

**MINUTES OF THE MEETING OF THE BOARD OF COUNTY COMMISSIONERS
OF JOHNSON COUNTY, KANSAS HELD ON THURSDAY, MARCH 13, 2008.**

A regular meeting of the Board of County Commissioners of Johnson County, Kansas was held on Thursday, March 28, 2008, with the following members being present and participating; to-wit:

Chairman Annabeth Surbaugh
Commissioner C. Edward Peterson
Commissioner John P. Segale
Commissioner David A. Lindstrom
Commissioner Ed Eilert
Commissioner Douglas E. Wood
Commissioner John M. Toplikar

WHEREUPON, there came before the Board for consideration the formation of the Criminal Justice Advisory Council, defining its membership, establishing its mission, purpose, and objectives. The Board, after thorough discussion and deliberation of the matter, upon a motion duly made, seconded, and carried, adopted the following Resolution; to-wit:

**A RESOLUTION ESTABLISHING
THE JOHNSON COUNTY CRIMINAL JUSTICE ADVISORY COUNCIL**

Resolution No. 025-08

WHEREAS, public safety and the administration of justice are essential functions of County Government and are basic elements for the preservation of the general welfare of the community; and

WHEREAS, the Board of County Commissioners serves as the governing body of the County Government and has the overall responsibility for the effective delivery of its services and programs, which includes the planning, coordination, and management of certain public safety functions and the administration of justice; and

WHEREAS, the effective planning, coordination, and management of public safety functions and the administration of justice among the various officials, agencies, departments, and operating units of the County Government is necessary for the efficient operation of County Government and maintaining the confidence of the citizens of the County; and

WHEREAS, public safety related expenditures are the largest major service area within the County's operating budget, with a steady growth rate that outpaces all other governmental service areas; and

WHEREAS, coordinated efforts between key justice officials, agencies, and departments and the community is important to identify, address, and resolve concerns in the area of public safety and the administration of justice; and

WHEREAS, the Board of County Commissioners deems it advisable to form a Criminal Justice Advisory Council as an advisory body to support and enhance collaborative efforts between key justice officials, agencies, and department and to provide a forum for public participation with respect to improvements to the criminal justice system; and

WHEREAS, the Board of County Commissioners, through its Chairman, has coordinated with the Sheriff, the District Attorney, the Chief Judge of the Tenth Judicial District, and other interested officials and persons, as well as community leaders, on the development of a Criminal Justice Advisory Council, and those officials and persons support establishing the Council as proposed.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Johnson County, Kansas, that the Johnson County Criminal Justice Advisory Council shall be and hereby is established as an advisory body to the Board of County Commissioners and officials of the County Government, and, as established, the Council shall have the membership and perform the duties and responsibilities specified in this Resolution.

- I. **CREATION AND PURPOSE.** The Johnson County Criminal Justice Advisory Council is hereby created for the purpose of providing a working forum to support communications and collaborative coordination between and among key justice system officials, advisory bodies, agencies and departments, and community leaders, to promote public safety, to address the root causes of criminal behavior, and to help create a better community.

- II. **MEMBERSHIP.** The Criminal Justice Advisory Council shall consist of not less than 20 members, who shall include or be representative of the following designated officials, organizations or classifications. All appointments shall be made by the Board of County Commissioners and shall be made in accordance with the appointment policy and procedures adopted by the Board. The designations are:
 - a) Johnson County Sheriff, or designee;
 - b) Johnson County District Attorney , or designee;
 - c) Chief Judge of the Tenth Judicial District Court, or designee;
 - d) Chief Public Defender for Johnson County, or designee;
 - e) District Court Administrator, or designee;

- f) County Manager;
- g) Executive Director of Johnson County Mental Health Center;
- h) Executive Director of the Kansas Reentry Policy Council, or designee;
- i) Designee of the Johnson County Chiefs' and Sheriffs' Association;
- j) Designee from the Juvenile Corrections Advisory Board, who shall be an active member of the Juvenile Corrections Advisory Board;
- k) Designee from the Community Corrections Advisory Board, who shall be an active member of the Community Corrections Advisory Board;
- l) Designee of the Johnson County Bar Association;
- m) Director of the Johnson County Department of Corrections, or designee;
- n) Designee of the Johnson County Council of Mayors
- o) Designee of a Johnson County Schools Superintendents Group;
- p) Designee of the Johnson County League of Women Voters;
- q) Two to three community leaders with experience/knowledge of State Government;
- r) An ex-offender; and
- s) Two to three representatives of faith-based or nonprofit organizations.

