JOHNSON COUNTY AIRPORT COMMISSION
MEETING MINUTES

Aug 28, 2019 – 9:00 a.m.

Johnson County Airport Commission Boardroom

Airport Commission

Present: Kissinger, Weisenburger,
Harris, Spence, Wittenborn, Lehman

Staff: Dunham, Hiskey, Otto, Prothe, Mansfield, Johnson

Others: Mike Brown, 6th District County Commissioner
Greg Martinette, SWJCEDC

Chairman Weisenburger called the meeting to order at 9:00 a.m.

I. APPROVAL OF MINUTES

A. July 24, 2019 meeting

A MOTION WAS MADE BY MR. WITTEBORN AND SECONDED BY MR. HARRIS TO APPROVE THE MINUTES OF THE JULY 24, 2019 MEETING AS PRESENTED. APPROVED (6-0).

II. REPORT OF THE CHAIRMAN

Welcome of new member to the airport commission Carol Lehman.

III. EXECUTIVE SUMMARY

A. Executive Director Report

Mr. Otto presented the Deputy Director Report for Mr. Peet who was attending the 4 States Aviation Conference. The Johnson County Wastewater Blue River Project is moving as planned and ahead of schedule. The Runway 18/36 Reconstruction Project was behind due to the weather, but they are working to change their work patterns to make up lost time.

Mr. Otto welcomed new staff to the Airport Commission; Robby Malkames and Wyatt Hoggatt.

B. Deputy Director Report

Mr. Peet was not present during this meeting.
IV. FINANCIALS

A. Summary of Financials

Mr. Hiskey made comments and submitted written financial documents.

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. WITTENBORN TO RATIFY THE JULY 2019 EXPENDITURES AS PRESENTED. APPROVED (6-0)

V. DISCUSSION ITEMS

a. Public Hearing and Consideration of City of Gardner Application Nos. Z-19-03 and PDP-19-03, for a rezoning from R-3, RP-3 & RP-4 to RP-3 and an associated preliminary development plan for Tallgrass, a two duplex and 592 unit apartment complex with a club house, on 43 acres, located at the northwest corner of University Drive and Moonlight Road, Gardner Kansas

A presentation was given by Diane Wicklund, Johnson County Planning, for a development plan for a two duplex & 592-unit apartment complex.

A MOTION WAS MADE BY MR. WITTENBORN AND SECONDED BY MR. HARRIS TO APPROVE THE CITY OF GARDNERS APPLICATION NOS. Z-19-03 AND PDP-19-03, FOR A REZONING FROM R-3, RP-3 & RP-4 TO RP-3 AND AN ASSOCIATED PRELIMINARY DEVELOPMENT PLAN FOR TALLGRASS, A TWO DUPLEX AND 592 UNIT APARTMENT COMPLEX WITH A CLUB HOUSE, ON 43 ACRES, LOCATED AT THE NORTHWEST CORNER OF UNIVERSITY DRIVE AND MOONLIGHT ROAD, GARDNER KANSAS. APPROVED (6-0)

b. Consider approval of a land option/right of first refusal for site at 27302 159th Street

This item was removed from the agenda.

c. Consider approval of JCAC Officer Elections
   1. Chair – Brad Weisenburger
   2. Vice Chair – Lee Harris
   3. Secretary – John Wittenborn
   4. Treasurer – Brett Spence

A MOTION WAS MADE BY MR. KISSINGER AND SECONDED BY MS. LEHMAN FOR APPROVAL OF THE JOHNSON COUNTY AIRPORT COMMISSION OFFICER ELECTIONS SLATE AS PRESENTED. APPROVED (6-0)

d. Consider approval of a consent to mortgage for DHJS Wash LLC (Belfonte Car Wash)

Ms. Dunham presented the consent to mortgage for SHJS Wash LLC.
A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. WITTENBORN FOR APPROVAL OF THE CONSENT TO MORTGAGE FOR DHJS WASH LLC (BELFONTE CAR WASH). APPROVED (6-0)

e. Consider approval of updated Johnson County Airport Commission Mission and Vision statements

Mr. Otto discussed the Mission and Vision Statements that were developed at the Johnson County Airport Commission retreat earlier this year.

Our Vision is to: Promote aerospace activities in Johnson County and provide economic value and job creation.

