

Housing & Community Development Advisory Committee



Minutes August 22, 2018

Present: Brian Roby, Dave Myres, Kathy Rankin, Michele Neylon, Mike Jones, Commissioner Shaffer, Susan Metsker, Viki Schmidt, Jenni Miller, David Ward, and Jesse Mofle

Absences: Charles Jean-Baptiste and Jennifer Howerton

Meeting began at: 8:30 a.m.

Agenda Item No. 1 Introductions

Agenda Item No. 2 Minutes from February 21, 2018 Committee Meeting

Viki Schmidt asked if there were any comments, additions, or deletions to the February 21, 2018 meeting minutes. Michelle Neylon moved to accept the minutes, Mike Jones seconded, and upon full board vote the minutes were approved as presented.

Agenda Item No. 3 2019 Action Plan

- Viki Schmidt explained the rank and review process for CDBG carried out by the CDBG Rating Subcommittee. She further explained that the approved projects are presented in the 2019 Action Plan for the Board of County Commissioners final approval. Ms. Schmidt thanked the Rating Subcommittee for their time.
- Charles Jean-Baptiste e-mailed his approval of the 2019 Action Plan as presented.
- With no further comments, Kathy Rankin moved to accept the 2019 Action Plan, Dave Myres seconded the motion. The 2019 Action Plan as presented was accepted on full board vote.

Agenda Item No. 4 Streamlined Annual Plan for FY 2019 Johnson County Housing Authority

- David Ward presented the Annual Plan and reported that there were no changes. David reported one audit finding in the single audit process that was quickly corrected by staff who amended procedures.
- With no further comments, Dave Myres moved to accept the Streamlined Annual Plan for FY 2019 Johnson County Housing Authority, Mike Jones seconded the motion. The Streamlined Annual Plan for FY 2019 Johnson County Housing Authority as presented was accepted on full board vote.

Agenda Item No. 5

Emergency Solutions Grant (ESG) Update

- Jenni Miller provided an overview of the Johnson County one-time direct allocation of ESG funds. She reported that six agencies received awards and discussed the eligible activities of the program. She added that the funding period started on May 1, 2018 and will end on August 31, 2019.
- To date Johnson County has reimbursed three agencies a total of \$20,619 or about six percent of the allocation. The first quarterly report from funded agencies is due to Johnson County by September 10, 2018.
- Jenni Miller reported that it is the intention of Johnson County Community Development to apply through the state for ESG funding next year, should agencies in the area express a need.

Agenda Item No. 6

Fair Housing

- Viki Schmidt explained that HUD has suspended the Affirmatively Furthering Fair Housing (AFFH) submission requirements and has rescinded the AFFH reporting tool originally provided.
- Viki Schmidt reported that the responsibility to further fair housing still exists and that Johnson County has an accepted Analysis of Impediments to Fair Housing study from 2011 on file with HUD.
- Viki added that the Consortium is meeting later this week to determine next steps in the next AI certification.
- Kathy Rankin shared that Olathe will be hosting a Landlord/Tenant Workshop on October 11th and that the CoC Housing Committee will participate.

Agenda Item No. 7

Other Items

- Viki Schmidt reported that the next Consolidated Plan for the Johnson County Consortium will be completed for the period of 2020-2024. Johnson County is currently working with Consortia members Overland Park and Shawnee. The next round of 2020 CDBG applications will be approved through this process.
- Viki Schmidt provided date choices for the 2019 meetings of the Advisory Committee. The Committee selected the following dates:
 - Wednesday, February 20, 2019 Full Committee Meeting (2018 CAPER Due 3/31/19)
 - Wednesday, August 21, 2019 Full Committee Meeting (2020-2024 Consolidated Plan)
 - Monday, July 15, 2019 Rating Team
 - February or March 2019 – CAPER/Needs Assessment Hearing TBD – David Ward to Email dates
- Viki Schmidt explained that the "End of Year Summary" will be emailed to the Advisory Committee around the first of December, 2018.

Announcements:

- Viki announced that the CDBG and Housing received an external audit in April, 2018.

Next Meeting Date: February 20, 2019, 8:30 a.m. Location will be emailed.

Adjourned: 9:00