All appointments shall be for the term of office for elected officials of the County, for a term of two years for all members who are not county government officials, and for the term as specified by the Board for other County Government employees.

III. **GOALS AND RESPONSIBILITIES.** The goals of the Criminal Justice Advisory Council shall be to maintain public safety through the creation of alternatives for long-term offender success; to improve identification and analysis of corrections problems; to improve communication, cooperation, and coordination among all stakeholders; to establish clear goals, objectives, and priorities for public safety programs and policies related to the administration of justice; and to ensure the effective allocation of resources amongst the inter-related programs. Without limiting the generality of the foregoing, it shall be the duty of the Criminal Justice Advisory Council to:

- a) Study and evaluate the County's criminal justice system;
- b) Oversee the collection of criminal justice data for use by the council and, as required, the Board or other County officials, agencies, departments, and operating units;
- c) Identify causes for past and current increases in jail populations, analyze the flow of processes in the criminal justice system, especially those directly impacting the County's

jail population, and make recommendations for process improvement that will directly impact the jail population;

- d) Identify gaps or deficiencies in the criminal justice system and make recommendations that will eliminate duplication of services and fill service gaps;
- e) Make recommendations that will help control the costs of managing offenders;
- f) Evaluate and recommend crime prevention programs and early intervention and prevention programs, or other initiatives or programs that will reduce recidivism; and
- g) Increase community support for the criminal justice system, strategies for reducing the need for jail beds, and the overall goals established by the Board of County Commissioners.

IV. **MEETINGS**. The Criminal Justice Advisory Council shall meet no less often than bi-monthly. All meetings of the Council shall be subject to and comply with the Kansas Open Meetings laws.

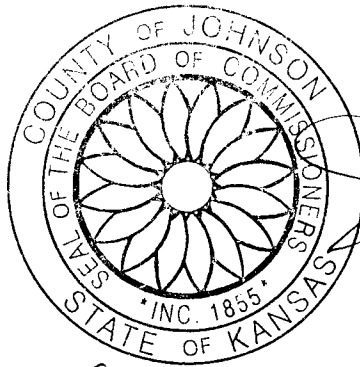
V. **COUNCIL CHAIR**. The Chairman of the Board of County Commissioners shall designate the chair and vice chair of the advisory council, both of whom shall be selected from those members appointed from outside the organization of Johnson County Government. The chair of the Criminal Justice Advisory Council shall have and perform the following duties:

- a) Convene all meetings of the council and preside over its proceedings, ensuring orderly procedures in conducting business and maintaining decorum to ensure that business is not disturbed or disrupted;
- b) When necessary or advisable, call special meetings of the council in accordance with the applicable legal requirements;
- c) In consultation with the membership, define an annual work plan for the council and provide leadership in communicating the plan and related priorities to the key stakeholders and the general public;
- d) Sign documents, records, and reports, when authorized, on behalf of the council; and
- e) Perform such other and additional duties as are incidental to or customary for such office or which are prescribed or approved by the council.

The vice chair shall serve in the absence or temporary disability of the chair of the advisory council and perform those duties prescribed for the chair or as directed by the membership.

- VI. **BOARD LIAISON.** A non-voting liaison to the Criminal Justice Advisory Council shall be designated each year by the Chairman from the Members of the Board of County Commissioners, consistent with other liaison assignments to appointed boards and commissions by the Board of County Commissioners.
- VII. **COMMITTEES AND SUBCOMMITTEES.** The Criminal Justice Advisory Council may establish and utilize committees or subcommittees of its members to assist in the performance of its goals and duties. Meetings of the committees or subcommittees shall be subject to and comply with the Kansas Open Meetings laws.
- VII. **STAFF SUPPORT.** Staff support and coordination for the effective operation of the Criminal Justice Advisory Council shall be provided by the Criminal Justice Coordinator position within the Office of the County Manager. The Criminal Justice Coordinator shall prepare such reports or papers as may be required by the Criminal Justice Advisory Council, and shall file biannually a report with the Board of County Commissioners detailing the council's activities and such other and further data or information as may be directed by the council.

This resolution shall become effective upon its adoption.



BOARD OF COUNTY COMMISSIONERS
OF JOHNSON COUNTY, KANSAS

Annabeth Surbaugh
Annabeth Surbaugh, Chairman

ATTEST:

Casey Joe Carl
Casey Joe Carl, Clerk of the Board
032708

APPROVED AS TO FORM:

Donald D. Jarrett
Donald D. Jarrett, Chief Counsel

