Support Services

This Section Includes:

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- County Building Fund (Page K.8)
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- Economic Development Programs (Page K.17)
- Facilities (Page K.20)
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- Legal (Page K.44)
- Risk Management (Page K.48)
- Technology & Innovation (Page K.51)
- Treasury and Financial Management (Page K.59)
<table>
<thead>
<tr>
<th>Fund: General Fund</th>
<th>Strategic Program: Support Services</th>
<th>Board of County Commissioners</th>
<th>Agency:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Actual FY 2013</td>
<td>Budget FY 2014</td>
<td>Estimated FY 2014</td>
<td>Requested FY 2015</td>
</tr>
<tr>
<td><strong>Agency Revenues</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Charges for Service</td>
<td>$75</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total Agency Fees &amp; Charges</strong></td>
<td>$75</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$668</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total Other Agency Revenues</strong></td>
<td>668</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>a) Total Agency Revenues</td>
<td>743</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

| **Expenditures** | | | | | |
| Personnel | $951,687 | $1,018,870 | $1,036,722 | $1,059,639 | $1,059,639 | 2.21% |
| Contractual Services | $121,679 | $196,828 | $196,828 | $196,828 | $196,828 | 0.00% |
| Commodities | $9,437 | $3,900 | $3,900 | $3,900 | $3,900 | 0.00% |
| **Subtotal** | 1,082,803 | 1,219,598 | 1,237,450 | 1,260,367 | 1,260,367 | 1.85% |
| Miscellaneous | $30 | $0 | $0 | $0 | $0 | - |
| Transfer to Equipment Reserve | $12,908 | $12,908 | $12,908 | $0 | $0 | (100.00%) |
| **Subtotal** | 12,938 | 12,908 | 12,908 | 0 | 0 | (100.00%) |
| **Expenditures Subtotal** | 1,095,741 | 1,232,506 | 1,250,358 | 1,260,367 | 1,260,367 | 0.80% |
| Vehicle Equivalent Units | $0 | $0 | $0 | $0 | $0 | - |
| Risk Management Charges | $3,334 | $2,761 | $2,761 | $1,589 | $1,589 | (42.45%) |
| **b) Total Expenditures** | 1,099,075 | 1,235,267 | 1,253,119 | 1,261,956 | 1,261,956 | 0.71% |
| **Difference: b) minus a)** | (1,098,332) | (1,235,267) | (1,253,119) | (1,261,956) | (1,261,956) | 0.71% |

| **FTE Positions** | | | | | |
| Fee Funded FTEs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - |
| Grant Funded FTEs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - |
| Other FTEs | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 | 0.00% |
| **Total FTE Positions** | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 | 0.00% |

**Agency Mission**

The Board of County Commissioners provides for the health, safety, and welfare of the community and has exclusive power to enact, amend, and repeal local legislation and public policies; to apportion and levy taxes, make appropriations, and adopt budgets; to establish strategic plans to guide the administration of services and organizational performance; and to appoint the County Manager, as well as certain offices, boards and commissions. The agency constitutes the legislative branch of County government and operates under the direction of the Chairman of the Board. It includes two programs: 1) the personal offices of the Chairman and the district commissioners, and 2) the Office of the Board of County Commissioners, which serves as the primary support agency for the Board of County Commissioners.

**Budget Highlights**

Total expenditures for FY 2015, excluding transfers and Risk Management charges, are budgeted to increase by $22,917 (1.85%) compared to FY 2014. This increase is due to the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve are budgeted at $0 for 2015, a one-time reduction from 2014.

FTEs for FY 2015 remain constant at 12.00.
### Service Delivery Goals and Associated Objectives

**Audit Services**

1) **Determine that internal control systems are in place, suitably designed and implemented to protect County Resources.**
   *Provide meaningful analysis of existing internal control structures during the performance of audits and internal reviews.*

2) **Locate the causes of uneconomical practices and provide recommendations for remedial action.**
   *Issue audit recommendations that improve accountability and assist in accomplishing stated organizational goals.*

### Agency Key Performance Measures (PMs)

<table>
<thead>
<tr>
<th>Output</th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Actual 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) # of audit reports.</td>
<td>3</td>
<td>5</td>
<td>4</td>
</tr>
<tr>
<td>b) # of follow-up quarterly reports.</td>
<td>4</td>
<td>4</td>
<td>4</td>
</tr>
</tbody>
</table>

**Efficiency/Cost Measures**

<table>
<thead>
<tr>
<th></th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Actual 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) # of audit reports issued.</td>
<td>3</td>
<td>5</td>
<td>4</td>
</tr>
<tr>
<td>b) Implementation of recommendations within 2 years.</td>
<td>87%</td>
<td>95%</td>
<td>90%</td>
</tr>
</tbody>
</table>

**Effectiveness Measures**

<table>
<thead>
<tr>
<th></th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Actual 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) % of audit recommendations agreed with.</td>
<td>86%</td>
<td>90%</td>
<td>90%</td>
</tr>
</tbody>
</table>
## Agency:
### Board of County Commissioners

### Major Services

<table>
<thead>
<tr>
<th>Service #1: Board of County Commissioners</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Board of County Commissioners is the legislative and policy-determining body of Johnson County Government. The Board enacts local public policies to ensure a sound local economy, a healthy environment, and a high quality of life for citizens. The Board is composed of seven members, six of whom are elected by district to represent approximately 80,000 residents. A seventh member is elected at-large to represent the full community as Johnson County’s Chief Elected Official and Chairman of the Board of County Commissioners.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Revenues $</td>
<td>743 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
</tr>
<tr>
<td>Expenditures $</td>
<td>659,745 $</td>
<td>737,234 $</td>
<td>735,448 $</td>
<td>733,466 $</td>
<td>733,466 $</td>
<td>-0.27%</td>
</tr>
<tr>
<td>Difference $</td>
<td>(659,002) $</td>
<td>(737,234) $</td>
<td>(735,448) $</td>
<td>(733,466) $</td>
<td>(733,466) $</td>
<td>-0.27%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>7.00</td>
<td>7.00</td>
<td>7.00</td>
<td>7.00</td>
<td>7.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Service #2: County Auditor</th>
</tr>
</thead>
<tbody>
<tr>
<td>The County Auditor performs independent reviews of the agencies and departments of County government and evaluates programs in terms of the economy.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Revenues $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
</tr>
<tr>
<td>Expenditures $</td>
<td>421,290 $</td>
<td>495,272 $</td>
<td>514,910 $</td>
<td>526,901 $</td>
<td>526,901 $</td>
<td>2.33%</td>
</tr>
<tr>
<td>Difference $</td>
<td>(421,290) $</td>
<td>(495,272) $</td>
<td>(514,910) $</td>
<td>(526,901) $</td>
<td>(526,901) $</td>
<td>2.33%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Service #3: Chief Legal Counsel</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Chief Counsel is the County Counselor and serves as principal legal advisor and attorney for the Board of County Commissioners and provides legal counsel, advice, and representation. As County Counselor, the Chief Counsel is responsible for drawing all resolutions, contracts, and other instruments required by the Board; providing legal advice and policy guidance to the Board and County officials; and reviewing and making recommendations on matters of state and federal legislation. Additionally, the Chief Counsel conducts research on a variety of matters and undertakes projects at the direction of the Board or any of its members. This service was moved to Legal in 2013 and a small amount of operating was left - totally moved for 2014.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Revenues $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
</tr>
<tr>
<td>Expenditures $</td>
<td>14,706 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
</tr>
<tr>
<td>Difference $</td>
<td>(14,706) $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
<td>0 $</td>
</tr>
</tbody>
</table>
### Agency Revenues

<table>
<thead>
<tr>
<th></th>
<th>Actual FY 2013</th>
<th>Budget FY 2014</th>
<th>Estimated FY 2014</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charges for Service</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Agency Fees &amp; Charges</strong></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Intergovernmental</td>
<td>$42,728</td>
<td>$100,000</td>
<td>$100,000</td>
<td>$100,000</td>
<td>$100,000</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Other Agency Revenues</strong></td>
<td>$42,728</td>
<td>100,000</td>
<td>100,000</td>
<td>100,000</td>
<td>100,000</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

#### a) Total Agency Revenues

|                      | 42,728        | 100,000        | 100,000           | 100,000          | 100,000        | 0.00%    |

### Expenditures

<table>
<thead>
<tr>
<th></th>
<th>Actual FY 2013</th>
<th>Budget FY 2014</th>
<th>Estimated FY 2014</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$866,692</td>
<td>$946,982</td>
<td>$941,021</td>
<td>$977,010</td>
<td>$977,010</td>
<td>3.82%</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$40,745</td>
<td>$121,340</td>
<td>$121,440</td>
<td>$121,440</td>
<td>$121,440</td>
<td>0.00%</td>
</tr>
<tr>
<td>Commodities</td>
<td>$9,726</td>
<td>$6,502</td>
<td>$6,402</td>
<td>$6,402</td>
<td>$6,402</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>917,163</td>
<td>1,074,824</td>
<td>1,068,863</td>
<td>1,104,852</td>
<td>1,104,852</td>
<td>3.37%</td>
</tr>
<tr>
<td>Intrafund Transfers</td>
<td>$17,506</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Transfer to Equipment Reserve</td>
<td>$9,228</td>
<td>$9,228</td>
<td>$9,228</td>
<td>$9,228</td>
<td>$9,228</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>26,734</td>
<td>9,228</td>
<td>9,228</td>
<td>9,228</td>
<td>9,228</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

**Expenditures Subtotal**

|                      | 943,897       | 1,084,052      | 1,078,091         | 1,114,080        | 1,114,080      | 3.34%    |

| Vehicle Equivalent Units | $0            | $0             | $0                | $0               | $0             | -        |
| Risk Management Charges | $1,994        | $1,823         | $1,823            | $1,049           | $1,049         | (42.46%) |

#### b) Total Expenditures

|                      | 945,891       | 1,085,875      | 1,079,914         | 1,115,129        | 1,115,129      | 3.26%    |

**Difference:** b) minus a)

|                      | (903,163)     | (985,875)      | (979,914)         | (1,015,129)      | (1,015,129)    | 3.59%    |

### FTE Positions

<table>
<thead>
<tr>
<th></th>
<th>Fee Funded FTEs</th>
<th>Grant Funded FTEs</th>
<th>Other FTEs</th>
<th>Total FTE Positions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>9.00</td>
<td>9.00</td>
</tr>
</tbody>
</table>

**Total FTE Positions**

|                      | 9.00            | 9.00              | 9.00       | 9.00                | 0.00%    |

### Agency Mission

Budget and Financial Planning provides management and financial planning services while assisting the Board of County Commissioners, the County Manager, and County departments in the evaluation and improvement of policies and systems.

### Budget Highlights

Total expenditures for FY 2015, excluding transfers and Risk Management charges, are budgeted to increase by $35,989 (3.37%) compared to FY 2014. This increase is due to the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2015 are budgeted to remain constant at 9.00.
## Outputs and Efficiency Measures

<table>
<thead>
<tr>
<th>Outputs and Efficiency Measures</th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) # of existing expenditure changes.</td>
<td>73</td>
<td>68</td>
<td>40</td>
</tr>
<tr>
<td>2) Accuracy of major revenue actuals to budget.</td>
<td>101.10%</td>
<td>99%*</td>
<td>99%*</td>
</tr>
<tr>
<td>3) Accuracy of major revenue actuals to re-estimate.</td>
<td>102.10%</td>
<td>99%*</td>
<td>99%*</td>
</tr>
<tr>
<td>4) General Fund reserves target % compared to end-of-year balance %. Revised Financial Policy adopted February 2013.</td>
<td>15%/37%</td>
<td>20%/31.5%*</td>
<td>20%/27.3%*</td>
</tr>
<tr>
<td>5) GFOA Budget Book Book Rating.</td>
<td>Distinguished</td>
<td>Distinguished</td>
<td>Distinguished*</td>
</tr>
</tbody>
</table>

*Expected at this time
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Service #1: Budget and Financial Planning</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agency Revenues</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Expenditures</td>
<td>820,411</td>
<td>878,367</td>
<td>872,406</td>
<td>904,516</td>
<td>904,516</td>
<td>3.68%</td>
</tr>
<tr>
<td>Difference</td>
<td>$(820,411)</td>
<td>$(878,367)</td>
<td>$(872,406)</td>
<td>$(904,516)</td>
<td>$(904,516)</td>
<td>3.68%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>8.00</td>
<td>8.00</td>
<td>8.00</td>
<td>8.00</td>
<td>8.00</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Service #2: Grants Management</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agency Revenues</td>
<td>$42,728</td>
<td>$100,000</td>
<td>$100,000</td>
<td>$100,000</td>
<td>$100,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>Expenditures</td>
<td>123,486</td>
<td>205,685</td>
<td>205,685</td>
<td>209,564</td>
<td>209,564</td>
<td>1.89%</td>
</tr>
<tr>
<td>Difference</td>
<td>$(80,758)</td>
<td>$(105,685)</td>
<td>$(105,685)</td>
<td>$(109,564)</td>
<td>$(109,564)</td>
<td>3.67%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>1.00</td>
<td>1.00</td>
<td>1.00</td>
<td>1.00</td>
<td>1.00</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

**Agency:**

**Budget & Financial Planning**

**Service #1: Budget and Financial Planning**

Formulate, implement and administer the annual operating budget and the Capital Improvement Program (CIP), as well as provide long-range financial planning, forecasting, and management services.

**Service #2: Grants Management**

Serves as a central, strategic resource for the County on a broad range of grant-related issues and activities. Grants Management provides direct support to County departments, County Manager, Board of County Commissioners, and the Budget Office, as well as the at-large members of the County's non-profit sector.
Agency Revenues

| Use of Assets | $0 | $0 | $0 | $0 | $0 | $0 |
| Total Agency Fees & Charges | $0 | $0 | $0 | $0 | $0 | $0 |

| Use of Carryover | $0 | $125,000 | $137,156 | $100,000 | $100,000 | (27.09%) |
| Interest | $2,674 | $3,039 | $2,907 | $6,270 | $6,270 | 115.69% |
| Interfund Transfers | $60,808 | $57,358 | $57,358 | $0 | $0 | (100.00%) |

Total Other Agency Revenues | 63,482 | 185,397 | 197,421 | 106,270 | 106,270 | (46.17%) |

### Expenditures

| Contractual Services | $0 | $0 | $0 | $10,000 | $10,000 | - |
| Subtotal | 0 | 0 | 0 | 10,000 | 10,000 | - |

Lease Payment to PBC | $885,501 | $844,184 | $844,184 | $434,812 | $434,812 | (48.49%) |

Subtotal | 885,501 | 844,184 | 844,184 | 444,812 | 444,812 | (47.31%) |

Vehicle Equivalent Units | $0 | $0 | $0 | $0 | $0 | - |

b) Total Expenditures | 885,501 | 844,184 | 844,184 | 444,812 | 444,812 | (47.31%) |

### Difference: b) minus a)

(822,019) (658,787) (646,763) (338,542) (338,542) (47.66%) |

### Tax Revenues

| Ad Valorem Support | $690,332 | $553,896 | $553,896 | $258,317 | $258,317 | (53.36%) |
| Other Taxes | $121,396 | $104,891 | $95,114 | $80,225 | $80,225 | (15.65%) |

Total Tax Revenues | 811,728 | 658,787 | 649,010 | 338,542 | 338,542 | (47.84%) |

### FTE Positions

| Fee Funded FTEs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - |
| Grant Funded FTEs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - |
| Other FTEs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - |

Total FTE Positions | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - |

### Agency Mission

The purpose of the County Building Fund, a non-operating fund, is to acquire sites and to erect, construct, renovate and furnish County buildings. The Fund was reestablished in 2004 by the Board of County Commissioners in accordance with Kansas Statute, which allows an annual tax levy not to exceed one (1) mill for a period not to exceed ten (10) years. On April 17, 2014, the Board of County Commissioners adopted a resolution to continue the fund for another ten years.

### Budget Highlights

FY 2015 expenditures for the County Building Fund are budgeted to decrease by $399,372 (47.31%) compared to the estimated expenditures in FY 2014. The County Building Fund makes a number of the County's lease payments to the Public Building Commission (PBC); the amount of lease payments equal the amount of scheduled debt service on the PBC bonds. Reserve funds for the County Building Fund are estimated at $35,070 as of December 31, 2015.
## Fund: General Fund

### Strategic Program: Support Services

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Licenses and Permits</td>
<td>$25</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Charges for Service</td>
<td>$100,530</td>
<td>$311,503</td>
<td>$311,503</td>
<td>$317,733</td>
<td>$317,733</td>
<td>2.00%</td>
</tr>
<tr>
<td><strong>Total Agency Fees &amp; Charges</strong></td>
<td>$100,555</td>
<td>$311,503</td>
<td>$311,503</td>
<td>$317,733</td>
<td>$317,733</td>
<td>2.00%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$1,036</td>
<td>$7,000</td>
<td>$7,000</td>
<td>$7,000</td>
<td>$7,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>Intrafund Transfers</td>
<td>$0</td>
<td>$37,350</td>
<td>$37,350</td>
<td>$37,350</td>
<td>$37,350</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Other Agency Revenues</strong></td>
<td>1,036</td>
<td>44,350</td>
<td>44,350</td>
<td>44,350</td>
<td>44,350</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>a) Total Agency Revenues</strong></td>
<td>101,591</td>
<td>355,853</td>
<td>355,853</td>
<td>362,083</td>
<td>362,083</td>
<td>1.75%</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel</td>
<td>$1,802,516</td>
<td>$2,173,063</td>
<td>$2,142,667</td>
<td>$2,339,169</td>
<td>$2,339,169</td>
<td>9.17%</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$444,307</td>
<td>$643,894</td>
<td>$643,773</td>
<td>$646,974</td>
<td>$646,974</td>
<td>0.50%</td>
</tr>
<tr>
<td>Commodities</td>
<td>$47,761</td>
<td>$57,004</td>
<td>$57,004</td>
<td>$57,004</td>
<td>$57,004</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>2,294,584</td>
<td>2,873,961</td>
<td>2,843,444</td>
<td>3,043,147</td>
<td>3,043,147</td>
<td>7.02%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$362</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Transfer to Equipment Reserve</td>
<td>$25,130</td>
<td>$25,130</td>
<td>$25,130</td>
<td>$25,130</td>
<td>$25,130</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>25,492</td>
<td>25,130</td>
<td>25,130</td>
<td>62,480</td>
<td>62,480</td>
<td>148.63%</td>
</tr>
<tr>
<td>Vehicle Equivalent Units</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Risk Management Charges</td>
<td>$7,316</td>
<td>$5,345</td>
<td>$5,345</td>
<td>$2,994</td>
<td>$2,994</td>
<td>(43.99%)</td>
</tr>
<tr>
<td><strong>b) Total Expenditures</strong></td>
<td>2,327,392</td>
<td>2,904,436</td>
<td>2,873,919</td>
<td>3,108,621</td>
<td>3,108,621</td>
<td>8.17%</td>
</tr>
<tr>
<td><strong>Difference: b) minus a)</strong></td>
<td>(2,225,801)</td>
<td>(2,548,583)</td>
<td>(2,518,066)</td>
<td>(2,746,538)</td>
<td>(2,746,538)</td>
<td>9.07%</td>
</tr>
<tr>
<td><strong>FTE Positions</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fee Funded FTEs</td>
<td>0.00</td>
<td>1.00</td>
<td>1.00</td>
<td>1.00</td>
<td>1.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Grant Funded FTEs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-</td>
</tr>
<tr>
<td>Other FTEs</td>
<td>18.50</td>
<td>20.50</td>
<td>20.50</td>
<td>20.50</td>
<td>20.50</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total FTE Positions</strong></td>
<td>18.50</td>
<td>21.50</td>
<td>21.50</td>
<td>21.50</td>
<td>21.50</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

### Agency Mission

Based on the Johnson County Home Rule Charter, the County Manager serves as the chief administrative officer of Johnson County Government. To fulfill this charge, the County Manager's Office is responsible to the Commission and County residents for the effective and efficient delivery of Johnson County services, using sound management and financial principles while emphasizing high ethical values, innovation, and continuous improvement.

### Budget Highlights

Total expenditures for FY 2015, excluding transfers and Risk Management charges, are budgeted to increase by $199,703 (7.02%) compared to FY 2014. This increase is due to: 1) $113,127 increase due to the creation of the Bureau Chief position from an existing position, 2) $3,201 increase in Contractual Services related to Best Times Publication which is covered from Best Times revenues, and 3) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve stay constant at $25,130.

FTEs are budgeted to remain constant at 21.50 for 2015.
**Agency: County Manager’s Office**

### Agency Goals & Objectives

**Service Delivery Goals and Associated Objectives**

**Clerk of the Board**

1) **Preserve the integrity and public accountability of the local legislative process.**
   * Prepare, process and publish accurate and timely documentation in support of legislative and decision-making processes.
   * Certify, publish and preserve the acts and orders of the Board.
   * Ensure public notices are made in compliance with legal requirements.
   * Coordinate the appointment of citizens to various boards and commissions.
   * Receive and respond to public inquiries or requests for assistance.

