JOHNSON COUNTY AIRPORT COMMISSION
MEETING MINUTES

July 24, 2019 – 9:00 a.m.

Johnson County Airport Commission Boardroom

Airport Commission

Present: Kissinger, Weisenburger, Brockhaus
         Harris, Spence, Moore, Wittenborn

Staff: Dunham, Hiskey, Otto, Peet, Prothe, Mansfield, Johnson

Others: Mike Brown, 6th District County Commissioner
        Greg Martinette, SWJCEDC

Chairman Weisenburger called the meeting to order at 9:00 a.m.

I. APPROVAL OF MINUTES

A. June 26, 2019 meeting

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. MOORE TO APPROVE THE MINUTES OF THE JUNE 26, 2019 MEETING AS PRESENTED. APPROVED (7-0).

II. REPORT OF THE CHAIRMAN

This is the last Johnson County Airport Commission meeting for Mr. Brockhaus. The Chairman thanked Commissioner Brockhaus for his many years of service to the Commission.

III. EXECUTIVE SUMMARY

A. Executive Director Report

Mr. Otto announced that the dedication event for the unveiling of the street sign in the honor of Astronaut John Glenn was a success.

Mr. Otto mentioned that the drop lot conditional use permit work is complete. There is an opportunity to now lease this area as a drop lot.

CERI will be working on an update of the 2014-2015 Economic Impact Study done for the agency.
CenturyLink will not be opting to renew their current lease option. An RFP is being put together for finding a master lease holder to take over the lease for CenturyLink with 40 years left on the lease.

B. **Deputy Director Report**

Mr. Peet gave an update that Phase 2 of the OJC Runway Reconstruction Project is continuing. There were a few issues involving pilot error that have been worked out.

The notice to proceed was given on the Johnson County Wastewater Blue River 16 Project.

IV. **FINANCIALS**

A. **Summary of Financials**

Mr. Hiskey made comments and submitted written financial documents.

**A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. MOORE TO RATIFY THE JUNE 2019 EXPENDITURES AS PRESENTED. APPROVED (7-0)**

V. **DISCUSSION ITEMS**

a. **Consider approval of Addendum to the T-Hangar Lease for Civil Air Patrol**

A presentation was given by Major Neal Taylor about Civil Air Patrol (CAP) on the history of CAP as well as what their volunteers currently do to provide public service for the community to keep the homeland safe.

Mr. Otto stated the Civil Air Patrol pays $200.00 per month for their hangar at New Century. The addendum to the lease would be to freeze the rent at the current rate of $200.00 per month in exchange for the services they provide for this area.

**A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. BROCKHAUS FOR APPROVAL OF AN ADDENDUM TO THE T-HANGER LEASE FOR CIVIL AIR PATROL TO KEEP THE LEASE RATE AT $200 PER MONTH. APPROVED (7-0)**

b. **Consider approval of an Office Lease addendum for the Civil Air Patrol**

Mr. Otto stated the Civil Air Patrol pays $50.00 per month for office space rent. The addendum to the lease would be to freeze the rent at the current rate of $50.00 per month in exchange for the services they provide for this area.

**A MOTION WAS MADE BY MR. MOORE AND SECONDED BY MR. WITTENBORN FOR APPROVAL OF AN ADDENDUM TO THE OFFICE LEASE FOR CIVIL AIR PATROL TO KEEP THE OFFICE LEASE RATE AT $50 PER
MONTH. APPROVED (7-0)

c. **Consider approval of a Land Lease Amendment for Belfonte Car Wash**

Mr. Otto mentioned that the space requirements have changed since the initial project began. The ground lease would change the amount of space that would be leased. No other changes would be made to the lease.

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. MOORE FOR APPROVAL OF AN AMENDMENT FOR THE LAND LEASE FOR BELFONTE CAR WASH. APPROVED (7-0)

d. **Consider approval of an estoppel agreements for CFS West**

Mr. Otto presented information about the estoppel agreement for CFS West Holdings. This would allow CFS West to transfer ownership to a new entity.

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. SPENCE FOR APPROVAL OF THE ESTOPPEL AGREEMENT FOR CFS WEST. APPROVED (7-0)

e. **Southwest Johnson County Economic Development Corporation President’s Report**

Mr. Martinette presented the Southwest Johnson County Economic Development Corporation President’s Report.

VI. **BUSINESS FROM THE FLOOR**

The Chairman, on behalf of the Board, opened the public comment portion of the meeting. Thereupon, the courtesy of the floor was extended to:

Rick Grossman, 13117 Bluejacket, Overland Park, KS, spoke on items unrelated to today’s agenda.

Gentleman did not provide name or contact information, spoke on items unrelated to today’s agenda.

Gentleman did not provide name or contact information, spoke on items unrelated to today’s agenda.

Sherburne Dunn, 12301 150th Terr, Olathe, KS, spoke on items unrelated to today’s agenda.

The Chairman called for further comments from the public and, hearing none, closed the public comment portion of the meeting.
VII. EXECUTIVE SESSION

NO EXECUTIVE SESSION WAS HELD

VIII. ADJOURNMENT

There being no further business, at 9:55 AM the meeting was adjourned.

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. MOORE TO ADJOURN.
APPROVED (7-0)

John Wittenborn, Secretary

Aaron Otto, Executive Director