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**Board of County Commissioners**

	<b>Actual FY 2015</b>	<b>Budget FY 2016</b>	<b>Estimated FY 2016</b>	<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>2016-2017 % Change</b>
<b>Agency Revenues</b>						
Licenses and Permits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Interfund Transfer	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>Expenditures</b>						
Personnel	\$ 961,036	\$ 1,066,373	\$ 1,046,814	\$ 1,474,518	\$ 1,287,668	23.01 %
Contractual Services	\$ 224,826	\$ 203,328	\$ 204,128	\$ 221,828	\$ 212,978	4.34 %
Commodities	\$ 5,416	\$ 3,900	\$ 3,100	\$ 3,100	\$ 3,100	0.00 %
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 24,000	\$ 12,000	0.00 %
<b>Subtotal</b>	<b>\$ 1,191,278</b>	<b>\$ 1,273,601</b>	<b>\$ 1,254,042</b>	<b>\$ 1,723,446</b>	<b>\$ 1,515,746</b>	<b>20.87 %</b>
Transfer to Equipment Reserve	\$ 0	\$ 12,908	\$ 12,908	\$ 12,908	\$ 12,908	0.00 %
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 12,908</b>	<b>\$ 12,908</b>	<b>\$ 12,908</b>	<b>\$ 12,908</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 1,191,278</b>	<b>\$ 1,286,509</b>	<b>\$ 1,266,950</b>	<b>\$ 1,736,354</b>	<b>\$ 1,528,654</b>	<b>20.66 %</b>
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Risk Management Charges	\$ 1,589	\$ 2,475	\$ 2,475	\$ 0	\$ 0	(100.00)%
<b>b) Total Expenditures</b>	<b>\$ 1,192,867</b>	<b>\$ 1,288,984</b>	<b>\$ 1,269,425</b>	<b>\$ 1,736,354</b>	<b>\$ 1,528,654</b>	<b>20.42 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (1,192,867)</b>	<b>\$ (1,288,984)</b>	<b>\$ (1,269,425)</b>	<b>\$ (1,736,354)</b>	<b>\$ (1,528,654)</b>	<b>20.42 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	12.00	12.00	12.00	16.00	14.00	16.67 %
<b>Total FTE Positions</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>16.00</b>	<b>14.00</b>	<b>16.67 %</b>

**Agency Mission**

The Board of County Commissioners provides for the health, safety, and welfare of the community and has exclusive power to enact, amend, and repeal local legislation and public policies; to apportion and levy taxes, make appropriations, and adopt budgets; to establish strategic plans to guide the administration of services and organizational performance; and to appoint the County Manager, as well as certain offices, boards and commissions. The agency constitutes the legislative branch of County government and operates under the direction of the Chairman of the Board. It includes two programs: 1) the personal offices of the Chairman and the district commissioners, and 2) the Office of the Board of County Commissioners, which serves as the primary support agency for the Board of County Commissioners.

**Budget Highlights**

Total expenditures for FY 2017, excluding transfers and Risk Management charges, are budgeted to increase by \$261,704 (20.87%) compared to FY 2016. This increase is due to: 1) the addition of 2.0 FTE Senior Auditors, and 2) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve are budgeted at \$12,908 for 2017.

FTEs for FY 2017 increase by 2.00 to 14.00 FTE.

**Board of County Commissioners**

**Agency Goals & Objectives**

**Service Delivery Goals and Associated Objectives**

**Associated PM's:**

**Audit Services**

- 1) **Determine that internal control systems are in place, suitably designed and implemented to protect County Resources.**

\*Provide meaningful analysis of existing internal control structures during the performance of audits and internal reviews.

a,b

- 2) **Locate the causes of uneconomical practices and provide recommendations for remedial action.**

\*Issue audit recommendations that improve accountability and assist in accomplishing stated organizational goals.

**Agency Key Performance Measures (PMs)**

<b>Output</b>	<b>Actual 2015</b>	<b>Estimated 2016</b>	<b>Estimated 2017</b>
a) # of audit reports.	2	4	4
b) # of follow-up quarterly reports.	3	4	4
<b>Efficiency/Cost Measures</b>			
a) # of audit reports issued.	2	4	4
b) Implementation of recommendations within 2 years.	87%	90%	90%
<b>Effectiveness Measures</b>			
a) % of audit recommendations agreed with.	86%	90%	90%

**Board of County Commissioners**

**Major Services**

	<u>Actual FY 2015</u>	<u>Budget FY 2016</u>	<u>Estimated FY 2016</u>	<u>Requested FY 2017</u>	<u>Budget FY 2017</u>	<u>2016-2017 %Change</u>
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**Service 1: Board of County Commissioners**

The Board of County Commissioners is the legislative and policy-determining body of Johnson County Government. The Board enacts local public policies to ensure a sound local economy, a healthy environment, and a high quality of life for citizens. The Board is composed of seven members, six of whom are elected by district to represent approximately 80,000 residents. A seventh member is elected at-large to represent the full community as Johnson County's Chief Elected Official and Chairman of the Board of County Commissioners.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 747,661	\$ 740,604	\$ 733,039	\$ 744,614	\$ 744,614	1.58%
Difference	\$ (747,661)	\$ (740,604)	\$ (733,039)	\$ (744,614)	\$ (744,614)	1.58%
FTE Positions	7.00	7.00	7.00	7.00	7.00	0.00%

**Service 2: County Auditor**

The County Auditor performs independent reviews of the agencies and departments of County government and evaluates programs in terms of the economy.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 443,617	\$ 545,905	\$ 533,911	\$ 991,740	\$ 784,040	46.85%
Difference	\$ (443,617)	\$ (545,905)	\$ (533,911)	\$ (991,740)	\$ (551,799)	3.35%
FTE Positions	5.00	5.00	5.00	9.00	7.00	40.00%

**Board of County Commissioners**

**Requests for Additional Resources**

	<b>Requested FY 2017</b>	<b>Budgeted FY 2017</b>	<b>Requested FY 2018</b>	<b>Projected FY 2018</b>
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**Request #1:** Risk Based Audit Plan

**Priority:** 1

**Major  
Service**

County Auditor

Board Resolution No. 080-94, Audit Charter, Section III, Philosophy, states: The Auditor shall attempt to provide added value to the County through adherence to the following basic principles: (2.) Formalization of a process to allocate audit resources based on assessing risk within the County and focusing efforts on high risk/high value-added audits. International Audit Standards require an internal audit activity to “establish risk-based plans to determine the priorities of the internal audit activity, consistent with the organization’s goals”.

In January 2015, the Board of County Commissioners approved the Audit Services 2015 Audit Plan which included facilitating a County-wide Risk Assessment (RA). During calendar year 2015, Audit Services facilitated the RA in 30 County departments and activities. County leadership identified and assessed 133 programs having 226 key business objectives with 759 identified risks. (See attachment; tab titled: Final Scoring w Objectives). Using results obtained from the County-wide RA, a systematic, disciplined approach was developed to allocate audit resources to areas with the greatest risk, thus, satisfying the Audit Charter and the International Audit Standards. High and moderately scored programs will be audited on a 6 & 7 year audit cycle. Management will continue to provide assurance for low risk rated programs/objectives. A 6/7 year audit cycle is not ideal as it leans towards a “risk embrace” philosophy (too long of a time transpires between audits). The formula for determining the number of additional auditors needed is included on the attachment; tab titled: Resource Requirements. Partial funding has been included in the FY 2017 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 440,495	\$ 159,315	\$ 318,032	\$ 164,094
Difference	\$ 440,495	\$ 159,315	\$ 318,032	\$ 164,094
Full-time Equivalent Positions	4.00	2.00	4.00	2.00

**Budget and Financial Planning**

	<b>Actual FY 2015</b>	<b>Budget FY 2016</b>	<b>Estimated FY 2016</b>	<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>2016-2017 % Change</b>
<b>Agency Revenues</b>						
Licenses and Permits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Intergovernmental	\$ 42,706	\$ 103,000	\$ 103,000	\$ 106,090	\$ 106,090	3.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 42,706</b>	<b>\$ 103,000</b>	<b>\$ 103,000</b>	<b>\$ 106,090</b>	<b>\$ 106,090</b>	<b>3.00 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 42,706</b>	<b>\$ 103,000</b>	<b>\$ 103,000</b>	<b>\$ 106,090</b>	<b>\$ 106,090</b>	<b>3.00 %</b>
<b>Expenditures</b>						
Personnel	\$ 969,857	\$ 1,026,091	\$ 1,022,217	\$ 1,066,457	\$ 1,066,457	4.33 %
Contractual Services	\$ 19,610	\$ 124,440	\$ 124,440	\$ 127,530	\$ 127,530	2.48 %
Commodities	\$ 5,996	\$ 6,402	\$ 6,402	\$ 6,402	\$ 6,402	0.00 %
<b>Subtotal</b>	<b>\$ 995,463</b>	<b>\$ 1,156,933</b>	<b>\$ 1,153,059</b>	<b>\$ 1,200,389</b>	<b>\$ 1,200,389</b>	<b>4.10 %</b>
Miscellaneous	\$ 2,068	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Intrafund Transfers	\$ 40,964	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Transfer to Equipment Reserve	\$ 9,228	\$ 9,228	\$ 9,228	\$ 9,228	\$ 9,228	0.00 %
<b>Subtotal</b>	<b>\$ 52,260</b>	<b>\$ 9,228</b>	<b>\$ 9,228</b>	<b>\$ 9,228</b>	<b>\$ 9,228</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 1,047,723</b>	<b>\$ 1,166,161</b>	<b>\$ 1,162,287</b>	<b>\$ 1,209,617</b>	<b>\$ 1,209,617</b>	<b>4.07 %</b>
Risk Management Charges	\$ 1,049	\$ 1,701	\$ 1,701	\$ 0	\$ 0	(100.00)%
<b>b) Total Expenditures</b>	<b>\$ 1,048,772</b>	<b>\$ 1,167,862</b>	<b>\$ 1,163,988</b>	<b>\$ 1,209,617</b>	<b>\$ 1,209,617</b>	<b>3.92 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (1,006,066)</b>	<b>\$ (1,064,862)</b>	<b>\$ (1,060,988)</b>	<b>\$ (1,103,527)</b>	<b>\$ (1,103,527)</b>	<b>4.01 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	9.00	9.00	9.00	9.00	9.00	0.00 %
<b>Total FTE Positions</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.00 %</b>

**Agency Mission**

Budget and Financial Planning provides management and financial planning services while assisting the Board of County Commissioners, the County Manager, and County departments in the evaluation and improvement of policies and systems.

**Budget Highlights**

Total expenditures for FY 2017, excluding transfers and Risk Management charges, are budgeted to increase by \$47,330 (4.10%) compared to FY 2016. This increase is due to the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2017 remain constant at 9.00.

## Budget and Financial Planning

### Agency Goals & Objectives

#### Service Delivery Goals and Associated Objectives

	Actual 2015	Estimated 2016	Estimated 2017
<b>1) Develop a 5 year plan that funds the County's service priorities within the parameters set by the Board of County Commissioners.</b>			
(A) % of changes to existing expenditure budget approved (RAR, CIP, Reductions).	New Measure	New Measure	New Measure
(B) BoCC Survey Score "Rate your level of satisfaction with the materials provided and the responses to requests in making budget decisions."	3 of 7 surveys returned with positive responses	2 of 7 surveys returned with positive responses	TBD
(C) # of Major Assumptions changes by the BoCC.	1	0	1
<b>2) Improve the quality of County operations, programs, and projects by providing information, advice, and planning support to departments and executive leadership.</b>			
(A) Department score on Support Services Survey question "How would you rate your understanding of the County's priorities as it relates to the Budget."	No Survey Made	No Survey Made	New Measure
(B) Department score on Support Services Survey question "Rate your analyst's understanding of your department processes, operations, and issues."	No Survey Made	No Survey Made	New Measure
(C) Department score on Support Services Survey question "How well does your analyst help in developing strategies to achieve your department goals and objectives?"	No Survey Made	No Survey Made	New Measure

#### Output and Efficiency Measures

Output and Efficiency Measures	Actual 2015	Estimated 2016	Estimated 2017
1) # of existing expenditure changes.	73	68	40
2) Accuracy of major revenue actuals to budget.	99.7%	99%	99%
3) Accuracy of major revenue actuals to re-estimate.	99.9%	99%	99%
4) General Fund reserves target % compared to end-of-year balance %. Revised Financial Policy adopted February 2013.	20%/26.6%	20%/25.1%	20%/24.2%
5) GFOA Budget Book Rating.	Distinguished	Distinguished	Distinguished

\*Expected at this time

**Budget and Financial Planning**

**Major Services**

	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2016-2017</b>
	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2017</b>	<b>% Change</b>

**Service 1: Budget and Financial Planning**

Formulate, implement and administer the annual operating budget and the Capital Improvement Program (CIP), as well as provide long-range financial planning, forecasting, and management services.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 901,699	\$ 939,073	\$ 952,112	\$ 992,761	\$ 992,761	4.27%
Difference	\$ (901,699)	\$ (939,073)	\$ (952,112)	\$ (992,761)	\$ (992,761)	4.27%
FTE Positions	8.00	8.00	8.00	8.00	8.00	0.00%

**Service 2: Grants Management**

Serves as a central, strategic resource for the County on a broad range of grant-related issues and activities. Grants Management provides direct support to County departments, County Manager, Board of County Commissioners, and the Budget Office, as well as the at-large members of the County's non-profit sector.

Agency Revenues	\$ 42,706	\$ 103,000	\$ 103,000	\$ 106,090	\$ 106,090	3.00%
Expenditures	\$ 146,024	\$ 227,088	\$ 210,175	\$ 216,856	\$ 216,856	3.18%
Difference	\$ (103,318)	\$ (124,088)	\$ (107,175)	\$ (110,766)	\$ (110,766)	3.35%
FTE Positions	1.00	1.00	1.00	1.00	1.00	0.00%



**County Building Fund**

	<b>Actual FY 2015</b>	<b>Budget FY 2016</b>	<b>Estimated FY 2016</b>	<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>2016-2017 % Change</b>
<b>Agency Revenues</b>						
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Agency Fees &amp;</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
Interest	\$ 1,590	\$ 2,910	\$ 1,800	\$ 2,250	\$ 2,250	25.00%
<b>Total Other Agency</b>	<b>\$ 1,590</b>	<b>\$ 2,910</b>	<b>\$ 1,800</b>	<b>\$ 2,250</b>	<b>\$ 2,250</b>	<b>25.00%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 1,590</b>	<b>\$ 2,910</b>	<b>\$ 1,800</b>	<b>\$ 2,250</b>	<b>\$ 2,250</b>	<b>25.00%</b>
<b>Expenditures</b>						
Contractual Services	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00%
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>0.00%</b>
Lease Payment to PBC	\$ 435,804	\$ 656,325	\$ 591,325	\$ 2,225,782	\$ 2,225,782	276.41%
<b>Subtotal</b>	<b>\$ 435,804</b>	<b>\$ 656,325</b>	<b>\$ 591,325</b>	<b>\$ 2,225,782</b>	<b>\$ 2,225,782</b>	<b>276.41%</b>
<b>Expenditures Subtotal</b>	<b>\$ 435,804</b>	<b>\$ 666,325</b>	<b>\$ 601,325</b>	<b>\$ 2,235,782</b>	<b>\$ 2,235,782</b>	<b>271.81%</b>
<b>b) Total Expenditures</b>	<b>\$ 435,804</b>	<b>\$ 666,325</b>	<b>\$ 601,325</b>	<b>\$ 2,235,782</b>	<b>\$ 2,235,782</b>	<b>271.81%</b>
<b>Difference: b) minus a)</b>	<b>\$ (434,214)</b>	<b>\$ (663,415)</b>	<b>\$ (599,525)</b>	<b>\$ (2,233,532)</b>	<b>\$ (2,233,532)</b>	<b>272.55%</b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 262,501	\$ 607,605	\$ 607,605	\$ 2,147,914	\$ 2,147,914	253.50%
Other Taxes	\$ 84,119	\$ 55,810	\$ 57,864	\$ 85,618	\$ 85,618	47.96%
<b>Total Tax Revenues</b>	<b>\$ 346,620</b>	<b>\$ 663,415</b>	<b>\$ 665,469</b>	<b>\$ 2,233,532</b>	<b>\$ 2,233,532</b>	<b>235.63%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

**Agency Mission**

The purpose of the County Building Fund, a non-operating fund, is to acquire sites and to erect, construct, renovate and furnish County buildings. The Fund was reestablished in 2004 by the Board of County Commissioners in accordance with Kansas Statute, which allows an annual tax levy not to exceed one (1) mill for a period not to exceed ten (10) years. On April 17, 2014, the Board of County Commissioners adopted a resolution to continue the fund for another ten years.

