

Modular Home



Building Permit Application Check List

Check Johnson County Code of Regulations for Buildings & Construction 2012 Edition

A transportable structure designed to be used as a permanent dwelling, which is not built on a permanent chassis but is designed and built to be placed on a permanent foundation, which contains plumbing, heating, air conditioning and electrical systems installed primarily at the place of manufacture and which is constructed in accordance with the building codes adopted by the County.

Before Making Application

1. For any regulations/restrictions or flood plain information pertaining to your property contact: Planning/Zoning 913-715-2200.
2. For a property/mailling address, contact the Records & Tax Administration office, Sylvia Nordhus, 913-715-0797. No permit will be issued without an address.
3. For an Entrance Permit (driveway approach) contact: Johnson County Public Works, 913-715-8300
4. For Private Sewage Disposal (Septic Systems) contact: Johnson County Environmental, 913-715-6900.
5. For Public Sewage Disposal (Sewer Systems) contact: Johnson County Wastewater, 913-715-8500.

Who can make application? The owner/occupant of the property or a licensed General Contractor.

Required Documents

1. Sanitary Permit
2. Entrance Permit
3. Land Disturbance Certification Form or Permit. In order to comply with Federal and State Regulations, Johnson County has adopted Resolution Number 068-08. Effective January 1, 2009, this resolution requires those engaging in land disturbing activities to obtain a Johnson County Land Disturbance Permit and implement erosion and sediment control measures. For details please go to the public works web site or contact a Planner, 913-715-2200 with questions. <http://www.jocogov.org/dept/public-works/home>. A building permit will not be issued without the required forms.
4. Site Plan (2 copies) The site plan should include the following information to scale; the size and location of new construction and existing structures on the site, distances from lot lines, the established street grades and the proposed finished grades; and it shall be drawn in accordance with an accurate boundary line survey.
5. 2 sets of construction plans showing floor plan and elevations confirming home is built to 2012 IRC and 2009 NEC requirements.
6. NOTE: Completed Energy Code Compliance Checklist or REScheck analysis.
7. Plant certification letter showing plant quality control procedures and the third party inspection process.
8. All sub-contractor forms, completed by a licensee or permittee.
9. Homeowner Installation form, if the homeowner will perform the work.
10. Completed Permit Application form.

A Plan Review will be completed for each submittal. Your fee is to be paid when the permit is issued. You will be called when your permit is ready. No permit will be issued without all required information.



All required forms are printable from the [Forms Page](#) on our Web Site

Planning, Development & Codes
111 South Cherry Suite 3500 Olathe, KS 66061
913-715-2200 Fax 913-715-2299 <http://www.jocogov.org/dept/planning-and-codes/bld/home>