Our Mission is to: take advantage of safe runways, railroads, water systems, and available land. Our work provides a hub for aviation operations, training and technology; full utilization of existing facilities; successful recruitment of tenants and partners; and development of land to promote growth.

1. WE Promote aerospace through:
   A. Business services
   B. General Aviation services
   C. Safe environment and quality facilities and infrastructure
   Resulting in strong sustainable Air Operations.

2. WE Promote Strategic Partnerships and Economic Value through:
   A. New Development on available land
   B. Retention of existing customers
   C. Recruitment of new businesses to existing facilities

A MOTION WAS MADE BY MR. WITTENBORN AND SECONDED BY MR. KISSINGER FOR APPROVAL OF THE UPDATED JOHNSON COUNTY AIRPORT COMMISSION MISSION AND VISION STATEMENTS. APPROVED (6-0)

f. Consider approval of 2020 Johnson County Airport Commission meeting dates

Mr. Otto suggested approval of the proposed schedule of Johnson County Airport Commission meeting dates so that it can be posted on the calendar to the public.

A MOTION WAS MADE BY MR. WITTENBORN AND SECONDED BY MR. HARRIS FOR APPROVAL OF THE 2020 JOHNSON COUNTY AIRPORT COMMISSION MEETING DATES. APPROVED (6-0)

g. Consider approval of the Landlord's Consent for Heartland Precision Fasteners

Ms. Dunham explained the landlord's consent for the mortgage and lease of Heartland Precision Fasteners.

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. WITTENBORN FOR APPROVAL OF THE LANDLORD'S CONSENT FOR HEARTLAND PRECISION FASTENERS. APPROVED (6-0)

h. Southwest Johnson County Economic Development Corporation President's Report
Mr. Martinette presented the Southwest Johnson County Economic Development Corporation President's Report.

i. **Presentation 2020 New Century Air Show**

Mr. Rowlands provided the information for the upcoming 2020 New Century Air Show.

**VI. BUSINESS FROM THE FLOOR**

The Chairman, on behalf of the Board, opened the public comment portion of the meeting. Thereupon, the courtesy of the floor was extended to:

Sherburne Dunn, 12301 150th Terr, Olathe, KS, spoke on items unrelated to today's agenda.

Steve Wolf, 16368 S. Heatherwood St, Olathe, KS spoke on items unrelated to today's agenda.

The Chairman called for further comments from the public and, hearing none, closed the public comment portion of the meeting.

**VII. EXECUTIVE SESSION**

**Executive Session I**

A MOTION WAS MADE BY MR. WITTENBORN AND SECONDED BY MR. HARRIS TO RECESS THE OPEN SESSION AND CONVENE INTO EXECUTIVE SESSION AT 09:55 AM FOR A PERIOD OF TEN (10) MINUTES, FOR THE PURPOSE OF PRELIMINARY DISCUSSION OF THE ACQUISITION OF REAL PROPERTY AND TO PROTECT JOHNSON COUNTY'S INTERESTS, AND TO RECONVENE IN THIS ROOM AT 10:05 AM OR AS SOON THEREAFTER AS THE EXECUTIVE SESSION MAY END. APPROVED (6-0)

RECONVENED AT 10:05 AM

**Executive Session II**

MOVED BY MR. WITTENBORN AND SECONDED BY MR. HARRIS TO RECESS THE OPEN SESSION AND CONVENE INTO EXECUTIVE SESSION AT 10:06 PM FOR A PERIOD OF TEN (10) MINUTES, FOR THE PURPOSE OF PRELIMINARY DISCUSSION OF THE ACQUISITION OF REAL PROPERTY AND TO PROTECT JOHNSON COUNTY'S INTERESTS, AND TO RECONVENE IN THIS ROOM AT 10:16 PM OR AS SOON THEREAFTER AS THE EXECUTIVE SESSION MAY END. APPROVED (6-0)

RECONVENED AT 10:16 AM

**VIII. ADJOURNMENT**
There being no further business, at 10:16 a.m. the meeting was adjourned.

MOVED BY MR. WITTENBORN AND SECONDED BY MS. LEHMAN TO ADJOURN. APPROVED (6-0)

John Wittenborn, Secretary

Aaron Otto, Executive Director