**Budget Highlights**

FY 2017 expenditures for the County Building Fund are budgeted to increase by \$1,634,457 (271.81%) compared to the estimated expenditures in FY 2016 as a result of the issuance of Public Building Commission revenue bonds. The County Building Fund makes a number of the County's lease payments to the Public Building Commission (PBC); the amount of lease payments equal the amount of scheduled debt service on the PBC bonds. Reserve funds for the County Building Fund are estimated at \$115,373 as of December 31, 2017.

**County Manager's Office**

	<b>Actual FY 2015</b>	<b>Budget FY 2016</b>	<b>Estimated FY 2016</b>	<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>2016-2017 % Change</b>
<b>Agency Revenues</b>						
Licenses and Permits	\$ 450	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Charges for Service	\$ 266,480	\$ 324,087	\$ 324,087	\$ 349,837	\$ 324,087	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 266,930</b>	<b>\$ 324,087</b>	<b>\$ 324,087</b>	<b>\$ 349,837</b>	<b>\$ 324,087</b>	<b>0.00 %</b>
Miscellaneous	\$ 140	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	0.00 %
Intrafund Transfers	\$ 125,350	\$ 0	\$ 37,350	\$ 37,350	\$ 37,350	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 125,490</b>	<b>\$ 7,000</b>	<b>\$ 44,350</b>	<b>\$ 44,350</b>	<b>\$ 44,350</b>	<b>0.00 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 392,420</b>	<b>\$ 331,087</b>	<b>\$ 368,437</b>	<b>\$ 394,187</b>	<b>\$ 368,437</b>	<b>0.00 %</b>
<b>Expenditures</b>						
Personnel	\$ 2,312,322	\$ 2,425,427	\$ 2,504,978	\$ 2,560,444	\$ 2,560,444	2.21 %
Contractual Services	\$ 672,662	\$ 651,633	\$ 700,999	\$ 859,212	\$ 859,212	22.57 %
Commodities	\$ 27,546	\$ 57,004	\$ 20,673	\$ 18,438	\$ 18,438	(10.81)%
<b>Subtotal</b>	<b>\$ 3,012,530</b>	<b>\$ 3,134,064</b>	<b>\$ 3,226,650</b>	<b>\$ 3,438,094</b>	<b>\$ 3,438,094</b>	<b>6.55 %</b>
Miscellaneous	\$ 714	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Intrafund Transfers	\$ 125,350	\$ 37,350	\$ 37,350	\$ 37,350	\$ 37,350	0.00 %
Transfer to Equipment Reserve	\$ 25,130	\$ 25,130	\$ 25,130	\$ 25,130	\$ 25,130	0.00 %
<b>Subtotal</b>	<b>\$ 151,194</b>	<b>\$ 62,480</b>	<b>\$ 62,480</b>	<b>\$ 62,480</b>	<b>\$ 62,480</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 3,163,724</b>	<b>\$ 3,196,544</b>	<b>\$ 3,289,130</b>	<b>\$ 3,500,574</b>	<b>\$ 3,500,574</b>	<b>6.43 %</b>
Risk Management Charges	\$ 2,994	\$ 4,321	\$ 4,321	\$ 0	\$ 0	(100.00)%
<b>b) Total Expenditures</b>	<b>\$ 3,166,718</b>	<b>\$ 3,200,865</b>	<b>\$ 3,293,451</b>	<b>\$ 3,500,574</b>	<b>\$ 3,500,574</b>	<b>6.29 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (2,774,298)</b>	<b>\$ (2,869,778)</b>	<b>\$ (2,925,014)</b>	<b>\$ (3,106,387)</b>	<b>\$ (3,132,137)</b>	<b>7.08 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	1.00	1.00	1.00	1.00	1.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	20.50	20.50	20.50	20.85	20.85	1.71 %
<b>Total FTE Positions</b>	<b>21.50</b>	<b>21.50</b>	<b>21.50</b>	<b>21.85</b>	<b>21.85</b>	<b>1.63 %</b>

**Agency Mission**

Based on the Johnson County Home Rule Charter, the County Manager serves as the chief administrative officer of Johnson County Government. To fulfill this charge, the County Manager's Office is responsible to the Commission and County residents for the effective and efficient delivery of Johnson County services, using sound management and financial principles while emphasizing high ethical values, innovation, and continuous improvement.

**Budget Highlights**

Total expenditures for FY 2017, excluding transfers and Risk Management charges, are budgeted to increase by \$211,444 (6.57%) compared to FY 2016. This increase is due to: 1) \$113,800 for an additional JoCo Magazine in 2017, 2) \$40,600 for additional County support for the Best Times Magazine, and 3) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$25,130.

FTEs increase by 0.35 FTE, from 21.50 FTEs in 2016 to 21.85 FTEs in 2017. This increase is due to: 1) the transfer out of 1.0 FTE Clerk of the Board position to Records and Tax Administration and the transfer in of a 1.0 FTE Business Liaison position from Transit, netting no change, 2) the reduction of 0.25 for the Business Liaison to Wastewater and the addition of 0.60 for the Public Information Office position from Wastewater, netting a 0.35 FTE increase.

**County Manager's Office**

**Agency Goals & Objectives**

<b>Service Delivery Goals and Associated Objectives</b>	<b>Associated PM's:</b>
1) <b>Ensure implementation of BOCC strategic priorities.</b> * Provide management assistance to departments/agencies. * Ensure budget supports implementation of BOCC priorities.	a,b,h
2) <b>Policy development, analysis and implementation.</b> * Increase efficiencies and develop innovative solutions. * Promote transparency, accountability, fairness and public trust. * Support departments/agencies in improving the Johnson County community.	a,b,c,g,h,j,l,m, n,o,p,q,r
3) <b>Increase awareness and support of programs and services while fostering community engagement.</b> * Increase internal and external online and print publications. * Utilize the Johnson County brand. * Use social media/web and magazine publications to inform residents.	c, d, e, f, l, k, s, t

**Agency Key Performance Measures (PMs)**

<b>Output</b>	<b>Actual 2015</b>	<b>Estimated 2016</b>	<b>Estimated 2017</b>
a) # of Committee of the Whole Sessions with BOCC.*	17	18	19
b) # of Study Sessions with the BOCC.*	19	20	21
c) # of responses to Citizens Survey.	1,329	1,513	1,550
d) # of Twitter followers.	6,954	9,000	11,700
e) # of Facebook followers.	1,766	4,000	6,500
f) # of website views.	2,200,000	2,500,000	2,900,000

*\*Study Sessions include meetings previously referred to as Strategic Program Area Reviews (SPARs) and board retreats. Committee of the Whole Sessions include Budget Sessions and Hearings.*

<b>Effectiveness Measures</b>	<b>Actual 2015</b>	<b>Estimated 2016</b>	<b>Estimated 2017</b>
g) % of residents surveyed satisfied or very satisfied with value you receive for your County taxes.	68%	64%	65%
h) % of residents surveyed satisfied or very satisfied with overall quality of services provided.	86%	84%	86%
i) % residents surveyed satisfied or very satisfied with effectiveness of County communication with the public.	52%	52%	53%
j) % residents surveyed that believe Johnson County Government is well run.	62%	65%	67%
k) % residents surveyed who rate their experience with community engagement activities as "good" or "very good."	61%	65%	67%

**County Manager's Office**

**Agency Key Performance Measures (PMs)**

<b>Effectiveness Measures - continued</b>	<b>Actual 2015</b>	<b>Estimated 2016</b>	<b>Estimated 2017</b>
l) % of County employees that perceive senior leaders favorably.	53%	**	55%
m) % of County employees that like the work they do.	88%	**	88%
n) % of County employees that are satisfied with their employment.	77%	**	77%
o) % of County employees that perceive senior leaders to have created a work environment that drives high performance.	47%	**	49%
p) % of County Manager's Office employees that perceive senior leaders favorably.	88%	**	88%
q) % of County Manager's Office senior leaders that have created a work environment that drives high performance.	93%	**	93%
r) % of County Manager's Office employees that trust senior leaders.	93%	**	93%
<b><u>Biannual Communications Survey</u></b>			
s) % of residents surveyed satisfied with the information on the County's website.	62%	73%	78%
t) % of residents surveyed aware of the County's use of social media.	16%	34%	44%

*\*\*Measured every 18 months, therefore, there will be no data available in 2016.*

**County Manager's Office**

**Major Services**

	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2016-2017</b>
	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2017</b>	<b>% Change</b>

**Service #1: General Administration**

To provide executive management and analytical support.

Agency Revenues	\$ 632	\$ 37,350	\$ 37,350	\$ 63,100	\$ 37,350	0.00%
Expenditures	\$ 1,906,372	\$ 2,002,451	\$ 1,970,389	\$ 2,005,616	\$ 2,005,616	1.79%
Difference	\$ (1,905,740)	\$ (1,965,101)	\$ (1,933,039)	\$ (1,942,516)	\$ (1,968,266)	1.82%
FTE Positions	15.50	15.50	14.59	14.25	14.25	-2.33%

**Service #2: Government Relations**

To coordinate implementation of a comprehensive Countywide legislative program.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 58,212	\$ 58,212	\$ 58,212	\$ 58,212	\$ 58,212	0.00%
Difference	\$ (58,212)	\$ (58,212)	\$ (58,212)	\$ (58,212)	\$ (58,212)	0.00%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

**Service #3: Public Information and Communications**

To provide and coordinate citizen and Countywide information.

Agency Revenues	391,788	331,087	331,087	331,087	331,087	0.00%
Expenditures	1,199,140	1,135,881	1,250,529	1,426,746	1,426,746	14.09%
Difference	(807,352)	(804,794)	(919,442)	(1,095,659)	(1,095,659)	19.17%
FTE Positions	6.00	6.00	7.60	7.60	7.60	0.00%

**County Manager's Office**

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**Requests for Additional Resources**

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	Requested FY 2017	Budgeted FY 2017	Requested FY 2018	Projected FY 2018
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**Request #1: JoCo Magazine Funds**

The PIO organization within the CMO currently produces three JoCo Magazines and six Best Times annually.

Initially, the JoCo Magazine, which goes to all households in the County, was created with the goal of being a quarterly communication tool to consistently and professionally inform Johnson County residents about Johnson County Government. This request is for an increase in the publication schedule from three to four magazines in 2017. The total requested for JoCo Magazine in 2017 is \$113,800.

Best Times magazine, which goes to all Johnson County residents 60 years of age and over, is produced six times a year, or every other month. To cover the difference between publishing The Best Times and net salary/benefits expense from the ad revenues, \$40,600 is requested.

The total request for 2017 of \$154,400 has been included in the FY 2017 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	154,400	154,400	154,400	154,400
Difference	\$ (154,400)	\$ (154,400)	\$ (154,400)	\$ (154,400)
FTE Positions	0.00	0.00	0.00	0.00

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**Request #2: Research Partnerships: Criminal Justice**

This request is for additional resources in order to expand research partnerships for Johnson County that will ultimately lead to the implementation of cost-effective community-based interventions. There has never been funding set aside specifically for activities-related criminal justice coordination.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	25,750	0	25,750	0
Difference	\$ (25,750)	\$ 0	\$ (25,750)	\$ 0
FTE Positions	0.00	0.00	0.00	0.00

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### Countywide Support

	Actual FY 2015	Budget FY 2016	Estimated FY 2016	Requested FY 2017	Budget FY 2017	2016-2017 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00 %
<b>Total Agency Fees &amp;</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0</b>	<b>0.00 %</b>
Miscellaneous	\$ 124,457	\$ 50,000	\$ 50,000	\$ 82,131	\$ 82,131	64.26 %
Interfund Transfer	\$ 712,931	\$ 715,766	\$ 715,766	\$ 714,027	\$ 714,027	(0.24)%
<b>Total Other Agency</b>	<b>\$ 837,402</b>	<b>\$ 765,766</b>	<b>\$ 765,766</b>	<b>\$ 796,158</b>	<b>\$ 796,158</b>	<b>3.97 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 837,402</b>	<b>\$ 765,766</b>	<b>\$ 765,766</b>	<b>\$ 796,158</b>	<b>\$ 796,158</b>	<b>3.97 %</b>
<b>Expenditures</b>						
Personnel	\$ 4,913,746	\$ 4,580,000	\$ 4,580,000	\$ 7,048,365	\$ 7,048,365	53.89 %
Contractual Services	\$ 3,274,148	\$ 6,163,618	\$ 4,163,618	\$ 11,238,384	\$ 11,214,184	169.34 %
Commodities	\$ 106,366	\$ 80,800	\$ 80,800	\$ 90,600	\$ 80,800	0.00 %
<b>Subtotal</b>	<b>\$ 8,294,260</b>	<b>\$ 10,824,418</b>	<b>\$ 8,824,418</b>	<b>\$ 18,377,349</b>	<b>\$ 18,343,349</b>	<b>107.87 %</b>
Debt Service	\$ 2,928,769	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Lease Payment to PBC	\$ 8,093,019	\$ 9,343,488	\$ 9,356,957	\$ 7,889,762	\$ 7,889,762	(15.68)%
Miscellaneous	\$ 18,575	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 4,963,588	\$ 6,493,359	\$ 6,313,695	\$ 6,194,148	\$ 6,194,148	(1.89)%
<b>Subtotal</b>	<b>\$ 16,003,951</b>	<b>\$ 15,836,847</b>	<b>\$ 15,670,652</b>	<b>\$ 14,083,910</b>	<b>\$ 14,083,910</b>	<b>(10.13)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 24,298,211</b>	<b>\$ 26,661,265</b>	<b>\$ 24,495,070</b>	<b>\$ 32,461,259</b>	<b>\$ 32,427,259</b>	<b>32.38 %</b>
Risk Management Charges	\$ 1,367	\$ 2,169	\$ 2,169	\$ 0	\$ 0	(100.00)%
<b>b) Total Expenditures</b>	<b>\$ 24,299,578</b>	<b>\$ 26,663,434</b>	<b>\$ 24,497,239</b>	<b>\$ 32,461,259</b>	<b>\$ 32,427,259</b>	<b>32.37 %</b>
<b>Difference: b) minus a)</b>	<b>\$(23,462,176)</b>	<b>\$(25,897,668)</b>	<b>\$(23,731,473)</b>	<b>\$(31,665,101)</b>	<b>\$(31,631,101)</b>	<b>33.29 %</b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Other Taxes	\$ 3	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Tax Revenues</b>	<b>\$ 3</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	20.00	20.00	20.00	20.00	20.00	0.00 %
<b>Total FTE Positions</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>0.00 %</b>

#### Agency Mission

Countywide Support is an agency for expenditures that benefit the County in general and would not be appropriate in any other agency budget.

#### Budget Highlights

Total expenditures for FY 2017, excluding cost allocation, are budgeted to increase by \$7,932,189 (32.38%) compared to FY 2016. This increase is due to the net of the following items: 1) possible funding for the Sheriff to keep pay ranges and hire-in rates competitive to the local market, 2) increase of \$400,000 in Tax Increment Financing, 3) approximately \$4.4 million for Risk Management and Health Care Fund contingency, requests for additional resources, and contingency for future State reductions, 4) increase of \$100,000 for employee payout fund, and 5) an increase of \$5,000 for United Community Services - Community Planning.

