JOHNSON COUNTY AIRPORT COMMISSION

MINUTES – January 24, 2018 – 9:00 a.m. – New Century, KS

Present: Brockhaus, Harris, Kissinger, Moore, Spence, Weisenburger
Absent: Wittenborn
Staff: Dunham, Hiskey, Johnson, Martinette, Mountain, Peet
Others: Commissioner Mike Brown
        Dave Hadel, Burns & McDonnell
        Gordon Rames, JCW
        Tim Schneller, GBA
        Les Barnt, GBA
        Mike Dolin, Citizen
        Janice Phillips, Johnson County Facilities
        Ray Ryan Burns & McDonnell
        Sherburn Dunn, Citizen
        Ed Young, GBA
        Chris Marshall, Citizen
        Rick Poppitz, GARDNER NEWS
        Randy Gregorcyk, Gardner City Council

Chairman Weisenburger called the meeting to order at 9:00 AM.

I. APPROVAL OF MINUTES
December 20, 2017 Special Meeting

MOVED BY MR. SPENCE AND SECONDED BY MR. HARRIS TO APPROVE THE MINUTES OF THE DECEMBER 20 MEETING AS PRESENTED. APPROVED (6-0).

II. REPORT OF THE CHAIRMAN
At this time, Chairman Weisenburger introduced new Johnson County Airport Commissioner Dennis Kissinger, and stated that Mr. Kissinger had been duly approved by the Board of County Commissioners.

III. EXECUTIVE SUMMARY
   A. Executive Director Report
   B. Acting Executive Director Report

Executive Director Mr. Aaron Otto and Acting Executive Director Mr. Larry Peet both submitted written reports.

A. Mr. Otto presented an Audit Response Update, which included the following:
   a. Audit Recommendation #6.1—"Develop appropriate records to record and monitor assets valued less than $10,000." AIR staff has completed part of this recommendation.
   b. Audit Recommendation #5.1—"Examine the merits and benefits of continuing the business relationship between the JCAC and the EDC." The Airport Commission has a new agreement for 2018, which would incorporate a few new features and continue the model of spelling out specific metrics and tasks to be undertaken in 2018.
   c. Audit Recommendation #5.2—"If a determination is made to continue the business relationship between the two entities, a. Require specific contract deliverables of the EDC. b. Exercise a proactive oversight role to ensure contract compliance."
   d. Audit Recommendation #4.1—AIR staff, working with Fire District #1 at New Century and Olathe Fire Department at Executive Airport, has now completed at least one set of T-Hangar inspections at both airports.

B. Mr. Peet provided the Commission with the following updates:
   a. OJC T-Hangar Fire Safety Review. Mr. Peet announced that the Olathe Fire Department has completed its report and is sending letters to tenants.
   b. Receipt of FAA Go-Letter for OJC Runway Reconstruction. The funding is not indicated, but this project is being considered.
   c. FAA Airport Capital Improvement Program. The 2019 ACIP Data Sheets were submitted on January 18, 2018 and include projects for both the Johnson County Executive Airport and the New Century Air Center.
   d. Airport Development Interests. Two entities have expressed interest in building hangar facilities on the radar site off North Loop Road.
   e. Admin Building Fire Alarm and Monitoring System. Installation is completed and awaiting final inspection to go live.

IV. FINANCIALS
A. Summary of Financials

No additions to the Summary of Financials. CFO Mr. Hiskey delivered his presentation. Mr. Spence asked if lost hangar rent will be reimbursed. Mr. Hiskey stated that all but 10% would be reimbursed. There were no further questions for Mr. Hiskey.

B. Consider ratifying the December 2017 expenditures as presented

MOVED BY MR. BROCKHAUS AND SECONDED BY MR. SPENCE TO RATIFY THE DECEMBER 2017 EXPENDITURES AS PRESENTED. APPROVED (6-0)

C. Executive Storm Cost & Reimbursement Update

D. OJC East Hangar Replacement Update

V. DISCUSSION ITEMS

A. Consider approval of an agreement with Johnson County Wastewater to connect Executive Airport to the JCW system. Resolution No. WD 18-005 will enlarge the Johnson County Executive Airport Sewer System into the Consolidated Main Sewer District and Consolidated Lateral Sewer District and approving Contract No. 4 of Blue River No. 16 (CO4 of BR16).

Les Barnt from George Butler Associates shared a slide presentation that outlined the issue and the history behind this project. Mr. Spence asked if the basin utilized in the improvement project will be a dry basin. Mr. Barnt confirmed yes. Mr. Barnt also stated that there would be a two-month lag time before final completion of the project and when the temporary permit will expire in 2019. Regarding the total estimated $2,000,000 project cost, Mr. Harris asked if the full amount will be bonded. Mr. Otto answered that the $2,000,000 which includes the airport’s part of design and construction will be bonded through JCW. Mr. Otto also took this time to express his appreciation to the Wastewater team for that have been great partners working throughout this project.

MOVED BY MR. HARRIS AND SECONDED BY MR. MOORE TO APPROVE THE AGREEMENT WITH JOHNSON COUTY WASTEWATER TO CONNECT EXECUTIVE AIRPORT TO THE JCW SYSTEM. APPROVED (6-0)

B. Consider a lease amendment for Twist Air, Inc. Johnson County Airport Commission and Twist Air, Inc. desire to amend the lease dated July 27, 2016 to extend certain timeframes set forth in the lease. Both the JCAC and the tenant Twist Air, Inc. agree to replace the phrase “Within the first six (6) months of the lease” with “To and including April 25, 2018.” The rental rate shall remain at $0.06 per square foot per year ($696.28 per month) for the months of February, March, and April of 2018.
Regarding the 90-day extension request, Mr. Moore observed that this tenant has been granted numerous extensions in the past, and continues to pay a discounted rental rate. Mr. Peet answered that the tenant is aware of this and is in the process of submitting a definitive timeline to the JCAC, with a specific project completion date and plans approved by the City of Olathe in the coming months.

MOVED BY MR. MOORE AND SECONDED BY MR. SPENCE TO APPROVE THE LEASE AMENDMENT FOR TWIST AIR. APPROVED (6-0)

C. **Consider a Drop Lot Lease Extension for Unilever.** The JCAC and tenant Unilever BCS Sourcing US, Inc. shall extend the lease for a three-year term commencing on February 1, 2018 and terminate on January 31, 2021.

There were no questions for Mr. Peet regarding the lease extension request.

