



September 28, 2016

J. Michael Wilkes  
City Manager  
100 E Santa Fe Street  
Olathe, KS 66061

Mr. Wilkes:

During our audit of the City of Olathe, KS (the City), we noted minor deficiencies concerning the environmental reviews performed on Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) projects. This letter explains those deficiencies and what we believe the City should do to correct them. Please refer to our audit report for the more significant deficiencies that we identified during the audit.


Deficiency: It does not appear that the City completed all environmental factors identified in the County's Tier I review to be evaluated at the site specific level. Specifically, the CDBG deferred-loan program Tier II review did not evaluate air quality. Next, there was one HOME project which had two Tier II determinations. One stated that the project was approved, while the other (dated about five months earlier) stated that the project was "conditionally approved" - although there were no conditions. Each project should only have one determination.

Solution: We recommend the City contact HUD's Region 7 Environmental Office and discuss Tier II environmental reviews. In addition, we recommend the current housing rehabilitation supervisor receive environmental training since he is new to the position.

While these issues were not significant enough to present in our audit report, we believe they warrant your attention. If you have any questions, please contact Lisa Sweeney, Assistant Regional Inspector General for Audit, at 913-551-6605, or Dan Tipton, Senior Auditor, at 913-551-1487.

Sincerely,

  
Ronald J. Hosking  
Regional Inspector General for Audit

  
Ken Kleffner  
County Auditor

*Cc: Susan Sherman, Assistant City Manager  
Michael Meadors, Parks and Recreation Director  
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