**Countywide Support**

**Agency Highlights**

The detailed budget for Countywide Support is provided below.

<b>Category</b>	<b>FY 2017 Amount</b>	<b>Description</b>
Employee Payout Fund	\$ 1,400,000	Composed of employee payouts. Payouts include accrued vacation and sick leave for employees who terminate employment with the County.
TIF	2,250,000	Includes amount for estimated property taxes lost due to Tax Increment Financing (TIF) in the County taxing district.
Advertising & Additional Contractual Services	1,107,923	Includes advertising costs for publications for the BOCC, Legal, and Treasurer departments. Includes costs for Countywide internet recruiting services. Contractual services costs include outside legal services, appraisal studies, other contractual services, and pending litigation.
Memberships	200,000	Includes annual memberships/dues to organizations such as: KAC, MARC, and NACo.
Taxes	40,000	Includes special assessment taxes paid on County buildings.
Contributions	1,411,353	Includes contributions to the Arts Council of Johnson County (\$100,000), Soil Conservation (\$25,000), United Community Services Human Service Fund (\$121,275), United Community Services Community Planning (\$50,000), and Evergreen Living Innovations (\$1,110,078).
Supplemental Pension	3,280,000	Funding for the supplemental retirement program for the workforce.
Transfer to Transportation	6,194,148	Composed of a transfer to the Transit program.
PBC Lease Payments	7,889,762	Composed of a portion of the County's lease payments to the Public Building Commission.
Extension Council	770,745	Contract amount = \$748,296
High Performance Organization	150,000	County's on-going Executive and Countywide leadership development efforts toward becoming a higher performing organization (HPO).
Compensation Adjustments	1,609,365	Compensation adjustments.
Airport Payments	461,046	Repayment to Airport and Fire District #1 Airport Service.
Contingency Funding	5,582,117	Contingency for Health Care Fund, Risk Mgmt. Fund, possible State reductions, and requests for additional resources.
Employee Recognition	80,800	Includes increase for the Employee Recognition Program that enhances awards for long-term employees.
<b>Total</b>	<b>\$ 32,427,259</b>	





**Debt Service**

	<b>Actual FY 2015</b>	<b>Budget FY 2016</b>	<b>Estimated FY 2016</b>	<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>2016-2017 % Change</b>
<b>Agency Revenues</b>						
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Use of Carryover	\$ 0	\$ 3,515	\$ 0	\$ 10,000	\$ 10,000	0.00 %
Interfund Transfer	\$ 1,071,156	\$ 1,065,260	\$ 1,065,260	\$ 1,064,722	\$ 1,064,722	(0.05)%
<b>Total Other Agency Revenues</b>	<b>\$ 1,071,156</b>	<b>\$ 1,068,775</b>	<b>\$ 1,065,260</b>	<b>\$ 1,074,722</b>	<b>\$ 1,074,722</b>	<b>0.89 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 1,071,156</b>	<b>\$ 1,068,775</b>	<b>\$ 1,065,260</b>	<b>\$ 1,074,722</b>	<b>\$ 1,074,722</b>	<b>0.89 %</b>
<b>Expenditures</b>						
Contractual Services	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.00 %
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>0.00 %</b>
Debt Service	\$ 1,088,739	\$ 1,067,450	\$ 1,067,450	\$ 1,744,883	\$ 1,744,883	63.46 %
<b>Subtotal</b>	<b>\$ 1,088,739</b>	<b>\$ 1,067,450</b>	<b>\$ 1,067,450</b>	<b>\$ 1,744,883</b>	<b>\$ 1,744,883</b>	<b>63.46 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 1,088,739</b>	<b>\$ 1,087,450</b>	<b>\$ 1,087,450</b>	<b>\$ 1,764,883</b>	<b>\$ 1,764,883</b>	<b>62.30 %</b>
<b>b) Total Expenditures</b>	<b>\$ 1,090,106</b>	<b>\$ 1,089,619</b>	<b>\$ 1,089,619</b>	<b>\$ 1,764,883</b>	<b>\$ 1,764,883</b>	<b>61.97 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (18,950)</b>	<b>\$ (20,844)</b>	<b>\$ (24,359)</b>	<b>\$ (690,161)</b>	<b>\$ (690,161)</b>	<b>2,733.29 %</b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 1,139	\$ 0	\$ 0	\$ 657,604	\$ 657,604	0.00 %
Other Taxes	\$ 10,618	\$ 18,675	\$ 25,242	\$ 32,557	\$ 32,557	28.98 %
<b>Total Tax Revenues</b>	<b>\$ 11,757</b>	<b>\$ 18,675</b>	<b>\$ 25,242</b>	<b>\$ 690,161</b>	<b>\$ 690,161</b>	<b>2,634.18 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

**Agency Mission**

Debt Service for County general obligation bonds and notes payable.

**Budget Highlights**

FY 2017 expenditures for the Debt Service Fund are budgeted to increase by \$677,433 (62.3%) compared to estimated expenditures for FY 2016. Reserve funds for the Debt Service fund are estimated at \$386,834 as of December 31, 2017.

**Economic Development Programs**

	<b>Actual FY 2015</b>	<b>Budget FY 2016</b>	<b>Estimated FY 2016</b>	<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>2016-2017 % Change</b>
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Other Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>Expenditures</b>						
Contractual Services	\$ 982,175	\$ 982,175	\$ 982,175	\$ 982,175	\$ 982,175	0.00%
<b>Subtotal</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>0.00%</b>
<b>Expenditures Subtotal</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>0.00%</b>
<b>b) Total Expenditures</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>0.00%</b>
<b>Difference: b) minus a)</b>	<b>\$ (982,175)</b>	<b>\$ (982,175)</b>	<b>\$ (982,175)</b>	<b>\$ (982,175)</b>	<b>\$ (982,175)</b>	<b>0.00%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

**Agency Mission**

This agency consists of the two non-profit economic development institutions established by Johnson County to promote economic development in the County: the County Economic Research Institute (CERI) and the Enterprise Center of Johnson County (ECJC). The mission of CERI is to participate in a partnership with chambers of commerce, local and regional economic development organizations, and units of government in order to create and sustain jobs, expand the tax base and promote Johnson County through the provision of basic and applied research. The Enterprise Center's mission is to stimulate business creation and employment in Johnson County by providing value-added resources and services to early stage, high growth-oriented companies.

**Budget Highlights**

Total expenditures for FY 2017 are budgeted to remain constant at \$982,175.

**Economic Development Programs**

**Major Services**

	<b>Actual FY 2015</b>	<b>Budget FY 2016</b>	<b>Estimated FY 2016</b>	<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>2016-2017 % Change</b>
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**Service #1: County Economic Research Institute (CERI)**

The mission of the County Economic Research Institute is to participate in a partnership with chambers of commerce, local and regional economic development organizations, and units of government in order to create and retain jobs, expand the tax base and promote Johnson County through the provision of basic and applied economic research.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	0.00%
Difference	\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)	0.00%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

**Service #2: Enterprise Center of Johnson County (ECJC)**

The Enterprise Center of Johnson County is a business incubator - an entity that provides high-growth potential companies with office space, consulting and advisory services and financing resources - to help them grow and succeed. The Enterprise Center is located in Metropolitan Kansas City, and is an integral part of entrepreneurial development in Johnson County.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 682,175	\$ 682,175	\$ 682,175	\$ 682,175	\$ 682,175	0.00%
Difference	\$ (682,175)	\$ (682,175)	\$ (682,175)	\$ (682,175)	\$ (682,175)	0.00%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

**Facilities**

	<b>Actual FY 2015</b>	<b>Budget FY 2016</b>	<b>Estimated FY 2016</b>	<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>2016-2017 % Change</b>
<b>Agency Revenues</b>						
Charges for Service	\$ 798,732	\$ 800,872	\$ 800,872	\$ 833,312	\$ 833,312	4.05 %
Use of Assets	\$ 20	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 798,752</b>	<b>\$ 800,872</b>	<b>\$ 800,872</b>	<b>\$ 833,312</b>	<b>\$ 833,312</b>	<b>4.05 %</b>
Use of Carryover	\$ 0	\$ 385,455	\$ 525,600	\$ 525,600	\$ 525,600	0.00 %
Miscellaneous	\$ 351,772	\$ 327,929	\$ 327,929	\$ 334,488	\$ 334,488	2.00 %
Intrafund Transfers	\$ 6,943,547	\$ 7,065,006	\$ 7,065,006	\$ 7,419,353	\$ 7,419,353	5.02 %
Interfund Transfer	\$ 1,800	\$ 0	\$ 80,057	\$ 115,259	\$ 115,259	43.97 %
<b>Total Other Agency Revenues</b>	<b>\$ 7,297,119</b>	<b>\$ 7,778,390</b>	<b>\$ 7,998,592</b>	<b>\$ 8,394,700</b>	<b>\$ 8,394,700</b>	<b>4.95 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 8,095,871</b>	<b>\$ 8,579,262</b>	<b>\$ 8,799,464</b>	<b>\$ 9,228,012</b>	<b>\$ 9,228,012</b>	<b>4.87 %</b>
<b>Expenditures</b>						
Personnel	\$ 9,787,682	\$ 10,641,572	\$ 10,566,635	\$ 11,207,481	\$ 11,094,048	4.99 %
Contractual Services	\$ 6,943,641	\$ 7,894,627	\$ 8,128,372	\$ 8,479,226	\$ 8,477,226	4.29 %
Commodities	\$ 1,292,369	\$ 1,248,029	\$ 1,248,029	\$ 1,316,779	\$ 1,313,779	5.27 %
Capital Outlay	\$ 244,283	\$ 48,943	\$ 48,943	\$ 88,943	\$ 88,943	81.73 %
<b>Subtotal</b>	<b>\$ 18,267,975</b>	<b>\$ 19,833,171</b>	<b>\$ 19,991,979</b>	<b>\$ 21,092,429</b>	<b>\$ 20,973,996</b>	<b>4.91 %</b>
Miscellaneous	\$ 154	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Intrafund Transfers	\$ 4,451,872	\$ 4,663,004	\$ 4,663,004	\$ 4,911,086	\$ 4,911,086	5.32 %
Transfer to Equipment Reserve	\$ 0	\$ 77,000	\$ 77,000	\$ 77,000	\$ 77,000	0.00 %
Transfer to Capital projects	\$ 2,515,699	\$ 3,373,644	\$ 3,373,644	\$ 3,273,644	\$ 3,273,644	(2.96)%
<b>Subtotal</b>	<b>\$ 6,967,725</b>	<b>\$ 8,113,648</b>	<b>\$ 8,113,648</b>	<b>\$ 8,261,730</b>	<b>\$ 8,261,730</b>	<b>1.83 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 25,235,700</b>	<b>\$ 27,946,819</b>	<b>\$ 28,105,627</b>	<b>\$ 29,354,159</b>	<b>\$ 29,235,726</b>	<b>4.02 %</b>
Vehicle Equivalent Units	\$ 15,073	\$ 13,332	\$ 13,332	\$ 13,723	\$ 13,723	2.93 %
Risk Management Charges	\$ 23,675	\$ 34,333	\$ 34,333	\$ 0	\$ 0	(100.00)%
<b>b) Total Expenditures</b>	<b>\$ 25,274,448</b>	<b>\$ 27,994,484</b>	<b>\$ 28,153,292</b>	<b>\$ 29,367,882</b>	<b>\$ 29,249,449</b>	<b>3.89 %</b>
<b>Difference: b) minus a)</b>	<b>\$(17,178,577)</b>	<b>\$(19,415,222)</b>	<b>\$(19,353,828)</b>	<b>\$(20,139,870)</b>	<b>\$(20,021,437)</b>	<b>3.45 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	155.70	157.70	157.70	158.66	157.70	0.00 %
<b>Total FTE Positions</b>	<b>155.70</b>	<b>157.70</b>	<b>157.70</b>	<b>158.66</b>	<b>157.70</b>	<b>0.00 %</b>

**Agency Mission**

Johnson County Facilities Management creates, maintains and sustains environments and services for County government and the community.

**Budget Highlights**

Total expenditures for FY 2017, excluding Transfers, Vehicle Equivalent Units, and Risk Management charges, are budgeted to increase by \$982,017 (4.91%) compared to FY 2016. The increase is due to: 1) \$348,854 increase in contractual services, 2) \$65,750 increase in commodities (\$10,000 of which is one-time), 3) \$40,000 in capital outlay (in total \$464,604 which is the remainder of the funding necessary for operating Arts & Heritage Center), and 4) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Capital Projects include: 1) \$2,000,000 Capital Replacement Program (CRP), 2) \$573,644 Mental Health CRP, 3) 500,000 for Courthouse CRP, 4) \$100,000 for ADA Compliance, and 5) \$100,000 for Mental Health Operations and Space Study.

Transfers to Equipment Reserve remain constant at \$77,000 for 2017 (there was a one-time reduction made for 2015).

FTE remain constant at 157.70 in FY 2017.

**Facilities**

<b>Agency Goals &amp; Key Performance Measures (PMS)</b>			
<b>Service Delivery Goals and Associated Objectives</b>			
	<b>Actual 2015</b>	<b>Estimated 2016</b>	<b>Estimated 2017</b>
<b>1) Goal: Maintain County buildings to maximize investment and provide a productive, sanitary, secure and safe environment.</b>			
(A) % of building systems and equipment in CRP which meets or exceeds its useful life.	21%	23%	24%
<b>2) Goal: Maximize the useful life and the functionality of the built environment through excellent strategic planning, design, construction and project management.</b>			
(A) % of project workload managed by PDC associated with approved CIP Projects.	65%	64%	62%
(B) % of occupiable space managed by PDC.	81%	87%	87%
<b>3) Goal: Be the printer of choice for Johnson County Government.</b>			
(A) % of orders going through Print Shop - Market Share.	76%	79%	83%
(B) Difference between revenue and operating expenditures.	(\$20,065)	\$0	\$0

<b>Output and Efficiency Measures</b>			
	<b>Actual 2015</b>	<b>Estimated 2016</b>	<b>Estimated 2017</b>
<b>Output and Efficiency Measures</b>			
1 a) # of inspections relating to code compliance.	2,253	2,253	2,257
a) # of preventative maintenance work requests.	12,038	12,400	13,000
a) # of CRP Building Systems and Equipment Assets.	727	764	799
a) # on-demand work requests.	14,729.00	15,250	16,000
a) # of buildings maintained by Facilities Dept.	59	59	60
a) Square Footage maintained (External Gross).	2,356,415	2,356,415	2,432,415
a) Square footage cleaned.	1,410,466	1,410,466	1,483,144

**Facilities**

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**Agency Goals & Key Performance Measures (PMs)**

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<b>Output and Efficiency Measures (Cont.)</b>	<b>Actual 2015</b>	<b>Estimated 2016</b>	<b>Estimated 2017</b>
2 a) # of buildings in SFMP.	174	174	175
a) Total CIP approved projects managed by PDC.	119	125	131
a) Total projects supported by PDC.	183	196	211
b) Total occupiable Square Footage.	2,887,005	2,887,005	2,938,929
b) Total occupiable Square Footage managed by PDC.	2,341,056	2,515,091	2,567,013
3 a) # of complete print requests.	1,813	1,904	1,999
a) # of sheets produced.	1,475,089	1,548,843	1,626,285

**Facilities**

**Major Services**

	<b>Actual FY 2015</b>	<b>Budget FY 2016</b>	<b>Estimated FY 2016</b>	<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>2016-2017 % Change</b>
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**Service #1: Maintenance/Building Services**

Provide preventive and ongoing building and equipment maintenance and repairs, custodial care, grounds keeping and all fund and inter-department transfers.

