JOHNSON COUNTY AIRPORT COMMISSION

Meeting: January 7, 1975 - 4:30 o'clock - Johnson County Industrial Airport

In attendance: Dennis Johnston Mrs. Spalitto Bell
Sanders Farnsworth Gentile
Voights Kotsifakis Dewhirst
Nolte Blazer Eisele

The meeting was called to order by Chairman Dennis. Minutes of the December 11, 1974 meeting were approved upon a motion by Mr. Nolte and seconded by Mr. Sanders.

Mr. Charles A. Keller was accepted to harvest the hay at the Industrial Airport for the season of 1975. His proposal was $11.50 per acre.

The Airport Commission approved a price of $11.00 each for the Master Plan Books for the Executive Airport.

The Director of Aviation advised the Airport Commission that the Master Plan for the Executive Airport had been approved for planning purposes and that the next step would be to make plans for having detailed construction plans developed to present to the FAA for a Federal Grant. All members of the Commission were in agreement, and the entire Commission instructed the Director of Aviation to go ahead with preparation of complete construction plans.

The Director of Aviation requested that consideration be given to rejuvenating Building #43 (which is a large hangar at the Industrial Airport) in order that it might attract a fixed base operator or an air-oriented business. Upon a motion by Mr. Voights and seconded by Mr. Sanders, Murl Johnston was directed to have a study prepared, which would be at no cost to the County, and report back to the Airport Commission his findings. Motion carried.

Mr. H. C. Blazer, owner of hangars J-5 and J-10 at the Executive Airport, made inquiry as to the status of his hangars. He was informed that his lease did not expire until April 1, 1975 and that he would be allowed to remain on a monthly basis until such time as the Airport Commission had plans for the use of this ground.

Mr. Kotsifakis, representing Command Electronics, requested that his lease be extended for another year. His lease carried an automatic option to renew for an additional one year and no action was necessary. He also requested approval of the use of a mechanic and the dispensing of fuel. The Airport Commission advised him to present the Director of Aviation detailed plans before approval could be given.

The Director of Aviation advised the Airport Commission of an invitation to attend a coffee for Rex F. Price on January 10, 1975 at 2:90 p.m. in the courthouse cafeteria, and he also advised them of a coffee on January 13, 1975 in the North lobby of the courthouse immediately following the swearing-in ceremonies which will be held in Division 1, Judge Walton's quarters at 9:00 a.m. for William B. Springer.
Page Two
Minutes - January 7, 1975 meeting
Johnson County Airport Commission

The Director of Aviation read a request which had been received from D. L. Wallace for an additional time in which to bale hay. After considerable discussion, Mr. Sanders moved that additional time be granted ending February 28, 1975, provided a $500.00 cash bond be deposited which would be forfeited if the hay was not removed on or before February 28. Mr. Voigt, seconded the motion. Motion carried.

The Director of Aviation informed the Commission that Howard, Needles, Tammen & Bergendoff would have a layout plan for the Industrial Airport ready to show sometime next week. We would like to hold a "sneak preview" as soon as possible with the County Commissioners and the Airport Commission. A convenient time will be worked out soon.

Mr. Sanders moved the meeting be adjourned; seconded by Mr. Voigt. Motion carried. Meeting adjourned.

[Signatures]

(SIGNED)
JOE D. DENNIS

(SIGNED)
W. JACK SANDERS

(SIGNED)
BUSCH VOIGTS

(SIGNED)
MURRAY L. NOLTE

Mark L. Johnston (Director of Aviation)
Meeting: February 4, 1975 - 4:30 o'clock - Johnson County Industrial Airport

In attendance:

Dennis Johnston Sloan (H.N.T. & B.) Curttright Hinkle
Nolte Farnsworth Johnson Dewhirst Chapman (K.C.H.)
Voigts

The meeting was called to order by Chairman Dennis. Minutes of the January 7, 1975 meeting were approved upon a motion by Mr. Nolte and seconded by Mr. Voigts. Mr. Dennis voted in favor.

Mr. Bob Sloan of Howard, Needles, Tammen & Bergendoff presented a progress report of the Master Plan for the Industrial Airport, along with a suggested Layout Plan. Mr. Nolte moved that the Layout Plan be recommended to be presented to the FAA and that Howard, Needles, Tammen & Bergendoff continue with their progress for the development of the Master Plan. Motion seconded by Mr. Voigts. Mr. Dennis voted in favor. Motion carried.

The Director of Aviation presented a report on the estimated cost of rejuvenation of Building #43 at the Industrial Airport. The estimated cost was between $170,000.00 and $225,000.00. It was recommended that we secure a tenant for this building at the highest possible rent on an as-is basis and do nothing toward repairing at this time.

Chairman Dennis read a copy of a letter which he had received dated January 30, 1975 written to Richmond Enochs by William C. Knoepfle, FAA, concerning the development of the Executive Airport. He also read letter he had received dated January 27, 1975 from Senator James P. Pearson concerning the approval of a Control Tower being built at the Executive Airport.

Mr. Terry Chapman of K.C.H. presented a request to rent certain ground and that the lease be the same as the one he now has with the exception of a few changes. He also requested permission to build an office in his present building. Motion was made by Mr. Voigts and seconded by Mr. Nolte that the Director of Aviation handle this matter and approve it. Mr. Dennis voted in favor. Motion carried.

Treasurer's Reports and Bills for the month of January 1975 for the Executive Airport and the Industrial Airport were approved upon a motion by Mr. Voigts and seconded by Mr. Nolte. Mr. Dennis voted in favor.

The Director of Aviation presented the lease for Texas Plastics, Inc. for Building #25 at the Industrial Airport, which was approved upon a motion by Mr. Nolte and seconded by Mr. Voigts. Mr. Dennis voted in favor.

Mr. Nolte moved the meeting be adjourned. Mr. Voigts seconded. Mr. Dennis voted in favor. Meeting adjourned.

(Signed)
Joe D. Dennis

(Signed)
Murray L. Nolte

M. L. Johnston
Director of Aviation

(Signed)
Bennie Voigts

(Signed)
Murray L. Nolte
JOHNSON COUNTY AIRPORT COMMISSION

Called Meeting: February 25, 1975 - 4:30 o'clock - Executive Airport - Johnson County

In attendance: Dennis Farnsworth Haynes
St. Clair Voigts Eisele Chapman
Voigts Nolte

The meeting was called to order by Chairman Dennis.

The purpose of the meeting being called was for approving a resolution to go to the County Commissioners for the issuance of revenue bonds by KCH, Inc. for an additional building to be constructed.

There was a discussion of the various aspects of the ground lease agreement with KCH, Inc. At the suggestion of the airport attorney, John Eisele, it was felt that the best procedure would be to leave the original lease intact and approach this new project with a new lease.

Mr. Voigts made the following motion: "I move that we recommend to the County Commissioners that they adopt the proposed resolution authorizing the issuance of revenue bonds to construct a building to be leased to KCH, Inc., subject to Commission approval of the lease." Mr. Nolte seconded the motion. Motion carried.

Mr. Nolte moved the meeting be adjourned. Mr. St. Clair seconded. Meeting adjourned.

Signed: Joe D. Dennis J. Wesley St. Clair
J. Wesley St. Clair
Bush Voigts
Murray L. Nolte

Deputy Director of Aviation
JOHNSON COUNTY AIRPORT COMMISSION

Meeting: March 4, 1975 - 4:30 o'clock - Johnson County Industrial Airport

In attendance: Dennis Johnston Gentile
                Sanders Farnsworth Curttright
                St. Clair
                Nolte
                Voights

The meeting was called to order by Chairman Dennis. Minutes of the February 4, 1975 meeting were approved upon a motion by Mr. Voights and seconded by Mr. Nolte. Minutes of the February 25, 1975 meeting were likewise approved upon a motion by Mr. Voights and seconded by Mr. Nolte.

There was a discussion concerning a manual for the sewer plant at the Industrial Airport. It was decided to table this until a later date in order that additional information could be obtained.

