JOHNSON COUNTY AIRPORT COMMISSION
MEETING MINUTES

June 26, 2019 – 9:00 a.m.

Johnson County Airport Commission Boardroom

Airport Commission

Present: Kissinger, Weisenburger, Brockhaus
        Harris (via phone), Spence (via phone)

Staff: Dunham, Hiskey, Otto, Peet, Prothe, Mansfield

Others: Martinette

Chairman Weisenburger called the meeting to order at 9:00 a.m.

I. APPROVAL OF MINUTES

   A. May 22, 2019 meeting

   A MOTION WAS MADE BY MR. BROCKHAUS AND SECONDED BY MR. KISSINGER TO APPROVE THE
   MINUTES OF THE MAY 22, 2019 MEETING AS PRESENTED. APPROVED (5-0).

II. REPORT OF THE CHAIRMAN

   The announcement of Mr. Brockhaus’ retirement from the Airport Commission. He
   then recognized Mr. Brockhaus for 6 years of service from 2013 to 2019 with a plaque.

III. EXECUTIVE SUMMARY

   A. Executive Director Report

   Mr. Otto announced that the project for connecting to the County’s waste water system at
   Executive Airport was successfully bid and approved by the Board of County Commissioners.
   The bids came in under estimates.

   Mr. Otto mentioned that an agreement has been reached with a third party to study the 9-
   existing t-hangars and make recommendations regarding extending the hangar’s service lives
   through system replacements and repairs.
B. Deputy Director Report

Mr. Peet commented that the official notice has been received for the Environmental Assessment and Land Release and it has been recognized and approved for proposed development on the east and north sides of New Century’s airfield.

Mr. Peet stated that Phase 2 of the OJC Runway Reconstruction Project should begin in early July. There are a couple of logistical challenges to work out. Completion should be around November 2019.

Mr. Peet mentioned that the JCW project to connect OJC to the county’s wastewater system has a preconstruction meeting scheduled for July 10th and should have a notice to proceed on July 15th. It has a February 2020 completion date.

Mr. Peet stated that there are around 15 t-hanger leases yet to be received on the initiative to renew all t-hangar leases with the new lease. New leases were due June 1.

Mr. Peet reported that on June 12 there was a runway vehicular deviation at Executive Airport by a dump truck of the construction company working there. The driver disregarded the posted signs. He has been removed from the job. Extra signs have been posted in the area. A report was filed with the FAA and Mr. Peet said that the FAA stated that the report was sufficient. Continuing to work on getting fence gates and keypads setup.

IV. FINANCIALS

A. Summary of Financials

Mr. Hickey has added a third financial schedule (profit and loss) to the financial documents and asked Commissioners to give him feedback on it.

B. Consider ratifying the May 2019 expenditures as presented

A MOTION WAS MADE BY MR. BROCKHAUS AND SECONDED BY MR. KISSINGER TO RATIFY THE MAY 2019 EXPENDITURES AS PRESENTED. APPROVED (5-0)

V. DISCUSSION ITEMS

a. Consideration of Site Plan approval for an addition to an existing retail service building (Ace Hardware)

The Chairman opened a public hearing. Board members stated there are no conflicts of interest or ex parte communications. Jay Leipzig, Johnson County Planning Director, presented a site plan for approval. There was no public comment received.
A MOTION WAS MADE BY MR. KISSINGER AND SECONDED BY MR. BROCKHAUS TO RECOMMEND APPROVAL FOR AN ADDITION TO AN EXISTING RETAIL SERVICE BUILDING (ACE HARDWARE), AT 240 N. MOONLIGHT, GARDNER, KS. APPROVED (5-0)

b. Consideration of FBO Addendum to T-Hangar Rental Agreement

Mr. Peet stated that there is a requirement in the current lease that the tenant own or lease the airplane in the t-hangar. This addendum would allow the FBOs and brokers to use the t-hanger for their business purposes, which may mean they have different airplanes in the building that are owned by their customers.

A MOTION WAS MADE BY MR. KISSINGER AND SECONDED BY MR. BROCKHAUS FOR APPROVAL OF AN ADDENDUM TO THE T-HANGAR RENTAL AGREEMENT FOR FBO’S AND BROKERS. APPROVED (5-0)

c. Discussion of Design Specification Requirements Flooring for Aircraft Lift

Mr. Peet presented the design specification requirements for tenants to meet if they desire to install an aircraft lift in a t-hangar. The lift would be installed in the hangar so that small aircrafts could be lifted, and another aircraft can be placed underneath. The commission discussed the details of the requirements and decided board action was not necessary and this could be handled by the Executive Director as the need arises.

NO FORMAL ACTION WAS TAKEN ON THIS ITEM.

d. Consideration of Ag Lease Amendment for Hay and Commodities at New Century Air Center and Commodities at Executive Airport

Mr. Otto presented an amendment to the ag lease for hay and commodities at New Century Air Center and Executive Airport. The board discussed the details of the amendment.

A MOTION WAS MADE BY MR. KISSINGER AND SECONDED BY MR. HARRIS FOR APPROVAL OF THE AMENDMENT TO THE AG LEASE FOR HAY AND COMMODITIES AT NEW CENTURY AIR CENTER AND EXECUTIVE AIRPORT. APPROVED (5-0)

e. Southwest Johnson County Economic Development Corporation President’s Report

Mr. Martinette presented the Southwest Johnson County Economic Development Corporation President’s Report.

An invitation has been extended to the Board of Commissioners for July 15th at the Hampton Inn to participate in the Aeroready certification process kickoff.

VI. BUSINESS FROM THE FLOOR

The Chairman, on behalf of the Board, opened the public comment portion of the meeting. Thereupon, the courtesy of the floor was extended to:
Gaye Lynn Manning, FAA, 250 S. Rogers Road, Olathe, KS, spoke on items unrelated to today's agenda.

Alan Winiesdorffer, PO Box 4674, Olathe, KS, spoke on items unrelated to today's agenda.

Rick Grossman, 13117 Bluejacket, Overland Park, KS, spoke on items unrelated to today's agenda.

The Chairman called for further comments from the public and, hearing none, closed the public comment portion of the meeting.

VII. EXECUTIVE SESSION

NO EXECUTIVE SESSION WAS HELD

VIII. ADJOURNMENT

There being no further business, at 9:50 AM the meeting was adjourned.

A MOTION WAS MADE BY MR. BROCKHAUS AND SECONDED BY MR. KISSINGER TO ADJOURN. APPROVED (5-0)

John Wittenborn, Secretary  
Aaron Otto, Executive Director