2) **Organize and maintain professional office systems in support of business operations.**
   * Participate in the development and review of policy proposals.
   * Provide uniform, consistent management of records that are filed with or which are maintained by the Clerk of the Board.

3) **Provide daily administrative support to members of the Board in the execution of their official duties.**
   * Ensure commissioner satisfaction with constituent support services.
   * Ensure commissioner satisfaction with executive support services.

### Agency Key Performance Measures (PMs)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>a) # of meetings conducted.</td>
<td>146</td>
<td>128</td>
<td>141</td>
</tr>
<tr>
<td>b) # of agenda items processed.</td>
<td>445</td>
<td>380</td>
<td>418</td>
</tr>
<tr>
<td>c) # of recorded journal index entries.</td>
<td>450</td>
<td>622</td>
<td>630</td>
</tr>
<tr>
<td>d) # of appointments processed.</td>
<td>64</td>
<td>119</td>
<td>54</td>
</tr>
</tbody>
</table>
## Agency: County Manager’s Office

### Agency Goals & Objectives

<table>
<thead>
<tr>
<th>Service Delivery Goals and Associated Objectives</th>
<th>Associated PMs:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) <strong>Provide management leadership to County departments.</strong>&lt;br&gt;   * Provide leadership for management decision making.&lt;br&gt;   * Provide management assistance to departments/agencies.&lt;br&gt;   * Ensure implementation of Board of County Commissioners (BOCC) policies.</td>
<td></td>
</tr>
<tr>
<td>2) <strong>Effectively communicate the County’s legislative platform and positions.</strong>&lt;br&gt;   * Prepare County legislative platform for Commission review and approval prior to the current legislative session.&lt;br&gt;   * Support passage of legislation implementing County platform.</td>
<td></td>
</tr>
<tr>
<td>3) <strong>Assist BOCC in preparation of Countywide strategic plan and plan implementation.</strong>&lt;br&gt;   * Coordinate BOCC strategic planning effort.&lt;br&gt;   * Ensure budget supports implementation of BOCC strategic priorities.</td>
<td></td>
</tr>
<tr>
<td>4) <strong>Prepare and implement the annual operating and capital budget.</strong>&lt;br&gt;   * Recommend the budget to the BOCC for review, revision and adoption by August 25.</td>
<td></td>
</tr>
</tbody>
</table>

### Agency Key Performance Measures (PMs)

<table>
<thead>
<tr>
<th>Output</th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Efficiency/Cost Measures</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Legislative platform completed.</td>
<td>Complete</td>
<td>Complete</td>
<td>In Progress</td>
</tr>
<tr>
<td>b) Budget adoption completed.</td>
<td>Complete</td>
<td>Complete</td>
<td>In Progress</td>
</tr>
<tr>
<td>c) Budget message addresses BOCC strategic goals.</td>
<td>Complete</td>
<td>Complete</td>
<td>In Progress</td>
</tr>
</tbody>
</table>

**Effectiveness Measures**

<table>
<thead>
<tr>
<th>Output</th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>d) <strong>% of County platform successfully achieved.</strong></td>
<td>NA</td>
<td>77%</td>
<td>TBD</td>
</tr>
<tr>
<td>☠️% of County legislative priorities successfully achieved.</td>
<td>NA</td>
<td>80%</td>
<td>TBD</td>
</tr>
<tr>
<td>☠️% of legislation not in platform successful on conforming with County Platform.</td>
<td>NA</td>
<td>100%</td>
<td>TBD</td>
</tr>
</tbody>
</table>

* For those items the legislature addressed during the session and the County communicated a position
### Agency: County Manager's Office

#### Major Services

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Revenues</td>
<td>$25</td>
<td>$1,215,468</td>
<td>$1,337,263</td>
<td>$1,500,631</td>
<td>$1,500,631</td>
<td>12.22%</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$25</td>
<td>$1,215,468</td>
<td>$1,337,263</td>
<td>$1,500,631</td>
<td>$1,500,631</td>
<td>12.22%</td>
</tr>
<tr>
<td>Difference</td>
<td>$(1,215,443)</td>
<td>$(1,373,329)</td>
<td>$(1,337,263)</td>
<td>$(1,500,631)</td>
<td>$(1,500,631)</td>
<td>12.22%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>6.50</td>
<td>9.50</td>
<td>9.50</td>
<td>9.50</td>
<td>9.50</td>
<td></td>
</tr>
</tbody>
</table>

#### Service #2: Government Relations

To coordinate implementation of a comprehensive Countywide legislative program.

<table>
<thead>
<tr>
<th>Agency Revenues</th>
<th>$</th>
<th>$</th>
<th>$</th>
<th>$</th>
<th>$</th>
<th>0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditures</td>
<td>58,212</td>
<td>58,212</td>
<td>58,212</td>
<td>58,212</td>
<td>58,212</td>
<td>0.00%</td>
</tr>
<tr>
<td>Difference</td>
<td>$(58,212)</td>
<td>$(58,212)</td>
<td>$(58,212)</td>
<td>$(58,212)</td>
<td>$(58,212)</td>
<td>0.00%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

#### Service #3: Public Information and Communications

To provide and coordinate citizen and Countywide information.

<table>
<thead>
<tr>
<th>Agency Revenues</th>
<th>$101,566</th>
<th>$355,853</th>
<th>$355,853</th>
<th>$362,083</th>
<th>362,083</th>
<th>1.75%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditures</td>
<td>688,425</td>
<td>1,106,008</td>
<td>1,110,228</td>
<td>1,172,114</td>
<td>1,172,114</td>
<td>5.57%</td>
</tr>
<tr>
<td>Difference</td>
<td>$(586,859)</td>
<td>$(750,155)</td>
<td>$(754,375)</td>
<td>$(810,031)</td>
<td>$(810,031)</td>
<td>7.38%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>7.00</td>
<td>7.00</td>
<td>7.00</td>
<td>7.00</td>
<td>7.00</td>
<td>7.00</td>
</tr>
</tbody>
</table>

#### Service #4: Clerk of the Board

To preserve official records of the acts and orders of the Board, publish a journal of its proceedings, maintain the original rolls for its resolutions, and provide administrative support for the Board of County Commissioners and County Manager's Office.

<table>
<thead>
<tr>
<th>Agency Revenues</th>
<th>$357,971</th>
<th>$361,542</th>
<th>$362,871</th>
<th>$374,670</th>
<th>374,670</th>
<th>3.25%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditures</td>
<td>357,971</td>
<td>361,542</td>
<td>362,871</td>
<td>374,670</td>
<td>374,670</td>
<td>3.25%</td>
</tr>
<tr>
<td>Difference</td>
<td>$(357,971)</td>
<td>$(361,542)</td>
<td>$(362,871)</td>
<td>$(374,670)</td>
<td>$(374,670)</td>
<td>3.25%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
</tr>
</tbody>
</table>
### Fund: General Fund
### Strategic Program: Support Services
### Countywide Support

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Charges for Service</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Agency Fees &amp; Charges</strong></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$75,048</td>
<td>$10,300</td>
<td>$10,300</td>
<td>$10,300</td>
<td>$10,300</td>
<td>0.00%</td>
</tr>
<tr>
<td>Interest</td>
<td>$803</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Interfund Transfers</td>
<td>$700,579</td>
<td>$707,781</td>
<td>$707,781</td>
<td>$712,931</td>
<td>$712,931</td>
<td>0.73%</td>
</tr>
<tr>
<td><strong>Total Other Agency Revenues</strong></td>
<td>$776,430</td>
<td>$718,081</td>
<td>$718,081</td>
<td>$723,231</td>
<td>$723,231</td>
<td>0.72%</td>
</tr>
<tr>
<td>a) Total Agency Revenues</td>
<td>$776,430</td>
<td>$718,081</td>
<td>$718,081</td>
<td>$723,231</td>
<td>$723,231</td>
<td>0.72%</td>
</tr>
</tbody>
</table>

| Expenditures | | | | | | |
| Personnel | $4,381,897 | $4,389,667 | $4,389,667 | $4,047,257 | $4,047,257 | (7.80%) |
| Contractual Services | $2,417,854 | $4,928,897 | $3,660,930 | $4,897,760 | $4,747,760 | 29.69% |
| Commodities | $79,910 | $80,800 | $80,800 | $80,800 | $80,800 | 0.00% |
| Capital Outlay | $248,000 | $0 | $0 | $0 | $0 | - |
| **Subtotal** | $7,127,661 | 9,399,364 | 8,131,397 | 9,025,817 | 8,875,817 | 9.15% |
| Debt Service | $40,800 | $0 | $0 | $0 | $0 | - |
| Lease Payment to PBC | $8,668,932 | $9,224,881 | $8,490,381 | $7,962,542 | $7,962,542 | (6.22%) |
| Interfund Transfers | $6,503,578 | $5,183,613 | $5,183,613 | $4,963,588 | $4,963,588 | (4.24%) |
| Transfer to Capital Projects | $697,929 | $230,000 | $230,000 | $0 | $0 | (100.00%) |
| **Subtotal** | $15,911,239 | 14,638,494 | 13,903,994 | 12,926,130 | 12,926,130 | (7.03%) |
| **Expenditures Subtotal** | $23,038,900 | 24,037,858 | 22,035,391 | 21,951,947 | 21,801,947 | (1.06%) |
| Cost Allocation | $196,041 | $185,315 | $185,315 | $143,076 | $143,076 | (22.79%) |
| **b) Total Expenditures** | $23,234,941 | 24,223,173 | 22,220,706 | 22,095,023 | 21,945,023 | (1.24%) |
| **Difference: b) minus a)** | $22,458,511 | (23,505,092) | (21,502,625) | (21,371,792) | (21,221,792) | (1.31%) |

| Tax Revenues | | | | | | |
| Other Taxes | $1,637 | $1,554 | $11 | $11 | $11 | 0.00% |
| **Total Tax Revenues** | $1,637 | $1,554 | $11 | $11 | $11 | 0.00% |

| FTE Positions | | | | | | |
| Fee Funded FTEs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - |
| Grant Funded FTEs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - |
| Other FTEs | 20.00 | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |
| **Total FTE Positions** | 20.00 | 20.00 | 20.00 | 20.00 | 20.00 | 0.00% |

### Agency Mission
Countywide Support is an agency for expenditures that benefit the County in general and would not be appropriate in any other agency budget.

### Budget Highlights
Total expenditures for FY 2015, excluding cost allocation, are budgeted to increase by $216,581 (1.30%) compared to FY 2014. This increase is due to the net of the following items: 1) 2015 reduction in lease payments to PBC, 2) reduction of Transportation interfund transfer, 3) an increase in tax increment financing, 4) an $18,622 increase in the contract with Extension Council, and 5) an increase of $25,000 for funding for the Regional Homeland Security Coordinating Committee.
# Agency: Countywide Support

## Agency Highlights

The detailed budget for Countywide Support is provided below.

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 2015 Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Payout Fund</td>
<td>$1,079,358</td>
<td>Composed of employee payouts. Payouts include accrued vacation and sick leave for employees who terminate employment with the County.</td>
</tr>
<tr>
<td>TIF</td>
<td>1,345,412</td>
<td>Includes amount for estimated property taxes lost due to Tax Increment Financing (TIF) in the County taxing district.</td>
</tr>
<tr>
<td>Advertising &amp; Additional Contractual Services</td>
<td>796,969</td>
<td>Includes advertising costs for publications for the BOCC, Legal, and Treasurer departments. Includes costs for Countywide internet recruiting services. Contractual services costs include outside legal services, appraisal studies, other contractual services, pending litigation, and lease payment for 8788 Metcalf.</td>
</tr>
<tr>
<td>Memberships</td>
<td>135,000</td>
<td>Includes annual memberships/dues to organizations such as: KAC, MARC, and NACo.</td>
</tr>
<tr>
<td>Taxes</td>
<td>40,000</td>
<td>Includes special assessment taxes paid on County buildings.</td>
</tr>
<tr>
<td>Contributions</td>
<td>1,382,292</td>
<td>Includes contributions to the Arts Council of Johnson County ($100,000), Soil Conservation ($25,000), United Community Services Human Service Fund ($110,250), United Community Services Community Planning ($35,000), and Evergreen Living Innovations ($1,112,042).</td>
</tr>
<tr>
<td>Supplemental Pension</td>
<td>2,967,899</td>
<td>Funding for the supplemental retirement program for the workforce.</td>
</tr>
<tr>
<td>Transfer to Transportation</td>
<td>4,963,588</td>
<td>Composed of a transfer to the Transit program.</td>
</tr>
<tr>
<td>PBC Lease Payments</td>
<td>7,962,542</td>
<td>Composed of a portion of the County's lease payments to the Public Building Commission.</td>
</tr>
<tr>
<td>Extension Council</td>
<td>872,360</td>
<td>Contract amount = $729,284 Cost Allocation and Risk Mgmt. Charges = $143,076</td>
</tr>
<tr>
<td>High Performance Organization</td>
<td>150,000</td>
<td>County's on-going Executive and Countywide leadership development efforts toward becoming a higher performing organization (HPO).</td>
</tr>
<tr>
<td>Regional Homeland Security Coor. Council</td>
<td>25,000</td>
<td>Maintains the Regional Homeland Security Coordinating Committee that was convened in 2002.</td>
</tr>
<tr>
<td>Employee Recognition</td>
<td>80,800</td>
<td>Includes increase for the Employee Recognition Program that enhances awards for long-term employees.</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$21,801,220</strong></td>
<td></td>
</tr>
</tbody>
</table>
### Agency: Countywide Support

#### Requests for Additional Resources

<table>
<thead>
<tr>
<th>Request #1: Coordinating Committee (RHCC)</th>
<th>Priority: n/a</th>
<th>Major Service: Countywide</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Regional Homeland Security</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Agency Revenues</strong></td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>25,000</td>
<td>25,000</td>
</tr>
<tr>
<td><strong>Difference</strong></td>
<td>$(25,000)</td>
<td>$(25,000)</td>
</tr>
<tr>
<td><strong>Full-time Equivalent Positions</strong></td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

This request is to fund the Johnson County portion to maintain the Regional Homeland Security Coordinating Committee (RHCC) that was convened in 2002. The RHCC, along with the Mid-America Regional Council (MARC) facilitates this regional effort to support a multi-disciplined, multi-jurisdictional, all-hazards approach to preparedness, mitigation, response and recovery. Significant reductions in federal funds have created a need for the 9 counties and 119 cities to contribute funding to maintain the RHCC. This request has been included in the FY 2015 budget.

<table>
<thead>
<tr>
<th>Request #2: (HPO)/Leadership Development</th>
<th>Priority: n/a</th>
<th>Major Service: Countywide</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>High Performance Organization</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Agency Revenues</strong></td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>150,000</td>
<td>0</td>
</tr>
<tr>
<td><strong>Difference</strong></td>
<td>$(150,000)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Full-time Equivalent Positions</strong></td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

These funds are to support the County’s ongoing Executive and Countywide leadership development efforts toward becoming a higher performing organization (HPO). The first $150,000 of existing funding covers expenses unique to Executive Leadership Development. The additional $150,000 requested covers Countywide (LEAP) Leadership Development expenses not included in department/agency budgets: Three and five day participant training materials including the MBTI, supplies, catering (participants work through lunch), and facilities rentals (Five Day LEAP); training of County facilitators (train-the-trainer); and development of and materials for new skills-building courses. This request has not been included in the FY 2015 budget.

<table>
<thead>
<tr>
<th>Request #3: Extension Council Merit Increase</th>
<th>Priority: n/a</th>
<th>Major Service: Countywide</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Extension Council Merit Increase</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Agency Revenues</strong></td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>18,622</td>
<td>18,622</td>
</tr>
<tr>
<td><strong>Difference</strong></td>
<td>$(18,622)</td>
<td>$(18,622)</td>
</tr>
<tr>
<td><strong>Full-time Equivalent Positions</strong></td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

The Extension Council was unable to provide merit increases for their employees in the 2013 or 2014 budgets and would like to be considered for the 3% increase targeted to other county departments in the 2015 budget. Providing this increase will improve department morale and put Extension employees on the same footing as other departments within the County in relation to salary issues. This request has been included in the FY 2015 budget.
<table>
<thead>
<tr>
<th>Agency Mission</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debt Service for County general obligation bonds and notes payable.</td>
</tr>
<tr>
<td><strong>Budget Highlights</strong></td>
</tr>
<tr>
<td>FY 2015 expenditures for the Debt Service Fund are budgeted to decrease by $108,788 (8.86%) compared to estimated expenditures for FY 2014. Reserve funds for the Debt Service fund are estimated at $356,707 as of December 31, 2015.</td>
</tr>
</tbody>
</table>
### Agency Revenues

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Licenses and Permits</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Agency Fees &amp; Charges</strong></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Other Agency Revenues</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td><strong>a) Total Agency Revenues</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2013</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractual Services</td>
<td>$782,175</td>
<td>$782,175</td>
<td>$782,175</td>
<td>$982,175</td>
<td>$982,175</td>
<td>25.57%</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>782,175</td>
<td>782,175</td>
<td>782,175</td>
<td>982,175</td>
<td>982,175</td>
<td>25.57%</td>
</tr>
<tr>
<td>Intrafund Transfers</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td><strong>Expenditures Subtotal</strong></td>
<td>782,175</td>
<td>782,175</td>
<td>782,175</td>
<td>982,175</td>
<td>982,175</td>
<td>25.57%</td>
</tr>
<tr>
<td>Vehicle Equivalent Units</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td><strong>b) Total Expenditures</strong></td>
<td>782,175</td>
<td>782,175</td>
<td>782,175</td>
<td>982,175</td>
<td>982,175</td>
<td>25.57%</td>
</tr>
<tr>
<td><strong>Difference: b) minus a)</strong></td>
<td>(782,175)</td>
<td>(782,175)</td>
<td>(782,175)</td>
<td>(982,175)</td>
<td>(982,175)</td>
<td>25.57%</td>
</tr>
</tbody>
</table>

### FTE Positions

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2013</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>FY 2015</th>
<th>FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee Funded FTEs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-</td>
</tr>
<tr>
<td>Grant Funded FTEs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-</td>
</tr>
<tr>
<td>Other FTEs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total FTE Positions</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-</td>
</tr>
</tbody>
</table>

### Agency Mission

This agency consists of the two non-profit economic development institutions established by Johnson County to promote economic development in the County: the County Economic Research Institute (CERI) and the Enterprise Center of Johnson County (ECJC). The mission of CERI is to participate in a partnership with chambers of commerce, local and regional economic development organizations, and units of government in order to create and sustain jobs, expand the tax base and promote Johnson County through the provision of basic and applied research. The Enterprise Center's mission is to stimulate business creation and employment in Johnson County by providing value-added resources and services to early stage, high growth-oriented companies.

### Budget Highlights

Total expenditures for FY 2015 are budgeted to increase to $982,175 compared to FY 2014. This includes: 1) Enterprise Center's Request for Additional Resources for matching funds up to $150,000 on-going to expand ECJC's funding base to include more private sector sources and better leverage current County support, and 2) $200,000 on-going to ECJC for Operations Stabilization.
### Economic Development Programs

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Service #1: County Economic Research Institute (CERI)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agency Revenues</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$300,000</td>
<td>$300,000</td>
<td>$300,000</td>
<td>$300,000</td>
<td>$300,000</td>
<td>$300,000</td>
</tr>
<tr>
<td>Difference</td>
<td>$(300,000)</td>
<td>$(300,000)</td>
<td>$(300,000)</td>
<td>$(300,000)</td>
<td>$(300,000)</td>
<td>$(300,000)</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Service #2: Enterprise Center of Johnson County (ECJC)**

The Enterprise Center of Johnson County is a business incubator - an entity that provides high-growth potential companies with office space, consulting and advisory services and financing resources - to help them grow and succeed. The Enterprise Center is located in Metropolitan Kansas City, and is an integral part of entrepreneurial development in Johnson County.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Service #2: Enterprise Center of Johnson County (ECJC)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agency Revenues</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$482,175</td>
<td>$482,175</td>
<td>$482,175</td>
<td>$682,175</td>
<td>$682,175</td>
<td>$682,175</td>
</tr>
<tr>
<td>Difference</td>
<td>$(482,175)</td>
<td>$(482,175)</td>
<td>$(482,175)</td>
<td>$(682,175)</td>
<td>$(682,175)</td>
<td>$(682,175)</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Agency Revenues**

- **Agency Revenues**
  - County Economic Research Institute (CERI)
    - Service #1: County Economic Research Institute (CERI)
  - Enterprise Center of Johnson County (ECJC)
    - Service #2: Enterprise Center of Johnson County (ECJC)
**Agency:**

**Economic Development Programs**

### Requests for Additional Resources

<table>
<thead>
<tr>
<th>Request #1: ECJC Operations Stabilization</th>
<th>Priority: 1</th>
<th>Major Service: Economic Development</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Revenues</strong></td>
<td>$ 0</td>
<td>$ 0</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>200,000</td>
<td>200,000</td>
</tr>
<tr>
<td><strong>Difference</strong></td>
<td>$(200,000)</td>
<td>$(200,000)</td>
</tr>
<tr>
<td><strong>Full-time Equivalent Positions</strong></td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Enterprise Center of Johnson County (ECJC) needs additional funding to sustain operations through 2015. Due to loss of funding from the State of Kansas, ECJC has been using cash reserves to sustain operations in 2013 and 2014. Current facility costs are approximately $300,000/year and the lease terminates on 4/30/2015. There remain a number of questions with regards to the future of ECJC and the remainder of 2014 and 2015 is planned for creating a strategic roadmap for sustainable funding and exploit our expertise as a venture development organization. This has been placed in the FY 2015 budget.