Mr. Sanders presented the Treasurer's Reports and Bills for the month of February, 1975 for the Executive Airport - Johnson County and the Johnson County Industrial Airport. Mr. St. Clair moved they be approved; Mr. Nolte seconded; motion carried.

Chairman Dennis notified the Commission of a letter which had been received from John A. Hargrave, Chief, Airway Facilities Division, Federal Aviation Administration, stating that construction on the Control Tower at the Executive Airport would begin in April, and that it would take approximately six months. The Director of Aviation informed the Commission that we would be responsible to install the field lighting control panel in the new tower. This type work is eligible for assistance under the ADAP program. Mr. Voights moved that the Director of Aviation be authorized to work with Howard, Needles, Tammen & Bergendorf in submitting this application for ADAP funds to do the necessary work to convert our electrical lines to the new tower. Mr. St. Clair seconded the motion. Motion carried.

Director Johnston presented a lease with Denell Corporation for approval. Mr. Sanders moved the lease be approved. Mr. Voights seconded. Motion carried. Mr. Dennis abstained from voting.

Mr. Nolte reported to the Commissioners that he had met with the County Commissioners and transmitted the resumes requested. He also gave them some of the new brochures of the Industrial Airport. He also informed them that the County Commissioners had received minutes of the February 25th meeting and had discussed its contents with them.

Mr. Nolte moved the meeting be adjourned. Mr. Sanders seconded the motion. Meeting adjourned.

Joe D. Dennis (SIGNED)                        (SIGNED)
J. Wesley St. Clair W. Jack Sanders
W. Jack Sanders
Busch Voights
Murray L. Nolte

Director of Aviation
JOHNSON COUNTY AIRPORT COMMISSION

Meeting: April 8, 1975 - 4:30 o'clock - Johnson County Industrial Airport

In attendance: Dennis Johnston Bell Gentile
                Sanders Farnsworth Eisele Kotsifakis
                Voigts Curttright
                Nolte Dewhirst

The meeting was called to order by Chairman Dennis. Mr. Nolte made the following correction to the minutes of the March 4, 1975 meeting: "I move that the March 4, 1975 minutes be corrected to reflect that direction was given to Mr. Jack Sanders as Treasurer to be empowered to execute the lease of the Denell Corporation on behalf of the Airport Commission and attested by the Secretary." Mr. Voigts seconded the motion. Minutes of the March 4, 1975 meeting stand approved with the above correction.

The Director of Aviation recommended that all exterior colors for future buildings at the Executive Airport be a light green on the west side of the field and that a buff color be used on all new buildings on the east side of the field. Mr. Voigts moved that this recommendation be approved; seconded by Mr. Nolte; motion carried.

The Director of Aviation presented a lease with the M & M Investment Company at the Industrial Airport. Mr. Nolte moved that the lease be approved; seconded by Mr. Voigts; motion carried.

The Director of Aviation presented a plan with KCH for land development around their buildings. Present tie-down area furnished by the County at no charge will be transferred to the area on which the two future hangars are to be constructed and the adjoining parking lot. Future tie-down areas will be paid for at the going rate of space at the time it is needed. KCH will also be given the first refusal to rent ground between their buildings and 151st Street. The Airport Commission agreed to this plan; however, the approval will be given at the time it is incorporated into the lease.

Chairman Dennis made a recommendation to the Airport Commission that they appoint an Advisory Board of five members. In view of the proximity of Olathe and Gardner to the Industrial Airport, he recommended that Dean Moore of Gardner and Art Zebley of Olathe be appointed. Mr. Nolte moved that the Airport Commission establish an Advisory Board, not to exceed five members, and that they accept the two names from the Chair, and that the Airport Commission consider people in the areas of industrial development and financing for future appointments for the Advisory Board." Mr. Voigts seconded the motion. Motion carried.

Chairman Dennis commented on the growth of the Executive Airport and that the prospects for development of the Industrial Airport look exceptionally bright for the coming year.

The Director of Aviation recommended that a request for ADAP funds be submitted to the FAA for moving the control panel from our present tower to the new tower, of which the FAA will pay 75%. The engineering estimate was $20,000.00. Mr. Nolte moved that we prepare an application to the FAA to provide necessary electrical connections to the tower. Mr. Sanders seconded the motion. Motion carried.

Mr. Sanders presented the Treasurer's Reports and Bills for the month of March, 1975 for the Executive Airport-Johnson County and the Johnson County Industrial Airport. Mr. Voigts moved they be approved; Mr. Nolte seconded; motion carried.
Minutes - April 8, 1975 meeting
Johnson County Airport Commission

The following requests were made of the Airport Commission for use at the Industrial Airport:

(1) Heart of America Boy Scout-A-Rama on May 9th and 10th for the use of one-half of Building #43.

(2) School Bus Rodeo on May 17.

(3) Overland Park Police Department for a bomb disposal and use of an empty ammunition bunker.

(4) Install mercury vapor heads on certain designated street lights when the lights have to be repaired and are taken over by the Kansas City Power and Light Company.

The matter concerning the Overland Park Police Department request was tabled until the next meeting. Mr. Nolte made the following motion: "I move that we allow the conversion of street lights to mercury vapor heads at an expenditure not to exceed $5,000.00 annually and also allow the other requests, excluding the one from Overland Park." Mr. Sanders seconded the motion. Motion carried.

Murl Johnston told the Commission of a request he had had from the Olathe Gun Club. Mr. Sanders moved that the Commission instruct the Director of Aviation to notify the Gun Club that this would not be allowed. Seconded by Mr. Voigts. Motion carried.

Ray Gentile, who lives near Executive Airport, requested that we ask pilots when taking off north to climb to 1,000 feet before they make a right hand turn when the Control Tower is not in operation. The Director of Aviation will ask the operators to post this notice on the bulletin board as well as putting it in the Flypaper.

Mr. Sanders moved the meeting be adjourned. Mr. Voigts seconded. Meeting adjourned.

____________________ (SIGNED)  ________________________
W. Jack Sanders        Mark L. Johnston
                          Director of Aviation

____________________ (SIGNED)  ________________________
W. Jack Sanders
                          Director of Aviation

____________________ (SIGNED)  ________________________
Murray L. Nolte
                          Director of Aviation
JOHNSON COUNTY AIRPORT COMMISSION

Meeting: May 6, 1975 - 4:30 o'clock - Johnson County Industrial Airport

In attendance: Dennis Nolte Johnston Eisele Sleezer Curttright
Sanders Voigts Farnsworth Bell Ellis Kotsifakis
Zebley Moore Officer Morgan

The meeting was called to order by the Chairman, Joe Dennis. Minutes of the April 8, 1975 meeting were approved upon a motion by Murray Nolte and seconded by Jack Sanders.

The Airport Commission discussed the request of the Olathe Community Hospital for another source of water should their supply be contaminated or unusable. Mr. Nolte moved that approval be given the Hospital to obtain water from the Industrial Airport in case of an emergency; seconded by Busch Voigts. Motion carried.

The Director of Aviation recommended to the Airport Commission that the grass runway at the Executive Airport, which has been used by no-radio aircraft, be closed permanently starting May 15, 1975. Mr. Sanders moved that the recommendation of the Director of Aviation be accepted and the grass strip be closed permanently. Mr. Voigts seconded the motion. Motion carried.

The Treasurer's Reports and Bills for the month of April, 1975 for both the Executive Airport - Johnson County and the Johnson County Industrial Airport were presented for approval. Mr. Voigts moved they be approved. Mr. Nolte seconded. Motion carried.

Mr. Nolte made the request that copies of the Treasurer's Reports and Bills for the month be mailed prior to the meeting in order that they might be more carefully studied. Since the reports cannot be prepared until the end of the month, it was agreed that the meeting date should be changed to the second Tuesday of each month, starting July 8th.

