

**Roofing, Electrical, Plumbing, Mechanical, and Demolition Permit General Information**

- All Roofing, Electrical, Plumbing, and Mechanical contractors must be licensed with Johnson County Contractor Licensing.
- All Residential Re-roofing, Electrical, Plumbing, and Mechanical permits may be applied for and approved by an inspector or the Building Official. There is not plan review fee for residential MEPR permits.
- All Commercial Re-roofing, Electrical, Plumbing, and Mechanical permits will require plan review, therefore 2 sets of plans and a plan review fee will be required.
- A table based on the valuation calculates the permit fee. The permit fee table is available on the home page or the forms page.

**Re-Roof Permits**

- Complete a Roofing Permit Application found on the forms page and bring it in, fax it ahead or you may complete the application when you arrive. Be sure to include this information: is it a tear off, # of squares, and material to be used. If you fax the application be sure to indicate when the permit will be picked up, your license # and a contact name and phone number.
- Commercial re-roof permits will require plan review, a completed Roofing Permit Application found on the forms page and 2 sets of plans sealed by a Design Professional registered in the State of Kansas. Be sure to include this information: is it a tear off, # of squares, and material to be used.

**Electrical Permits**

- Complete an Electrical Permit Application found on the forms page and bring it in, fax it ahead, if you fax the application be sure to indicate when the permit will be picked up, your license # and a contact name and phone number.
- Commercial permits will require a review. Commercial permits will require a completed Building Permit Application found on the forms page and may require 2 sets of plans.

**Plumbing Permits**

- Complete a Plumbing Permit Application found on the forms page and bring it in, fax it ahead or you may complete the application when you arrive. If you fax the application be sure to indicate when the permit will be picked up, your license # and a contact name and phone number.
- Commercial permits will require a plan review and the completed Building Permit Application found on the forms page and may require 2 sets of plans.

**Mechanical Permits**

- Complete a Mechanical Permit Application found on the forms page and bring it in, fax it ahead or you may complete the application when you arrive. If you fax the application be sure to indicate when the permit will be picked up, your license # and a contact name and phone number.
- Commercial permits will require a completed Building Permit Application found on the forms page and may require 2 sets of plans.

## Planning, Development & Codes

### Demolition Permits

- Complete a Demolition Permit Application found on the forms page and bring it in, fax it ahead or you may complete the application when you arrive. If you fax the application be sure to indicate when the permit will be picked up, your license # and a contact name and phone number.
- Please be sure to include all required utility service release verifications,
- Land disturbance form
- Two site plans
- Owner's permission
- There is no fee for a Demolition Permit.
- If there is asbestos, hazardous material or a foundation involved, contact Environmental for instructions before you begin.
- Your application must be approved by the Building Official and may be issued while you wait. An inspection will be scheduled to visit the site before demolition begins.
- Once your demolition has been finished an inspection is required to confirm demolition and clean up.
- Should you be replacing the structure, complete a permit application for the new structure.