MOVED BY MR. HARRIS AND SECONDED BY MR. MOORE TO APPROVE THE LEASE AMENDMENT FOR UNILEVER BCS SOURCING US, INC. APPROVED (6-0)

D. **Consider Approval of Vendor for Water Pump House Roof Project.** Consider authorizing a contract with American Roofing, Inc. for roof replacement at the New Century Pump House Building, for a total amount not to exceed $119,737.00 per Invitation for Bid (IFB) No. 2017-089.

Mr. Otto said that four (4) responsive bids have been received for this project, with American Roofing, Inc. being the lowest at $119,737.00. Mr. Brown wanted to know if this project is bonded, and Mr. Otto answered yes. Mr. Otto also said the project is scheduled to begin March or April of 2018.

MOVED BY MR. SPENCE AND SECONDED BY MR. BROCKHAUS TO APPROVE THE VENDOR FOR WATER PUMP HOUSE ROOF PROJECT. APPROVED (6-0)

E. **Consider Approval of Land Purchase North of Executive Airport.**

*Chairman Weisenburger announced that this agenda item will be removed from today’s meeting.*

F. **Consider Approval of the JCAC Five-Year Capital Improvement Plan (CIP) for the 2019 Fiscal Year Budget.**

Mr. Otto conceded that there are three (3) county streets that need to be brought to a county standard, including Lenexa Parkway and the goal of this CIP will be rebuild these roads and turn them over to the County Public Works Department, similar to most of the roads at New Century, for future maintenance. Mr. Kissinger wanted to know if a “true
“cost” or full cost of these projects outlining funding from difference sources is available in a spreadsheet. Mr. Otto answered that a background sheet could be available to provide a fuller picture, and that the preliminary operational budget draft will be available by the February 2018.

_Chairman Weisenburger stated that this item agenda is a recommendation only, and that no vote is required._

G. _Consider Recommending to the BOCC to declare approximately 4.85 acres of land as surplus in support of 159th Street Improvements._ The recommended alternative suggested by George Butler Associates would improve 159th Street airport safety by lowering the road three feet from its current elevation and relocating it approximately fifteen (15) feet farther south of the runway than its current alignment.

Mr. Peet introduced Mr. Ed Young from GBA, who delivered his report to the JCAC. Mr. Spence asked if 159th Street will remain a two-lane road and Mr. Young answered that yes, it will remain so indefinitely.

Mr. Moore made the following motion:

_I move to approve Alternative 8 as presented by GBA for realigning 159th Street, upgrading to modern roadway design standards by depressing the road and relocating it further from the Executive Airport runway, and to recommend to the Board of County Commissioners to declare approximately 4.85 acres of real property at Executive Airport as surplus and authorize the Airport Commission to request from the Federal Aviation Administration the release of such real property from the covenants, conditions, and restrictions placed on the property by grant assurances and the Federal Aviation Administration for appraised fair market value._

MOVED BY MR. MOORE AND SECONDED BY MR. HARRIS TO APPROVE THE 4.85 ACRES OF LAND AS SURPLUS IN SUPPORT OF 159TH STREET IMPROVEMENTS. _APPROVED (6-0)_

H. _Consider Approval of the JCAC Meeting Schedule for 2018._

Mr. Otto presented the Board Meeting dates for 2018, with eleven meetings scheduled for the year. Mr. Otto explained that while the JCAC convenes on the fourth Wednesday of each month, there is no meeting held in November, so December’s meeting will be moved to the first Wednesday of December to cover both months due to the holidays.

MOVED BY MR. SPENCE AND SECONDED BY MR. MOORE TO APPROVE THE MONTHLY MEETING SCHEDULE FOR THE JCAC. _APPROVED (6-0)_

I. _Consider Approval of the 2018 Marketing Agreement with SWJOCO EDC._ The goal of the Economic Development Corporation is to promote economic growth in and around greater Southwest Johnson County in partnership with the JCAC.
Mr. Martinette stated that the scope of this agreement is to take marketing to another level, with the result being more employees in the New Century Air Center and beyond.

MOVED BY MR. HARRIS AND SECONDED BY MR. MOORE TO APPROVE THE 2018 MARKETING AGREEMENT BETWEEN THE JCAC AND THE SWJOCO EDC. APPROVED (6-0)

J. Report from Greg Martinette, President of Southwest Johnson County KS EDC.

Mr. Martinette’s presentation included an outline of the New Century Air Center’s 2018 Scope of Work. This includes the following items: a business retention and expansion program, enhanced data management, and business recruitment and marketing strategies. The metrics, as Mr. Martinette explained, will include monthly and quarterly reports and project evaluations, in addition to Public Information Officer meetings.

VI. BUSINESS FROM THE FLOOR

Chris Marshall, citizen of Olathe and aircraft owner, expressed his concern over the lack of hangar space. Mr. Peet answered that the storms in 2017 destroyed a significant number of hangars, and that the renovation remains a work in progress. Mr. Peet also let Mr. Marshall know that he is welcome to attend future JCAC Board Meetings for status updates.

Sherburn Dunn, a tenant with five (5) hangars at Johnson County Executive Airport, inquired what he and other concerned citizens may do to help the 159th Street improvement project.

At this time, Airport Commissioner Dennis Kissinger spoke briefly about his career and background. He mentioned that he had served as City Manager of Salina, Kansas and in public service for over 31 years.

VII. EXECUTIVE SESSION
MOVED BY MR. MOORE AND SECONDED BY MR. HARRIS TO RECESS THE OPEN SESSION AND CONVENE INTO EXECUTIVE SESSION AT 10:33 AM FOR A PERIOD OF TEN FIVE (5) MINUTES, FOR THE PURPOSE OF RECEIVING ADVICE OF LEGAL COUNSEL AND TO PRESERVE THE ATTORNEY-CLIENT PRIVILEGE FOR COMMUNICATIONS RELATED TO CLAIMS AND POTENTIAL LITIGATION, AND TO RECONVENE IN OPEN SESSION IN THIS ROOM AT 10:38 AM, OR AS SOON THEREAFTER AS THE EXECUTIVE SESSION MAY END. APPROVED (6-0)

VIII. ADJOURNMENT
The meeting reconvened in open session at 10:38 AM, and there being no further business, the meeting was adjourned at 10:39 AM.

MOVED BY MR. HARRIS AND SECONDED BY MR. MOORE TO ADJOURN. APPROVED (6-0)

John Wittenborn, Secretary

Aaron Otto, Executive Director
Chairman Harris called the meeting to order at 9:00 a.m.

I. APPROVAL OF MINUTES
   A. January 24, 2018 Meeting

MOVED BY MR. MOORE AND SECONDED BY MR. WITTENBORN TO APPROVE THE MINUTES OF THE JANUARY 24, 2018 MEETING AS PRESENTED. APPROVED (5-0).

