volunteered to be in attendance. Staff will email the committee for additional volunteers.

Agenda Item No. 5

2020-2024 Consolidated Plan

- Viki Schmidt reported that Housing and Community Development staff have been regularly meeting with Lenexa, Overland Park, Shawnee, and Housing Authorities since August, 2018 to prepare the new five-Year (2020-2024) Consolidated Plan document required to be submitted to HUD for funding. She stated that the community will have multiple opportunities to participate in the consolidated planning process through the community needs survey and public hearings. David Ward added that Johnson County and its partners are also working on evaluating and updating the current Analysis of Impediments to Fair Housing Document as part of the consolidated planning. He added that the City of Olathe is in the process of updating their housing market analysis and is currently seeking input.

Agenda Item No. 6

2020 Application Workshop

- Viki Schmidt reported that the 2020 CDBG Application Workshop will take place April 16th at 1:30 p.m. in room 1075 at the Sunset Office Building. Applications will be due May 23, 2019. Viki stated she has received interest in the application from new non-profits.

Agenda Item No. 7

Subcommittees Meetings for 2019

- Viki Schmidt stated that the CDBG Application Rating Team Subcommittee is scheduled to meet on July 15, 2019 in room 1015 at the Sunset Office Building to review the 2020 CDBG applications and to make funding recommendations. Viki discussed past Rating Team membership and reported that Kathy Rankin was not appointed for another term on the committee by Commissioner Brown and would not be serving on the Rating Team. Viki asked for volunteers to participate on the Rating Team. Mike Jones volunteered. Staff will request additional committee volunteers via email. The committee discussed an appropriate amount of volunteers to keep an effective level of discussion. Finally, Viki added that HUD recently updated the LMA percentages which includes additional eligible block groups for 2020. Staff will be emailing mayors in these areas to inform them of the new eligible block groups and anticipate an increase in applications because of the change.
- David Ward asked if there were any additional questions regarding the public hearing to take place on March 6, 2019. There were no further questions.

Agenda Item No. 8

Emergency Solutions Grant FY17 Supplemental Funds

- Jenni Miller provided a report on the six agencies funded with HUD FY17 Supplemental ESG funds. She stated that per the grant agreement, agencies started spending May 1, 2018 and are required to complete spending August 30, 2019. Jenni reported that 44 percent of the funds have been expended. Staff will be requesting spending plans after March, 2019 invoices are processed to prepare for any recapture and reallocation.

Announcements:

- Viki Schmidt announced that Commissioner Becky Fast of the first district has been appointed as the liaison to the Housing and Community Development Advisory Committee. Housing and Community Development staff will be meeting with Commissioner Fast to provide an overview of the committee and its programs on March 4, 2019.
- David Ward provided the committee with information on CHDO requirements. David requested feedback regarding the involvement of this committee in a new competitive process to receive

and score applications for CHDO funds. Mike Jones stated that he thought it was a good idea and would like to see more funding go to CHDOs, beyond what HUD requires. Charles Jean-Baptist stated that competition can generate better quality programs and that he was supportive of the competitive process. Committee members present asked for staff to begin developing the process immediately.

- Charles Jean-Baptist thanked staff for their great work and said it is reflected in the community.

Next Meeting Date: August 21, 2019, 8:30 a.m. Room 1010 at Sunset Office Building.

Adjourned: 9:00