

# Housing & Community Development Advisory Committee



## Minutes February 21, 2018

Present: Brian Roby, Dawn Powers, Mike Jones, Michele Neylon, David Ward, Viki Schmidt, Kathy Rankin, Ken Roberson, and Commissioner Shaffer

Excused Absences: Charles Jean-Baptiste, Stephanie Tillman

**Meeting began at 8:30 a.m.**

### **Agenda Item No. 1 Introductions**

### **Agenda Item No. 2 Minutes from August 23, 2017 meeting**

Ms. Schmidt asked if there were any items to review or comments, additions, or deletions to the August 23, 2017 meeting minutes. Ken Roberson moved to accept the minutes, Brian Roby seconded, and on full board vote the minutes were approved as presented.

### **Agenda Item No. 3 CAPER**

- Kathy Rankin had sent a few changes to Viki.
- Charles Jean-Baptiste e-mailed his approval of the CAPER as written.
- With no further comments, Kathy Rankin moved to accept the CAPER, Ken Roberson seconded the motion. The CAPER was accepted on full board vote.
- The CAPER is due to our HUD representative by March 30, 2018

### **Agenda Item No. 4 Public Hearing**

- The public hearing for the CAPER and 2019 needs assessment before the committee is on March 7, 2018 at 2:00 p.m. at the 87<sup>th</sup> Street Housing location.

### **Agenda Item No. 5 Application Workshop**

- The 2019 Application Workshop will be held along with the City of Olathe staff.
- Applications are normally due the Friday before the Memorial Day holiday.

### **Agenda Item No. 6 Sub Committees**

- The committee discussed dates for the 2019 application presentations. Kathy Rankin suggested changing the date for this to July 23<sup>rd</sup>. Michele, Brian, and Mike were fine with either date, Ken Roberson stated he would have to get back with the team to confirm.
- David Ward is preparing for a monitoring with HUD at this time.
- David will have all of the information on the participation for the upcoming hearing in the near future.

**Agenda Item No. 7  
Supplemental ESG Funds**

- An additional \$337,745 funding has been awarded to the County as a direct entitlement from HUD.
- CDBG staff held an informational workshop for potential applicants on February 20, 2018.
- The application rating committee will consist of three panel members, 2 from the Advisory Committee and 1 from the CoC.
- Michele Neylon and Mike Jones agreed to sit on the panel for this group.
- The applications will be reviewed and rated electronically, unless a formal meeting is requested by a team member.
- The purpose of these funds is for homeless assistance

**Announcements:**

- Viki announced Dawn Power's resignation and transfer to the Johnson County Housing Division, as the new Finance Coordinator.

**Next Meeting Date: August 22, 2018, 8:30 a.m., Room 1015**

**Adjourned: 9:00**