<table>
<thead>
<tr>
<th>Request #2: ECJC Matching Grant</th>
<th>Priority: 2</th>
<th>Major Service: Economic Development</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Revenues</strong></td>
<td>$ 0</td>
<td>$ 0</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>150,000</td>
<td>150,000</td>
</tr>
<tr>
<td><strong>Difference</strong></td>
<td>$(150,000)</td>
<td>$(150,000)</td>
</tr>
<tr>
<td><strong>Full-time Equivalent Positions</strong></td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

This request is for the County to continue the successful matching fund of up to $150,000 per annum that Enterprise Center of Johnson County (ECJC) can leverage to raise additional support. The program allows 1) ECJC to attract substantial additional funding, 2) the County to leverage its funding of ECJC, and 3) new financial partners to leverage their support of ECJC. Continuing the matching fund program helps ECJC forge relationships with the private sector, build market leading companies, deliver expanded services and maintain ECJC as the leading full service incubation program in the region. This has been placed in the FY 2015 budget.
### Agency Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2013</th>
<th>Budget FY 2014</th>
<th>Estimated FY 2014</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charges for Service</td>
<td>$682,918</td>
<td>$636,505</td>
<td>$636,505</td>
<td>$689,235</td>
<td>$689,235</td>
<td>8.28%</td>
</tr>
<tr>
<td><strong>Total Agency Fees &amp; Charges</strong></td>
<td><strong>$682,938</strong></td>
<td><strong>$636,505</strong></td>
<td><strong>$636,505</strong></td>
<td><strong>$689,235</strong></td>
<td><strong>$689,235</strong></td>
<td><strong>8.28%</strong></td>
</tr>
<tr>
<td>Intergovernmental</td>
<td>$3,877</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$335,171</td>
<td>$312,777</td>
<td>$312,777</td>
<td>$319,033</td>
<td>$319,033</td>
<td>2.00%</td>
</tr>
<tr>
<td>Intrafund Transfers</td>
<td>$2,145,868</td>
<td>$2,189,537</td>
<td>$2,189,537</td>
<td>$2,287,093</td>
<td>$2,287,093</td>
<td>4.46%</td>
</tr>
<tr>
<td>Interfund Transfers</td>
<td>$55,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Other Agency Revenues</strong></td>
<td><strong>$2,539,916</strong></td>
<td><strong>$2,502,314</strong></td>
<td><strong>$2,502,314</strong></td>
<td><strong>$2,606,126</strong></td>
<td><strong>$2,606,126</strong></td>
<td><strong>4.15%</strong></td>
</tr>
</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2013</th>
<th>Budget FY 2014</th>
<th>Estimated FY 2014</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$8,822,171</td>
<td>$9,668,466</td>
<td>$9,519,029</td>
<td>$10,218,617</td>
<td>$10,127,136</td>
<td>6.39%</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$8,055,517</td>
<td>$6,263,153</td>
<td>$6,263,153</td>
<td>$7,072,310</td>
<td>$7,070,310</td>
<td>12.89%</td>
</tr>
<tr>
<td>Commodities</td>
<td>$1,256,638</td>
<td>$1,218,728</td>
<td>$1,218,728</td>
<td>$1,309,219</td>
<td>$1,306,219</td>
<td>7.18%</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$97,509</td>
<td>$26,287</td>
<td>$26,287</td>
<td>$26,287</td>
<td>$26,287</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>18,231,835</strong></td>
<td><strong>17,176,634</strong></td>
<td><strong>17,027,197</strong></td>
<td><strong>18,626,433</strong></td>
<td><strong>18,529,952</strong></td>
<td><strong>8.83%</strong></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$23,965</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Interfund Transfers</td>
<td>$21,064</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Transfer to Equipment Reserve</td>
<td>$77,000</td>
<td>$77,000</td>
<td>$77,000</td>
<td>$0</td>
<td>$0</td>
<td>(100.00%)</td>
</tr>
<tr>
<td>Transfer to Capital Projects</td>
<td>$5,164,733</td>
<td>$4,651,949</td>
<td>$4,651,949</td>
<td>$2,953,398</td>
<td>$2,953,398</td>
<td>(36.51%)</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>5,286,762</strong></td>
<td><strong>4,728,949</strong></td>
<td><strong>4,728,949</strong></td>
<td><strong>2,953,398</strong></td>
<td><strong>2,953,398</strong></td>
<td><strong>37.55%</strong></td>
</tr>
<tr>
<td>Vehicle Equivalent Units</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$15,073</td>
<td>$15,073</td>
<td>-</td>
</tr>
<tr>
<td>Risk Management Charges</td>
<td>$58,621</td>
<td>$43,525</td>
<td>$43,525</td>
<td>$23,675</td>
<td>$23,675</td>
<td>(45.61%)</td>
</tr>
<tr>
<td><strong>Expenditures Subtotal</strong></td>
<td><strong>23,518,597</strong></td>
<td><strong>21,905,583</strong></td>
<td><strong>21,756,146</strong></td>
<td><strong>21,579,831</strong></td>
<td><strong>21,483,350</strong></td>
<td><strong>1.25%</strong></td>
</tr>
<tr>
<td>b) Total Expenditures</td>
<td><strong>23,577,218</strong></td>
<td><strong>21,949,108</strong></td>
<td><strong>21,799,671</strong></td>
<td><strong>21,618,579</strong></td>
<td><strong>21,522,098</strong></td>
<td><strong>1.27%</strong></td>
</tr>
</tbody>
</table>

### FTE Positions

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2013</th>
<th>Budget FY 2014</th>
<th>Estimated FY 2014</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee Funded FTEs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-</td>
</tr>
<tr>
<td>Grant Funded FTEs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-</td>
</tr>
<tr>
<td>Other FTEs</td>
<td>152.50</td>
<td>152.50</td>
<td>152.50</td>
<td>156.70</td>
<td>155.70</td>
<td>2.10%</td>
</tr>
<tr>
<td><strong>Total FTE Positions</strong></td>
<td><strong>152.50</strong></td>
<td><strong>152.50</strong></td>
<td><strong>152.50</strong></td>
<td><strong>156.70</strong></td>
<td><strong>155.70</strong></td>
<td><strong>2.10%</strong></td>
</tr>
</tbody>
</table>

### Agency Mission

Johnson County Facilities Management creates, maintains and sustains environments and services for county government and the community.

### Budget Highlights

Total expenditures for FY 2015, excluding Transfers, Vehicle Equivalent Units, Risk Management charges and cost allocation, are budgeted to increase by $1,502,755 (8.33%) compared to FY 2014. The increase is due to: 1) funded Requests for Additional Resources: Laborer III $51,958, Print Shop $40,000, Utilities $175,000 and Mental Health Maintenance Transition $247,641, and 2) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Capital Projects include Capital Replacement Program (CRP) $1,550,000, 2) Mental Health Capital Replacement Program $960,699, Arc Flash Hazard Analysis and Compliance $201,199, Transit Equipment Storage and Loss Prevention $141,500, and ADA Compliance $100,000.

Transfers to Equipment Reserve are $0, a $77,000 one-time reduction.

Overall increase of 3.2 FTEs from 152.50 in FY 2014 to 155.70 in FY 2015 is due to: transfer in of a Fleet Maintenance Mechanic position for Laborer III request (1.0 FTE), transfer out of Fleet Manager (0.8 FTE) from Facilities to Fleet, transfer out of the Sustainability Program Manager from Facilities to Department of Health & Environment (1.0 FTE), and transfer in of (4.0 FTE) from Mental Health for maintenance transition to Facilities.
### Service Delivery Goals and Associated Performance Measures

<table>
<thead>
<tr>
<th>Goal: Maintain County buildings to maximize investment and provide a productive, sanitary, secure and safe environment.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(A) Performance Measure: % of building systems and equipment which meets or exceeds its useful life.</td>
</tr>
<tr>
<td>Actual 2013</td>
</tr>
<tr>
<td>17%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Goal: Maximize the useful life and the functionality of the built environment through excellent strategic planning, design and construction.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(A) Performance Measure: % of space needs over the next 5 years that can be met using current facilities.</td>
</tr>
<tr>
<td>(B) Performance Measure: % of space supported by Planning, Design, and Construction (PDC) which meets the planning criteria in the Strategic Facilities Master Plan (SFMP).</td>
</tr>
<tr>
<td>(C) Performance Measure: % of projects managed by PDC not associated with approved CIP Projects.</td>
</tr>
<tr>
<td>Actual 2013</td>
</tr>
<tr>
<td>87%</td>
</tr>
<tr>
<td>78%</td>
</tr>
<tr>
<td>55%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Goal: Be the printer of choice for Johnson County Government.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(A) Performance Measure: % of orders not going through Print Shop-Market Share.</td>
</tr>
<tr>
<td>(B) Performance Measure: Difference between revenue and expenditures.</td>
</tr>
<tr>
<td>Actual 2013</td>
</tr>
<tr>
<td>56%</td>
</tr>
<tr>
<td>($4,039)</td>
</tr>
</tbody>
</table>

### Output and Efficiency Measures

<table>
<thead>
<tr>
<th>Output &amp; Efficiency Measures</th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 a) # of inspections relating to code compliance.</td>
<td>2,100</td>
<td>2,100</td>
<td>2,300</td>
</tr>
<tr>
<td>a) # of preventative maintenance work requests.</td>
<td>5,300</td>
<td>5,500</td>
<td>5,800</td>
</tr>
<tr>
<td>a) # on-demand work requests.</td>
<td>11,085</td>
<td>12,000</td>
<td>13,000</td>
</tr>
<tr>
<td>a) # of buildings maintained by Facilities Dept.</td>
<td>60</td>
<td>60</td>
<td>63</td>
</tr>
<tr>
<td>a) Square Footage maintained. (External Gross)</td>
<td>2,205,000</td>
<td>2,205,000</td>
<td>2,275,000</td>
</tr>
<tr>
<td>a) Square footage cleaned.</td>
<td>1,570,000</td>
<td>1,570,000</td>
<td>1,660,000</td>
</tr>
<tr>
<td>a) # of systems and components replaced that did not meet or exceed life expectancy due to failure.</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2 a) Staff support space - Dept gross square feet.</th>
<th>2014 Need *</th>
<th>5 Yr Projected</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Staff space (FTE) - Dept gross square feet.</td>
<td>* 291,837</td>
<td>* 305,570</td>
</tr>
<tr>
<td>a) Public service space - Dept gross square feet.</td>
<td>* 287,713</td>
<td>* 326,583</td>
</tr>
<tr>
<td>a)</td>
<td>* 2,061,880</td>
<td>* 2,171,929</td>
</tr>
</tbody>
</table>
## Output and Efficiency Measures

<table>
<thead>
<tr>
<th>Output &amp; Efficiency Measures (Cont.)</th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 b) % of buildings in the SFMP supported by PDC.</td>
<td>42%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>c) Total Projects supported by PDC.</td>
<td>170</td>
<td>175</td>
<td>175</td>
</tr>
<tr>
<td>3 a) # of customer contacts.</td>
<td>2,884</td>
<td>2,971</td>
<td>3,060</td>
</tr>
<tr>
<td>a) # of jobs.</td>
<td>2,717</td>
<td>2,799</td>
<td>2,883</td>
</tr>
<tr>
<td>a) # of sheets in house.</td>
<td>4,245,613</td>
<td>4,372,981</td>
<td>4,504,170</td>
</tr>
</tbody>
</table>
### Agency: Facilities

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Service #1: Maintenance/Building Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agency Revenues</td>
<td>$2,823,082</td>
<td>$2,822,647</td>
<td>$2,822,647</td>
<td>$2,933,084</td>
<td>$2,933,084</td>
<td>3.91%</td>
</tr>
<tr>
<td>Expenditures</td>
<td>20,127,471</td>
<td>18,663,019</td>
<td>18,650,650</td>
<td>18,340,034</td>
<td>18,340,034</td>
<td>-1.67%</td>
</tr>
<tr>
<td>Difference</td>
<td>$(17,304,389)</td>
<td>$(15,840,372)</td>
<td>$(15,828,003)</td>
<td>$(15,406,950)</td>
<td>$(15,406,950)</td>
<td>-2.66%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>121.50</td>
<td>121.50</td>
<td>121.50</td>
<td>125.50</td>
<td>125.50</td>
<td></td>
</tr>
</tbody>
</table>

**Service #2: Planning, Design, and Construction (PDC)**

Provide professional and timely support in the planning, design, construction and commissioning of capital projects. Provide design and facility management services for the built environment.

| Agency Revenues | $0 | $0 | $0 | $0 | $0 | 0 |
| Expenditures | 1,074,650 | 1,073,965 | 1,082,036 | 1,120,827 | 1,120,827 | 3.59% |
| Difference | $(1,074,650) | $(1,073,965) | $(1,082,036) | $(1,120,827) | $(1,120,827) | 3.59% |
| FTE Positions | 11.00 | 11.00 | 11.00 | 11.00 | 11.00 | |

**Service #3: County Internal Services**

Process all incoming, outgoing, mass mailings and interoffice mail in a timely and correct manner. Provide courier delivery service between County buildings. Manage the pick-up, storage, and distribution of County surplus property.

| Agency Revenues | $13,391 | 10,914 | 10,914 | 10,914 | 10,914 | 0.00% |
| Expenditures | 547,498 | 578,708 | 525,085 | 545,054 | 545,054 | 3.80% |
| Difference | $(534,107) | $(567,794) | $(514,171) | $(534,140) | $(534,140) | 3.88% |
| FTE Positions | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | |

**Service #4: Sustainability/Energy Management**

Lead initiatives in design and construction practices, energy, recycling, waste reduction, water conservation, etc. Lead efforts in government and in the community; coordinate policies and practices with cities and other local government entities, advocate sustainability with the public and elected officials on legislative matters.

<p>| Agency Revenues | $38,110 | 0 | 0 | 0 | 0 | 0 |
| Expenditures | 204,336 | 97,712 | 3,629 | 0 | 0 | -100.00% |
| Difference | $(166,226) | $(97,712) | $(3,629) | 0 | 0 | -100.00% |</p>
<table>
<thead>
<tr>
<th>FTE Positions</th>
<th>1.00</th>
<th>1.00</th>
<th>1.00</th>
<th>0.00</th>
<th>0.00</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Service #5: Administration Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provides department-wide executive and administrative leadership and support, including financial, budget, Fleet Management, IT services and manage real estate transactions and commercial property that the County leases.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Agency Revenues $0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>0</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$1,209,039</td>
<td>$1,188,404</td>
<td>$1,191,237</td>
<td>$1,223,876</td>
<td>$1,127,395</td>
<td>-5.36%</td>
</tr>
<tr>
<td>Difference</td>
<td>$(1,209,039)</td>
<td>$(1,188,404)</td>
<td>$(1,191,237)</td>
<td>$(1,223,876)</td>
<td>$(1,127,395)</td>
<td>-5.36%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>11.00</td>
<td>11.00</td>
<td>11.00</td>
<td>12.20</td>
<td>11.20</td>
<td></td>
</tr>
<tr>
<td><strong>Service #6: Printing/Copying Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide quality printing consultation and cost-efficient offset printing and photocopying services in the most time efficient manner possible.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Agency Revenues $348,271</td>
<td>$305,258</td>
<td>$305,258</td>
<td>$351,363</td>
<td>$351,363</td>
<td>15.10%</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$355,603</td>
<td>$303,775</td>
<td>$303,509</td>
<td>$350,040</td>
<td>$350,040</td>
<td>15.33%</td>
</tr>
<tr>
<td>Difference</td>
<td>$(7,332)</td>
<td>$1,483</td>
<td>$1,749</td>
<td>$1,323</td>
<td>$1,323</td>
<td>-24.36%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>3.00</td>
<td>3.00</td>
<td>3.00</td>
<td>3.00</td>
<td>3.00</td>
<td></td>
</tr>
</tbody>
</table>
### Requests for Additional Resources

<table>
<thead>
<tr>
<th>Request #1: Physical Security Manager</th>
<th>Priority: 1</th>
<th>Major Service: Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency:</strong> Facilities</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This position will establish maintenance, testing, monitoring and operations standards for Hirsch and camera security systems throughout the County. They will work with building engineers, County departments, Sheriff's Office and vendors. They will ensure service contracts are in place for testing, monitoring, equipment maintenance for County's over $4.4M investment in Hirsch security systems. This position will serve as liaison between the County and Sheriff's Office during emergency situations. In emergency situations, this position elevates to be a part of the County Leadership team (similar to the shift for the Deputy Director of Emergency Management/Emergency Management Coordinator). In conjunction with the Sheriff's Office, this position will establish procedures for crisis planning/response, hazard mitigation and business continuity for County operations. This position will address and apply physical and informational security principles, practices, procedures, laws, regulations and current legislative issues. This position will always defer to local law enforcement. The Sheriff will continue to oversee and manage the Hirsch database, cameras, card access for 8 buildings, provide live monitoring at the Crime Lab and CCC, respond to threats, securing buildings for incidents, investigations, and determine how incidents will be handled from the perspective of law enforcement. This request is not included in the 2015 Budget.

<table>
<thead>
<tr>
<th>Agency Revenues</th>
<th>0 $</th>
<th>0 $</th>
<th>0 $</th>
<th>0 $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditures</td>
<td>96,480</td>
<td>0</td>
<td>97,925</td>
<td>0</td>
</tr>
<tr>
<td>Difference</td>
<td>(96,480) $</td>
<td>0</td>
<td>(97,925) $</td>
<td>0</td>
</tr>
<tr>
<td>Full-time Equivalent Positions</td>
<td>1.00</td>
<td>0.00</td>
<td>1.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Request #2: Mental Health Transition</th>
<th>Priority: 2</th>
<th>Major Service: Services</th>
</tr>
</thead>
</table>

At the request of Mental Health, the Facilities Department (FAC) has been asked to take over the Mental Health properties to provide better building and grounds maintenance management. An additional necessary component to this is the recent Immediate Action Request (IAR) for one Laborer III position to be added to our current grounds crew in order to increase their capacity to handle the 11 acres that Mental Health occupies. Approval of the requested position is necessary for the success of the management plan, and without approval, compromises to the level of unacceptance. A Service Level Agreement has been prepared and agreed upon with Mental Health identifying the responsibilities of each department, both physical and financial. The total financial impact to costs, other than personnel, based on current and historical spending patterns, was estimated at $669,628. This amount was reviewed and agreed to by both FAC and Mental Health using a combination of historical data and current knowledge of costs. However, due to the current financial situation of Mental Health, they have indicated they are unable to transfer the needed budget authority to support their already seriously depleted facilities operating budget. They have stated they are only able to transfer dollars for utilities and janitorial services thus leaving a shortfall of $247,641 which is now being requested. This request is included in the 2015 Budget.