II. REPORT OF THE CHAIRMAN
   No Report of the Chairman

III. EXECUTIVE SUMMARY

   A. Executive Director Report

Mr. Peet submitted written reports.

Mr. Otto informed the Commission that Renaissance Infrastructure Consulting, a lease holder at 2 New Century Parkway, has given a six month notice that they will be terminating their lease. The company will be repositioning themselves based on where their demand for services and client source is. This will open up 1,500 sq. ft. of office space this summer. The JCAC is working on securing a broker agent to lease and market the space within 2 New Century Parkway as well as office space within the New Century Administration Building.
IV. FINANCIALS

A. Summary of Financials

No additions to the Summary of Financials.

CFO Mr. Hiskey reported that the format of the financial reports has been revised to include a year-to-date budget comparison.

B. Consider ratifying the January 2018 expenditures as presented

MOVED BY MR. SPENCE AND SECONDED BY MR. WITTENBORN TO RATIFY THE JANUARY 2018 EXPENDITURES AS PRESENTED. APPROVED (5-0)

C. Executive Airport Storm Cost to Date

Mr. Hiskey provided a written report for the Executive Airport storm related expenses through January 31, 2018.

Mr. Peet stated that they are still on schedule for a September 21st, 2018 completion date for all five of the hangars that are under construction.

Mr. Harris questioned whether occupancy will be allowed as the hangars are completed. Mr. Peet advises that the plan is for the construction to take place from south to north and west to east in order to allow full access to the hangars as they are completed.

Ray Ryan with Burns and McDonnell provided the projection timeline of completion for Papa and Oscar to be July 16th, the completion of Tango on August 6th, followed by Sierra and Romeo on September 3rd.

V. DISCUSSION ITEMS

a. Discuss the Environmental Assessment update.

Mr. Peet provided an update regarding the environmental assessment that is being conducted by Burns & McDonnell. A time line was provided informing the steps that are being taken to complete the assessment. Notice of a public meeting has been submitted and will be held at the Johnson County Administration Building, Room 201 on March 26, 2018 at 5 p.m. After the meeting a two week public comment period will begin, followed by another two week period to address any comments.

Mr. Peet went on to explain that an Airport Layout Plan review and approval process encompassing the aviation component of the land space south of runway 4-22 will take place, and the FAA will have to issue a FONSI, or the finding of no significance impact. The Memorandum of Agreement and Land Release approval processes will also be running concurrent during this time. A possible completion date for the required processes and approval is given for the beginning of July.

Mr. Otto added that with the State Historical Society, they were able to maintain one of three bunkers that was deemed to be the least likely to be an obstacle in the future. Work with Sovereign Nations has been wrapped up as well.
b. Consider City of Overland Park Application No. PLT2017-127 and PLT2017-133, request for Preliminary and Final Plat to allow expansion of an existing single-family subdivision (Wilshire by the Lake West), in the vicinity of the northeast corner of 159th Street and Quivira Road.

Paul Greeley, Deputy Director with the Johnson County Planning Department, presented a request for approval of the expansion of an existing single-family subdivision within the one mile area of the Executive Airport. A public hearing was conducted. There was no public comment.

A MOTION WAS MOVED BY MR. MOORE AND SECONDED BY MR. SPENCE TO APPROVE THE CITY OF OVERLAND PARK APPLICATION NO. PLT2017-127 AND PLT2014-133, A PRELIMINARY AND FINAL PLAT OF WILSHIRE BY THE LAKE WEST, A SINGLE-FAMILY RESIDENTIAL SUBDIVISION, IN THE VICINITY OF THE NORTHEAST CORNER OF 159TH STREET AND QUIVIRA ROAD, SUBJECT TO THE REASONS AND STIPULATIONS LISTED IN THE STAFF REPORT. APPROVED (5-0)

c. Consider approval of 2019 Budget

A presentation was given by Mr. Hiskey outlining the preliminary 2019 budget and summary documents were submitted. The 2019 budget and 2020 projections presented assume rate increases for water and rail. A high level overview was given on a breakdown of the six cost centers providing surplus and deficits. Mr. Hiskey also discussed a summary of fund balances. The potential rate increases for water and rail presentations were made showing the impact it would have on the budget.

MOVED BY MR. MOORE AND SECONDED BY MR. WITTENBORN TO APPROVE THE PRELIMINARY 2019 BUDGET SUBJECT TO THE VARIANCES OF WATER AND RAIL RATE INCREASES. APPROVED (5-0)

d. Consider approval of water rate and file line rate increases for 2019

The authorization of water rate increases was tabled to the March Board Meeting.

e. Consider approval of rail rate increases for 2019

The authorization of rail rate increases was tabled to the March Board Meeting.

f. Consider approval of acceptance of supplemental agreement to 2017 KAIP Grant project AV-2017-27 for replacement of control tower voice switching system.

Mr. Peet explained that he met with the new Director of Aviation from the Kansas Department of Transportation, Robert Brock, to address the unanticipated costs associated with the installation and replacement of the Control Tower Voice Switch System that have arisen. The current bid came in at about $165,000 and the Kansas Department of Transportation agreed to increase the KAIP grant to reimburse $153,000 for the costs associated with the project. Mr. Peet asked the Board for approval to accept the KAIP grant.

MOVED BY MR. MOORE AND SECONDED BY MR. WITTENBORN TO APPROVE TO ACCEPT THE KAIP GRANT AS PRESENTED. APPROVED (5-0)
g. Report from Greg Martinette, President - Southwest Johnson County KS EDC

Mr. Martinette gave a brief update of projects in the works for the business park. He advised that recently there has been interest by companies that require the use of anhydrous ammonia for cold storage which seems to be a reoccurring issue in finding potential lease holders.

VI. BUSINESS FROM THE FLOOR

Mike Dolan, hangar tenant, expressed the need for radar in the tower.

Rick Grossmann, hangar tenant, asked if the completion and move in date for Hangar Tango is August 6th, 2018. Ray Ryan with Burns and McDonnell replied that it is the temporary move in date proposed.

At 10:20 Mr. Harris left the meeting, turning the Chair over to Mr. Wittenborn.

Cindy Dunham, attorney with the Johnson County Legal Department, held a training session and gave a presentation on the Kansas Open Meetings Act.

VII. EXECUTIVE SESSION

VIII. ADJOURNMENT

There being no further business, at 10:39 a.m. the meeting was adjourned.

MOVED BY MR. MOORE AND SECONDED BY MR. SPENCE TO ADJOURN. APPROVED (4-0)

John Wittenborn, Secretary
Aaron Otto, Executive Director
JOHNSON COUNTY AIRPORT COMMISSION
JOINT MEETING WITH THE
JOHNSON COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES - Wednesday, March 28, 2018 – 9:00 a.m.