Agency Revenues	\$ 4,124,284	\$ 3,084,528	\$ 3,084,528	\$ 3,199,685	\$ 3,199,685	3.73%
Expenditures	\$ 14,286,266	\$ 14,942,214	\$ 14,968,319	\$ 15,438,915	\$ 15,438,915	3.14%
Difference	\$ (10,161,982)	\$ (11,857,686)	\$ (11,883,791)	\$ (12,239,230)	\$ (12,239,230)	2.99%
FTE Positions	126.50	127.50	127.50	127.50	127.50	0.00%

**Service #2: Planning, Design, and Construction (PDC)**

Provide professional and timely support in the planning, design, construction and commissioning of capital projects. Provide design and facility management services for the built environment.

Agency Revenues	\$ 5	\$ 0	\$ 80,057	\$ 115,259	\$ 115,259	43.97%
Expenditures	\$ 1,098,758	\$ 1,180,688	\$ 1,209,640	\$ 1,299,631	\$ 1,299,631	7.44%
Difference	\$ (1,098,753)	\$ (1,180,688)	\$ (1,129,583)	\$ (1,184,372)	\$ (1,184,372)	4.85%
FTE Positions	11.00	12.00	12.00	12.00	12.00	0.00%

**Service #3: County Internal Services**

Process all incoming, outgoing, mass mailings and interoffice mail in a timely and correct manner. Provide courier delivery service between County buildings. Manage the pick-up, storage, and distribution of County surplus property.

Agency Revenues	\$ 17,842	\$ 10,914	\$ 10,914	\$ 10,914	\$ 10,914	0.00%
Expenditures	\$ 512,925	\$ 555,635	\$ 548,548	\$ 563,319	\$ 563,319	2.69%
Difference	\$ (495,083)	\$ (544,721)	\$ (537,634)	\$ (552,405)	\$ (552,405)	2.75%
FTE Positions	5.00	5.00	5.00	5.00	5.00	0.00%

**Service #4: Energy and Utility Management**

Implement and oversee the countywide behavior-based energy management program targeting major utilities to conserve energy and reduce utility costs, and the expenses incurred in 2014 consisted of consulting fees. This major service includes management of utility costs for most County operated facilities. Participating in the behavior-based program but excluded from this major service because they are outside funds of Johnson County Parks & Recreation District, Johnson County Library and Airport. Johnson County Wastewater, Developmental Supports residential properties and Johnson County Transit facilities are not included in the major service or program.

Agency Revenues	\$ 3,532,712	\$ 5,048,459	\$ 5,188,604	\$ 5,436,686	\$ 5,436,686	4.78%
Expenditures	\$ 7,839,948	\$ 9,711,463	\$ 9,851,608	\$ 10,347,772	\$ 10,347,772	5.04%
Difference	\$ (4,307,236)	\$ (4,663,004)	\$ (4,663,004)	\$ (4,911,086)	\$ (4,911,086)	5.32%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%



**Facilities**

**Major Services**

	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2016-2017</b>
	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2017</b>	<b>% Change</b>

**Service #5: Administration Services**

Provides department-wide executive and administrative leadership and support, including financial, budget, Fleet Management, IT services and managing real estate transactions and commercial leases for the County.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 1,058,590	\$ 1,120,291	\$ 1,091,468	\$ 1,243,965	\$ 1,125,532	3.12%
Difference	\$ (1,058,590)	\$ (1,120,291)	\$ (1,091,468)	\$ (1,243,965)	\$ (1,125,532)	3.12%
FTE Positions	10.20	10.20	10.20	11.16	10.20	0.00%

**Service #6: Printing/Copying Services**

Provide quality printing consultation and cost-efficient offset printing and photocopying services for County departments in the most time efficient manner possible.

Agency Revenues	\$ 421,028	\$ 435,361	\$ 435,361	\$ 465,468	\$ 465,468	6.92%
Expenditures	\$ 439,213	\$ 436,528	\$ 436,044	\$ 460,557	\$ 460,557	5.62%
Difference	\$ (18,185)	\$ (1,167)	\$ (683)	\$ 4,911	\$ 4,911	-819.03%
FTE Positions	3.00	3.00	3.00	3.00	3.00	0.00%

**Facilities**

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**Requests for Additional Resources**

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	<u>Requested FY 2017</u>	<u>Budget FY 2017</u>	<u>Requested FY 2018</u>	<u>Projected FY 2018</u>
<b>Request #1: Chief Security Officer</b>			<b>Priority: 1</b>	<b>Major Service:</b> Physical Security

The Chief Security Officer is the executive responsible for identification, development, implementation and management of the organization's security strategies and programs. This request is to provide strategic planning and day-to-day operations relating to security matters for the public, staff, buildings and grounds. In emergency situations, this position elevates to be a part of the County Leadership team (similar to the shift for the Deputy Director of Emergency Management/Emergency Management Coordinator). This position would serve as security point-of-contact for the County executives and senior staff regarding emergency situations, including crisis planning/response, hazard mitigation and business continuity. The intent of this request is to provide strategic analysis, planning and develop & maintain metrics to gauge the effectiveness of County security hardware, systems and programs. While collaborating with the Sheriff's office, this position would address and apply physical and informational security principles, practices, procedures, laws, regulations and current legislative issues. This request was not funded in the 2017 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	0
Expenditures	125,237	0	128,249	0
Difference	\$ (125,237)	\$ 0	\$ (128,249)	0
Full-time Equivalent Positions	1.00	0.00	1.00	0.00

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**Facilities**

**Capital Improvement Program (CIP)**

**Title: Capital Replacement Program (CRP) Year Placed: 2017**

**Description:** This on-going capital project account has been set up to address the maintenance needs of a large number of the County's buildings. Projects in the 2017 and 2018 request include: replacement of remote terminal units (RTU), upgrades to air handling units (AHU), repairs to heating, ventilating, and air conditioning systems (HVAC), building automation upgrades, pavement repairs, roofing repairs, interior finishes replacement, window upgrades, site wall work, building envelop repairs, floor repair, foundation stabilization work, erosion control, sidewalk/patio repair work, fires suppression system repairs, kitchen equipment replacement, transfer switch replacements, hot water tank replacements, interior steel door replacements, and some small engineering studies. This project is included in the FY 2017 Budget.

<b>Capital Expenditures</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 2,000,000	\$ 2,200,000	\$ 2,200,000	\$ 2,200,000	\$ 2,900,000	\$ 11,500,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 2,000,000</b>	<b>\$ 2,200,000</b>	<b>\$ 2,200,000</b>	<b>\$ 2,200,000</b>	<b>\$ 2,900,000</b>	<b>\$ 11,500,000</b>

<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Title: Courthouse CRP Year Placed: 2017**

**Description:** The purpose of this request is to fund rehabilitation and maintenance projects in the County courthouse. A number of projects have been deferred in recent years due to the fact that the work needed to be done will cause a significant disruption to the operations at the courthouse. Delay on beginning to address these maintenance issues is no longer viewed as a viable option, and a significant re-investment into the courthouse facility has been deemed necessary in order to protect the building as well as provide a safe environment for the public and the employees who work in the courthouse. The 2017 portion of this on-going maintenance project is for work on roof membrane replacements of the 1968 and Tower additions to the building and for some various interior finish upgrades. The amount being shown here is less than what has been requested as the total Courthouse CRP 5 year request was for \$14.1 million. This project is included in the FY 2017 Budget.

<b>Capital Expenditures</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 500,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 0	\$ 2,600,000
Equipment	\$	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$ 500,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 0</b>	<b>\$ 2,600,000</b>

<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Facilities**

**Capital Improvement Program (CIP)**

**Title: Mental Health CRP**

**Year Placed: 2017**

**Description:** The Mental Health's aging facilities are in a state of disrepair due to the lack of funds for scheduled repair and replacement in previous fiscal years. This project funds anticipated repairs/improvements at the Olathe Mental Health, Crisis Support Services, Adolescent Center for Treatment, and The Recovery Place facilities located throughout Johnson County. Projects in the 2017 and 2018 request include: roofing repairs/replacement, replacement of boilers, exterior door replacements, window replacements, installation of window coverings, improved exterior lighting, carpet replacement, replacement of condenser units, replacement of air handler units, some building insulation improvements, fire alarm upgrades, new monument sign, pavement/parking lot work, sidewalk repair, drainage corrections, and repair and replacement of heating, ventilating, and air conditioning systems (HVAC). This on-going project is included in the FY 2017 Budget.

<b>Capital Expenditures</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 573,644	\$1,063,644	\$1,063,644	\$1,063,644	\$1,063,644	\$ 4,828,220
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 573,644</b>	<b>\$1,063,644</b>	<b>\$1,063,644</b>	<b>\$1,063,644</b>	<b>\$1,063,644</b>	<b>\$ 4,828,220</b>

<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Title: Mental Health Operations and Space Programming Study**

**Year Placed: 2017**

**Description:** This project would fund a study to look at Johnson County Mental Health's overall organization, security and space needs. The intent of the study is to provide increased efficiency of operations, look at space utilization and the various existing non-compliant building code and ADA conditions. This project would examine MNH's work processes, security needs, adjacency requirements, building locations, and space. There are security concerns at Mental Health facilities due to a lack of personal protection barriers and video surveillance. The current facilities do not incorporate current county standards which offer zoned areas for staff and public (public, semi-private and private). Currently staff utilizes their private offices to interact with clients. The majority of building spaces at each location are easily accessible to the public. A result of the study will more correctly and adequately allocate space for the needs of current and future county programs administered in each facility. The reconfiguration and remodel in portions of each building would update the flow of work process to align with departmental operations and increase efficiencies. This study is included in the FY 2017 Budget.

<b>Capital Expenditures</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>Project Total</b>
Preliminary Studies	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 100,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 100,000</b>

<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Facilities**

**Capital Improvement Program (CIP)**

**Title: ADA Compliance**

**Year Placed: 2017**

**Description:** This project is to address facility issues identified during an ongoing accessibility self-assessment. The funds requested are anticipated to be sufficient for all General Fund buildings, exclusive of the courthouse, which is being addressed separately. All County-sponsored programs and services must be available to all members of the public, regardless of disability, as mandated by the ADA. The ongoing detailed review of all County facilities as well as new ADA regulations indicate numerous and varied modifications are required. This is a multi-year approach to addressing the various ADA issues. Funding for this is included in the 2017 Budget.

<b>Capital Expenditures</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 0	\$ 400,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 0</b>	<b>\$ 400,000</b>

<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Title: Elections Parking and Driving Improvements**

**Year Placed: 2018**

**Description:** This project is to address parking and driving improvements for the Elections facility. There is a need to establish more parking and safe vehicular egress in and out of the property for all voters, election staff and volunteers. The County purchased adjacent property in 2012 in anticipation for this need. This project will create additional drive-lanes and parking, a second access drive off of Kansas City Road would be incorporated to help control traffic in and out of the property, and create a safer environment for vehicles and pedestrians. It is anticipated that approximately 120 additional parking spaces will be added. This project is included in the 2017 Budget.

<b>Capital Expenditures</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 610,000	\$ 0	\$ 0	\$ 0	\$ 610,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 610,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 610,000</b>

<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Facilities**

**Capital Improvement Program (CIP)**

**Title: Major Asset Replacement Projects** **Year Placed: 2017**

**Description:** This project is to address several of the larger capital replacement projects that would normally fit under the Facilities Capital Replacement Program (CRP). Due to the magnitude of cost and the life-span of the replacement it was decided to submit these projects in a separate category. Projects include replacement of the roof at the New Century Adult Detention Center (Phase 1) and Elevator Upgrades at Central Booking. Later years include replacement of the roof at Elections, new roof at the Health Services Building (HSB), new roof at the Transit building, and new roofs for Sheriff's Training and Operations buildings. Currently the projects requested for funding for 2018 and 2019 are not in the 5 year plan, but funding for 2017's requested projects have been placed in the FY 2017 Budget.

<b>Capital Expenditures</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$3,005,000	\$2,499,985	\$ 763,727	\$ 0	\$ 0	\$ 6,268,712
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$3,005,000</b>	<b>\$2,499,985</b>	<b>\$ 763,727</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 6,268,712</b>

<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Title: Arc Flash Phase 3: Mitigation** **Year Placed: N/A**

**Description:** This project would fund modifications to existing electrical service systems to reduce the arc flash incident energy in all areas that require Hazard Classification 2 and higher as identified in the Arc Flash Hazard Analysis Phase 2 which is scheduled to be completed by the end of 2015. One of the results of Arc Flash Hazard Analysis Phase 2 scheduled for 2015 will be to categorize and label the hazard level of all electrical equipment that is 'likely to require examination, adjustment, servicing or maintenance *while energized*' (per NFPA 70e). The labels will contain information that will notify County employees and outside contractors who may be required to work on energized electrical equipment, what specific level of Personal Protective Equipment (PPE) they will be required to wear while performing tasks on the equipment. This project is for early funding of remediation work likely to come out of these earlier phases. This request is currently not in the 5 year plan.

<b>Capital Expenditures</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 0	\$ 200,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 200,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 200,000</b>

<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Facilities**

**Capital Improvement Program (CIP)**

**Title:** **Concealed Carry Physical Security** **Year Placed:** **N/A**

**Description:** In the summer of 2013 the Kansas Legislature passed House Bill 2052 allowing concealed carry of hand guns in all public businesses. Most of the County buildings are now complying with this legislative change. The County has approved a number of buildings to be exempt from this law. Two of the facilities already have adequate security measures (Courthouse and Justice Annex). This project would cover Mental Health facilities, correctional and law enforcement agencies, Northeast Offices, JCDS, and the Health Services Building. This project would put into place electronic equipment to detect and restrict the carrying of weapons into the building. This request has funding also associated with running this equipment via a service contract. This project was requested in 2017, but not included in the current 5 year CIP.

<b>Capital Expenditures</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 1,020,300	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,020,300
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 1,020,300</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,020,300</b>

<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 725,000	\$ 725,000	\$ 725,000
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 725,000</b>	<b>\$ 725,000</b>	<b>\$ 725,000</b>

**Title:** **Northeast Offices Phase III** **Year Placed:** **2017**

**Description:** This project is to continue the phased remodel at the Northeast Office Building. The first year portion is to build clinic space for a collaboration with Health Partnership Clinic in a portion of the building that use to be former Crime Lab space, and along with finishing off this space there would need to be some parking lot repair to the north lot. The third year portion is to reconfigure and remodel current Mental Health space in the Northeast Offices. If this Phase III remodel is not approved a portion of the project that has some needed mechanical work and the parking lot repair work will be likely incorporated back into a future Capital Replacement Program (CRP) request or be reissued as a stand-alone project. The 2019 and 2020 portions are not included in the 5 year CIP plan, but the 2017 portion that builds clinic space for the Health Partnership Clinic is included in the 2017 Budget.

<b>Capital Expenditures</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 1,145,000	\$ 0	\$ 880,000	\$ 540,000	\$ 0	\$ 2,565,000
FF&E	\$ 75,000	\$ 0	\$ 0	\$ 745,000	\$ 0	\$ 820,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 60,000	\$ 0	\$ 60,000
<b>Total</b>	<b>\$ 1,220,000</b>	<b>\$ 0</b>	<b>\$ 880,000</b>	<b>\$ 1,345,000</b>	<b>\$ 0</b>	<b>\$ 3,445,000</b>

<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>





## Facilities

### Capital Improvement Program (CIP)

**Title:** **Coroner Facility** **Year Placed:** **N/A**

**Description:** There was a study conducted in late 2015 to investigate organizational and physical options for a facility for the Coroner that would be owned and managed by the County with the goal to provide the highest quality and most consistent forensic pathology services and appropriate morgue facilities for the citizens of Johnson County. The study concluded that Johnson County would need a Coroner facility of approximately 29,000 square feet and a location near the current Crime Lab and Public Health and Environment was the most logical placement of the facility. This item will be included on the fall ballot proposing a 0.25 cent sales tax to help build this facility and a new County Courthouse. This project is not currently in the 5 year CIP.

