JOHNSON COUNTY AIRPORT COMMISSION
MEETING MINUTES

October 23, 2019 – 9:00 a.m.

Johnson County Airport Commission Boardroom

Airport Commission

Present: Weisenburger, Lehman, Wittenborn
Harris, Moore, Kissinger

Staff: Dunham, Hails, Johnson, Otto, Peet, Schoenhofer

Others: Mike Brown, 6th District JoCo Commissioner
Greg Martinette, SWJCEDC

Chairman Weisenburger called the meeting to order at 9:00 a.m.

I. APPROVAL OF MINUTES

A. September 25, 2019 meeting

A MOTION WAS MADE BY MR. WITTENBORN AND SECONDED BY MR. HARRIS TO APPROVE THE MINUTES OF THE SEPTEMBER 25, 2019 MEETING AS PRESENTED. APPROVED (6-0).

II. REPORT OF THE CHAIRMAN

No report given.

III. EXECUTIVE SUMMARY

A. Executive Director Report

Mr. Otto discussed the feedback from visiting with Johnson County based Rotary Clubs regarding the JCAC with a focus on the business park and new develop opportunities.

Mr. Otto introduced new hire Chrissy Hails, Administrative & Customer Service Assistant.

Mr. Otto mentioned that the road work to expand the turning shoulders on Loop Road is finished.

B. Deputy Director Report

Mr. Peet mentioned that we were overbudget on the ice removal budget for this year. He is researching what other airports use and finding that it appears the few products have similar
costs.

Mr. Peet answered a question from the board about the 2020 Kansas City Air Show it is scheduled for September 5-6, 2020 to avoid conflicts with other area events. The Thunderbirds are available those dates. He and Mr. Otto have been meeting & planning with the airshow organizers and with other local agencies.

IV. FINANCIALS

A. Summary of Financials

Mr. Johnson made comments and submitted written financial documents.

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. WITTENBORN TO RATIFY THE SEPTEMBER 2019 EXPENDITURES AS PRESENTED. APPROVED (6-0)

V. DISCUSSION ITEMS

a. Consider approval of a land lease with Butler National to support the construction of a private hangar at New Century AirCenter

Mr. Otto introduced a land lease with Butler National to support a private hangar at New Century AirCenter. Ms. Dunham reviewed the issues and requirements of the lease with the board and addressed questions. Mr. Peet addressed additional questions about the layout.

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. MOORE TO APPROVE A LAND LEASE WITH BUTLER NATIONAL TO SUPPORT THE CONSTRUCTION OF A PRIVATE HANGAR AT NEW CENTURY AIRCENTER AND AMEND THE EXISTING FBO AGREEMENT TO INCLUDE THE NEW HANGAR. APPROVED (6-0)

b. Consider Office Lease with Kansas City Foreign Trade Zone

Mr. Otto presented information on an office lease with the Kansas City Foreign Trade Zone

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. WITTENBORN FOR APPROVAL AN OFFICE LEASE WITH KANSAS CITY FOREIGN TRADE ZONE APPROVED (6-0)

c. Audit update: Management Reporting System

Mr. Otto provided information and answered questions from the board. Mr. Schoenhofer introduced himself and provided examples of the audit requirements. This was the last audit recommendation item from the 2017 Airport Audit.

d. Southwest Johnson County Economic Development Corporation President’s Report

Mr. Martinette presented the Southwest Johnson County Economic Development Corporation President’s Report.
VI. BUSINESS FROM THE FLOOR

The Chairman, on behalf of the Board, opened the public comment portion of the meeting. Thereupon, the courtesy of the floor was extended to:

Rick Grossman, 13117 Bluejacket, Overland Park, who spoke on items related and unrelated to that day's agenda.

The Chairman called for further comments from the public and, hearing none, closed the public comment portion of the meeting.

VII. EXECUTIVE SESSION

Executive Session 1

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. MOORE TO RECESS THE OPEN SESSION AND CONVENE INTO EXECUTIVE SESSION AT 09:45 AM FOR A PERIOD OF TEN (10) MINUTES, FOR THE PURPOSE OF PRELIMINARY DISCUSSION OF A POTENTIAL CLAIM, AND TO RECONVENE IN THIS ROOM AT 09:55 AM OR AS SOON THEREAFTER AS THE EXECUTIVE SESSION MAY END. APPROVED (6-0)

RECONVENED AT 9:55 AM

VIII. ADJOURNMENT

There being no further business, at 09:56 a.m. the meeting was adjourned.

MOVED BY MR. HARRIS AND SECONDED BY MR. MOORE TO ADJOURN. APPROVED (6-0)