

Equipment Reserve and Fleet Fund - FY 2021 Budget

As directed by the Board, staff has worked with various departments to prepare equipment replacement schedules. The Budget and Financial Planning Department has used a phased approach of implementing equipment replacement schedules each year, beginning in FY 2002, to avoid a large "spike", or increase, in equipment expenditures and property tax levies. The equipment replacement schedules generally include computer hardware and various types of business equipment.

For FY 2005, the equipment replacement process was formalized with the creation of the County's Equipment Reserve Fund (as described in K.S.A. 19-119). The statute states that the Board of County Commissioners of any county may provide, by adoption of a resolution, for a county equipment reserve fund to finance the acquisition of equipment. Equipment is defined as machinery, vehicles and any other equipment or personal property including, but not limited to, computer hardware and software.

Staff continues to work with departments on updating existing schedules, and implementing new schedules when appropriate. In 2021, the Equipment Reserve transfers increase by \$552,162 with the consolidation efforts. The Equipment Reserve Fund is carrying a fund balance of \$4,007,803 as of June, 2020.

In FY 2017, at the direction of the County Manager, action was taken to separate general fund fleet/vehicles from the Equipment Replacement Fund and have them managed by the County Fleet Manager. As a result of this action, excluding the Sheriff and Med Act, there are Fleet Fund transfers made for all general fund departments that have vehicles. The fleet fund transfers increase by \$974,000 primarily for public works fleet based on the result of a recent analysis. The Fleet Fund is carrying a fund balance of \$2,291,528 as of June 2020.

In FY 2019, at the direction of the County Manager, action was taken to consolidate computer replacement between JIMs for the Public Safety departments and DTI for departments receiving County Ad Valorem dollars. In FY 2020 departments transferred dollars to DTI for purchases and for FY 2021 equipment replacement funds involving computers and monitors were budgeted in DTI and moved out of departments.

The table on the following page shows the proposed amount of funding for each existing department's schedule for both Equipment Replacement and Fleet Funds.

Funding for Equipment Replacement and Fleet Schedules in the FY 2021 Budget

Department	Equipment Replacement Funds			Fleet Funds		
	FY 2020 Budget	FY 2021 Budget	% Change 2020-2021	FY 2020 Budget	FY 2021 Budget	% Change 2020-2021
Appraiser	\$44,623	\$4,623	(90)%	\$29,000	\$29,000	0%
Board of County Commissioners	\$12,908	\$2,908	(77)%	\$0	\$0	0%
Budget & Financial Planning	\$11,028	\$3,928	(64)%	\$0	\$0	0%
Corrections	\$0	\$0	0%	\$160,552	\$160,552	0%
County Manager's Office	\$24,630	\$11,630	(53)%	\$0	\$0	0%
Department of Health & Environment	\$127,274	\$107,274	(16)%	\$50,632	\$74,632	47%
Department of Technology & Innovation	\$40,000	\$455,000	1,038%	\$3,000	\$3,000	0%
Developmental Supports	\$0	\$0	0%	\$148,654	\$148,654	0%
District Attorney	\$38,900	\$6,900	(82)%	\$8,500	\$8,500	0%
District Courts	\$134,030	\$3,000	(98)%	\$0	\$0	0%
Elections	\$21,000	\$1,000	(95)%	\$4,000	\$4,000	0%
Emergency Mgmt. and Communications	\$195,000	\$155,000	(21)%	\$9,029	\$9,029	0%
Facilities	\$27,000	\$2,000	(93)%	\$50,000	\$50,000	0%
Human Resources	\$13,580	\$1,580	(88)%	\$0	\$0	0%
Human Services Department	\$28,000	\$13,000	(54)%	\$12,000	\$12,000	0%
Justice Information Management System	\$51,418	\$503,418	879%	\$0	\$0	0%
Legal	\$9,954	\$1,954	(80)%	\$0	\$0	0%
Med-Act	\$1,245,079	\$1,340,079	8%	\$0	\$0	0%
Mental Health	\$0	\$0	0%	\$67,873	\$67,873	100%
Motor Vehicle	\$25,000	\$14,292	(43)%	\$0	\$0	0%
Planning	\$12,435	\$1,435	(88)%	\$20,000	\$20,000	0%
Public Works	\$0	\$0	0%	\$1,048,716	\$1,998,716	91%
Records & Tax Administration/Archives	\$5,321	\$5,321	0%	\$0	\$0	0%
Treasury and Financial Management	\$15,000	\$0	(100)%	\$3,200	\$3,200	0%
Total:	\$2,082,180	\$2,634,342	26.5%	\$1,615,156	\$2,589,156	60%