Capital Expenditures	FY2017	FY 2018	FY 2019	FY 2020	FY 2021	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 2,000,000	\$ 8,500,000	\$ 8,500,000	\$ 0	\$ 0	\$ 19,000,000
Equipment	\$ 0	\$ 0	\$ 1,140,000	\$ 0	\$ 0	\$ 1,140,000
FF&E	\$ 0	\$ 0	\$ 650,000	\$ 0	\$ 0	\$ 650,000
Public	\$ 0	\$ 0	\$ 210,000	\$ 0	\$ 0	\$ 210,000
<b>Total</b>	<b>\$ 2,000,000</b>	<b>\$ 8,500,000</b>	<b>\$10,500,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$21,000,000</b>

Operating Expenditures	Total FTE	FY2017	FY 2018	FY 2019	FY 2020
Personnel	2.0	\$ 0	\$ 0	\$ 88,555	\$ 154,309
Contractual	0.0	\$ 0	\$ 0	\$ 59,402	\$ 149,381
Commodities	0.0	\$ 0	\$ 0	\$ 2,992	\$ 7,396
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start Up	0.0	\$ 0	\$ 0	\$ 15,000	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 165,949</b>	<b>\$ 311,086</b>

**Title:** **County Branding - Signage** **Year Placed:** **N/A**

**Description:** This request is to upgrade existing signage to align with Johnson County branding and signage standards at various locations. Signage includes interior and exterior building signage, campus signage, and wayfinding. In an effort to better serve our patrons, alignment of signage standards will offer consistent visual cues and information to ensure locating the services, buildings, and campuses serving their needs are efficiently identified; therefore, unifying all County efforts. Currently this need is being met inconsistently and in some instances are even lacking. The goal of this request is to reinforce the County brand and in turn, the County's commitment to excellence. This project is not in the 5 year CIP.

Capital Expenditures	FY2017	FY 2018	FY 2019	FY 2020	FY 2021	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 600,000
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 600,000</b>

Operating Expenditures	Total FTE	FY2017	FY 2018	FY 2019	FY 2020
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Facilities**

**Capital Improvement Program (CIP)**

**Title:** Energy Retrofit **Year Placed:** N/A

**Description:** This project addresses a number of energy retrofit opportunities that exist in County-owned facilities. The first year of the project was 2012 which addressed lighting retrofits which should yield a five year payback, later years projects addresses a number of mechanical, electrical, and plumbing retrofits which should have a payback of 10 years or less. This program has been funded in the past few years but is currently not in the 5-year CIP.

<b>Capital Expenditures</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 500,000	\$ 500,000	\$ 500,000	\$ 1,500,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 1,500,000</b>

<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Fleet Services**

	<b>Actual FY 2015</b>	<b>Budget FY 2016</b>	<b>Estimated FY 2016</b>	<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>2016-2017 % Change</b>
<b>Agency Revenues</b>						
Charges for Service	\$ 2,558,112	\$ 3,221,771	\$ 3,221,771	\$ 2,929,038	\$ 2,929,038	(9.09)%
Use of Assets	\$ 10,500	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 2,568,612</b>	<b>\$ 3,221,771</b>	<b>\$ 3,221,771</b>	<b>\$ 2,929,038</b>	<b>\$ 2,929,038</b>	<b>(9.09)%</b>
Use of Carryover	\$ 0	\$ 464,544	\$ 464,544	\$ 0	\$ 0	(100.00)%
Interfund Transfer	\$ 755,835	\$ 802,534	\$ 802,534	\$ 902,534	\$ 902,534	12.46 %
Cost Allocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 755,835</b>	<b>\$ 1,267,078</b>	<b>\$ 1,267,078</b>	<b>\$ 902,534</b>	<b>\$ 902,534</b>	<b>(28.77)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 3,324,447</b>	<b>\$ 4,488,849</b>	<b>\$ 4,488,849</b>	<b>\$ 3,831,572</b>	<b>\$ 3,831,572</b>	<b>(14.64)%</b>
<b>Expenditures</b>						
Personnel	\$ 963,015	\$ 1,099,365	\$ 1,089,156	\$ 1,138,190	\$ 1,138,190	4.50 %
Contractual Services	\$ 457,468	\$ 349,312	\$ 360,180	\$ 379,511	\$ 379,511	5.37 %
Commodities	\$ 1,158,457	\$ 1,553,171	\$ 1,552,512	\$ 1,591,365	\$ 1,591,365	2.50 %
Capital Outlay	\$ 837,661	\$ 1,477,467	\$ 1,477,467	\$ 711,968	\$ 711,968	(51.81)%
<b>Subtotal</b>	<b>\$ 3,416,601</b>	<b>\$ 4,479,315</b>	<b>\$ 4,479,315</b>	<b>\$ 3,821,034</b>	<b>\$ 3,821,034</b>	<b>(14.70)%</b>
Intrafund Transfers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 3,416,601</b>	<b>\$ 4,479,315</b>	<b>\$ 4,479,315</b>	<b>\$ 3,821,034</b>	<b>\$ 3,821,034</b>	<b>(14.70)%</b>
Vehicle Equivalent Units	\$ 4,827	\$ 6,149	\$ 6,149	\$ 3,214	\$ 3,214	(47.73)%
Risk Management Charges	\$ 3,177	\$ 3,385	\$ 3,385	\$ 7,324	\$ 7,324	116.37 %
<b>b) Total Expenditures</b>	<b>\$ 3,424,605</b>	<b>\$ 4,488,849</b>	<b>\$ 4,488,849</b>	<b>\$ 3,831,572</b>	<b>\$ 3,831,572</b>	<b>(14.64)%</b>
<b>Difference: b) minus a)</b>	<b>\$ (100,158)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	13.80	13.80	13.80	13.80	13.80	0.00 %
<b>Total FTE Positions</b>	<b>13.80</b>	<b>13.80</b>	<b>13.80</b>	<b>13.80</b>	<b>13.80</b>	<b>0.00 %</b>

**Agency Mission**

To provide County departments and agencies with vehicles and equipment necessary to provide services to their stakeholders in a safe, efficient and reliable manner.

**Budget Highlights**

Total expenditures for FY 2017, excluding Transfers, Vehicle Equivalent Units, Risk Management charges and cost allocation, are budgeted to decrease by \$658,281 (14.70%) compared to FY 2016. The decrease is due to: 1) \$765,499 decrease in capital outlay, 2) \$38,853 increase in commodities, 3) \$19,331 increase in contractual services, and 4) the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2017 are budgeted to remain constant at 13.80 FTE.

## Fleet Services

<b>Agency Goals &amp; Key Performance Measures (PMs)</b>			
<b>Service Delivery Goals and Associated Performance Measures</b>			
	<b>Actual 2015</b>	<b>Estimated 2016</b>	<b>Estimated 2017</b>
<b>1) Goal: To provide County departments with vehicles and equipment necessary for them to provide services to their Stakeholders in a safe, efficient, and reliable manner.</b>			
(A) Replacement cost of fleet units exceeding the replacement schedule.	\$8,414,423	\$8,400,000	\$8,232,000
(B) % of fleet units that meet the Preventative Maintenance compliance rate of 95%.	n/a	85%	85%
(C) % of scheduled vs. unscheduled repairs completed.	57%	59%	59%
(D) % regular availability of fleet units to their user departments.	97%	97%	97%

*\*Numbers based on units managed by Fleet Services and tracked in the Dossier system*

<b>Output and Efficiency Measures</b>			
<b>Output and Efficiency Measures</b>	<b>Actual 2015</b>	<b>Estimated 2016</b>	<b>Estimated 2017</b>
1) # of Vehicles in the Fleet.	579	565	555
# of completed internal repair orders.	2,829	2,900	2,900
# of completed external repair orders.	476	400	400
a) 1/2 average scheduled fleet age (years).	4.83	4.67	4.67
a) Average remaining years in fleet replacement cycle.	3.0	3.2	3.5
b) Annual cost to support current fleet replacement schedule (scheduled depreciation).	\$2,526,470	\$2,285,952	\$2,200,572
b) Annual dollars supporting current fleet (current depreciation).	\$1,710,557	\$1,464,816	\$1,464,816
c) # of fleet units with defined preventative maintenance schedules.	525	565	555
c) # of fleet where preventative maintenance is completed, within compliance, on time.	na	475	475
d) # of scheduled repairs.	2,132	2,200	2,200
d) # of unscheduled repairs.	1,580	1,500	1,500
e) Total annual hours of vehicle availability.	1,375,704	1,350,000	1,350,000
e) # of hours of downtime of total fleet.	40,312	40,000	40,000

**Fleet Services**

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**Major Services**

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	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Requested</u>	<u>Budget</u>	<u>2016-2017</u>
	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2017</u>	<u>% Change</u>

**Service #1: Fleet Services**

Provide County departments and agencies with management and administration of vehicles and equipment necessary to provide services to their stakeholders in a safe, efficient and reliable manner.

Agency Revenues	\$ 3,324,447	\$ 4,488,849	\$ 4,488,849	\$ 3,831,572	\$ 3,831,572	-14.64%
Expenditures	\$ 3,416,601	\$ 4,479,315	\$ 4,479,315	\$ 3,821,034	\$ 3,821,034	-14.70%
Difference	\$ (92,154)	\$ 9,534	\$ 9,534	\$ 10,538	\$ 10,538	10.53%
FTE Positions	13.80	13.80	13.80	13.80	13.80	0.00%

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**Human Resources**

	Actual FY 2015	Budget FY 2016	Estimated FY 2016	Requested FY 2017	Budget FY 2017	2016-2017 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Miscellaneous	\$ 11	\$ 72,500	\$ 72,500	\$ 15,000	\$ 15,000	(79.31)%
<b>Total Other Agency Revenues</b>	<b>\$ 11</b>	<b>\$ 72,500</b>	<b>\$ 72,500</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>(79.31)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 11</b>	<b>\$ 72,500</b>	<b>\$ 72,500</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>(79.31)%</b>
<b>Expenditures</b>						
Personnel	\$ 1,818,054	\$ 1,858,075	\$ 1,866,513	\$ 2,316,590	\$ 2,045,991	9.62 %
Contractual Services	\$ 198,879	\$ 226,654	\$ 226,654	\$ 241,766	\$ 219,266	(3.26)%
Commodities	\$ 16,650	\$ 52,571	\$ 52,571	\$ 28,209	\$ 28,209	(46.34)%
Capital Outlay	\$ 0	\$ 22,500	\$ 22,500	\$ 5,000	\$ 5,000	(77.78)%
<b>Subtotal</b>	<b>\$ 2,033,583</b>	<b>\$ 2,159,800</b>	<b>\$ 2,168,238</b>	<b>\$ 2,591,565</b>	<b>\$ 2,298,466</b>	<b>6.01 %</b>
Miscellaneous	\$ 130	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Transfer to Equipment Reserve	\$ 11,080	\$ 11,080	\$ 11,080	\$ 19,080	\$ 13,080	18.05 %
<b>Subtotal</b>	<b>\$ 11,210</b>	<b>\$ 11,080</b>	<b>\$ 11,080</b>	<b>\$ 19,080</b>	<b>\$ 13,080</b>	<b>18.05 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 2,044,793</b>	<b>\$ 2,170,880</b>	<b>\$ 2,179,318</b>	<b>\$ 2,610,645</b>	<b>\$ 2,311,546</b>	<b>6.07 %</b>
Risk Management Charges	\$ 2,510	\$ 4,009	\$ 4,009	\$ 0	\$ 0	(100.00)%
<b>b) Total Expenditures</b>	<b>\$ 2,047,303</b>	<b>\$ 2,174,889</b>	<b>\$ 2,183,327</b>	<b>\$ 2,610,645</b>	<b>\$ 2,311,546</b>	<b>5.87 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (2,047,292)</b>	<b>\$ (2,102,389)</b>	<b>\$ (2,110,827)</b>	<b>\$ (2,595,645)</b>	<b>\$ (2,296,546)</b>	<b>8.80 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	18.81	18.81	18.81	23.01	20.01	6.38 %
<b>Total FTE Positions</b>	<b>18.81</b>	<b>18.81</b>	<b>18.81</b>	<b>23.01</b>	<b>20.01</b>	<b>6.38 %</b>

**Agency Mission**

The Department of Human Resources' mission is to support the County's mission by partnering with Johnson County departments and agencies to deliver superior customer service and to maximize the potential of our greatest asset - our employees.

**Budget Highlights**

Total expenditures for FY 2017, excluding transfers and Risk Management charges, are budgeted to increase by \$130,228 (6.01%) compared to FY 2016. The increase is due to: 1) 1.00 additional budgeted FTE, and 2) the budgeted salary and benefit increases included in the budget parameters.

Transfer to Equipment Reserve is budgeted to increase by \$2,000 to a total of \$13,080 in order to provide space and equipment for the additional staff member.

FTEs for FY 2017 increase by 1.20 to 20.01 FTE.

**Human Resources**

**Agency Goals & Objectives**

**Service Delivery Goals and Associated Objectives** **Associated PM's:**

**Talent & Performance Management**

- |  |            |
|--|------------|
| 1) <b>Deliver employee training and development programs that effectively meet the staffing needs of departments/agencies.</b> | a, j       |
| *Maintain the number of employees attending HR-sponsored training programs.  |            |
| *Deliver quality employee development programs that effectively meet the skill development.                                    | b, k       |
| 2) <b>Provide responsive recruitment and retention assistance to meet the staffing needs of departments/agencies.</b>          | d, k, m, n |

**Policy and Legal Compliance**

- |   |         |
|---|---------|
| 3) <b>Provide timely assistance to departments/agencies regarding employee relations.</b> | c       |
| *Increase the response rate of separated employees participating in exit surveys.         |         |
| *Promptly and thoroughly investigate and appropriately address employee relations issues. | f, h, l |

**Workforce Metrics and Rewards**

- |   |      |
|---|------|
| 4) <b>Provide responsive and consistent compensation and HRMA assistance to departments/agencies.</b> |      |
| *Complete classification reviews timely.  | e, g |

**Agency Key Performance Measures (PMs)**

Output	Actual 2015	Estimated 2016	Estimated 2017
a) # of employees attending HR-sponsored training.	4,613	4,000	4,000
b) # of HR-sponsored training/development classes.	175	150	150
c) # of FMLA cases managed.	1,306	1,300	1,300
d) # of recruitments.	523	600	600
e) # of classification reviews completed.	78	78	78
f) # of full employee relations investigations completed.	62	60	60
<b>Efficiency/Cost Measures</b>			
g) Days to complete a classification review.	9.89	10	10
h) % of employee relations investigations completed within 90 days.	26%	25%	25%
<b>Effectiveness Measures</b>			
i) % training evaluations >4.0/5.0 scale.	97%	97%	97%
j) % of new employees attending NEO.	99%	95%	95%
k) % of exit surveys completed.	31%	32%	32%
l) % disputes upheld.	100%	85%	85%
m) % of employees successfully completing introductory period.	84%	85%	86%
n) % turnover.	13%	13%	13%

**Human Resources**

**Major Services**

	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2016-2017</b>
	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2017</b>	<b>% Change</b>

**Service #1: Talent**

Provides direct client support to departments/agencies in the areas of recruitment and retention and develops strategies to address current and anticipated workforce trends. Develops and conducts employee training and development programs.

Agency Revenues	\$ 104	\$ 72,500	\$ 72,500	\$ 15,000	\$ 15,000	-79.31%
Expenditures	\$ 833,609	\$ 894,040	\$ 845,905	\$ 1,044,906	\$ 905,451	7.04%
Difference	\$ (833,505)	\$ (821,540)	\$ (773,405)	\$ (1,029,906)	\$ (890,451)	15.13%
FTE Positions	7.61	7.61	7.61	9.71	8.71	14.45%

**Service #2: Policy**

Provides direct employee relations support to departments/agencies, including the development and application of HR Policies and Procedures and oversight of employment-related legal matters (FLSA, FMLA, etc.).