Airport Commission
Present: Harris, Kissinger, Moore, Spence, Weisenburger, Wittenborn
Absent: Brockhaus
Staff: Dunham, Hiskey, Otto, Peet, Shelby

Board of County Commission
Present: Ed Eilert
          Jason Osterhaus
          Jim Allen
          Michael Ashcraft
          Mike Brown
          Ron Shaffer

Absent: Steve Kika
        Jason Osterhaus

Others
Penny Postoak Ferguson, Deputy County Manager
Joe Waters, Assistant County Manager
Paul Greeley, Johnson County Planning Department
Dave Hadel, Burns & McDonnell
Ray Ryan, Burns & McDonnell
Greg Martinette, Director of SWJCEDC

Chairman Weisenburger called the meeting to order at 9:00 a.m.

1. Welcome/Introductions by

   Ed Eilert, Chair, Board of County Commissioners
   Brad Weisenburger, Chair, Airport Commission

Chairman Weisenburger welcomed the Board of County Commissioners and introduced Chairman Eilert who spoke about the positive progress of the Johnson County Airport Commission.
2. **Update on storm damage repair efforts at Johnson County Executive Airport by Larry Peet, Acting Executive Director.**

Mr. Peet provided an update on the storm damage repair efforts. A projection timeline of completion was provided of September of 2018 and an estimated cost of $274k spent to date.

Chairman Weisenburger than gave an introduction of the table members.

3. **Big Picture Financial Review by Kevin Hiskey, Chief Financial Officer**

A Power Point presentation of the proposed budget and high level overview of costs were presented by Mr. Hiskey. During the presentation Mr. Hiskey explained the Johnson County Airport Commission could have approximately $700,000 of unbudgeted expenses in 2018 that may result in the need for a budget amendment later this year.

4. **Focus Areas for 2018 by Larry Peet and Aaron Otto**

   a. Completion of the Environmental Assessment
   b. Creation of the equipment reserve and five year procurement plan
   c. New t-hangar lease template
   d. Finish t-hangar electronic improvements
   e. Progress on creating and updating financial policies as outlined in the audit report
   f. Infrastructure projects including: Parkway lights to LED, Pump House Roof, 159th Street monument sign, OJC t-hangar rebuilding, and begin street repair deferred maintenance, completion of the IXD air traffic control tower voice switch and back-up radio system

Mr. Peet updated the Board of County Commissioners on the timeline and steps that are in process to complete the environmental assessment. The requirements are on target for a completion date towards the end of June 2018.

Mr. Otto provided information on the Capital Improvement Program that the Johnson County Airport Commission has been working on.

Mr. Peet gave information on the efforts taken and the need for a new t-hangar lease. He reported that Fire District 1 has done inspections of the t-hangars and that they have found a need for electrical improvements.

A written summary was given by Mr. Otto outlining nine progress steps that have been accomplished thus far after the internal audit was conducted in January of 2017.

An update on a variety of infrastructure projects was given by Mr. Peet.

5. **Economic Development Update by Aaron Otto**
a. Van Trust  
b. Twist Air at Executive Airport  
c. New Rail Tenant at New Century  
d. Office space  
e. Former Royal Tractor site  

Mr. Otto updated the Board of County Commissioners of some possible Economic Development at the New Century Business Park as well as the Johnson County Executive Airport.

6. Executive Airport Update including Airport/County Collaboration Efforts by Larry Peet and Aaron Otto

Larry Peet thanked the various County Departments that assisted in the cleanup at Executive Airport after the March 6, 2017 storm. He updated the Board of County Commission on the continued collaboration efforts that are taking place with facilities participating with the t-hangar project and public works coming out to help with the road maintenance.

7. Other items of interest raised by either Commission

Mr. Brown requested an update on the possible sale of Fire Station 1. Mr. Otto advises that currently an appraisal is being done and the potential sale of the building and lease of the land will be discussed after the results of the appraisal are reviewed.

An update was given by Chairman Eilert regarding the search for the new County Manager.

8. Open Discussion

9. Adjournment

There was no further discussion. The meeting adjourned at 9:59 a.m.

[Signatures]
John Wittenborn, Secretary  
Aaron Otto, Executive Director
JOHNSON COUNTY AIRPORT COMMISSION
MINUTES – March 28, 2018 – 9:00 a.m. – New Century, KS

Airport Commission

Present: Harris, Kissinger, Moore, Spence, Weisenburger, Wittenborn

Absent: Brockhaus

Staff: Dunham, Hiskey, Peet, Otto, Shelby

Others: Greg Martinette, Director of SWJCEDC
        Dave Hadel, Burns & McDonnell
        Ray Ryan, Burns & McDonnell
        Paul Greeley, Johnson County Planning Department

Chairman Weisenburger called the meeting to order at 10:10 a.m.

I. APPROVAL OF MINUTES

   A. February 28, 2018 Meeting

MOVED BY MR. HARRIS AND SECONDED BY MR. WITTENBORN TO APPROVE THE MINUTES OF THE FEBRUARY 28, 2018 MEETING AS PRESENTED. APPROVED (6-0).

II. REPORT OF THE CHAIRMAN

No Report of the Chairman

III. EXECUTIVE SUMMARY

   A. Executive Director Report

Mr. Peet submitted written reports. An update was given on the audit from the Federal Rail Administration.

IV. FINANCIALS

   A. Summary of Financials
No additions to the Summary of Financials.

B. Consider ratifying the January 2018 expenditures as presented

MOVED BY MR. HARRIS AND SECONDED BY MR. WITTENBORN TO RATIFY THE FEBRUARY 2018 EXPENDITURES AS PRESENTED. APPROVED (6-0)

C. Executive Airport Storm Cost to Date

Mr. Peet reports that the storm cost is right below $274k dollars at this time.

V. DISCUSSION ITEMS


Paul Greeley, Deputy Director with the Johnson County Planning Department, presented a request for approval of a rezoning and development plan within the one mile area of the New Century Airport. A public hearing was conducted. There was no public comment.

