

Building Permit Checklist for Agricultural Accessory Structures

All Construction must be in accordance with the 2018 International Codes and the amendments adopted by Johnson County on March 12, 2020, Johnson County Code of Regulations for Buildings & Construction 2018 Edition

Before Making Application

1. For any regulations/restrictions or flood plain information pertaining to your property contact: Johnson County Planning and Zoning 913-715-2200.
2. For a property/ mailing address contact the Records & Tax Administration office, 913-715-0775. No permit will be issued without an address.
3. For an Entrance Permit (driveway) contact Johnson County Public Works, 913-715-8300, if this is the 1st structure on your property or you are adding an additional entrance.
4. For Private Sewage Disposal (Septic Systems) and location verification contact Johnson County Environmental, 913-715-6900.
5. For Public Sewage Disposal (Sewer Systems) contact Johnson County Wastewater, 913-715-8500 or visit their website at <https://www.jocogov.org/dept/wastewater/development-and-permitting/permitting/residential>

Making Application

1. View Instruction Guide on how to create a user account for [MyGovernmentOnline](https://www.jocogov.org/sites/default/files/documents/BLD/MyGovernmentOnlineCustomerPortalInstructions.pdf)
<https://www.jocogov.org/sites/default/files/documents/BLD/MyGovernmentOnlineCustomerPortalInstructions.pdf>
2. Make application through MyGovernmentOnline and upload all required documents.
 - a. Required documents:
 - i. Completed Building Permit Application form.
 - ii. Sewer or Septic permit if applicable, septic location verification, if existing septic system
 - iii. Entrance permit if applicable
 - iv. Site Plan to scale the size and location of new construction, existing structures, existing septic tank and laterals on the site, distances from lot lines, the established street grades and the proposed finished grades; and it shall be drawn in accordance with an accurate boundary line survey.
 - v. Land Disturbance Certification Form or Permit. In order to comply with Federal and State Regulations, Johnson County has adopted Resolution Number 068-08. Effective January 1, 2009, this resolution requires those engaging in land disturbing activities to obtain a Johnson County Land Disturbance Permit and implement erosion and sediment control measures. For details please go to the [Public Works web site](#) or contact a Planner, 913-715-2200 with questions.
 - vi. Homeowner Installation form, notarized, if the homeowner will perform the work.
 - vii. Completed Accessory Use form, notarized
"Agricultural Use" The use of land, building(s), or structure(s) for the raising of crops; animal husbandry; dairying; pasturage; general farming; cultivation of field crops; orchards; groves; raising fish, birds or poultry, wholesale tree farms, wholesale shrub farms and wholesale plant nurseries; and accessory uses, necessary for the carrying out of farming operations, including structures for storage, processing and sale of products raised on the premises shall not include the following:
 1. The operation or maintenance of commercial greenhouses, nurseries or hydroponic farms operated at retail.
 2. Wholesale or retail sales as an accessory use unless the same are permitted by these regulations.

SEPARATE PERMITS WILL BE ISSUED FOR ELECTRICAL, PLUMBING OR MECHANICAL. A review will be completed for each permit submitted. There is no fee on an agricultural permit. You will be called when your permit is ready. No permit will be released without all required information.