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 683,276	\$ 717,040	\$ 751,603	\$ 870,194	\$ 791,534	5.31%
Difference	\$ (683,276)	\$ (717,040)	\$ (751,603)	\$ (870,194)	\$ (791,534)	5.31%
FTE Positions	6.20	6.20	6.20	8.30	6.30	1.61%

**Service #3: Workforce Metrics and Rewards**

Provides direct client support to departments/agencies in the areas of classification and compensation, including administration and oversight of the County's compensation program and other service and performance recognition programs.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 527,908	\$ 559,800	\$ 581,810	\$ 695,545	\$ 614,561	5.63%
Difference	\$ (527,908)	\$ (559,800)	\$ (581,810)	\$ (695,545)	\$ (614,561)	5.63%
FTE Positions	5.00	5.00	5.00	5.00	5.00	0.00%



**Human Resources**

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**Requests for Additional Resources**

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	<u>Requested FY 2017</u>	<u>Budget FY 2017</u>	<u>Requested FY 2018</u>	<u>Projected FY 2018</u>
<b>Request #1: Senior Learning &amp; Development Specialist</b>			<b>Priority: 1</b>	<b>Major Service:</b> Human Resources

Departments and agencies increasingly include HRD in strategic initiatives related to staffing, employee engagement, retention, and increasing performance. As a result of this increase in demand, coupled with a net reduction in FTE's of 14.5% during the recession, HRD is not able to keep up with organizational expectations related to training, proactive customer support, assistance providing data resources/ information and making process improvements to the services we provide. The position will help fill this need. This position will help the department meet these needs and expectations. This request was funded in the FY 2017 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 105,473	\$ 105,473	\$ 98,080	\$ 98,080
Difference	<u>\$ (105,473)</u>	<u>\$ (105,473)</u>	<u>\$ (98,080)</u>	<u>\$ (98,080)</u>
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

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<b>Request #2: Senior HR Partner</b>			<b>Priority: 2</b>	<b>Major Service:</b> Human Resources
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Since 2008, demands upon the HR Department have steadily increased. Eight years ago, departments rarely sought assistance outside of those areas where they were required to do so as was evidenced by the external assessment performed on the department at that time. The assessment also found that HRD was grossly understaffed to meet the needs of a County this size. As a result of this increase in demand, coupled with a net reduction in FTE's of 14.5% during the recession, HRD is not able to keep up with organizational expectations related to training, proactive customer support, assistance providing data resources/ information and making process improvements to the services we provide. This request is for one Senior HR Partner to improve HR's capacity to meet current and future Countywide staffing needs and to provide timely and proactive assistance to departments/agencies regarding employee relations needs. This request was not included in the FY 2017 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 105,473	\$ 0	\$ 98,080	\$ 0
Difference	<u>\$ (105,473)</u>	<u>\$ 0</u>	<u>\$ (98,080)</u>	<u>\$ 0</u>
Full-time Equivalent Positions	1.00	0.00	1.00	0.00

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**Human Resources**

	<u>Requested</u> <u>FY 2017</u>	<u>Budget</u> <u>FY 2017</u>	<u>Requested</u> <u>FY 2018</u>	<u>Projected</u> <u>FY 2018</u>
<b>Request #3: Sr. HR Management Systems Specialist</b>			<b>Major Service:</b>	Human Resources
		<b>Priority: 3</b>		

Over time, HRD has become a critical partner in this organization. Departments and agencies increasingly include HRD in strategic initiatives related to staffing, employee engagement, retention, and increasing performance. As a result of this increase in demand, coupled with a net reduction in FTE's of 14.5% during the recession, HRD is not able to keep up with organizational expectations related to training, proactive customer support, assistance providing data resources/ information and making process improvements to the services we provide. Therefore, there are needs in many areas of Human Resources, and RAR's are being submitted for several positions. This request is for one Sr. Human Resources Management Systems (HRMS) Specialist to improve HR's capacity to meet current and future Countywide HR data and information needs. This request was not included in the FY 2017 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 124,969	\$ 0	\$ 118,161	\$ 0
Difference	\$ (124,969)	\$ 0	\$ (118,161)	\$ 0
Full-time Equivalent Positions	1.00	0.00	1.00	0.00

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<b>Request #4: Human Resources Assistant</b>		<b>Priority: 4</b>	<b>Major Service:</b>	Human Resources
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Over time, HRD has become a critical partner in this organization. Departments and agencies willingly include HRD in strategic initiatives related to staffing, employee engagement, retention, and increasing performance. As a result of this increase in demand, coupled with a net reduction in FTE's of 14.5% during the recession, HRD is not able to keep up with organizational expectations related to training, proactive customer support, assistance providing data resources/ information and making process improvements to the services we provide. Therefore, there are needs in many areas of Human Resources, and RAR's are being submitted for several positions. This request is for one HR Assistant to improve HR's capacity to meet current and future Countywide assistance with FMLA and referenced checks (much of this has been centralized over the past few years) as well as with training and development needs. This request was not included in the FY 2017 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 68,659	\$ 0	\$ 62,479	\$ 0
Difference	\$ (68,659)	\$ 0	\$ (62,479)	\$ 0
Full-time Equivalent Positions	1.00	0.00	1.00	0.00

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**Legal**

	Actual FY 2015	Budget FY 2016	Estimated FY 2016	Requested FY 2017	Budget FY 2017	2016-2017 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0</b>	<b>0.00 %</b>
Miscellaneous	\$ 18,532	\$ 12,935	\$ 12,935	\$ 13,193	\$ 13,193	1.99 %
<b>Total Other Agency Revenues</b>	<b>\$ 18,532</b>	<b>\$ 12,935</b>	<b>\$ 12,935</b>	<b>\$ 13,193</b>	<b>\$ 13,193</b>	<b>1.99 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 18,532</b>	<b>\$ 12,935</b>	<b>\$ 12,935</b>	<b>\$ 13,193</b>	<b>\$ 13,193</b>	<b>1.99 %</b>
<b>Expenditures</b>						
Personnel	\$ 1,814,891	\$ 1,840,579	\$ 1,895,219	\$ 1,955,391	\$ 1,955,391	3.17 %
Contractual Services	\$ 54,889	\$ 93,235	\$ 93,235	\$ 93,235	\$ 93,235	0.00 %
Commodities	\$ 71,465	\$ 27,700	\$ 27,700	\$ 27,700	\$ 27,700	0.00 %
<b>Subtotal</b>	<b>\$ 1,941,245</b>	<b>\$ 1,961,514</b>	<b>\$ 2,016,154</b>	<b>\$ 2,076,326</b>	<b>\$ 2,076,326</b>	<b>2.98 %</b>
Transfer to Equipment Reserve	\$ 9,954	\$ 9,954	\$ 9,954	\$ 9,954	\$ 9,954	0.00 %
<b>Subtotal</b>	<b>\$ 9,954</b>	<b>\$ 9,954</b>	<b>\$ 9,954</b>	<b>\$ 9,954</b>	<b>\$ 9,954</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 1,951,199</b>	<b>\$ 1,971,468</b>	<b>\$ 2,026,108</b>	<b>\$ 2,086,280</b>	<b>\$ 2,086,280</b>	<b>2.97 %</b>
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Risk Management Charges	\$ 1,858	\$ 2,949	\$ 2,949	\$ 0	\$ 0	(100.00)%
<b>b) Total Expenditures</b>	<b>\$ 1,953,057</b>	<b>\$ 1,974,417</b>	<b>\$ 2,029,057</b>	<b>\$ 2,086,280</b>	<b>\$ 2,086,280</b>	<b>2.82 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (1,934,525)</b>	<b>\$ (1,961,482)</b>	<b>\$ (2,016,122)</b>	<b>\$ (2,073,087)</b>	<b>\$ (2,073,087)</b>	<b>2.83 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	14.50	14.50	14.50	14.50	14.50	0.00 %
<b>Total FTE Positions</b>	<b>14.50</b>	<b>14.50</b>	<b>14.50</b>	<b>14.50</b>	<b>14.50</b>	<b>0.00 %</b>

**Agency Mission**

To provide quality legal services for and on behalf of Johnson County Government and its officials, effectively representing the legal interests of the County and assisting County officials in the administration and delivery of services to citizens.

**Budget Highlights**

Total expenditures for FY 2017, excluding transfers and Risk Management charges, are budgeted to increase by \$60,172 (2.98%) compared to FY 2016. This increase is due to the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$9,954.

FTEs for FY 2017 are budgeted to remain constant at 14.50.

**Legal**

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**Agency Goals & Objectives**

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<b>Service Delivery Goals and Associated Objectives</b>	<b>Associated PM's:</b>
1) <b>Provide high quality and responsive legal services in a professional and friendly manner.</b>	a, b
* Provide accessibility to staff and services.	a, b
* Respond to calls and e-mails within 24 hours.	a
* Establish realistic objectives and timelines for delivery of legal services.	a
* Provide quality product that officials readily accept and successfully act upon.	a, b
2) <b>Represent the interests of the County and its officials in legal proceedings and act to minimize risk and ensure compliance of laws and policies.</b>	a, b
* Appear at and present position of County in legal proceedings.	a, b

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**Agency Key Performance Measures (PMs)**

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<b>Output</b>	<b>Actual 2015</b>	<b>Estimated 2016</b>	<b>Estimated 2017</b>
a) N/A	n/a	n/a	n/a
<b>Efficiency/Cost Measures</b>			
a) N/A	n/a	n/a	n/a
<b>Effectiveness Measures</b>			
a) % of times that targeted goals and deadlines are met.	95%	95%	95%
b) Positive feedback in Legal Needs Assessment meetings with departments.	95%	95%	95%

NOTE: Our goal is 90% or better on all of the above measures.

**Legal**

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**Major Services**

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	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2016-2017</b>
	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2017</b>	<b>% Change</b>

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**Service #1: Legal Services**

Provide legal advice and opinions to departments and officials, prepare/review legal documents, and make recommendations on procedures and actions of County departments and officials.

Agency Revenues	\$ 18,532	\$ 12,935	\$ 12,935	\$ 13,193	\$ 13,193	1.99%
Expenditures	\$ 1,951,199	\$ 1,971,468	\$ 2,026,108	\$ 2,086,280	\$ 2,086,280	2.97%
Difference	\$(1,932,667)	\$(1,958,533)	\$(1,932,108)	\$ (1,990,484)	\$(1,990,484)	3.02%
FTE Positions	14.50	14.50	14.50	14.50	14.50	0.00%

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**Legal**

**Capital Improvement Program (CIP)**

**e-Mail e-Discovery Replacement** **Year Placed: N/A**

**Description:**

This project would replace the County's current e-mail/digital communication e-discovery product. Federal and state law mandate that parties to litigation or reasonably foreseeable litigation must, first, retain and maintain potentially discoverable records including electronically stored information (ESI), and, if suit or administrative action proceeds, search and produce any discoverable records or ESI. The retention and maintenance of ESI is an affirmative duty. The failure to hold, maintain, and produce such records is, in sum, treated as the intentional destruction of incriminating evidence. In 2009, Johnson County purchased and implemented Mimosa's NearPoint software – and attendant storage needs – to meet the County's affirmative legal obligations with regard to email and digital communication systems. Since then, NearPoint has been sold multiple times; the current owner of the NearPoint product rights is supporting the product, but long term support remains uncertain. Moreover, NearPoint has become a dated and increasingly cumbersome product. This replacement is not currently in the 5-year CIP.

<b>Capital Expenditures</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>Project Total</b>
Software Purchase	\$ 228,400	\$ 0	\$ 0	\$ 0	\$ 0	\$ 228,400
Data Conversion	\$ 480,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 480,000
Consulting	\$ 60,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 60,000
<b>Total</b>	<b>\$ 768,400</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 768,400</b>

<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Risk Management**

	<b>Actual FY 2015</b>	<b>Budget FY 2016</b>	<b>Estimated FY 2016</b>	<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>2016-2017 % Change</b>
<b>Agency Revenues</b>						
Charges for Service	\$ 1,577,071	\$ 2,174,770	\$ 2,174,770	\$ 1,081,688	\$ 1,081,688	(50.26)%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 1,577,071</b>	<b>\$ 2,174,770</b>	<b>\$ 2,174,770</b>	<b>\$ 1,081,688</b>	<b>\$ 1,081,688</b>	<b>(50.26)%</b>
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 1,225,101	\$ 1,225,101	0.00 %
Miscellaneous	\$ 84,637	\$ 10,185	\$ 10,185	\$ 10,389	\$ 10,389	2.00 %
Intrafund Transfers	\$ 1,425,163	\$ 1,576,739	\$ 1,576,739	\$ 1,672,873	\$ 1,672,873	6.10 %
Interest	\$ 15,913	\$ 18,988	\$ 18,014	\$ 22,518	\$ 22,518	25.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 1,525,713</b>	<b>\$ 1,605,912</b>	<b>\$ 1,604,938</b>	<b>\$ 2,930,881</b>	<b>\$ 2,930,881</b>	<b>82.62 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 3,102,784</b>	<b>\$ 3,780,682</b>	<b>\$ 3,779,708</b>	<b>\$ 4,012,569</b>	<b>\$ 4,012,569</b>	<b>6.16 %</b>
<b>Expenditures</b>						
Personnel	\$ 374,083	\$ 402,373	\$ 402,197	\$ 417,227	\$ 417,227	3.74 %
Contractual Services	\$ 1,804,790	\$ 1,783,158	\$ 1,783,158	\$ 1,904,134	\$ 1,904,134	6.78 %
Commodities	\$ 4,093	\$ 8,445	\$ 8,445	\$ 8,445	\$ 8,445	0.00 %
Capital Outlay	\$ 0	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	0.00 %
<b>Subtotal</b>	<b>\$ 2,182,966</b>	<b>\$ 2,202,976</b>	<b>\$ 2,202,800</b>	<b>\$ 2,338,806</b>	<b>\$ 2,338,806</b>	<b>6.17 %</b>
Intrafund Transfers	\$ 1,425,163	\$ 1,576,739	\$ 1,576,739	\$ 1,672,873	\$ 1,672,873	6.10 %
<b>Subtotal</b>	<b>\$ 1,425,163</b>	<b>\$ 1,576,739</b>	<b>\$ 1,576,739</b>	<b>\$ 1,672,873</b>	<b>\$ 1,672,873</b>	<b>6.10 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 3,608,129</b>	<b>\$ 3,779,715</b>	<b>\$ 3,779,539</b>	<b>\$ 4,011,679</b>	<b>\$ 4,011,679</b>	<b>6.14 %</b>
Vehicle Equivalent Units	\$ 328	\$ 247	\$ 247	\$ 169	\$ 169	(31.58)%
Risk Management Charges	\$ 687	\$ 720	\$ 720	\$ 721	\$ 721	0.14 %
<b>b) Total Expenditures</b>	<b>\$ 3,609,144</b>	<b>\$ 3,780,682</b>	<b>\$ 3,780,506</b>	<b>\$ 4,012,569</b>	<b>\$ 4,012,569</b>	<b>6.14 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (506,360)</b>	<b>\$ 0</b>	<b>\$ (798)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 75	\$ 0	\$ 0	\$ 0	\$ 0	1.82 %
Other Taxes	\$ 2,037	\$ 0	\$ 3,775	\$ 0	\$ 0	0.79 %
<b>Total Tax Revenues</b>	<b>\$ 2,112</b>	<b>\$ 0</b>	<b>\$ 3,775</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>1.70 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	4.50	4.50	4.50	4.50	4.50	0.00 %
<b>Total FTE Positions</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>0.00 %</b>

**Agency Mission**

To preserve County assets and public service capabilities by protecting the County against financial consequences of losses which may be catastrophic in nature. This will be achieved through cooperative partnership with departments and agencies and by establishing and maintaining employee awareness of Risk Management and safety techniques.