A MOTION WAS MOVED BY MR. WITTENBORN AND SECONDED BY MR. MOORE TO APPROVE CITY OF GARDNER APPLICATION NOS. Z-18-01, PDP-18-01 AND PP-18-01, A REZONING FROM RP-2, PLANNED TWO-FAMILY RESIDENTIAL, TO PR-3, PLANNED GARDEN APARTMENT AND RP-4, MIXED-DENSITY NEIGHBORHOOD DISTRICT, AND PRELIMINARY DEVELOPMENT PLAN AND PRELIMINARY PLAT FOR SINGLE FAMILY, TWO-FAMILY AND FOUR-FAMILY RESIDENTIAL USES (COTTAGES AT UNIVERSITY PARK), IN THE VICINITY OF BLAIR AND GREATNA STREETS, SUBJECT TO THE STIPULATIONS AND REASONS LISTED IN THE STAFF REPORT. APPROVED (6-0)

b. Consider City of Olathe Application Nos. RZ17-020 and P-17-076 for rezoning from County RUR, Rural to City R-1 Residential and for a Preliminary Plat for single family residential development in the vicinity of 144th Street and Lakeshore Drive.

Paul Greeley, Deputy Director with the Johnson County Planning Department, presented a request for approval of a single family development within the one mile area of the Executive Airport. A public hearing was conducted. There was no public comment.

A MOTION WAS MOVED BY MR. MOORE AND SECONDED BY MR. WITTENBORN TO APPROVE THE CITY OF OLATHE APPLICATION NO.'S RZ17-020 AND P-17-076 FOR REZONING FROM COUNTY RUR, RURAL TO CITY R-1 RESIDENTIAL AND FOR A PRELIMINARY PLAT FOR SINGLE FAMILY RESIDENTIAL DEVELOPMENT ON ABOUT 18 ACRES, AT ABOUT 2 UNITS PER ACRE (HUNTORD 2ND PLAT), IN THE VICINITY OF 144TH STREET AND LAKESHORE DRIVE, OLATHE KANSAS, FOR THE REASONS AND SUBJECT TO THE STIPULATIONS RECOMMENDED IN THE STAFF REPORT. APPROVED (6-0)

c. Consider approval of water rate and fire line rate increases for 2019 & 2020.
A PowerPoint presentation was provided by Mr. Hiskey. Mr. Otto explained how the proposed 2019 & 2020 rate increases would affect the future budget. A discussion on whether there were benefits of setting future rates took place. The proposed 2019 water rates were presented as follows:

<table>
<thead>
<tr>
<th>Meter Size</th>
<th>Proposed 1/1/2019</th>
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<tbody>
<tr>
<td>5/8” to 3/4”</td>
<td>$25.30</td>
</tr>
<tr>
<td>1.5”</td>
<td>$29.70</td>
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<tr>
<td>2”</td>
<td>$38.50</td>
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<tr>
<td>3”</td>
<td>$72.60</td>
</tr>
<tr>
<td>4”</td>
<td>$121.00</td>
</tr>
<tr>
<td>6”</td>
<td>$251.35</td>
</tr>
<tr>
<td>8”</td>
<td>$381.70</td>
</tr>
</tbody>
</table>

**Monthly Service Charge for All Users** $15.13

**Water Rate Price Per 1,000 (Usage over 5,000 gal)** $5.40

The proposed 2019 fire line rates were presented as follows:

<table>
<thead>
<tr>
<th>Line Size</th>
<th>Proposed 1/1/2019 Monthly Service Charge</th>
</tr>
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<tbody>
<tr>
<td>2”</td>
<td>$25</td>
</tr>
<tr>
<td>4”</td>
<td>$38</td>
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<tr>
<td>6”</td>
<td>$51</td>
</tr>
<tr>
<td>8”</td>
<td>$64</td>
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<tr>
<td>10”</td>
<td>$70</td>
</tr>
<tr>
<td>12”</td>
<td>$76</td>
</tr>
<tr>
<td>&gt;12”</td>
<td>TBD</td>
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</tbody>
</table>

**MOVED BY MR. HARRIS AND SECONDED BY MR. WITTENBORN TO APPROVE THE WATER RATE AND FIRE LINE RATES FOR 2019 AS PRESENTED. APPROVED (6-0)**

d. **Consider approval of rail rate increases for 2019 & 2020**

A PowerPoint presentation was provided by Mr. Hiskey. Mr. Otto explained how the rail is billed and how the rates were obtained.

<table>
<thead>
<tr>
<th>Service</th>
<th>Proposed 1/1/2019 Fee</th>
<th>Proposed 1/1/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual General Track Maintenance Fee</td>
<td>$6,000.00</td>
<td>$7,000.00</td>
</tr>
<tr>
<td>Storage Fee Per Day</td>
<td>$45.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Switching Fee</td>
<td>$124.00</td>
<td>$136.00</td>
</tr>
<tr>
<td>Scheduled Weekend / Holiday Switching</td>
<td>$300.00</td>
<td>$330.00</td>
</tr>
<tr>
<td>Emergency Weekend / Holiday Switching</td>
<td>$420.00</td>
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MOVED BY MR. HARRIS AND SECONDED BY MR. WITTENBORN TO APPROVE THE RAIL RATES FOR 2019 and 2020 AS PRESENTED. APPROVED (6-0)

e. Report from Greg Martinette, President - Southwest Johnson County KS EDC

Mr. Martinette gave a brief update of projects in the works for the Business Park and prospective tenants.

VI. BUSINESS FROM THE FLOOR

VII. EXECUTIVE SESSION

VIII. ADJOURNMENT

There being no further business, at 11:11 a.m. the meeting was adjourned.

MOVED BY MR. HARRIS AND SECONDED BY MR. WITTENBORN TO ADJOURN. APPROVED (6-0)

John Wittenborn, Secretary

Aaron Otto, Executive Director
JOHNSON COUNTY AIRPORT COMMISSION
MINUTES – April 25, 2018 – 9:00 a.m. – New Century, KS

Airport Commission

Present: Harris, Kissinger, Moore, Spence, Weisenburger
Absent: Brockhaus, Wittenborn
Staff: Dunham, Hiskey, Johnson, Peet, Otto, Shelby
Others: Greg Martinette, Director of SWJCEDC
        Dave Hadel, Burns & McDonnell
        Paul Greeley, Johnson County Planning Department
        Steve Broussard, Twist Air
        Julie Ferguson, Citizen

Chairman Weisenburger called the meeting to order at 09:00 a.m.

I. APPROVAL OF MINUTES

A. March 28, 2018 Meeting
B. March 28, 2018 Joint Meeting

MOVED BY MR. MOORE AND SECONDED BY MR. HARRIS TO APPROVE THE MINUTES OF BOTH THE MARCH 28, 2018 MEETING AND MARCH 28, 2018 JOINT MEETING AS PRESENTED. APPROVED (5-0).

II. REPORT OF THE CHAIRMAN
No Report of the Chairman

III. EXECUTIVE SUMMARY

A. Executive Director Report

Mr. Peet submitted written reports. The commission was advised that the building permits for the T-Hangar reconstruction have not been issued by the City of Olathe. Staff will follow up and expect to receive the building permit within the next week.