Officer Morgan of the Overland Park Police Bomb Squad appeared before the Airport Commission explaining their plans and procedures if they were given permission to use the facilities at the Johnson County Industrial Airport in the disarming of bombs or other explosives. The FAA had been informed of this proposal and could see no objections, according to Mel Fischer. They wanted maps and an explanation in detail of the entire procedure. Mr. Voigts moved for approval of allowing the Overland Park Bomb Squad to use the facilities at the Industrial Airport, subject to the formal approval of the FAA, and provided a Hold Harmless Agreement be signed by the proper authorities of the City of Overland Park. Also, that should the use of the ground near the bomb area be needed by the Airport Commission, the Bomb Squad would remove their operation after having been given 30-days notice in writing by the Airport Commission. Mr. Nolte seconded the motion. Motion carried.

Murl Johnston reported to the Commission that work had begun on the Control Tower at the Executive Airport, and that the commissioning of same would probably be around the end of the year.

Mr. Dennis reported that the Director had taken Mr. Art Zebley and Mr. Dean Moore on tours of both airports and commented what a tremendous asset it was to have them as advisors on the Commission. Both Mr. Zebley and Mr. Moore commented on their appreciation of having been appointed to serve in this capacity, and they hoped to be of service in whatever way they could.
Mr. Dennis discussed with the Commission the fact that for several months efforts had been made to hire an Industrial Developer, and that approximately ten or twelve applications had been received. After reviewing the applicants, it was felt that none of them were qualified for this responsibility. Mr. Dennis advised the Airport Commission that he had sold his interests in his various businesses and would like to be considered for this position. He acknowledged that he would, of course, have to resign as Chairman of the Airport Commission and would if he was selected for this job. Various people in attendance at the meeting, in addition to the Airport Commission, expressed their feelings that Joe Dennis would be an excellent man for the promotion of the development of the Industrial Airport.

Mr. Nolte recommended that this be taken under advisement and that another meeting of the Airport Commission be held Tuesday, May 13th, at 4:30 at the Industrial Airport, for the sole purpose of acting upon Mr. Dennis' request. This was agreed upon by all present.

Mr. Sleezer praised the Airport Commission on their efforts in taking new steps in trying to stimulate interest and growth in the Industrial Airport.

Mr. Sanders moved the meeting be adjourned. Mr. Nolte seconded. Meeting adjourned.

\[Signature\]

Director of Aviation

\[Signature\]

Joe D. Dennis

\[Signature\]

W. Jack Sanders

\[Signature\]

Murray Nolte

\[Signature\]

Buss Voigt
JOHNSON COUNTY AIRPORT COMMISSION

Meeting: May 13, 1975 - 4:30 o'clock - Johnson County Industrial Airport

In attendance: Dennis Voigts Johnston Hodges
                Sanders Moore Farnsworth Curttright
                St. Clair Zebley
                Nolte

The meeting was called to order by Chairman Dennis. Mr. Dennis advised the Commission that he had received a letter inviting the Airport Commission to a joint meeting by the Clathee and Gardner Chambers of Commerce and Clathee and Gardner Rotary.

Chairman Dennis then turned the meeting over to Vice-Chairman St. Clair. Mr. St. Clair advised the Commission that the purpose of this meeting was to announce their selection of an Executive Director of Johnson County Airports.

Mr. Sanders reported that the Airport Commission, except Mr. Dennis, had met in executive session prior to this meeting to review applications that had been received for this job. That meeting adjourned without any action taken.

Each Airport Commissioner expressed his thoughts concerning the various applicants and unanimously agreed that Mr. Dennis was outstanding in his qualifications and he should be offered the job. Mr. Sanders moved that Mr. Dennis be offered the job of Executive Director at a salary of $19,750.00 per year plus normal expenses contingent of Mr. Dennis resigning from the Airport Commission; Mr. Nolte seconded the motion; the motion was unanimously approved. Mr. Dennis did not vote.

Mr. Sanders moved the meeting be adjourned; seconded by Mr. Nolte. Meeting adjourned.

______________________________
MURIL L. JOHNSTON
Director of Aviation

______________________________
JOE D. DENNIS (SIGNED)

______________________________
WESLEY ST. CLAIR (SIGNED)

______________________________
MURRAY K. WELT (SIGNED)

______________________________
MURRAY L. NOLTE

______________________________
W. JACK SANDERS (SIGNED)

______________________________
W. JACK SANDERS

______________________________
BUSH VOIGTS (SIGNED)
JOHNSON COUNTY AIRPORT COMMISSION

Meeting: June 3, 1975 - 4:30 o'clock - Johnson County Industrial Airport

In attendance: St. Clair  Nolte  Johnston  Eisele  Spalitto
               Sanders  Voigts  Dennis  Haynes  Dewhirst
               Moore  Zebley  Farnsworth  Chapman  Curttright
               Hawkins

The meeting was called to order by the Chairman, J. Wesley St. Clair. Minutes of the May 6, 1975 and May 13, 1975 meetings were approved upon a motion by Mr. Sanders and seconded by Mr. Voigts.

Mr. Sanders presented the Treasurer's Reports and Bills for the month of May, 1975 for the Executive Airport - Johnson County and the Johnson County Industrial Airport for approval. Mr. Nolte moved they be approved; seconded by Mr. Voigts. Motion carried.

The lease which had been prepared for a new building to be occupied by K.C.H. was presented for approval. The details of the lease were explained by Mr. Eisele, and he recommended to the Airport Commission that this lease be accepted. Mr. Sanders moved the lease be approved; seconded by Mr. Voigts. Motion carried.

Mr. Johnston brought up for discussion the possibility of using a signature plate for one of the signatures on our checks. After considerable discussion, it was the feeling that all Airport Commissioners should be able to sign checks. In addition to an Airport Commissioner's signature, the signature of either the Director of Aviation or the Executive Director would appear. The check would require two signatures.

Mr. Dennis informed the Commission of the need of a copy machine, draperies for some offices, and a car for his use at the Industrial Airport. Mr. Dennis was requested to get additional information on the copy machine and the automobile for their decision.

Mr. Dennis told the Commission of a letter which had been directed to Murl Johnston from the Boy Scouts thanking the various employees who had worked with them in their recent Six Worlds West Show and also for the use of the facilities at the Industrial Airport. They reported it proved to be a highly successful endeavor for the Boy Scouts.

Mr. Farnsworth advised the Commission of a request which had been received from Howell Moldings Inc. to lease one-half of Building #43 and all of Building #114. He also asked that the lease with Denall Corporation on Building #114 be cancelled and start a new lease with Howell Moldings Inc. This was approved in principle upon a motion by Mr. Nolte, seconded by Mr. Voigts, motion carried.

Mr. St. Clair, in behalf of the Airport Commission, presented a pen set to Joe Dennis in appreciation for the many years of service he had given the people of Johnson County as Chairman of the Airport Commission.

Mr. Frank Hawkins, president of Hawkins Brothers, asked if he might speak to the Airport Commission with regard to the proposed development of the Executive Airport.
Mr. Hawkins informed the Commission he knew of many, many people and businesses who were most interested in seeing that this proposed development takes place and notified the Commission he was going to pursue seeing that their voices and wishes are made known, both vocal and letter-form, in support of the expansion.

Mr. Sanders moved the meeting be adjourned. Mr. Nolte seconded. Meeting adjourned.

Murl L. Johnston
Director of Aviation

J. Wesley St. Clair

W. Jack Sanders

Busch Vogts

Murray L. Nolte
JOHNSON COUNTY AIRPORT COMMISSION

Meeting: July 8, 1975 - 4:30 o'clock - Johnson County Industrial Airport

In attendance: Sanders Dennis Curttright (Olathe Daily News)
Voigtts Johnston Dewhirst (Kansas City Star)
Nolte Farnsworth
Zebley

The meeting was called to order by W. Jack Sanders, acting Chairman. Minutes of the June 3, 1975 meeting were approved upon a motion by Murray Nolte and seconded by Busch Voigtts.

A discussion was held concerning check-signing procedure. Mr. Nolte made the following motion: "I move that checks be signed by either the Executive Director or the Director of Aviation and countersigned by one of the officers of the Commission." Mr. Voigtts seconded the motion. Motion carried.