<table>
<thead>
<tr>
<th>Agency Revenues</th>
<th>0 $</th>
<th>0 $</th>
<th>0 $</th>
<th>0 $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditures</td>
<td>247,641</td>
<td>247,641</td>
<td>247,641</td>
<td>247,641</td>
</tr>
<tr>
<td>Difference</td>
<td>(247,641) $</td>
<td>(247,641) $</td>
<td>(247,641) $</td>
<td>(247,641) $</td>
</tr>
<tr>
<td>Full-time Equivalent Positions</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>
### Requests for Additional Resources

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Request #3: Utilities</strong></td>
<td>Priority: 3</td>
<td>Major Service: Maintenance/Building Services</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Electricity and Natural Gas are critical and necessary to the building operations of the County and in 2013 made up 29.3% of the total contractual services expenditures totaling nearly $2.4M. The providers of these services have increased their rates regularly but through management of the full Facilities operating budget, we have been able to manage those increases through 2013. Facilities will continue to effectively manage their total operating costs but are no longer in a financial position to manage to the increased rates approved for 2014 and budgeted for 2015 by the utility companies. In 2013 KCPL increased rates 6.3% and is projecting an additional 2.3% in 2014, none of which have been incorporated into the current budget. All other Electric and Natural Gas companies have similar increases and all are expecting additional increases for 2015. This request is necessary to fund the projected gap for 2015 and is included. |  |

| Agency Revenues | $0 | $0 | $0 | $0 | $0 |
| Expenditures | 175,000 | 175,000 | 175,000 | 175,000 |
| Difference | $(175,000) | $(175,000) | $(175,000) | $(175,000) |
| Full-time Equivalent Positions | 0.00 | 0.00 | 0.00 | 0.00 |

### Print Shop Expenditure

<table>
<thead>
<tr>
<th>Request #4: Authority</th>
<th>Priority: 4</th>
<th>Major Service: Print Shop</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Print Shop operations has increased revenues 34% since 2009 and as such needs an increase in budget authority for their associated expenses. The Print Shop operates differently from other Support Service departments in that they must justify their expenses with revenues in their efforts toward cost neutrality. Each year that the expenditure authority is exceeded, it requires some other Facilities Management area of business to reduce in order to be in compliance, even though there are associated revenues to offset this increased expenditure. We are requesting an increase in expenditure authority of $40,000 that will be offset by an increase of $40,000 in revenues having no net fiscal impact on the County. This request is included in the 2015 Budget.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Agency Revenues | $40,000 | $40,000 | $40,000 | $40,000 | $40,000 |
| Expenditures | 40,000 | 40,000 | 40,000 | 40,000 |
| Difference | $0 | $0 | $0 | $0 | $0 |
| Full-time Equivalent Positions | 0.00 | 0.00 | 0.00 | 0.00 |
**Title:** Capital Replacement Program  
**Year Placed:** 2015

**Description:** This on-going capital project account has been set up to address the maintenance needs of a large number of the County's buildings. Projects in the 2015 request include replacement of a fire sprinkler system at the Health and Human Services Center, roof repair work at Phase 1 of the Adult Detention Center and some replacement repair work at the Transit Center. Other types of projects include: general roof, pavement, painting, HVAC repairs, wall repair, carpet replacement, etc. This project is included in the FY 2015 Budget.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
<th>FY 2015</th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
<th>FY 2019</th>
<th>Project Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary Studies</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Design and Construction</td>
<td>$ 1,550,000</td>
<td>$ 1,200,000</td>
<td>$ 1,200,000</td>
<td>$ 1,200,000</td>
<td>$ 1,200,000</td>
<td>$ 6,350,000</td>
</tr>
<tr>
<td>Equipment</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Total</td>
<td>$ 1,550,000</td>
<td>$ 1,200,000</td>
<td>$ 1,200,000</td>
<td>$ 1,200,000</td>
<td>$ 1,200,000</td>
<td>$ 6,350,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Operating Expenditures</th>
<th>Total FTE</th>
<th>FY 2015</th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contractual</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Commodities</td>
<td>$</td>
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**Title:** Courthouse CRP  
**Year Placed:** 2015

**Description:** The purpose of this request is to fund rehabilitation and maintenance projects in the County courthouse. A number of projects have been deferred in recent years due to the fact that the work needed to be done will cause a significant disruption to the operations at the courthouse. Delay on beginning to address these maintenance issues is no longer viewed as a viable option, and a significant re-investment into the courthouse facility has been deemed necessary in order to protect the building as well as provide a safe environment for the public and the employees who work in the courthouse. The 2015 portion of this on-going maintenance project is for work on the Courthouse skin. The courthouse CRP began in FY 2013 and the following shows only a portion of the $13.1M in funding that has been requested over the next 5 years with a total remaining cost of about $14M ($2,332,000 was budgeted for this program for 2014). The FY 2015 requested amount is shown as fully funded.

<table>
<thead>
<tr>
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<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
<th>FY 2019</th>
<th>Project Total</th>
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**Agency:**
**Facilities**

**Capital Improvement Program (CIP)**

<table>
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<tr>
<th>Title: Mental Health Capital Replacement Plan</th>
<th>Year Placed: 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Description:</strong> The Mental Health’s aging facilities are in a state of disrepair due to the lack of funds for scheduled repair and replacement in previous fiscal years. This project funds anticipated repairs/improvements at the Olathe Mental Health, Crisis Support Services, Adolescent Center for Treatment, Breakthrough House and The Recovery Place facilities located throughout Johnson County. Facilities staff completed a comprehensive condition assessment of all Mental Health facilities in 2013. The assessments included areas of general physical condition, site improvements, building exteriors, roof, interiors, mechanical/electrical/plumbing and fire/life safety. The 2015 request was for $1.6M and only $960,699 is recommended for funding. The total 5-year request is for approximately $3.6M and only a portion below is what is in the current 5 year financial forecast. This project is included in the 2015 Budget.</td>
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<th>FY 2017</th>
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<tr>
<td>Design and Construction</td>
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<th>FY 2017</th>
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<table>
<thead>
<tr>
<th>Title: Transit Equipment Storage and Loss Prevention</th>
<th>Year Placed: 2015</th>
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<tbody>
<tr>
<td><strong>Description:</strong> The purpose of this project is to increase storage capacity at the Johnson County Transit (JCT) Complex. The JCT Complex currently has insufficient storage capacity to meet the everyday needs of JCT operations. Seasonal equipment for Transit (snow blades, tractor, salt spreader, etc.) are being stored outside in the parking lot taking up valued parking space and are left exposed to the elements. Additionally, infrequently used supplies and items (ice melt, recyclables, oil absorption, snow blower etc.) are currently being stored in the maintenance area and are taking up valuable work space. This project is included in the 2015 Budget.</td>
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<table>
<thead>
<tr>
<th>Capital Expenditures</th>
<th>FY 2015</th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
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<th>Project Total</th>
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</table>
### Capital Improvement Program (CIP)

**Title:** Arc Flash Hazard Analysis and Compliance  
**Year Placed:** 2015

**Description:** The project request is to come into compliance with NFPA 70e Standards regarding Arc Flash Hazard Analysis for all County facilities, structures and areas that have electrical service. This specific project request encompasses all County facilities with the exception of Johnson County Wastewater plants and facilities, which should be submitted under separate cover by Wastewater. OSHA requires employers to protect their employees from electrical hazards, including shock and arc flash. OSHA regulations themselves do not provide enough detailed information to enable employers to protect employees from arc flash. NFPA 70E provides a bridge between OSHA’s requirement to protect against these dangers and actual compliance with that rule. In a Standard Interpretation Letter dated November 14, 2006, OSHA defers to NFPA 70E. ‘OSHA recommends that employers consult consensus standards such as NFPA 70E to identify safety measures that can be used to comply with or supplement the requirements of OSHA’s standards for preventing or protecting against arc flash hazards.’ Though OSHA is not the regulating body for Johnson County, the County is regulated by the Kansas Department of Labor/Safety and Health for public sector entities, and has adopted the OSHA standards. The first portion of this project was included in the 2013 budget and this is the second portion of the project and it has been budgeted in 2015.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
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<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
<th>FY 2019</th>
<th>Project Total</th>
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<tbody>
<tr>
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<th>FY 2016</th>
<th>FY 2017</th>
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</table>

**Title:** Courthouse 1st Floor Renovation  
**Year Placed:** 2016

**Description:** This project is to fund improvements to Courtroom layout, capacity and efficiency on the first floor of the Courthouse. Project would include conversion of the current multi-purpose rooms temporarily being used as courtrooms to one full-sized courtroom and adjacent judge’s chambers. There are no adjacent judge’s chambers and there are a number of safety/security issues with the current layout for courtrooms hearing domestic violence and other highly emotional cases: Judges must pass by inmates to travel to the bench, defendants pass in close proximity to plaintiffs and witnesses to go to the waiting area and the witness stand, and the positioning of the judge’s bench and exterior windows puts them in line of sight from the exterior. In addition, the quantity of gallery seating is inadequate for the cases tried, and technology support is minimal. This project would also improve the cashiering function for Traffic Court. This project was request in the 2015 Budget, but has been placed in 2016.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
<th>FY 2015</th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
<th>FY 2019</th>
<th>Project Total</th>
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<th>FY 2017</th>
<th>FY 2018</th>
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<td>TOTAL</td>
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</tbody>
</table>
### Courthouse South Entry Modification

**Description:** This project request is to modify the south entry of the existing courthouse. The modification would correct issues associated with ADA accessibility, transport of large volumes of paper by attorneys, security screening and generally improve traffic flow into and out of the building. The project includes adding space at ground level for queuing, security screening, and installing an elevator to access the second floor of the building. This project has been placed in FY 2017.

<table>
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<th>FY 2015</th>
<th>FY 2016</th>
<th>FY 2017</th>
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<th>FY 2019</th>
<th>Project Total</th>
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### New Courthouse

**Description:** This project is to construct a new courthouse which would be approximately 151,000 square feet containing 12 courtrooms, which would require the existing courthouse to be in use until a second phase could be done on the new courthouse. The Strategic Facilities Master Plan has identified deficiencies in the existing courthouse that include a lack of sufficient and appropriate space for the courts and associated functions, the inability to provide for programmatic growth, significant security problems and a general substandard accommodation for public use. The operating expenditures reflect the cost of the project during design and construction and not the facility costs associated with the new structure once it is open as those costs fall out of the 5-year window. Design and construction was requested for start in FY 2016, but due to the cost of the project it currently does not fit within the constraints of the current five year CIP.

<table>
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</table>
**Title:** 8788 Metcalf - Museum  
**Year Placed:** 2016

**Description:** Replacement of the Museum was identified in the initial SFMP because of the inadequacies of the structure. Then in 2009 flooding occurred in the limestone basement of the Museum causing further problems to the already insufficient facility. The project request is to relocate the existing Museum facility and All-Electric House from 6305 Lackman Road in Shawnee, KS to 8788 Metcalf Avenue in Overland Park, KS. This project is a Tenant Improvement with some additional building envelope work. The square footage of the relocated Museum would be approximately 25,000 square feet and the life expectancy of the building is approximately 50-75 years. The current facility in Shawnee is 20,000 square feet. This project has been placed in 2016.

### Capital Expenditures

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<tr>
<th></th>
<th>FY 2015</th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
<th>FY 2019</th>
<th>Project Total</th>
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<tbody>
<tr>
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<th>FY 2018</th>
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**Title:** Northeast Offices Phase III  
**Year Placed:** NA

**Description:** This project will continue the phased renovations at the Northeast Office Building, specifically the renovations and reconfigurations to the Mental Health portion of the building with a substantial part going into the replacement of failing non-standard furniture that is not expected to survive reconfiguration. This project also includes over 9,000 sf of complete tenant finish in the remaining vacated Crime Lab space and replacement of an inefficient HVAC system that would be done in conjunction with the reconfiguration work. This project was requested for FY 2016 and is not currently in the 5 year CIP.

### Capital Expenditures

<table>
<thead>
<tr>
<th></th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Project Total</th>
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### Operating Expenditures

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<th>FY 2017</th>
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</table>
**Title:** Energy Retrofit  
**Year Placed:** N/A  

**Description:** This project addresses a number of energy retrofit opportunities that exist in County-owned facilities. The first year of the project was 2012 which addressed lighting retrofits which should yield a five year payback. In years two through five (2013-2016) this project addresses a number of mechanical, electrical, and plumbing retrofits which should have a payback of 10 years or less. This program has been funded in the past few years but is currently not in the 5-year CIP.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
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<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Project Total</th>
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<tbody>
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<tr>
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</table>

**Title:** ADA Compliance  
**Year Placed:** 2015  

**Description:** This project is to address facility issues identified during an ongoing accessibility self-assessment. The funds requested are anticipated to be sufficient for all General Fund buildings, exclusive of the courthouse, which is being addressed separately. All County-sponsored programs and services must be available to all members of the public, regardless of disability, as mandated by the ADA. The ongoing detailed review of all County facilities as well as new ADA regulations indicate numerous and varied modifications are required. This is a multi-year approach to addressing the various ADA issues. Funding for this is included in the 2015 Budget.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
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<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
<th>FY 2019</th>
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<th>FY 2017</th>
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<tr>
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</table>
### Physical Security

**Description:** As approved by the BOCC in 2007, the County undertook an assessment of its physical security plans and equipment. The capital and operating plans reflect recommendations from that assessment. They include the following global recommendations: additional card access and cameras at building sites, centralized monitoring at one location, a standard employee County ID, process improvements for cash handling, developing a lifecycle replacement program for security systems, migrating legacy access control systems to Hirsch (the approved card access system for the County), standardizing video surveillance archiving duration, and developing and implementing security awareness training and de-escalation and customer service training for employees. In addition, this request includes additional staffing for a 24/7 monitoring function. This project was requested for 2015 but is not currently in the 5 year CIP.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
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<th>Year 2</th>
<th>Year 3</th>
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<td>$886,258</td>
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### Transit Facility Improvements

**Description:** The purpose of this project is to provide the physical space for future upgrades and expansion of the Johnson County Transit (JCT) Complex. Anticipated future service upgrades and expansion and commensurate fleet growth will require additional parking, storage, fueling and maintenance areas. The current property area is insufficient to support this future growth. Adjacent to the current complex are 5 acres of unimproved privately held land that would support future growth. This project was requested in 2016 but is not currently in the 5 year CIP.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Project Total</th>
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<th>Year 5</th>
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<tr>
<td>TOTAL</td>
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</table>
Title: Elections Improvements  
Year Placed: N/A

**Description:** This project is to make improvements to the Elections facility - including improved parking, traffic flow, re-configured work space, and the purchase of a generator/UPS system. There currently exists a need to establish more parking and create safer vehicular egress in and out of the property. The office also is in need of some reconfiguration to handle the flow of everyday work processes and how the staff interacts with the public. This project would also install a permanent generator to provide extra capacity for HVAC equipment, lighting, and data equipment outlets to handle election day functions. The installation of a generator also would include a new UPS to make sure the power is conditioned and proper electronic capacity is achieved. This project was requested to start in 2015, but is not currently in the 5 year CIP.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
<th>Year 1</th>
<th>Year 2</th>
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<td>Park/Drive Construction</td>
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<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$395,000</td>
</tr>
<tr>
<td>Generator,UPS &amp; Fiber</td>
<td>$240,000</td>
<td>$125,000</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$365,000</td>
</tr>
<tr>
<td>Office Modifications</td>
<td>$</td>
<td>$150,000</td>
<td>$</td>
<td>$</td>
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<td>$150,000</td>
</tr>
<tr>
<td>Property Acquisition</td>
<td>$310,000</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$310,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$945,000</td>
<td>$275,000</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$1,220,000</td>
</tr>
</tbody>
</table>

**Operating Expenditures**

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Total FTE</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractual</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Commodities</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Capital</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>On-going Total</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

Title: Existing Courthouse & Security  
Year Placed: N/A

**Description:** This request is to fund improvements to various judicial spaces and portions of the building over the next seven (7) years. The project is a phased plan approach to remodel portions of the building which coincide with improvements included in the Courthouse Capital Replacement Program (CRP). The Courthouse CRP only addresses the building infrastructure and not improvements in layout, capacity and efficiency. The majority of the work is in judicial space. Final phases of this project address space that will be vacated upon completion of a new Courthouse addition. Security infrastructure, system and physical modifications need to be upgraded and/or added. The physical modifications are a recommendation from a 2011 security study. This project is requested to begin in 2016, but is not currently in the 5 year CIP.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Project Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary Studies</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Land Acquisition</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Design and Construction</td>
<td>$2,608,000</td>
<td>$2,471,000</td>
<td>$2,302,000</td>
<td>$1,391,000</td>
<td>$1,850,000</td>
<td>$14,307,293</td>
</tr>
<tr>
<td>FF&amp;E</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Public Art</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$2,608,000</td>
<td>$2,471,000</td>
<td>$2,302,000</td>
<td>$1,391,000</td>
<td>$1,850,000</td>
<td>$14,307,293</td>
</tr>
</tbody>
</table>

**Operating Expenditures**

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Total FTE</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractual</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Commodities</td>
<td>$</td>
<td>$</td>
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<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Capital</td>
<td>$</td>
<td>$</td>
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<td>$</td>
<td>$</td>
</tr>
<tr>
<td>On-going Total</td>
<td>$</td>
<td>$</td>
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<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>
### Capital Improvement Program (CIP)

#### Title:
**Concealed Carry Physical Security**

**Year Placed:** N/A

**Description:** In the summer of 2013 the Kansas Legislature passed House Bill 2052 allowing concealed carry of hand guns in all public businesses. Most of the County buildings are now complying with this legislative change. The County has approved a number of buildings to be exempt from this law. Two of the facilities already have adequate security measures (Courthouse and Justice Annex). This project would cover Mental Health facilities, Correctional and law enforcement agencies, Northeast Office, JCDS, and Health Services Building. This project would put into place electronic equipment to detect and restrict the carrying of weapons into the building. This request has funding also associated with running this equipment via a service contract. This project was requested in 2016 but not included in the current 5 year CIP.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Project Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Construction</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Equipment</td>
<td>$ 219,154</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$ 219,154</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$ 219,154</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$ 219,154</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Operating Expenditures</th>
<th>Total FTE</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$ 855,946</td>
<td>$ 890,184</td>
</tr>
<tr>
<td>Contractual</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Commodities</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Capital</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>On-going Total</td>
<td></td>
<td>$</td>
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<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Start Up</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>$</td>
<td>$</td>
<td>$ 855,946</td>
<td>$ 890,184</td>
</tr>
</tbody>
</table>

#### Title:
**Physical Security Capital Replacement Plan**

**Year Placed:** N/A

**Description:** Today there are 33 buildings with the Hirsch system and over 350 cameras with an investment of $4 million dollars since 2005 (not including adult detention facilities). Establishing a Security Capital Replacement Program (S-CRP) will ensure the continued integrity of these critical systems by placing them on a regular replacement schedule. The S-CRP will include servers, client/enrollment station, screening equipment, and other high dollar equipment associated with these systems. The County currently has over a dozen servers to manage video footage for forensic purposes. The first video storage devices were installed as early as 2007. These devices are first in priority for replacement. The request for funding was made for 2015 but is not currently in the 5 year CIP.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Project Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary Studies</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Land Acquisition</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Design and Construction</td>
<td>$ 168,319</td>
<td>$ 100,000</td>
<td>$ 100,000</td>
<td>$ 100,000</td>
<td>$ 100,000</td>
<td>$ 568,319</td>
</tr>
<tr>
<td>Equipment</td>
<td>$ 168,319</td>
<td>$ 100,000</td>
<td>$ 100,000</td>
<td>$ 100,000</td>
<td>$ 100,000</td>
<td>$ 568,319</td>
</tr>
<tr>
<td>Public Art</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$ 168,319</td>
<td>$ 100,000</td>
<td>$ 100,000</td>
<td>$ 100,000</td>
<td>$ 100,000</td>
<td>$ 568,319</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Operating Expenditures</th>
<th>Total FTE</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Contractual</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Commodities</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Capital</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>On-going Total</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Start Up</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>
In order for Transit to provide quality transportation services as efficiently as possible, it is critical that innovative and cost effective efforts are continually explored in order to make best use of limited resources. As a part of these efforts, Transit is currently evaluating transitioning to a compressed natural gas (CNG) fleet. A CNG fueling station feasibility study is underway which will include a return on investment (ROI) analysis and potential fleet transition plan, so that a decision can be made on a long-range fuel strategy. Dependent on this process, Transit's bus replacement plan includes initial steps to potentially transition the fleet to compressed natural gas powered vehicles. The reduction in greenhouse gas through CNG use and the anticipated lower cost of CNG is well known, but overall environmental and economical impacts must be considered and evaluated. The request was made for 2015, but is not currently in the 5 year CIP.