IV. FINANCIALS
A. Summary of Financials

No additions to the Summary of Financials.

B. Consider ratifying the March 2018 expenditures as presented

MOVED BY MR. HARRIS AND SECONDED BY MR. MOORE TO RATIFY THE MARCH 2018 EXPENDITURES AS PRESENTED. APPROVED (5-0)

C. Executive Airport Storm Cost to Date

Mr. Hiskey provided a written report for the Executive Airport storm related expenses through March 31, 2018.

D. OJC East Hangar Replacement Update

Mr. Peet provided an update on the hangar replacement at the Executive Airport.

V. DISCUSSION ITEMS

a. Consider City of Gardner Application No. Z-18-03 – request for rezoning of about 10 acres from CP-2, Commercial, to R-3, Garden Apartment District, to allow a multi-family apartment complex to be known as Garden Walk of Gardner at the northwest corner of University Drive and Moonlight Road, Gardner Kansas

Paul Greeley, Deputy Director with the Johnson County Planning Department, presented a request for approval of a rezoning plan within the one mile area of the New Century Airport. A public hearing was conducted. There was no public comment.

A MOTION WAS MOVED BY MR. SPENCE AND SECONDED BY MR. MOORE TO APPROVE CITY OF GARDNER APPLICATION NO. Z-18-03 ON PROPERTY LOCATED AT THE NORTHWEST CORNER OF UNIVERSITY DRIVE AND MOONLIGHT ROAD FOR THE REASONS AND WITH THE STIPULATION RECOMMENDED IN THE STAFF REPORT. APPROVED (5-0)

b. Consider City of Olathe Application No. P-18-04 - Final Plat – request for a single family residential subdivision of 42 lots on about 30 acres, to be known as Willows Crossing 3rd plat, in the vicinity of 143rd Street and Pfumm Road, Olathe Kansas.

Paul Greeley, Deputy Director with the Johnson County Planning Department, presented a request for approval of a final plat within the one mile area of the Executive Airport. A public hearing was conducted. Julie Ferguson of Olathe expressed concern with lead testing, traffic, lighting and safety throughout the neighborhood. Ms. Dunham explained the rezoning and restrictions of development that were put into place in 2016. It was determined that the Johnson County Airport Commission has to look at the proposal only on the merits as they pertain to airport operations and capability.
A MOTION WAS MOVED BY MR. MOORE AND SECONDED BY MR. SPENCE TO RECOMMEND APPROVAL OF CITY OF OLATHE APPLICATION NO. P-18-04, A FINAL PLAT FOR WILLOWS CROSSING 3RD, FOR THE REASONS AND SUBJECT TO THE STIPULATIONS RECOMMENDED IN THE STAFF REPORT. APPROVED (5-0)

c. Consider City of Olathe Application No. P-18-06 - Final Plat – request for a single family residential subdivision of 64 lots on about 26 acres, to be known as The Greens at Prairie Highlands 6th plat, in the vicinity of 144th Street and St. Andrews Avenue, Olathe Kansas.

Paul Greeley, Deputy Director with the Johnson County Planning Department, presented a request for approval of a final plat for a single family residential subdivision within the one mile area of the Executive Airport. A public hearing was conducted. There was no public comment.

A MOTION WAS MOVED BY MR. SPENCE AND SECONDED BY MR. HARRIS TO RECOMMEND APPROVAL OF CITY OF OLATHE APPLICATION NO. P-18-06, A FINAL PLAT FOR THE GREENS AT PRAIRIE HIGHLANDS 6TH PLAT, FOR THE REASONS AND SUBJECT TO THE STIPULATIONS RECOMMENDED IN THE STAFF REPORT. APPROVED (5-0)

d. Adoption of FY19 Budget

Mr. Hiskey presented a revised version of the 2019 budget. The two main changes were changes to cost allocation and benefits costs that were received from County Budget and a change to the estimate for the Navy Park stormwater project in the capital improvement plan. Mr. Hiskey also discussed a recent accounting correction that was made to correct an error from the Oracle conversion in 2002. Finance and Budget moved an additional $2.7M from the airport’s projects fund to the airport’s operating fund to correct the accounting error from the system conversion.

MOVED BY MR. HARRIS AND SECONDED BY MR. SPENCE TO APPROVE ADOPTION OF THE FY19 BUDGET. APPROVED (5-0)

e. Consider sale of Fire Station at New Century

Mr. Otto submitted an appraisal review report obtained by Mainland Valuation. The Johnson County Fire District #1 Building located at 490 New Century Parkway in New Century Kansas was appraised at $750,000. Mr. Otto confirmed that after the sale of the Fire Station building, a lease would still be in effect for the land.

MR. HARRIS MOVES TO APPROVE THE SALE OF THE JOHNSON COUNTY FIRE DISTRICT #1 BUILDING LOCATED AT 490 NEW CENTURY PARKWAY IN NEW CENTURY KANSAS SUBJECT TO THE APPRAISAL, IN THE AMOUNT OF $750,000 TO BE PAID AT THE TIME OF CLOSING. MOTION SECONDED BY MR. MOORE. APPROVED (5-0)

f. Consider approval of Environmental Assessment Memorandum of Agreement
Chairman Weisenburger called the meeting to order at 09:00 a.m.

I. **APPROVAL OF MINUTES**

A. April 25, 2018 Meeting

MOVED BY MR. HARRIS AND SECONDED BY MR. MOORE TO APPROVE THE MINUTES OF THE APRIL 25, 2018 MEETING AS PRESENTED. APPROVED (7-0).

II. **REPORT OF THE CHAIRMAN**

No Report of the Chairman

III. **EXECUTIVE SUMMARY**

A. Executive Director Report

Mr. Peet submitted written reports. No further additions.

IV. **FINANCIALS**

A. Summary of Financials

No additions to the Summary of Financials.

B. Consider ratifying the April 2018 expenditures as presented

MOVED BY MR. HARRIS AND SECONDED BY MR. WITTENBORN TO RATIFY THE APRIL 2018
EXPENDITURES AS PRESENTED. APPROVED (7-0)

C. Executive Airport Storm Cost to Date

Mr. Hiskey submitted a written report for the Executive Airport storm related expenses and lost hangar revenue through April 30, 2018.

D. OJC East Hangar Replacement Update

Mr. Hiskey provided an update on the hangar replacement at the Executive Airport and gave an update on progress payments from Risk Management for the replacement project.

V. DISCUSSION ITEMS

a. Consider City of Olathe Application No. SU-16-02, a request for renewal of a special use permit for an existing quarry and construction and demolition landfill (C&D) operation on about 240 acres at 23775 W. 159th Street, Olathe, Kansas

Paul Greeley, Deputy Director with the Johnson County Planning Department, presented a request for approval of renewal of a special use permit within the one mile area of the Executive Airport. A public hearing was conducted. There was no public comment.