Concerning the matter of the possible expansion of the Commission to seven voting members, Mr. Nolte presented the following Resolution, which he recommended the Airport Commission adopt: "The Airport Commission goes on record as being in favor of the July 15 Referendum which calls for the expansion of the Airport Commission to seven members." It was the consensus of the members attending that it was a decision which should be made by the electorate, and the majority of the members of the Commission indicated they did not feel comfortable in supporting this Resolution for the expansion.

The Director of Aviation, Murl Johnston, presented a Petition which he had received containing 230 signatures in favor of the expansion of the Executive Airport. Copies of the Petition had been sent to the proper FAA officials. The signers of the Petition were people who use the airport, and the signatures were obtained without the knowledge of the Director of Aviation.

The Executive Director, Joe Dennis, presented to the Commission suggested Rules of Procedure which he asked they study and offer any suggested changes.

Mr. Dennis suggested that the Airport Commission have drawn and pass a Resolution for the County Commissioners' consideration which would bring the Industrial Airport and the Executive Airport under the same traffic regulations as any County road or street. The Airport Commission indicated they would be in favor of a Resolution being adopted.

Mr. Nolte acted as Chairman in order that Mr. Sanders could present the Treasurer's Reports and Bills for the month of June, 1975 for the Executive Airport and the Industrial Airport. Mr. Voigtts moved the reports and bills for the month of June, 1975 for both airports be approved. Mr. Sanders seconded the motion. Motion carried.

Mr. Dennis informed the Commission a seal had been ordered for the Johnson County Airport Commission for use on legal documents.

Mr. Sanders moved the meeting be adjourned. Mr. Voigtts seconded. Meeting adjourned.

[Signature]
Director of Aviation
JOHNSON COUNTY AIRPORT COMMISSION

Meeting: August 12, 1975 - 4:30 p.m. - Johnson County Industrial Airport

In attendance: Sanders, Voigts, Nolte, Boyd, Walter, Johnston, Dennis, Viet, Farnsworth, Sleezer, Bell, Zebley, Hinkle, Curttright, Joseph, Kotsifakis

The meeting was called to order by the Treasurer, W. Jack Sanders. Mr. Sanders gave an official welcome to the new members of the Airport Commission.

Mr. Voigts asked that an Acting Chairman be elected and nominated Murray Nolte. Mr. Viet seconded the motion. Motion carried, with the chair voting in favor.

Mr. Nolte asked for a motion to amend the agenda to provide for the election of officers. Mr. Sanders moved that the agenda be amended; seconded by Mr. Zebley. Motion carried.

Mr. Nolte asked for nominations for Chairman. Mr. Viet nominated Mr. Nolte to be Chairman. Mr. Voigts nominated Mr. Sanders. Mr. Sanders was elected Chairman with a majority vote.

Mr. Sanders took over as Chairman, expressing his appreciation of the confidence shown in him.

Mr. Sanders asked for nominations for Vice-Chairman. Mr. Nolte nominated Paul Walter. Mr. Zebley nominated Busch Voigts. Mr. Voigts was elected Vice-Chairman by a majority of votes.

The Chairman asked for nominations for Treasurer. Mr. Viet nominated Mr. Nolte, who declined due to the fact he felt there should be equal representation between the old and new members. Mr. Boyd nominated Mr. Walter. Mr. Voigts nominated Mr. Zebley. Mr. Walter was elected Treasurer by a majority vote.

Mr. Sanders called for nominations for Secretary. Mr. Zebley nominated Mr. Nolte, who declined for the previous stated reason. Mr. Boyd nominated Mr. Viet. Mr. Nolte moved the nominations cease and that the vote be unanimous; seconded by Mr. Zebley. Motion carried. Mr. Viet was elected Secretary.

The Chairman asked for approval of the minutes of the July 8, 1975 meeting. Mr. Nolte moved the minutes be approved, as printed and mailed. Motion was seconded by Mr. Zebley. Motion carried.

Mr. Dennis presented the Environmental Impact Assessment which had been received from Howard Needles Tammen & Bergendoff and asked that it be accepted. Mr. Boyd moved that the minutes reflect that the Airport Commission had received the Environmental Impact Assessment from Howard Needles Tammen & Bergendoff. Mr. Walter seconded. Motion carried.

Mr. Zebley moved for approval of the date of September 11, 1975 at 7:00 p.m. at the Gardner High School Auditorium for the Environmental Impact Assessment hearing. Mr. Walter seconded the motion. Motion carried.
Mr. Dennis informed the Commission that Howard Needles Tammen & Bergendoff had indicated it would be necessary for the Airport Commission to invite someone to chair the Environmental Hearing and that Senator Norman Gaar had indicated he would be willing to do so if it would be desired. Mr. Voigts moved that the Airport Commission extend an invitation to Senator Gaar to chair the meeting. Mr. Zebley seconded the motion. The Chairman asked for other suggestions. There being no further suggestions, a vote favored inviting Senator Gaar. Mr. Dennis stated a letter would be written to Senator Gaar with the request of the Commission.

Mr. Walter presented the Treasurer's Reports and Bills for the month of July, 1975 for the Executive Airport - Johnson County and the Johnson County Industrial Airport for approval. Mr. Zebley moved for acceptance of the reports; Mr. Boyd seconded. Motion carried.

Director Johnston requested authority to purchase a remote panel, cabinet assembly, and 2,100 feet of underground cable which would be needed for installation of our runway lighting into the new control tower, which would not exceed $7,170.00. Mr. Johnston was directed to accept bids on the above items, 75% of which will be reimbursable by the FAA at the time the job is let, upon a motion by Mr. Nolte and seconded by Mr. Voigts. Motion carried.

The Director of Aviation recommended to the Airport Commission that a letter be sent to Mr. Virgil Holdredge, County Engineer, expressing their appreciation for the fine job which was done by his men in repairing a ditch along the road at the Executive Airport. The Director was instructed to write this letter and a copy sent to the County Commissioners.

The Airport Commission expressed their desire to present J. Wesley St. Clair with a plaque in appreciation of the dedicated service he had given the Airport Commission, upon a motion by Mr. Zebley and seconded by Mr. Walter. Motion carried.

The Director of Aviation presented bids received for an overlay of the north/south areas of the road to the new hangars. Mr. Walter moved and Mr. Voigts seconded that the Director of Aviation proceed with the work on the north/south road with 2 inches of asphalt, not to exceed the bid of $4,900.00. Motion carried.

The Director of Aviation asked to make arrangements with McAnany Construction Company to furnish a distributor and two men and material at $70.00 an hour, not to exceed $600.00. Mr. Zebley moved that the Director's request be granted; seconded by Mr. Nolte. Motion carried.

The Director of Aviation presented for the Commission's approval an agreement with Howard Needles Tammen & Bergendoff for engineering services for the traffic control tower lighting. Mr. Viets moved that the Airport Commission recommend to the Board of County Commissioners that the expenses be approved with the contingency that the total cost, including the $600.00, not exceed $3,000.00, without written permission from the Director of Aviation. Mr. Nolte seconded. Motion carried. Mr. Boyd abstained from voting.
The Director of Aviation requested approval for sites for the center wind indicator and VASI lights at the Executive Airport. Mr. Voigts moved that the Director's recommendations for the sites be approved. Mr. Walter seconded. Motion carried.

Mr. Johnston recommended that the names on the road sign at the Executive Airport be eliminated and should be repainted to read "Johnson County Airports are Operated by the Johnson County Airport Commission". Mr. Voigts moved that the above recommendation be granted; seconded by Mr. Nolte. Motion carried.

The Executive Director was authorized to prepare our reestablishment for revenue bond status and confer with the County Counselor concerning annexation by others of the Industrial Airport.

Mr. Dennis was authorized to purchase a used truck from Van Chevrolet for $2,044.00 upon a motion by Mr. Walter and seconded by Mr. Zebley. Motion carried.

The Executive Director presented a rough draft of a proposed sales brochure with an expenditure not to exceed $3,500.00 for 5,000 brochures. The Chairman appointed Mr. Viets and Mr. Zebley to work with Mr. Dennis and Mr. Farnsworth in preparing a brochure that would be acceptable to the Airport Commission and the County Commissioners.