### Capital Expenditures

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Project Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Construction</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Equipment</td>
<td>$ 2,600,000</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$ 2,600,000</td>
</tr>
<tr>
<td>Total</td>
<td>$ 2,600,000</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$ 2,600,000</td>
</tr>
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</table>

### Operating Expenditures

<table>
<thead>
<tr>
<th>Operating Expenditures</th>
<th>Total FTE</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Contractual</td>
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<td>$</td>
</tr>
<tr>
<td>Commodities</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Capital</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>On-going Total</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Start Up</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>
### Agency Revenues

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Charges for Service</td>
<td>$2,612,800</td>
<td>$3,996,918</td>
<td>$2,690,340</td>
<td>$3,353,918</td>
<td>$3,353,918</td>
<td>24.67%</td>
</tr>
<tr>
<td>Total Agency Fees &amp; Charges</td>
<td>$2,612,800</td>
<td>$3,996,918</td>
<td>$2,690,340</td>
<td>$3,353,918</td>
<td>$3,353,918</td>
<td>24.67%</td>
</tr>
<tr>
<td>Use of Carryover</td>
<td>$0</td>
<td>$0</td>
<td>$396,978</td>
<td>$249,154</td>
<td>$249,154</td>
<td>(37.24%)</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$126,986</td>
<td>$0</td>
<td>$138,000</td>
<td>$0</td>
<td>$0</td>
<td>(100.00%)</td>
</tr>
<tr>
<td>Interfund Transfers</td>
<td>$1,303,147</td>
<td>$756,597</td>
<td>$756,597</td>
<td>$811,597</td>
<td>$811,597</td>
<td>7.27%</td>
</tr>
<tr>
<td>Total Other Agency Revenues</td>
<td>$1,430,133</td>
<td>756,597</td>
<td>1,291,575</td>
<td>1,060,751</td>
<td>1,060,751</td>
<td>(17.87%)</td>
</tr>
</tbody>
</table>

- **a)** Total Agency Revenues: 4,042,933
- **b)** Total Expenditures: 3,135,601

### Expenditures

<table>
<thead>
<tr>
<th>Category</th>
<th>Actual FY 2013</th>
<th>Budget FY 2014</th>
<th>Estimated FY 2014</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$854,442</td>
<td>$987,443</td>
<td>$974,076</td>
<td>$1,066,826</td>
<td>$1,066,826</td>
<td>9.52%</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$403,945</td>
<td>$417,232</td>
<td>$352,232</td>
<td>$423,232</td>
<td>$423,232</td>
<td>20.16%</td>
</tr>
<tr>
<td>Commodities</td>
<td>$1,596,524</td>
<td>$1,946,926</td>
<td>$1,504,285</td>
<td>$1,908,980</td>
<td>$1,908,980</td>
<td>26.90%</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$280,522</td>
<td>$1,397,577</td>
<td>$1,146,985</td>
<td>$1,007,627</td>
<td>$1,007,627</td>
<td>(12.15%)</td>
</tr>
<tr>
<td>Subtotal</td>
<td>3,135,433</td>
<td>4,749,178</td>
<td>3,977,578</td>
<td>4,406,665</td>
<td>4,406,665</td>
<td>10.79%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$168</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Subtotal</td>
<td>168</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td>Vehicle Equivalent Units</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$4,827</td>
<td>$4,827</td>
<td>-</td>
</tr>
<tr>
<td>Risk Management Charges</td>
<td>$0</td>
<td>$4,337</td>
<td>$4,337</td>
<td>$3,177</td>
<td>$3,177</td>
<td>(26.75%)</td>
</tr>
<tr>
<td>b)** Total Expenditures</td>
<td>3,135,601</td>
<td>4,753,515</td>
<td>3,981,915</td>
<td>4,414,669</td>
<td>4,414,669</td>
<td>10.87%</td>
</tr>
</tbody>
</table>

### Difference: b) minus a)

|                    | 907,332 |

### FTE Positions

<table>
<thead>
<tr>
<th>Category</th>
<th>Fee Funded FTEs</th>
<th>Grant Funded FTEs</th>
<th>Other FTEs</th>
<th>Total FTE Positions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0.00</td>
<td>0.00</td>
<td>15.00</td>
<td>15.00</td>
</tr>
<tr>
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</tr>
<tr>
<td></td>
<td>15.00</td>
<td>14.80</td>
<td>14.80</td>
<td>14.80</td>
</tr>
</tbody>
</table>

### Agency Mission

To provide County departments and agencies with vehicles and equipment necessary to provide services to their stakeholders in a safe, efficient and reliable manner.

### Budget Highlights

Total expenditures for FY 2015, excluding Transfers, Vehicle Equivalent Units, Risk Management charges and cost allocation, are budgeted to increase by $429,087 (10.79%) compared to FY 2014. The increase is due to: 1) the reallocation of 80% of the Fleet Manager from Facilities FTE to Fleet, 2) 6% increase in operating costs, and 3) the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2015 are budgeted to decrease 0.20 FTE to 14.80 FTE due to a transfer out of a Fleet Maintenance Mechanic (1.0 FTE) to Facilities as a Laborer III and the transfer in of Fleet Manager (0.80) FTE from Facilities.
### Agency: Fleet Maintenance

#### Agency Goals & Key Performance Measures (PMs)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Goal: To provide County departments with vehicles and equipment necessary for them to provide services to their Stakeholders in a safe, efficient, and reliable manner.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(A) Performance Measure: % of fleet where the age age is one half of the average stated fleet replacement.</td>
<td>30%</td>
<td>30%</td>
<td>30%</td>
</tr>
<tr>
<td>(B) Performance Measure: % of fleet units that meet the Preventative Maintenance compliance rate of 95%.</td>
<td>92%</td>
<td>95%</td>
<td>95%</td>
</tr>
<tr>
<td>(C) Performance Measure: % of scheduled vs. unscheduled repairs completed.</td>
<td>52%</td>
<td>60%</td>
<td>65%</td>
</tr>
<tr>
<td>(D) Performance Measure: % regular availability of fleet units to their user departments.</td>
<td>96%</td>
<td>95%</td>
<td>95%</td>
</tr>
</tbody>
</table>

*Numbers based on units managed by Fleet Services and tracked in the Dossier system

#### Output and Efficiency Measures

<table>
<thead>
<tr>
<th>Output &amp; Efficiency Measures</th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 a) Average age of total fleet (years).</td>
<td>9.1</td>
<td>9.0</td>
<td>9.0</td>
</tr>
<tr>
<td>a) Average replacement cycle of total fleet (years).</td>
<td>9.7</td>
<td>9.5</td>
<td>9.5</td>
</tr>
<tr>
<td>b) # of fleet where preventative maintenance is completed, within compliance, on time.</td>
<td>359</td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td>c) # of scheduled repairs.</td>
<td>1,418</td>
<td>1,626</td>
<td>1,762</td>
</tr>
<tr>
<td>c) # of unscheduled repairs.</td>
<td>1,292</td>
<td>1,084</td>
<td>949</td>
</tr>
<tr>
<td>d) # of hours of downtime of total fleet.</td>
<td>41,790</td>
<td>41,000</td>
<td>40,000</td>
</tr>
</tbody>
</table>
### Major Services

<table>
<thead>
<tr>
<th>Agency Revenues</th>
<th>$4,042,933</th>
<th>$4,753,515</th>
<th>$3,981,915</th>
<th>$4,414,669</th>
<th>$4,414,669</th>
<th>10.87%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Difference</td>
<td>$907,332</td>
<td>$4,337</td>
<td>$4,337</td>
<td>$8,004</td>
<td>$8,004</td>
<td>84.55%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>15.00</td>
<td>15.00</td>
<td>15.00</td>
<td>14.80</td>
<td>14.80</td>
<td></td>
</tr>
</tbody>
</table>

### Service #1: Fleet Services

Provide County departments and agencies with management and administration of vehicles and equipment necessary to provide services to their stakeholders in a safe, efficient and reliable manner.
### Agency Revenues

<table>
<thead>
<tr>
<th></th>
<th>Actual FY 2013</th>
<th>Budget FY 2014</th>
<th>Estimated FY 2014</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charges for Service</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Agency Fees &amp; Charges</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$0</td>
<td>$72,500</td>
<td>$72,500</td>
<td>$72,500</td>
<td>$72,500</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Other Agency Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>a) Total Agency Revenues</strong></td>
<td>$0</td>
<td>$72,500</td>
<td>$72,500</td>
<td>$72,500</td>
<td>$72,500</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th></th>
<th>Actual FY 2013</th>
<th>Budget FY 2014</th>
<th>Estimated FY 2014</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$1,633,916</td>
<td>$1,692,809</td>
<td>$1,721,665</td>
<td>$1,876,783</td>
<td>$1,789,797</td>
<td>3.96%</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$173,362</td>
<td>$202,354</td>
<td>$201,654</td>
<td>$224,654</td>
<td>$224,654</td>
<td>11.41%</td>
</tr>
<tr>
<td>Commodities</td>
<td>$19,455</td>
<td>$51,871</td>
<td>$52,571</td>
<td>$52,571</td>
<td>$52,571</td>
<td>0.00%</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$0</td>
<td>$22,500</td>
<td>$22,500</td>
<td>$22,500</td>
<td>$22,500</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>$1,826,733</td>
<td>$1,969,534</td>
<td>$1,998,390</td>
<td>$2,176,508</td>
<td>$2,089,522</td>
<td>4.56%</td>
</tr>
<tr>
<td>Transfer to Equipment Reserve</td>
<td>$11,080</td>
<td>$11,080</td>
<td>$11,080</td>
<td>$11,080</td>
<td>$11,080</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>$11,082</td>
<td>$11,080</td>
<td>$11,080</td>
<td>$11,080</td>
<td>$11,080</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Expenditures Subtotal</strong></td>
<td>$1,837,815</td>
<td>$1,980,614</td>
<td>$2,009,470</td>
<td>$2,187,588</td>
<td>$2,100,602</td>
<td>4.54%</td>
</tr>
<tr>
<td>Vehicle Equivalent Units</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Risk Management Charges</td>
<td>$4,580</td>
<td>$4,214</td>
<td>$4,214</td>
<td>$2,510</td>
<td>$2,510</td>
<td>(40.44%)</td>
</tr>
<tr>
<td><strong>b) Total Expenditures</strong></td>
<td>$1,842,395</td>
<td>$1,984,828</td>
<td>$2,013,684</td>
<td>$2,190,098</td>
<td>$2,103,112</td>
<td>4.44%</td>
</tr>
<tr>
<td><strong>Difference: b) minus a)</strong></td>
<td>$(1,842,395)</td>
<td>$(1,912,328)</td>
<td>$(1,941,184)</td>
<td>$(2,117,598)</td>
<td>$(2,030,612)</td>
<td>4.61%</td>
</tr>
</tbody>
</table>

### FTE Positions

<table>
<thead>
<tr>
<th></th>
<th>Actual FY 2013</th>
<th>Budget FY 2014</th>
<th>Estimated FY 2014</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee Funded FTEs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-</td>
</tr>
<tr>
<td>Grant Funded FTEs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-</td>
</tr>
<tr>
<td>Other FTEs</td>
<td>18.81</td>
<td>18.81</td>
<td>18.81</td>
<td>19.81</td>
<td>18.81</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total FTE Positions</strong></td>
<td>18.81</td>
<td>18.81</td>
<td>18.81</td>
<td>19.81</td>
<td>18.81</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

### Agency Mission

The Department of Human Resources' mission is to support the County's mission by partnering with Johnson County departments and agencies to deliver superior customer service and to maximize the potential of our greatest asset - our employees.

### Budget Highlights

Total expenditures for FY 2015, excluding transfers and Risk Management charges, are budgeted to increase by $91,132 (4.56%) compared to FY 2014. The increase is due to: 1) an increase of $8,000 for background checks, 2) an increase of $15,000 for the Employee Assistance Program, and 3) for the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at $11,080.

FTEs for FY 2015 are budgeted to remain constant at 18.81.
### Talent & Performance Management

1) Deliver employee training and development programs that effectively meet the staffing needs of departments/agencies.
   * Maintain the number of employees attending HR-sponsored training programs.
   * Deliver quality employee development programs that effectively meet the skill development needs of managers and line staff.

2) Provide responsive recruitment and retention assistance to meet the staffing needs of departments/agencies.

### Policy and Legal Compliance

3) Provide timely assistance to departments/agencies regarding employee relations concerns, including Family and Medical Leave requests.
   * Increase the response rate of separated employees participating in exit surveys.
   * Promptly and thoroughly investigate and appropriately address employee relations issues.

### Workforce Metrics and Rewards

4) Provide responsive and consistent compensation and HRMA assistance to departments/agencies.
   * Complete classification reviews timely.

### Agency Key Performance Measures (PMs)

<table>
<thead>
<tr>
<th>Output</th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) # of employees attending HR-sponsored training.</td>
<td>2772</td>
<td>2775</td>
<td>2850</td>
</tr>
<tr>
<td>b) # of HR-sponsored training/development classes.</td>
<td>101</td>
<td>100</td>
<td>120</td>
</tr>
<tr>
<td>c) # of FMLA cases managed.</td>
<td>1301</td>
<td>1300</td>
<td>1300</td>
</tr>
<tr>
<td>d) # of recruitments.</td>
<td>629</td>
<td>600</td>
<td>600</td>
</tr>
<tr>
<td>e) # of classification reviews completed.</td>
<td>86</td>
<td>75</td>
<td>60</td>
</tr>
<tr>
<td>f) # of full employee relations investigations completed.</td>
<td>13</td>
<td>28</td>
<td>28</td>
</tr>
</tbody>
</table>

#### Efficiency/Cost Measures

| g) Days to complete a classification review. | 7.8 | 7.5 | 7.3 |
| h) % of employee relations investigations completed within 90 days. | 33% | 35% | 38% |

#### Effectiveness Measures

| i) % training evaluations >4.0/5.0 scale. | 96.08% | 96% | 96% |
| j) % change in overall employee engagement scores. | 4% | n/a | 1.50% |
| k) % of new employees attending NEO. | 99% | 99% | 99% |
| l) % of exit surveys completed. | 33.70% | 35% | 37% |
| m) % disputes upheld. | 66.70% | 75% | 85% |
| n) % of employees successfully completing introductory period. | 82.02% | 84% | 86% |
| o) % turnover. | 13.41% | 14.50% | 15.75% |
### Agency: Human Resources

#### Major Services

<table>
<thead>
<tr>
<th>Service #1: Talent and Performance Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provides direct client support to departments/agencies in the areas of recruitment and retention and develops strategies to address current and anticipated workforce trends. Develops and conducts employee training and development programs. Administers employee performance management system to ensure timely and meaningful development and completion of performance plans and evaluations.</td>
</tr>
</tbody>
</table>

| Agency Revenues | $ | 0 | $72,500 | $72,500 | $72,500 | $72,500 | $72,500 | 0.00% |
| Expenditures    | 751,214 | 825,611 | 854,467 | 940,363 | 853,377 | -0.13% |
| Difference      | $ (751,214) | $ (753,111) | $ (781,967) | $ (867,863) | $ (780,877) | -0.14% |
| FTE Positions   | 7.61 | 7.61 | 7.61 | 8.61 | 7.61 |

<table>
<thead>
<tr>
<th>Service #2: Policy and Legal Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provides direct employee relations support to departments/agencies, including the development and application of HR Policies and Procedures and oversight of employment-related legal matters (FLSA, FMLA, etc.)</td>
</tr>
</tbody>
</table>

| Agency Revenues | $ | 0 | $ | 0 | $ | 0 | 0 | 0 |
| Expenditures    | 615,146 | 653,880 | 653,880 | 706,104 | 706,104 | 7.99% |
| Difference      | $ (615,146) | $ (653,880) | $ (653,880) | $ (706,104) | $ (706,104) | 7.99% |
| FTE Positions   | 6.20 | 6.20 | 6.20 | 6.20 | 6.20 |

<table>
<thead>
<tr>
<th>Service #3: Workforce Metrics and Rewards</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provides direct client support to departments/agencies in the areas of classification and compensation, including administration and oversight of the County's compensation program and other service and performance recognition programs, and provides HRMS guidance and support regarding the functionality of HR-related systems. Analyzes workforce metrics to identify, address, and forecast key trends.</td>
</tr>
</tbody>
</table>

| Agency Revenues | $ | 0 | $ | 0 | $ | 0 | 0 | 0 |
| Expenditures    | 471,454 | 501,123 | 501,123 | 541,121 | 541,121 | 7.98% |
| Difference      | $ (471,454) | $ (501,123) | $ (501,123) | $ (541,121) | $ (541,121) | 7.98% |
| FTE Positions   | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
## Requests for Additional Resources

### Agency: Human Resources

<table>
<thead>
<tr>
<th>Request #1: Specialist</th>
<th>Priority: 1</th>
<th>Major Service: Human Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Learning and Development</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Requested FY 2015</td>
<td>Budget FY 2015</td>
<td>Requested FY 2016</td>
</tr>
<tr>
<td>Agency Revenues</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Expenditures</td>
<td>86,986</td>
<td>0</td>
</tr>
<tr>
<td>Difference</td>
<td>(86,986)</td>
<td>0</td>
</tr>
<tr>
<td>Full-time Equivalent Positions</td>
<td>1.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

### Request #2: Employee Assistance Program | Priority: 2 | Major Service: Human Resources |
Currently, New Directions is the vendor for the County provided Employee Assistance Program (EAP) benefit. The most recent formal bid process was conducted in 2011 and included the option for renewing for three years. While 2014 is the last year of this contract, annual increases for the service were built into the contract and it is expected that, regardless of what vendor is selected, it is likely that the new contract will include similar increases during the life of the contract. For at least six years, the annual increases in the cost of the service were absorbed in the Human Resources budget through reducing expenditures elsewhere and reallocating those funds to the EAP. The majority of the HRD budget is dedicated to fixed personal services costs and the cumulative impact of these increases coupled with other increased costs, without corresponding budget allocations, has our budget stretched thin. This request has been included in the FY 2015 budget.

<table>
<thead>
<tr>
<th></th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>Requested FY 2016</th>
<th>Projected FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Revenues</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Expenditures</td>
<td>15,000</td>
<td>15,000</td>
<td>15,000</td>
<td>15,000</td>
</tr>
<tr>
<td>Difference</td>
<td>(15,000)</td>
<td>(15,000)</td>
<td>(15,000)</td>
<td>(15,000)</td>
</tr>
<tr>
<td>Full-time Equivalent Positions</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

### Request #3: Background Checks | Priority: 3 | Major Service: Human Resources |
Background checks are an important part of the recruitment process as well as some employee relations issues. Information in background reports are factored heavily in some hiring decisions, making it critical that we have reliable data on which to base those recommendations. The new vendor, Validity, is based on a live search, not a database sweep, thus providing more comprehensive and accurate data. There is an increased cost associated with this more reliable research method. This request has been included in the FY 2015 budget.

<table>
<thead>
<tr>
<th></th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>Requested FY 2016</th>
<th>Projected FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Revenues</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Expenditures</td>
<td>8,000</td>
<td>8,000</td>
<td>8,000</td>
<td>8,000</td>
</tr>
<tr>
<td>Difference</td>
<td>(8,000)</td>
<td>(8,000)</td>
<td>(8,000)</td>
<td>(8,000)</td>
</tr>
<tr>
<td>Full-time Equivalent Positions</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>
### Agency Revenues

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2014</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charges for Service</td>
<td>$6</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Agency Fees &amp; Charges</strong></td>
<td>$6</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$21,761</td>
<td>$12,433</td>
<td>$12,433</td>
<td>$12,682</td>
<td>$12,682</td>
<td>2.00%</td>
</tr>
<tr>
<td><strong>Total Other Agency Revenues</strong></td>
<td>21,761</td>
<td>12,433</td>
<td>12,433</td>
<td>12,682</td>
<td>12,682</td>
<td>2.00%</td>
</tr>
<tr>
<td><strong>a) Total Agency Revenues</strong></td>
<td>21,767</td>
<td>12,433</td>
<td>12,433</td>
<td>12,682</td>
<td>12,682</td>
<td>2.00%</td>
</tr>
</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2014</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$1,727,319</td>
<td>$1,879,638</td>
<td>$1,867,874</td>
<td>$1,938,434</td>
<td>$1,938,434</td>
<td>3.78%</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$160,876</td>
<td>$77,235</td>
<td>$77,235</td>
<td>$93,235</td>
<td>$77,235</td>
<td>0.00%</td>
</tr>
<tr>
<td>Commodities</td>
<td>$16,703</td>
<td>$27,700</td>
<td>$27,700</td>
<td>$27,700</td>
<td>$27,700</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>1,904,898</td>
<td>1,984,573</td>
<td>1,972,809</td>
<td>2,068,369</td>
<td>2,043,369</td>
<td>3.58%</td>
</tr>
<tr>
<td>Transfer to Equipment Reserve</td>
<td>$9,954</td>
<td>$9,954</td>
<td>$9,954</td>
<td>$9,954</td>
<td>$9,954</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>9,954</td>
<td>9,954</td>
<td>9,954</td>
<td>9,954</td>
<td>9,954</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Expenditures Subtotal</strong></td>
<td>1,914,852</td>
<td>1,994,527</td>
<td>1,982,763</td>
<td>2,078,323</td>
<td>2,053,323</td>
<td>3.56%</td>
</tr>
<tr>
<td>Vehicle Equivalent Units</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>-</td>
</tr>
<tr>
<td>Risk Management Charges</td>
<td>$3,241</td>
<td>$3,338</td>
<td>$3,338</td>
<td>$1,858</td>
<td>$1,858</td>
<td>(44.34%)</td>
</tr>
<tr>
<td><strong>b) Total Expenditures</strong></td>
<td>1,918,093</td>
<td>1,997,865</td>
<td>1,986,101</td>
<td>2,080,181</td>
<td>2,055,181</td>
<td>3.48%</td>
</tr>
</tbody>
</table>

### Difference: b) minus a)

<table>
<thead>
<tr>
<th></th>
<th>FY 2015</th>
<th>FY 2015</th>
<th>FY 2015</th>
<th>FY 2015</th>
<th>FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1,896,326)</td>
<td>(1,985,432)</td>
<td>(1,973,668)</td>
<td>(2,067,499)</td>
<td>(2,042,499)</td>
<td>(3.49%)</td>
<td></td>
</tr>
</tbody>
</table>

### FTE Positions

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2014</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee Funded FTEs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-</td>
</tr>
<tr>
<td>Grant Funded FTEs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-</td>
</tr>
<tr>
<td>Other FTEs</td>
<td>15.50</td>
<td>15.50</td>
<td>15.50</td>
<td>15.50</td>
<td>15.50</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total FTE Positions</strong></td>
<td>15.50</td>
<td>15.50</td>
<td>15.50</td>
<td>15.50</td>
<td>15.50</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

### Agency Mission

To provide quality legal services for and on behalf of Johnson County Government and its officials, effectively representing the legal interests of the County and assisting County officials in the administration and delivery of services to citizens.