A MOTION WAS MOVED BY MR. WITTENBORN AND SECONDED BY MR. MOORE TO APPROVE CITY OF OLATHE APPLICATION NO. SU-16-02 ON PROPERTY LOCATED AT 23775 W. 159TH STREET, OLATHE, KANSAS, FOR THE REASONS AND WITH THE STIPULATION RECOMMENDED IN THE STAFF REPORT. APPROVED (7-0)

b. Consider City of Gardner Application Nos. PDP-18-03 and FDP-18-01, a request for Preliminary and Final Development Plan for construction of Gardner Law Enforcement/Justice Center at the southwest corner of University Drive and Moonlight Road

Paul Greeley, Deputy Director with the Johnson County Planning Department, presented a request for approval of a final development plan within the one mile area of the New Century Airport. A public hearing was conducted. There was no public comment.

A MOTION WAS MOVED BY MR. HARRIS AND SECONDED BY MR. MOORE TO RECOMMEND APPROVAL OF CITY OF GARDNER APPLICATION NO. PDP-18-03 AND FDP-18-01, ON PROPERTY LOCATED AT THE SOUTHWEST CORNER OF UNIVERSITY DRIVE AND MOONLIGHT ROAD, FOR THE REASONS AND WITH THE STIPULATIONS RECOMMENDED IN THE STAFF REPORT. APPROVED (7-0)

c. Consider approval of Hangar V lease starting in 2019 and amendment to the Butler FBO agreement

Aaron Otto reviewed the highlights of the Hangar V lease. He advised that the new lease will change the parcel a little bit and will clean up boundary issues. The term of the lease will be fifty years, with two ten
year mutual extensions. Cindy Dunham then stated that the amendment to the Butler FBO agreement references the new square footage update.

A MOTION WAS MOVED BY MR. HARRIS AND SECONDED BY MR. MOORE TO APPROVE THE LEASE WITH BUTLER NATIONAL CORPORATION DATED 01/01/2019 AND THE AMENDMENT TO THE BUTLER FBO AGREEMENT. APPROVED (7-0)

d. **Consider a Ground Lease with Fire District #1 for a Station at New Century**

Aaron Otto presented the proposed ground lease with Fire District #1. The standard land lease agreement rate of $0.16 per square foot and the parcel will remain the same. The lease will be a thirty year term with two ten year extensions.

MOVED BY MR. WITTENBORN AND SECONDED BY MR. HARRIS TO APPROVE THE GROUND LEASE WITH FIRE DISTRICT #1. APPROVED (7-0)

e. **Consider extension of Ervin Cable ground lease**

Larry Peet presented a proposed extension of the Ervin Cable land lease. He explained that the new lease will be a month to month lease.

A MOTION WAS MOVED BY MR. MOORE AND SECONDED BY MR. HARRIS TO APPROVE THE EXTENSION OF THE ERVIN CABLE LAND LEASE. APPROVED (7-0)

f. **Consider approval of policy to allow alcohol on premises of business tenants at JCAC airports**

Aaron Otto explained that under Kansas state statute, anytime one of the tenants on County owned land would like to have alcohol at a function, they have to go through the Board of County Commissioners to get a separate resolution for approval of alcohol on the premises. The proposed policy would delegate authority from the Board of County Commissioners to the Johnson County Airport Commission to approve consumption of alcohol at tenant functions held at JCAC airports.

A MOTION WAS MOVED BY MOORE AND SECONDED BY MR. HARRIS TO APPROVE POLICY AS STRUCTURED TO ALLOW THE JOHNSON COUNTY AIRPORT COMMISSION TO APPROVE ALCOHOL ON PREMISES OF BUSINESS TENANTS APPROVED (7-0)

g. **Discuss Garmin apron expansion at IXD**

Larry Peet provided a visual showing the location of the Garmin apron expansion. No approval was necessary.

h. **Consider approval of amendment to the Johnson County Airport Commission By-Laws**

Aaron Otto addressed the amendment to the by-laws allowing the Chairman to have the right to vote on issues.
A MOTION WAS MOVED BY MOORE AND SECONDED BY WITTENBORN TO AMEND THE JOHNSON COUNTY AIRPORT COMMISSION BY-LAWS AS PRESENTED. APPROVED (6-0)

VI. BUSINESS FROM THE FLOOR

There was no business from the floor.

VII. EXECUTIVE SESSION

There was no executive session held.

VIII. ADJOURNMENT

There being no further business, at 09:38 a.m. the meeting was adjourned.

MOVED BY MR. HARRIS AND SECONDED BY MR. MOORE TO ADJOURN. APPROVED (7-0)

John Wittenborn, Secretary
Aaron Otto, Executive Director
Chairman Weisenburger called the meeting to order at 09:00 a.m.

I. APPROVAL OF MINUTES

A. May 23, 2018 Meeting

MOVED BY MR. WITTENBORN AND SECONDED BY MR. MOORE TO APPROVE THE MINUTES OF THE MAY 23, 2018 MEETING AS PRESENTED. APPROVED (6-0).

II. REPORT OF THE CHAIRMAN

Mr. Weisenburger reported that they are near the six month mark of Aaron Otto working with the Johnson County Managers Office as well as the Johnson County Airport Commission. He advises that there will be a more formal update in July from the Johnson County Commission about future plans for Aaron working with the County Managers Office.

III. EXECUTIVE SUMMARY

A. Executive Director Report

Mr. Peet submitted written reports.

Mr. Otto updated the Johnson County Airport Commission with progress of the street light replacement to LED lighting to provide more energy efficient lighting.
IV. FINANCIALS

A. Summary of Financials

Mr. Hiskey submitted the Summary of Financials.

B. Consider ratifying the April 2018 expenditures as presented

MOVED BY MR. HARRIS AND SECONDED BY MR. WITTENBORN TO RATIFY THE APRIL 2018 EXPENDITURES AS PRESENTED. APPROVED (7-0)

C. Discussion of Johnson County Cost Allocation Model

Mr. Hiskey provided a written summary of the Johnson County cost allocation information.

D. Executive Storm Cost & Reimbursement Update

Mr. Hiskey submitted a written report for the Executive Airport storm related expenses and lost hangar revenue through May 31, 2018.

E. OIC East Hangar Replacement Update

Mr. Hiskey provided an update on the hangar replacement at the Executive Airport.

V. DISCUSSION ITEMS


Paul Greeley, Deputy Director with the Johnson County Planning Department, presented a request for a final development plan for Construction within the one mile area of the New Century Airport. A public hearing was conducted. There was no public comment.