Mr. Dennis recommended an expenditure of $120.00 for six uniforms for our security guards. Mr. Voigts moved that the uniforms be purchased at the cost not to exceed $120.00; seconded by Mr. Viets. Motion carried.

Mr. Dennis recommended an expenditure of $235.10 for shrubs and plants from the Olathe Nursery, with an additional expenditure of $100.00 for bark and edging. Mr. Boyd moved for approval of these expenditures; Mr. Nolte seconded; motion carried.

Mr. Dennis asked for a date and time for a briefing session with Howard Needles Tammen & Bergendoff regarding both airports. An information-work meeting will be held on Monday, August 25, at 5:30 p.m. at the Industrial Airport.

Mr. Nolte requested that an opinion be issued from the County Counselor as to the legality of the methods used in Article 9 of the proposed Rules of Procedure presently being studied.

Chairman Sanders appointed a committee consisting of Mr. Walter, Mr. Nolte, and Mr. Boyd to recommend to the Airport Commission an airport attorney.

Mr. Hinkle, a member of the Johnson County Airport Concerned Citizens group, asked that they be allowed to express their views to the Airport Commission and hoped they would have an open door to the County Commissioners.
Mr. Bell, former Commission member, wanted the new Airport Commissioners to know that there would be money realized from the sale of the present control tower at Executive Airport in the amount of $10,000.00, when the FAA takes over their new tower.

The Chairman declared the meeting adjourned.

MARK A. VIETS
SECRETARY

W. Jack Sanders (SIGNED)
JACK SANDERS

Busch Voigt (SIGNED)
MURRAY N. NOLTE

Art Zebley (SIGNED)

John A. Boyd (SIGNED)
MARK A. VIETS

Paul Walter (SIGNED)
JOHNSON COUNTY AIRPORT COMMISSION

Meeting: September 9, 1975 - 4:30 p.m. - Johnson County Industrial Airport

Present: Sanders Nolte Johnston Barbara Brown, Voigts Viets Dennis Member of the Boyd Zebley Farnsworth Charter Commission Moore

Absent: Walter

The meeting was called to order by the Chairman, W. Jack Sanders. The Chairman informed the Commission that he had set up two committees to work with staff members Dennis and Johnston. The first committee would be: Airport Operations, Maintenance, and Improvement Committee, which would deal primarily with operational functions and any improvements thereon, short of development. The Chairman of this committee would be Jack Boyd, with Murray Nolte and Art Zebley serving, and working along with Murl Johnston. The second committee would be: Finance, Administration, and Industrial Development Committee, which would deal with industrial development that are of administrative nature or anything to do with finance or budgetary items. The Chairman of this committee would be Busch Voigts, with Paul Walter and Mark Viets serving, and working along with Joe Dennis. The Chairman commented that Advisory Member Dean Moore should feel free to work with and advise on either or both of these committees. Mr. Sanders also pointed out that the Chairman of the Airport Commission will be an ex officio member of both committees. He suggested that the Chairman of each committee arrive at their own meeting times and that it be prior to the regular meetings each month. Mr. Sanders explained that the purpose of these committees was to see if they can expedite matters coming before the Commission. He indicated that at next month's meeting we would start with reports from the committee Chairmen.

Mr. Sanders informed the Airport Commission that they had been invited to a special meeting of the Concerned Citizens Group, who want to explain their feelings toward the expansion of the Executive Airport. They asked that the meeting be at their attorney's office in the Mark I Building on Santa Fe Drive in Overland Park on Tuesday, September 16, at 4:30 p.m. After a brief discussion the Commissioners accepted the invitation.

Chairman Sanders asked for approval of the minutes of the August 12, 1975 meeting. MR. NOLTE MOVED THAT THE MINUTES BE APPROVED AS PRINTED AND MAILED; MR. BOYD SECONDED; MOTION CARRIED UNANIMOUSLY.

Mr. Dennis brought up before the Commission a request for membership in National Association of Industrial Parks. Mr. Nolte felt we should check through the County Counsel to determine whether or not the attorney general had issued an opinion that tax monies should not be used to join organizations, clubs, etc. The matter was referred to the Finance Committee for a recommended decision.

Mr. Johnston brought up before the Commission a request that he and Mr. Dennis be allowed to attend the National Airports Conference at Norman, Oklahoma September 29-October 1. MR. BOYD MOVED THAT WE SEND MR. DENNIS AND MR. JOHNSTON TO THE CONFERENCE; MR. NOLTE SECONDED; MOTION CARRIED UNANIMOUSLY.

The oil storage leases with P.I.E. and the Lipton Company were presented to the Commission for approval of an extension for one year. MR. VIETS MOVED THAT WE EXTEND THE LEASES WITH P.I.E. AND THE LIPTON COMPANY FOR ONE YEAR; MR. ZEBLEY SECONDED; MOTION CARRIED UNANIMOUSLY.
THE LEASE WITH EVERETT WORTH CABINET SHOP WAS EXTENDED FOR ONE YEAR, UPON A MOTION BY MR. VOIGTS AND SECONDED BY MR. ZEBLEY; MOTION CARRIED UNANIMOUSLY.

The Commission approved the leasing of two parking lots to the Army Reserve for a period of five years at 5¢ per square foot, which would produce approximately $4,500.00 a year. Incorporated in the lease is a 90-day cancellation clause by either party. MR. BOYD MOVED THAT THE TERMS OF THE PROPOSED LEASE BE APPROVED; SECONDED BY MR. ZEBLEY; MOTION CARRIED UNANIMOUSLY.

Mr. Zebley presented the Treasurer's Reports and Bills for the month of August, 1975 for approval. MR. VOIGTS MOVED THAT THE TREASURER'S REPORTS AND BILLS FOR THE MONTH OF AUGUST, 1975 FOR BOTH THE EXECUTIVE AIRPORT AND THE INDUSTRIAL AIRPORT BE APPROVED; SECONDED BY MR. BOYD; MOTION CARRIED UNANIMOUSLY.

The Chairman asked for a committee report on the appointment of an attorney. The Chairman of the committee was absent and there was no report. The staff was instructed to contact Lyndus Henry if any legal matters should arise.

A Butternut Bread representative made a request for the use of a small area of Runway 22 for a display and flight of two reproduced antique-type aircraft. This show is for children and the planes are the ones used in the Waldo Pepper movie. MR. NOLTE MOVED THAT WE ALLOW THE USE OF THE FACILITIES BY THE BUTTERNUT BREAD PEOPLE, SUBJECT TO INSURANCE, CLEAN-UP, AND SECURITY ARRANGEMENTS; SECONDED BY MR. VOIGTS; MOTION CARRIED UNANIMOUSLY.

Mr. Dennis requested approval to purchase a surplus 1969 Chevrolet pickup at a price of $625.00. MR. NOLTE MOVED WE PURCHASE THE SURPLUS PICKUP FOR THE AMOUNT OF $625.00; MR. ZEBLEY SECONDED; MOTION CARRIED UNANIMOUSLY.

Mr. Dennis asked approval to purchase 100 labeling stickers to be used on all airport vehicles and equipment. The matter was referred to the Finance Committee.

Mr. Dennis informed the Commission of a letter he had received from the Governor's Office and Ben Craig requesting that the Industrial Airport participate in the Kansas Cavalry promotional trip. This trip is for the purpose of attracting industry into the state. Mr. Boyd recommended Mr. Dennis attend the Kansas Cavalry promotional trip and Mr. Johnston attend the AAAE seminar at Norman, Oklahoma. Mr. Zebley felt Mr. Dennis should attend the meeting at Norman. MR. VIETS MOVED THAT MR. DENNIS ATTEND THE WEST COAST PROMOTIONAL TRIP WITH THE KANSAS CAVALRY; MR. ZEBLEY SECONDED; MESSRS. VOIGTS, VIETS, ZEBLEY, NOLTE, AND SANDERS VOTED IN FAVOR. MR. BOYD VOTED AGAINST. MOTION PASSED.