### Budget Highlights

Total expenditures for FY 2015, excluding transfers and Risk Management charges, are budgeted to increase by $70,560 (3.58%) compared to FY 2014. This increase is due to the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at $9,954.

FTEs for FY 2015 are budgeted to remain constant at 15.50 FTE.
### Agency: Legal

#### Agency Goals & Objectives

<table>
<thead>
<tr>
<th>Service Delivery Goals and Associated Objectives</th>
<th>Associated PMs:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Provide high quality and responsive legal services in a professional and friendly manner.</td>
<td>a,b</td>
</tr>
<tr>
<td>* Provide accessibility to staff and services.</td>
<td>a,b</td>
</tr>
<tr>
<td>* Respond to calls and e-mails within 24 hours.</td>
<td>a</td>
</tr>
<tr>
<td>* Establish realistic objectives and timelines for delivery of legal services.</td>
<td>a</td>
</tr>
<tr>
<td>* Provide quality product that officials readily accept and successfully act upon.</td>
<td>a,b</td>
</tr>
<tr>
<td>2) Represent the interests of the County and its officials in legal proceedings and act to minimize risk and ensure compliance of laws and policies.</td>
<td>a,b</td>
</tr>
<tr>
<td>* Appear at and present position of County in legal proceedings.</td>
<td>a,b</td>
</tr>
</tbody>
</table>

#### Agency Key Performance Measures (PMs)

<table>
<thead>
<tr>
<th>Output</th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) N/A</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Efficiency/Cost Measures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>a) N/A</td>
<td>n/a</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Effectiveness Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) % of times that targeted goals and deadlines are met.</td>
</tr>
<tr>
<td>b) Positive feedback in Legal Needs Assessment meetings with departments.</td>
</tr>
</tbody>
</table>

NOTE: Our goal is 90% or better on all of the above measures.
### Agency: Legal

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Revenues</td>
<td>21,767</td>
<td>12,433</td>
<td>12,433</td>
<td>12,682</td>
<td>12,682</td>
<td>2.00%</td>
</tr>
<tr>
<td>Expenditures</td>
<td>1,914,852</td>
<td>1,994,527</td>
<td>1,982,763</td>
<td>2,078,323</td>
<td>2,053,323</td>
<td>3.56%</td>
</tr>
<tr>
<td>Difference</td>
<td>$(1,893,085)</td>
<td>$(1,982,094)</td>
<td>$(1,970,330)</td>
<td>$(2,065,641)</td>
<td>$(2,040,641)</td>
<td>3.57%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>15.50</td>
<td>15.50</td>
<td>15.50</td>
<td>15.50</td>
<td>15.50</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

Service #1: Legal Services

Provide legal advice and opinions to departments and officials, prepare/review legal documents, and make recommendations on procedures and actions of County departments and officials.
### Agency: Legal

#### Requests for Additional Resources

<table>
<thead>
<tr>
<th>Request #1: Funds</th>
<th>Priority</th>
<th>Major Service</th>
<th>Requested FY 2016</th>
<th>Budget FY 2015</th>
<th>Requested FY 2016</th>
<th>Projected FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increased Training Development</td>
<td>1</td>
<td>Legal Services</td>
<td>$0</td>
<td>$16,000</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Agency Revenues</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Expenditures</td>
<td>$16,000</td>
<td>$0</td>
<td>$16,000</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Difference</td>
<td>$(16,000)</td>
<td>$0</td>
<td>$(16,000)</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Full-time Equivalent Positions</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

This request is to increase training and development opportunities for the Legal Department staff. Currently only a little over half of the staff attorneys are able to go to national level training/conferences within their given field. The remaining attorneys are left trying to get training in their field locally. This request would adequately provide the opportunity for all the attorneys on staff to be able to seek out national level training/conferences at least once a year. This request is not included in the FY 2015 budget.

### Audio Visual Equipment for Conference Room

<table>
<thead>
<tr>
<th>Request #2: Conference Room</th>
<th>Priority</th>
<th>Major Service</th>
<th>Requested FY 2016</th>
<th>Budget FY 2015</th>
<th>Requested FY 2016</th>
<th>Projected FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Revenues</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Expenditures</td>
<td>$9,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Difference</td>
<td>$(9,000)</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Full-time Equivalent Positions</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

This request is for funding of electronic equipment to be used in the Legal conference room for audio/visual support and possible future video conferencing capabilities for future add on for the legal department. At present, the Legal Department has no audio/visual equipment. The lack of equipment does affect the ability to do visuals during conferences, during meetings, during training, and also limits Legal's ability to do video conferences or depositions. Video conferencing could assist operations with Wastewater and Appraiser, as well as other departments by enabling meetings without staff having to drive to other buildings. Video conferencing capacities would have additional costs beyond the $9,000. This request is not included in the FY 2015 budget.
### Fund: Risk Management Fund

<table>
<thead>
<tr>
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<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency: Risk Management</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Agency Revenues

<table>
<thead>
<tr>
<th></th>
<th>Actual FY 2013</th>
<th>Budget FY 2014</th>
<th>Estimated FY 2014</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charges for Service</td>
<td>$2,220,069</td>
<td>$2,315,619</td>
<td>$2,320,773</td>
<td>$1,574,492</td>
<td>$1,574,492</td>
<td>(32.16%)</td>
</tr>
</tbody>
</table>

**Total Agency Fees & Charges**: $2,220,069

- Use of Carryover: $0
- Miscellaneous: $61,757
- Intrrafund Transfers: $1,503,719
- Interest: $41,868

**Total Other Agency Revenues**: $1,607,344

**a) Total Agency Revenues**: 3,827,413

#### Expenditures

<table>
<thead>
<tr>
<th></th>
<th>Actual FY 2013</th>
<th>Budget FY 2014</th>
<th>Estimated FY 2014</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$324,217</td>
<td>$370,499</td>
<td>$375,253</td>
<td>$389,409</td>
<td>$389,409</td>
<td>3.77%</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$1,917,199</td>
<td>$2,047,361</td>
<td>$1,987,013</td>
<td>$1,775,516</td>
<td>$1,775,516</td>
<td>(10.64%)</td>
</tr>
<tr>
<td>Commodities</td>
<td>$12,263</td>
<td>$6,600</td>
<td>$7,000</td>
<td>$8,004</td>
<td>$8,004</td>
<td>14.34%</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$0</td>
<td>$9,000</td>
<td>$9,000</td>
<td>$9,000</td>
<td>$9,000</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

**Subtotal**: 2,253,679

- Miscellaneous: $556
- Intrrafund Transfers: $1,503,718

**Subtotal**: 1,504,274

#### Expenditures Subtotal

<table>
<thead>
<tr>
<th></th>
<th>Actual FY 2013</th>
<th>Budget FY 2014</th>
<th>Estimated FY 2014</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicle Equivalent Units:</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$328</td>
<td>$328</td>
<td>-</td>
</tr>
<tr>
<td>Risk Management Charges:</td>
<td>$968</td>
<td>$840</td>
<td>$840</td>
<td>$687</td>
<td>$687</td>
<td>(18.21%)</td>
</tr>
</tbody>
</table>

**b) Total Expenditures**: 3,758,921

**Difference: b) minus a)**: 68,492

#### Tax Revenues

<table>
<thead>
<tr>
<th></th>
<th>Actual FY 2013</th>
<th>Budget FY 2014</th>
<th>Estimated FY 2014</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Taxes</td>
<td>$5,288</td>
<td>$0</td>
<td>$20</td>
<td>$0</td>
<td>$0</td>
<td>(100.00%)</td>
</tr>
</tbody>
</table>

**Total Tax Revenues**: $5,288

#### FTE Positions

<table>
<thead>
<tr>
<th></th>
<th>Actual FY 2013</th>
<th>Budget FY 2014</th>
<th>Estimated FY 2014</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee Funded FTEs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-</td>
</tr>
<tr>
<td>Grant Funded FTEs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>-</td>
</tr>
<tr>
<td>Other FTEs</td>
<td>4.50</td>
<td>4.50</td>
<td>4.50</td>
<td>4.50</td>
<td>4.50</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

**Total FTE Positions**: 4.50

---

### Agency Mission

To preserve County assets and public service capabilities by protecting the County against financial consequences of losses which may be catastrophic in nature. This will be achieved through cooperative partnership with departments and agencies and by establishing and maintaining employee awareness of Risk Management and safety techniques.

### Budget Highlights

Total expenditures for FY 2015, excluding transfers, Risk Management and Vehicle Equivalent Unit charges, are budgeted to decrease by $196,337 (8.26%) compared to FY 2014. This net decrease is due to net impact of: 1) change in funding requirements as a result of the recently adopted Reserve policy, and 2) the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2015 are budgeted to remain constant at 4.50.
## Service Delivery Goals and Associated Objectives

### 1) Protect the County against financial impact of losses.

- *Control costs of workers' compensation losses.*  
  Associated PMs: a,d,f,g,h,k,l
- *Maintain a frequency rate of 1.0 or less.*  
  Associated PMs: i
- *Maintain a severity rate of 15.0 or less.*  
  Associated PMs: j
- *Reduce the number of preventable automobile accidents.*  
  Associated PMs: b,e,h,m
- *Confirm contractor/vendor contractual transfer of liability.*  
  Associated PMs: c

### 2) Provide a safe work environment for employees.

- *Conduct ergonomic workstation evaluations.*  
  Associated PMs: d
- *Conduct semi-annual and annual workplace inspections.*  
  Associated PMs: f,n
d*Conduct safety training.*  
  Associated PMs: d,e,g,h

### Agency Key Performance Measures (PMs)

<table>
<thead>
<tr>
<th>Output</th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) # of W.C. claims paid (12-31-13 projected ultimate).</td>
<td>280</td>
<td>301</td>
<td>307</td>
</tr>
<tr>
<td>b) # of motor vehicle records ordered and reviewed annually.</td>
<td>1,097</td>
<td>1,100</td>
<td>1,150</td>
</tr>
<tr>
<td>c) # of Certificates of Insurance reviewed and recorded.</td>
<td>1,150</td>
<td>1,200</td>
<td>1,200</td>
</tr>
<tr>
<td>d) # of ergonomic evaluations conducted.</td>
<td>101</td>
<td>125</td>
<td>150</td>
</tr>
<tr>
<td>e) # of designated drivers receiving training.</td>
<td>410</td>
<td>500</td>
<td>595</td>
</tr>
<tr>
<td>f) # of safety inspections.</td>
<td>73</td>
<td>74</td>
<td>74</td>
</tr>
<tr>
<td>g) # of safety classes conducted.</td>
<td>5</td>
<td>7</td>
<td>10</td>
</tr>
<tr>
<td>h) # of employees attending safety training classes.</td>
<td>93</td>
<td>120</td>
<td>145</td>
</tr>
</tbody>
</table>

### Efficiency/Cost Measures

<table>
<thead>
<tr>
<th>Measure</th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
</table>
| i) W.C. frequency rate (# of lost time claims).  
  -FREQUENCY RATE = Lost Time Claims * 200,000 (per yr)/ Hours worked | 1.67 | 1.54 | 1.57 |
| j) W.C. severity (# of lost work days).  
  -SEVERITY RATE = Lost Time Days * 200,000 (per yr)/ Hours worked | 23.55 | 23.51 | 23.51 |

### Effectiveness Measures

<table>
<thead>
<tr>
<th>Measure</th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>k) W.C. loss cost as % of total payroll (12-31-13 projected ultimate).</td>
<td>0.97%</td>
<td>0.95%</td>
<td>0.97%</td>
</tr>
<tr>
<td>l) W.C. medical cost savings generated (net with fee).</td>
<td>$672,795</td>
<td>$670,376</td>
<td>$670,376</td>
</tr>
<tr>
<td>m) % of total auto accidents determined to be preventable.</td>
<td>67%</td>
<td>50%</td>
<td>50%</td>
</tr>
<tr>
<td>n) # of Countywide safety inspection recommendations.</td>
<td>191</td>
<td>150</td>
<td>110</td>
</tr>
</tbody>
</table>
### Service #1: Risk Management and Safety

Develop, recommend and implement appropriate management techniques to prevent, avoid and reduce loss exposures to the County. Provide for the safety of employees by monitoring work conditions, recommending engineering and personal protective controls, implementing programs and conducting training which supports safe work practices. Coordinate with Emergency Management & Communications (EMC) to assure that emergency response plans are written, modified as needed and exercised.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Revenues</strong></td>
<td>$246,811</td>
<td>$288,975</td>
<td>$294,129</td>
<td>$302,534</td>
<td>$302,534</td>
<td>2.86%</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>$353,333</td>
<td>$420,096</td>
<td>$425,250</td>
<td>$443,025</td>
<td>$443,025</td>
<td>4.18%</td>
</tr>
<tr>
<td><strong>Difference</strong></td>
<td>$(106,522)</td>
<td>$(131,121)</td>
<td>$(131,121)</td>
<td>$(140,491)</td>
<td>$(140,491)</td>
<td>7.15%</td>
</tr>
<tr>
<td><strong>FTE Positions</strong></td>
<td>4.50</td>
<td>4.50</td>
<td>4.50</td>
<td>4.50</td>
<td>4.50</td>
<td></td>
</tr>
</tbody>
</table>

### Service #2: Risk Financing

Develop, recommend and administer alternatives to insuring or retaining the financial protection to the varied exposures to loss.

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Revenues</strong></td>
<td>$1,393,640</td>
<td>$1,454,026</td>
<td>$1,390,180</td>
<td>$1,399,904</td>
<td>$1,399,904</td>
<td>0.70%</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>$1,405,520</td>
<td>$1,454,026</td>
<td>$1,390,180</td>
<td>$1,399,904</td>
<td>$1,399,904</td>
<td>0.70%</td>
</tr>
<tr>
<td><strong>Difference</strong></td>
<td>$(11,880)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>FTE Positions</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

### Service #3: Claims Management

Manage the Liabilities/Risk Management fund for the administration and claims handling of property and liability self-funded programs.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Revenues</strong></td>
<td>$683,243</td>
<td>$691,299</td>
<td>$694,777</td>
<td>$480,506</td>
<td>$480,506</td>
<td>-30.84%</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>$495,382</td>
<td>$559,338</td>
<td>$562,836</td>
<td>$339,000</td>
<td>$339,000</td>
<td>-39.77%</td>
</tr>
<tr>
<td><strong>Difference</strong></td>
<td>$187,861</td>
<td>$131,961</td>
<td>$131,941</td>
<td>$141,506</td>
<td>$141,506</td>
<td>7.25%</td>
</tr>
<tr>
<td><strong>FTE Positions</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>
The Department of Technology and Innovation will deliver innovative and reliable technology solutions and services to advance the objectives of County staff, elected officials, and the community. We will endeavor to provide these innovative solutions to technology challenges in a cost effective and efficient manner while providing technology through leadership to County operations.

### Budget Highlights

Total expenditures for FY 2015, excluding transfers, Risk Management charges, and Vehicle Equivalent Unit charges, are budgeted to increase by $419,124 (3.45%) compared to FY 2014. The increase is due to the net impact of: 1) a $65,000 increase for PCI compliance testing, 2) a one-time $100,000 increase ($30,000 on-going) for equipment replacement, 3) a one-time $700,000 increase for additional infrastructure maintenance, and 4) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at $13,000. Transfers to Capital Projects include $1,200,000 for Infrastructure Maintenance, $200,000 for the Fiber Master Plan project, and $200,000 for the Elections Management System project.

FTEs for FY 2015 are budgeted to remain constant at 84.63.

---

### Agency Mission

The Department of Technology and Innovation will deliver innovative and reliable technology solutions and services to advance the objectives of County staff, elected officials, and the community. We will endeavor to provide these innovative solutions to technology challenges in a cost effective and efficient manner while providing technology through leadership to County operations.

---

### FTE Positions

<table>
<thead>
<tr>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee Funded FTEs</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Grant Funded FTEs</td>
<td>0.00</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
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<td>0.00</td>
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</tr>
<tr>
<td>Other FTEs</td>
<td>84.63</td>
<td>84.63</td>
<td>84.63</td>
<td>84.63</td>
<td>84.63</td>
<td>84.63</td>
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<td>84.63</td>
<td>84.63</td>
<td>84.63</td>
</tr>
<tr>
<td><strong>Total FTE Positions</strong></td>
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<td>84.63</td>
<td>84.63</td>
<td>84.63</td>
<td>84.63</td>
<td>84.63</td>
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</tr>
</tbody>
</table>
### Agency: Technology & Innovation

*Agency Goals & Objectives*

#### Service Delivery Goals and Associated Objectives

1) Provide effective and efficient information technology services in support of County business within the resources allocated to DTI.

#### Output

<table>
<thead>
<tr>
<th></th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) # of user requests.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>b) # of needs assessments.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>c) # of business process improvement recommendations.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>d) # of new applications.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>e) # of new websites.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>f) # of new functionality introduced.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>g) # of attacks.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>h) # of spam messages.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>i) uptime.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
</tbody>
</table>

#### Efficiency/Cost Measures

<table>
<thead>
<tr>
<th></th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) # of change requests to systems.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>b) # of implemented solutions.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>c) # of problem tickets.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>d) # of changes to existing data/reports.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>e) # of active attacks.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>f) # of spam emails blocked.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>g) % of downtime.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
</tbody>
</table>

#### Effectiveness Measures

<table>
<thead>
<tr>
<th></th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) % of recommendations acted upon.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>b) % of implemented solutions showing measurable process improvements or efficiency increases.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>c) # of security breaches.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>d) # of spam filter failures.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>e) % of unplanned downtime.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
</tr>
<tr>
<td>f) Customer satisfaction survey.</td>
<td>New Measure</td>
<td>New Measure</td>
<td>New Measure</td>
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</tbody>
</table>
## Technology & Innovation

### Major Services

<table>
<thead>
<tr>
<th>Service #1: Administrative Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Administrative Services Division provides administrative support for the department.</td>
</tr>
</tbody>
</table>

| Expenditures   | 3,158,813 | 2,123,976 | 2,123,976 | 2,505,858 | 2,505,858 | 17.98% |
| Difference     | $ (3,058,876) | $ (1,870,339) | $ (1,870,339) | $ (2,245,278) | $ (2,245,278) | 20.05% |
| FTE Positions  | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 |

<table>
<thead>
<tr>
<th>Service #2: Enterprise Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Enterprise Services division provides technology solutions in the areas of application development and support, business process analysis and improvement, database development/administration and project management.</td>
</tr>
</tbody>
</table>

| Agency Revenues | Actual FY 2013 $ 596,460 | Budget FY 2014 $ 394,159 | Estimated FY 2014 $ 394,159 | Requested FY 2015 $ 400,177 | Budget FY 2015 $ 400,177 | % Change 1.53% |
| Expenditures   | 5,073,404 | 6,087,680 | 6,087,680 | 6,272,405 | 6,272,405 | 3.03% |
| Difference     | $ (4,476,944) | $ (5,693,521) | $ (5,693,521) | $ (5,872,228) | $ (5,872,228) | 3.14% |
| FTE Positions  | 47.63 | 47.63 | 47.63 | 47.63 | 47.63 |

<table>
<thead>
<tr>
<th>Service #3: Infrastructure Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Infrastructure Services Division provides technical expertise and operations support for various operating systems, application and network security, wide area and local area networks, voice communications, desktop PC's, internet services, email, and support center services.</td>
</tr>
</tbody>
</table>

| Agency Revenues | Actual FY 2013 $ 231,211 | Budget FY 2014 $ 582,190 | Estimated FY 2014 $ 582,190 | Requested FY 2015 $ 582,190 | Budget FY 2015 $ 582,190 | % Change 0.00% |
| Expenditures   | 5,700,861 | 5,488,495 | 5,379,136 | 5,772,413 | 5,403,213 | 0.45% |
| Difference     | $ (5,469,650) | $ (4,906,305) | $ (4,796,946) | $ (5,190,223) | $ (4,821,023) | 0.50% |
| FTE Positions  | 29.00 | 29.00 | 29.00 | 29.00 | 29.00 |
### Agency: Technology & Innovation

#### Requests for Additional Resources

<table>
<thead>
<tr>
<th>Request #1: Audio Visual Equipment</th>
<th>Priority: 1</th>
<th>Major Service: Infrastructure</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Revenues</strong></td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>240,000</td>
<td>0</td>
</tr>
<tr>
<td><strong>Difference</strong></td>
<td>$(240,000)</td>
<td>$0</td>
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<tr>
<td><strong>Full-time Equivalent Positions</strong></td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

#### Request #2: PCI Compliance

The PCI security audit and penetration testing is essential in identifying gaps to help us build a PCI strategy and ensuring our PCI compliance. PCI DSS requirement 11.3 requires that organizations perform annual penetration tests that evaluate both the network and application layers and also include both internal and external testing. PCI penetration testing should be performed at least annually and anytime there is a significant infrastructure or application upgrade or modification. The scope of security analysis and penetration testing is for the cardholder data environment and all systems and networks connected to it. PCI penetration testing may be performed by either a qualified internal resource or a qualified third party. If internal resources are being used to perform penetration tests, those resources must be experienced penetration testers. This request has been included in the FY 2015 budget.