A MOTION WAS MOVED BY MR. MOORE AND SECONDED BY MR. WITTENBORN TO RECOMMEND APPROVAL OF CITY OF GARDNER APPLICATION NO. FDP-18-03, FINAL DEVELOPMENT PLAN FOR CONSTRUCTION OF A DENTAL OFFICE AT 115 N. MOONLIGHT ROAD, FOR THE REASONS AND WITH THE STIPULATIONS RECOMMENDED IN THE STAFF REPORT. APPROVED (6-0)

b. Consider City of Gardner Application Nos. Z-18-04, PDP-18-04, FDP-18-02, PP-18-03 and FP-18-01, for rezoning to CP-3, Planned Heavy Commercial District, preliminary and final development plan, and preliminary and final plat for commercial development to be known as the Gardner Business Center, located at the northeast corner of S. Moonlight Road and E. Warren Street.

Paul Greeley, Deputy Director with the Johnson County Planning Department, presented a request for
approval for rezoning, preliminary and final development plan and final plat for commercial
development within the one mile area of the New Century Airport. A public hearing was conducted.
There was no public comment.

A MOTION WAS MOVED BY MR. WITTENBORN AND SECONDED BY MR. MOORE TO RECOMMEND
APPROVAL OF CITY OF GARDNER APPLICATION NOS. Z-18-04, PDP-18-04, FDP-18-02, PP-18-03 AND FP-
18-01, ON PROPERTY LOCATED AT SOUTH MOONLIGHT ROAD AND EAST WARREN STREET IN
GARDNER KANSAS, FOR THE REASONS AND WITH THE STIPULATIONS RECOMMENDED IN THE STAFF
REPORT. APPROVED (6-0)

c. Consider City of Overland Park Application Nos. PDP2017-00121 and DEV2017-00175, a
preliminary and final development plan for Verhaeghe Park a public park located on
167th Street east of Quivira Road.

Paul Greeley, Deputy Director with the Johnson County Planning Department, presented a request for a
preliminary and final development within the one mile area of the Executive Airport. A Johnson County
Parks and Recreation representative addressed a typo on the size of the shelter in the report. A public
hearing was conducted. No public comment.

A MOTION WAS MOVED BY MR. SPENCE AND SECONDED BY MR. WITTENBORN TO RECOMMEND
APPROVAL OF CITY OF OVERLAND PARK APPLICATION NOS. PDP2017-00121 AND DEV2017-00175,
FOR THE REASONS AND WITH THE STIPULATIONS RECOMMENDED IN THE STAFF REPORT. APPROVED
(6-0)

d. Approval of a vendor for Johnson County Executive Runway Replacement.

A briefing sheet was submitted.

Dave Hadel of Burns and McDonnell, gave a brief project scope including the location, bid process, FAA
contribution, temporary lengthening of the runway, and the complete rebuild of the runway. The
construction is scheduled to begin in 2019.

MOVED BY MR. MOORE AND SECONDED BY MR. WITTENBORN TO INCREASE THE PROJECT ACCOUNT
BUDGET FOR RUNWAY 18-36 AT JOHNSON COUNTY EXECUTIVE AIRPORT, BY $6,098,700 FOR A TOTAL
PROJECT ACCOUNT BUDGET OF $6,442,200 AND APPROVING AND AUTHORIZING A CONTRACT WITH
IDEKER, INC. FOR THE RECONSTRUCTION OF RUNWAY 18-36 AT JOHNSON COUNTY EXECUTIVE
AIRPORT AT A COST NOT TO EXCEED $6,098,608.80 PER INVITATION TO BID (IFB) 2018-029,
CONTINGENT UPON FAA GRANT AWARD. APPROVED (6-0)

e. Discussion regarding the creation of a project account to serve as an equipment reserve
fund.

Mr. Hiskey presented information on the need for the creation of a project account to be used as an
equipment reserve due to the Johnson County Airport Commission being an enterprise fund and unable
to be a part of the County's equipment reserve fund.

A MOTION WAS MOVED BY MR. SPENCE AND SECONDED BY MR. HARRIS TO APPROVE THE
CREATION OF A PROJECT ACCOUNT TO SERVE AS AN EQUIPMENT RESERVE FUND TO BE USED FOR
f. Consider approval of building/land lease for new tenant at Two New Century Parkway.

Mr. Otto updated the Johnson County Airport Commission with information regarding the key terms of a draft lease between Unilever and asked for approval to finalize a lease agreement once the negotiations are complete.

A MOTION WAS MOVED BY MR. SPENSE AND SECONDED BY MR. MOORE TO APPROVE A LEASE AGREEMENT BETWEEN THE JOHNSON COUNTY AIRPORT COMMISSION AND UNILEVER BCS SOURCING US INC WITH NEGOTIATIONS TO BE COMPLETED BY AIRPORT STAFF AND AUTHORIZE THE CHAIRMAN TO SIGN THE RELEASE. (7-0)

g. Report from Greg Martinette, President — Southwest Johnson County KS EDC.

Greg Martinette, President of the Southwest Johnson County KS EDC briefed the Commission on the progress of various projects.

VI. BUSINESS FROM THE FLOOR

Rick Grossman asked for an update on when Hangar Tango will be opened. Mr. Otto advised that he would prefer Mr. Peet to answer that question when he is back in town. Mr. Grossman asked what the approximate dates that runway 18-36 will be closed. Dave Hadel answered with an estimate of closure sometime between May 1, 2019 and June 15, 2019 for the conversion.

VII. EXECUTIVE SESSION

MOVED BY MR. SPENSE AND SECONDED BY MR. MOORE TO RECESS ITS OPEN MEETING AND CONVENE IN EXECUTIVE SESSION AT 10:37 A.M., FOR A PERIOD OF FIVE (5) MINUTES, FOR THE PURPOSE OF RECEIVING ADVICE OF LEGAL COUNSEL AND TO PRESERVE THE ATTORNEY-CLIENT PRIVILEGE FOR COMMUNICATIONS RELATED TO CLAIMS AND REAL PROPERTY INTEREST, AND TO RECONVENE IN OPEN SESSION IN THIS ROOM AT 10:42 A.M., OR AS SOON THEREAFTER AS THE EXECUTIVE SESSION MAY END. APPROVED (6-0)

VIII. ADJOURNMENT

There being no further business, at 10:43 a.m. the meeting was adjourned.

MOVED BY MR. MOORE AND SECONDED BY MR. WITTENBORN TO ADJOURN. APPROVED (6-0)

John Wittenborn, Secretary
Aaron Otto, Executive Director