Mr. Sanders informed the Commission he would entertain a motion for reconsideration of the previous action on the Norman, Oklahoma trip. MR. BOYD MOVED FOR RECONSIDERATION OF THE PREVIOUSLY PASSED ACTION ON THE NORMAN, OKLAHOMA SEMINAR. MR. VOIGTS SECONDED. MESSRS. VOIGTS, VIETS, NOLTE, BOYD, AND SANDERS VOTED IN FAVOR OF RECONSIDERATION. MR. ZEBLEY VOTED AGAINST. MOTION PASSED. MR. BOYD MOVED THAT WE SEND MURL JOHNSTON TO THE NORMAN, OKLAHOMA SEMINAR ON AIRPORTS; MR. VOIGTS SECONDED. MESSRS. VOIGTS, VIETS, NOLTE, BOYD, AND SANDERS VOTED IN FAVOR. MR. ZEBLEY ABSTAINED HIS VOTE. MOTION PASSED.
Mr. Nolte made a request that the Johnson County Community College be allowed to use the airport bus when it is not in use and the college has a need for it. Mr. Sanders referred the request to the Administration Committee.

Mr. Dennis informed the Commission he had been talking with Mr. Viets and Mr. Zebley concerning a brochure. MR. NOLTE MOVED THAT AUTHORIZATION BE GIVEN FOR AN AMOUNT UP TO $500.00 FOR THE PRELIMINARY PORTION OF THE BROCHURE. MR. ZEBLEY SECONDED. MOTION CARRIED UNANIMOUSLY. Mr. Boyd requested that a proof of such brochure should be shown to the County Commissioners.

Murray Nolte informed the Commission he had been invited to speak for the Taxpayers' Association and was doing this on an individual basis, not as a member of the Airport Commission.

Mr. Boyd moved the meeting be adjourned. Mr. Zebley seconded the motion. Motion carried unanimously.

MARK A. VIETS
SECRETARY

W. Jack Sanders (SIGNED)
W. Jack Sanders

Busch Vogt (SIGNED)
Busch Vogt

Murray L. Nolte (SIGNED)
Murray L. Nolte

John A. Boyd (SIGNED)
John A. Boyd

Mark A. Viets (SIGNED)
Mark A. Viets

Art Zebley (SIGNED)
Art Zebley
Meeting: October 14, 1975 - 4:30 p.m. - Johnson County Industrial Airport

Present: Sanders Walter Johnston Brown Kotsifakis
Boyd Viets Dennis (Member of Charter
Zebley Moore Farnsworth Commission)

Absent: Volgts Nolte

The meeting was called to order by the Chairman, W. Jack Sanders. Mr. Sanders brought before the Commission the matter of adopting the Resolution which had been prepared for submission to the County Commissioners requesting their approval for the acquisition of land at the Executive Airport. The purpose of this land acquisition is for improvements, buffer, and clear zone. Mr. Sanders read many of the letters which had been transmitted between the Chairman of the Airport Commission, Richmond Enochs (attorney representing the Concerned Citizens group), and John Franke, County Commissioner. After discussing this matter at length, it was recommended that the Airport Commission move ahead and submit the Resolution to the County Commissioners since it appeared evident that the Concerned Citizens group would oppose anything the Airport Commission decided to do with regard to this expansion program, regardless of the fact that the Airport Commission was compromising on the matter of the parallel runway. Mr. Boyd felt that if the parallel runway was the group's main objection, the Commission should draft a letter to accompany the Resolution stating a willingness to compromise but recommending purchase of the land at this time. Mr. Viets felt that the Commission should have a letter or some evidence demonstrating that the parties are anxious for a decision as to whether the Airport Commission is going to exercise its verbal option to purchase this property. Their reason for wanting an immediate decision is to permit consideration of other possible offers. The Director of Aviation was asked to contact the landowners' attorney explaining to him that the Commission is ready to move but need a supporting document stating the need for haste in the acquisition of the land. It was also suggested that the cover letter be sent outlining attempts to compromise as well as the reasons which prompt the recommendation to purchase the land at this time.

Mr. Viets MOVED THAT WE SUBMIT THE RESOLUTION TO THE COUNTY COMMISSIONERS, ALONG WITH A COVER LETTER, SUBMITTING PROOF OF OUR OFFER TO COMPROMISE AND ANY OTHER SUPPORTING DATA WE HAVE INCLUDING DOCUMENTATION OF SALE OFFER WHICH IS FOR A LIMITED TIME. Mr. Boyd seconded the motion. Motion carried unanimously.

Mr. Sanders specified that his letter of September 26, 1975 to Richmond Enochs as well as a copy of the Minutes of this meeting be a part of the documentation.

Chairman Sanders asked for approval of the Minutes of the September 9, 1975 meeting. Mr. Zebley MOVED THAT THE MINUTES OF THE SEPTEMBER 9, 1975 MEETING, AS SUBMITTED, BE APPROVED. Mr. Viets seconded the motion. Motion carried unanimously.

Mr. Sanders asked for a report from the Chairman of the Airport Operations, Maintenance, and Improvement Committee. Mr. Boyd stated that a report would not be forthcoming at the present time. He stated that the committee had met three times and that it was their general feeling and conclusion that they would need the master plan for the Industrial Airport (or at least a draft), and would need time to study the plans of the two airports combined in order to come up with recommendations. Mr. Boyd further stated that the committee had reviewed the plans sufficiently to determine and approved the need for land acquisition at this time.
The Director of Aviation informed the Commission that five bids had been received for the new control tower lighting. Graybar Electric Company was the low bidder. Mr. Boyd MOVED FOR APPROVAL OF EXPENDITURE AND ACCEPTANCE OF GRAYBAR'S BID OF $3,359.50. Mr. Zebley seconded the motion. Motion carried unanimously.

Mr. Johnston notified the Commission that the FAA would be taking over the maintenance of the VOR at the Executive Airport on October 27th and that transfer of ownership would be necessary. Mr. Boyd MOVED THAT WE TRANSFER THE OWNERSHIP OF THE VOR STATION TO THE FAA. Motion was seconded by Mr. Zebley. Motion carried unanimously.

The Director of Aviation asked for approval of the plans for Center Field Wind facility and location of the VASI lights at the Executive Airport. Mr. Boyd MOVED FOR THE APPROVAL OF THE PLANS FOR C.F.W. AND VASI LIGHTS AT THE EXECUTIVE AIRPORT. Mr. Zebley seconded the motion. Motion carried unanimously.

Mr. Walter, a member of the committee to recommend an attorney for the Airport Commission, stated the committee would have a recommendation at the next meeting.

Mr. Dennis notified the Commission that the Attorney General's office ruled that it was permissible for the Airport Commission to belong to such organizations as AAAE and the National Association of Industrial Parks. Mr. Viets expressed a strong interest in getting the Industrial Airport moving forward and MOVED THAT THE AIRPORT COMMISSION ENROLL FOR MEMBERSHIP IN THE NATIONAL ASSOCIATION OF INDUSTRIAL PARKS WITH DUES OF $300.00 ANNUALLY. Mr. Boyd seconded the motion. Motion carried unanimously.

Mr. Dennis informed the Commission of a lease arrangement which had been made with Howell Molding Company for the front portion of Building #44 on a temporary basis. He stated that Howell Molding Company want the entire Building #43. The temporary space is for storage purposes only at a rental of $40.00 a month, based on 40¢ per square foot. This lease arrangement was prepared in the form of a letter, which was attached to and carried the same terms of their original lease.

Mr. Dennis notified the Commission of a lease which had been prepared with Foster Cabinet Company for Building #59, which was a one-year lease with four one-year options, lease commencing December 1, 1975 for $198.00 per month with an addendum to the lease for an air compressor for a rental of $10.00 per month.

Mr. Walter MOVED FOR THE APPROVAL OF THE LEASE ARRANGEMENT WITH HOWELL MOLDING COMPANY AND THE LEASE WITH FOSTER CABINET COMPANY AND RECOMMENDED THEIR APPROVAL BY THE COUNTY COMMISSIONERS. Mr. Viets seconded the motion. Motion carried unanimously.