**Budget Highlights**

Total expenditures for FY 2017, excluding transfers, Risk Management and Vehicle Equivalent Unit charges, are budgeted to increase by \$136,006 (6.17%) compared to FY 2016. This net increase is due to net impact of: 1) increased costs for insurance coverage, and 2) the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2017 are budgeted to remain constant at 4.50.

**Risk Management**

**Agency Goals & Objectives**

**Service Delivery Goals and Associated Performance Measures**

	<b>Actual 2015</b>	<b>Estimated 2016</b>	<b>Estimated 2017</b>
<b>1) Maintain and work to reduce the County's cost of workers' compensation claims.</b>			
(A) Frequency rate = (Total # Lost Time Claims X 200,000) / Total Hours Worked. *	1.15	1.4	1.39
(B) Severity Rate = (Total # Lost Time WC Days X 200,000) / Total Hours Worked. *	16.25	20.68	20.6
(C) WC Average Experience Modification Rate. **	0.98	1.01	1.01
<b>2) Maintain and reduce the frequency and severity of vehicle accidents, mitigating the resulting cost effective excess insurance coverage.</b>			
(A) Frequency rate = # vehicle accidents per 1,000,000 miles driven.	6.09	6.20	6.44
(B) Severity rate - total vehicle accident cost per 1,000 miles driven.	\$11.42	\$11.46	\$11.96
<b>3) Maintain the County's highly protected risk classification to limit losses and continued access to lowest property insurance rates.</b>			
(A) FM Global RiskMark Score. ***	88%	89%	89%
<b>4) Manage the County's total cost of risk and attempt to maintain and when possible reduce the cost, based on changes in County exposures and insurance market.</b>			
(A) Total Cost of Risk per \$1,000 of County Expenditures.	6.08	5.75	TBD

**Agency Key Performance Measures (PMs)**

<b>Output and Efficiency Measures</b>	<b>Actual 2015</b>	<b>Estimated 2016</b>	<b>Estimated 2017</b>
<b>1) a. Total # of WC claims filed and managed.</b>	221	290	296
b. Workers compensation medical cost savings.	\$692,480	\$677,371	\$678,896
c. # of employees attending Risk Mgmt safety training.	177	185	190
<b>2) a. # of motor vehicle records (MVRs) reviewed.</b>	1,152	1,400	1,400
b. # of designated drivers attending driver safety training.	588	610	588
<b>3) a. # of safety and loss prevention inspections conducted.</b>	152	154	154
<b>4) a. Total cost of risk.</b>	\$4,166,695	\$4,272,676	\$4,368,220

\* The 200,000 = 100 employees working 40 hrs/wk @ 50 wks/year.

\*\* Experience Modifier = Three years actual incurred losses compared to industry average losses incurred.

\*\*\* RiskMark is based on implementation of recommendations, i.e., fire equipment, natural hazards, human element.



**Risk Management**

**Major Services**

	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2016-2017</b>
	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2017</b>	<b>% Change</b>

**Service #1: Risk Management and Safety**

Develop, recommend and implement appropriate management techniques to prevent, avoid and reduce loss exposures to the County. Provide for the safety of employees by monitoring work conditions, recommending engineering and personal protective controls, implementing programs and conducting training which supports safe work practices. Coordinate with Emergency Management & Communications (EMC) to assure that emergency response plans are written, modified as needed and exercised.

Agency Revenues	\$ 409,723	\$ 458,904	\$ 458,904	\$ 474,021	\$ 474,021	3.29%
Expenditures	\$ 399,779	\$ 457,937	\$ 457,761	\$ 473,131	\$ 473,131	3.36%
Difference	\$ 9,944	\$ 967	\$ 1,143	\$ 890	\$ 890	-22.13%
FTE Positions	4.50	4.50	4.50	4.50	4.50	0.00%

**Service #2: Risk Financing**

Develop, recommend and administer alternatives to insuring or retaining the financial protection to the varied exposures to loss.

Agency Revenues	\$ 1,296,302	\$ 1,417,369	\$ 1,417,369	\$ 1,518,186	\$ 1,518,186	7.11%
Expenditures	\$ 1,296,303	\$ 1,417,369	\$ 1,417,369	\$ 1,518,186	\$ 1,518,186	7.11%
Difference	\$ (1)	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

**Service #3: Claims Management**

Provides direct client support to departments/agencies in the areas of classification and compensation, including administration and oversight of the County's compensation program and other service and performance recognition programs.

Agency Revenues	\$ 1,396,759	\$ 1,904,409	\$ 1,903,435	\$ 2,020,362	\$ 2,020,362	6.14%
Expenditures	\$ 1,912,047	\$ 1,904,409	\$ 1,904,409	\$ 2,020,362	\$ 2,020,362	6.09%
Difference	\$ (515,288)	\$ 0	\$ (974)	\$ 0	\$ 0	-100.00%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

**Technology & Innovation**

	<b>Actual FY 2015</b>	<b>Budget FY 2016</b>	<b>Estimated FY 2016</b>	<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>2016-2017 % Change</b>
<b>Agency Revenues</b>						
Licenses and Permits	\$ 254,717	\$ 313,056	\$ 313,056	\$ 319,317	\$ 319,317	2.00 %
Charges for Service	\$ 289,429	\$ 276,000	\$ 276,000	\$ 281,520	\$ 281,520	2.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 544,146</b>	<b>\$ 589,056</b>	<b>\$ 589,056</b>	<b>\$ 600,837</b>	<b>\$ 600,837</b>	<b>2.00 %</b>
Miscellaneous	\$ 60,062	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfer	\$ 927,748	\$ 580,919	\$ 580,919	\$ 580,919	\$ 580,919	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 987,810</b>	<b>\$ 580,919</b>	<b>\$ 580,919</b>	<b>\$ 580,919</b>	<b>\$ 580,919</b>	<b>0.00 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 1,531,956</b>	<b>\$ 1,169,975</b>	<b>\$ 1,169,975</b>	<b>\$ 1,181,756</b>	<b>\$ 1,181,756</b>	<b>1.01 %</b>
<b>Expenditures</b>						
Personnel	\$ 8,935,810	\$ 9,946,597	\$ 9,860,934	\$ 10,553,952	\$ 10,436,999	5.84 %
Contractual Services	\$ 3,286,692	\$ 3,479,118	\$ 3,450,359	\$ 3,340,638	\$ 3,336,638	(3.30)%
Commodities	\$ 164,410	\$ 250,628	\$ 280,387	\$ 238,528	\$ 235,778	(15.91)%
Capital Outlay	\$ 67,000	\$ 32,500	\$ 31,500	\$ 31,500	\$ 31,500	0.00 %
<b>Subtotal</b>	<b>\$ 12,453,912</b>	<b>\$ 13,708,843</b>	<b>\$ 13,623,180</b>	<b>\$ 14,164,618</b>	<b>\$ 14,040,915</b>	<b>3.07 %</b>
Miscellaneous	\$ 12,902	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Transfer to Equipment Reserve	\$ 113,000	\$ 43,000	\$ 43,000	\$ 43,000	\$ 43,000	0.00 %
Transfer to Capital projects	\$ 1,600,000	\$ 2,000,000	\$ 2,000,000	\$ 1,900,000	\$ 1,900,000	(5.00)%
<b>Subtotal</b>	<b>\$ 1,725,902</b>	<b>\$ 2,043,000</b>	<b>\$ 2,043,000</b>	<b>\$ 1,943,000</b>	<b>\$ 1,943,000</b>	<b>(4.89)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 14,179,814</b>	<b>\$ 15,751,843</b>	<b>\$ 15,666,180</b>	<b>\$ 16,107,618</b>	<b>\$ 15,983,915</b>	<b>2.03 %</b>
Vehicle Equivalent Units	\$ 493	\$ 524	\$ 524	\$ 482	\$ 482	(8.02)%
Risk Management Charges	\$ 10,406	\$ 16,659	\$ 16,659	\$ 0	\$ 0	(100.00)%
<b>b) Total Expenditures</b>	<b>\$ 14,190,713</b>	<b>\$ 15,769,026</b>	<b>\$ 15,683,363</b>	<b>\$ 16,108,100</b>	<b>\$ 15,984,397</b>	<b>1.92 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (12,658,757)</b>	<b>\$ (14,599,051)</b>	<b>\$ (14,513,388)</b>	<b>\$ (14,926,344)</b>	<b>\$ (14,802,641)</b>	<b>1.99 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	84.63	84.63	84.63	95.55	94.55	11.72 %
<b>Total FTE Positions</b>	<b>84.63</b>	<b>84.63</b>	<b>84.63</b>	<b>95.55</b>	<b>94.55</b>	<b>11.72 %</b>

**Agency Mission**

The Department of Technology and Innovation will deliver innovative and reliable technology solutions and services to advance the objectives of County staff, elected officials, and the community. We will endeavor to provide these innovative solutions to technology challenges in a cost effective and efficient manner while providing technology through leadership to County operations.

**Budget Highlights**

Total expenditures for FY 2017, excluding transfers, Risk Management charges, and Vehicle Equivalent Unit charges, are budgeted to increase by \$417,735 (3.07%) compared to FY 2016. The increase is due to the net impact of: 1) a one-time decrease of \$150,000 from the 2016 budget, 2) a \$148,522 increase for 2.0 FTE Help Desk staff, 3) a \$103,785 increase for a Security Risk & Compliance Analyst, 4) a \$78,014 increase for a Human Service Data Analyst, and 5) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve are budgeted at \$43,000. Transfers to Capital Projects include \$1,700,000 for Infrastructure Maintenance and \$200,000 for the Fiber Master Plan.

FTEs for FY 2017 are budgeted to increase to 94.55 due to the addition of 4.0 FTE through RARs.

**Technology & Innovation**

**Agency Goals & Objectives**

**Service Delivery Goals and Associated Objectives**

**Associated  
PM's:**

1) Provide effective and efficient information technology services in support of County.

a

**Agency Key Performance Measures (PMs)**

Output	Actual 2015	Estimated 2016	Estimated 2017
a) # of user requests.	26,534	27,000	27,500
b) # of needs assessments.	25	25	25
c) # of business process improvement recommendations.	187	180	180
d) # of new applications.	8	5	5
e) # of new websites.	9	12	15
f) # of new functionality introduced.	69	78	78
g) % uptime.	99.9%	99.95%	99.95%

**Efficiency/Cost Measures**

a) # of change requests to systems.	168	600	600
b) # of implemented solutions.	244	250	260
c) # of changes to existing data/reports.	125	130	130
d) # of spam emails blocked.	7.8 Million	8 Million	8 Million
e) % of downtime.	0.1%	0.05%	0.05%

**Effectiveness Measures**

a) % of recommendations acted upon.	95%	90%	90%
b) % of implemented solutions showing measurable process improvements or efficiency increases.	2,100	2,000	2,000
c) # of security breaches.	2	0	0
d) # of spam filter failures.	361	425	500
e) % of unplanned downtime.	0.05%	0.05%	0.05%
f) customer satisfaction survey.	4.85	4.8	4.8

**Technology & Innovation**

**Major Services**

	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2016-2017</b>
	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2017</b>	<b>% Change</b>

**Service #1: Administration**

The Administrative Services Division provides administrative support for the department.

Agency Revenues	\$ 225,080	\$ 260,000	\$ 260,000	\$ 265,420	\$ 265,420	2.08%
Expenditures	\$ 1,269,836	\$ 1,496,121	\$ 1,579,984	\$ 1,690,857	\$ 1,690,857	7.02%
Difference	\$ (1,044,756)	\$ (1,236,121)	\$ (1,319,984)	\$ (1,425,437)	\$ (1,425,437)	7.99%
FTE Positions	8.00	8.00	9.00	9.96	9.96	10.67%

**Service 2: Enterprise Services**

The Enterprise Services division provides technology solutions in the areas of application development and support business process analysis and improvement, database development/administration and project management.

Agency Revenues	\$ 327,146	\$ 329,056	\$ 329,056	\$ 335,417	\$ 335,417	1.93%
Expenditures	\$ 6,334,326	\$ 7,123,287	\$ 6,546,498	\$ 6,860,984	\$ 6,737,281	2.91%
Difference	\$ (6,007,180)	\$ (6,794,231)	\$ (6,217,442)	\$ (6,525,567)	\$ (6,401,864)	2.97%
FTE Positions	53.63	53.63	48.63	49.63	48.63	0.00%

**Service #3: Infrastructure Services**

To identify, list and value all taxable and exempt commercial personal property in Johnson County, in accordance with the Uniform Standards of Professional Appraisal Practices (USPAP) and Kansas Statutes.

Agency Revenues	\$ 979,730	\$ 580,919	\$ 580,919	\$ 580,919	\$ 580,919	0.00%
Expenditures	\$ 6,575,652	\$ 7,132,435	\$ 7,539,698	\$ 7,555,777	\$ 7,555,777	0.21%
Difference	\$ (5,595,922)	\$ (6,551,516)	\$ (6,958,779)	\$ (6,974,858)	\$ (6,974,858)	0.23%
FTE Positions	30.00	30.00	34.08	35.96	35.96	5.52%

**Technology & Innovation**

**Requests for Additional Resources**

	<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>Requested FY 2018</b>	<b>Projected FY 2018</b>
<b>Request #1: Risk &amp; Compliance Analyst</b>		<b>Priority: 1</b>	<b>Major Service:</b>	<b>Security</b>
Johnson County Government has a need for IT Risk & Compliance resource to provide services pertaining to internal compliance, HIPAA, and Payment Card Industry (PCI). This position will be responsible for performing internal compliance audits around these requirements and providing guidance for remediation, scoping and documentation of controls and deficiencies to ensure Johnson County Government and its departments/agencies remain in compliance with internal, Federal, and contractual requirements. This request was funded for FY 2017.				
Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	103,785	103,785	109,976	109,976
Difference	\$ (103,785)	\$ (103,785)	\$ (109,976)	\$ (109,976)
Full-time Equivalent Positions	1.00	1.00	1.00	1.00
<b>Request #2: Developer Analyst IV</b>		<b>Priority: 2</b>	<b>Major Service:</b>	<b>Application &amp; Development</b>
This enterprise initiative continues to expand, as the County's Enterprise Content Management (Document Management) software - ImageNow is implemented in departments throughout the organization, while additional outstanding department requests await for DTI staff resources for implementation. Funding for this request was not included in the FY 2017 budget.				
Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	123,703	0	125,119	0
Difference	\$ (123,703)	\$ 0	\$ (125,119)	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00
<b>Request #3: Human Services Data Analyst</b>		<b>Priority: 3</b>	<b>Major Service:</b>	<b>Infrastructure</b>
Since 2008 AIMS has devoted approximately one-half of an existing FTE to provide technical leadership to a novel data sharing initiative of the Health and Human Service (HHS) programs of Johnson County, now known as My Resource Connection, or MyRC. As use of MyRC becomes more widespread and additional data sources come online, AIMS strains to meet the demands for technical support and enhancements. Additionally, given that MyRC figures prominently in addressing a BOCC Strategic Priority - "Secure Adequate Safety Net Services and Encourage Self-Sufficiency" - it is important to adequately staff technical support for MyRC. This request was funded for FY 2017.				
Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	78,014	78,014	86,786	86,786
Difference	\$ (78,014)	\$ (78,014)	\$ (86,786)	\$ (86,786)
Full-time Equivalent Positions	0.00	0.00	0.00	0.00
<b>Request #4: 2.0 Help Desk Staff</b>		<b>Priority: 4</b>	<b>Major Service:</b>	<b>Support Center</b>
This request is for two (2) additional Technical Support Analyst (901121) for the DTI Support Center to begin June 1, 2016 of the fiscal year, 2016. There are currently five technical support analysts supporting Johnson County users. Current staffing levels are not able keep up with the demand for fast and efficient technology support. These positions will be funded by the collected income from Shared Services / City Support and will enhance the level of service DTI can provide while also significantly reducing the amount of overtime currently being paid due to staff shortage. This request was funded for FY 2017.				
Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	148,522	148,522	155,071	155,071
Difference	\$ (148,522)	\$ (148,522)	\$ (155,071)	\$ (155,071)
Full-time Equivalent Positions	0.00	0.00	0.00	0.00









