

**MENTAL HEALTH CENTER (MHC) ADVISORY BOARD**  
**Monday, February 27, 2017**  
**Olathe**

**MINUTES**

**Members Present:** Roger Cooper, Gordon Docking, Erin George, Jane Fletcher, Judge Michael Joyce, Tom Keary, Janice Love, Marilyn Scafe, Michael Seitz, and Scott Tschudy (absent)

**Staff Present:** Tanner Fortney, Susan Rome and Donna Berry

**Guest(s) Present:** Harry and Mary Bognich, Bob Drummond and Kathleen Harnish-McKune

**Call to Order/Adoption of Agenda** - The meeting was called to order by Mr. Tschudy at 5:31 pm. He mentioned the request to review 2016 and 2017 compliance issues, but stated Ms. Rome will discuss later in the meeting. Mr. DeWeese and Commissioner Allen are at a conference in Washington, DC.

Mr. Tschudy asked if there were any additional items or changes to the agenda. There were none.

Mr. Seitz moved to approve the agenda. Mr. Keary. Motion carried.

**Public Comments** - None

**Review/approval of minutes** – The minutes of the January 23, 2017 meeting was presented to the board for approval.

Mr. Tschudy moved to approve the minutes of January 23, 2017. Judge Joyce seconded. Motion carried.

**Program report** – Ms. Rome gave a brief history of our relationship with TeamTech in developing and implementing our current strategic plan. Kathleen Harnish-McKune and Bob Drummond presented information on progress made thus far by reviewing distributed documents which outlined the strategies from 2016 and the strategies for 2017. A suggestion was made to have members of the advisory board be involved in the community outreach team. Discussion took place on the customer experience from support staff to clinical staff. Susan stated that the client survey will also be distributed in March for feedback. Staff involvement in AITs enabling them to have a voice in making recommendations to the Management Team for agency improvements was also discussed.

**Financial Reports –**

- Mr. Fortney reviewed the financial reports included in the packet, including the end-of-year information for 2016. Revenues are at a much better place than anticipated in May, 2016. Fee-for-service revenue has increased since 2015 even with Medicaid cuts, health home elimination and other various funding issues.
- *KPI Dashboard* – Mr. Fortney reviewed the dashboard and pointed out trends happening throughout the agency. Discussion took place on how long to report on indicators continually at or below targeted amounts. He also reviewed the DNKA rate and how it has improved since the implementation of JIT. It is still above the goal of 10%, but it has improved immensely compared to the previous year.
- *Finance committee* - Discussion took place on how often to schedule finance committee meetings. It was suggested to hold quarterly them unless a pressing issue is involved or send information before and decide if a meeting is needed. This issue was tabled until the new officers are in place.

**Actions Items –**

- *Advisory Board Election of New Officers* – Mr. Tschudy provided background information regarding the by-laws and election of new officers. The nominating committee met and suggested the following slate of candidates: Mike Seitz, chair; Judge Joyce, vice-chair and Erin George to continue as secretary.

Ms. Scafe moved to accept slate as presented to serve 2-yr terms. Ms. Love seconded. Motion carried.

Mr. Seitz stated he has discussed the By-laws update and the MOU with the County, regarding the Advisory Board, with Mr. Thompson. The March meeting is a joint meeting with the BOCC and hopefully these issues will be addressed

**Director's Report** – Ms. Rome reviewed the items included in the February packet.

- *Compliance and Ethics Plan*. The County has developed their own and our procedure will fall under the umbrella of that plan. This no longer requires advisory board review.
- *Critical Staff Incident Team* – Ms. Rome discussed this team and work it does with the community when critical incidents occur. A group of staff volunteered their time this past Saturday to assist and counsel the staff and patrons of Austin's after the incident which happened last week. Discussion took place on how the community can report suspected problems.

Judge Joyce moved to adjourn at 6:51 pm. Mr. Keary seconded. Motion carried

Meeting adjourned at 6:51 pm.

**The next MHC Advisory Board meeting will begin at 5:30 p.m. Monday, March 27, 2017, at the Olathe office (1125 W. Spruce St). This will be a joint meeting with the BOCC.**

Submitted by:

Donna Berry