Mr. Dennis informed the Airport Commission that approximately eight acres of bare ground was leased to the Kansas City Power and Light Company for one year at the rate of $1,000.00 per month with an option for an additional year.

Mr. Viets made inquiry as to the present status of the brochures which are being prepared for the Industrial Airport. He felt this should be pursued and they should be made available for the promotion of the Industrial Airport as quickly as possible. Mr. Dennis indicated he felt they would be forthcoming soon.
Page Three
Minutes - October 14, 1975 meeting
Johnson County Airport Commission

The Director of Aviation informed the Commission that during a conversation he had with the FAA, they recommended that the runway marking be changed from a basic to a non-precision runway at Executive Airport. Mr. Johnston also recommended that the Commission needed to install a 36-inch rotating beacon and change the globes on the runway lights. This would be an addition to the present grant request. The estimated cost of this addition would be $26,500.00, of which the Federal Government would pay 75%. In view of the fact that the runway was needing remarking for maintenance purposes, it was felt that the Commission should go ahead and update the runway markings. It was also felt the larger beacon should be approved for safety reasons in night operations. Mr. Boyd MOVED FOR RECOMMENDATION OF THE EXPENDITURE FOR THE BEACON AND RUNWAY MARKING. Mr. Walter seconded the motion. Motion carried unanimously.

Mr. Walter presented the Treasurer's Reports and Bills for the month of September, 1975 for both airports. Mr. Viets MOVED FOR APPROVAL OF THE TREASURER'S REPORTS AND BILLS FOR THE MONTH OF SEPTEMBER, 1975 FOR THE EXECUTIVE AIRPORT - JOHNSON COUNTY AND THE JOHNSON COUNTY INDUSTRIAL AIRPORT. Mr. Zebley seconded the motion. Motion carried unanimously.

Mr. Viets inquired as to which committee was to study the drafted set of Rules of Procedure for the Johnson County Airport Commission. Mr. Sanders indicated he felt it should come under the Finance, Administration, and Industrial Development Committee. Mr. Dennis indicated he had received a letter from Lindus Henry with regard to this matter. Mr. Sanders asked that the committee study this letter and the proposed Rules of Procedure and come back with a recommendation to the Commission.

Mr. Sanders asked if there was any business any of the people attending the meeting wanted to bring before the Commission. Mr. Pete Kotsifakis, owner of Command Electronics presently located at the Industrial Airport, referred to a letter he had written and wanted presented before the Commission indicating his desire to become a fixed base operator at the Industrial Airport. Mr. Boyd informed the Commission that his committee had received the letter and that it would be acted on as soon as possible.

There being no further business to come before the Commission, Mr. Walter MOVED THAT THE MEETING BE ADJOURNED. Mr. Boyd seconded. Motion carried unanimously.

[Signatures]

MARK A. VIETS
SECRETARY

W. Jack Sanders (SIGNED)
JACK SANDERS

John A. Boyd, Jr. (SIGNED)

Art Zebley (SIGNED)

Paul W. Walter (SIGNED)
Minutes of the Finance, Administration and Development Committee
October 30, 1975

Attending Commissioners: Paul Walter
Mark Viets

Absent Commissioners: Busch Voigts

Also in attendance were: Joe Dennis
Murl Johnston
Frank Parnsworth

The following items were reviewed and discussed:

1. The general lease terms (approximately $3.50/SF and 5 years) for
   office space for a prospective tenant in the Industrial Airport
   Administration Building were approved for recommendation to the
   Commission.

2. The Executive Director and the professional staff were directed
   to prepare a standard lease form for a fixed-base operator. This
   draft form would be eventually reviewed by the Airport Commission
   attorney as well as the full Commission. No schedule was
   established.

3. The Executive Director and the professional staff were directed to
   prepare a report on the Bond Legislative program. This report is
   to include a "layman" summary of the various bonding alternatives,
   a current status report on the Commission's activities, and a
   recommendation on direction.

4. Discussion on the Rules and Procedures was tabled until the next
   committee meeting.

5. Purchase of service vehicle decals at a cost of $2.90 each (100
   signs required) was approved for recommendation to the Commission.

6. The Executive Director and professional staff were directed to
   prepare an Income Projection for use by the Commission. No schedule
   established.

7. The Committee recommended that the Treasurer revise the financial
   reporting system and format to more clearly demonstrate relation
   to operating budget.

8. Improvements to the Old Officer Quarters of approximately $1200 per
   house for use by the on-site personnel were approved for recommenda-
   tion to the Commission.

Mark A. Viets, Acting Secretary
The meeting was called to order by the Chairman, W. Jack Sanders. MINUTES OF THE OCTOBER 14, 1975 MEETING WERE UNANIMOUSLY APPROVED UPON A MOTION BY BUSCH VOIGTS AND SECONDED BY ART ZEBLEY.

Mr. Sanders called for a report from Jack Boyd, Chairman of the Airport Operations, Maintenance and Improvement Committee. Mr. Boyd stated that the primary emphasis of the committee was on the formulation of a combined Industrial-Executive Airport sequence of improvements. He indicated that a report would be forthcoming before the end of the calendar year. Mr. Boyd said that, in view of the meeting held last Thursday, November 6, the committee had discussed at length the preparation of the information requested by the County Commissioners on the land acquisition for Executive Airport.

Chairman Sanders asked that Mr. Boyd's committee promote some kind of an "Air Day" for the formal opening of the new control tower at Executive Airport. The formal dedication will be several months after the tower is opened.

Mr. Sanders asked for a report from Mr. Voigts, Chairman of the Finance, Administration and Industrial Development Committee. Mr. Voigts said his committee had several items on which to make recommendations.

Mr. Voigts stated that the committee recommended merit increases for three hourly employees and two salaried employees. These increases were to be effective November 1, 1975. Mr. Viets moved that the merit increases of 5% for four employees and 7% for one employee be approved. Mr. Walter seconded. Motion carried unanimously.

Mr. Viets read the attached Minutes of the committee's October 30, 1975 meeting.

**Item 1.** Mr. Dennis indicated that the total expenditure to get the space ready for occupancy would be $4,265.00. Mr. Zebley felt the Commission could give Mr. Dennis the opportunity to proceed with his plan without a vote and if anyone opposed it they could speak up. The lease would be approved at a later date. Mr. Boyd indicated he was against any heavy expenditures unless it was certain that someone had a definite interest in renting the space. Mr. Dennis indicated he was certain the prospect wanted it and he would confer with them more regarding their definite decision.

**Item 5.** Mr. Viets moved that the Decais be purchased at the stated cost. Mr. Voigts seconded the motion. Motion carried unanimously.

**Item 7.** Mr. Voigts informed the Commission that after considerable discussion, his committee felt that since Mr. Paul Walter was the Treasurer, he was the one who should decide what type financial reporting system and format should be used to more clearly demonstrate relation to the operating budget.
Item 8. Mr. Dennis explained to the Commission that two bids had been taken on forced air furnaces to be installed in the basements of the two houses at the Industrial Airport. He recommended the bid from Morgan Service Co. for $1,250.00 per house be accepted. MR. VIETS MOVED FOR APPROVAL OF THE EXPENDITURE FOR THE IMPROVEMENT IN THE TWO HOUSES. MR. VOIGTS SECONDED. MOTION CARRIED UNANIMOUSLY.

Mr. Voigts said his committee had discussed the hay contract and recommended that it be again given to Mr. Keller, who presently has the contract. MR. VOIGTS MOVED THAT THE HAY CONTRACT AT THE INDUSTRIAL AIRPORT BE GIVEN TO THE PRESENT CONTRACT HOLDER, MR. KELLER. MR. ZEBLEY SECONDED.

Mr. Voigts informed the Commission that the Kansas City Power & Light Company had asked for a donation of $100.00 from the Airport Commission, the Commission being one out of 10 or 12 organizations who had been asked to contribute. This money is to be used for a study-report of area firms that might be potential industries for the Kansas City area. Mr. Voigts stated his committee recommended the expenditure and MR. VOIGTS MOVED THAT $100.00 BE CONTRIBUTED TO THE KANSAS CITY POWER & LIGHT COMPANY FOR THEIR PROJECT. MR. VIETS SECONDED. MOTION CARRIED UNANIMOUSLY.

