JOHNSON COUNTY AIRPORT COMMISSION
MEETING MINUTES

May 22, 2019 – 9:00 a.m.

Johnson County Airport Commission Boardroom

Airport Commission

Present: Harris, Kissinger, Moore, Spence, Weisenburger, Wittenborn

Staff: Dunham, Hiskey, Otto, Peet, Prothe, Mansfield

Others: Mike Brown, 6th District County Commissioner
Becky Fast, 1st District County Commissioner
Joe Connor, Assistant County Manager

Chairman Weisenburger called the meeting to order at 9:00 a.m.

I. APPROVAL OF MINUTES

A. April 24, 2019 meeting

A MOTION WAS MADE BY MR. MOORE AND SECONDED BY MR. HARRIS TO APPROVE THE MINUTES OF THE APRIL 24, 2019 MEETING AS PRESENTED. APPROVED (6-0).

II. REPORT OF THE CHAIRMAN

Introduction of Becky Fast, 1st District County Commissioner who was attending the Airport Commission meeting as a guest.

III. EXECUTIVESUMMARY

A. Executive Director Report

Mr. Otto presented an updated organizational chart. Rail and Air will be under Ken Aksamit, Curtis Rogers is taking over Fleet, Buildings, Grounds, and Water. Still actively hiring a chief fleet mechanic and part-time summer help that is on-call in the winter.

Mr. Otto has been working on a conditional use permit for a semi-trailer drop lot at 90 Leawood Drive, New Century. The process usually takes about 90 to 120 days and ultimately will be before the BOCC for approval.
B. **Deputy Director Report**

Mr. Peet commented that the OJC Johnson County Wastewater Blue River 16 Project the notice to proceed is June 27, 2019 and that project is scheduled for completion the 1st quarter of 2020.

Mr. Peet commented that the runway reconstruction project phase 2 is tentatively scheduled for June 12th it is a little behind due to rainy weather.

Mr. Peet introduced Austin Billingsley as the water operator and the lead on implementing the work order request system called Archibus. Tim Green was recognized for 10 years of service as an Airfield Maintenance Specialist.

Mr. Peet answered a question about the front steps project at the NCAC Administration Building. There is a contractor who will begin demo work mid-June.

**IV. FINANCIALS**

A. **Summary of Financials**

Mr. Hiskey made comments and submitted written financial documents.

B. **Consider ratifying the April 2019 expenditures as presented**

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. SPENCE TO RATIFY THE APRIL 2019 EXPENDITURES AS PRESENTED. APPROVED (6-0)

**V. DISCUSSION ITEMS**

a. **Consider approval of an estoppel agreement for the building located at 500 Sumner Way (formerly KPG Building)**

Mr. Otto presented the estoppel agreement for the building located at 500 Sumner Way (formerly KPG Building). Cindy Dunham made comments regarding the estoppel.

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. SPENCE TO RECOMMEND APPROVAL OF THE ESTOPPEL AGREEMENT AND THE LETTER AGREEMENT FOR THE BUILDING LOCATED AT 500 SUMNER WAY. APPROVED (6-0)

b. **Consider Approval of Belfonte Car Wash Lease**

Mr. Otto presented the Belfonte Car Wash Lease. Ms. Dunham described details of the lease. Mr. Belfonte made comments.

A MOTION WAS MADE TO APPROVE THE GROUND LEASE WITH DHJS WASH, LLC, AS PRESENTED, SUBJECT TO RECEIPT OF ALL FINAL RELEASES AND APPROVALS FROM THE FEDERAL GOVERNMENT FOR THE USE OF THE PROPERTY AS PROPOSED, AND, I MOVE TO AUTHORIZE THE CHAIR TO SIGN THE
LEASE WHEN ALL SUCH RELEASES AND APPROVALS HAVE BEEN RECEIVED, WITH THE UNDERSTANDING THAT THE LEASE SHALL NOT BE EFFECTIVE UNTIL SIGNED BY THE CHAIR. APPROVED (6-0)

c. Consider Approval of the T-Hangars Subordinate Use Agreement

Mr. Peet presented the T-Hangar Subordinate Use Agreement. Ms. Dunham provided details of the subordinate lease. The Commissioners discussed the details of the agreement.

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. KISSINGER TO RECOMMEND APPROVAL OF THE T-HANGARS SUBORDINATE USE AGREEMENT SUBJECT TO A CHANGE TO 6 MONTHS THAT THE PRIMARY TENANT HAS TO HAVE THEIR AIRCRAFT IN THE HANGAR. APPROVED (6-0)

VI. BUSINESS FROM THE FLOOR

The Chairman, on behalf of the Board, opened the public comment portion of the meeting. Thereupon, the courtesy of the floor was extended to:

Rick Grossman, 13117 Bluejacket, Overland Park, who spoke on items related and unrelated to that day’s agenda.

Chris Jones, 4520 Madison Avenue, Suite 100, Kansas City, Missouri, spoke on items related to that day’s agenda.

The Chairman called for further comments from the public and, hearing none, closed the public comment portion of the meeting.

VII. EXECUTIVE SESSION

NO EXECUTIVE SESSION WAS HELD

VIII. ADJOURNMENT

There being no further business, at 9:55 AM the meeting was adjourned.

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. MOORE TO ADJOURN. APPROVED (6-0)

John Wittenborn, Secretary

Aaron Otto, Executive Director