**Treasury & Financial Management**

	<b>Actual FY 2015</b>	<b>Budget FY 2016</b>	<b>Estimated FY 2016</b>	<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>2016-2017 % Change</b>
<b>Agency Revenues</b>						
Charges for Service	\$ 29,846	\$ 80,599	\$ 80,599	\$ 82,211	\$ 82,211	2.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 29,846</b>	<b>\$ 80,599</b>	<b>\$ 80,599</b>	<b>\$ 82,211</b>	<b>\$ 82,211</b>	<b>2.00 %</b>
Miscellaneous	\$ 6,086	\$ 28,000	\$ 28,000	\$ 68,000	\$ 68,000	142.86 %
<b>Total Other Agency Revenues</b>	<b>\$ 6,086</b>	<b>\$ 28,000</b>	<b>\$ 28,000</b>	<b>\$ 68,000</b>	<b>\$ 68,000</b>	<b>142.86 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 35,932</b>	<b>\$ 108,599</b>	<b>\$ 108,599</b>	<b>\$ 150,211</b>	<b>\$ 150,211</b>	<b>38.32 %</b>
<b>Expenditures</b>						
Personnel	\$ 4,022,721	\$ 4,208,043	\$ 4,231,176	\$ 4,390,398	\$ 4,390,398	3.76 %
Contractual Services	\$ 1,333,104	\$ 1,560,468	\$ 1,560,548	\$ 1,711,048	\$ 1,700,548	8.97 %
Commodities	\$ 58,032	\$ 122,685	\$ 122,605	\$ 122,605	\$ 122,605	0.00 %
Capital Outlay	\$ 0	\$ 3,598	\$ 3,598	\$ 3,598	\$ 3,598	0.00 %
<b>Subtotal</b>	<b>\$ 5,413,857</b>	<b>\$ 5,894,794</b>	<b>\$ 5,917,927</b>	<b>\$ 6,227,649</b>	<b>\$ 6,217,149</b>	<b>5.06 %</b>
Miscellaneous	\$ 2,971	\$ 1,234	\$ 1,234	\$ 1,234	\$ 1,234	0.00 %
Transfer to Equipment	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00 %
<b>Subtotal</b>	<b>\$ 2,971</b>	<b>\$ 6,234</b>	<b>\$ 6,234</b>	<b>\$ 6,234</b>	<b>\$ 6,234</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 5,416,828</b>	<b>\$ 5,901,028</b>	<b>\$ 5,924,161</b>	<b>\$ 6,233,883</b>	<b>\$ 6,223,383</b>	<b>5.05 %</b>
Vehicle Equivalent Units	0	0	0	0	0	0.00 %
Risk Management Charges	13,552	19,631	19,631	0	0	(100.00)%
<b>b) Total Expenditures</b>	<b>\$ 5,430,380</b>	<b>\$ 5,920,659</b>	<b>\$ 5,943,792</b>	<b>\$ 6,233,883</b>	<b>\$ 6,223,383</b>	<b>4.70 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (5,394,448)</b>	<b>\$ (5,812,060)</b>	<b>\$ (5,835,193)</b>	<b>\$ (6,083,672)</b>	<b>\$ (6,073,172)</b>	<b>4.08 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	47.75	47.75	47.75	47.75	47.75	0.00 %
<b>Total FTE Positions</b>	<b>47.75</b>	<b>47.75</b>	<b>47.75</b>	<b>47.75</b>	<b>47.75</b>	<b>0.00 %</b>

**Agency Mission**

Treasury and Financial Management is responsible for providing the citizens, departments, agencies and employees of Johnson County with superior financial administrative services in terms of quality, timeliness, efficiency, and value while maintaining the highest levels of customer service satisfaction and accountability. This department provides entity-wide financial reporting and financial information services, bills, collects and distributes tax monies, administers an open and competitive procurement process, facilitates the surplus disposal process, issues and administers vehicle registrations and vehicle titles, maintains risk management and insurance programs, pays County obligations, directs the centralized accounting and payroll processes, administers employee benefit programs, and performs daily cash management and investment services.

**Budget Highlights**

Expenditures for FY 2017, excluding transfers and Risk Management charges, are budgeted to increase by \$299,222 (5.06%) compared to FY 2016. The increase is due the net impact of: 1) \$100,000 to expand Wellness funding to include spouses and children, and 2) the budgeted salary and benefit increases included in the budget parameters.

FY 2017 Transfers to Equipment Reserve remain constant \$5,000.

FTEs for FY 2017 remain constant at 47.75.

## Treasury & Financial Management

### Agency Goals & Objectives

	Actual 2015	Estimated 2016	Estimated 2017
<b>Service Delivery Goals and Associated Objectives</b>			
1) Increase number of property tax payments that are processed electronically by mortgage company, mail (Lockbox) and/or online to reduce manual processing.			
A) # of property tax payments processed by Mortgage Company.	209,826	211,875	212,440
B) # of property tax payments processed by Lockbox.	125,257	123,750	124,080
C) # of property tax payments processed online.	22,246	23,438	24,440
D) # of property tax payments processed manually by TFM staff.	16,700	15,938	15,040
2) Increase number of Collections Unit payments that are processed online or through our electronic return check representment process to reduce manual processing.			
A) # of Collections Unit payments processed online.	652	700	750
B) # of Collections Unit payments collected through electronic representment.	\$601	\$610	\$620
C) # of Collections Unit payments processed manually by TFM staff.	\$1,175	\$1,125	\$975
3) Respond to customer service phone calls in a prompt and efficient manner.			
A) CISCO CUIC: # of customer service phone calls handled.	22,785	21,646	20,563
B) CISCO CUIC: average speed to answer customer service phone calls.	0:00:43	0:00:40	0:00:37
C) CISCO CUIC: average handle time.	0:02:45	0:02:40	0:02:35
D) CISCO CUIC: # of calls abandoned.	687	655	620
4) Provide accurate financial reporting for stakeholders.			
A) Produce CAFR within 180 days of the fiscal year end.	Yes	Yes	Yes
B) Produce a CAFR that has an unmodified audit opinion.	Yes	Yes	Yes
C) Produce a CAFR that will win the GFOA Certificate of Achievement for Excellence in Financial Reporting.	Yes	Yes	Yes
5) Provide Efficient and Effective Cash Management Services.			
A) Retain Expanded Investment Powers authority with the State of Kansas.	Yes	Yes	Yes
B) Portfolio Return on Investment in excess of State Municipal Investment Pool (5 year rolling average \$ amount).	2,638,118	1,932,576	2,004,140
6) Provide Efficient and Effective Cash Management Services.			
A) Retain Expanded Investment Powers authority with the State of Kansas.	NA	30%	35%
B) Portfolio Return on Investment in excess of State Municipal Investment Pool (5 year rolling average \$ amount).	Yes	Yes	Yes
7) Ensure financial transactions of the County are processed efficiently.			
A) % of supplier payments paid electronically.	30%	33%	35%
B) % of purchases paid by purchasing card.	69%	69%	69%

**Treasury & Financial Management**

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**Agency Key Performance Measures (PMs)**

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<b>Output and Efficiency Measures</b>	<b>Actual 2015</b>	<b>Estimated 2016</b>	<b>Estimated 2017</b>
1) Property Tax collection delinquency rate.	0.93%	0.9%	0.9%
2) # of tax bills printed.	276,231	275,000	274,500
3) # of tax receipts printed and mailed to taxpayers.	37,861	37,000	36,000
4) Total \$ of NSF checks collected through electronic representment.	211,346	215,000	220,000
5) % of month closed within established deadlines.	60%	75%	75%
6) # of days to close fiscal year end.	43	35	35

**Treasury & Financial Management**

**Major Services**

	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2016-2017</b>
	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2017</b>	<b>% Change</b>

**Service #1: Administration and Support**

Provide executive, administrative, and technical support to the divisions of Treasury and Financial Management.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 867,603	\$ 868,015	\$ 883,238	\$ 925,294	\$ 925,294	4.76%
Difference	\$ (867,603)	\$ (868,015)	\$ (883,238)	\$ (925,294)	\$ (925,294)	4.76%
FTE Positions	6.50	6.50	6.50	6.50	6.50	0.00%

**Service #2: Financial Operations**

Coordinate, process, and issue payments for payroll and accounts payable functions of the County.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 887,541	\$ 918,453	\$ 923,805	\$ 903,196	\$ 903,196	-2.23%
Difference	\$ (887,541)	\$ (918,453)	\$ (923,805)	\$ (903,196)	\$ (903,196)	-2.23%
FTE Positions	12.75	12.75	12.75	12.75	12.75	0.00%

**Service #3: Purchasing and Materials Management**

Coordinate strategic sourcing of County procurements and disposal/reassignment of surplus property.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 455,113	\$ 474,126	\$ 472,071	\$ 496,649	\$ 496,649	5.21%
Difference	\$ (455,113)	\$ (474,126)	\$ (472,071)	\$ (496,649)	\$ (496,649)	5.21%
FTE Positions	5.00	5.00	5.00	5.00	5.00	0.00%

**Service #4: Accounting and Financial Reporting**

Analyze, record, and report the financial transactions and positions of the County.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 707,296	\$ 761,377	\$ 757,910	\$ 788,928	\$ 788,928	4.09%
Difference	\$ (707,296)	\$ (761,377)	\$ (757,910)	\$ (788,928)	\$ (788,928)	4.09%
FTE Positions	6.00	6.00	6.00	6.00	6.00	0.00%

**Service # 5: Employee Benefits**

Administer employee benefit programs for County personnel and retirees.

Agency Revenues	\$ 0	\$ 28,000	\$ 28,000	\$ 68,000	\$ 68,000	142.86%
Expenditures	\$ 1,107,794	\$ 1,398,716	\$ 1,397,590	\$ 1,551,609	\$ 1,551,609	11.02%
Difference	\$ (1,107,794)	\$ (1,370,716)	\$ (1,369,590)	\$ (1,483,609)	\$ (1,483,609)	8.33%
FTE Positions	4.00	4.00	4.00	4.00	4.00	0.00%

**Treasury & Financial Management**

**Major Services**

	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2016-2017</b>
	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2017</b>	<b>% Change</b>

**Service #6: Cash Management**

Manage short and long-term investment portfolios for the County and manage natural gas acquisition for major facilities.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 93,572	\$ 107,234	\$ 107,229	\$ 112,609	\$ 112,609	5.02%
Difference	\$ (93,572)	\$ (107,234)	\$ (107,229)	\$ (112,609)	\$ (112,609)	5.02%
FTE Positions	1.00	1.00	1.00	1.00	1.00	0.00%

**Service #7: Tax Division**

Billing, collecting, depositing and distribution of the tax roll with required maintenance. Maintenance includes processing subsequent and abated billings, refunding overpayments due to appeals or Board of Tax Appeal orders and handling corrections on taxpayer accounts. Communicate with mortgage and title companies along with taxing services to ensure accurate billing of taxes. Provide customer service to anyone with questions or concerns about taxes. Prepare distributions of all taxes collected by the Treasurer on the behalf of all taxing authorities within Johnson County.

Agency Revenues	\$ 9,223	\$ 7,168	\$ 7,168	\$ 7,311	\$ 7,311	1.99%
Expenditures	\$ 774,182	\$ 865,826	\$ 872,090	\$ 909,762	\$ 909,762	4.32%
Difference	\$ (764,959)	\$ (858,658)	\$ (864,922)	\$ (902,451)	\$ (902,451)	4.34%
FTE Positions	8.50	8.50	8.50	8.50	8.50	0.00%

**Service #8: Treasury Management**

Balance daily activity of revenues and expenses, reconciliation of bank accounts and the safekeeping of public funds. Handle all countywide banking duties including relationships with institutions, contracting and scheduling for courier services, communications with county departments regarding banking issues and questions, and the opening and closing of bank accounts. Responsible for online and offline recording of all financial activity within the Treasurer's Department along with the reconciliations of all tax, investment and cash accounts.

Agency Revenues	\$ 3,255	\$ 2,530	\$ 2,530	\$ 2,580	\$ 2,580	1.98%
Expenditures	\$ 273,241	\$ 305,586	\$ 307,797	\$ 321,093	\$ 321,093	4.32%
Difference	\$ (269,986)	\$ (303,056)	\$ (305,267)	\$ (318,513)	\$ (318,513)	4.34%
FTE Positions	3.00	3.00	3.00	3.00	3.00	0.00%

**Service #9: Collections Unit**

Countywide revenue recovery efforts on JCW delinquent accounts, Motor Vehicle insufficient funds checks, personal property warrants and identified tag discrepancies. Maintenance includes tracking and identifying customers, sending out mailings, phone calls, reporting to the credit bureaus and other legal measures.

Agency Revenues	\$ 22,369	\$ 70,058	\$ 70,058	\$ 71,459	\$ 71,459	2.00%
Expenditures	\$ 159,406	\$ 99,833	\$ 99,833	\$ 99,833	\$ 99,833	0.00%
Difference	\$ (137,037)	\$ (29,775)	\$ (29,775)	\$ (28,374)	\$ (28,374)	-4.71%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

**Treasury & Financial Management**

**Major Services**

	Actual	Budget	Estimated	Requested	Budget	2016-2017
	FY 2015	FY 2016	FY 2016	FY 2017	FY 2017	% Change

**Service #10: Accounts Receivable**

The Accounts Receivable Division is responsible for countywide accounts receivable through the Oracle application. Departments currently utilizing this module are Treasurer, Records and Tax Administration, Med- Act, Appraiser, Technology and Innovation, Developmental Supports, Human Services, and the Airport Commission.

Agency Revenues	\$ 1,085	\$ 843	\$ 843	\$ 861	\$ 861	2.14%
Expenditures	<u>\$ 91,080</u>	<u>\$ 101,862</u>	<u>\$ 102,598</u>	<u>\$ 107,030</u>	<u>\$ 107,030</u>	4.32%
Difference	\$ (89,995)	\$ (101,019)	\$ (101,755)	\$ (106,169)	\$ (106,169)	4.34%
FTE Positions	1.00	1.00	1.00	1.00	1.00	0.00%

**Treasury & Financial Management**

**Requests for Additional Resources**

<b>Requested FY 2017</b>	<b>Budget FY 2017</b>	<b>Requested FY 2018</b>	<b>Budget FY 2018</b>
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**Request #1: Expand Wellness Funding**

**Priority: 1**

**Major Service:**

Benefit Programs

Johnson County offers fitness program credits to all full-time and part-time benefits eligible employees that can be used to pay for wellness classes and/or memberships at select fitness centers. The County's Wellness Program is separate from the Health Care Fund and is a component of a regular operating budget in TFM. Currently, the Fitness Program has a budget of \$476,000 that is used to pay for the redemption of fitness credits. Funding is requested to be increased by \$140,000. It is believed that the County's Wellness Programs have been the significant cost reduction driver in reducing claims paid. The 2015 Health Care Fund claim data validates that spouses are costing the Medical Plan 20.1% more than employees on a per member per month basis. This has been a historical trend and is not anticipated to abate unless action is taken. In 2015, JCPRD developed and implemented JCPRD U, a holistic wellness program for children. In response to increasing County's claims costs, spouses will be included in the County's outcomes-based wellness strategy. To enable the desired health improvement of spouses, they require access to the same fitness programs that employees have access to but currently have to share fitness credits with the family unit. With the additional funding, the County will be able to increase the fitness credit allotment from 12 to 15 for employees covered under the County's medical plan and from 5 to 6 for employees not enrolled.

Agency Revenues	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Expenditures	140,000	140,000	140,000	140,000
Difference	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)
FTE Positions	0.0	0.0	0.0	0.0