Mr. Sanders asked for a report from Mr. Dennis, Executive Director. Mr. Dennis informed the Commission of a lease arrangement he would like to have approved with a company for the use of a motor patrol grader at an hourly rental of $15.00. Mr. Dennis spelled out the details of the lease arrangement. MR. BOYD MOVED THAT ARRANGEMENTS BE MADE TO OBTAIN THE MOTOR PATROL GRADER. MR. WALTER SECONDED. MOTION CARRIED UNANIMOUSLY.

Mr. Dennis presented a Resolution which had been delivered to him by Norman Gaar for the Airport Commissioners' signatures recommending the issuance of revenue bonds, which is a continuing action of a prior Airport Commission approval. MR. ZEBLEY MOVED FOR THE SIGNING OF THE RESOLUTION. MR. NOLAE SECONDED. MOTION CARRIED UNANIMOUSLY.

Mr. Walter, Treasurer of the Airport Commission, presented the Treasurer's Reports and Bills for the month of October 1975 for the Executive Airport and the Industrial Airport for approval. MR. VOIGTS MOVED THAT THE TREASURER’S REPORTS AND BILLS FOR BOTH AIRPORTS FOR THE MONTH OF OCTOBER 1975 BE APPROVED. MR. ZEBLEY SECONDED. MOTION CARRIED UNANIMOUSLY.

Mr. Dennis brought up for discussion the status of the proposed Rules and Regulations. There are two areas, the Commission felt, which required more study. They were checks to be signed and approval of expenditures that had previously been approved under the budget. No definite recommendations were made at this time.

Mr. Walter reported that the special committee appointed to recommend an attorney for the Airport Commission would interview possible appointees and hoped to have a recommendation at the next meeting. Mr. Boyd stressed he felt it was very important that an attorney be hired for the Airport Commission and that if the committee could give the Commission a recommendation on an attorney a meeting could be called for the purpose of hiring.
Mr. Dennis requested the need for temporary legal advice. Mr. Nolte stated an attorney should be hired for this special purpose. Mr. Sanders recommended Tom Allen be secured on a temporary basis. MR. WALTER MOVED FOR APPROVAL OF HIRING TOM ALLEN FOR TEMPORARY LEGAL ADVICE. MR. VOIGTS SECONDED. MOTION CARRIED. MR. ZEBLEY REFRAINED FROM VOTING AS HE DID NOT KNOW MR. ALLEN.

MR. NOLTE MOVED THE MEETING BE ADJOURNED. MR. BOYD SECONDED. MEETING ADJOURNED AFTER A UNANIMOUS VOTE.

MARK A. VIETS

JACK SANDERS
PAUL WALTER
MURRAY NOLTE
BUSH VOIGTS
JOHN A. BOYD JR.
MARK A. VIETS
ART ZEBLEY
JOHNSON COUNTY AIRPORT COMMISSION

Meeting: December 9, 1975 - 4:30 p.m. - Johnson County Industrial Airport

Present: Sanders Boyd Dennis Acheson Curttright
Walter Viets Johnston DeCamp Morris
Nolte Zebley Farnsworth Kotsifakis
Voigts Moore

The meeting was called to order by the Chairman, W. Jack Sanders. Chairman Sanders informed the Commission of what he considered to be the need for expediency in getting the information to the County Commissioners which they had requested with regard to the proposed expansion of the Executive Airport. He stated that he felt there should be a public hearing to get matters resolved as to whether or not the land will be purchased. He expressed the desire that the information would be ready to present in the not too distant future.

MINUTES OF THE NOVEMBER 11, 1975 MEETING WERE UNANIMOUSLY APPROVED UPON A MOTION BY MR. BOYD AND SECONDED BY MR. ZEBLEY.

Mr. Sanders called for a report from Jack Boyd, Chairman of the Airport Operations, Maintenance and Improvement Committee. Mr. Boyd stated that the committee's emphasis had been primarily on establishing priorities of the airport system as a whole, assigning priorities for Executive Airport and for Industrial Airport as a unit. He stated a meeting had been held with the FAA to re-affirm their commitment to the Johnson County Airport system. He also informed the Commission a meeting had been held with the consultants to confirm their prognosis of the development. He stated that facts and figures had been developed concerning the economics of "no development vs. full development." In view of information developed in the committee meeting prior to the regular meeting, he felt his committee would want to review the priorities that had been previously established.

Chairman Sanders asked for a staff report from the Director of Aviation. Mr. Johnston informed the Commission that two bids had been received for the 36-inch beacon and tower. Ten invitations for bids were mailed. Bids were received from Graybar Electric Company and General Electric Supply Company. Graybar was the low bidder. MR. BOYD MOVED THAT THE COMMISSION ACCEPT THE LOW BID OF $9,621.00 OF GRAYBAR ELECTRIC COMPANY. MR. VIETS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Mr. Johnston informed the Commission that the new Control Tower at Executive Airport would be opened by the FAA on December 17.

Mr. Sanders called for a report from Busch Voigts, Chairman of the Finance, Administration, and Industrial Development Committee. Mr. Voigts informed the Commission that their committee had met prior to the regular meeting on several items and asked Mr. Dennis to further discuss these items.

Mr. Dennis stated that it was the committee's determination that establishing a fixed base operator at the Industrial Airport would be very expensive. Mr. Dennis felt that unless prospective tenants could personally back up the bonds, their failure would create a burden on the Airport Commission. Every effort will be made to see if alternate financing would be possible to establish a fixed base operation.

Chairman Sanders asked for additional reports from the Executive Director. Mr. Dennis presented a Resolution which had been submitted by the Kansas City Power & Light Company for the installation, maintenance, and power for street lights at
Industrial Airport at a cost of $3,600.00 per year. Mr. Zebley suggested that the Airport Commission might be able to operate under some type of a franchise tax that would offset this cost. The signing of the Resolution was delayed until further study had been completed.

Mr. Dennis presented bids he had received for leveling the ground where buildings had been torn down. The price of 55¢ per yard was considered a very good price by Al Silady of Howard Needles Tammen & Bergendoff. MR. BOYD MOVED THAT THE AIRPORT COMMISSION AUTHORIZE THE EXECUTIVE DIRECTOR TO ACCEPT THE LOWEST BID FOR SITE GRADING OF THE DEMOLITION PROPERTY ON THE INDUSTRIAL AIRPORT. MOTION WAS SECONDED BY MR. ZEBLEY. MOTION CARRIED UNANIMOUSLY.

Mr. Walter presented the Treasurer's Reports and Bills for the month of November 1975 for the Executive Airport and the Industrial Airport. MR. BOYD MOVED THAT THE TREASURER'S REPORTS AND BILLS FOR BOTH AIRPORTS FOR THE MONTH OF NOVEMBER 1975 BE APPROVED. MR. VOIGTS SECONDED. MOTION CARRIED UNANIMOUSLY.

Mr. Walter, Chairman of the special committee appointed to recommend an attorney for the Airport Commission informed the Committee that the committee would like to recommend Mr. Gerald Williams. MR. VOIGTS MOVED THAT THE AIRPORT COMMISSION ACCEPT THE COMMITTEE'S RECOMMENDATION OF MR. GERALD WILLIAMS AS AIRPORT ATTORNEY AND THAT THE COMMITTEE CONTINUE TO NEGOTIATE THE FEE. MR. ZEBLEY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Mr. Robert DeCamp and Mr. Allen Acheson appeared before the Airport Commission requesting that the north/south taxiway at Executive Airport near the old hangars be repaired. Mr. Boyd explained that his committee had discussed this problem and that temporary repairs have been made until such time as the permanent-type taxiway is constructed. Mr. Sanders requested that the Director of Aviation determine if anything can be done to help the situation on a temporary basis.

MR. VOIGTS MOVED THAT THE MEETING BE ADJOURNED. MR. ZEBLEY SECONDED. MOTION CARRIED UNANIMOUSLY. Meeting adjourned.