<table>
<thead>
<tr>
<th>Agency Revenues</th>
<th>$0</th>
<th>$0</th>
<th>$0</th>
<th>$0</th>
<th>$0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditures</td>
<td>65,000</td>
<td>65,000</td>
<td>65,000</td>
<td>65,000</td>
<td>65,000</td>
</tr>
<tr>
<td>Difference</td>
<td>$(65,000)</td>
<td>$(65,000)</td>
<td>$(65,000)</td>
<td>$(65,000)</td>
<td>$(65,000)</td>
</tr>
<tr>
<td>Full-time Equivalent Positions</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

#### Request #3: Enterprise Security Assessment

The purpose of the enterprise security assessment is to determine the state of our information security environment. The County has added multiple systems, taken some systems out of service and has evolved considerably over the past several years. The evolution of our wireless network alone has been significant. The need for the Enterprise Security Assessment is critical to staying ahead of the advanced persistent threats that we are battling every day. The goal of the enterprise security assessment is to find where we are vulnerable and what we need to do to mitigate those vulnerabilities in order to assure that the County’s digital assets are safe and secure. Performing an enterprise security assessment allows DTI to avoid data incidents that could compromise Johnson County assets including fiscal and personal information. The enterprise security assessment should be performed by an experienced qualified third party and not an internal resource who manages the systems. This request has not been included in the FY 2015 budget.

<table>
<thead>
<tr>
<th>Agency Revenues</th>
<th>$0</th>
<th>$0</th>
<th>$0</th>
<th>$0</th>
<th>$0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditures</td>
<td>100,000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Difference</td>
<td>$(100,000)</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Full-time Equivalent Positions</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
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</table>
### Request #4: Replacement

**Agency:** Technology & Innovation  
**Priority:** 4  
**Major Service:** Enterprise Services, Infrastructure Services, and Planning and Support Services

<table>
<thead>
<tr>
<th>Agency Revenues</th>
<th>Budget FY 2015</th>
<th>Requested FY 2016</th>
<th>Projected FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Budget FY 2015</th>
<th>Requested FY 2016</th>
<th>Projected FY 2016</th>
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</thead>
<tbody>
<tr>
<td>100,000</td>
<td>100,000</td>
<td>30,000</td>
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</table>

<table>
<thead>
<tr>
<th>Difference</th>
<th>Budget FY 2015</th>
<th>Requested FY 2016</th>
<th>Projected FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>$100,000</td>
<td>$(100,000)</td>
<td>$(30,000)</td>
<td>$(30,000)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Full-time Equivalent Positions</th>
<th>Budget FY 2015</th>
<th>Requested FY 2016</th>
<th>Projected FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Request #5: Software Licensing Increase**  
**Priority:** 5  
**Major Service:** Application Support

DTI is requesting a 2015 RAR for ongoing software licensing fees. The amount requested for 2015 is $29,200. The software we are looking at includes ImageNow, GoSign Me Up, TimeLink, OmniRim, MVM, Meeting Room Manager, Webex, Netwrix, Bomgar, Splunk, and CA Top Secret. This does not include all the software DTI is responsible for; the other increases will be covered within our current budget. This request has not been included in the FY 2015 budget.

<table>
<thead>
<tr>
<th>Agency Revenues</th>
<th>Budget FY 2015</th>
<th>Requested FY 2016</th>
<th>Projected FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Budget FY 2015</th>
<th>Requested FY 2016</th>
<th>Projected FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>29,200</td>
<td>0</td>
<td>30,500</td>
<td>0</td>
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<table>
<thead>
<tr>
<th>Difference</th>
<th>Budget FY 2015</th>
<th>Requested FY 2016</th>
<th>Projected FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>$29,200</td>
<td>$(29,200)</td>
<td>$(30,500)</td>
<td>$0</td>
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</table>

<table>
<thead>
<tr>
<th>Full-time Equivalent Positions</th>
<th>Budget FY 2015</th>
<th>Requested FY 2016</th>
<th>Projected FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
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</tbody>
</table>
**Agency:**
Technology & Innovation

**Capital Improvement Program (CIP)**

<table>
<thead>
<tr>
<th>Title: Infrastructure Maintenance</th>
<th>Year Placed: 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Description:</strong> This is the on-going capital replacement project account that has been set up to deal with the maintenance of the County's ITS infrastructure. Some of the 2015 projects include: upgrades to data switches, replacement of old Cisco routers, upgrade LAN servers, UPS/wireless replacement, replacement of UPS wireless component replacement, and upgrades to voice hardware and software. Funding for this project has been included in the FY 2015 Budget.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
<th>FY 2015</th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
<th>FY 2019</th>
<th>Project Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary Studies</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Design and Construction</td>
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</tr>
<tr>
<td>Equipment</td>
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<td>$3,200,000</td>
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</table>

<table>
<thead>
<tr>
<th>Operating Expenditures</th>
<th>Total FTE</th>
<th>FY 2015</th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
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<tr>
<td>Personnel</td>
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<td>Contractual</td>
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<tr>
<td>TOTAL</td>
<td>$</td>
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</tbody>
</table>

**Title:** Fiber Master Plan

**Year Placed:** 2015

**Description:** The project is to expand the County fiber network to areas of the County not currently covered. The plan would be to invite all public entities (cities, school districts, etc.) to participate in a cost sharing model in the creation of this expanded fiber network when the project is beneficial to shared partnerships. Funding certain pieces would be done as strategic opportunities present themselves; with the Google project taking place the ability to run fiber in certain areas of the County can be had at a significant cost savings and this project would look to take advantage of those opportunities as they happen. This project would help provide some funding for advantageous fiber opportunities as they come. Multi-year funding for this project was requested for 2015-2019, but only the 2015 amount is in the budget.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>Project Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary Studies</td>
<td>$</td>
<td></td>
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<td></td>
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<tr>
<td>Design</td>
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<td></td>
</tr>
<tr>
<td>Construction</td>
<td>$200,000</td>
<td>$</td>
<td>$</td>
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<td>$200,000</td>
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<tr>
<td>Total</td>
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<td>$200,000</td>
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<table>
<thead>
<tr>
<th>Operating Expenditures</th>
<th>Total FTE</th>
<th>FY 2015</th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
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<tr>
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</tbody>
</table>
### Agency: Technology & Innovation

#### Capital Improvement Program (CIP)

**Title:** Disaster Recovery  
**Year Placed:** NA

**Description:** This project will help fund and implement a disaster recovery plan to prepare for and recover from an emergency. Several stages have already been completed. This project would develop policies and procedures necessary for minimizing disruption of operations if computers, network components, or other technologies are disabled following a disaster event. This project was requested for FY 2015, but has not been placed in the 5 year plan.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Project Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary Studies</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Design and Construction</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Equipment</td>
<td>$ 500,000</td>
<td>$ 400,000</td>
<td>$ 200,000</td>
<td>$ 200,000</td>
<td>$ 200,000</td>
<td>$ 1,500,000</td>
</tr>
<tr>
<td>Total</td>
<td>$ 500,000</td>
<td>$ 400,000</td>
<td>$ 200,000</td>
<td>$ 200,000</td>
<td>$ 200,000</td>
<td>$ 1,500,000</td>
</tr>
</tbody>
</table>

**Operating Expenditures**

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Total FTE</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractual</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Commodities</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Capital</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>On-going Total</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Start Up</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

**Title:** Document Management  
**Year Placed:** NA

**Description:** This project provides funding to further implement document management technologies for various departmental needs. In 2007 ITS implemented this technology for District Court Trustee, and began working with Motor Vehicle. In 2008 Treasurer, Motor Vehicle, and Health and Environment began using the technology. Appraiser received this technology in 2009. The request represents the implementation of document management technologies to the remaining departments that have requested it. This project was requested for FY 2015, but has not been placed in the 5 year plan.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Project Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scanning Services</td>
<td>$ 150,000</td>
<td>$ 150,000</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$ 300,000</td>
</tr>
<tr>
<td>Software Costs</td>
<td>$ 516,000</td>
<td>$ 482,500</td>
<td>$ 2,500</td>
<td>$</td>
<td>$</td>
<td>$ 1,001,000</td>
</tr>
<tr>
<td>ImageNow eForms-T2</td>
<td>$ 18,000</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$ 18,000</td>
</tr>
<tr>
<td>Training</td>
<td>$ 38,000</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$ 38,000</td>
</tr>
<tr>
<td>Professional Services</td>
<td>$ 75,000</td>
<td>$ 75,000</td>
<td>$ 50,000</td>
<td>$</td>
<td>$</td>
<td>$ 200,000</td>
</tr>
<tr>
<td>Equipment</td>
<td>$ 110,000</td>
<td>$ 65,000</td>
<td>$ 15,000</td>
<td>$</td>
<td>$</td>
<td>$ 190,000</td>
</tr>
<tr>
<td>Total</td>
<td>$ 907,000</td>
<td>$ 772,500</td>
<td>$ 67,500</td>
<td>$</td>
<td>$</td>
<td>$ 1,747,000</td>
</tr>
</tbody>
</table>

**Operating Expenditures**

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Total FTE</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractual</td>
<td>$</td>
<td>$ 163,500</td>
<td>$ 163,500</td>
<td>$ 163,500</td>
</tr>
<tr>
<td>Commodities</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Capital</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>On-going Total</td>
<td>$</td>
<td>$ 163,500</td>
<td>$ 163,500</td>
<td>$ 163,500</td>
</tr>
<tr>
<td>Start Up</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$</td>
<td>$ 163,500</td>
<td>$ 163,500</td>
<td>$ 163,500</td>
</tr>
</tbody>
</table>
Agency: Technology & Innovation

Capital Improvement Program (CIP)

| Title: | e-Discovery Replacement | Year Placed: | 2016 |

**Description:** This project replaces the current e-Discovery product that the County uses. In 2009 an e-Discovery product was put into use that would help in producing information for legal proceedings as the law often requires the retention of electronic information. The software product that was put into place is called Near Point. The current owner of the Near Point product rights has determined that they will withdraw the product from market and discontinue support in July of 2015. A number of outside vendor options remain able to support the current product past the point and this is being explored for the short-term. This project was requested for FY 2015, but has been placed in 2016 as replacement products are further explored.

<table>
<thead>
<tr>
<th>Capital Expenditures</th>
<th>FY 2015</th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
<th>FY 2019</th>
<th>Project Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Software</td>
<td>$</td>
<td>$ 130,000</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$ 130,000</td>
</tr>
<tr>
<td>Hardware</td>
<td>$</td>
<td>$ 100,000</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$ 100,000</td>
</tr>
<tr>
<td>Consulting</td>
<td>$</td>
<td>$ 130,000</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$ 130,000</td>
</tr>
<tr>
<td>Total</td>
<td>$</td>
<td>$ 360,000</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$ 360,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Operating Expenditures</th>
<th>Total FTE</th>
<th>FY 2015</th>
<th>FY 2016</th>
<th>FY 2017</th>
<th>FY 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contractual</td>
<td>$</td>
<td>$ 38,000</td>
<td>$ 38,000</td>
<td>$ 38,000</td>
<td></td>
</tr>
<tr>
<td>Commodities</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Capital</td>
<td>$</td>
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<td>$</td>
<td>$</td>
</tr>
<tr>
<td>On-going Total</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Start Up</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Agency: Treasury &amp; Financial Management</td>
<td>Strategic Program: Support Services</td>
<td>Fund: General Fund</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>-----------------------------------</td>
<td>------------------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Agency Revenues</strong></td>
<td><strong>Actual FY 2013</strong></td>
<td><strong>Budget FY 2014</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Charges for Service</td>
<td>$117,294</td>
<td>$77,470</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Agency Fees &amp; Charges</strong></td>
<td><strong>$117,294</strong></td>
<td><strong>$77,470</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$9,310</td>
<td>$29,817</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interfund Transfers</td>
<td>$0</td>
<td>$0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Other Agency Revenues</strong></td>
<td><strong>9,310</strong></td>
<td><strong>29,817</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>a) Total Agency Revenues</strong></td>
<td><strong>126,604</strong></td>
<td><strong>107,287</strong></td>
<td></td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Expenditures</strong></th>
<th><strong>Personnel</strong></th>
<th><strong>Contractual Services</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,881,191</td>
<td>$1,198,793</td>
<td>$1,448,526</td>
</tr>
<tr>
<td>$3,927,787</td>
<td>$1,379,952</td>
<td>$1,448,526</td>
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<tr>
<td>$3,919,398</td>
<td>$1,379,952</td>
<td>$1,448,526</td>
</tr>
<tr>
<td>$4,068,110</td>
<td>$1,448,526</td>
<td>$1,448,526</td>
</tr>
<tr>
<td>$4,068,110</td>
<td>$1,448,526</td>
<td>$1,448,526</td>
</tr>
<tr>
<td><strong>3.79%</strong></td>
<td><strong>4.97%</strong></td>
<td><strong>4.97%</strong></td>
</tr>
<tr>
<td><strong>Commodities</strong></td>
<td>$52,692</td>
<td>$124,493</td>
</tr>
<tr>
<td><strong>$52,692</strong></td>
<td><strong>$124,493</strong></td>
<td><strong>$122,685</strong></td>
</tr>
<tr>
<td><strong>$122,685</strong></td>
<td><strong>$122,685</strong></td>
<td><strong>$122,685</strong></td>
</tr>
<tr>
<td><strong>$5,133,334</strong></td>
<td><strong>$5,435,830</strong></td>
<td><strong>$5,427,441</strong></td>
</tr>
<tr>
<td><strong>Total Other Agency Revenues</strong></td>
<td><strong>5,133,334</strong></td>
<td><strong>5,435,830</strong></td>
</tr>
<tr>
<td><strong>3.97%</strong></td>
<td><strong>4.97%</strong></td>
<td><strong>4.97%</strong></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>$658</td>
<td>$3,598</td>
</tr>
<tr>
<td><strong>Miscellaneous</strong></td>
<td>$1,505</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Transfer to Equipment Reserve</strong></td>
<td><strong>$5,000</strong></td>
<td><strong>$5,000</strong></td>
</tr>
<tr>
<td><strong>$1,505</strong></td>
<td><strong>$0</strong></td>
<td><strong>$0</strong></td>
</tr>
<tr>
<td><strong>Transfer to Equipment Reserve</strong></td>
<td><strong>$5,000</strong></td>
<td><strong>$5,000</strong></td>
</tr>
<tr>
<td><strong>$5,000</strong></td>
<td><strong>$5,000</strong></td>
<td><strong>$5,000</strong></td>
</tr>
<tr>
<td><strong>$1,234</strong></td>
<td><strong>$1,234</strong></td>
<td><strong>$1,234</strong></td>
</tr>
<tr>
<td><strong>$1,234</strong></td>
<td><strong>$1,234</strong></td>
<td><strong>$1,234</strong></td>
</tr>
<tr>
<td><strong>$658</strong></td>
<td><strong>$3,598</strong></td>
<td><strong>$3,598</strong></td>
</tr>
<tr>
<td><strong>$658</strong></td>
<td><strong>$3,598</strong></td>
<td><strong>$3,598</strong></td>
</tr>
<tr>
<td><strong>$658</strong></td>
<td><strong>$3,598</strong></td>
<td><strong>$3,598</strong></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>6,505</strong></td>
<td><strong>5,000</strong></td>
</tr>
<tr>
<td><strong>Expenditures Subtotal</strong></td>
<td><strong>5,139,839</strong></td>
<td><strong>5,440,830</strong></td>
</tr>
<tr>
<td><strong>Vehicle Equivalent Units</strong></td>
<td><strong>$0</strong></td>
<td><strong>$0</strong></td>
</tr>
<tr>
<td><strong>Risk Management Charges</strong></td>
<td><strong>$23,217</strong></td>
<td><strong>$23,648</strong></td>
</tr>
<tr>
<td><strong>$23,217</strong></td>
<td><strong>$23,648</strong></td>
<td><strong>$23,648</strong></td>
</tr>
<tr>
<td><strong>$23,217</strong></td>
<td><strong>$23,648</strong></td>
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<td><strong>$23,217</strong></td>
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<td><strong>$23,648</strong></td>
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<tr>
<td><strong>$23,217</strong></td>
<td><strong>$23,648</strong></td>
<td><strong>$23,648</strong></td>
</tr>
<tr>
<td><strong>3.97%</strong></td>
<td><strong>4.97%</strong></td>
<td><strong>4.97%</strong></td>
</tr>
<tr>
<td><strong>Risk Management Charges</strong></td>
<td><strong>$23,648</strong></td>
<td><strong>$23,648</strong></td>
</tr>
<tr>
<td><strong>$23,648</strong></td>
<td><strong>$23,648</strong></td>
<td><strong>$23,648</strong></td>
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<tr>
<td><strong>$23,648</strong></td>
<td><strong>$23,648</strong></td>
<td><strong>$23,648</strong></td>
</tr>
<tr>
<td><strong>$13,552</strong></td>
<td><strong>$13,552</strong></td>
<td><strong>$13,552</strong></td>
</tr>
<tr>
<td><strong>b) Total Expenditures</strong></td>
<td><strong>5,163,056</strong></td>
<td><strong>5,464,478</strong></td>
</tr>
<tr>
<td><strong>Difference: b) minus a)</strong></td>
<td><strong>(5,036,452)</strong></td>
<td><strong>(5,357,191)</strong></td>
</tr>
<tr>
<td><strong>FTE Positions</strong></td>
<td><strong>Fee Funded FTEs</strong></td>
<td><strong>Grant Funded FTEs</strong></td>
</tr>
<tr>
<td><strong>0.00</strong></td>
<td><strong>0.00</strong></td>
<td><strong>0.00</strong></td>
</tr>
<tr>
<td><strong>0.00</strong></td>
<td><strong>0.00</strong></td>
<td><strong>0.00</strong></td>
</tr>
<tr>
<td><strong>Other FTEs</strong></td>
<td><strong>47.75</strong></td>
<td><strong>47.75</strong></td>
</tr>
<tr>
<td><strong>Total FTE Positions</strong></td>
<td><strong>47.75</strong></td>
<td><strong>47.75</strong></td>
</tr>
</tbody>
</table>

**Agency Mission**
Treasury and Financial Management is responsible for providing the citizens, departments, agencies and employees of Johnson County with superior financial administrative services in terms of quality, timeliness, efficiency, and value while maintaining the highest levels of customer service satisfaction and accountability. This department provides entity-wide financial reporting and financial information services, bills, collects and distributes tax monies, administers an open and competitive procurement process, facilitates the surplus disposal process, issues and administers vehicle registrations and vehicle titles, maintains risk management and insurance programs, pays County obligations, directs the centralized accounting and payroll processes, administers employee benefit programs, and performs daily cash management and investment services.

**Budget Highlights**
Expenditures are budgeted to increase by $215,478 (3.97%) compared to FY 2014, excluding Risk Management charges. The increase is due the net impact of: 1) $18,000 for electronic bidding system, 2) $50,000 for increased wellness initiatives, and 3) the budgeted salary and benefit increases included in the budget parameters.

FY 2015 Transfers to Equipment Reserve are budgeted to decrease from $5,000 to $0 as part of countywide efforts to maintain a constant mill levy.

FTEs for FY 2015 remain constant at 47.75.
<table>
<thead>
<tr>
<th>Service Delivery Goals and Associated Objectives</th>
<th>Associated PMs:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) <strong>Provide accurate financial reporting and processes for management and County department/agencies.</strong></td>
<td>w</td>
</tr>
<tr>
<td><em>Produce CAFR within 180 days of the fiscal year end.</em></td>
<td>x</td>
</tr>
<tr>
<td><em>Produce a CAFR that has an unqualified audit opinion.</em></td>
<td>y</td>
</tr>
<tr>
<td><em>Produce a CAFR that will win the GFOA Certificate of Achievement for Excellence in Financial Reporting.</em></td>
<td></td>
</tr>
<tr>
<td>2) <strong>Provide cost effective and efficient procurement of County goods and services.</strong></td>
<td>f,o</td>
</tr>
<tr>
<td><em>Process purchase orders (which do not require bidding) in one business day after requisition approval.</em></td>
<td>aa</td>
</tr>
<tr>
<td><em>Manage the procurement process in an efficient and effective manner which qualifies the County for the NIGP Achievement of Excellence award.</em></td>
<td>ae</td>
</tr>
<tr>
<td><em>Internal Customers Express a 95% satisfaction rating with the procurement process.</em></td>
<td></td>
</tr>
<tr>
<td>3) <strong>Ensure that the financial transactions of the County are processed efficiently.</strong></td>
<td>b,p,c,q,d,e,r,s,aa</td>
</tr>
<tr>
<td><em>Increase number of vendor payments processed through electronic interfaces.</em></td>
<td></td>
</tr>
<tr>
<td><em>Increase cost savings by paying employees with direct deposit.</em></td>
<td></td>
</tr>
<tr>
<td><em>Increase cost savings by paying employees and suppliers via ACH.</em></td>
<td></td>
</tr>
<tr>
<td><em>Increase cost savings by increasing the volume of purchasing card transactions.</em></td>
<td></td>
</tr>
<tr>
<td><em>Improve efficiency, effectiveness, performance, and innovation sufficient to win the NIGP Achievement of Excellence Award.</em></td>
<td></td>
</tr>
<tr>
<td>4) <strong>Offer a locally competitive benefit package that encourages employees to take responsibility for their personal health benefits and financial retirement.</strong></td>
<td>k,j</td>
</tr>
<tr>
<td><em>Increase employee participation in wellness program to help reduce future medical claims.</em></td>
<td></td>
</tr>
<tr>
<td><em>Retain and increase employee participation in deferred compensation program.</em></td>
<td></td>
</tr>
<tr>
<td>5) <strong>Obtain earnings on investments in excess of what would have been earned if the funds had been invested in the State Municipal Investment Pool.</strong></td>
<td>ab,ac,l,s</td>
</tr>
<tr>
<td><em>Retain expanded investment powers statutory authority.</em></td>
<td></td>
</tr>
<tr>
<td><em>Obtain five year average annual return on investments that exceeds the MIP by $100,000.</em></td>
<td></td>
</tr>
<tr>
<td>6) <strong>Provide timely and accurate billing of real and personal property taxes.</strong></td>
<td>m,af,v,af,t,s</td>
</tr>
<tr>
<td><em>Tax bills printed and mailed by April 15th and November 15th.</em></td>
<td></td>
</tr>
<tr>
<td><em>Reduce the number of incorrect bills mailed.</em></td>
<td></td>
</tr>
<tr>
<td>7) <strong>Collect and apply tax dollars in a timely, accurate manner.</strong></td>
<td>m,af,v,af,t</td>
</tr>
<tr>
<td><em>Deposit at least 90% of tax dollars collected daily during tax season.</em></td>
<td></td>
</tr>
<tr>
<td><em>Maintain a minimum of 92% of total tax dollars collected by the due dates.</em></td>
<td></td>
</tr>
<tr>
<td><em>Decrease the number of reversals of tax dollars applied to taxpayer's accounts.</em></td>
<td></td>
</tr>
<tr>
<td>8) <strong>Provide timely and accurate distribution of tax moneys collected.</strong></td>
<td>u</td>
</tr>
<tr>
<td><em>Calculate and distribute tax dollars collected by distribution dates.</em></td>
<td></td>
</tr>
<tr>
<td>9) <strong>Streamline business operations thus making them more efficient and effective.</strong></td>
<td>af,ag,n,t</td>
</tr>
<tr>
<td><em>Increase the number of tax and collections unit payments processed electronically.</em></td>
<td></td>
</tr>
<tr>
<td><em>Provide best possible service to customers over the phone by relying on staff to provide accurate and timely information for all questions and concerns.</em></td>
<td></td>
</tr>
<tr>
<td><em>Maintain a high percentage of accuracy for items processed in-house daily.</em></td>
<td></td>
</tr>
</tbody>
</table>
### Agency: Treasury & Financial Management

#### Agency Key Performance Measures (PMs)

<table>
<thead>
<tr>
<th>Output</th>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Total # of accounts payable invoices processed.</td>
<td>129,570</td>
<td>128,000</td>
<td>127,000</td>
</tr>
<tr>
<td>b) # of accounts payable invoices processed through</td>
<td>89,877</td>
<td>89,000</td>
<td>89,000</td>
</tr>
<tr>
<td>electronic interfaces.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c) # of employees and suppliers paid via ACH.</td>
<td>1,650</td>
<td>1,700</td>
<td>1,800</td>
</tr>
<tr>
<td>d) # of purchasing card transactions.</td>
<td>42,963</td>
<td>43,500</td>
<td>44,000</td>
</tr>
<tr>
<td>e) $ of purchasing card transactions.</td>
<td>$13,042,291</td>
<td>$13,250,000</td>
<td>$13,500,000</td>
</tr>
<tr>
<td>f) # of purchase orders.</td>
<td>19,621</td>
<td>19,228</td>
<td>18,844</td>
</tr>
<tr>
<td>g) $ of purchase orders.</td>
<td>$198,914,835</td>
<td>$195,000,000</td>
<td>$192,000,000</td>
</tr>
<tr>
<td>Accounting Division</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>h) # of County grants accounted for.</td>
<td>652</td>
<td>650</td>
<td>650</td>
</tr>
<tr>
<td>i) # of journal entries.</td>
<td>4,002</td>
<td>4,000</td>
<td>4,000</td>
</tr>
<tr>
<td>Benefits Division</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>j) % of employees participating in deferred compensation.</td>
<td>61%</td>
<td>60%</td>
<td>59%</td>
</tr>
<tr>
<td>k) % of employees completing all wellness program requirements.</td>
<td>86%</td>
<td>88%</td>
<td>90%</td>
</tr>
<tr>
<td>Tax Division</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>l) Tax bills printed.</td>
<td>279,664</td>
<td>279,664</td>
<td>279,664</td>
</tr>
<tr>
<td>Collections.</td>
<td>$957,322,190</td>
<td>$960,194,157</td>
<td>$963,074,739</td>
</tr>
<tr>
<td>m) Treasury Management</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deposits prepared daily, including same day deposit</td>
<td>99%</td>
<td>99%</td>
<td>99%</td>
</tr>
<tr>
<td>of large tax collections.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>n) Department Customer Service</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phone calls.</td>
<td>28,835</td>
<td>28,000</td>
<td>28,000</td>
</tr>
<tr>
<td>Efficiency/Cost Measures</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>o) % of purchase orders processed in one business day or less.</td>
<td>92%</td>
<td>94%</td>
<td>95%</td>
</tr>
<tr>
<td>p) % of employees paid by direct deposit.</td>
<td>99.7%</td>
<td>99.7%</td>
<td>100.0%</td>
</tr>
<tr>
<td>q) % of supplier payments completed by ACH.</td>
<td>35%</td>
<td>37%</td>
<td>39%</td>
</tr>
<tr>
<td>r) % of purchases done by purchasing card.</td>
<td>69%</td>
<td>69%</td>
<td>70%</td>
</tr>
<tr>
<td>s) % of tax bills accurately printed and mailed by</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>April 15th and November 15th.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>t) % of tax and collections unit items processed accurately</td>
<td>99%</td>
<td>99%</td>
<td>99%</td>
</tr>
<tr>
<td>in-house.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>u) % of accurate tax distributions by due dates.</td>
<td>99%</td>
<td>99%</td>
<td>99%</td>
</tr>
<tr>
<td>v) % of tax dollars collected by due date.</td>
<td>93%</td>
<td>93%</td>
<td>93%</td>
</tr>
</tbody>
</table>
### Effectiveness Measures

<table>
<thead>
<tr>
<th>Actual 2013</th>
<th>Estimated 2014</th>
<th>Estimated 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>w) CAFR produced within 180 days of fiscal year end.</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>x) Unqualified audit opinion received for.</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>y) GFOA Certificate of Achievement received for.</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>z) Cost savings generated on p-card transactions in lieu of PO/check transactions.</td>
<td>$3,522,966</td>
<td>$3,567,000</td>
</tr>
<tr>
<td>aa) Receive NIGP Achievement of Excellence Award Previous Year</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>ab) Retain expanded investment powers statutory authority.</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>ac) Annual investment earnings in excess of State Municipal Investment Pool. (Based on 5 year average.)</td>
<td>$4,886,623</td>
<td>$4,521,211</td>
</tr>
<tr>
<td>ad) Savings from acquiring natural gas prices on open market as opposed to the monopoly.</td>
<td>$184,345</td>
<td>$104,435</td>
</tr>
<tr>
<td>ae) Internal customer survey satisfaction results on formal bid and procurement process.</td>
<td>78%</td>
<td>85%</td>
</tr>
<tr>
<td>af) Tax Division</td>
<td></td>
<td></td>
</tr>
<tr>
<td># of electronic payments by mortgage companies.</td>
<td>204,595</td>
<td>205,618</td>
</tr>
<tr>
<td># of electronic payments by ACH/eCheck.</td>
<td>14,718</td>
<td>15,748</td>
</tr>
<tr>
<td># of electronic payments by credit card</td>
<td>4,268</td>
<td>4,311</td>
</tr>
<tr>
<td># of manual payments processed in-house (walk-in plus mail).</td>
<td>18,454</td>
<td>17,531</td>
</tr>
<tr>
<td># of payments processed by Lockbox.</td>
<td>129,676</td>
<td>128,639</td>
</tr>
<tr>
<td>Total # of payments processed.</td>
<td>371,711</td>
<td>371,847</td>
</tr>
<tr>
<td>Total $ of lockbox receipts printed.</td>
<td>39,461</td>
<td>39,000</td>
</tr>
<tr>
<td>ag) Collections Unit</td>
<td></td>
<td></td>
</tr>
<tr>
<td># of electronic payments by credit card.</td>
<td>727</td>
<td>734</td>
</tr>
<tr>
<td># of payment processed in-house (walk-in plus mail).</td>
<td>2,711</td>
<td>2,738</td>
</tr>
<tr>
<td>Total $ of electronic payments by credit card.</td>
<td>$165,877</td>
<td>$167,536</td>
</tr>
<tr>
<td>Total $ of in-house payments processed (walk-in plus mail).</td>
<td>$988,416</td>
<td>$998,300</td>
</tr>
<tr>
<td># of NSF checks collected by electronic representation.</td>
<td>709</td>
<td>716</td>
</tr>
<tr>
<td>Total $ of NSF checks collected by electronic representation.</td>
<td>$252,814</td>
<td>$255,342</td>
</tr>
</tbody>
</table>

*In 2013, collected on 16 accounts that totaled $501,748.35, significantly increasing collections from 2012.*
### Service #1: Administration and Support

Provide executive, administrative, and technical support to the divisions of Treasury and Financial Management.

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2014</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Revenues</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>0</td>
</tr>
<tr>
<td>Expenditures</td>
<td>789,240</td>
<td>670,152</td>
<td>670,064</td>
<td>693,335</td>
<td>693,335</td>
<td>3.47%</td>
</tr>
<tr>
<td>Difference</td>
<td>$ (789,240)</td>
<td>$ (670,152)</td>
<td>$ (670,064)</td>
<td>$ (693,335)</td>
<td>$ (693,335)</td>
<td>3.47%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>6.50</td>
<td>6.50</td>
<td>6.50</td>
<td>6.50</td>
<td>6.50</td>
<td></td>
</tr>
</tbody>
</table>

### Service #2: Financial Operations

Coordinate, process, and issue payments for payroll and accounts payable functions of the County.

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2014</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Revenues</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>0</td>
</tr>
<tr>
<td>Expenditures</td>
<td>845,559</td>
<td>853,510</td>
<td>858,118</td>
<td>889,165</td>
<td>889,165</td>
<td>3.62%</td>
</tr>
<tr>
<td>Difference</td>
<td>$ (845,559)</td>
<td>$ (853,510)</td>
<td>$ (858,118)</td>
<td>$ (889,165)</td>
<td>$ (889,165)</td>
<td>3.62%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>12.75</td>
<td>12.75</td>
<td>12.75</td>
<td>12.75</td>
<td>12.75</td>
<td></td>
</tr>
</tbody>
</table>

### Service #3: Purchasing and Materials Management

Coordinate strategic sourcing of County procurements and disposal/reassignment of surplus property.

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2014</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Revenues</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>0</td>
</tr>
<tr>
<td>Expenditures</td>
<td>435,094</td>
<td>444,443</td>
<td>445,036</td>
<td>474,184</td>
<td>474,184</td>
<td>6.55%</td>
</tr>
<tr>
<td>Difference</td>
<td>$ (435,094)</td>
<td>$ (444,443)</td>
<td>$ (445,036)</td>
<td>$ (474,184)</td>
<td>$ (474,184)</td>
<td>6.55%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
<td></td>
</tr>
</tbody>
</table>

### Service #4: Accounting and Financial Reporting

Analyze, record, and report the financial transactions and positions of the County.

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2014</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Revenues</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>0</td>
</tr>
<tr>
<td>Expenditures</td>
<td>675,868</td>
<td>727,687</td>
<td>721,928</td>
<td>741,781</td>
<td>741,781</td>
<td>2.75%</td>
</tr>
<tr>
<td>Difference</td>
<td>$ (675,868)</td>
<td>$ (727,687)</td>
<td>$ (721,928)</td>
<td>$ (741,781)</td>
<td>$ (741,781)</td>
<td>2.75%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>6.00</td>
<td>6.00</td>
<td>6.00</td>
<td>6.00</td>
<td>6.00</td>
<td></td>
</tr>
</tbody>
</table>

### Service #5: Employee Benefits

Administer employee benefit programs for County personnel and retirees.

<table>
<thead>
<tr>
<th></th>
<th>FY 2013</th>
<th>FY 2014</th>
<th>FY 2014</th>
<th>FY 2015</th>
<th>FY 2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Revenues</td>
<td>$ 27,420</td>
<td>$ 28,000</td>
<td>$ 28,000</td>
<td>$ 28,000</td>
<td>$ 28,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>Expenditures</td>
<td>897,943</td>
<td>1,168,186</td>
<td>1,155,761</td>
<td>1,219,624</td>
<td>1,219,624</td>
<td>5.53%</td>
</tr>
<tr>
<td>Difference</td>
<td>$ (870,523)</td>
<td>$ (1,140,186)</td>
<td>$ (1,127,761)</td>
<td>$ (1,191,624)</td>
<td>$ (1,191,624)</td>
<td>5.66%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>4.00</td>
<td>4.00</td>
<td>4.00</td>
<td>4.00</td>
<td>4.00</td>
<td></td>
</tr>
</tbody>
</table>
**Agency:**
**Treasury & Financial Management**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Service #6: Cash Management</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Manage short and long-term investment portfolios for the County and manage natural gas acquisition for major facilities.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agency Revenues</td>
<td>$30,179</td>
<td>$5,969</td>
<td>$5,969</td>
<td>$95,079</td>
<td>$95,079</td>
<td>1492.96%</td>
</tr>
<tr>
<td>Expenditures</td>
<td>842,765</td>
<td>927,758</td>
<td>931,011</td>
<td>956,986</td>
<td>956,986</td>
<td>2.79%</td>
</tr>
<tr>
<td>Difference</td>
<td>(812,585)</td>
<td>(921,789)</td>
<td>(925,042)</td>
<td>(861,907)</td>
<td>(861,907)</td>
<td>-6.83%</td>
</tr>
<tr>
<td>FTE Positions</td>
<td>7.50</td>
<td>7.50</td>
<td>7.50</td>
<td>7.50</td>
<td>7.50</td>
<td></td>
</tr>
</tbody>
</table>

| **Service #7: Tax Division** | | | | | | |
| Billing, collecting, depositing and distribution of the tax roll with required maintenance. Maintenance includes processing subsequent and abated billings, refunding overpayments due to appeals or Board of Tax Appeal orders and handling corrections on taxpayer accounts. Communicate with mortgage and title companies along with taxing services to ensure accurate billing of taxes. Provide customer service to anyone with questions or concerns about taxes. Prepare distributions of all taxes collected by the Treasurer on the behalf of all taxing authorities within Johnson County. | | | | | | |
| Agency Revenues | $12,072 | $2,387 | $2,387 | $38,032 | $38,032 | 1492.96% |
| Expenditures    | 337,106 | 371,103 | 372,404 | 382,795 | 382,795 | 2.79% |
| Difference      | (325,034) | (368,716) | (370,017) | (344,763) | (344,763) | -6.83% |
| FTE Positions   | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | |

| **Service #8: Treasury Management** | | | | | | |
| Balance daily activity of revenues and expenses, reconciliation of bank accounts and the safekeeping of public funds. Handle all countywide banking duties including relationships with institutions, contracting and scheduling for courier services, communications with county departments regarding banking issues and questions, and the opening and closing of bank accounts. Responsible for online and offline recording of all financial activity within the Treasurer’s Department along with the reconciliations of all tax, investment and cash accounts. | | | | | | |
| Agency Revenues | $52,909 | $70,135 | $68,318 | $68,684 | $68,684 | 0.54% |
| Expenditures    | 73,256 | 22,500 | 22,500 | 22,500 | 22,500 | 0.00% |
| Difference      | (20,347) | 47,635 | 45,818 | 46,184 | 46,184 | 0.80% |
| FTE Positions   | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | |

---

**Service #9: Collections Unit-Collections for Multiple County Departments**

Countwide revenue recovery efforts on JCW delinquent accounts, Motor Vehicle insufficient funds checks, personal property warrants and identified tag discrepancies. Maintenance includes tracking and identifying customers, sending out mailings, phone calls, reporting to the credit bureaus and other legal measures. | | | | | | |
| Agency Revenues | $ | | | | | |
| Expenditures    | | | | | | |
| Difference      | | | | | | |
| FTE Positions   | | | | | | 

---

Page K.64
## Service #10: Johnson County Accounts Receivable

The Accounts Receivable Division is responsible for countywide accounts receivable through the Oracle application. Departments currently utilizing this module are Treasurer, Records and Tax Administration, Med-Act, Appraiser, Technology and Innovation, Developmental Supports, Human Services, and the Airport Commission.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Revenues</strong></td>
<td>$4,024</td>
<td>$796</td>
<td>$796</td>
<td>$12,677</td>
<td>$12,677</td>
<td>1492.96%</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>112,369</td>
<td>123,701</td>
<td>124,135</td>
<td>127,598</td>
<td>127,598</td>
<td>2.79%</td>
</tr>
<tr>
<td><strong>Difference</strong></td>
<td>$ (108,345)</td>
<td>$ (122,905)</td>
<td>$ (123,339)</td>
<td>$ (114,921)</td>
<td>$ (114,921)</td>
<td>-6.83%</td>
</tr>
<tr>
<td><strong>FTE Positions</strong></td>
<td>1.00</td>
<td>1.00</td>
<td>1.00</td>
<td>1.00</td>
<td>1.00</td>
<td></td>
</tr>
</tbody>
</table>
### Agency:
**Treasury & Financial Management**

<table>
<thead>
<tr>
<th>Requests for Additional Resources</th>
<th>Requested FY 2015</th>
<th>Budget FY 2015</th>
<th>Requested FY 2016</th>
<th>Projected FY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Electronic Vendor Mgmt.</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Request #1: E-Bidding</td>
<td>Priority: 1</td>
<td>Major Service: Purchasing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agency Revenues</td>
<td>$ 0</td>
<td>$ 0</td>
<td>$ 0</td>
<td>$ 0</td>
</tr>
<tr>
<td>Expenditures</td>
<td>18,000</td>
<td>18,000</td>
<td>18,500</td>
<td>18,000</td>
</tr>
<tr>
<td>Difference</td>
<td>$(18,000)</td>
<td>$(18,000)</td>
<td>$(18,500)</td>
<td>$(18,000)</td>
</tr>
<tr>
<td>Full-time Equivalent Positions</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Wellness Credit for Fitness Centers**  
Priority: 2  
Major Service: Wellness

Johnson County offers fitness class credits to all full-time and part-time benefits eligible employees that can be used to pay for wellness classes and/or memberships at select fitness centers. The County’s Wellness Program is separate from the Health Care Fund and is a component of a regular operating budget in TFM. Currently, the Wellness Program has a budget of $513,535 that is used for vaccinations, BlueKC wellness programs, wellness fairs, and payment for use of the employee class credits. In 2013, over $275,000 was paid to external, preferred Fitness Centers for memberships received by 871 employees. Currently, health plan-eligible employees who enroll in the medical plan receive eight class credits per calendar year. Part-time benefits eligible employees and health plan-eligible employees who do not enroll in the medical plan receive four class credits per calendar year. Employees have voiced concern that the current class credit allotment does not afford them the wellness program access they desire and need to meet the County’s outcome-based Wellness Strategy. Funding for this request has been included in the FY 2015 Budget.

| Agency Revenues                  | $ 0               | $ 0            | $ 0              | $ 0              |
| Expenditures                     | 50,000            | 50,000         | 65,000           | 50,000           |
| Difference                       | $(50,000)         | $(50,000)      | $(65,000)        | $(50,000)        |
| Full-time Equivalent Positions   | 0.00              | 0.00           | 0.00             | 0.00             |